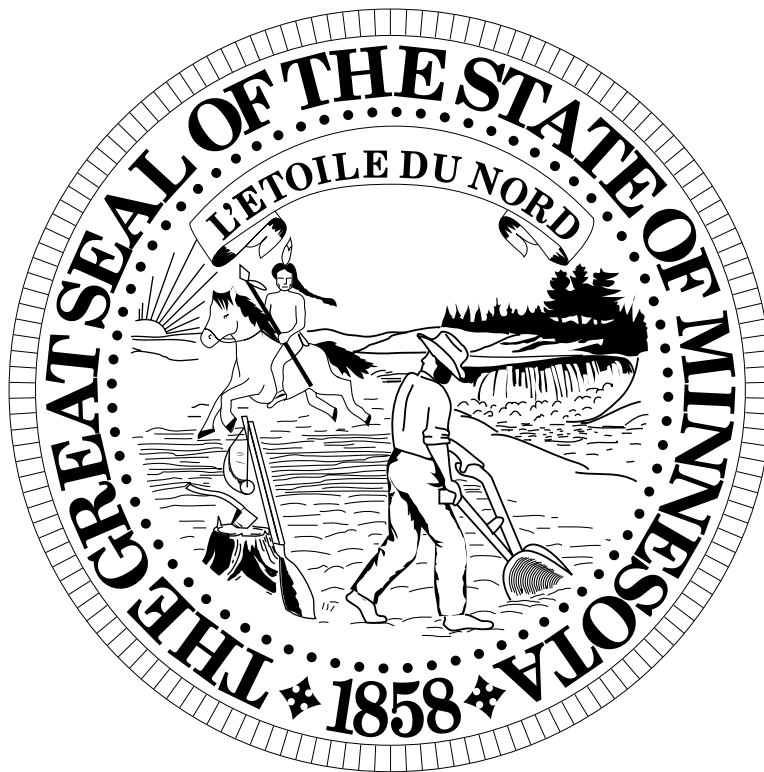


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State Register

Rules and Official Notices Edition



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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
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#33	Monday 14 February	Noon Wednesday 2 February	Noon Tuesday 8 February
#34	TUESDAY 22 FEBRUARY	Noon Wednesday 9 February	Noon Tuesday 15 February
#35	Monday 28 February	Noon Wednesday 16 February	Noon Tuesday 22 February
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Room 231 State Capitol, St. Paul, MN 55155

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Individual copies and subscriptions are available through Minnesota's Bookstore, (651) 297-3000, or 1-800-657-3757

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1997 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issue 52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (651) 297-3000, or toll-free 1-800-657-3757.

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Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

Exempt Rules

An exempt rule adopted under *Minnesota Statutes* §§ 14.386 or 14.388 is effective upon its publication in the *State Register*.

Emergency Expedited Rules

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

Department of Human Services

Adopted Permanent Rules Relating to Home-Based Mental Health Services

The rules proposed and published at *State Register*, Volume 24, Number 21, pages 736-738, November 22, 1999 (24 SR 736), are adopted as proposed.

Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months. Specific *Minnesota Statutes* citations accompanying these emergency expedited rules detail the agency's rulemaking authority.

Department of Natural Resources

Adopted Expedited Emergency Game and Fish Rules Relating to Closed and Designated Experimental Waters

NOTICE IS HEREBY GIVEN that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13 (b). The statutory authority for the contents of these rules is *Minnesota Statutes*, section 97A.045, subdivision 2, 97C.395, subdivision 1, and 97C.401, subdivision 1.

Dated: 4 February 2000

Allen Garber
Commissioner of Natural Resources

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Expedited Emergency Rules

6262.0500 WATERS CLOSED TO TAKING FISH.

[For text of subps 1 and 2, see M.R.]

Subp. 2a. **Waters closed to possession of fish or with reduced possession limits.** The following waters have restrictions on the possession of fish:

[For text of items A to D, see M.R.]

E. Crawford lake in Wright county: S.20, T.119N, R.25W, is closed to the possession of largemouth bass. The possession limit for sunfish is five, for crappie is five, for walleye is two, and for perch is ten.

F. Clitherall lake in Ottertail county: S.11-15, 23, and 24, T.132N, R.40W; S.6, 7, T.132N, R.39W, is closed to the possession of smallmouth bass until March 1, 2009.

[For text of item G, see 23 SR 2132, May 10, 1999]

H. Norway lake in Otter Tail county: T.133N, R.41, 42W, S.19, 20, 24, 25, 29, 30 is closed to the possession of largemouth bass. The possession limit for walleye is three, for northern pike is one, for crappie is five, for sunfish is five, and for yellow perch is ten.

6264.0300 DESIGNATED EXPERIMENTAL WATERS.

[For text of subps 1 to 58, see M.R.]

Subp. 59. **Pelican Lake experimental regulations.** All largemouth bass and smallmouth bass in possession while on or fishing in Pelican Lake must be less than 14 inches in length or greater than 20 inches in length. All largemouth bass and smallmouth bass that are 14 to 20 inches in length, inclusive, must be immediately returned to the water. A person's possession limit may not include more than one largemouth bass or smallmouth bass over 20 inches in length. All northern pike in possession while on or fishing in Pelican Lake must be less than 24 inches in length or greater than ~~38~~ 32 inches in length. All northern pike that are 24 to ~~38~~ 32 inches in length, inclusive, must be immediately returned to the water. A person's possession limit may not include more than one northern pike over ~~38~~ 32 inches in length.

Name	Location	County	End Date
Pelican Lake	T.64,65, R.19, 20,21, S.Various	St. Louis	3/1/2008

[For text of subps 60 and 61, see M.R.]

REPEALER. The emergency amendment to *Minnesota Rules*, part 6262.0500, subpart 2a, item E, published in the *State Register*, volume 23, page 1866, March 22, 1999, is repealed.

