

State of Minnesota

State Register

Rules and Official Notices Edition



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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes* § 14.46. The *State Register* contains:

- proposed, adopted, exempt, expedited emergency and withdrawn rules
- executive orders of the governor
- appointments
- proclamations and commendations
- commissioners' orders
- revenue notices
- official notices
- state grants and loans
- contracts for professional, technical and consulting services
- non-state public bids, contracts and grants
- certificates of assumed name, registration of insignia and marks

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Printing Schedule and Submission Deadlines

Vol. 23 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
#47	Monday 24 May	Noon Wednesday 12 May	Noon Tuesday 18 May
#48	Tuesday 1 June	Noon Wednesday 19 May	Noon Tuesday 25 May
#49	Monday 7 June	Noon Wednesday 26 May	Noon Tuesday 1 June
#50	Monday 14 June	Noon Wednesday 2 June	Noon Tuesday 8 June

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FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

Contact: Senate Public Information Office (651) 296-0504
Room 231 State Capitol, St. Paul, MN 55155

Contact: House Information Office (651) 296-2146
Room 175 State Office Building, St. Paul, MN 55155

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1997 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (651) 297-3000, or toll-free 1-800-657-3757.

Volume 23, Issues # 40-47

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Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these emergency expedited rules detail the agency's rulemaking authority.

Department of Natural Resources

Proposed Emergency Rules Relating to Closed Waters; Waters with Restrictions on Taking Fish

6262.0500 WATERS CLOSED TO TAKING FISH.

[For text of subps 1 and 2, see M.R.]

Subp. 2a. **Waters closed to possession of fish.** The following waters have restrictions on the possession of fish:

[For text of items A and B, see M.R.]

[Item C, EXPIRED]

[For text of item D, see 22 SR 1907, April 27, 1998]

E. Crawford Lake in Wright county: T.119, R.25, S.20 is closed to the possession of all fish through February 29, 2000, except that the daily and possession limit for sunfish is five.

F. Mountain Lake in Cottonwood county: T.106, R.34, S.32, 33 is closed to the possession of all fish through May 12, 2000. Effective May 13, 2000, until February 28, 2002, Mountain Lake is closed to the possession of walleye, largemouth bass, black crappie, yellow perch, and northern pike, except the daily and possession limit for sunfish is five.

Anglers must immediately return to the water the fish species noted for each water. It shall be unlawful for anyone to have in possession or under control, regardless of where taken, fish species noted for each water while on or fishing on these waters. Possession includes personal possession and possession in a vehicle.

6262.0550 WATERS WITH RESTRICTIONS ON TAKING FISH.

Angling for largemouth bass and smallmouth bass shall be limited to catch and release only, whereby any largemouth bass or smallmouth bass caught must be immediately returned to the water. Catch and release angling for largemouth bass and smallmouth bass shall be legal during the open season for largemouth bass and smallmouth bass in inland waters. It is unlawful for anyone to have in possession, regardless of where taken, any largemouth bass or smallmouth bass while on or fishing in these waters.

<u>Name</u>	<u>Location</u>	<u>County</u>
<u>Clear Lake</u>	<u>T.107, R.22, S.4,5,8,9,16,17</u>	<u>Waseca</u>

EFFECTIVE PERIOD. The emergency rules take effect five working days after approval by the attorney general and are effective for 18 months after that date.

Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

Office of the Governor

Emergency Executive Order #99-13: Providing for Personnel and Equipment for the Monticello Nuclear Power Plant Drill and Exercise

I, **JESSE VENTURA, GOVERNOR OF THE STATE OF MINNESOTA**, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Emergency Executive Order:

WHEREAS, the Minnesota Department of Public Safety, Division of Emergency Management, has requested assistance in providing personnel and equipment to support the Monticello Nuclear Power Plant Drill and Exercise; and

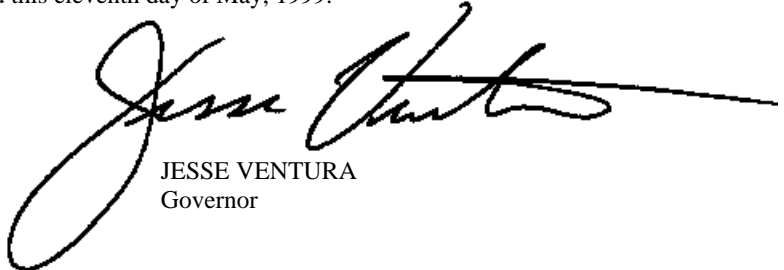
WHEREAS, adequate personnel and equipment are not available from the Department of Public Safety, other participating agencies, Sherburne and Wright Counties of Minnesota and other local authorities;

NOW, THEREFORE, I hereby order that:

1. The Adjutant General of Minnesota order to state active duty on or about May 12, 1999, and June 22, 1999, in the service of the State, such personnel and equipment of the military forces of the State needed by the Department of Public Safety and Sherburne and Wright Counties to successfully complete the Monticello Nuclear Power Plant Drill and Exercise.
2. The cost of subsistence, transportation, fuel, pay and allowances of said individuals shall be paid by the Department of Public Safety, Division of Emergency Management, as provided by an interdepartmental agreement dated August 7, 1995.

