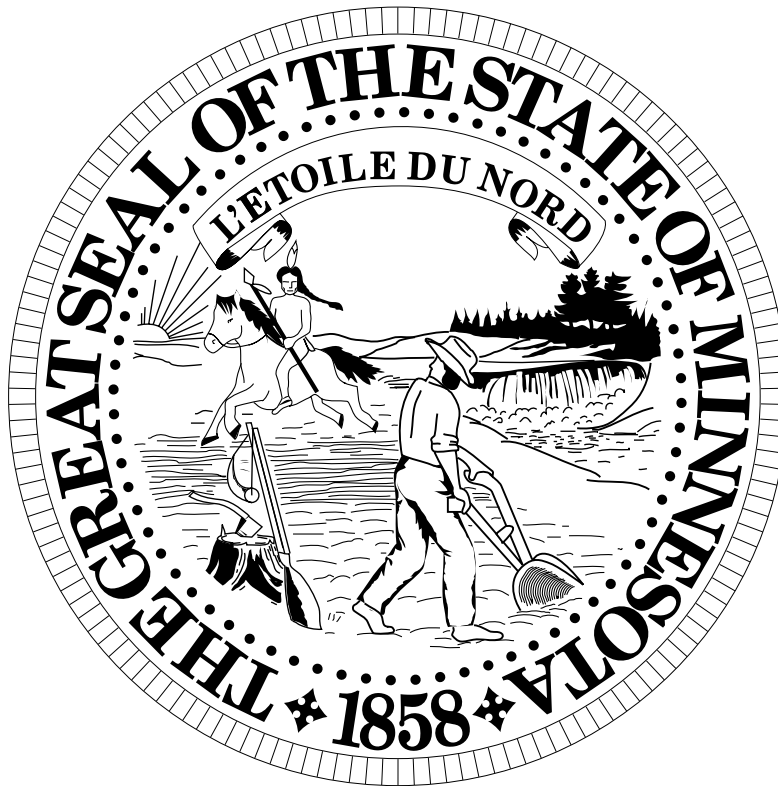


**State of Minnesota**

# **State Register**

**Rules and Official Notices Edition**



Published every Monday (Tuesday when Monday is a holiday) by the  
Department of Administration – Communications Media Division

**Monday 20 November 2000**  
**Volume 25, Number 21**  
**Pages 987-1006**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
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Vol. 25 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
#21	Monday 20 November	Noon Wednesday 8 November	Noon Tuesday 14 November
#22	Monday 27 November	Noon Wednesday 15 November	<b>NOON MONDAY 20 NOVEMBER</b>
#23	Monday 4 December	<b>NOON TUESDAY 21 NOVEMBER</b>	Noon Tuesday 28 November
#24	Monday 11 December	Noon Tuesday 29 November	Noon Tuesday 5 December

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Publication Number: 326630 (ISSN 0146-7751)

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Minnesota Judicial Center, Room 135, 25 Constitution Ave., St. Paul, MN 55155

<b>Minnesota Rules: Amendments &amp; Additions</b>	
Volume 25, Issue #14-21 .....	990

## Adopted Rules

### Labor and Industry Department

Labor and industry; fees for boilers; fees for high-pressure pipefitting.....	992
---	-----

## Official Notices

### Environmental Quality Board

Annual public hearing on the power plant siting and transportation line routing .....	993
---	-----

### Human Services Department

ICF/MR rate adjustment proposals .....	994
Comments sought on draft federal waiver of ICF/MR regulations in Region 10 .....	994

### Labor and Industry Department

Addition to commercial prevailing wage rates .....	995
--	-----

### Metropolitan Council

Metro mobility annual public forums for riders .....	995
--	-----

## State Grants & Loans

### Children, Families & Learning Department

Proposals sought for administration of the Minnesota School-age Care Training Network .....	996
---	-----

### Human Services Department

Proposals sought to implement the Minnesota Indian Family Preservation Act .....	997
--	-----

## State Contracts

### Administration Department

Proposals sought for an employees skills and human resource administration software system.....	997
---	-----

### Natural Resources Department

Proposals sought to produce an interactive, educational CD-ROM that helps homeowners and professionals manage shoreland properties.....	998
---	-----

### Secretary of State

Proposals sought for digital signature system.....	998
--	-----

### Transportation Department

Proposals sought to develop a deep site protocol for archaeological sites .....	999
Proposal sought to update traffic signal design manual and provide training sessions .....	1000
Proposals sought to develop a roadway lighting design manual and provide training sessions .....	1001
Proposals sought to deploy a web-based traffic CCTV video and information service.....	1001
Proposals sought for media buying - Work Zone Safety campaign .....	1002

## Non-State Contracts & Grants

### Metropolitan Council

Proposals sought for professional services including updating of MetroGIS business plan.....	1002
Proposals sought for municipal solid waste disposal services.....	1003

### University of Minnesota

Proposals sought for construction of University of Minnesota Ice Hockey Arena and Tennis Center .....	1003
Bid Information Service (BIS) available for all potential vendors .....	1004

Commodity, Service, and Construction contracts are published Tuesday and Friday in a bulletin, the **Solicitation Announcements**. Award results are available from the Materials Management Helpline (651) 296-2600. **Web-site:** [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us)

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1999 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

## Volume 25, Issues # 14-21

### Agriculture Department

1545.3130; .3150 (proposed) .....	801
1545.3130 s. 2; .3180; .3190; .3200; .3210; .3220; .3230; .3240; .3250; .3260; .3270; .3280; .3290; .3300; .3310; .3320; .3330; .3350 (proposed repealer) .....	801

### Animal Health Board

1705.1090; .1130; .1131; .1145; .1146; .1147; .1151; .1152; .1175; .1180; .1190; .1200; .1210; .1215 (proposed) .....	871
--	-----

