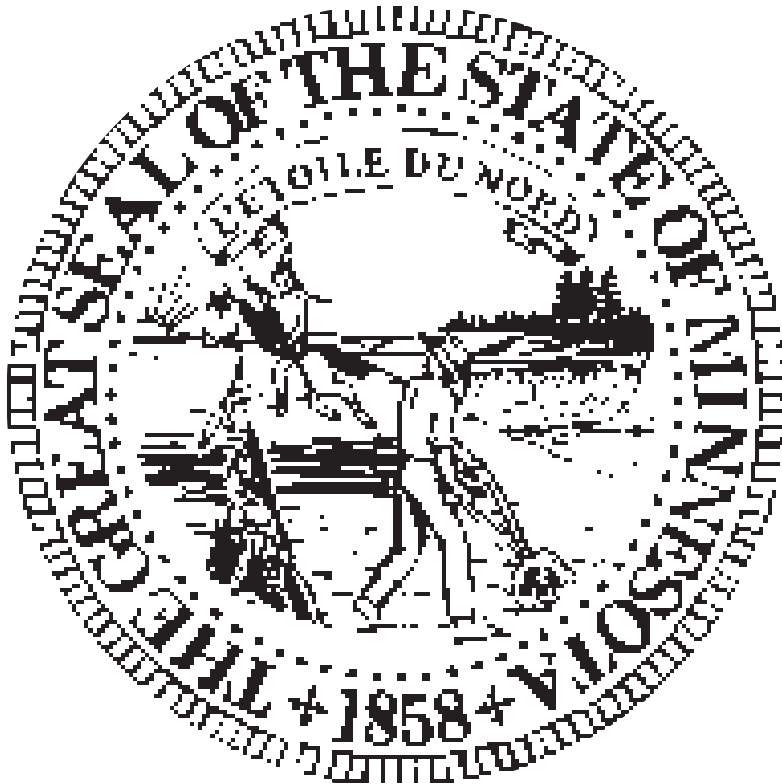


State of Minnesota

State Register

Rules and Official Notices Edition



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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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Vol. 23 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
#49	Monday 7 June	Noon Wednesday 26 May	Noon Tuesday 1 June
#50	Monday 14 June	Noon Wednesday 2 June	Noon Tuesday 8 June
#51	Monday 21 June	Noon Wednesday 9 June	Noon Tuesday 15 June
#52	Monday 28 June	Noon Wednesday 16 June	Noon Tuesday 22 June

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Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

Contact: Senate Public Information Office (651) 296-0504
Room 231 State Capitol, St. Paul, MN 55155

Contact: House Information Office (651) 296-2146
Room 175 State Office Building, St. Paul, MN 55155

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Commodity, Service, and Construction contracts are published in
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 Individual copies and subscriptions are available through
 Minnesota's Bookstore, (651) 297-3000, or 1-800-657-3757.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1997 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (651) 297-3000, or toll-free 1-800-657-3757.

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Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rule-making proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Agriculture

Notice of Extension of Comment Period

Proposed Amendments to Rules Governing Noxious Weed, *Minnesota Rules* 1505.0734, 1505.0732, 1505.0740, and 1505.0750.

The comment period for the amendments to rules governing noxious weeds, published in the *State Register* on April 26, 1999, (CITE 32 S.R. 2037), has been extended until 4:30 PM, June 28, 1999.

Dated: 20 May 1999

Sharon Clark, Deputy Commissioner
Department of Agriculture

Department of Children, Families & Learning

Office of Community Services

Updated Child Care Fund Sliding Fee Co-Payment Schedule

Pursuant to *Minnesota Statutes* section 119B, and *Minnesota Rules*, part 3400.0100, Subp. 5 (Family Co-Payment Schedule), the Department of Children, Families & Learning hereby gives notice of the updated Sliding Fee Co-Payment Schedule. This revised schedule is based on the 1999 state median income as published in the February 26, 1999 *Federal Register* and reflects changes in copayment percentages enacted by the legislature during the 1999 legislative session and approved by the governor. The schedule published is for family sizes of two through five and is effective July 1, 1999 until further notice. Please contact the Child Care Assistance Program for the schedule for larger families. This revised fee schedule replaces the schedule published June 15, 1998.