Pursuant to *Minnesota Statutes* 1998, section 4.035, subd. 2, this Order is effective immediately and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1998, section 4.035, subd. 3.

IN TESTIMONY WHEREOF, I have set my hand this eleventh day of May, 1999.



JESSE VENTURA
Governor



Filed According to Law:
MARY KIFFMEYER
Secretary of State

Revenue Notices

The Department of Revenue began issuing revenue notices in July of 1991. Revenue notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue revenue notices is found in *Minnesota Statutes* §270.0604.

Department of Revenue

Revenue Notice #99-06: Sales and Use Tax - Technical Correction to Revenue Notice # 98-01

Revenue Notice # 98-01, which was published in the *State Register* on January 26, 1998, contains a technical error in the form of an incorrect date in the first paragraph. The first paragraph should be corrected as follows:

“*Minnesota Statutes*, § 297A.25, subdivision 65, provides an exemption from sales and use tax for construction materials and supplies used in a project mandated by state or federal law, rule or regulation to construct or improve an adult or juvenile correctional facility. However, *Minnesota Statutes*, § 297A.15, subdivision 7, requires that the sales or use tax must first be paid on purchases of the construction materials and supplies and the governmental subdivision must apply for a refund of the tax paid. Materials and supplies purchased from June 1, 1992 through August 31, ~~1997~~ 1996 are eligible for a refund of 20 percent of the sales or use tax paid. Purchases of materials and supplies made after August 31, ~~1997~~ 1996 are eligible for a full refund of the sales or use tax paid. “

Dated: 24 May 1999

Terese Koenig, Director
Appeals, Legal Services and Criminal Investigation Division

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rule-making proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Agriculture

Minnesota Rural Finance Authority

Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C on Behalf of Anthony and Connie Schmoll for 160 Acres of Farmland in Henryville Township, Jackson County

NOTICE IS HEREBY GIVEN that a public hearing will be held on June 11, 1999, at 9 A.M. in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately 160 acres of farmland with buildings located in Section 15, Henryville Township, Renville County, Minnesota on behalf of Anthony and Connie Schmoll, a married couple (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$249,999.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 5 May 1999

Jim Boerboom
RFA Director

Department of Agriculture

Minnesota Rural Finance Authority

Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C on Behalf of Todd and Kelly Miller for 80 Acres of Bare Farmland in Lake Hanska Township, Brown County

NOTICE IS HEREBY GIVEN that a public hearing will be held on June 11, 1999, at 9 A.M. in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately 80 acres of bare farmland located in Section 12, Lake Hanska Township, Brown County, Minnesota on behalf of Todd and Kelly Miller, a married couple (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$100,000.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 5 May 1999

Jim Boerboom
RFA Director

Department of Agriculture

Minnesota Rural Finance Authority

Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C on Behalf of Brian and Eva Priebe for 80 Acres of Bare Farmland in Leenthrop Township, Chippewa County

NOTICE IS HEREBY GIVEN that a public hearing will be held on June 11, 1999, at 9 A.M. in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately 80 acres of bare farmland located in Section 25, Leenthrop Township, Chippewa County, Minnesota on behalf of Brian and Eva Priebe, a married couple (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$113,000.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 5 May 1999

Jim Boerboom
RFA Director

Department of Agriculture

Minnesota Rural Finance Authority

Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C on Behalf of Clark A. Koplen for 120 Acres of Bare Farmland in Freedom Township, Waseca County

NOTICE IS HEREBY GIVEN that a public hearing will be held on June 11, 1999, at 9 A.M. in Room 145 Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of approximately 120 acres of bare farmland located in Section 4, Freedom Township, Waseca County, Minnesota on behalf of Clark A. Koplen, a single man (the Borrower/s). The maximum aggregate face amount of the proposed bond issue is \$206,000.00. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 5 May 1999

Jim Boerboom
RFA Director

Board of Chiropractic Examiners

REQUEST FOR COMMENTS on Planned Amendment to Rules Governing License Examination Requirement - Reciprocity/Endorsement

The Minnesota Board of Chiropractic Examiners (MBCE) requests comments on this planned amendment. The MBCE is considering rule amendments regarding License Examination Requirements for Reciprocity and Endorsement.

The amendment to the rules would likely affect licensed chiropractors who are licensed in either states and wish to be licensed in Minnesota.

Minnesota Statutes, section 148.08, subdivision 3 authorizes the MBCE to adopt rules necessary to administer its legislative authority.