### Arts Board

1900.1010; .1550; .1710 (proposed) .....	907
1900.1010; .1550; .1710 (errata on hearing, dates, times) .....	933

### Chiropractic Examiners Board

2500.0100 s.8a is renumbered as 2500.0100 s.5a; and 2500.0100 s.5a is renumbered as 2500.0100 s.5b (adopted renumbering) ....	779
2500.0100; .2500; .2510; .2520; .2525 (adopted) .....	779

### Crime Victims Reparations

3050.0100; .2800; .3200; .3400; .3500; .3600; .3700; .3900 (proposed) .....	968
--	-----

### Dietetics and Nutrition Practice Board

3250.0045; .0050; .0150 (adopted) .....	779
---	-----

### Trade and Economic Development Department

4355.0500 (proposed) .....	875
----------------------------	-----

### Health Department

4617.0002 (adopted) .....	805
4615.0900; .1000; .1100; .1200; .1300; .1400; .1500; .1600; .1700; .1800; .1900; .2000; .2100; .2200 s.1, 2, 3, 4, 5, 6, 7, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26; .2300; .2400; .2500; .2600; .2700; .2800; .2900; .3000; .3100; .3200; .3300; 4617.0002 s.6, 13, 20, 33; .0035; .0044; .0045; .0049; .0050; .0052; .0054; .0056; .0058 (repealed) .....	805
4620.3250; .3300; .3310; .3330; .3340; .3350; .3460; .3470; .3480 (proposed) .....	763
4690.3800 (proposed repealer) .....	825
4717.7000 (proposed) .....	803

4630.4800; .4900; .5000; .5100; .5200; .5300; .5400; .5500; .5600; .5700; .5800; .5900; .6000; .6100; .6200; .6300; .6400; .6500; .6550 (proposed repealer) .....	803
4725.0100; .0475; .0650; .1820; .1833 (proposed) .....	768
<b>Housing Finance Agency</b>	
4900.0010 (adopted) .....	877
<b>Labor and Industry Department</b>	
5200.1105; .1106 (proposed) .....	772
5205.0030; 5207.0100; .1000 (proposed exempt) .....	780
5225.0300; .2200; .6140; .6975; .6980; .8600; 5230.0050; .0100; .0115 (proposed) .....	992
5230.0110 (proposed repealer) .....	992
<b>Natural Resources Department</b>	
6100.1950 (adopted exempt) .....	782
6216.0350 (adopted expedited emergency) .....	972
6230.0400; 6232.1600; .1950; .2100 (adopted expedited emergency) .....	911
6262.0200 (proposed) .....	831
<b>Pollution Control Agency</b>	
7001.0020; 7002.0270; .0280; 7020.0200; .0205; .0250; .0300; .0350; .0405; .0505; .0535; .1600; .2000; .2002; .2003; .2005; .2015; .2025; .2100; .2110; .2125; .2225 (adopted) .....	834
<b>Public Safety Department</b>	
7410.0700 (proposed) .....	931
<b>Revenue Department</b>	
8002.0200 s. 1 (exempt repealed) .....	806
8160.0500 (adopted) .....	971
<b>Transportation Department</b>	
8820.9920; .9926; .9936; .9946; .9956; .9961; .9981; .9986; .9990; .9995 (proposed administrative variance) .....	943
<b>Teaching Board</b>	
8710.0300; .0400; .0500; .0550; .0600; .0700; .0800; .0850; .0900; .1000; .1050; .1250; .1400; .3300; .6000; .6100; .6200; .6300; .6400 (adopted) .....	805
8710.0300 s.4; .0350; .1100; .1200; .1300; .6000 s.3; .6100 s.3; .6200 s. 3; .6300 s. 3; .6400 s. 4 (repealed) .....	805

## Minnesota Rules: Amendments and Additions

8710.0500 (adopted) .....	877	Human Services Department	
8710.0500 s.9 (repealed) .....	877	9515.0200; .0310; .0450; .0500; .0600; .0700; 9525.2700	
		(proposed) .....	826
		9515.0300; .0400; .0800 (proposed repealer) .....	826

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This popular release by photographer Jim Brandenburg features the stunning color photos *first published in the National Geographic*. Shooting only one exposure each day over a 90-day period, Brandenburg has captured the essence of Minnesota's breathtaking nature and wildlife from autumn to the winter solstice. Brandenburg also shares his innermost thoughts with passionate essay. Hardcover, 128pp. **Stock No. 19-72 \$35.00**

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# Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

## Exempt Rules

An exempt rule adopted under *Minnesota Statutes* §§ 14.386 or 14.388 is effective upon its publication in the *State Register*.

## Emergency Expedited Rules

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

## Department of Labor and Industry

### Adopted Permanent Rules Relating to Labor and Industry; Fees for Boilers; Fees for High-Pressure Pipefitting

The rules proposed and published at *State Register*, Volume 24, Number 52, pages 1876-1884, June 26, 2000 (24 SR 1876), are adopted with the following modifications:

#### 5225.6140 INSPECTION OF BOATS.

Subp. 1c. **Coast Guard exemption.** A boat with a safety inspection conducted by the United States Coast Guard and authorized to carry passengers on waters under the jurisdiction of the United States Coast Guard is exempt from the annual safety inspection required under this part. A comprehensive boat inspection by the United States Coast Guard within the specified time frames ~~is exempt from inspections~~ exempts that boat from both the safety inspection and dry dock inspection requirements of this part. The boat owner shall provide the department written documentation or evidence that the boat passed the requisite inspections.