EFFECTIVE DATE. *Minnesota Rules*, part 6262.0500, subpart 2a, item F, is effective May 27, 2000.

Department of Natural Resources

Adopted Expedited Emergency Game and Fish Rules Relating to Taking Fish and Designated Experimental Waters

NOTICE IS HEREBY GIVEN that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13 (b). The statutory authority for the contents of these rules is *Minnesota Statutes*, section 97A.045, subdivisions 2, 3 and 4, 97C.395, subdivision 1, and 97C.401, subdivision 1.

Dated: 4 February 2000

Allen Garber
Commissioner of Natural Resources

6262.0550 WATERS WITH RESTRICTIONS ON TAKING FISH.

[For text of subpart 1, see 23 SR 1866, March 22, 1999]

[For text of subp 2, see 23 SR 2132, May 10, 1999]

Subp. 3. **Inland waters of Mississippi river pool 3.** All walleye in possession while on or fishing in the following waters must be 15 inches in length or greater. The possession limit for walleye and sauger in aggregate is six. Taking walleye and sauger in the

Expedited Emergency Rules

following waters is limited to the Saturday two weeks prior to the Saturday of Memorial Day weekend to the third Sunday in February.

<u>Name</u>	<u>Location</u>	<u>County</u>
<u>Inland waters of Mississippi river pool 3</u>	<u>from the railroad tracks on the Minnesota-Wisconsin border upstream to the dam at Hastings, Minnesota</u>	<u>Dakota, Washington</u>

6264.0300 DESIGNATED EXPERIMENTAL WATERS.

[For text of subs 1 to 31, see M.R.]

Subp. 32. **Rainy Lake experimental regulations.** The provisions of this subpart are effective as of May 14, 1994, and apply to the waters listed below. To the extent that this subpart is inconsistent with part 6266.0700, subpart 2, the provisions of this subpart apply. While on or fishing in the waters listed below, all walleye in possession or under control, regardless of where taken, must be less than 17 inches in length from the tip of the nose to the tip of the tail when fully extended, except that a person's possession limit may include one walleye greater than 25 inches in length, and except that walleye legally taken from Ontario waters of Rainy Lake that are not within the above length limits may be possessed with documented proof of fishing on Ontario waters of Rainy Lake. Proof of fishing must consist of documentation of a residence or property on Ontario waters of Rainy Lake, or a dated receipt from an Ontario resort on Rainy Lake. A person in possession of walleye that were legally taken in Ontario waters of Rainy Lake, but not within the legal sizes for the waters listed below, may not fish on the waters listed below. Possession includes personal possession and possession in a vehicle.

Name	Location	County	End Date
Rainy Lake	T.67,68,69,70, 71, R.18,19,20, 21,22,23,24, S. Various, Minnesota waters of Rainy Lake from the dam in International Falls to the dam in Kettle Falls, Black Bay including Gold Portage, Rat Root Lake, and all of the Rat Root River	Koochiching, St. Louis	3/1/2000 <u>3/1/2001</u>

[For text of subs 33 to 61, see M.R.]

6266.0300 TAKING OF FISH ON MINNESOTA-NORTH DAKOTA BOUNDARY WATERS.

[For text of subpart 1, see M.R.]

Subp. 2. **Species, seasons, and limits on Minnesota-North Dakota boundary waters.** The following applies to the species, seasons, and limits for taking fish on Minnesota-North Dakota boundary waters:

Species	Open Season	Daily and Possession Limits
A. Walleye and sauger	First Saturday in May through to the last day in February.	6 5 in aggregate.

Expedited Emergency Rules

	<u>March 1 to the Friday before the first Saturday in May.</u>	<u>3 in aggregate. All fish that are from 18 inches to 28 inches in length, inclusive, must be immediately returned to the water. A person's possession limit may not include more than one walleye greater than 28 inches in length or two walleye less than 18 inches in length.</u>
B. Northern pike	<u>First Saturday in May through to the last day in February.</u>	<u>3.</u>
	<u>March 1 to the Friday before the first Saturday in May.</u>	<u>3, except that all northern pike in possession must be less than 27 inches in length. All northern pike 27 inches or greater in length must be immediately returned to the water.</u>
C. Small and large mouth bass	<u>First Saturday in May through last day in February. Continuous.</u>	<u>6 3 in aggregate.</u>

[For text of items D to H, see M.R.]

Expedited Emergency Rules

I. Catfish ~~First Saturday in
May through last
day in February.~~
Continuous. 5₂ with only
1 over 24
inches in
length.

[For text of items J and K, see M.R.]

L. Muskellunge Continuous. 1;
40-inch
minimum
size
limit.

~~When the closing date falls on a Saturday, the season will extend through the following Sunday.~~

[For text of subs 3 to 7, see M.R.]

6266.0400 TAKING OF FISH ON MINNESOTA-SOUTH DAKOTA BOUNDARY WATERS.

[For text of subpart 1, see M.R.]

Subp. 2. **Species, seasons, and limits on Minnesota-South Dakota boundary waters.** The following applies to the species, seasons, and limits for taking fish on Minnesota-South Dakota boundary waters:

Species	Open Season	Daily and Possession Limits
---------	-------------	-----------------------------

[For text of items A to G, see M.R.]

H. Perch Continuous. ~~50~~ 25

[For text of items I to K, see M.R.]

[For text of subs 3 to 12, see M.R.]

[For text of subp 13, see 23 SR 1933, April 5, 1999]

Subp. 14. Possession requirement. Fish that are taken by angling on Minnesota-South Dakota boundary waters and not released freely into the water immediately after capture must be considered to be in possession and part of the bag limit and may not be released after such possession.

