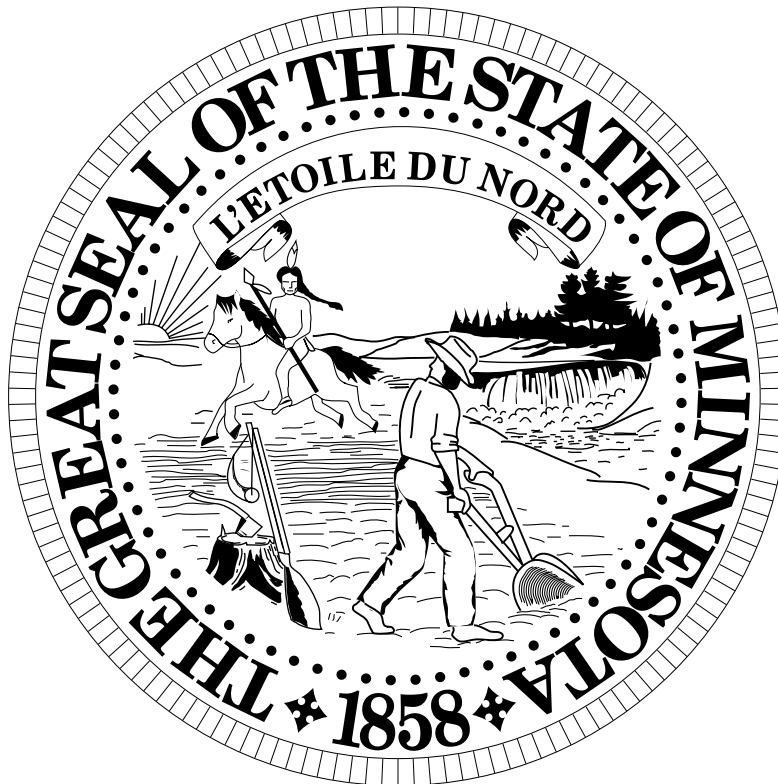


State of Minnesota

State Register

Rules and Official Notices Edition



Published every Monday (Tuesday when Monday is a holiday) by the
Department of Administration – Communications Media Division

Monday 5 February 2001
Volume 25, Number 32
Pages 1353-1370

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

Jesse Ventura, Governor (651) 296-3391

Mike Hatch, Attorney General (651) 297-4272

Mary Kiffmeyer, Secretary of State (651) 296-2079

Mae Schunk, Lt. Governor (651) 296-3391

Judi Dutcher, State Auditor (651) 297-3670

Carol Johnson, State Treasurer (651) 296-7091

Department of Administration:

David F. Fisher, Commissioner (651) 296-1424

Kent Allin, Asst. Commissioner (651) 297-4261

Communications.Media Division:

Mary Mikes, Director (651) 297-3979

Chris Schanus, Manager (651) 282-2974

Robin PanLener, Editor (651) 297-7963

Jane Schmidley, Assistant Editor (651) 296-4273

Jessie Rahmeyer, Subscriptions (651) 297-8774

Printing Schedule and Submission Deadlines

Vol. 25 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
#32	Monday 5 February	Noon Wednesday 24 January	Noon Tuesday 30 January
#33	Monday 12 February	Noon Wednesday 31 January	Noon Tuesday 6 February
#34	Tuesday 20 February	Noon Wednesday 7 February	Noon Tuesday 13 February
#35	Monday 26 February	Noon Wednesday 14 February	Noon Tuesday 20 February

Copyright © 2001 Communications.Media Division, Department of Administration, State of Minnesota.
Publication Number: 326630 (ISSN 0146-7751)

SUBSCRIPTION SERVICES: Copies are available at Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Order by phone: Metro area: (651) 297-3000 Toll free (800) 657-3757. TTY relay service phone number: (800) 627-3529. **NO REFUNDS.** Subscribers who do not receive a copy of an issue should notify the *State Register* Subscription Office immediately at (651) 297-8774. Copies of back issues may not be available more than two weeks after publication. Both editions are delivered postpaid to points in the United States, Periodicals Postage Paid for the *State Register* at St. Paul, MN, first class for the *Solicitation Announcements*. See the *State Register* and the *Solicitation Announcements* on our website: <http://www.comm.media.state.mn.us> Click on "Minnesota's Bookstore."

- *State Register* (published every Monday, or Tuesday if Monday is a holiday) One year, hard copy, paper subscription: \$160.00.
- *Solicitation Announcements* (published every Tuesday and Friday) One year subscription: \$135.00 via first class mail, \$150.00 via fax or through our website. Users agree not to redistribute without authorization.
- **13-week trial subscription** which includes both the *State Register* and *Solicitation Announcements* \$65.00
- **Single issues** are available for a limited time: *State Register* \$5.00, *Solicitation Announcements* \$1.00. Shipping is \$3.00 per order.

PUBLISHING NOTICES IN THE *State Register*: Submit TWO COPIES of your notice, typed double-spaced. State agency submissions must include a "State Register Printing Order" form, and a "Certification/Internal Contract Negotiation" form with contracts for professional, technical and consulting services. Non-State Agencies should submit TWO COPIES, with a letter on your letterhead stationery requesting publication and date to be published. FAXED submissions to (651) 297-8260 are received to meet deadline requirements, but must be followed by originals and applicable forms or letters to be accepted. The charge is \$115.00 per page, billed in tenths of a page (columns are seven inches wide). About 2-1/2 pages typed double-spaced on 8-1/2"x11" paper equal one typeset page in the *State Register*. Contact the editor if you have questions.

An "**Affidavit of Publication**" can be obtained at a cost of \$10.00 for notices published in the *State Register*. This service includes a notarized "Affidavit of Publication" and a copy of the issue of the *State Register* in which the notice appeared.