#### 5225.8600 FEES.

Subp. 3. **Boiler and pressure vessel inspection.** ~~The department may issue an annual operating permit for a boiler or pressure vessel inspected by the department pursuant to *Minnesota Statutes*, section 183.54, subdivision 2, that shall serve as the department's billing and inspection certificate that the boiler or pressure vessel has or will be inspected by the department. The department shall issue an annual operating permit for a boiler or pressure vessel that has passed inspection by the department pursuant to *Minnesota Statutes*, section 183.54, subdivision 2. The operating permit shall serve as the department's billing and inspection certificate that the boiler or pressure vessel has been inspected by the department. The operating permit may be issued by the department prior to inspection where needed to accommodate inspection schedules. The appropriate fee must be paid pursuant to subpart 9.~~ The fee for an operating permit under *Minnesota Statutes*, section 183.54, subdivision 2, is \$10 for each object inspected. The fees for the annual inspections of boilers and the biennial inspections of pressure vessels under *Minnesota Statutes*, section 183.545, subdivision 3, are as follows:

G. pressure vessel for internal inspection, ~~\$25~~ \$30; and

H. pressure vessel inaccessible for internal inspection, ~~\$25~~ \$30.

Subp. 6. **Operating permit fee.** ~~The department may issue an annual operating permit for a boiler or pressure vessel inspected by an insurance company pursuant to *Minnesota Statutes*, section 183.57, subdivision 2, that shall serve as the department's billing and exemption certificate that the boiler or pressure vessel has or will be inspected by the insurance company. The department shall issue an annual operating permit for a boiler or pressure vessel that has passed inspection by an insurance company pursuant to *Minnesota Statutes*, section 183.54, subdivision 2. The operating permit shall serve as the department's billing and inspection certificate that the boiler or pressure vessel has been inspected by an insurance company. The operating permit may be issued by the department prior to inspection where needed to accommodate inspection schedules. The appropriate fee must be paid pursuant to subpart 9.~~ The fee for an operating permit under *Minnesota Statutes*, section 183.57, subdivision 2, is \$10 for each object inspected.

**5230.0050 LICENSING AND REGISTRATION REQUIREMENT.**

No person, firm, corporation, or association shall engage in the business or work at the occupation of high pressure piping in Minnesota without first obtaining a license and being registered as a contracting or journeyman pipefitter, as the case may be, and no licensed contractor shall employ a journeyman pipefitter, to install high pressure piping unless the journeyman is a licensed pipefitter; and no person shall work as a pipefitter trainee without being registered as such, nor longer than four years without making application for examination and license as a journeyman pipefitter. No person shall work as an apprentice pipefitter without entering an agreement of apprenticeship approved by the division of voluntary apprenticeship, nor longer than four years without making application for examination and license as a journeyman pipefitter.

Licenses shall be granted as contracting or journeyman pipefitters upon proof of qualifications therefor as hereinafter provided.

An applicant for a contractor's license to do business in the name of a firm or partnership shall be a bona fide member or employee of the firm or partnership. An applicant for a contractor's license to do business in the name of a corporation shall be a regular employee or member in the corporation.

**5230.0115 PIPEFITTER TRAINEES.**

Subp. 3. **Training program.** A registered pipefitter trainee shall learn the trade of pipefitting pursuant to a training program established and maintained by the high pressure piping business. The high pressure piping business shall submit an outline of the training program to the department and must include information on the supervision of a trainee and the work processes to be learned by the pipefitter trainee. The training program must describe how the pipefitter trainee will be supervised consistent with subpart 4, and shall document the hours of work or training in the work processes participated in by the pipefitter trainee on the job and in the classroom. The training program must be signed by the licensed high pressure piping business contracting pipefitter and the pipefitter trainee. ~~An apprenticeship program registered with the department meets this requirement.~~

Subp. 9. **Apprentices exempt.** A high pressure pipefitting apprenticeship program approved by the department's voluntary apprenticeship division pursuant to Minnesota Statutes, section 178.08, and its apprentices are exempt from this part and are not required to separately register apprentices as trainees, pay the trainee registration fee, file the training program, or meet the other requirements of this part.

## Official Notices

Pursuant to Minnesota Statutes §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Environmental Quality Board

### Power Plant Siting and Transmission Line Routing Program

#### Notice of Annual Hearing

**NOTICE IS HEREBY GIVEN** that the Minnesota Environmental Quality Board will hold the annual public hearing on the Power Plant Siting and Transmission Line Routing Program at 10:00 a.m., Saturday, December 2, 2000 in Conference Room 301 of the Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota. Parking is available in the ramp east of the building and the building may only be entered on the east side of the building.

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Official Notices

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The annual hearing is intended to afford interested persons an opportunity to be heard regarding any aspects of the Board's activities, duties, or policies pursuant to the Power Plant Siting Act, *Minnesota Statutes* 116C.51-.69, or its Power Plant and Transmission Line Siting Rule, *Minnesota Rules* part 4400.

In particular, comments are requested on the need to modify the Act's provisions for a statewide power plant study area inventory (116C.55) in order to respond to electric industry shifts to wholesale competition, an emphasis on natural gas-fired power plants, and increasing competitiveness of renewable fuels and distributed generation. The MEQB also seeks comments on whether the study area inventory remains a useful concept, and, if so, how it should be adapted to the State Energy Policy Plan process proposed by the Minnesota Department of Commerce.

All persons will be afforded an opportunity to be heard through the presentation of oral or written statements. Written statements marked for the annual hearing record may also be submitted for inclusion in the record by delivery to the Board's office by the close of business December 13, 2000.

Direct all inquiries regarding the annual hearing to: Suzanne Steinhauer, Power Plant Siting Program, Environmental Quality Board, 300 Centennial Building, 658 Cedar Street, St. Paul, MN 55155, **phone:** (651) 296-2878.

## Department of Human Services

### ICF/MR Rate Adjustment Proposals Sought

The ICF/MR Statewide Advisory Committee is now accepting proposals for ICF/MR rate adjustment proposals in conjunction with the Local Systems Needs Planning done by counties to assess the current and future needs of the ICF/MR delivery system in their areas according to *Minnesota Statutes* Section 252.282. Please submit proposals to the Statewide Advisory Committee, Minnesota Department of Human Services, 444 Lafayette Road, St. Paul Minnesota, 55155-3857, by December 8, 2000.