6266.0500 TAKING OF FISH ON MINNESOTA-WISCONSIN BOUNDARY WATERS.

Subpart 1. **Specified waters.** The provisions of this part apply to the following described Minnesota-Wisconsin boundary waters:

A. Mississippi river and Lake Pepin extending from the mouth of the St. Croix river at the U.S. Highway 10 bridge at Prescott, Wisconsin to the southern boundary of this state and lying between the Burlington Northern main railroad tracks on the Wisconsin side and the Chicago, Milwaukee, St. Paul and Pacific railroad tracks on the Minnesota side, including all sloughs, backwaters, bays, and newly extended water areas lying between the railroad tracks.

[For text of items B and C, see M.R.]

[For text of subp 2, see M.R.]

Subp. 3. **Species, seasons, and limits on Minnesota-Wisconsin boundary waters.** The following applies to the species, seasons, and limits for taking fish on Minnesota-Wisconsin boundary waters:

Species and Open Season	Daily and Possession Limits
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A. Small and large mouth
bass

(+) St. Louis river and St. Croix river. Saturday preceding	5 in aggregate. 12 inch minimum size limit in the St. Louis river and
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Expedited Emergency Rules

- ~~Memorial Day through March 1.~~
- (1) St. Louis river, Saturday preceding Memorial Day to March 1.
- (2) ~~Mississippi river and Lake Pepin. Continuous.~~
- (2) St. Croix river upstream of the dam at Taylors Falls.
- Saturday preceding Memorial Day to the Sunday preceding the second Monday in September.
- Second Monday in September to March 1.
- (3) St. Croix river downstream of the dam at Taylors Falls to its mouth (U.S. Highway 10 bridge at Prescott, Wisconsin). Saturday preceding Memorial Day to March 1.
- (4) Mississippi river and Lake Pepin. Continuous.
- B. Walleye and sauger
- (1) ~~St. Louis river. The Saturday two weeks prior to the Saturday of Memorial Day weekend through to March 1.~~
- St. Croix river upstream of Highway 70 near Pine City. 14 inch minimum size limit downstream of Highway 70 and Mississippi river including Lake Pepin. 5 in aggregate; 14-inch minimum size limit.
- 5 in aggregate; 14-inch minimum size limit.
- Limited to catch and release Any smallmouth or largemouth bass must be immediately returned to the water. It is unlawful for anyone to have in possession, regardless of where taken, any smallmouth or largemouth bass.
- 5 in aggregate; 14-inch minimum size limit.
- 5 in aggregate; 14-inch minimum size limit.
- ~~6 of either or 2 in aggregate; except in the St. Louis river the limit is 2 walleye. 15-inch minimum size limit for walleye on the St. Louis, St. Croix, Mississippi rivers, and Lake Pepin except no size limit in Pool 3 of the~~

~~Mississippi river between the Red Wing dam and Hastings.~~

- (2) St. Croix river. ~~through to~~ Saturday nearest May 1 to March 1. 6 in aggregate; 15-inch minimum size limit for walleye.
- (3) Mississippi river and Lake Pepin. Continuous. 6 in aggregate; 15-inch minimum size limit for walleye.

[For text of items C to P, see M.R.]

Subp. 4. **Number of lines allowed.** Except as provided, a person may not angle with more than two lines or one line with more than two baits ~~or one line with a single treble hook~~ on Minnesota-Wisconsin boundary waters. A person may not fish with an unattended line or take fish by snagging. A fish hooked in any part of the body, except the mouth, must immediately be unhooked and returned to the water.

[For text of subps 5 to 10, see M.R.]

6266.0700 TAKING OF FISH ON MINNESOTA-CANADA BOUNDARY WATERS.

[For text of subpart 1, see M.R.]

Subp. 2. **Species, seasons, and limits on Minnesota-Canada boundary waters.** Except as provided in part 6264.0300, subpart 56, the following applies to the species, seasons, and limits for taking fish on Minnesota-Canada boundary waters.

Species	Open Season Limits	Daily and Possession Limits
A. Walleye and sauger <u>(1) All other border waters not listed</u>	Saturday two weeks prior to the Saturday of Memorial Day weekend through <u>to</u> April 14.	6 in the aggregate; except (i) Lake of the Woods, 14 in the aggregate, of which not more than 6 may be walleye; (ii) Rainy Lake, 12 in the aggregate, of which not more than 6 may be walleye and not more than 1 over 19.5 inches; (iii) Rainy River, 6 in the aggregate, with not more than 1 walleye over 19.5 inches except from March 1 through April 14 2 in the aggregate and no walleye over 19.5 inches may be taken; and (iv) Saganaga Lake including Sea Gull River and Gull Lake, where the limit is 6 walleye with only 1 walleye over 19.5 inches.

Expedited Emergency Rules

<u>(2) Lake of the Woods</u>	<u>Saturday two weeks prior to the Saturday of Memorial Day weekend to November 30.</u> <u>December 1 to April 14.</u>	<u>8 in the aggregate, of which not more than 6 may be walleye and not more than 1 over 19.5 inches daily.</u> <u>14 in the aggregate, of which not more than 6 may be walleye and not more than 1 over 19.5 inches daily.</u>
<u>(3) Rainy lake</u>	<u>Saturday two weeks prior to the Saturday of Memorial Day weekend to April 14.</u>	<u>12 in the aggregate, of which not more than 6 may be walleye and not more than 1 over 19.5 inches.</u>
<u>(4) Rainy river</u>	<u>Saturday two weeks prior to the Saturday of Memorial Day weekend to the last day in February.</u> <u>March 1 to April 14.</u>	<u>6 in the aggregate, with not more than 1 walleye over 19.5 inches.</u> <u>2 in the aggregate, and no walleye over 19.5 inches may be taken.</u>
<u>(5) Sagana lake, including Sea Gull river and Gull lake</u>	<u>Saturday two weeks prior to the Saturday of Memorial Day weekend to April 14.</u>	<u>6 walleye, with only 1 walleye over 19.5 inches.</u>

[For text of items B to I, see M.R.]

[For text of subs 3 to 5, see M.R.]