Interested persons or groups may submit comments or information on this planned rule in writing until 4:30 p.m. on July 26, 1999. The MBCE does not anticipate that a draft of the rule will be available before the publication of the proposed rules. Written or oral comments, questions, and requests for more information on these planned rules should be addressed to: Tari Vannelli, MBCE, 2829 University Ave. SE, Suite 300, Minneapolis, MN 55414, 612-617-2222.

Board of Chiropractic Examiners

REQUEST FOR COMMENTS on Planned Amendment to Rules Governing Continuing Education Sponsor Eligibility

The Minnesota Board of Chiropractic Examiners (MBCE) requests comments on this planned amendment. The MBCE is considering rule amendments regarding Continuing Education Sponsor Eligibility.

The amendment to the rules would likely affect individuals wishing to provide continuing education programs in Minnesota.

Minnesota Statutes, section 148.08, subdivision 3 authorizes the MBCE to adopt rules necessary to administer its legislative authority.

Interested persons or groups may submit comments or information on this planned rule in writing until 4:30 p.m. on July 26, 1999. The MBCE does not anticipate that a draft of the rule will be available before the publication of the proposed rules. Written or oral comments, questions, and requests for more information on these planned rules should be addressed to: Tari Vannelli, MBCE, 2829 University Ave. SE, Suite 300, Minneapolis, MN 55414, 612-617-2222.

Board of Chiropractic Examiners

REQUEST FOR COMMENTS on Planned Amendment to Rules Governing Definition of Doctor/Patient Relationship

The Minnesota Board of Chiropractic Examiners (MBCE) requests comments on this planned amendment. The MBCE is considering rule amendments regarding Doctor/Patient Relationship.

The amendment to the rules would likely affect licensed chiropractors licensed in the state of Minnesota. *Minnesota Statutes*, section 148.08, subdivision 3 authorizes the MBCE to adopt rules necessary to administer its legislative authority.

Interested persons or groups may submit comments or information on this planned rule in writing until 4:30 p.m. on July 26, 1999. The MBCE does not anticipate that a draft of the rule will be available before the publication of the proposed rules. Written or oral comments, questions, and requests for more information on these planned rules should be addressed to: Tari Vannelli, MBCE, 2829 University Ave. SE, Suite 300, Minneapolis, MN 55414, 612-617-2222.

Board of Chiropractic Examiners

REQUEST FOR COMMENTS on Planned Amendment to Rules Governing Direct Patient Care

The Minnesota Board of Chiropractic Examiners (MBCE) requests comments on this planned amendment. The MBCE is considering rule amendments regarding Direct Patient Care.

The amendment to the rules would likely affect licensed chiropractors in the state of Minnesota. *Minnesota Statutes*, section 148.08, subdivision 3 authorizes the MBCE to adopt rules necessary to administer its legislative authority.

Interested persons or groups may submit comments or information on this planned rule in writing until 4:30 p.m. on July 26, 1999. The MBCE does not anticipate that a draft of the rule will be available before the publication of the proposed rules. Written or oral comments, questions, and requests for more information on these planned rules should be addressed to: Tari Vannelli, MBCE, 2829 University Ave. SE, Suite 300, Minneapolis, MN 55414, 612-617-2222.

Board of Chiropractic Examiners

REQUEST FOR COMMENTS on Planned Amendment to Rules Governing Prohibited Advertisements

The Minnesota Board of Chiropractic Examiners (MBCE) requests comments on this planned amendment. The MBCE is considering rule amendments regarding Prohibited Advertisements.

The amendment to the rules would likely affect licensed chiropractors in the state of Minnesota. *Minnesota Statutes*, section 148.08, subdivision 3 authorizes the MBCE to adopt rules necessary to administer its legislative authority.

Interested persons or groups may submit comments or information on this planned rule in writing until 4:30 p.m. on July 26, 1999. The MBCE does not anticipate that a draft of the rule will be available before the publication of the proposed rules. Written or oral comments, questions, and requests for more information on these planned rules should be addressed to: Tari Vannelli, MBCE, 2829 University Ave. SE, Suite 300, Minneapolis, MN 55414, 612-617-2222.

Board of Chiropractic Examiners

REQUEST FOR COMMENTS on Planned Amendment to Rules Governing Continuing Education

The Minnesota Board of Chiropractic Examiners (MBCE) requests comments on this planned amendment. The MBCE is considering rule amendments regarding Continuing Education.

The amendment to the rules would likely affect licensed chiropractors. *Minnesota Statutes*, section 148.08, subdivision 3 authorizes the MBCE to adopt rules necessary to administer its legislative authority.

