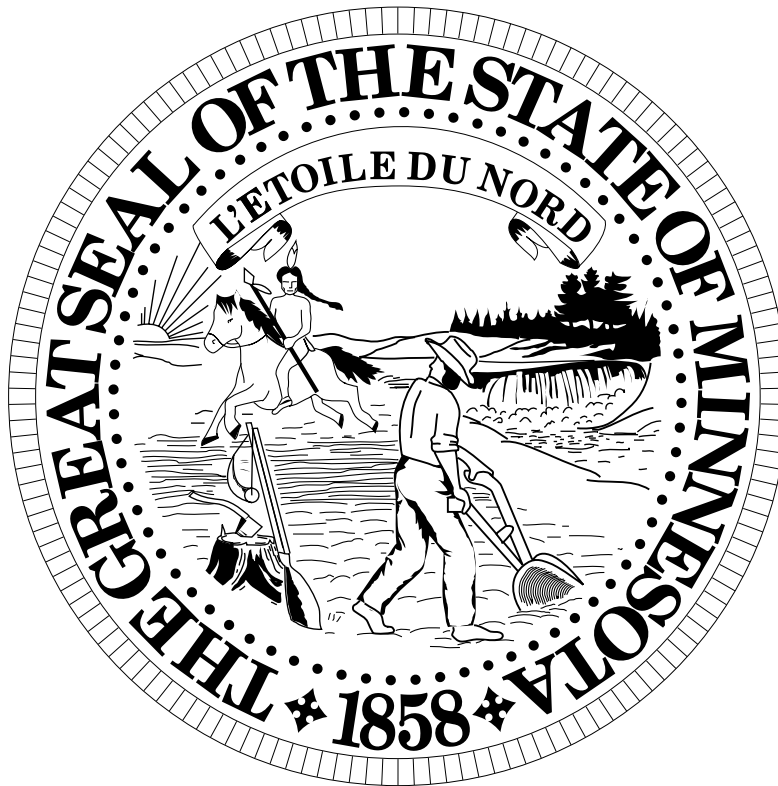


State of Minnesota

# State Register

Rules and Official Notices Edition



Published every Monday (Tuesday when Monday is a holiday) by the  
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Monday 16 April 2001  
Volume 25, Number 42  
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# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
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#42	Monday 16 April	Noon Wednesday 4 April	Noon Tuesday 10 April
#43	Monday 23 April	Noon Wednesday 11 April	Noon Tuesday 17 April
#44	Monday 30 April	Noon Wednesday 18 April	Noon Tuesday 24 April
#45	Monday 7 May	Noon Wednesday 25 April	Noon Tuesday 1 May

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## Legislative Information

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House Information Office (651) 296-2146

State Office Building, Room 175, 100 Constitution Ave., St. Paul, MN 55155

Website: [www.house.leg.state.mn.us/hinfo/hinfo.htm](http://www.house.leg.state.mn.us/hinfo/hinfo.htm)

## Minnesota State Court System

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Minnesota Judicial Center, Room 135, 25 Constitution Ave., St. Paul, MN 55155

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# Minnesota Rules: Amendments and Additions

**NOTICE: How to Follow State Agency Rulemaking in the State Register**

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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## Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

### Exempt Rules

An exempt rule adopted under *Minnesota Statutes* §§ 14.386 or 14.388 is effective upon its publication in the *State Register*.

### Emergency Expedited Rules

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

## Minnesota State Arts Board

### Adopted Permanent Rules Governing Grants and Other Forms of Assistance to the Arts

The rules proposed and published at *State Register*, Volume 25, Number 18, pages 907-911, October 30, 2000 (25 SR 907), and Volume 25, Number 19, pages 933-934, November 6, 2000 (25 SR 933), are adopted with the following modifications:

#### 1900.1510 ADDITIONAL REQUIREMENTS AND PROCESSES FOR INSTITUTIONAL SUPPORT PROGRAM.

##### Subpart 1. Definitions.

D. "Charitable arts support" consists of contributions and donations from foundations, corporations, businesses, and individuals ~~which are tax deductible by the donor~~; grants from government agencies excluding Minnesota State Arts Board grants; the proceeds from benefits, special events, and memberships which are tax-deductible ~~by the donor~~ as charitable contributions; contributed assets released from restrictions; and contributed support to affiliate arts organizations from their nonprofit or government host institution.

E. "Unrestricted contributed revenue" is defined as contributions without donor-imposed restrictions.

Subp. 4. **Criteria of advisory panel for institutional support recommendations.** The institutional support grant shall be based on two components of one review process: the formula funds component and the merit component. An applicant meeting the eligibility and review criteria shall receive an award in the formula funds component of the grant. An applicant that can show exceptional achievement in any of the stated criteria shall also receive an award in the merit component. The four review criteria by which an institutional support applicant shall be evaluated by the advisory panel are listed in this part. Artistic excellence and leadership shall be the primary criteria. Management and fiscal responsibility, accessibility and education, and service to the state shall be secondary criteria and equally important to each other.

A. Artistic excellence and leadership shall be demonstrated by:

(7) the relative balance of artistic planning and decision making ~~related~~ as they relate to financial decisions.

Subp. 5. **Eligibility requirements.** Institutional support applicants must meet the additional eligibility requirements in items A to ~~F~~ G to apply for funds.

G. ~~An applicant's unrestricted revenue must consist of a two-year average of at least five percent charitable arts support for applications submitted for Minnesota State Arts Board fiscal years 2002 and 2003 support and at least ten percent charitable arts support for applications submitted for Minnesota State Arts Board fiscal year 2004 and all subsequent years' support as evidenced by the applicant's most recently completed certified audits. For applications submitted for Minnesota State Arts Board fiscal years 2002 and 2003 support, an applicant's unrestricted revenue over a two-year period must consist of at least five percent charitable arts support calculated by determining the dollar amount of charitable arts support donated over a two-year period and determining~~

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Adopted Rules

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the percentage the charitable arts support represents in relation to the applicant's total unrestricted revenue received over the two-year period. This requirement must be evidenced by the applicant's most recently completed certified audits.

For applications submitted for Minnesota State Arts Board fiscal year 2004 and all subsequent years' support, an applicant's unrestricted revenue over a two-year period must consist of at least ten percent charitable arts support calculated by determining the dollar amount of charitable arts support donated over a two-year period and determining the percentage the charitable arts support represents in relation to the applicant's total unrestricted revenue received over the two-year period. This requirement must be evidenced by the applicant's most recently completed certified audits.