Any questions about the new schedule should be directed to:

Child Care Assistance Program
Department of Children, Families & Learning
Office of Community Services
1500 Highway 36 West
Roseville, MN 55113
651-582-8562

Attachment A

Two Person Household

State Median Income **\$41,192**
Poverty Threshold **\$11,060**

<u>Gross Income Range</u>		<u>Monthly Copayment</u>	<u>Gross Income Range</u>		<u>Monthly Copayment</u>
\$8,295	\$11,060	\$5	24,719	24,924	235
11,061	14,420	26	24,925	25,130	243
14,421	17,304	39	25,131	25,336	251
17,305	17,716	55	25,337	25,542	260
17,717	18,128	60	25,543	25,748	268
18,129	18,540	66	25,749	25,954	277
18,541	18,951	71	25,955	26,160	286
18,952	19,363	77	26,161	26,366	294
19,364	19,775	82	26,367	26,572	303
19,776	20,187	88	26,573	26,778	312
20,188	20,599	94	26,779	26,984	322
20,600	20,805	100	26,985	27,190	331
20,806	21,011	105	27,191	27,396	340
21,012	21,217	111	27,397	27,602	350
21,218	21,423	116	27,603	27,808	359
21,424	21,629	122	27,809	28,014	369
21,630	21,835	127	28,015	28,220	379
21,836	22,041	133	28,221	28,426	388
22,042	22,247	139	28,427	28,632	398
22,248	22,453	145	28,633	28,838	409
22,454	22,659	151	28,839	29,043	419
22,660	22,865	158	29,044	29,249	429
22,866	23,071	165	29,250	29,455	439
23,072	23,277	173	29,456	29,661	450
23,278	23,483	180	29,662	29,867	460
23,484	23,689	188	29,868	30,073	471
23,690	23,894	195	30,074	30,279	482
23,895	24,100	203	30,280	30,485	493
24,101	24,306	211	30,486	30,691	504
24,307	24,512	219	30,692	30,897	515
24,513	24,718	227	30,898		INELIGIBLE

Attachment A

Three Person Household

State Median Income \$50,885
Poverty Threshold \$13,880

<u>Gross Income Range</u>		<u>Monthly Copayment</u>	<u>Gross Income Range</u>		<u>Monthly Copayment</u>
\$10,410	\$13,880	\$5	30,536	30,790	290
13,881	17,814	33	30,791	31,044	300
17,815	21,376	48	31,045	31,298	310
21,377	21,885	68	31,299	31,553	321
21,886	22,393	75	31,554	31,807	331
22,394	22,902	81	31,808	32,062	342
22,903	23,411	88	32,063	32,316	353
23,412	23,920	95	32,317	32,570	364
23,921	24,429	102	32,571	32,825	375
24,430	24,938	109	32,826	33,079	386
24,939	25,447	117	33,080	33,334	397
25,448	25,701	123	33,335	33,588	409
25,702	25,955	130	33,589	33,843	420
25,956	26,210	137	33,844	34,097	432
26,211	26,464	143	34,098	34,351	444
26,465	26,719	150	34,352	34,606	456
26,720	26,973	157	34,607	34,860	468
26,974	27,228	165	34,861	35,115	480
27,229	27,482	172	35,116	35,369	492
27,483	27,736	179	35,370	35,624	505
27,737	27,991	187	35,625	35,878	517
27,992	28,245	195	35,879	36,132	530
28,246	28,500	204	36,133	36,387	543
28,501	28,754	213	36,388	36,641	556
28,755	29,009	222	36,642	36,896	569
29,010	29,263	232	36,897	37,150	582
29,264	29,517	241	37,151	37,405	595
29,518	29,772	251	37,406	37,659	609
29,773	30,026	260	37,660	37,913	622
30,027	30,281	270	37,914	38,168	636
30,282	30,535	280	38,169		INELIGIBLE