EFFECTIVE DATE. Minnesota Rules, parts 6262.0550, subpart 3, 6266.0500, subparts 1, 3, and 4, and 6266.0700, subpart 2, are effective May 13, 2000. Minnesota Rules, parts 6264.0300, subpart 32, and 6266.0300, subpart 2, are effective March 1, 2000. Minnesota Rules, part 6266.0400, subparts 2 and 14, are effective April 29, 2000.

Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners' orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Department of Transportation

Commissioner's Order No. 84256: Amended Order and Notice of Street and Highway Routes Designated and Permitted to Carry the Gross Weights Allowed under *Minnesota Statutes* § 169.825

Whereas, the Commissioner of Transportation has made his Order No. 80000, dated March 10, 1994, which order has been amended by Orders No's. 80212, 80246, 80580, 80861, 80881, 81000, 81092, 81371, 81511, 81557, 81641, 82955, 83138, 83536, 83616, 83720, 84056, 84222, and 84232 designating and permitting certain street and highway routes, or segments of those routes, to carry the gross weights allowed under *Minnesota Statutes* § 169.825, and

Whereas, the Commissioner has determined that the additional following routes, or segment of routes, should be designated to carry the gross weights allowed under *Minnesota Statutes* § 169.825.

IT IS HEREBY ORDERED that Commissioner of Transportation Order No. 80000 is further amended this date by adding the following designated streets and highway routes, or segment of routes, as follows:

COUNTY ROADS

WABASHA COUNTY

- C.S.A.H. 57 (Plainview) From T.H. 247 to T.H. 42 (12 Month).
- C.S.A.H. 52 (Lake City) From High Street to T.H. 63 (12 Month).
- C.S.A.H. 11 (Hammond) From West City Limits to East City Limits (12 Month).
- C.S.A.H. 9 (Lake City) From 10th St. to South Limits of Lake City (12 Month).

Dated this 7th day of February, 2000.

Elwyn Tinklenberg
Commissioner

Official Notices

Pursuant to Minnesota Statutes §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking. The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Auto Theft Prevention Program

Notice of Meeting of the Board of Directors

The Minnesota Auto Theft Prevention Program, will be holding its Board of Directors meeting on the following date: March 9, 2000. Meetings will begin at 9:00 a.m. and will be held at the Minnesota Auto Theft Prevention Program (MATPP) office located at 1110 Centre Pointe Curve, Suite 405, Mendota Heights, MN 55120 (Hwy 110 and Lexington Avenue, west of Hwy 35W (South) on the south side of the GNB Technologies Building). Meetings are open to the public. For more information you may contact the MATPP office at (651) 405-6155.

Official Notices

Department of Labor and Industry

Labor Standards Unit

Notice of Corrections to Commercial Prevailing Wage Rates

A correction has been made to the Commercial Wage Rates certified 12/06/99, for **Labor Code 107, Pipelayer** in the following counties:

Aitkin, Benton, Kandiyohi, Mille Lacs, Morrison, Ottertail, Stearns, and Todd.

Copies may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306 or by calling (651) 296-6452. The charges for the cost of copying and mailing are \$.65 per page. Make check or money order payable to the State of Minnesota.

Gretchen Maglich
Commissioner

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Children, Families and Learning

Funding Available for Program Sponsors for Youth Works•AmeriCorps National Service Education Award Only Program

The Minnesota Commission on National and Community Service (MCNCS), an initiative of the Department of Children, Families & Learning, announces the 2000-01 Youth Works•AmeriCorps Education Awards Program. The department is seeking public and non-profit agencies to sponsor Youth Works•AmeriCorps (YW•AC) Education Award Only programs.

Program sponsors will recruit, train and place twenty or more YW•AC members (participants) to address unmet community needs. Members provide direct service in the areas of education, public safety, other human needs and the environment. Service activities might include tutoring students, coordinating neighborhood safety programs, assisting older adults to increase their independence and revitalizing parks and wildlife areas.

Members who successfully complete their term of service will receive an Education Award to pay off qualified student loans or help to pay for future educational expenses. Full-time members who serve at least 1700 hours will receive a post-service award of \$4,725 and part-time members serving at least 900 hours will receive a \$2,362 award.

Minnesota Youth Works funds are available to support this initiative. Program sponsors will need to cover most or all member and program costs through sources other than the Corporation for National Service. The National Service Trust in Washington D.C. administers Education Awards directly to members.

Interested parties are encouraged to apply through the Minnesota Commission on National and Community Service. Funding guidelines and application instructions are available upon request. Letters of intent are due on March 17, 2000 and proposals must be received by April 7, 2000 by 4:00 p.m. Please contact the MCNCS directly for further information and/or the full application:

Minnesota Department of Children, Families & Learning
Minnesota Commission on National and Community Service
1500 Highway 36 West
Roseville, MN 55113-4266
1-888-234-1270 (toll-free in greater Minnesota)
1-651-582-8444 (Twin Cities metro area)

Minnesota Department of Health

Tobacco Endowments - Executive Office

Requests for Proposals for Grants for Community-based Prevention Programs including Local Tobacco Prevention Projects and Populations-at-risk Projects

The Minnesota Department of Health is issuing a Request for Proposal (RFP) for public or private organizations with the capacity to reach out to the citizens of Minnesota for a grant in one or both of the following areas. This initiative will focus on youth, ages 12-17 with an emphasis on 12-14 year olds who are at risk of initiative tobacco use recognizing that youth in this age group are influenced by older adolescents, parents and family members, adult role models, and community norms. Youth will need to be involved in all facets of development and implementation for both local tobacco control projects and populations-at-risk projects in order to assure that the efforts will have the greatest impact possible.

Community-based Prevention Programs include local tobacco prevention projects and populations-at-risk projects. These projects will focus on a wide variety of activities and strategies designed to change the social environment at the community level to make tobacco use unacceptable and undesirable. Whenever possible, applicants will be expected to integrate their activities with the statewide youth tobacco marketing campaign currently under development.