### **1900.1710 ADDITIONAL REQUIREMENTS AND PROCESSES FOR PRESENTER SUPPORT PROGRAM.**

#### Subpart 1. **Definitions.**

D. "Charitable arts support" consists of contributions and donations from foundations, corporations, businesses, and individuals ~~which are tax deductible by the donor~~; grants from government agencies excluding Minnesota State Arts Board grants; the proceeds from benefits, special events, and memberships which are tax-deductible ~~by the donor~~ as charitable contributions; contributed assets released from restrictions; and contributed support to affiliate arts organizations from their nonprofit or government host institution.

E. "Unrestricted contributed revenue" is defined as contributions without donor-imposed restrictions.

Subp. 4. **Advisory panel criteria to make recommendations to board.** The advisory panel criteria apply to the specific programs in items A and B.

B. The institutional presenter support grant must be based on two components of one review process: the formula funds component and the merit component. An applicant meeting the eligibility and review criteria shall receive an award in the formula funds component of the grant. An applicant that can show exceptional achievement in any of the stated criteria shall also receive an award in the merit component.

The four review criteria by which an institutional presenter support applicant shall be evaluated by the advisory panel are listed in this part. Artistic excellence and leadership shall be the primary criteria. Management and fiscal responsibility, accessibility and education, and service to the state shall be secondary criteria and equally important to each other.

(1) Artistic excellence and leadership shall be demonstrated by:

(g) the relative balance of artistic planning and decision making ~~related~~ as they relate to financial decisions.

#### Subp. 5. **Additional eligibility requirements.**

C. In addition to the requirements in ~~item~~ items A and B, all institutional presenter support applicants must also meet the requirements in subitems (1) to (3).

(3) ~~An applicant's unrestricted revenue must consist of a two-year average of at least five percent charitable arts support for applications submitted for Minnesota State Arts Board fiscal years 2002 and 2003 support and at least ten percent charitable arts support for applications submitted for Minnesota State Arts Board fiscal year 2004 and all subsequent fiscal years' support as evidenced by the applicant's most recently completed certified audits. For applications submitted for Minnesota State Arts Board fiscal years 2002 and 2003 support, an applicant's unrestricted revenue over a two-year period must consist of at least five percent charitable arts support calculated by determining the dollar amount of charitable arts support donated over a two-year period and determining the percentage the charitable arts support represents in relation to the applicant's total unrestricted revenue received over the two-year period. This requirement must be evidenced by the applicant's most recently completed certified audits.~~

For applications submitted for Minnesota State Arts Board fiscal year 2004 and all subsequent years' support, an applicant's unrestricted revenue over a two-year period must consist of at least ten percent charitable arts support calculated by determining the dollar amount of charitable arts support donated over a two-year period and determining the percentage the charitable arts support represents in relation to the applicant's total unrestricted revenue received over the two-year period. This requirement must be evidenced by the applicant's most recently completed certified audits.

# Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months. Specific *Minnesota Statutes* citations accompanying these emergency expedited rules detail the agency's rulemaking authority.

## Department of Natural Resources

### Adopted Expedited Emergency Game and Fish Rules Relating to Bear Hunting

**NOTICE IS HEREBY GIVEN** that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13 (b). The statutory authority for the content of these rules is *Minnesota Statutes*, sections 97B.405, 97B.411 and 97B.425.

Dated: 6 April 2001

Allen Garber  
Commissioner of Natural Resources

#### **6232.2700 SEASONS AND DATES TO TAKE BEARS.**

Bears may be taken by licensed hunters using legal firearms or legal bow and arrow from ~~September 1~~ August 22 through the Sunday nearest October 15.

#### **6232.2800 GENERAL REGULATIONS FOR TAKING BEARS.**

Subpart 1. **Bag limit.** A person may not take more than ~~one bear~~ two bears during any calendar year whether by firearm or archery. Bears taken may be of either sex or any age except that bear cubs may not be taken.

[For text of subps 2 to 8, see M.R.]

#### **6232.2900 BEAR PERMIT PROCEDURES.**

[For text of subps 1 and 2, see M.R.]

Subp. 3. **Required identification number, eligibility.** A person who is at least 12 years old and has successfully completed a firearms safety course approved by the commissioner prior to ~~September 1~~ August 22, and whose big game hunting privileges are not suspended, is eligible to purchase a bear license for the no-quota area or to enter a drawing for a permit area license. All applicants who will have reached their 18th birthday by September 1 must provide a driver's license number, a state of Minnesota identification card number issued by the Department of Public Safety, or a 13-digit Firearms Safety Certificate number. Eligible applicants under this age who do not submit one of these numbers will be assigned a number and entered into the preference drawing.

[For text of subps 4 to 7, see M.R.]

#### **6232.3055 BEAR LICENSE QUOTAS.**

The number of available licenses for quota areas for the 2001 bear hunting season is 20,710 and is divided as follows:

A. Bear Quota Area 12: 700;

B. Bear Quota Area 13: 1,100;

C. Bear Quota Area 22: 250;

D. Bear Quota Area 24: 1,500;

E. Bear Quota Area 25: 2,400;

F. Bear Quota Area 26: 1,500;

G. Bear Quota Area 31: 2,660;

H. Bear Quota Area 41: 600;

I. Bear Quota Area 44: 3,000;

J. Bear Quota Area 45: 2,000; and

K. Bear Quota Area 51: 5,000.

## Expedited Emergency Rules

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### 6232.3200 BAIT STATIONS AND GARBAGE DUMPS.

Subpart 1. **Bait station restriction.** A person may not establish, service, maintain, or sign any bear bait station prior to ~~the Friday nearest August 14~~ 10.

[For text of subps 2 to 5, see M.R.]

Subp. 6. **Bear bait stations near previously baited areas.** A person may not establish a bear bait station within 100 yards of a site where bait has been placed prior to ~~the Friday nearest August 14~~ 10.

[For text of subp 7, see M.R.]

**REPEALER.** The expedited emergency amendments to *Minnesota Rules*, parts 6232.2700 and 6232.2900, published in the *State Register*, volume 24, page 1748, May 30, 2000, are repealed.

**EFFECTIVE DATE.** The emergency amendments to *Minnesota Rules*, parts 6232.2700, 6232.2800, 6232.2900, and 6232.3200 expire December 31, 2001. After the emergency amendments expire, the permanent rules as they read prior to those amendments again take effect, except as they may be amended by permanent rule. *Minnesota Rules*, part 6232.3055 expires December 31, 2001.