The advisory committee shall review and recommend requests for facility rate adjustments to address facility downsizing, relocation, or access needs and shall forward recommendations and documentation to the Commissioner of the Department of Human Services. The committee shall ensure that:

- (1) applications are in compliance with applicable state and federal law and with the state plan; and
- (2) cost projections for the proposed service are within fiscal limitations.

The criteria for ranking proposals developed in 1997 by a task force authorized by the legislature, shall be adopted and incorporated into the decision-making process. All requests shall be considered in comparison to each other and the ranking criteria.

The advisory committee shall review proposals and submit recommendations to the commissioner within 60 days following the published deadline for submission.

## Department of Human Services

### Health Care Administration

### Medical Assistance Program

### Request for Comments on Draft §1115 Research and Demonstration Waiver to enable Minnesota's Region 10 Quality Assurance Pilot Project

The Minnesota Department of Human Services (DHS) is announcing a 30-day comment period on a draft federal waiver request to enable the implementation of the Region 10 Quality Assurance Pilot Project. DHS, in conjunction with the counties of Region 10 in southeastern Minnesota, is seeking federal authority to waive provisions of Medicaid intermediate care facilities for persons with mental retardation (ICF/MR) regulations to permit an alternative quality assurance system to be tested on a demonstration basis. The waiver request describes the demonstration project and the waivers from Federal law and regulation that will be necessary to implement the quality assurance pilot project.



Copies of the draft waiver request will be available on November 20, 2000 to any interested parties. Comments must be received by 4:00 p.m., on December 19, 2000.

To request a copy of the draft waiver request, please contact Chris Wasieleski at (651) 296-3882. Please submit comments or questions about the draft waiver request to:

Jan Kooistra  
Health Care  
Department of Human Services  
444 Lafayette Road  
St. Paul, MN 55155-3852  
**Phone:** (651) 296-1090  
**Email:** *jan.kooistra@state.mn.us*

## Department of Labor and Industry

### Labor Standards Unit

#### Notice of Addition to Commercial Prevailing Wage Rates

An additional rate has been added to the Commercial Prevailing Wage Rates certified 12/06/99, for **Labor Code 402, in Todd County**.

Copies of the corrected certification may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306, or by calling (651) 296-6452. Charges for the cost of copying and mailing are \$.65 per page. Make check or money order payable to the State of Minnesota.

Gretchen B. Maglich  
Commissioner

## Metropolitan Council

### Metro Mobility Annual Public Forums for Riders Set For Mid-December

The Metropolitan Council will hold two public forums in mid-December to gather information from riders and other consumers on how well the Metro Mobility program is meeting their transportation needs.

Public forums are scheduled as follows:

- Monday, December 11, 2000  
10:00 a.m. to 11:30 a.m.  
Opportunity Partners  
5500 Opportunity Court, Lake Minnetonka
- Tuesday, December 12, 2000  
6:00 p.m. to 7:30 p.m.  
Mears Park Centre Building, Chambers  
230 East 5th St., Downtown St. Paul

All interested persons are encouraged to attend the forums and offer comments. People may register in advance to speak by calling Dawn Hoffner at the Metropolitan Council at (651) 602-1447 or (651) 221-9886 TTY. Riders may also wait and sign up to speak at the forums. Sign language interpreter services will be provided at the forums. Sign language interpreter services will be provided at the forums. Upon request, reasonable accommodations to persons with disabilities will be provided if requested by December 1.

The forums are designed so people can comment on how Metro Mobility is working for them and offer ideas for improvement. Metro Mobility staff members will be on hand to answer general questions and respond to comments. Riders seeking follow-up on a specific incident or concern are asked to contact the Metro Mobility Customer Services department at (651) 602-1111, or **TTY** (651) 221-9886.

## Official Notices

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Riders who do not attend a forum can still participate as follows:

- Dave Jacobson, Metropolitan Council Metro Mobility Service Center, 230 East Fifth St., St. Paul, MN 55101.
- Fax comments to Dave Jacobson at (651) 602-1660
- Send TTY comments to Dave Jacobson's attention at (651) 221-9886
- Email comments to: [data.center@metc.state.mn.us](mailto:data.center@metc.state.mn.us)

**Comments will be accepted until Friday, January 12, 2001.**

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Department of Children, Families and Learning

### Office of Community Services

#### Notice of Request for Proposals: Administration of the Minnesota School-Age Care Training Network

The Minnesota Department of Children, Families and Learning is soliciting proposals from public or private non-profit organizations with statewide capabilities and experience in professional development and training to administer the Minnesota School-Age Care (MNSAC) Training Network.

The Minnesota School-Age Care Training Network is a statewide train-the-trainer organization committed to improving school-age care programs for school-age children and youth throughout the state. The MNSAC Training Network promotes the following activities: 1) assess the need for, and create SAC appropriate curriculum; 2) advance the professional development of SAC program staff; 3) recruit and provide ongoing training for SAC trainers.

- The Department is looking for a grantee to manage the administration of the MNSAC Training Network and to expand its capacity to provide more comprehensive, inclusive and integrated service delivery.