Attachment A

Four Person Household

State Median Income **\$60,577**
Poverty Threshold **\$16,700**

<u>Gross Income Range</u>		<u>Monthly Copayment</u>	<u>Gross Income Range</u>		<u>Monthly Copayment</u>
\$12,525	\$16,700	\$5	36,352	36,654	345
16,701	21,207	39	36,655	36,957	357
21,208	25,447	57	36,958	37,260	369
25,448	26,053	81	37,261	37,563	382
26,054	26,659	89	37,564	37,866	394
26,660	27,265	97	37,867	38,169	407
27,266	27,870	105	38,170	38,471	420
27,871	28,476	113	38,472	38,774	433
28,477	29,082	121	38,775	39,077	446
29,083	29,688	130	39,078	39,380	459
29,689	30,294	139	39,381	39,683	473
30,295	30,596	147	39,684	39,986	486
30,597	30,899	154	39,987	40,289	500
30,900	31,202	163	40,290	40,592	514
31,203	31,505	171	40,593	40,895	528
31,506	31,808	179	40,896	41,197	542
31,809	32,111	187	41,198	41,500	557
32,112	32,414	196	41,501	41,803	571
32,415	32,717	204	41,804	42,106	586
32,718	33,020	213	42,107	42,409	601
33,021	33,322	222	42,410	42,712	616
33,323	33,625	233	42,713	43,015	631
33,626	33,928	243	43,016	43,318	646
33,929	34,231	254	43,319	43,620	662
34,232	34,534	265	43,621	43,923	677
34,535	34,837	276	43,924	44,226	693
34,838	35,140	287	44,227	44,529	709
35,141	35,443	298	44,530	44,832	725
35,444	35,745	310	44,833	45,135	741
35,746	36,048	321	45,136	45,438	757
36,049	36,351	333	45,439		INELIGIBLE

Attachment A

Five Person Household

State Median Income \$70,269
Poverty Threshold \$19,520

<u>Gross Income Range</u>		<u>Monthly Copayment</u>	<u>Gross Income Range</u>		<u>Monthly Copayment</u>
\$14,640	\$19,520	\$5	42,168	42,519	400
19,521	24,600	45	42,520	42,870	414
24,601	29,519	66	42,871	43,221	429
29,520	30,222	94	43,222	43,573	443
30,223	30,924	103	43,574	43,924	458
30,925	31,627	112	43,925	44,275	472
31,628	32,330	121	44,276	44,627	487
32,331	33,032	131	44,628	44,978	502
33,033	33,735	141	44,979	45,330	518
33,736	34,438	151	45,331	45,681	533
34,439	35,141	161	45,682	46,032	549
35,142	35,492	170	46,033	46,384	564
35,493	35,843	179	46,385	46,735	580
35,844	36,195	189	46,736	47,086	596
36,196	36,546	198	47,087	47,438	613
36,547	36,897	208	47,439	47,789	629
36,898	37,249	217	47,790	48,140	646
37,250	37,600	227	48,141	48,492	663
37,601	37,951	237	48,493	48,843	680
37,952	38,303	247	48,844	49,194	697
38,304	38,654	258	49,195	49,546	714
38,655	39,005	270	49,547	49,897	732
39,006	39,357	282	49,898	50,248	750
39,358	39,708	295	50,249	50,600	767
39,709	40,059	307	50,601	50,951	785
40,060	40,411	320	50,952	51,302	804
40,412	40,762	333	51,303	51,654	822
40,763	41,113	346	51,655	52,005	841
41,114	41,465	359	52,006	52,356	860
41,466	41,816	373	52,357	52,708	878
41,817	42,167	387	52,709		INELIGIBLE

Minnesota Comprehensive Health Association

Notice of Annual Meeting of Members

NOTICE IS HEREBY GIVEN that the Annual Meeting of Members of the Minnesota Comprehensive Health Association (MCHA), will be held at 9:00 a.m. on Thursday, June 10, 1999 at the Hyatt Whitney Hotel, 150 Portland Avenue, Minneapolis, to be immediately followed by the Annual Meeting of the Board of Directors.

For additional information, please call Lynn Gruber at 612-593-9609.

Emergency Medical Services Regulatory Board

Notice of Completed Application in the Matter of the License Application of the Roseau Area Hospital Ambulance, Roseau, Minnesota

PLEASE TAKE NOTICE that the Emergency Medical Services Regulatory Board (hereinafter "EMSRB") has received a completed application from the **Roseau Area Hospital Ambulance, Roseau, Minnesota**, for a new license, advanced ambulance - specialized.

NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes* Section 144E.11, subd. 3 (1997), each municipality, county, community health board, governing body of a regional emergency medical services system, ambulance service and other person wishing to make recommendations or comments opposing the application to the EMSRB within 30 days or by July 7, 1999, 4:30 p.m.

Written recommendations or comments opposing the application should be sent to: Mary Hedges, Executive Director, EMSRB, 2829 University Ave. S.E., Suite 310, Minneapolis, Minnesota 55414-3222.