The *State Register* is published by Communications.Media Division, Department of Administration, State of Minnesota, pursuant to *Minnesota Statutes* § 14.46 and is available at the main branch of county libraries in Minnesota and all "State Depository Libraries": State University and Community College libraries; the University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; the Legislative Reference Library; State Law Library; Minnesota Historical Society Library; and the Library Development Service at the State Department of Children, Families and Learning.

Legislative Information

Senate Public Information Office (651) 296-0504

State Capitol, Room 231, St. Paul, MN 55155

Website: www.senate.leg.state.mn.us/departments/secretary/seninfo.htm

House Information Office (651) 296-2146

State Office Building, Room 175, 100 Constitution Ave., St. Paul, MN 55155

Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

Minnesota State Court System

Court Information Office (651) 296-6043 Website: www.courts.state.mn.us

Minnesota Judicial Center, Room 135, 25 Constitution Ave., St. Paul, MN 55155

Minnesota Rules: Amendments & Additions		Human Services Department	
Volume 25, Issues #27-32.....	1356	Proposals sought for the design and development of an encounter data quality validation report.....	1362
Official Notices		Proposals sought to conduct quality of health care studies....	1362
Administration Department		Metropolitan Council	
Notice of sale of public property in Sauk Centre, Minnesota.....	1357	Bids sought for flat aluminum tank covers	1363
Economic Security Department		Minnesota Historical Society	
Public hearing for Minnesota Energy Programs.....	1357	Proposals sought for material testing and special inspection services at the Saint Anthony Falls Heritage Center	1363
Labor and Industry Department		Proposals sought for conditions assessment on round tower and half-moon battery at Historic Fort Snelling	1364
Notice of correction to commercial prevailing wage rates	1358	Natural Resources Department	
Notice of correction to commercial prevailing wage rates	1358	Proposals sought for services from an experienced telephone/internet license vendor to provide license issuance services	1364
Minnesota Comprehensive Health Association		Office of Environmental Assistance	
Notice of executive committee meeting	1358	Proposals sought to complete an inventory and estimate of pollution prevention technologies and practices	1365
Public Employee Retirement Association (PERA)		Transportation Department	
Notice of board of trustee meeting.....	1358	Proposals sought to develop a deep site protocol for various archaeological sites	1368
State Grants and Loans		Proposals sought for intelligent transportation systems (ITS) support services	1369
Corrections Department		Non-State Contracts & Grants	
Grants available for sex offender-specific programming for juveniles and adults.....	1359	University of Minnesota	
Housing Finance Agency		Bid Information Service (BIS) available for all potential vendors.....	1369
Grants available for family homeless prevention and assistance program	1359		
Trade and Economic Development Department		Commodity, Service, and Construction contracts are published Tuesday and Friday in a bulletin, the <i>Solicitation Announcements</i> . Award results are available from the Materials Management Helpline (651) 296-2600. Web-site: www.mmd.admin.state.mn.us	
Proposals sought from potential regional and specialized small business development centers	1360	Individual copies and subscriptions or the <i>State Register</i> and <i>Solicitation Announcements</i> are available through Minnesota's Bookstore, (651) 297-3000, or (800) 657-3757.	
State Contracts			
Colleges and Universities, Minnesota State St Cloud Technical College			
Proposals sought for Harig 618 surface grinder or equivalent.....	1361		
Children, Families and Learning Department			
Proposals sought for program specific audit of an AmeriCorps program	1361		
Higher Education Facilities Authority			
Proposals sought for auditing services of a certified public accounting firm	1362		

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

Volume 25, Issues # 27-32

Agriculture Department

1545.0230 (proposed)	1311
1545.3130; .3150 (adopted)	1241
1545.3130 s. 2; .3180; .3190; .3200; .3210; .3220; .3230; .3240; .3250; .3260; .3270; .3280; .3290; .3300; .3310; .3320; .3330; .3350 (repealed)	1241

Chiropractic Examiners Board

2500.0100 (proposed)	1227
2500.0100 (proposed)	1281
2500.0400 (proposed)	1228
2500.0700; .0710; .0720; .0750; .1000 (proposed)	1283
2500.0730; .0740 (proposed repealer)	1283
2500.0800 (proposed)	1285
2500.1200 (proposed)	1287
2500.1200; s.5 (proposed repealer)	1287
2500.1410 (proposed)	1289
2500.1600 (proposed)	1230
2500.2110 (proposed)	1231
2500.2520 (proposed)	1291

Crime Victims Reparations Board

3050.0100, s.2a; 7; .3400, s.1,A,C; .3600 (withdrawn proposed)...	1336
---	------

Health Department

4630.4800; .4900; .5000; .5100; .5200; .5300; .5400; .5500; .5600; .5700; .5800; .5900; .6000; .6100; .6200; .6300; .6400; .6500; .6550 (proposed repealer)	1329
4717.7000 (proposed)	1329

Labor and Industry Department

5205.0030; 5207.0100; .1000 (adopted exempt)	1241
--	------

Natural Resources Department

6115.0360 (proposed)	1331
6236.0300; .0600; .0810; .1060 (adopted expedited emergency)...	1337
6216.0350 (adopted expedited emergency)	1341

Peace Officer Standards and Training Board

6700.0300; .0601; .0700 (adopted)	1242
6700.0300; .0400; .0900; .1000; .1101 (proposed)	1333
6700.0900 s.12; .1120; .1130; .1700, s.2,5,6,7,8,9,10,11; .1000 (proposed repealer)	1333

Racing Commission

7873.0185; .0190; 7877.0120; .0170; 7883.0100; .0130; .0140; .0150; 7890.0100 (proposed)	1257
7890.0100 s. 12 (proposed repealer)	1257

Health Department and Pollution Control Agency

9400.0100; .0350; .0400; .0500; .0600; .0800; .1000; .1200; .1300; .1500 (proposed)	1232
9400.1500, s.3 (proposed repealer)	1232

Human Services Department

9505.0390 (proposed)	1238
9515.0200; .0310; .0450; .0500; .0600; .0700; 9525.2700 (adopted)	1313
9515.0300; .0400; .0800 (repealed)	1313

Official Notices

Pursuant to Minnesota Statutes §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Administration Real Estate Management Division

Notice of Sale of Public Property

NOTICE IS HEREBY GIVEN that the Department of Administration is offering for sale by sealed bid a 25-building campus with 245 acres located in and adjacent to Sauk Centre, Minnesota.