One grant shall be awarded for approximately \$50,000 per year for up to five years contingent upon availability of federal funds and the State's satisfaction with the work of the Grantee. Completed proposals must be received by the Department of Children, Families and Learning by **4:30 p.m., on January 3, 2001.**

For a complete copy of the Request for Proposals, please contact Julie Nash, Department of Children, Families and Learning, 1500 Highway 36 West, Roseville, Minnesota 55113, **phone:** (651) 582-8562, **fax:** (651) 582-8496, **email:** [child.care@state.mn.us](mailto:child.care@state.mn.us)

## Department of Human Services

### Request for Proposals for Special Focus Grant Programs to implement the Minnesota Indian Family Preservation Act

The Minnesota Department of Human Services is requesting proposals to: Award Competitive Special Focus Grants pursuant to *Minnesota Statutes*, section 260.785 Subd. 2., to local social service agencies, tribes, Indian organizations, and other organizations for out-of-home placement prevention and family reunification services for Indian children. Pursuant to *Minnesota Statutes*, section 260.795, Subd. 1 (c), the Commissioner shall give preference to programs that use Indian staff, contract with Indian organizations or tribes, or whose application is a joint effort between the Indian and non-Indian community to achieve the goals of the Indian Child Welfare Act and The Minnesota Indian Family Preservation Act. Programs must have support from the Indian community.

Requests for the Request for Proposal packet can be directed to Lorna Batton, Minnesota Department of Human Services, Family & Children's Services Division, 444 Lafayette Road, St. Paul, Minnesota, 55155-3832. Or you may call Ms. Batton at (651) 296-2217.

Proposals must be received no later than 4:30 p.m. on February 15, 2001.

## State Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$25,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: agency name and address, name of agency contact person, description of project and tasks, cost estimate and final submission date and time of completed proposal. Certain quasi-state agencies and MnSCU institutions are exempted from these provisions. In accordance with *Minnesota Rules* 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. Certified Economically Disadvantaged Businesses and individuals shall receive the equivalent of a 4% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 282-5799.]

## Department of Administration

### Materials Management Division

### Request for Proposal (RFP) to establish a contract for an Employee Skills and Human Resource Administration Software System

Questions concerning the RFP terms and conditions or technical requirements must be sent to the Acquisition Management Specialist listed in the RFP by November 17, 2000.

There will not be pre-proposal vendor conference.

- Proposals will be due on December 8, 2000, at 3:00 p.m. CDT
- To request a copy of the complete Request for Proposal contact:  
Materials Management Division  
50 Sherburne Ave.  
St. Paul, MN 55155  
**Phone:** (651) 296-2600  
**Fax:** (651) 297-3996

## Professional, Technical & Consulting Contracts

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### Department of Natural Resources

#### Division of Ecological Services

#### Proposals Sought to Produce an Interactive, Educational CD-ROM that Helps Homeowners and Professionals Manage Shoreland Properties to Improve Water Quality and Enhance Fish and Wildlife Habitat, an Approach Popularly Referred to as "Lakescaping"

**NOTICE IS HEREBY GIVEN THAT** the Department of Natural Resources (DNR), through its Division of Ecological Services, requests proposals to develop an innovative and affordable suite of software programs packaged as a CD-ROM. The multimedia tutorial is designed to enable private citizens and professional consultants to better understand shoreland ecosystems in Minnesota and to plan, visualize, implement, and enjoy shoreland management projects. This high quality CD-ROM tutorial will guide users through the entire process of protecting and restoring shorelands by including information, tools, techniques, examples, and resources in user-friendly formats. The DNR, in cooperation with other technical experts, will provide major content elements, images and data, but additional video footage, graphic illustrations, visual images, and audio tracks may need to be provided by the contractor. Product software and databases must be compatible and easily transferable with DNR information technology systems and internet software. Project will require regular meetings and communications with project manager, and with other project personnel as needed.

The DNR has estimated that the cost of this contract should not exceed \$55,000. This proposal does not obligate the agency to spend the estimated dollar amount and the state reserves the right to cancel the solicitation if it is determined to be in the state's best interest.

The contract will begin January 1, 2001, and will be completed June 30, 2001. In the performance of this contract, time is of the essence and product development activity must be completed by June 30, 2001.

Call or write for the full Request for Proposal which will be sent free of charge to interested vendors. Please contact:

Jan Shaw Wolff, Project Manager  
Minnesota Department of Natural Resources  
Division of Ecological Services  
500 Lafayette Road, Box 25  
St Paul, MN 55155 - 4025  
**Phone:** (651) 297-3425  
**Fax:** (651) 296-1811

Other state personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

In accordance with *Minnesota Rules*, part 1230.1810, subpart B, and *Minnesota Rules*, part 1230.1830, certified targeted group businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal, and certified Economically Disadvantaged Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 4% preference in the evaluation of their proposal. For information regarding certification, contact the Materials Management Helpline at (612) 296-2600 **TTY** (612) 282-5799.

In compliance with *Minnesota Statutes* §16C.07, the availability of this work is being offered to state employees. The State will evaluate the responses of any state employee, along with other responses to this Request for Proposals.

All proposals must be received or post-marked not later than 3:00 p.m. on Wednesday, December 13, 2000. Late proposals will not be considered. Fax and email responses will not be considered.

## Secretary of State

### Request for Information

The Minnesota Secretary of State is considering the issuance of a Request for Proposal in the 1st quarter of calendar year 2001 for a digital signature solution/system. As part of the preparation for writing this request the Secretary of State is requesting information on the capabilities of existing digital signature solutions available for purchase.

Vendors who respond to this request for information are asked to submit written information describing the capabilities of existing digital signature solutions. The written information should include discussion of the solution/system's:

- Features and Functions
- IT Architecture and Technical Support
- Documentation and Training
- Strategic Partnerships
- Markets Served
- Cost Estimates

The Secretary of State would like to start reviewing written information during the week of December 4th, 2000. Upon review of the material, selected vendors may be scheduled to make a presentation of their system's capabilities before representatives of the Office of Secretary of State during the weeks of December 11th and 18th, 2000. For a copy of the Digital Signature Request for Information, please contact:

Sue Swanson  
State Office Building  
100 Constitution Ave.  
St. Paul, MN. 55155  
**Phone:** (651) 297-8250  
**Fax:** (651) 296-0127  
**Email:** *susan.k.swanson@state.mn.us*

## Department of Transportation

### Program Support Group

### Office of Technical Support

#### **Request for Proposals (RFP) to Develop a Deep Site Protocol for Archaeological Sites, on Flood Plains and Other Geomorphologically Active Locations Within the State of Minnesota, According to Methods and Standards Developed for Mn/Model**

Notice of availability of Contract for Highway Related Technical Activity. Responses to this advertisement become public information under the Minnesota Government Data Practices Act. This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and the department reserves the right to cancel this solicitation. All expenses incurred in responding to this notice shall be borne by the responder.