If fewer than six comments opposing the application are received during the comment period, and the EMSRB approves the application, the applicant will be exempt from a contested case hearing, pursuant to *Minnesota Statutes* Section 144E.11, subd. 4 (1997). If six or more comments in opposition to the application are received during the comment period or the EMSRB denies the application, the applicant may immediately request a contested case hearing, or may try to resolve the objections of the public and/or the EMSRB within 30 days, pursuant to *Minnesota Statutes* Section 144E.11, subd. 5(a), (b) (1997). If the applicant is unable to resolve the objections within 30 days, or if the applicant initially requests a hearing, a contested case hearing will be scheduled and notice of the hearing given pursuant to *Minnesota Statutes* Section 144E.11, subd. 5(c), (e) (1997).

Dated: 25 May 1999

Mary F. Hedges, Executive Director

Department of Health

REQUEST FOR COMMENTS Planned Amendment to Rules Governing Health Maintenance Organizations, *Minnesota Rules*, Part 4685.2800

Subject of Rules. The Minnesota Department of Health requests comments on its planned amendment to rules governing health maintenance organizations (HMOs). The Department is considering rule amendments to revise and restructure fees required of HMOs for various oversight activities performed by the Department. Amendments to the fees and fee structure will offset increased appropriations approved by the 1999 Minnesota Legislature for fiscal years 2000 and 2001. The Department is required by law to offset appropriations by fees charged to HMOs.

Persons Affected. Amendments to the rules would likely affect health maintenance organizations, purchasers of HMO products, enrollees, and providers under contract with HMOs.

Statutory Authority. *Minnesota Statutes*, section 144.122, permits the commissioner, by rule, to develop fees issued under the commissioner's authority. *Minnesota Statutes*, section 62D.20, authorizes the Department to adopt rules that are necessary to carry out the regulatory oversight of HMOs. *Minnesota Statutes*, section 62D.21, provides that an HMO shall pay ". . . fees as prescribed by the commissioner of health pursuant to section 144.122" Finally, *Minnesota Statutes*, section 62D.211, provides that an HMO must pay an annual certificate of authority renewal fee. The section further provides that "The commissioner may adjust the renewal fee in rule under the provisions of chapter 14."

Official Notices

Public Comment. Interested persons or groups may submit comments or information on these planned rules in writing until further notice is published in the *State Register* that the Department intends to adopt or to withdraw fee rule amendments. The Department does not contemplate appointing an advisory committee to comment on the planned rules.

Rules Drafts. The Department has not yet prepared a draft of the planned rules amendments.

Agency Contact Person. Written comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these planned rules should be directed to: Susan Margot at Minnesota Department of Health, Health Policy and Systems Compliance Division, P.O. Box 64975, 121 East Seventh Place, Suite 400, St. Paul, Minnesota 55164-0975, telephone 651-282-6360, fax 651-282-5628. TTY users may call the Department at 651-215-8980.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Note: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: 26 May 1999

Jan K. Malcolm, Commissioner
Minnesota Department of Health

Department of Human Services

Division of Community Supports for Minnesotans with Disabilities

Solicitation of Interest to Participate in a Day Training and Habilitation Task Force to Develop a New Payment Rate Structure

The Division of Community Supports for Minnesotans with Disabilities is seeking individuals, including consumers of service, day training and habilitation vendors, and county representatives, who are interested in participating in a task force to develop a new payment rate structure for day training and habilitation services to replace *Minnesota Statutes* 252.40 through 252.46, and *Minnesota Rules*, 9525.1200 through 9525.1330. The new payment structure shall reflect individual consumer needs and demands, costs for services, and be flexible and easy to administer. The task force will begin meeting in July and present a report to the Minnesota Legislature by January 15, 2000. The task force expires on March 15, 2000.

If you are interested in being considered for this task force, please contact Pam Erkel at 651-582-1908, by E-Mail to pam.erkel@state.mn.us or write to Ms. Erkel at Community Supports for Minnesotans with Disabilities Division, 444 Lafayette Road, St. Paul, Minnesota, 55155-3857. Requests to participate should be postmarked by June 21, 1999.

Department of Labor and Industry

REQUEST FOR COMMENTS Planned Amendment to Rule Governing Workers' Compensation Hourly Rates on File for Rehabilitation Services, *Minnesota Rules*, Part 5220.1900, subp. 1b

Subject of Rules. The Minnesota Department of Labor and Industry requests comments on its planned amendment to *Minnesota Rules*, part 5221.1900, subp. 1b regarding the rate on file for workers' compensation rehabilitation services. Specifically, the amendment to this subpart would eliminate the provision that the limitation on fees for rehabilitation services is tied to the different rates on file with the commissioner as of July 15, 1992.