## Executive Orders

The governor has the authority to issue written statements of orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor

### Emergency Executive Order 01-03 Providing for Assistance to the State of Minnesota

**I, JESSE VENTURA, GOVERNOR OF THE STATE OF MINNESOTA**, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

**WHEREAS**, major overland flooding is threatening Minnesota in the Red River and Minnesota River Basins, and

**WHEREAS**, these conditions threaten to inflict widespread and considerable damage to the public infrastructure as well as to homes, farms, and businesses; and

**WHEREAS**, as a result, there is a threat to public safety for citizens in the Red River and Minnesota River Basins.

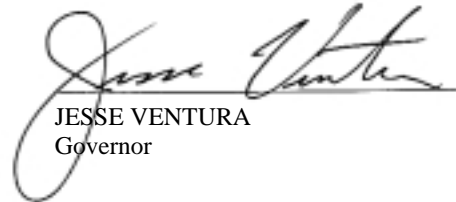
**NOW, THEREFORE**, I hereby order that:

1. State agencies be authorized to provide assistance to local jurisdictions as coordinated through the State Emergency Operations Center.
2. The Division of Emergency Management continue to implement the State's Emergency Operations Plan.
3. Kevin Leuer, Director of the Division of Emergency Management, be appointed as the Governor's Authorized Representative (GAR) for coordination of the flood-fighting operations in Minnesota.
4. The Director of the Division of Emergency Management acting as the GAR is authorized to request assistance from and coordinate with the federal government to enhance the flood-fighting activity in Minnesota.
5. The Adjutant General of Minnesota order to state active duty on or about April 7, 2001, in the service of the State, such personnel and equipment of the military forces of the State as required, and for such period of time as necessary to protect the lives and property of the citizens of Minnesota from spring flooding.
6. The Adjutant General is authorized to purchase, lease or contract goods or services necessary to accomplish the mission.
7. The costs of subsistence, transportation, fuel, pay and allowances of said individuals shall be defrayed from the general fund of the State, as provided for in *Minnesota Statutes* 2000, Sections 192.49, subd. 1; 192.51 and 192.52.



Pursuant to *Minnesota Statutes* 2000, Section 4.035, subd. 2, this Order is effective immediately and shall remain in effect until such date as elements of the military forces of the State are no longer required or the flooding conditions no longer pose a threat to life and property.

**IN TESTIMONY WHEREOF**, I have set my hand this tenth day of April, 2001.



JESSE VENTURA  
Governor

Filed According to Law:



MARY KIFFMEYER  
Secretary of State

## Official Notices

*Pursuant to Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Department of Agriculture

### Minnesota Rural Finance Authority

#### Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C

**NOTICE IS HEREBY GIVEN** that a public hearing will be held on May 11, 2001, at 9:00 a.m., in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, St. Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately 146 acres of bare land, located from the city of Klossner, 1.5 miles west on county #5, turn north on gravel road #69 for 2.5 miles on west side of road, Section 20, Layfayette N. Plat Township, Nicollet County, Minnesota on behalf of Aaron J. Klossner, (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$131,430.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 4 April 2001

Jim Boerboom  
RFA Director

## Department of Agriculture

### Minnesota Rural Finance Authority

#### Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C

**NOTICE IS HEREBY GIVEN** that a public hearing will be held on May 11, 2001, at 9:00 a.m., in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, St. Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately 185 acres of bare land, located from the city of Mabel, one-half mile north on Hi-way #43, west on county road #28 for 4 miles, in Section 25, Canton Township, and Section 30, Newberg Township, Fillmore County, Minnesota on behalf of Troy Soiney, (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$156,000.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

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### Minnesota Rural Finance Authority

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**NOTICE IS HEREBY GIVEN** that a public hearing will be held on May 11, 2001, at 9:00 a.m., in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, St. Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of a ten acre Farm-site, located from the intersection of Minnesota Hi-ways #247 and #42 in Plainview, one mile north on #42 to Wabasha County #27, east 5.3 miles and north 1.5 miles on Winona County #41, Section 32, Watopa Township, Wabasha County, Minnesota on behalf of Danny and Teresa Young, (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$57,500.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 4 April 2001

Jim Boerboom  
RFA Director

## Department of Agriculture

### Agronomy and Plant Protection Services Division

#### Notice to Cancel the Minnesota Agricultural Response Compensation Board Meeting

The scheduled Agricultural Chemical Response Compensation Board (ACRRA Board) meeting April 18, 2001 has been canceled.

Pursuant to *Minnesota Rule* 1512.0200, Subpart 1. Regular meetings. At least six regular meetings of the board must be scheduled a year. March 21, 2001, ACRRA Board members voted to schedule six (6) regular meetings per year. In a case of need, a special meeting of the board may be called by the chair or by written request of three board members.

The next two scheduled meetings will be May 16, 2001 and July 18, 2001. These meetings will be held at the Minnesota Department of Agriculture, 90 West Plato Boulevard, St. Paul, Minnesota, first floor Conference Room 1 at 8:30 a.m.

Please call the ACRRA Program, **phone:** (651) 297-3490 or (651) 296-3349, should you require additional information.

## Department of Agriculture

### Agronomy and Plant Protection Services Division

#### ACRRA Board Meeting Schedule

Pursuant to: *Minnesota Rule* 1512.0200, Subpart 1. *Regular meetings. At least six regular meetings of the board must be scheduled a year.* March 21, 2001, ACRRA Board members voted to schedule six (6) regular meetings per year. In a case of need, a special meeting of the board may be called by the chair or by written request for three board members.

Listed below is the **revised** ACRRA board meeting schedule for the remainder of the 2001 calendar year. The ACRRA Board will meet at 9:30 a.m., in Conference Room 1, Minnesota Department of Agriculture building, 90 West Plato Boulevard, St. Paul, Minnesota. ACRRA Board meetings are held the third Wednesday of *every-other* month on the following dates (subject to change):

#### REVISED

##### ACRRA Board Meeting Schedule for Year 2001

Submit Application for Staff Review	ACRRA Board Meeting Date
March 16	May 16
May 18	July 18
July 19	September 19
September 21	November 21
November 16	January 16, 2002

To ensure your application is "**complete**", submit the signed application and all supporting documentation at least 60 days prior to a board meeting date. Should you require additional information please contact: Sharon Huber, **phone:** (651) 297-3490 or Barb Basques, **phone:** (651) 296-8362. If you prefer you may also **email:** [Sharon.Huber@state.mn.us](mailto:Sharon.Huber@state.mn.us) or [Barb.Basques@state.mn.us](mailto:Barb.Basques@state.mn.us)

## Department of Children, Families and Learning

### Food and Nutrition Service

#### Notice of Request for Federal Waiver of a Monitoring Requirement for the Summer Food Service Program

The Department of Children, Families and Learning, Food and Nutrition Service, is requesting the U.S. Department of Agriculture to grant a statewide waiver of federal regulations that require all Summer Food Service Program locations to be evaluated for program requirements prior to beginning operations for the summer and during the first week of program operations. The

## Official Notices

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waiver will be requested for Summer Food Service Program sites that are located in schools and staffed by experienced school food service employees. The effective date for the waiver will be May 1, 2001.