One component of Mn/Model, the statewide archaeological predictive model for Minnesota, was geomorphic mapping of several major river valleys and upland locations. The basic geomorphic unit was the landform/sediment assemblage. A classification scheme for these units was developed, as was a mapping methodology. Mapping is at a scale of 1:24,000. The final map is in ARC/VIEW coverage format. Efforts to continue the geomorphological mapping of selected areas of the State are currently underway. As a result of these accomplishments distinct landform/sediment assemblages have been recognized to have the potential to contain archaeological sites on flood plains and other geomorphological active locations. If present, these sites are likely to be deeply buried under sediment. This is of concern for several types of undertakings such as bridge projects where disturbance is likely to extend well below the surface. Since surface survey cannot detect buried sites, a statewide field protocol for testing sediments for presence of cultural deposits must be developed.

Contractor must develop and test a protocol, for buried sites of greater than one meter in depth, for the most efficient Cultural Resource Management (CRM) assessment of project impacts. The goals of this projects are to develop a innovative statewide approach in identifying deeply buried archaeological sites in a consistent manner across the state, and to develop and test these strategies. These strategies are intended to be implemented in the inventorying and evaluating of deeply buried sites by Mn/DOT.

In addition, Contractor must coordinate the developed deep testing protocols with the Landscape Suitability Rankings (LSR) developed within Mn/Model. LSR is a simple product of depositional/post-depositional environment rankings and geologic age rankings. The LSR indicates the likelihood for a particular geologic unit within a certain depth interval to have the potential to contain archaeological resources and still have site integrity per Section 106 of the National Historic Preservation Act (NHPA).

## Professional, Technical & Consulting Contracts

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Contractor must provide a report that will document the conformance with existing Mn/Model standards. The report format will follow the format of Chapter 12 and Appendix E of the Mn/Model Final Report. (Information is available from Mn/DOT's Project Manager listed in RFP).

Contractor must develop and implement a rigorous Quality Control program. This must include very detailed and methodical quality control of all geophysical techniques and analyses of all site sediments.

Request for Proposals (RFP) are available by mail or in person. **Please submit in writing, a request for the RFP to "Develop a Deep Site Protocol for Archaeological Sites, on Flood plains and Other Geomorphologically Active Locations Within the State of Minnesota, According to Methods and Standards Developed for Mn/Model".**

Request for the **RFP** may be mailed or faxed to:

Dawn D. Thompson, Agreement Administrator,  
Minnesota Department of Transportation Consultant Services Unit  
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680  
St. Paul, MN 55155  
**Fax:** (651) 282-5127

In order to obtain the RFP in time, requests for the RFP must be received on or before December 12, 2000. Requests made after that date must be in person.

**Note: PROPOSALS WILL BE DUE ON DECEMBER 19, 2000. AT 2:00 P.M., CENTRAL STANDARD TIME.**

## Department of Transportation

### Program Support Group

#### Request for Proposal (RFP) to Update Traffic Signal Design Manual and Provide Training Sessions

This document is available in alternative formats for persons with disabilities by calling Janet Thomas at (651) 296-1016 or for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Notice of availability of training and manual update activity. Responses to this advertisement become public information under the Freedom of Information Act. This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and the Department reserves the right to cancel this solicitation. All expenses incurred in responding to this notice shall be borne by the responder.

The Minnesota Department of Transportation is seeking the services of a traffic engineering consultant to update the training materials, manual and to provide two training sessions on Traffic Signal Design. Each session should be 2-3 days in length and will train 25-30 people each. The goal of this course is to provide training to city, county, state and consultant traffic personnel on the design of traffic signals. The training sessions are tentatively scheduled to be delivered in Spring of 2001.

Responder will update manual, develop course material, instruct class. The minimal information and topics to be covered within the course are the preliminary design process, traffic signals operations, detections, signal plan layout, plan development, sign and pavement markings, specifications, cost estimates and will utilize signal design examples throughout. The updated manual should be broken down into chapters that coincide with the training topics and should follow the actual signal design process.

Request for Proposals (RFP) are available by mail or in person. **Please submit in writing, a request for the RFP to "Update Traffic Signal Design Manual and provide training sessions."**

Request for the RFP may be mailed or faxed to:

Janet Thomas, Agreement Administrator  
Minnesota Department of Transportation Consultant Services  
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680  
St. Paul, Minnesota 55155  
**Fax:** (651) 282-5127

Requests must be received before December 12, 2000. Requests made after that date must be in person.

**Note: PROPOSALS WILL BE DUE ON DECEMBER 19, 2000 AT 2:00 P.M. CENTRAL STANDARD TIME. EMAIL AND FAX COPIES WILL NOT BE CONSIDERED.**

## Department of Transportation

### Program Support Group

#### Request for Proposal (RFP) to Develop a Roadway Lighting Design Manual and Provide Training Sessions

This document is available in alternative formats for persons with disabilities by calling Janet Thomas at (651) 296-1016 or for persons who are hearing or speech impaired by calling the Minnesota Relay Service at (800) 627-3529.

Notice of availability of training and manual development activity. Responses to this advertisement become public information under the Freedom of Information Act. This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and the Department reserves the right to cancel this solicitation. All expenses incurred in responding to this notice shall be borne by the responder.