For more information including bid terms and conditions visit the web site at www.mainserver.state.mn.us/rem/ or contact:

Wayne Waslaski
Minnesota Department of Administration
Real Estate Management Division
50 Sherburne Avenue, Room 309
St. Paul, MN 55155
Phone: (651) 296-2278
Email: Wayne.Waslaski@state.mn.us

Bids are due no later than 1:30 p.m., CST on Friday, April 20, 2001. Late bids will be rejected. The State reserves the right to reject any and all bids and waive the formalities therein. The State reserves the right to withdraw the subject property from sale up to and including the day of the sale. Any announcements made at the bid opening will take precedence over any material published about this event.

Department of Economic Security Office of Energy Programs

Notice of Public Hearing for Minnesota Energy Programs

A public hearing for Minnesota Energy Programs will be held March 1, 2001, from 1:30 p.m. to 4:30 p.m. in the Ladyslipper Room of the Centennial Building in the capitol complex at 658 Cedar Street, St. Paul. The Office of Energy Programs in the Department of Economic Security invites interested parties to make recommendations for the use of \$18.5 million in federal contingency money released to the Minnesota Energy Assistance Program (EAP) and for implementing changes in the Minnesota Weatherization Program authorized by 10CFR440.

The Office of Energy Programs is particularly interested in options for the use of EAP contingency money, including serving additional households, targeting an increased benefit amount, and providing additional crisis payments. Weatherization topics of special interest are the new Savings-to-Investment-Ratio criteria and the new date for reweatherization eligibility.

The Office of Energy Programs is also accepting concept papers for pilot projects that serve households with extraordinarily high energy bills. The concept paper must contain the following information: Agency name and address; contact person and telephone number; a description of the concept; a list of measurable outcomes; average cost per household and total cost. The concept paper must be no longer than one page. Upon review of the concept, further information may be required prior to selection. The Office of Energy Programs is under no obligation to select any concept paper for implementation.

Written comments and concept papers must be received by **4:30 p.m. on March 1, 2001.** They can be emailed to: john.harvanko@state.mn.us or mailed to:

John Harvanko, Director
Office of Energy Programs
390 N. Robert Street, Annex
St. Paul, MN 55101

Official Notices

Department of Labor and Industry

Labor Standards Unit

Notice of Correction to Commercial Prevailing Wage Rates

A **correction** has been made to the Commercial Prevailing Wage Rates certified 12/18/00, for **Labor Code 101, Laborer, Common (Gen Labor Work)**, in **Blue Earth, Waseca, Sibley, Faribault, Lesueur, Nicollet, and Rice Counties**.

Copies of the certified wage rates for these Counties may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 296-6452. Charges for the cost of copying and mailing are \$.65 per page. Make check or money order payable to the State of Minnesota.

Gretchen B. Maglich
Commissioner

Department of Labor and Industry

Labor Standards Unit

Notice of Correction to Commercial Prevailing Wage Rates

A **correction** has been made to the Commercial Wage Rates certified 12/18/00, for **Labor Code 407, Electricians**, in **Carver County**.

A Copy of the corrected certification may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306 or by calling (612) 296-6452. Charges for the cost of copying and mailing are \$.65 per page. Make check or money order payable to the State of Minnesota.

Gretchen Maglich
Commissioner

Minnesota Comprehensive Health Association

Notice of Meeting of Executive Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA) **Executive Committee** will be held on Wednesday, February 7, 2001, at MCHA's executive office, 5775 Wayzata Blvd., Suite 910, St. Louis Park, MN at 2:00 p.m.

For additional information, please call Lynn Gruber at (612) 593-9609.

Public Employees Retirement Association (PERA)

Notice of Board of Trustees Meeting

The regular meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, February 8, 2001, at 9:30 a.m., in the PERA offices, 514 St. Peter Street, Suite 200 – Skyway Level, St. Paul, Minnesota.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Corrections

Sex Offender/Chemical Dependency Services Unit

Notice of Availability of Funds for Grants to Provide Sex Offender-Specific Programming for Juveniles and Adults

Contingent upon legislative approval, the Minnesota Department of Corrections, Sex Offender/Chemical Dependency Services Unit, announces the availability of grant funds for the provision of sex offender-specific-programming across the state. Sex offenders eligible for funding under these grants are:

(1) juvenile offenders who have been found delinquent or received a stay of adjudication, for whom the juvenile court has ordered treatment; and (2) adult offenders for whom treatment is required by the court as a condition of probation, and (3) adult offenders released from a Minnesota Correctional Facility for whom outpatient programming and/or aftercare are required for conditional release under *Minnesota Statute* section 609.1352 or as a condition of supervised release.

The grant period will be for the 24-month period from July 1, 2001 to June 30, 2003. It is anticipated that:

The maximum award per grant will be approximately \$90,000.00 for the term of the grant (approximately \$45,000.00 per year). It is anticipated that 25 grants will be awarded. Proposals for less than the anticipated maximum award are encouraged.