Local tobacco prevention projects can either be evidence-based or innovative projects which focus on developing coalitions and implementing tobacco prevention strategies through collaborative efforts at the local level. Approximately \$3.4 million will be available in this category. Evidence-based projects are also known as science-based or research-based, and put quantitative and/or qualitative research findings into practice. Innovative projects are promising projects that foster the development of novel approaches to preventing youth tobacco use, or demonstrate the feasibility of such approaches in Minnesota. Local tobacco prevention projects will be required to demonstrate the involvement of three local partners—local community health services agencies, school districts, and law enforcement agencies.

Populations-at-risk projects focus on reducing disparities in the prevalence of tobacco use by populations at increased risk of using tobacco, with an increased burden of disease related to tobacco use, and/or those targeted by the tobacco industry. Approximately \$1 million will be available in this category. Examples of populations-at-risk may include: American Indians; African Americans/Africans; Latinos/Hispanics; Asian/Pacific Islanders; people with a low socioeconomic status; high school dropouts; and gay, lesbian, bisexual and transgender populations. A special emphasis will be on projects with or that include the American Indian population, which has the highest rate of both youth and adult smoking in Minnesota. Applicants must demonstrate the access and outreach to the targeted population-at-risk group.

The grants for the Community-based Prevention Programs will be awarded for a period of up to 12 months beginning on or about July 1, 2000 through June 30, 2001. There may be an opportunity for renewal depending on the availability of funds and on grantees successful completion of duties.

The number of community-based prevention programs to be funded is approximately 75 grants including:

- Local tobacco prevention projects: approximately 20 - 40
- Local tobacco prevention planning grants: up to 10
- Populations-at-risk projects: 16-25 (includes 11-13 American Indian reservations and urban American Indian organizations, and approximately 5-12 other populations-at-risk grants)
- Populations-at-risk planning grants: up to 7

The two categories of Community-based Prevention programs, local projects and populations-at-risk projects, can be applied for as separate or combined projects. Collaboration is a key element to the tobacco endowment activities. To assist in identifying other organizations which have expressed an interest within your geographical region or working with the same populations-at-risk, the organizations which submitted letters of interest for this initiative are listed on the department's website at <www.health.state.mn.us>.

Due to the length of the RFP, copies will be available either by mail or for pick-up. A copy of the RFP will be available on the department's web site at: <www.health.state.mn.us>.

To request a complete copy of the Request for Proposals, please contact the Tobacco Prevention and Control Section, Minnesota Department of Health, by telephone: (651) 215-8952 or e-mail: <tpc@kids.health.state.mn.us>. Copies are available for pick-up between 8:00 AM and 4:30 PM at the Minnesota Department of Health, Suite 400, Golden Rule Building, 85 East Seventh Place, St. Paul, MN 55101. Questions regarding the Request for Proposal should be directed to Cindy Borgen, Minnesota Department of Health, Tobacco Prevention and Control, at (651) 281-9807.

State Grants & Loans

To be considered for funding, completed proposals must be post-marked on or before Monday, May 1, 2000, and mailed to the Minnesota Department of Health, Tobacco Prevention and Control, PO Box 64882, St. Paul, MN 55164-0882. Proposals may also be hand-delivered or sent by alternate carrier (e.g., FedEx or private courier) to the Minnesota Department of Health, Suite 400, Golden Rule Building, 85 East Seventh Place, St. Paul, MN 55101, but they must be delivered by 3:30 P.M. CST, Monday, May 1, 2000.

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 to be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute. In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals are prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 297-5353 and ask for 296-2600].

Colleges and Universities, Minnesota State (MnSCU)

Request for Proposals for the Minnesota State Colleges and Universities (MnSCU) for Instructional Management Systems

The Minnesota State Colleges and Universities (MnSCU) is requesting proposals for instructional management systems (IMS) to encourage and support faculty engaged in technology-enhanced teaching and to make it easier for more faculty to develop web-enhanced and fully on-line courses. IMS products are packages that offer core stand-alone course development features ("core features" proposals), as well as those that additionally offer the option of interfacing with the MnSCU records system ("ISRS interface option" proposals).

Responses to this RFP are due no later than March 3, 2000, when sealed responses will be opened and the names of responders read. The IMS RFP web site, from which vendors may download a copy of the RFP, will provide vendors with current information, including announcement of a vendors' conference. Vendors are expected to check this site on a daily basis to be aware of any changes, addenda, or additional information. If problems accessing this site are experienced, vendors should immediately contact John O'Brien (contact information given below).

Copies of this RFP can be downloaded at the IMS RFP web site: http://clearinghouse.mnscu.edu/oit/ims_rfp.htm

Opening Date & Time: 1:00 pm Central Standard Time, March 3, 2000

MnSCU RFP Contact: John O'Brien, Interim Associate Vice Chancellor for Instructional Technology, Minnesota State Colleges and Universities (MnSCU), 500 World Trade Center, 30 E. 7th St., St. Paul, MN 55101. E-Mail: john.obrien@so.mnscu.edu. Phone: 651-297-5546.

Department of Commerce

Telecommunications

Notice of Request for Proposals for Consultants to Assist in the Delivery of Testimony on the Engineering of Shared Lines Provided to Competitive Local Telephone Companies

I. Introduction

The Minnesota Department of Commerce (Department) is soliciting proposals from qualified consultants to assist in the delivery of testimony on a variety of issues that are to be addressed in a pending proceeding before the Minnesota Public Utilities Commission (Commission). The proceeding is concerned with the appropriate pricing of shared lines that might be provided by U S WEST Communications to competitive local telephone companies that provide data services using ADSL

Professional, Technical & Consulting Contracts

technologies. Specifically, consultants are sought who are capable of doing the following tasks: assessing and critiquing various engineering aspects of line sharing arrangements, and cost models developed by telecommunications companies used to determine and advocate the price of the data portion of shared loop. The consultant will be asked to present his or her expert opinion and provide ongoing consultation as to the best model to use in establishing prices for shared lines, and the inputs used to generate a price for shared lines. The consultant's recommendations must be defensible by the consultant in sworn testimony in a contested case hearing.