Persons Affected. The amendment to the rules would likely affect qualified rehabilitation consultants, firms and vendors, payors of rehabilitation services, such as workers' compensation insurers and self-insured employers, and may affect employees with workers' compensation injuries.

Statutory Authority. *Minnesota Statutes*, section 176.102, subd. 2, authorizes the Department to adopt rules governing fees charged by QRC's and vendors.

Public Comment. Interested persons or groups may submit comments or information on these planned rules in writing until further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules. The Department does not contemplate appointing an advisory committee to comment on the planned amendment.

Rules Drafts. The Department has not yet prepared a draft of the planned rule amendments.

Agency Contact Person. Written comments, questions, requests to receive a draft of the rule amendments when prepared, and requests for more information on this planned rule amendment should be directed to: Paul Moe, Director, Rehabilitation and Medical Affairs, Department of Labor and Industry, 443 Lafayette Road, St. Paul, Minnesota 55155, 651-297-1114, Fax 651-282-5448. TTY users may call the Department at 651-297-4198.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Note: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: 1 June 1999

Gretchen B. Maglich, Commissioner
Department of Labor and Industry

Public Employees Retirement Association

Notice of Meeting of the Board of Trustees

The regular meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, June 10, 1999, at 9:30 a.m., in the PERA offices, 514 St. Peter Street, Suite 200 - Skyway Level, Saint Paul, Minnesota.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Health

Notice of Availability of Funds to Develop Direct Mail Materials as Part of a Nationally-Funded Research Project to Increase Mammography Use Among Minnesota Women

The Cancer Control Section of the Minnesota Department of Health is issuing this Request for Proposals (RFP) to enlist the creative, design, and printing services of an agency with a track record in the marketing field. Specific experience in health issues and direct mail design is a plus.

Up to \$100,000 is available to fund one agency to develop, produce, and print concepts for pilot testing, and to revise, produce, and print finished copies within a research-driven time line. The funding period is August 2, 1999 to June 30, 2000.

For a copy of the complete RFP, please contact:

Sarah Phillips
Cancer Control Section
Minnesota Department of Health
717 Delaware Street Southeast
P.O. Box 9441
Minneapolis, MN 55440-9441
612-676-5717
Sarah.Phillips@health.state.mn.us

Proposals are due by 4:00 p.m., Tuesday, July 6, 1999.

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 297-5353 and ask for 296-2600].

Colleges and Universities, Minnesota State (MnSCU)

Request for Proposals for Consultant Services for Systemwide Roof Management Inspection and Reporting

The Minnesota State Colleges and Universities (MnSCU) acting as the owner for the State of Minnesota is soliciting proposals for experienced Consultant Services to perform Systemwide Roof Management Inspection and Reporting. The Consultant will be responsible for roof inspections and reporting for the year ending December 31, 1999, with options to renew. Inspection and reporting work will be divided into two regions and will in total include approximately 450 buildings having 12.2 million gross square feet of roof area at 53 campus locations.

This RFP does not obligate MnSCU to complete the proposed project and MnSCU reserves the right to cancel the solicitation if it is considered to be in its best interest.

To receive a full request for proposal write or call:

David Hardin
Minnesota State Colleges and Universities
500 World Trade Center
30 East 7th Street
St. Paul, MN 55101
Phone: 651-296-6624
FAX: 651-296-8488
E-mail: david.hardin@so.MnSCU.edu

Completed proposals are due by 4:00 p.m. Monday June 21, 1999.

Colleges and Universities, Minnesota State (MnSCU)

St. Cloud State University

Advertisement for Bid for Imaging and Photographic Services

Sealed proposals for items hereinafter described will be received by St. Cloud State University at the Business Office, Administrative Services Room 121, St. Cloud Minnesota until **3:00 PM on July 8, 1999** and will be publicly opened and read aloud. The right is reserved to accept or reject any or all bids or parts of bids and to waive informalities therein.

Bids are requested on **Imaging and Photographic Services** as per plans and specifications available in the Business Office, St. Cloud State University.