For more information or to provide comments about requesting a waiver, contact:

Department of Children, Families and Learning  
Food and Nutrition Service  
1500 Highway 36 West  
Roseville, MN 55113-4266  
**Phone:** (651) 582-8526 or (800) 366-8922  
**Email:** [fns@state.mn.us](mailto:fns@state.mn.us)

## Minnesota Housing Finance Agency

### Notice of Public Hearing on 2002 Housing Tax Credit Allocation Plan

The Minnesota Housing Finance Agency (MHFA) will hold a public hearing pursuant to Section 42 of the Internal Revenue Code of 1986, as amended. The public hearing will be held at the time and place listed below:

Tuesday, May 8, 2001  
1:30 p.m. - 3:30 p.m. - State Street Conference Room  
Minnesota Housing Finance Agency  
400 Sibley Street, Suite 300  
St. Paul, MN

The Omnibus Budget Reconciliation Act of 1989 (OBRA) requires that Housing Tax Credit Allocating Agencies develop a plan for allocating tax credits within their jurisdiction, setting forth criteria to determine priorities for selection of developments to receive tax credits. The OBRA also requires Tax Credit Agencies to hold a public hearing to receive public comment on the Allocation Plan.

The above public hearing is for the 2002 Allocation Plan developed by MHFA, in cooperation with local government representatives, for use within the Tax Credit Allocation jurisdiction of the MHFA. Other Tax Credit Suballocating Agencies in Minnesota will be holding public hearings for their areas of jurisdiction. Currently, the following cities and counties are eligible to be Suballocating Agencies in Minnesota: Duluth, St. Cloud, Rochester, Minneapolis, St. Paul, Washington County and Dakota County.

All persons interested will be given an opportunity to express their views. In order to more effectively plan for the conduct of the hearings, persons desiring to speak at the hearing must so request in writing at least 24 hours before the hearing. Oral remarks by any person will be limited to 10 minutes. Written comments may also be submitted to the undersigned, and will be considered at the hearing.

Note that this public hearing is not a workshop or training session, but is intended to solicit the comments of the public.

Copies of summaries of the proposed changes to the Housing Tax Credit Procedural Manual and Qualified Allocation Plan may be picked up at the address listed below, by written request, **phone:** (651) 296-9837 or **web:** [www.mhfa.state.mn.us](http://www.mhfa.state.mn.us)

Minnesota Housing Finance Agency  
Multifamily Underwriting  
Housing Tax Credit Program  
400 Sibley Street, Suite 300  
St. Paul, MN 55101

## Department of Human Services

### Family & Children's Services Division

#### Notice of Availability of Citizen Review Panel Report

The federal **Child Abuse Prevention and Treatment Act** requires states to establish at least three citizen review panels to evaluate how well state and local agencies are fulfilling their child protection responsibilities. The Minnesota Citizen Review Panels have completed their second year of operation. Their 2000 annual report is now available. The report provides an overview of the work of three panels in Chisago, Ramsey and Washington Counties. For a copy of the report contact:

Laura Beilke  
Department of Human Services  
Family and Children's Services Division  
444 Lafayette Road North  
St. Paul, MN 55155-3830  
**Phone:** (651) 215-1284

## Department of Natural Resources

### Minnesota Minerals Coordinating Committee

#### Notice of Committee Meetings

**NOTICE IS HEREBY GIVEN** that a meeting of the Minerals Coordinating Committee will be held on Friday, April 20, 2001, at the Department of Natural Resources, 500 Lafayette Road, St Paul, MN at 10:30 a.m. Subsequent meetings are scheduled for Friday, June 15, 2001, Friday, September 21, 2001, and Friday, December 14, 2001. For additional information, please call Maryanna Harstad at (651) 296-9554.

## Department of Trade and Economic Development

### Minnesota Agricultural and Economic Development Board

#### Notice of Public Hearing on Proposed Project and the Issuance of Bonds Under *Minnesota Statutes* 1986, Chapter 116M and *Minnesota Statutes*, Chapter 41A

**NOTICE IS HEREBY GIVEN** that the Minnesota Agricultural and Economic Development Board (the "Board") or its designated representative, shall meet on Wednesday, May 2, 2001, at 9:00 a.m. o'clock, at 500 Metro Square, 121 7th Place East, St. Paul, Minnesota, for the purpose of conducting a public hearing on a proposed issue of bonds (the "Bonds") and the provision of other financial assistance under *Minnesota Statutes* 1986, Chapter 116M, and *Minnesota Statutes*, Chapter 41A, as amended (the "Act"), to undertake and finance a project on behalf of IC Services, Inc., a Minnesota corporation (the "Applicant"). Such persons as desire to be heard with reference to said issue of Bonds will be heard at this public hearing.

The project to be financed consists of the equipping of a manufacturing plant to be used primarily for the manufacture of silicon wafer components at 2976 Cleveland Avenue North in the City of Roseville, Minnesota (the "Project"). The initial owner of the Project will be IC Services, Inc. or a related entity of the Applicant and the Project is expected to be owned, operated and managed by IC Services, Inc. It is contemplated that the Project will be used primarily for the manufacture of silicon wafer components. The estimated amount of the Board's proposed bond issue is an amount not to exceed \$2,000,000. The Bonds shall be limited obligations of the Board, the Bonds and the interest thereon shall be payable solely from the revenue pledged to the payment thereof, and a mortgage or security interest or other security arrangements to be established by or on behalf of the Applicant. In addition, the Bonds and the Project may be subsequently considered by the Board for financial assistance to be provided by the Economic Development Fund created and established under *Minnesota Statutes* 1986, Chapter 116M or other financial or special assistance from the Board. Notwithstanding the foregoing, no holders of any such Bonds shall ever have the right to compel any exercise of the taxing powers of the State of Minnesota or any political subdivision thereof to pay the Bonds or the interest thereon nor to enforce payment against any property of said State or said political subdivision.