This funding is authorized under *Minnesota Statutes* 241.67, Subd. 1, Subd. 3 (b), and Subd. 8, and 242.195, Subd. 1.

Private, for profit, non-profit 501(c)(3) organizations, public human services agencies, community corrections agencies, and other governmental agencies are eligible to apply for these funds.

A request for proposals is available that contains detailed requirements and instructions for applying for this funding. **The deadline for the submission of completed proposals is 4:30 p.m., March 30, 2001.** To receive a copy of the request for proposals, contact:

Mary Popp
Minnesota Department of Corrections
Sex Offender/Chemical Dependency Services Unit
1450 Energy Park Drive, Suite 200
St. Paul, Minnesota 55108-5219
Phone: (651) 643-3443
TTY: (651) 643-3589

Minnesota Housing Finance Agency

Contingent Request for Proposals 2001-2003

Family Homeless Prevention and Assistance Program

The Minnesota Housing Finance Agency announces the anticipated availability of grant funds through the Family Homeless Prevention and Assistance Program. The actual availability and amount of funds is contingent upon approval by the 2001 Minnesota Legislature.

Location: Counties with a significant number or significant growth in the number of homeless families with children, youth, and single adults.

Sponsor: In the Twin Cities seven-county metropolitan area, a county is an eligible applicant. In non-metropolitan areas, eligible applicants include a county, a group of contiguous counties jointly acting together, an Indian tribal organization, or a community based nonprofit organization with a sponsoring resolution from each of the county boards of the counties located within its operating jurisdiction.

State Grants & Loans

For all applicants, preference will be given to those who include other public and private providers of emergency services and transitional and affordable permanent housing in the development of their application and the implementation of their program.

Amount of Funds Available: \$6.5 million in grant funds are anticipated to be available for the biennium ending June 30, 2003.

Eligible Uses: The purpose of the program is to encourage and support innovation at the county, region, or local level in redesigning the existing support system to homelessness or in establishing a comprehensive system. Grants may be used to prevent or decrease the period of homelessness of families with children, youth, and single adults, and to decrease the time period that families, youth, and single adults stay in emergency shelters. Grants may **not** be used to acquire, rehabilitate, or construct emergency shelters or transitional or permanent housing. Grants may not be used to pay more than 24 months of rental assistance.

Other Requirements:

1. Each project must be designed to stabilize people in their existing homes, shorten the amount of time that people stay in emergency shelters, and/or assist people with securing transitional or permanent affordable housing throughout the grantee's area of operation.
2. Each grantee must establish an advisory committee consisting of a homeless advocate, a homeless or formerly homeless person, a member of the state interagency task force on homelessness, local representatives, if any, of public and private providers of emergency shelter, transitional housing, and permanent affordable housing, and other members of the public. The grantee shall consult on a regular basis with the advisory committee in the design, implementation, and evaluation of the project.
3. Each grantee must submit an annual project report to the state interagency task force on homelessness. The report must include the actual program results compared to program objectives.

Procedures: Applicants should request application packets from the Agency, by writing or calling:

Rhonda McCall
Minnesota Housing Finance Agency
400 Sibley Street, Suite 300
St. Paul, MN 55101-1998
Phone: (651) 296-0754
Toll Free: (800) 657-3701

The deadline for all applicants is **5:00 p.m., Monday, April 9, 2001.**

Department of Trade and Economic Development

Business and Community Development Division

Small Business Development Centers

Notice of Solicitation of Proposals from Potential Regional and Specialized Small Business Development Centers

NOTICE IS HEREBY GIVEN that the Department of Trade and Economic Development (DTED) is soliciting proposals from qualified organizations to serve as regional and specialized Small Business Development Centers (SBDCs) for a three-year period commencing January 1, 2002. This is a competitive grant program.

SBDCs support DTED's mission of promoting economic development in Minnesota by providing high quality one-on-one business counseling and training programs to small businesses. The SBDC program is sponsored and funded by the U.S. Small business Administration, DTED, and the participating centers.

A full copy of the Request for Proposals may be obtained free of charge by contracting Mary Kruger, state director of the Small Business Development Center program, 500 Metro Square, 121 7th Place East, St. Paul, MN 55101, **phone:** (651) 297-5773; **fax:** (651) 296-1290; **email:** mary.kruger@state.mn.us

Proposals will be due **Friday, March 23, 2001.** An informational meeting to answer questions concerning the Request for Proposals will be held February 27, 2001, from 10 a.m., to noon at the Department of Trade and Economic Development, 500 Metro Square, 121 7th Place East, St. Paul, Minnesota. Any organization wishing to submit a proposal must be represented at this meeting.

This notice does not commit the State of Minnesota or DTED to entering into a grant contract with any organization. The State may terminate the SBDC selection process or solicit additional proposals at any time if it is deemed to be in the best interest of the state.

State Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$25,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: agency name and address, name of agency contact person, description of project and tasks, cost estimate and final submission date and time of completed proposal. Certain quasi-state agencies and MnSCU institutions are exempted from these provisions. In accordance with *Minnesota Rules* 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. Certified Economically Disadvantaged Businesses and individuals shall receive the equivalent of a 4% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 282-5799.]

Minnesota State Colleges and Universities

St. Cloud Technical College

Request for Proposal (REP) for Harig 618 Surface Grinder or Equivalent

Introduction:

St. Cloud Technical College is soliciting bids for (2) Harig 618 Surface Grinders or equivalent beginning February 5, 2001.