II. Qualifications of Respondents

Qualified respondents should be able to demonstrate experience and expertise in telephone network architectures and in the costing models generally employed in the industry. Respondents should have experience in determining the cost of unbundled network elements. Respondents should also have experience in testifying on these or related matters in an administrative law setting. Prior participation as an expert witness in a contested case proceeding is essential.

The qualified respondent will provide a list of every commission or regulatory body before which the consultant/firm has presented similar testimony.

III. Scope of the Project

A. Duration of the Project

The duration of this project is anticipated to be from approximately February 21, 2000 to December 1, 2000. The initial contract may be renewed or extended for up to a year at the discretion of the Department.

B. Tasks to be Performed

The Department wishes to have an engineering consultant available to assist the Department in its investigation of the engineering aspects of the case and development of the Department's recommendations in this case. The number of hours and the extent of the consultant's work have not been determined at this point. A final determination may occur after the consultant is hired. Therefore, the contract will necessarily reflect a variable participation level by the consultant. The response to the RFP should provide any minimum number of hours that the consultant would require if hired by the Department.

The Department's objective is to have engineering experts review and critique part of the prefiled testimony of witnesses sponsored by U S WEST Communications and its prospective competitors in Docket No. P421/CI-99-1665. The successful applicant will work closely with Department staff members who will address policy issues and deliver testimony on pricing and the economic theory underlying the models included in the proceeding. The Department anticipates that the consultant's analysis may involve at least the following tasks:

1. Evaluate the forward-looking network facilities necessary for the provision of ADSL services via a line sharing arrangement. Confirm that service quality will conform to state and federal standards. Conduct discovery on behalf of the Department on network engineering issues that arise in the evaluation of testimony provided by U S WEST Communications and other parties. Develop and deliver the Department's testimony on the engineering inputs for the various economic models included in the proceeding.
2. Conduct an engineering analysis involving the determination of what facilities and operational processes are required in order to provide the following service packages; (i) basic voice service only, (ii) basic voice service provided by U S WEST and ADSL service provided by U S WEST using a line sharing arrangement, and (iii) basic voice service provided by U S WEST and ADSL service provided by a competitive local service provider using a line sharing arrangement.
3. Conduct discovery on behalf of the Department on engineering issues that arise in the evaluation of testimony provided by U S WEST Communications and other parties. Develop and deliver the Department's testimony regarding the engineering and the network architecture of U S WEST Communications.
4. Defend prefiled testimony by undergoing cross-examination under oath.
5. Assist Department counsel in his/her preparation of cross-examination questions, oral arguments and briefs.
6. Other ongoing consultation with the Department necessary to completion of its duties with respect to this issue.

Department staff will assist the consultant in obtaining required information from U S WEST Communications and other parties. The consultant may propose additional tasks or activities if they would substantially improve the ability of the Department to advocate its recommendations in evidentiary proceedings or the preparation of documents used in the case.

Professional, Technical & Consulting Contracts

IV. Proposal Contents

In response to this RFP, the contractor should, at minimum, include the following information:

1. The contractor's background and experience in these matters.
2. A restatement of the objectives and tasks embodied by the project to demonstrate understanding of the proposal.
3. An identification of the personnel who will perform each task, their training and experience. No change of personnel assigned to this project will be permitted without prior approval of the Department.
4. A detailed work plan that identifies in specific terms all the tasks to be performed to fulfill the obligations of the tasks enumerated in III.B. above, and cost estimates associated with each of the proposed activities.
5. The minimum number of hours that the consultant would require if hired by the Department in this case.
6. Copies of recent testimony, studies or reports regarding the issues described above.

V. Evaluation

The representatives of the Department will evaluate all proposals received by the deadline. An interview may be part of the evaluation process. Factors upon which proposals will be judged include, but are not limited to, the following:

1. Demonstrated understanding of the objectives of the project.
2. Recognition of issues and specific proposals by which to accomplish tasks.
3. Project work detail.
4. Project cost detail.
5. Qualifications and experience of both contractor/firm and personnel. The experience of the personnel will be given greater weight than that of the firm.

VI. Disposition of Responses

All materials submitted in response to this RFP will become property of the State and will become public record after the evaluation process is completed and an award decision made. If the Responder submits information in response to this RFP that it believes to be made trade secret materials, as defined by the Minnesota Government Data Practices Act, *Minnesota Statutes* § 13.37, the Responder must:

- clearly mark all trade secret materials in its response at the time the response is submitted,
- include a statement with its response justifying the trade secret designation for each item, and
- defend any action seeking release of the materials it believes to be trade secret, and indemnify and hold harmless the State, its agents and employees, from any judgments awarded against the State in favor of the party requesting the materials, and any and all costs connected with that defense. This indemnification survives the State's award of a contract. In submitting a response to this RFP, the Responder agrees that this indemnification survives as long as the trade secret materials are in possession of the State. The State is required to keep all the basic documents related to its contracts, including responses to RFPs for a minimum of seven years.

The State will not consider the prices submitted by the Responder to be Proprietary or trade secret materials.

Responses to this RFP will not be open for public review until the State decides to pursue a contract and that contract is then negotiated and fully executed.

VII. Soliciting Proposals Preference to Targeted Group and Economically Disadvantaged Business and Individuals

As authorized by *Minnesota Rules* pt. 1230.1810, subpart B and *Minnesota Rules* 1230.1830, certified Targeted Group Businesses and individuals submitting proposals as prime contractors will receive the equivalent of a 6 percent preference in the evaluation of their proposal, and certified Economically Disadvantaged Businesses and individuals submitting proposals as prime contractors will receive the equivalent of a 6 percent preference in the evaluation of their proposals. For information regarding certification, contact the Department of Administration, Materials Management Helpline at 651-296-2600, TTY 651-282-5799.