For further information contact:

Lisa Sparks
Director of Purchasing
St. Cloud State University
720 4th Ave. South
St. Cloud, MN 56301-4498
(320) 255-4788

Department of Corrections

Request for Proposal for Dental Services

The Minnesota Department of Corrections, Health Services Unit, is requesting proposals for dentists to supplement current dental services to the inmates committed to the Commissioner of Corrections. Services will include: Routine and emergency preventive, restorative and reparative dental services. Dentists will also delegate those services which the dental assistant is trained and licensed to perform; refer patients which cannot be handled in the dental clinic to appropriate resource for further treatment; and maintain charts and records so that accurate data is available in the future.

For a complete RFP or additional information, please call or write:

Nan Schroeder, Health Services Director
Minnesota Department of Corrections
1450 Energy Park Drive - Suite 200
St. Paul, MN 55108-5219
Telephone: 651-603-0165

In compliance with *Minnesota Statutes* 16b.167, the availability of this contracting opportunity is being offered to state employees. Responses of any state employees will be evaluated along with other responses to this Request for Proposal.

Proposals are due at the Department of Corrections not later than 4:00 PM, June 28th, 1999. Late Proposals will not be considered.

Department of Human Services

Health Care Purchasing and Service Delivery Division

Notice of Request for Proposals from Prepaid Health Plans for Minnesota Health Care Programs recipients in Olmsted County

The Minnesota Department of Human Services (DHS) is seeking proposals from prepaid health plans to provide health care services to persons in Olmsted County who are covered by Medical Assistance (MA), General Assistance Medical Care (GAMC) or MinnesotaCare. The covered populations include all persons enrolled in MinnesotaCare, and people in the MA eligibility groups of Temporary Assistance to Needy Families (TANF), TANF-related, needy children, aged, and GAMC. The enrollment process will begin on November 1, 1999. The estimated number of eligible enrollees is:

MA:	4,182
GAMC:	318
MinnesotaCare:	1,706
Total:	6,206

Prepaid health plans qualified to respond to this Request for Proposals (RFP) must be able to provide all MA/GAMC/MinnesotaCare covered services, and must be able to accept financial risk. Capitation rates have been set by DHS in consultation with an independent actuary. Contracts will be awarded based on: (1) network capacity and geographic accessibility of service delivery sites; (2) ability to comply with service delivery standards appropriate to the demographic characteristics of the population to be enrolled; (3) financial and risk capability; and (4) ability to meet quality assurance, complaint, appeal and reporting requirements. The Commissioner reserves the right to reject any proposal.

Proposal requirements for prospective respondents currently contracting with DHS for Minnesota Health Care Programs enrollment in other counties include network information applicable to Olmsted County, and assurances and exhibits addressing Olmsted County's specific issues and concerns. Prospective respondents who have no current contracts with DHS for Minnesota Health Care Programs are required to submit additional information pertaining to network capabilities, administration and reporting capabilities.

Professional, Technical & Consulting Contracts

Interested parties may receive a copy of the RFP by contacting:

Thomas Fields, Development Manager
Purchasing and Service Delivery Division
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, Minnesota, 55155-3854
Telephone: 651-297-7303 Fax: 651-297-3230
E-mail: tom.fields@state.mn.us

Prospective respondents with questions regarding this RFP may call, write or e-mail Thomas Fields at the above address. Mr. Fields is the only person at the Department of Human Services who is authorized to answer questions regarding this document. A Proposers' Conference for prospective respondents has been scheduled for June 14, 1999 from 2:00 p.m. to 4:30 p.m. at the following location:

Minnesota Department of Human Services
Loon Room
2284 Highcrest Road
Roseville, MN

All written questions submitted to Thomas Fields at the above address prior to June 14, 1999 will be addressed at the conference. For directions to the site, please call 651-582-1900.

All responses to this RFP are due at the Department of Human Services, Purchasing and Service Delivery Division, ATTN: Thomas Fields, 444 Lafayette Road, St. Paul, MN 55155, by 4:30 p.m., July 12, 1999.

Board of Medical Practice

Call for Consultants to Provide Independent Opinion on Care Provided by Persons Regulated by the Board of Medical Practice

The Minnesota Board of Medical Practice regularly retains consultants to provide independent opinion regarding the care rendered by practitioners who are the subject of complaints.

The bulk of the work of consultants consists of a review of patient records and other records pertaining to the matter reported to the Board. The consultant is expected to provide the Board a written report of the review within four to six weeks of receipt of the materials.