The Minnesota Department of Transportation is seeking the services of a traffic engineering consultant to develop the training materials, manual and to provide two training sessions on Roadway Lighting Design. Each session should be about 2 days in length and will train 25-30 people each. The goal of course is to provide training to city, county, state and consultant traffic personnel on the design of roadway lighting systems. The training sessions are tentatively scheduled to be delivered in Spring of 2001.

Responder will develop a manual, develop course materials and instruct the training sessions. The minimal information and topics to be covered within the course are Preliminary Roadway Lighting Design, Lighting Systems, Lighting Plan Layout, Electrical Distribution, Plan Development and, Specifications and Cost Estimates. Throughout the training course, roadway lighting design examples will be utilized as a hands-on learning tool.

Request for Proposals (RFP) are available by mail or in person. **Please submit in writing, a request for the RFP to "Develop Roadway Lighting Design Manual and provide training sessions."**

Request for the RFP may be mailed or faxed to:

Janet Thomas, Agreement Administrator  
Minnesota Department of Transportation Consultant Services  
395 John Ireland Boulevard, Seventh Floor North, Mail Stop 680  
St. Paul, Minnesota 55155  
**Fax:** (651) 282-5127

Requests must be received before December 12, 2000. Requests made after that date must be in person.

**Note: PROPOSALS WILL BE DUE ON December 19, 2000 AT 2:00 P.M. CENTRAL STANDARD TIME. EMAIL AND FAX COPIES WILL NOT BE CONSIDERED.**

## Department of Transportation

### Program Delivery Group

### Metro Division

#### Proposals Requested to Deploy a Web Based Traffic CCTV Video and Information Service

The Department of Transportation requests proposals to deploy a web based video and information service that will make the traffic CCTV signals from over 230 cameras available on the Internet. It is the goal of this project that Mn/DOT's traffic video be provided to the public by a service provider at no cost to Mn/DOT or the public. The video should be available in a single frame snapshot and motion format.

Proposals and questions can be directed to.

Maureen Jensen  
Minnesota Department of Transportation, Metro Division  
1500 W. Co Rd B2  
Roseville MN 55113  
**Fax:** (651) 582-1131  
Proposals are due by 3:00 pm on December 8, 2000

## Professional, Technical & Consulting Contracts

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### Department of Transportation

#### Office of Public Relations and Communications

#### Notice of availability of Contract for Media Buying - Work Zone Safety Campaign

The Minnesota Department of Transportation (Mn/DOT) is soliciting proposals and statements of qualifications for a media buying, public awareness safety campaign. Each year Mn/DOT creates two statewide work-zone-safety public awareness and education campaigns. One campaign begins in the winter and focuses on snow and ice removal operations. The other campaign begins in the spring and continues through the summer focusing on highway maintenance and construction activities. The campaigns are designed to educate travelers about dangers in work zones and provide them with information they can use to protect themselves and workers against injury and death in work zone accidents. The total budget for media buying in the year 2001 for the winter and summer campaigns combined is \$150,000.00.

A written request (direct mail or fax) is required to receive the Request for Proposals (RFP). Requests must be received before 2:00 p.m. on November 30, 2000. Requests made after that date must be in person. Request for the RFPs may be mailed or faxed to:

Steve Porter, Agreement Administrator  
Minnesota Department of Transportation  
Consultant Services Unit - 7th Floor North  
395 John Ireland Boulevard, Mail Stop 680  
St. Paul, MN 55155  
**Fax:** (612) 282-5127

All proposals must be received by Consultant Services no later than 2:00 p.m., Central Standard Time on December 12, 2000, according to the time and date stamp on Consultant Services receptionist's desk, 7th floor north - Transportation Building. Late proposals will not be considered. All expenses incurred in responding to this notice shall be borne by the responder. All proposals will become public information after selection, under the Minnesota Data Practices Act, and will remain the property of the Minnesota Department of Transportation. This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and the department reserves the right to cancel this solicitation.

### Non-State Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

### Metropolitan Council

#### Notice of Request for Proposals for MetroGIS General Professional Services Contract 00P0152

The Metropolitan Council is requesting engineering services proposals for professional services including update of MetroGIS Business Plan, designing and implementing MetroGIS participant satisfaction evaluation, assisting with evaluation of regional parcel dataset pilot project and implementing next steps, assisting MetroGIS staff with special projects, and meeting support, as needed.

*Issue Request for Proposals*  
*Receive Proposals*  
*Contract negotiated, executed NTP*

November 20, 2000  
January 4, 2001  
January 25, 2001



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## Non-State Public Bids, Contracts & Grants

All firms interested in being considered for this project and desiring to receive an RFP package are invited to submit a Letter of Interest to:

Amanda Petersen, Administrative Assistant  
Contracts and Procurement Unit  
Metropolitan Council Environmental Services  
Mears Park Centre  
230 E. Fifth Street  
St. Paul, MN 55101  
**Fax:** (651) 602-1138  
**Email:** [amanda.petersen@metc.state.mn.us](mailto:amanda.petersen@metc.state.mn.us)

*Minnesota Statutes* Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

## Metropolitan Council

### Invitation for Bid: Contracted Services – Municipal Solid Waste Disposal Services

Sealed bids for Waste Disposal Services will be received at the offices of the Metropolitan Council, Mears Park Centre, 230 East 5th Street, St. Paul, Minnesota 55101, on December 21, 2000, at 2:00 p.m., at which time and place they will be publicly read.

All interested bidders are urged to attend a Pre-Bid Information Meeting to be held at the Seneca Wastewater Treatment Plant on Wednesday, December 6, 2000, at 11:00 a.m. Please call (651) 602-1499 or (651) 602-1770 to confirm attendance and for additional information.

Copies of specifications and bid instructions may be obtained from the offices of the Metropolitan Council or by **calling** (651) 602-1499 or via **fax** request at (651) 602-1083. All bids must be submitted on Metropolitan Council approved forms. All bids will require a 5% bid security on the total bid. Executed contracts will be subject to 100% Performance and Payment Bonds.