VIII. Submission of Proposals

Responses to this RFP are due on or before 4:00 p.m., March 6, 2000. Please include two (2) copies of your response to:

Mr. Tony Mendoza
Assistant Commissioner
Telecommunications
Minnesota Department of Commerce
200 Metro Square Building
121 East 7th Place
St. Paul, Minnesota 55101-2145
(651) 296-2266

In accordance with *Minnesota Statutes* § 363.073, any proposal in excess of \$100,000 from a company who has had, during the past year, 40 or more full-time employees in Minnesota, must complete an affirmative action data form (a copy of the form is available from the Department).

Late proposals will not be considered. An authorized member of the firm must sign each proposal in ink. Proposals are to be sealed in mailing envelopes or packages with the consultant's name and address clearly written on the outside. Prices and terms of the proposal must be valid for the length of the project. Prospective respondents with questions should contact Mr. Mendoza. Other Department personnel may not discuss the project before the submission deadline.

Iron Range Resources and Rehabilitation Board

Request for Proposals for Assistance in Conceptual Design and Construction Drawings for New Exhibit Program

The Iron Range Resources and Rehabilitation Board (IRRRB), a state agency responsible for diversifying the economy of north-eastern Minnesota and owner of Ironworld Discovery Center, is requesting proposals for assistance in conceptual design and construction drawings for a new exhibit program on both levels of the its Iron Range Interpretive Center (formerly the Iron Range Interpretative Center) at Ironworld Discovery Center located in Chisholm, Minnesota.

For a complete proposal please contact:

Jodi Phelps
Ironworld Discovery Center
Highway 169 West
P.O. Box 392
Chisholm, MN 55719
(218) 254-7959; FAX: (218) 254-7972

by February 28, 2000.

Department of Natural Resources

Minnesota Forest Resources Council

Compliance Monitoring Services

Notice of Request for Proposals for Monitoring Implementation of Timber Harvesting and Forest Management Guidelines on Public and Private Forest Lands in Minnesota

NOTICE IS HEREBY GIVEN that the Minnesota Department of Natural Resources in consultation with the Minnesota Forest Resources Council (MFRC) is requesting proposals to perform specified steps necessary to undertake and complete implementation monitoring of timber harvesting and forest management guidelines on public and private forest lands in Minnesota.

Implementation monitoring will be related to guidelines for riparian zone management, wildlife habitat, forest soil productivity, cultural/historic resources, water quality and wetland best management practices, and visual quality best management practices. The guidelines to be evaluated have been formatted onto computerized worksheets. The successful bidder will be required to par-

Professional, Technical & Consulting Contracts

ticipate in a three day training workshop organized by the DNR so that the bidder understand the nature of the guidelines, what is to be measured, how to collect the data, how the data is to be processed, and how to operate the field computer program.

The contract period will extend from the date of pending award and execution of the contract agreement to a date to be determined through the bidding process. All proposals received by the deadline will be evaluated by DNR and MFRC staff. Factors upon which the proposals will be judged include, but are not limited to, the following:

1. Project work plan
2. Project budget detail.
3. Qualifications and background of responder and/or firm and project personnel.

To obtain a complete Request for Proposal, contact:

Mike Phillips
MFRC Guideline Development/Monitoring Coordinator
DNR/Division of Forestry
500 Lafayette Road
St. Paul, MN 55155-4044
Telephone: (651) 297-4924
FAX: (651) 296-5954
E-mail: mike.phillips@dnr.state.mn.us

Department of Public Safety

Notice of Request for Proposals for a Computerized/Automated Written Test System

Request for Proposals (RFP) to establish a contract for a Computerized/Automated Written Test System for the Department of Public Safety, Driver & Vehicle Services.

There will **NOT** be a pre-proposal vendor conference.

Questions concerning the RFP terms and conditions or technical requirements must be sent to the Acquisition Management Specialist listed in the RFP by February 22, 2000.

Proposals will be due on March 13, 2000, at 3:00 p.m. CST

Contact the Materials Management Division:

50 Sherburne Ave.
St. Paul, MN 55155
651-296-2600 – Phone
651-297-3996 – Fax

to request a copy of the complete Request for Proposal.

Department of Transportation

Program Support Group

Notice of Availability of Contract for Highway Related Technical Activity

The Minnesota Department of Transportation (Mn/DOT) is soliciting expressions of interest and statements of qualifications for both Communication Services and Market Research Services. The Communication Services Request for Proposals (RFP) is soliciting firms that provide the following services: Marketing, Advertising / Promotion, Public Relations, Media Buying, Mailing / Distribution, and Website Design / Development. The Market Research Services RFP is soliciting firms that provide Qualitative Market Research and Quantitative Market Research. The budget through August 31, 2002 is \$3,000,000 for each program.

Qualified firms will be selected for the Communication Certified List Program, the Market Research Certified List program, or both. The purpose of the Certified List programs is to have pre-qualified firms that will receive RFPs on a project or multiple project basis as needs arise.

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These programs were previously announced and have been in existence since September 1998. Provisions of the programs allow for the annual addition of new firms. This current request is to update the original list. Firms interested in being considered for admission to either or both programs are encouraged to contact us for a request for proposals. Firms currently on the list need not reapply for the same list. Firms on one list that would like to be considered for inclusion on the other list are encouraged to contact us for a request for proposals for the appropriate list.