The written report consists of:

- A summary of the care provided
- A statement of the expected or appropriate care
- An opinion as to whether the care provided met the minimum standard of care

The consultants may expect to attend one meeting of the Board's Complaint Review Committee, with the subject practitioner present. The consultant may be requested to testify at an administrative disciplinary hearing on behalf of the Complaint Review Committee.

The Board is currently expanding its consultant resource base. If you are interested in acting as a consultant for the Board, please send name, area(s) of practice and expertise, curriculum vitae, address, telephone number, and hourly rate to:

Board of Medical Practice
Attn: Mary Leinberger
2829 University Avenue SE, Suite 400
Minneapolis, MN 55414-3246

In compliance with *Minnesota Statutes* §16C.08, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee, along with other responses to this Request for Proposal.

Office of the Revisor of Statutes

Notice of Request for Indexing Services

NOTICE IS HEREBY GIVEN that the Office of the Revisor of Statutes is seeking the following indexing services for the period July 1, 1999 to June 30, 2000.

1. Indexing for the Minnesota Statutes publication.
2. Indexing for the Minnesota Rules publication.
3. Indexing for the Laws of Minnesota publication.

Statutory indexing experience and computer keyboarding facility are prerequisites to performing the services. Where current contractors have at least equal qualifications, they will be given preference in order to maintain program consistency and stability. Contractors are expected to provide their own computer equipment, which must be compatible with the Revisor's indexing system.

Responses must be received by the Office of the Revisor of Statutes by Friday, June 18, 1999.

Direct inquiries and responses to:

Maryann Corbett
Office of the Revisor of Statutes
700 State Office Building
100 Constitution Avenue
St. Paul, MN 55155
651-296-2868
TTY use State Relay Services: 1-800-627-3529

Department of Transportation

Engineering Services Division

Request for Proposal for Facilitator Services, Hiawatha Avenue Light Rail Transit System

The Minnesota Department of Transportation (Mn/DOT) is soliciting proposals for a Facilitator to run a 3 phase process which will result in the development of the final Request for Proposal for a Design Build Contractor for the Light Rail Transit System (LRT) which will run from Downtown Minneapolis south down Hiawatha Avenue to Minneapolis/St. Paul International Airport from there LRT system will run southwest to the termination point on the north side of the Mall of America in Bloomington, Minnesota.

At this time, Mn/DOT has completed the conceptual drawings. This set is available for review between regular business hours, (8:00 am to 4:30 p.m.) at Mn/DOT's Metro Division's Waters Edge Building located at 1500 West County Road B2 in Roseville, Minnesota. To set up an appointment please call John Caroon at (651) 582-1292.

The 12 mile LRT system is designed to run from Minneapolis's Historic Warehouse Business District down the Hiawatha corridor, south of downtown Minneapolis, through the scenic Minnehaha Creek area over Trunk Highway 62 in South Minneapolis, Minnesota, from there the tracks will proceed under ground through the Minneapolis/St. Paul International Airport resurfacing south of the Airport near the Fort Snelling National Cemetery down 34th Avenue in Bloomington Minnesota and finally turning west up Metro Drive in Bloomington Minnesota terminating on the north side of the Mall of America.

The 3 phase seminar process will involve following work:

- **Phase 1 will develop an initial Request for Qualifications** and Interest to let qualified design build contractors/teams know about the job and invite them to participate in the phase 2 of this project.
- **Phase 2 will be a series of workshops** involving interested design build contractors/teams, Mn/DOT and the facilitator to develop the Request for Proposal for the Design Build Construction of the Hiawatha LRT system.
- **Phase 3 will have the facilitator** write a Request for Proposal that will be used to solicit a contractor who will write the Request for Proposal which will be used to select the Design Build Contractor/Team.

The construction project is Scheduled for an Spring of 2000 letting.

To receive a copy of the complete Request for Proposal, Contractors will be required to submit a written request, either by direct mail or fax, to the address indicated below through June 28, 1999. After June 28, 1999, Contractors will be required to pick up the Request for Proposal in person at our offices.

Professional, Technical & Consulting Contracts

Complete Requests for Proposals can be obtained from:

Joseph D. Pignato, P.E.
Sr. Agreements Administrator
Minnesota Department of Transportation
Seventh Floor North
395 John Ireland Boulevard, Mail Stop 680
St. Paul, Mn 55155-1899
Phone: 651-297-1172, Fax: 651-282-5127

The responses to the Request for Proposals must be received by 2:00 PM July 7, 1999.

Late Submittals will not be considered. No time extensions will be granted.