Request for proposals are available from:

St. Cloud Technical College
Jeff John
1540 Northway Drive
St. Cloud, MN 56303
Phone: (320) 654-5512

Proposal Due Date:

Vendor proposals are due **no later than 2:00 p.m., February 16, 2001.**

Department of Children, Families and Learning

Notice of Request for Proposal to Perform a Program Specific Audit of an AmeriCorps Program

The Minnesota Department of Children, Families and Learning is soliciting proposals from qualified vendors to perform a Program Specific Audit of an AmeriCorps program under the Corporation for National Service CFDA number 94.006. The contractor will develop the program specific audit procedures and test compliance with requirements. The audit will be performed at the program's operating sites throughout Minnesota.

The Department has estimated the cost of this project should not exceed \$50,000. The anticipated project period is May - June 2001.

For a complete copy of the Request for Proposal, please contact:

Alice Smith
Minnesota Commission on National and Community Service
Minnesota Department of Children, Families and Learning
1500 Highway 36 West
Roseville, MN 55113-4266
Phone: (651) 582-8444
Toll free: (888) 234-1270
Fax: (651) 582-8492

Proposals are due no later than 3:00 p.m., March 16, 2001. Late proposals will not be accepted.

Minnesota Higher Education Facilities Authority

Notice of Request for Proposals for Auditing Services of a Certified Public Accounting Firm

The Minnesota Higher Education Facilities Authority is Requesting Proposals for auditing services of a certified public accounting firm to examine and report upon the financial statements of the Authority's program for the fiscal years ending June 30, 2001, June 30, 2002 and June 30, 2003.

The Request for Proposal is available by calling or writing, Elaine J. Yungerberg, Assistant Executive Director, Minnesota Higher Education Facilities Authority, 175 Fifth Street East, Suite 450, St. Paul, MN 55101-2905. **Phone:** (651) 296-4690, **fax:** (651) 297-5751, **email:** eyungerberg@isd.net

Proposals must be submitted in the format provided for in the Request for Proposals. **Proposals must be received no later than 1:00 p.m. February 26, 2001.**

Department of Human Services

Health Care Operations Division

Notice of availability of Request for Proposals (RFP) for the Design and Development of an Encounter Data Quality Validation Report

The Minnesota Department of Human Services (DHS), through its Health Care Operations Division (HCO), is seeking proposals from vendors to assist HCO in determining benchmarks for measuring the validity of health care encounter data. This data is submitted by contracted managed care health plans and processed by Minnesota's Medicaid Management Information System (MMIS). The purpose of this proposal is to comply with certain requirements of Minnesota Law pertaining to risk adjusting payments for managed care health plans.

A complete copy of the RFP may be obtained by contacting:

Ms. Gina Kiser
Minnesota Department of Human Services
Health Care Operations Division
444 Lafayette Road
St. Paul, Mn. 55155-3849
Phone: (651) 297-3890
Email: gina.kiser@state.mn.us

DHS will hold a Vendors Conference on Wednesday, February 21.

The vendor conference will begin at 1:00 p.m. and end at 3 p.m. in Conference Rooms 1A and 1B at 444 Lafayette Road North, St. Paul, Minnesota. The vendor conference will provide potential proposers with an opportunity to ask questions and learn more about the RFP. Questions before the vendor conference regarding this RFP may be submitted via email only to Gina Kiser. All such questions will be responded to as provided in the RFP document. Attendance at the vendor conference is not required to submit a proposal.

All proposals must be received **no later than 3 p.m. on March 14, 2001**, in the manner specified in the RFP document.

Department of Human Services

Notice of Request for Proposals to Conduct Quality of Health Care Studies

The Minnesota Department of Human Services (DHS) is interested in contracting for professional and technical consulting services to assist in the design and management of an External Quality Review (EQR) study to assess the quality of care provided to managed care enrollees with asthma. The services to be provided by the selected vendor will include multiple tasks and deliverables designed to plan, implement and report on various quality measurements of the Medicaid health plans' performance. The EQR study will evaluate the care provided to enrollees with asthma in relation to prevailing national and local clinical practice guidelines.

The EQR study project expected to begin by April 20, 2001 and last through April 2002. This independent, external quality review **must** be conducted by a Peer Review Organization (PRO), an entity that is eligible to be a PRO (PRO like), or by a private accreditation body.

To obtain a copy of the complete Request for Proposals, please contact:

Sara Koppe
Performance Measurement and Quality Improvement Division
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3865
Phone: (651) 215-6260
Fax: (651) 215-5754
Email: sara.koppe@state.mn.us

Proposals must be received **no later than 3:00 p.m. on March 14, 2001.**

Metropolitan Council

Request for Bids for Flat Aluminum Tank Covers

Sealed bids will be received in the office of the Metropolitan Council, Environmental Services Division, (MCES), 230 East 5th Street, St. Paul, Minnesota 55101, for the DESIGN AND FABRICATION OF FLAT ALUMINUM TANK COVERS.

Bids will be received until **Tuesday, February 20, 2001 at 2:00 p.m.**, at which time and place the bids will be publicly opened and read aloud.

Copies of the specifications and bid instructions may be obtained from the offices of the Metropolitan Council or **phone:** (651) 602-1032, **fax:** (651) 602-1083.

All bids to be considered must be submitted on **Council approved bid forms.**

The award will be based upon, but not necessarily limited to, factors of price, lead time, agreement to the terms and conditions and past experience with the Metropolitan Council.

The Metropolitan Council shall consider all bids received and intends to award a contract to the responsive and responsible bidder submitting the lowest total cost to the Council by the due date and time, provided. The low bidder will be required to submit drawings of the design and fabrication of the aluminum tank covers. However, the Metropolitan Council reserves the right to reject all bids, to investigate the qualifications and experience of any bidder, to reject any provisions of any bid, to obtain new bids, or to proceed to do the work otherwise.