The Metropolitan Council shall consider all bids received and intends to award a contract(s) to the responsive and responsible bidder(s) submitting the lowest total cost to the Council, by the due date and time. The Metropolitan Council reserves the right to reject all bids, to investigate the qualifications and experience of any bidder, to reject any provisions in any bid, to obtain new bids, or to proceed to do the work otherwise.

## University of Minnesota

### Minneapolis Campus

### Proposals sought for University of Minnesota Ice Hockey Arena and Tennis Center

All prime contract bidders are required to be prequalified to bid on this project. The following General Contractors have met the prequalification requirements and may bid on this work.

#### CONTRACTOR

PCL Construction Services  
M. A. Mortenson  
Ryan Companies US  
Kraus-Anderson Construction  
Knutson Construction Services  
Adolfson & Peterson

Bor-Son Construction  
Conspec Corporation  
Shaw Lundquist Associates  
Donlar Construction  
Witcher Construction  
Shingobee Builders

## Non-State Public Bids, Contracts & Grants

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### BIDS MUST NOT EXCEED CONTRACTOR'S PREQUALIFIED AMOUNT

The proposed University of Minnesota Ice Hockey Arena and Tennis Facility is comprised of four levels: the Lower Level, the Tennis Level, the Main Level, and the Mezzanine Level, totaling 165,762 square feet. The area of the building footprint is 122,959 square feet. The Lower level, 27,013 square feet, utilizes cast in place concrete for the exterior walls, while interior walls are made up of 8 and 12 inch CMU, serving primarily to support the precast concrete plank floor above. The Main level, 57,618 square feet, is mostly 8-inch CMU partition walls. At the Mezzanine level, 16,850 square feet (if built with the alternate suite seating), steel framing is used to support the precast concrete plank floor system. The building exterior walls are predominantly structured with a mix of two types of precast concrete panels. An 8-inch thick panel serves as the backup for brick veneer and a 12-inch thick insulated concrete panel encloses the remainder. Exterior walls at low projecting portions of the building are structured with 8 inch CMU, faced with brick veneer. The Tennis level, 64,281 square feet, is framed over with deep section joist girders and joists with 1-1/2 inch, metal deck. The roof of the Ice Arena is framed over with deep section long span trusses and joists with 3-inch metal deck. The entire roofing system is an adhered EPDM membrane with a combination of overflow roof drains and scuppers. Eight outdoor tennis courts are proposed at the west side of the building, enclosed with a 10 foot high chain link fence.

The Work shall be substantially completed on or before 29 July 2002, with building occupancy 2 September 2002.

**Prime contract bidding will close 2 p.m., local time, 19 December 2000.**

Sealed bids will be received by the Regents of the University of Minnesota at Facilities Management Purchasing Services, 400 Donhowe Building, 319 - 15th Avenue SE, Minneapolis, Minnesota 55455, until the stated times, when they will be publicly opened and read aloud.

Bidding Documents may be examined at:

- University of Minnesota, Facilities Management Purchasing Services, 400 Donhowe Building, 319 - 15th Avenue S.E., Minneapolis, Minnesota 55455.
- Builder's Exchanges in Minneapolis, and St. Paul.
- Construction Bulletin Plan Room, New Hope, Minnesota.
- F. W. Dodge Plan Room, Minneapolis, Minnesota.
- National Association of Minority Contractors of Upper Midwest (NAMC), Carlo Lachmansing Sales, Inc., 4801 4th Av. S, Minneapolis, MN 55409.

Prequalified Prime Contract Bidders and Mechanical and Electrical Bidders may obtain 3 full sets of Bidding Documents directly from the office of the printer for a refundable deposit as described in Instructions to Bidders. Additional sets of Bidding Documents or individual Project Manual Sections and Drawing Sheets may be purchased (non-refundable). See Instructions to Bidders for procedures for purchase of documents.

Direct communications regarding this project to the Architect's/Engineer's Project Manager, Mark Forbes, **phone:** (651) 645-6806; **fax:** (651) 645-0079.

Each prime and subcontract bid shall be accompanied by a bid security of 5% of the maximum amount of the bid in the form of a Surety Bond, certified check, cashier's check.

The successful prime contract bidder shall furnish Performance and Payment Bonds in the full amount of the contract.

The University reserves the right to reject any and all bids, accept any bid, waive informalities in bids submitted, and waive minor discrepancies in bidding procedures, as it deems to be in its best interest.

The University of Minnesota complies with Equal Employment Opportunity and Affirmative Action Policies for contractors and suppliers.

Questions concerning the Targeted Business and Urban Community Economic Development Programs should be directed to D. Craig Taylor, Director of Community & Economic Development, University of Minnesota, Twin Cities Campus, 419 Morrill Hall, 100 Church Street, Minneapolis, MN 55454, **phone:** (612) 626-9151 or (612) 624-9547; **fax:** (612) 624-5223.

Bid result information may be obtained via fax by **faxing:** a request to (612)-624-5796.

A pre-bid conference will be conducted at 9:00 a.m., local time, 6 December 2000 in room 130 Mariucci Arena, 1901 4th St. S.E., Minneapolis, MN 55455, followed by a tour of the site. Entry to Mariucci Arena is at the Southwest entrance of the facility on 4th Street. The meeting will be held in the Team Meeting Room. Directional signage to the Team Room will be posted in the Lobby.

## University of Minnesota

### Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at [bidinfo.umn.edu](http://bidinfo.umn.edu) or call the BIS Coordinator at (612) 625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

### Available at Minnesota Bookstore – Celebrating our Rural Heritage

Order form on back page



#### **Death of the Dream: *Farmhouses in the Heartland***

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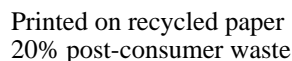
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