The successful responders will be required to submit acceptable evidence of compliance with worker's compensation insurance coverage requirements prior to execution of the contract.

This request does not obligate the Minnesota Department of Transportation to complete the work contemplated in this notice, and the Department reserves the right to cancel this solicitation at any time. All expenses incurred by submitting contractors responding to this notice will be borne by the responder.

Department of Transportation

Engineering Services Division

Request for Proposal for Material Testing/Design Services

The Minnesota Department of Transportation (Mn/DOT) is soliciting proposals for Material Testing/Design Service. These services will be used on an as -needed basis by Mn/DOT's Material/Soils District/Division Units and will be used to assist in delivering quick turn around Material Testing/Design services.

This program will be a Transportation Contract Program (T-Contract) involving multiple Contractors with Master Material Testing/Design Agreements. It is estimated that the total program will be \$20,000,000.00 over three years. It is anticipated that each Out State District will have a minimum of three Contractors under this T-Contract program and the Metro District will have a minimum of five Contractors. This T-Contract program is developed for the purpose of providing professional and technical short term rapid response Material Testing/Design Services.

To receive a copy of the complete Request for Proposal, Contractors will be required to submit a written request, either by direct mail or fax, to the address indicated below through July 6, 1999. After July 6, 1999, Contractors will be required to pickup the Request for Proposal in person from our offices.

Complete Requests for Proposals can be obtained from:

Joseph D. Pignato, P.E.
Sr. Agreements Administrator
Minnesota Department of Transportation
Seventh Floor North
395 John Ireland Boulevard, Mail Stop 680
St. Paul, Mn 55155-1899
Phone: 651-297-1172, Fax: 651-282-5127

The responses to the Request for Proposals must be received by 2:00 PM Central Daylight Time July 13, 1999.

Late Submittals will not be considered. No time extensions will be granted.

Firms will be selected and placed on the T-Contract program list from this solicitation.

The successful responders will be required to submit acceptable evidence of compliance with worker's compensation insurance coverage requirements prior to execution of the contract.

This request does not obligate the Minnesota Department of Transportation to complete the work contemplated in this notice, and the Department reserves the right to cancel this solicitation at any time. All expenses incurred by submitting contractors responding to this notice will be borne by the responder.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Council

Notice of Intent to Request Proposals for the Utilization of Wastewater Incinerator Ash

The **Metropolitan Council** ("Council") is a public corporation and a political subdivision of the State of Minnesota organized under *Minnesota Statutes*, chapter 473 and having jurisdiction in the Minneapolis St. Paul Area.

The Council through its Environmental Services Division owns and operates the Metropolitan Wastewater Treatment Plant (Metro) and the Seneca Wastewater Treatment Plant (Seneca). Metro and Seneca produce waste incinerator ash (WIA) from the combustion of wastewater solids. The total production of WIA is approximately 15,000 dry tons annually.

The Council has a continuing need to regularly remove WIA from storage silos at the Metro plant and at the Seneca plant. The Council for several years has successfully contracted with the private sector to beneficially utilize WIA and desires to continue this practice. The Council operates its utilization program under permit SW 292 issued by the Minnesota Pollution Control Agency. The current contract for WIA utilization will terminate on or about February 12, 2000. A new contract needs to be in place by that date.

It is the intent of the Council to request proposals from qualified Companies for WIA utilization. In order to qualify a Company must enter into a five-year agreement with the Council. To be considered, a Company must be experienced in the utilization of WIA and meet certain other requirements that include, but are not limited to, the following: (1) obtain and have in hand all applicable environmental approvals and permits (2) prepare a written work plan for all utilization methods, (3) be capable of transporting, of storing and of utilizing 15,000 tons of WIA per contract year; (4) provide payment and performance bonds each in the penal sum of \$4,000,000.

If you believe your company can meet the necessary qualifications and you desire to receive proposal information, write or FAX by June 25, 1999 to

Mr. Harry C. Grounds, Manager of Plant Design
The Metropolitan Council
230 East 5th Street
St. Paul, Minnesota 55101
FAX: 651-602-1183

Bryce J. Pickart
Assistant General Manager, Technical Services

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Requests for Bids/Proposals through its fax back Bid Information Service (BIS). Subscriptions to BIS are \$75/per fiscal year (not prorated). Call 612-625-5534 for information or visit our web site at <http://purchserv.finop.umn.edu>. Choose BID Information Service.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. - 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls, MN 55454.