A written request (direct mail or fax) is required to receive the Request for Proposals (RFP). Please specify the RFP you are interested in receiving; the Communications RFP and/or the Market Research RFP. Requests must be received before 2:00 p.m. on February 28, 2000. Requests made after that date must be in person. Request for the RFPs may be mailed or faxed to:

Steve Porter, Agreement Administrator
Minnesota Department of Transportation
Consultant Services Unit, Seventh Floor North, Mail Stop 680
395 John Ireland Boulevard
St. Paul, MN 55155
Fax: (612) 282-5127

All proposals must be received by the Consultant Services Unit no later than 2:00PM CST on March 14, 2000, according to the time and date stamp on the Consultant Services Unit receptionist's desk, 7th floor north - Transportation Building. Late proposals will not be considered. All expenses incurred in responding to this notice shall be borne by the responder. All proposals will become public information after selection, under the Minnesota Data Practices Act, and will remain the property of the Minnesota Department of Transportation. This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and the department reserves the right to cancel this solicitation.

Department of Transportation

Program Support Group

Request for Proposal for Trunk Highway 12 Long Lake By-Pass

The Minnesota Department of Transportation (Mn/DOT) is soliciting proposals for Final Design Services for SP 2713-75 Trunk Highway 12 (T.H. 12) a new alignment from Hennepin County Road Number 6 in the City of Orono to Wayzata Boulevard in the City of Wayzata.

T.H. 12 will be designed as a limited access, two-lane, high speed highway facility located within and alongside the Burlington Northern Sante Fe (BNSF) railroad corridor. The design project length is approximately 3.9 miles for the reconstruction of the BNSF Railroad south of the new T.H. 12 and approximately 3.5 miles for the construction of the new T.H. 12 which will include the replacement and/or construction of five bridges, and reconstruction work on old T.H. 12 along with grading, surfacing, signals, lighting, traffic management systems, utility relocation, noise walls, retaining walls, Aesthetic Design Guide, and drainage systems and ponding areas. Mn/DOT will perform the bridge design.

The project is Scheduled for a December 2002 construction letting.

To receive a copy of the complete Request for Proposal, Contractors will be required to submit a written request, either by direct mail or fax, to the address indicated below through March 1, 2000. After March 1, 2000, Contractors will be required to pickup the Request for Proposal in person from our offices.

Complete Requests for Proposals can be obtained from:

Joseph D. Pignato, P.E.
Sr. Agreements Administrator
Minnesota Department of Transportation
Seventh Floor North
395 John Ireland Boulevard, Mail Stop 680
St. Paul, Mn 55155-1899
Phone: (651) 297-1172, Fax: (651) 282-5127

The responses to the Request for Proposals must be received by 2:00 PM March 8, 2000.

Late Submittals will not be considered. No time extensions will be granted.

The successful responders will be required to submit acceptable evidence of compliance with worker's compensation insurance coverage requirements prior to execution of the contract.

Professional, Technical & Consulting Contracts

This request does not obligate the Minnesota Department of Transportation to complete the work contemplated in this notice, and the Department reserves the right to cancel this solicitation at any time. All expenses incurred by submitting contractors responding to this notice will be borne by the responder.

Minnesota Veterans Home Board

Minneapolis Veterans Home

Notice of Request for Proposals for Geriatric Psychiatry Consulting Services

The Minnesota Veterans Homes - Minneapolis is soliciting proposals for contracts, to provide geriatric psychiatric consultative services, on the site of the Minneapolis Veterans Home, for staff and residents of this nursing and boarding care facility.

The Request for Proposal does not obligate the state to complete the project and the state reserves the right to cancel solicitation if it is considered to be in its best interest.

These contracts may be let for a period of up to two years, with an option to extend two years, beginning March 15, 2000. For details and a copy of the Request for Proposals, contact William Trcka, Purchasing Director, at 612-721-0665, or write to Minnesota Veterans Home - Minneapolis, Attn: William Trcka, Director of Purchasing, 5101 Minnehaha Avenue, Minneapolis, MN 55417. All proposals must be received no later than 2:00 p.m. on March 3, 2000.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Minnehaha Creek Watershed District

Request for Proposal for Legal Services

The Minnehaha Creek Watershed District is a political subdivision established according to Chapter 103D *Minnesota Statutes*. It is conducting a bi-annual review of its needs for legal services and the most effective way of meeting those needs.

Experienced lawyers or law firms who wish to be considered as potential service providers are asked to write describing their level of expertise regarding legal contracts, litigation, support and water management law and proposed fee structure. Send responses to Eric Evenson, District Administrator, Minnehaha Creek Watershed District, 2500 Shadywood Road, Excelsior, MN 55331.

Deadline March 15, 2000.

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Request for Bids/Proposals through its web based Bid Information Services (BIS). Subscriptions to BIS are \$75/year. Visit our web site at *bidinfo.umn.edu* or call the BIS Coordinator at 612-625-5534.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. to 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls., MN 55454.

Certificates of Assumed Name; Registration of Insignia and Marks

Minnesota Statutes Chapter 333 requires the filing of an assumed name with the Secretary of State. This filing does not protect a users exclusive right to that name. The filing is required as a consumer protection, in order to enable consumers to be able to identify the true owner of a business. For more information, or to register an assumed name, insignia or mark, contact the Secretary of State, Business Services Division, (651) 297-1455.

Certificate of Assumed Name

Second Run: File # 0231415 - Refund Tracking Unlimited (Second Run)

1. The exact assumed name under which the business is or will be conducted is: **Refund Tracking Unlimited**
2. The address of the principal place of business is: **1026 Blair Avenue, St. Paul, MN 55104**
3. The names and complete street addresses of all persons conducting business under the above Assumed Name are:
 - **Renée Luedtke, 1026 Blair Avenue, St. Paul, MN 55104**

I certify that I am authorized to sign this certificate and that I understand that by signing this certificate, I am subject to the penalties of perjury as set forth in *Minnesota Statutes* section 609.48 as if I had signed this certificate under oath.

Dated: 05 January 1999

Renée Luedtke, (651) 488-2853, owner

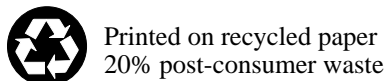


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