Minnesota Historical Society

Notice of Request for Proposals for Material Testing and Special Inspection Services at the St. Anthony Falls Heritage Center

The Minnesota Historical Society (Society) is seeking proposals from an Independent Testing Laboratory (ITL) for Geotechnical and Material testing and Special Inspection services during the construction of the Saint Anthony Falls Heritage Center, located at 700 Second Street South, Minneapolis, Minnesota. The project consists of a new 135,000 square foot, eight story reinforced concrete summary within existing masonry/stone walls. The facility will house a museum in the first three levels, and commercial office space will occupy the upper five floors.

The structure of the facility consists of a reinforced concrete frame within existing stone/masonry walls which will be restored as part of the work. Work includes repair of approximately 8,000 SF of existing structural slabs, 75,000 SF of tuckpointing at both brick and stone masonry walls, and excavation/backfill of existing tunnels. Approximately 100,000 SF of structural concrete slabs, approximately 20,000 SF of slab on grade, approximately 100 CY of cast-in-place foundation walls, approximately 50 CY of strip and spread footing will be constructed.

Site work includes concrete walks, loading dock, and compacted class V.

State Contracts

The Request for Proposals is available by calling or writing Chris M. Bonnell, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102. **Phone:** (651) 297-5863 or **email:** *chris.bonnell@mnhs.org*

Proposals must be submitted in the format provided for in the Request for Proposals. **Proposals must be received no later than 2:00 p.m., Central Time, Wednesday, February 28, 2001.**

Questions regarding submission of proposals may be referred to Chris M. Bonnell, Contracting Officer, at (651) 297-5863. Questions specific to project scope may be referred to Lou Dorso, at (612) 339-4904, or by **fax:** (612) 339-4905.

A complete set of drawings and specifications are available by contacting John Stark at Meyer, Scherer and Rockcastle (MS & R) at (612) 375-0336. There will be a refundable deposit of \$300 for each set of plans.

Minnesota Historical Society

Notice of Request for Proposals for Professional Services to Perform Conditions Assessments on Round Tower and Half-Moon Battery at Historic Fort Snelling

The Minnesota Historical Society (Society) is seeking proposals from qualified firms and individuals for professional services to perform Conditions Assessments on the Round Tower and the Half-Moon Battery. Both structures, consisting of masonry walls with wood joists, stairs and decking, are in deteriorated condition, with the structural integrity of the wood elements being of greatest concern. The conditions assessments will serve to guide future preservation, design and construction contracts.

A mandatory pre-proposal meeting will be held on Tuesday, February 27, 2001, at 1:00 p.m. in the library at the Fort Snelling Visitor Center.

The Request for Proposals is available by calling or writing Chris M. Bonnell, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102. **Phone:** (651) 297-5863 or **email:** *chris.bonnell@mnhs.org*

Proposals must be submitted in the format provided for in the Request for Proposals. Proposals must be received **no later than 2:00 p.m., Central Time, Tuesday, March 6, 2001.**

Questions regarding submission of proposals may be referred to Chris M. Bonnell, Contracting Officer, at (651) 297-5863. Questions specific to project scope may be referred to Kari Grabinski, Projects Manager, at (651) 297-7969.

Department of Natural Resources

Bureau of Information, Education and Licenses

Notice of a Request for Proposal (RFP) for Services from an Experienced Telephone/Internet License Vendor to Provide License Issuance Services Similar to the Department of Natural Resources Electronic License System - Point of Sale System

The Minnesota Department of Natural Resources (DNR) has developed and implemented a new license delivery system entitled Electronic License System - Point of Sale system (ELS-POS). The ELS-POS system is currently operated by 1700 license agents with point of sale terminals. The DNR is seeking services from an experienced telephone/internet license vendor to provide license issuance services similar to the ELS-POS system. The vendor would provide customers with these license services via toll-free telephone number (ELS-Telephone) and an Internet (ELS-Internet) link off of the DNR web home page. The DNR expects the vendor to interface on a real time basis with the existing ELS-POS database to provide these license services.

The DNR intends that any additional cost for these license services will be covered by allowing the vendor to charge a convenience or transaction fee to the customer using the service, in addition to the existing license issuing fee for license agents.

The DNR will select one vendor proposal most responsive to the DNR's needs to implement the ELS-Telephone and ELS-Internet access services. The DNR will enter into a professional/technical contract with the successful vendor which will be in effect for 2 years with the opportunity to extend on a yearly basis for 3 additional years.

A complete copy of the RFP may be obtained from:

Drew Beaulieu
Bureau of Information, Education & Licenses
MN Department of Natural Resources
500 Lafayette Road
St. Paul, MN 55155-4026
Phone: (651) 296-5893
Fax: (651) 297-8851

All responses to the RFP are due **no later than 3:00 p.m. central time, February 27, 2001.**

Office of Environmental Assistance

Proposals Sought to Compile an Inventory with Estimates of Cost Effective Pollution Prevention Technologies and Practices

I. Project Overview

The Minnesota Office of Environmental Assistance (OEA) requests proposals to compile an inventory of cost effective pollution prevention technologies and practices, and develop estimates of the remaining potential to reduce generation and release of toxic chemicals should those technologies and practices be implemented throughout Minnesota facilities that are within the selected 3-digit standard industrial classification (SIC) codes. The OEA has allocated up to \$30,000 for this project.

II. Standard Provisions

Interested responders must submit four (4) copies of their proposal. The copies must be printed on both sides of the paper. To facilitate photocopying the copies may be stapled, but not bound. Submissions must be mailed or delivered to:

Minnesota Office of Environmental Assistance
520 Lafayette Rd., 2nd Fl.
St. Paul, MN 55155-4100
Attention: Ken Brown
Fax: (651) 215-0246
Email: *kenneth.brown@moea.state.mn.us*

Prospective responders who have questions regarding this RFP, or requests for additional information, or copies of project documents **MUST** submit their questions or requests in writing (letter, fax, or email) to Ken Brown, Project Manager, at the addresses listed above. Do **NOT** submit questions or requests by telephone. The Project Manager will field questions or requests, work with OEA or other state staff, and provide written responses by fax or email to all firms or individuals who request copies of the RFP.