## Official Notices

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A copy of the Application to the Board for approval of the Project, together with all attachments and exhibits thereto and a copy of the Board's resolution accepting the Application and accepting the Project is available for public inspection at the offices of the Board at 500 Metro Square, 121 7th Place East, St. Paul, Minnesota from the date of this notice to the date of the public hearing hereinabove identified, during normal business hours.

Dated: 5 April 2001

By Order of the Members of the  
Minnesota Agricultural and  
Economic Development Board  
Paul Moe  
Executive Director  
Minnesota Agricultural and Economic Development Board

## Department of Transportation State Aid for Local Transportation Division

### Petition of the Winona County Board for a variance from State Aid requirements for DESIGN SPEED

**NOTICE IS HEREBY GIVEN** that the Winona County Board has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300, for a variance from rules as they apply to the proposed bridge replacement and approach construction project for existing Bridge No. L-5896, located on Rollingstone Township Road No. 7 at Rollingstone Creek, in Winona County, Minnesota.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.9920, adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to permit a 25 mph design speed, in lieu of the required 30 mph design speed, on the proposed bridge replacement and approach construction project located on Rollingstone Township Road No. 7 at Rollingstone Creek, in Winona County, Minnesota.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 6 April, 2001

Julie A. Skallman  
State Aid Engineer  
State Aid for Local  
Transportation

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

### Department of Administration

#### Governor's Council on Developmental Disabilities

#### Request for Proposal for a Grant Contract Relating to a Culturally Competent Outreach and Leadership Training Program

The Governor's Council on Developmental Disabilities is pleased to announce that it is seeking proposals from culturally competent nonstate agencies or organizations to carry out an outreach and leadership training/leadership development program for parents of young children with developmental disabilities and adults with disabilities. The applicant agency or organization must have an established and credible community presence, understand the significance and effects of cultural diversity and disability, and commit to increasing the knowledge and leadership skills among families of children with developmental disabilities and adults with disabilities in the African American, Hispanic, or Native American community. Experience in leadership training, community organizing, and direct experience with racial and ethnic communities is also required.

Federal funds are available under provisions of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (P.L. 106-402). An award of up to \$45,000 will be made for a successful proposal for an outreach and training program in each of the three minority communities. The project period is for approximately one year beginning as soon as possible after July 1, 2001.

Applicants may submit a proposal for a culturally competent outreach and leadership training program in the African American community, the Hispanic community, or the Native American community, or any combination including all three. **PLEASE NOTE: a separate proposal is required for each program.**

For further information or to request a copy of the Request for Proposal, please contact:

Mary Jo Nichols  
Governor's Council on Developmental Disabilities  
370 Centennial Office Building  
658 Cedar Street  
St. Paul, Minnesota 55155  
**Phone:** (651) 282-2899  
**TTY:** (651) 296-9962  
**Email:** [admin.dd@state.mn.us](mailto:admin.dd@state.mn.us)

The proposal is also available at [www.mnddc.org](http://www.mnddc.org) OR [www.mncdd.org](http://www.mncdd.org); go to "The Council" and then "News and Events."

### Minnesota Department of Health

#### Tobacco Endowments – Community Health Services

#### Request for Proposals for a Grant for the Target Market Organization Project

The Minnesota Department of Health (MDH) is issuing a Request for Proposal (RFP) for public or private organizations with the capacity to lead Target Market (TM) or help establish it as an independent 501(c)(3) organization. TM is an established statewide youth-led, adult-guided tobacco control movement for 12- to 17-year olds, focused on tobacco industry manipulation. Candidates should have significant experience in youth empowerment, strong experience in grassroots organizing, a strong knowledge of the Minnesota youth market (including regional and ethnic variations) and demonstrable skill in effectively organizing and motivating youth to change behaviors.

The funded organization will be expected to continue the mission and momentum that is already underway at TM, and to continue to advance the overarching goal of the Minnesota Youth Tobacco Prevention Initiative: to reduce youth smoking rates by 30 percent by 2005. MDH will give priority to innovative and creative ideas that build on TM's success and further develop partnerships that will coordinate with all other programs and projects of the Minnesota Youth Tobacco Prevention Initiative. Applicants

## State Grants & Loans

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will need to demonstrate their capacity to handle all aspects of a youth movement themselves, or specify how the organization will partner with other organizations to accomplish the goals of the program.

The contract will cover a 24-month period beginning on or about August 1, 2001. Up to one million, five hundred thousand dollars will be dedicated to the Target Market Organization Project for each twelve-month period. Interested applicants should complete the questionnaire and provide other information as directed in the RFP. Proposals are due to MDH by Friday, June 1, 2001. A group of reviewers familiar with youth organizing, grassroots organizing and/or tobacco control will provide MDH with recommendations for funding. Announcement of awards will be made on or about June 15, 2001.

A bidders' conference will be held on May 1, 2001 at 1:00 p.m. in the Red River Room at MDH Snelling Office Park Building, 1645 Energy Park Drive, St. Paul, MN to answer questions regarding TM and the grant application process. **NOTE: THIS IS A CHANGE FROM THE ORIGINAL BIDDER'S CONFERENCE DATE.**

Copies of the RFP will be available either by mail, for pick up, or on the MDH website ([www.health.state.mn.us](http://www.health.state.mn.us)). It is not necessary that the organization requesting an RFP had submitted a letter of interest. To request a complete copy of the Request for Proposal, please contact Amy Ellestad at the Minnesota Department of Health, Tobacco Prevention and Control Section, by **phone:** (615) 284-3823 or **email:** <[amy.ellestad@health.state.mn.us](mailto:amy.ellestad@health.state.mn.us)>. Copies are available for pick up between 8:00 a.m., and 4:30 p.m., at the Minnesota Department of Health, Golden Rule Building, 85 E. Seventh Place, Suite 300, St. Paul, MN 55101. Questions regarding the Request for Proposal should be directed to Amy Ellestad.

To be considered for funding, completed proposals must be post-marked on or before Friday, June 1, 2001 and mailed or delivered to the Minnesota Department of Health, Tobacco Prevention and Control, ATTN: Amy Ellestad. Mailing Address: P.O. Box 64882, St. Paul, MN 55164-0882. Delivery Address: 85 East Seventh Place, Suite 300, St. Paul, MN 55101.

## Minnesota Housing Finance Agency

### Notice of Funds Available for Capacity Building Grants

The Minnesota Housing Finance Agency (MHFA) announces the availability of grants to local governments and non-profit organizations to purchase, store, maintain, and make available for use by their qualified staff, and the qualified staff of other nonprofit organizations and local governments, X-Ray Fluorescent (XRF) analyzers.

#### OBJECTIVE

The objective of the grant is to make available technology that will enhance the capacity of organizations to cost-effectively conduct lead-based paint inspections and lead risk assessments in residential housing owned or occupied by low and moderate-income persons and families.

It is not the objective of the grant to provide an XRF to every nonprofit or government that has a need for one. Rather, the objective is to make the resource available to as many nonprofits or local governments as possible that have determined that private market lead-based paint inspections and risk assessments are not available at reasonable cost or in a reasonable time frame.

It is anticipated that entities serving exceptionally large geographic areas may have a valid reason to own the XRF and not either provide lead evaluation services for adjacent jurisdictions or lend the XRF to them. It is anticipated that smaller jurisdictions will enter into agreements with adjacent jurisdictions to provide them with lead evaluation services; to lend the XRF to the adjacent jurisdictions; or to jointly own the XRF. In either case, the goal is to maximize the use and cost-effectiveness of the XRF.

#### FUNDS AVAILABLE

\$100,000 is available for grants.

Funds will be awarded on an ongoing basis until all funds have been awarded, or 4:30 p.m., Friday, February 22, 2002, whichever occurs first.

#### APPLICATION MATERIALS

Application materials may be requested from Julie Lindell at **phone:** (651) 296-2291; or **email:** [julie.lindell@state.mn.us](mailto:julie.lindell@state.mn.us)



## Department of Trade and Economic Development

### Minnesota Job Skills Partnership Grant Proposal Deadlines

The Minnesota Job Skills Partnership (MJSP) Board solicits grant proposals from educational and training institutions for training programs designed for specific businesses. This is to announce the deadlines for grant submission.

The deadline for submission of proposals for the MJSP Partnership program, Pathways welfare-to-work program, Health Care Human Services, and Help Loan Program, is **4:00 p.m., on May 7, 2001**. Ten final copies must be submitted no later than 4:00 p.m., on May 7, 2001 for consideration at the next scheduled MJSP Board meeting on June 18, 2001. No proposals will be accepted after May 7, 2001.

A Meeting of the MJSP Board is scheduled for Monday, June 18, 2001 at 7:30 a.m. in the Executive Boardroom, Third Floor, World Trade Tower, 30 East Seventh Street, Downtown St. Paul, to hear completed proposals.

Please contact the Partnership office, **phone:** (651) 296-2953 for questions and details.

## State Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$25,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: agency name and address, name of agency contact person, description of project and tasks, cost estimate and final submission date and time of completed proposal. Certain quasi-state agencies and MnSCU institutions are exempted from these provisions. In accordance with *Minnesota Rules* 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. Certified Economically Disadvantaged Businesses and individuals shall receive the equivalent of a 4% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 282-5799.]

## Department of Administration

### Division of State Building Construction

#### Notice of Intent to Publish a Request for Qualifications for Minnesota Registered Architects, Engineers, Land Surveyors, Landscape Architects, and Geoscientists for Predesign and Design through Construction Documents, Construction Administration, and Land Surveying Services

The Department of Administration's Division of State Building Construction intends to publish in the *State Register* some time in May 2001 a Request for Qualifications (RFQ) for Professional Services of Minnesota Registered Architects, Engineers, Land Surveyors, Landscape Architects, and Geoscientists. The complete RFQ will be published in one issue of the *State Register*. The *State Register* is published weekly on Monday.

The *State Register* is available on **web site:** <http://www.comm.media.state.mn.us>

## Department of Administration

### Office of Technology

#### Notice of Request for Proposal for Information Technology – Professional/Technical Services Master Roster

**NOTICE IS HEREBY GIVEN** that the Minnesota Office of Technology of the Department of Administration is seeking vendors that provide information technology consulting services. The State is interested in a wide range of vendors that can qualify to assist state agencies. This is an annual opportunity for vendors to be added to the State's Information Technology Professional/Technical Services Master Roster. The State has identified four categories of service for which vendors may propose. They are technical support, application design and development, telecommunications, and consulting.

For a complete copy of the Request for Proposal please contact:

Steve Gustafson  
State of Minnesota  
Office of Technology  
332 Minnesota Street, Suite E1100  
St. Paul, MN 55101-1322  
Email: [Steve.Gustafson@state.mn.us](mailto:Steve.Gustafson@state.mn.us)

This is the only person designated to receive RFP requests and answer questions regarding the RFP.

Responses to the RFP are due no later than **2:00 p.m., CST on Wednesday, May 16, 2001**. Late responses will not be considered.

## Minnesota State Colleges and Universities

### Rainy River Community College

#### Bids Sought for Accessible Toilet Remodel

PROJECT ID NUMBER: ARI PROJECT # 99-080  
DEPT.: Minnesota State Colleges and Universities

Sealed Proposals for: **Accessible Toilet Remodel  
Humanities & Fine Arts Building  
Rainy River Community College  
International Falls, Minnesota**

will be received by: Business Manager  
Rainy River Community College  
Administration Building  
1501 West Highway 71  
International Falls, MN 56649

until **2:00 p.m. local time, May 2, 2001**, at which time the proposals will be opened and publicly read aloud in the Business Office of the Hibbing Community College, Hibbing, Minnesota.

Proposal Forms, Contract Documents, Plans and specifications as prepared by the Project Architect/Engineer; Architectural Resources, Inc., 704 East Howard Street, Hibbing, MN 55746; are on file at the office of the:

- 1) above named Project Architect/Engineer
- 2) following Builders Exchanges: Hibbing, Duluth, St. Paul, and Minneapolis
- 3) National Association of Minority Contractors of Minnesota
- 4) Construction Bulletin Plan Room
- 5) Dodge Plan Room

Sets of Proposals Forms and Plans and specifications for use by contractors in submitting a bid may be obtained at the following address:

ARCHITECTURAL RESOURCES, INC.  
704 East Howard Street  
Hibbing, MN 55746  
**Phone:** (218) 263-6868  
**Fax:** (218) 722-6803

A deposit of \$50.00 is required for each set.