All proposals must be received by the OEA no later than **3:00 p.m., February 26, 2001.** Proposals received after this date will not be considered. Each copy must be signed in ink by the proposer's authorized representative. Prices and terms of the proposal must be valid for the length of any resulting contract.

Proposals received by the deadline will be independently evaluated by representatives of the OEA. In some instances, an interview may be part of the evaluation. (Selection criteria are listed in Section IV). It is expected that the evaluation and selection will be completed by March 15, 2001. In the event that a proposal is accepted, the OEA will notify the successful responder in writing as soon as practical.

The State is under no obligation to complete the proposed project, does not promise to accept the lowest bid (per hour costs), and specifically reserves the right to reject any or all proposals, to waive any formal proposal requirements, to investigate the qualifications and experience of any responder, to reject any provisions in any proposal, to obtain new proposals, to negotiate the requested services and contract terms with any responder, or to proceed to do the work otherwise including, but not limited to, dividing the project into parts and accepting the response of different responders for different parts. The OEA may reject or return for completion any proposals that are not sufficiently detailed or that are in unacceptable form.

State Contracts

The OEA does not discriminate in the selection of contractors on the basis of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, age or political affiliation.

In compliance with *Minnesota Statutes* §16C.07, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to the Request for Proposal.

All proposals shall include representations as follows:

This proposal constitutes an offer by the undersigned to enter into a contract agreement to perform the described services for the compensation specified herein and containing the terms and conditions in the standard State contract agreement for consultant services or required by applicable state or federal law or regulations.

The responder agrees not to discriminate against any employee or applicant for employment on the basis of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, age, or political affiliation and to take affirmative action to assure that all employees are treated equally with respect to training, hiring, rates of pay, and other forms of compensation. The responder further agrees to take affirmative action to include the participation of socially disadvantaged businesses wherever possible in the performance of this proposal.

These representations may be made in the front of the proposal or in a transmittal letter.

The successful responder will be required to submit acceptable evidence of compliance with required workers' compensation insurance coverage requirements prior to execution of the contract.

III. Consultant Tasks

Tasks:

The estimated start date is April 1, 2001. The project must be completed by no later than June 30, 2001. Under the provisions of this agreement, the consultant will perform all of the tasks outlined below. The consultant will:

1. Obtain from the OEA a list of the total pounds of each chemical generated and released for each SIC based on 1999 Minnesota Toxic Release Inventory (TRI) data. The OEA will provide the names and 1999 TRI Section 8 data for facilities reporting within each 3-digit SIC code.
2. Provide technical experts to research and evaluate information that is available from sources such as appropriate government, trade groups and industrial publications to determine the pollution prevention (P2) practices and technologies that have the highest potential reduce the generation of toxic chemicals for Minnesota facilities. These pollution prevention practices and technologies must be market ready and cost effective (typical payback periods of 5 years or less). The following 3-digit SIC codes have been selected.
 - 20 Food and Kindred Products; focus 202, 206, 207
 - 24 Lumber and Wood Products; focus 249
 - 26 Paper and Allied Products; focus 261, 267
 - 28 Chemicals and Allied Products; focus 289
 - 29 Petroleum and Coal Products; focus 291
 - 30 Rubber and Misc. Plastics Products; focus 308
 - 33 Primary Metal Industries; focus 331, 332, 334
 - 34 Fabricated Metal Products; focus 341
 - 35 Industrial Machinery and Equipment; focus 353, 357
 - 36 Electronic & Other Electric Equipment; focus 363
 - 37 Transportation Equipment; focus 371, 373
 - 49 Electric Utilities; focus 491
3. Develop a list which clearly describes the P2 technologies and practices as identified in Task 2 for each of the selected 3-digit SIC codes.

4. Estimate the potential decreases in chemical waste generated and released for the identified SIC codes if the facilities within them fully implement the P2 technologies and practices that were identified in Task 2.
5. Propose one or more methodologies that the consultant would like to use to validate the potential environmental benefits as estimated in Task 4.
6. Provide a written and an electronic version of a report which includes a description of the consultant's methodology, a list of the identified pollution prevention technologies and practices, an estimate of the economic benefits, and the potential to reduce the generation and release of TRI chemicals in Minnesota facilities within each of the listed three digit SIC codes.

Responders to this Request for Proposals may propose additional tasks or activities if they will substantially improve the results of the project. The consultant shall avoid conflicts of interest prohibited under state and local laws.

IV. Selection Criteria

The OEA will evaluate the proposals on the basis of the following eight criteria:

1. Completeness of the proposal and demonstrated understanding of the nature and scope of the work to be accomplished under Tasks.
2. Projected cost, weighed against project scope and concept as outlined in the proposal, including the total hours devoted to the project. A low per hour cost bid shall not be the sole determinant.
3. Experience and professional competence as demonstrated in the proposal, particularly in the area of understanding pollution prevention technologies as they relate to the selected 3-digit SIC codes.
4. Capacity to perform the work within the designated time frame.
5. Past records of performance with the OEA, other agencies or trade groups as determined by such factors as technical expertise, cost control, quality of work and ability to meet schedules.
6. Project approach and work plan, including the proposed methodology to validate findings.
7. Availability of key staff throughout the project.
8. Avoid conflicts of interest in accordance with state and local laws.