Each bid which totals over \$15,000.00 must be accompanied by either a certified check, payable to the State of Minnesota, is the sum of not less than five percent (5%) of the total bid or a corporate surety bond for the same amount by a surety company authorized to do business in the State of Minnesota.

No pre-bid meeting will be held.

## Emergency Medical Services Regulatory Board

### Notice of Availability of Contract for Ambulance Data Collection

The Emergency Medical Services Regulatory Board is requesting proposals from qualified vendors to (1) develop a method to extract existing emergency medical services (EMS) data from ambulance service systems and to electronically transport the data to the agency's data repository and (2) design a web-based application to query and export the data to other appropriate data bases in the state.

Work is proposed to start after June 1, 2001.

A complete Request for Proposal will be available by mail from this office from Monday, April 16, through Friday, April 20, 2001. **A written request (by direct mail, email or fax) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Melody Nagy  
Emergency Medical Services Regulatory Board  
2829 University Ave. S.E., Suite 310  
Minneapolis, MN 55414-3222  
**Email:** *melody.nagy@state.mn.us*  
**Fax:** (612) 627-5442

Questions about the Request for Proposal will be accepted by the contact person listed above until 2:30 p.m., Monday, April 23, 2001. Responses to questions will be provided to potential responders by Friday, April 27, 2001.

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **2:30 p.m., Friday, May 4, 2001. Late proposals will not be considered.**

This notice does not obligate the State to complete the work contemplated in the Request for Proposal. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Office of the Governor

### Proposals Sought for Broadcast of "Lunch with the Governor" Radio Program

Office of Governor Jesse Ventura is accepting proposals from Twin Cities and greater-Minnesota radio stations to broadcast the governor's weekly radio show, "Lunch with the Governor." Requests will be accepted through May 7, 2001. Station representatives seeking more information or wishing to submit a proposal should contact David Ruth in the governor's communications office, (651) 296-0080. The new contract period begins June 12, 2001.

## Minnesota Historical Society

### Request for Proposals for Audience Research and Market Analysis for the North West Company Fur Post Historic Site

The Minnesota Historical Society is seeking consulting services, not to exceed \$45,000, to conduct market research at the North West Company Fur Post Historic Site, near Pine City, Minnesota. This research will determine potential audiences, guide program development, and recommend marketing strategies to reach those potential audiences. Work must be complete no later than Ninety (90) days from the notice to proceed.

The Request for Proposals is available by calling or writing Chris M. Bonnell, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102. **Phone:** (651) 297-5863, **email:** [chris.bonnell@mnhs.org](mailto:chris.bonnell@mnhs.org)

All proposals must be received by Chris M. Bonnell, Contracting Officer for the Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102 or an authorized agent no later than **2:00 p.m., Local Time, Friday, May 11, 2001**. A proposal opening will be conducted at that time. Late proposals will not be considered.

## Minnesota Historical Society

### Notice of Request for Proposals for Cultural Resource Survey and Planning Work

The Minnesota Historical Society is seeking proposals from qualified firms and individuals to provide professional services for cultural resource survey and planning projects as follows:

1. Multiple projects involving National Register nominations for various individual properties in Crow Wing, Dakota, Hennepin, Roseau, St. Louis, Stevens, Swift, Wabasha and Wright Counties determined eligible to the Register.
2. National Register nomination for University of Minnesota Mall Historic District in Minneapolis, Hennepin County.
3. Survey of Dodd Road in Dakota, Scott, Rice and Le Sueur counties and National Register nomination for eligible segment(s).

**Time Period:** 5/30/01 - 7/31/02

**Estimated Budget:** A total of approximately \$60,000 is available in federal Historic Preservation Funds (HPF) to award in contracts for these projects in 2001.

The Request for Proposals and Project Descriptions are available by calling or writing Chris Bonnell, Contracting Officer, Minnesota Historical Society, 345 Kellogg Blvd. West, St. Paul, MN 55102. **Phone:** (651) 297-5863.

Proposals are due no later than **2:00 p.m., Standard Time, Monday, May 7**. Details concerning submission requirements and evaluation criteria for awards are included in the Request for Proposals.

This program receives Federal funds from the National Park Service. Regulations of the U.S. Department of the Interior strictly prohibit unlawful discrimination in departmental Federally assisted Programs on the basis of race, color, national origin, age, or disability. Any person who believes he or she has been discriminated against in any program, activity, or facility operated by a recipient of Federal assistance should write to: Director, Equal Opportunity Program, U.S. Department of the Interior, National Park Service, P. O. Box 37127, Washington, D.C. 20013-7127.

## Minnesota Historical Society

### Advertisement for Re-Bids St. Anthony Falls Heritage Center Bid Package No. 2 Mill Construction (Glazing) Project No. 1999044

Sealed bids for the construction of the Saint Anthony Falls Heritage Center Bid Package No. 2 - Mill Construction (**Glazing**) will be received at the office of the Contracting Officer or an authorized agent located in the Minnesota History Center until **2:00 p.m., local time on 30 April 2001**. Bids will then be publicly opened and read aloud.

Mail sealed bids to:

Chris M. Bonnell  
Contracting Officer  
Minnesota Historical Society  
Minnesota History Center  
345 Kellogg Boulevard West  
St. Paul, MN 55102

Authorized agents for receipt of bids are the following: Chris M. Bonnell, Contracting Officer, Mary Green-Toussaint, Contract/Procurement Technician, or any Work Service Center staff member in the Finance and Administration Division on the 4th floor of the History Center.

**PLEASE NOTE THAT THE ABOVE ADDRESS IS THE MINNESOTA HISTORY CENTER. IF PROPOSALS ARE BEING HAND DELIVERED, VENDORS MAY PARK IN THE ON-SITE LOT, BUT SHOULD ALLOW ENOUGH TIME TO DELIVER THEIR PROPOSALS TO THE CONTRACTING OFFICE ON THE 4TH FLOOR OF THE BUILDING. ACTUAL RECEIPT OF THE PROPOSAL BY THE CLOSING TIME IS REQUIRED FOR CONSIDERATION.**

The work consists of aluminum and steel window glazing systems to be constructed as part of the Saint Anthony Falls Heritage Center.

Work is scheduled to start in May 2001 and shall be final complete no later than 26 June 2002.

Award will be made to the lowest responsive bidder.

Questions regarding the bidding documents should be submitted in writing by 20 April 2001 to MS & R, 119 North 2nd Street, Minneapolis, MN 55401.

Bidding documents including the bid form, drawings, specifications, and addenda\* will be available for inspection on 16 April 2001. Complete bid sets of drawings, specifications and bid forms are available to bidders by contacting MS & R, **phone:** (612) 375-0336. Postage, delivery or like charges shall be paid for by the bidder requesting the plans including the cost of returning the documents to MS & R. A deposit of \$300 per set will be assessed for each set; deposit is refundable upon return of complete documents.

**\* Please note that this is a re-bid, all drawings, specifications, and four addenda, issued as the original bid documents will be utilized in conjunction with additional addenda provided by MS & R as bidding documents for the re-bid.**

Bids are to be submitted on forms supplied by the Owner. No oral, facsimile, telegraphic or telephonic bids or modifications will be considered. All bids shall be accompanied by a bid bond, executed by the bidder and a duly authorized surety company, certified check, cashiers check or bank draft made payable to the Minnesota Historical Society in an amount not less than 5% of the total bid.

Enforcement of Davis Bacon Act is a requirement of this project. The Contractor shall pay not less than the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed, as determined by the Minnesota Department of Labor and Industry and as set out in the detailed plans and specifications.

The Owner reserves the right to reject any and all bids. To waive all informalities in bids, to request additional supplemental information and to accept the bid which is deemed in the best interest of the Owner. No bid may be withdrawn for a period of thirty (45) days subsequent to the specified time for receipt of bids.

The lowest responsive bidder will be required to furnish satisfactory Certificates and Policies of Insurance, Labor and Material Payment Bond, Performance Bond and other documents as stated in the specifications.

## **Minnesota Department of Public Safety**

### **Office of Traffic Safety**

#### **Request for Proposals (RFP) for Social Marketing Research, Creative Media Work and Evaluation**

The Minnesota Department of Public Safety's Offices of Traffic Safety and Communications are requesting proposals from professional organizations to (1) perform qualitative, social marketing research in areas of traffic safety behaviors, opinions, and motivations, specifically with regard to use of occupant protection devices, impaired driving, and aggressive driving; (2) create and test creative concepts for print and electronic media; (3) evaluate results of the campaign from the standpoint of public awareness and behavior changes.

## State Contracts

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Details are contained in a complete Request for Proposals which may be obtained by calling or writing:

Terri Thill  
Department of Public Safety  
Office of Traffic Safety  
444 Cedar Street  
St. Paul MN 55101-5150  
**Phone:** (651) 284-3708

All questions concerning this RFP must be in writing and must be submitted to the above address no later than **2:00 p.m. on April 26, 2001**. All answers to questions will be in writing and sent to all entities requesting a complete RFP. Final date for submitting proposals is 2:00 p.m. on May 7, 2001. Late proposals will not be considered. This Request for Proposal does not obligate the State to complete the proposed project and the State reserves the right to cancel solicitation of it is considered to be in the State's best interest. All expenses incurred in responding to this notice shall be borne by the responder.

## Department of Trade and Economic Development Office of Tourism

### Notice of Availability of Contract for Advertising Services.

The Minnesota Office of Tourism (MOT), a division of the state Department of Trade and Economic Development, is requesting proposals from full service advertising agencies for an advertising contract to run July 1, 2001, through June 30, 2002. The contract may include renewal options for four additional years. The estimated contract amount is \$3.0 million annually, subject to legislative approval.

The Minnesota Office of Tourism is the state agency responsible for marketing and promoting travel into and throughout Minnesota. Two marketing goals for the agency are to increase non-resident travel and to retain travel by Minnesota residents. MOT marketing efforts include advertising, consumer travel shows, media relations and marketing materials. Services of an advertising agency are needed to market to potential Minnesota travel consumers.

Advertising services will include; developing an annual advertising plan, creating and producing advertising, placing ads in various media, evaluation of marketing communications, and providing research, public relations, collaborative projects and promotions as needed.

Work is proposed to start July 1, 2001.

The complete Request for Proposals will be available by mail from this office through May 4. **A written request (by direct mail or fax) is required to receive the Request for Proposals.** After May 4, the Request for Proposals must be picked up in person.

The complete Request for Proposals can be obtained from:

Tanya Lampkin  
Minnesota Office of Tourism  
121 East 7th Place  
100 Metro Square  
St. Paul, MN 55101  
**Fax:** 651-296-7095  
**Email:** [tanya.lampkin@state.mn.us](mailto:tanya.lampkin@state.mn.us)

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 p.m. May 14, 2001. **Late proposals will not be considered.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Transportation

### Program Support Division, Office of Consultant Services

#### Request for Proposal for Bridge Design Contractors Certified List Program

The Minnesota Department of Transportation (Mn/DOT) is requesting proposals from engineering firms to qualify for inclusion on a certified *List of Bridge Design Contractors* from which a firm may be selected to provide bridge design services. Contractors appearing on Mn/DOT's current List (which expires June 30, 2001) must reapply to be considered. Design services will be utilized for overflow work which cannot be completed by Mn/DOT Staff to meet scheduled delivery dates or when Mn/DOT Staff does not possess the necessary technical expertise for a particular project. Individual agreements will be executed for each project. To receive a copy of the complete Request for Proposal, prospective responders will be required to submit a written request, either by direct mail or fax, to the address indicated below through April 30, 2001. After April 30, 2001, prospective responders will be required to pickup the Request for Proposal in person from our offices. Complete Requests for Proposals can be obtained from:

David B. Baker  
Agreement Administrator  
Minnesota Department of Transportation  
Seventh Floor North  
395 John Ireland Boulevard, Mail Stop 680  
St. Paul, MN 55155-1899  
**Fax:** (651) 282-5127

The responses to the Request for Proposal must be received by **2:00 p.m., CDT May 9, 2001**, according to the time and date stamp on the Office of Consultant Services receptionist desk, 7th floor north - Transportation Building. **Late Submittals will not be considered. No time extensions will be granted.** The successful responders will be required to submit acceptable evidence of compliance with workman's compensation insurance coverage requirements prior to being awarded any contracts. This request does not obligate the Minnesota Department of Transportation to complete the work contemplated in this notice, and the Department reserves the right to cancel this solicitation at any time. All expenses incurred by submitting contractors responding to this notice will be borne by the responder. All proposals will become public information after the *List* is finalized and approved by Mn/DOT, under the Minnesota Data Practices Act, and will remain the property of the Minnesota Department of Transportation.

## Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of

## University of Minnesota

### Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