V. Contents of the Proposal Document

In order to facilitate review and comparison, all proposals must be organized as follows:

1. Consultant's contact information and the text as identified in section II. Standard Provisions, p. 2 of this RFP.
2. Description of the proposed work plan and tasks, including time schedules.
3. The Consultant's description of the proposed project management structure.
4. Requested Compensation for the Proposed Services, including:
 - a. A detailed breakdown of the hourly charges and estimated hours of labor per individual.
 - b. A detailed breakdown of costs for travel, phone and other ancillary services.
 - c. A breakdown of costs by category by major task.
5. Related experience of the company.
6. Qualifications and resumes of key personnel, including the project manager, lead senior staff, and junior level supporting staff, who will work on the project. No change in personnel assigned to the project will be permitted without the approval of the OEA project manager.
7. References from at least three clients, along with a brief description of their most relevant projects.

Any proposal not meeting these content requirements in the order described above will not be considered.

VI. Required Period of Performance

The work on the requested services in this contract is estimated to begin no later than April 1, 2001 and must be completed before June 30, 2001.

State Contracts

VII. Maximum Compensation and Manner of Payment

Maximum compensation for this contract will be determined based on proposals submitted to OEA and may not exceed \$30,000. Payment will be made upon satisfactory completion of the Tasks outlined above. Payment will be based upon invoices submitted by the contractor showing labor hours, hourly rates, consultant staff activities and other direct costs. Payment will be disbursed within thirty days of receipt. Payment must be approved by the Project Manager.

Department of Transportation

Program Support Group

Office of Technical Support

Request for Proposals (RFP) to Develop a Deep Site Protocol for Archaeological Sites, on Flood plains and Other Geomorphologically Active Locations Within the State of Minnesota, According to Methods and Standards Developed for Mn/Model

Notice of availability of Contract for Highway Related Technical Activity. Responses to this advertisement become public information under the Minnesota Government Data Practices Act. This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and the department reserves the right to cancel this solicitation. All expenses incurred in responding to this notice shall be borne by the responder.

Flood plains and other geomorphologically active locations may contain archaeological sites that are deeply buried under sediment. This is of concern for several types of undertakings such as bridge projects where disturbance is likely to extend well below the surface. One component of Mn/Model, the statewide archaeological predictive model for Minnesota, was geomorphic mapping of several major river valleys and upland locations at a scale of 1:24,000. The basic geomorphic unit was the landform/sediment assemblage. Efforts to continue the geomorphological mapping of selected areas of the State are currently underway. As a result of these accomplishments distinct landform/sediment assemblages have been recognized to have the potential to contain deeply buried archaeological sites. Since surface survey cannot detect buried sites, a statewide field protocol for testing sediments for presence of cultural deposits must be developed. This protocol should consider geomorphological and archaeogeophysics methods.

Contractor must develop and test a protocol, for buried sites of greater than one meter in depth, for the most efficient Cultural Resource Management (CRM) assessment of project impacts. The goals of this project are to develop a innovative and cost-effective statewide approach in identifying deeply buried archaeological sites in a consistent manner across the state, and to develop and test these strategies. These strategies are intended to be implemented in the inventorying and evaluating of deeply buried sites by Mn/DOT.

In addition, Contractor must coordinate the developed deep testing protocols with the Landscape Suitability Rankings (LSR) developed within Mn/Model. LSR is a simple product of depositional/post-depositional environment rankings and geologic age rankings. The LSR indicates the likelihood for a particular geologic unit within a certain depth interval to have the potential to contain archaeological resources and still have site integrity per Section 106 of the National Historic Preservation Act (NHPA).

Contractor must provide a report that will fully document the methods tested, the results of the investigation, and the recommended protocol. Any cross-sections or boring logs must be formatted as in Appendix E of the Mn/Model Final Report. (Information is available from the Mn/DOT Project Manager listed in this RFP.)

Contractor must develop and implement a rigorous Quality Control program. This must include very detailed and methodical quality control of all geophysical techniques and analyses of all site sediments.

The maximum budget available for this project is \$350,000.

Request for Proposals (RFP) are available by mail or in person. **Please submit in writing, a request for the RFP to "Develop a Deep Site Protocol for Archaeological Sites, on Flood plains and Other Geomorphologically Active Locations Within the State of Minnesota, According to Methods and Standards Developed for Mn/Model".**

Request for the **RFP** may be mailed or faxed to:

Dawn D. Thompson, Agreement Administrator,
Minnesota Department of Transportation Consultant Services Unit
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680
St. Paul, MN 55155
Fax: (651) 282-5127

In order to obtain the RFP in time, requests for the RFP must be received on or before February 20, 2001. Requests made after that date must be in person.

NOTE: PROPOSALS WILL BE DUE ON TUESDAY, FEBRUARY 27, 2001 AT 2:00 P.M., CENTRAL STANDARD TIME

Department of Transportation

Program Support Group

Office of Advanced Transportation Systems

Notice of Request for Proposals for Mn/DOT's Intelligent Transportation Systems (ITS) Support Services

The Minnesota Department of Transportation (Mn/DOT) is requesting proposals for the purpose of providing support services to further Mn/DOT's development of Intelligent Transportation Systems.

Work is proposed to start after April 15, 2001.

A Request for Proposals will be available by mail from this office through Wednesday, March 7, 2001. **A written request (by direct mail or fax) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from the Agreement Administrator:

Susan Sheehan
Mn/DOT, Office of Advanced Transportation Systems
395 John Ireland Boulevard, MS 320
St. Paul, Minnesota 55155
Phone: (651) 215-0409

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **3:00 p.m., Central Standard Time** on Wednesday, March 7, 2001. **Late proposals will not be considered.** No time extensions will be granted.

This request does not obligate Mn/DOT to complete the work contemplated in this notice. Mn/DOT reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at bidinfo.umn.edu or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