Official Notices

Interested persons or groups may submit comments or information on this planned rule in writing until 4:30 p.m. on July 26, 1999. The MBCE does not anticipate that a draft of the rule will be available before the publication of the proposed rules. Written or oral comments, questions, and requests for more information on these planned rules should be addressed to: Tari Vannelli, MBCE, 2829 University Ave. SE, Suite 300, Minneapolis, MN 55414, 612-617-2222.

Board of Chiropractic Examiners

REQUEST FOR COMMENTS on Planned Amendment to Rules Governing License Status: Eligibility of Graduate Preceptorship

The Minnesota Board of Chiropractic Examiners (MBCE) requests comments on this planned amendment. The MBCE is considering rule amendments regarding Graduate Preceptorship Program (GPP) Eligibility.

The amendment to the rules would likely affect graduates and licensees wishing to participate in the GPP. *Minnesota Statutes*, section 148.08, subdivision 3 authorizes the MBCE to adopt rules necessary to administer its legislative authority.

Interested persons or groups may submit comments or information on this planned rule in writing until 4:30 p.m. on July 26, 1999. The MBCE does not anticipate that a draft of the rule will be available before the publication of the proposed rules. Written or oral comments, questions, and requests for more information on these planned rules should be addressed to: Tari Vannelli, MBCE, 2829 University Ave. SE, Suite 300, Minneapolis, MN 55414, 612-617-2222.

Board of Chiropractic Examiners

REQUEST FOR COMMENTS on Planned Amendment to Rules Governing License Status: Voluntary Retirement Reinstatement

The Minnesota Board of Chiropractic Examiners (MBCE) requests comments on this planned amendment. The MBCE is considering rule amendments regarding Voluntary Retirement Reinstatement.

The amendment to the rules would likely affect licensed chiropractors in Minnesota wishing to reinstate their retired license.

Minnesota Statutes, section 148.08, subdivision 3 authorizes the MBCE to adopt rules necessary to administer its legislative authority.

Interested persons or groups may submit comments or information on this planned rule in writing until 4:30 p.m. on July 26, 1999. The MBCE does not anticipate that a draft of the rule will be available before the publication of the proposed rules. Written or oral comments, questions, and requests for more information on these planned rules should be addressed to: Tari Vannelli, MBCE, 2829 University Ave. SE, Suite 300, Minneapolis, MN 55414, 612-617-2222.

Department of Economic Security

Request for Designation Under the Workforce Investment Act

The Workforce Investment Act (WIA) of 1998 Section 116 requires the Governor of state to designate local workforce service areas within the state for the purpose of carrying out programs under the Act. The designation process begins with the receipt of requests for designation from local elected officials in the affect areas. The submittal of an application to the Minnesota Department of Economic Security is the method of requesting such designation.

It is the intent of the Governor to maintain the current Job Training Partnership Act Service Delivery Area configuration for the purposes of carrying out WIA programs beginning in January, 2000. The Governor will consider local requested changes to the current workforce service area structure based on the answers on the application and in accordance with WIA Section 116. The deadline for receipt of applications is June 15, 1999.

General information about WIA can be obtained by consulting the United States Department of Labor's Web Site on WIA: www.usworkforce.org.

Requests for Designation applications as well as answers to questions regarding the process can be obtained from:

Larry Eisenstadt, Program Coordinator
Workforce Preparation Branch
Minnesota Department of Economic Security
390 North Robert Street
St. Paul, MN 55101
Telephone Number: 651-296-6073
E-mail Address: leisenst@ngwmail.des.state.mn.us

Minnesota State Board of Education

REQUEST FOR COMMENTS on Planned Amendment to Permanent Rules Relating to Passing Scores for State Tests of Basic Requirements, *Minnesota Rules*, 3501.0180, Subparts 2 and 3

Background. In the July 14, 1997 *State Register*, Volume 22, Number 2, the State Board of Education published amended Rules Relating to Passing Scores for State Tests of Basic Requirements. This amendment was made using the exempt rule process as directed by *Minnesota Laws 1997*, Ch. 138, Sec. 2(a), to keep the passing score for the tests of mathematics and reading at the 75 percent level. These exempt rules are temporary; therefore, the Board plans to permanently amend the rules to keep the passing score at 75 percent level using Chapter 14 rulemaking procedures.

Subject of Rules. The State Board of Education requests comments on the planned amendment of Rules Relating to Passing Scores for State Tests of Basic Requirements. By deleting language in the rule that would raise the score to 80 percent, the planned permanent amendment to the rules would keep the passing score at 75 percent, which is the same level that it has been since 1997.

Persons Affected. The proposed rules would affect public school students, their parents, teachers, school administrators, local school boards and communities. The Board is not appointing an advisory committee to comment on the planned rule.

Statutory Authority. *Minnesota Laws of 1997*, Ch. 138, Sec 2(b) authorized the State Board of Education to amend this rule.

Public Comment. Interested persons or groups may submit comments or information on the planned amendment of rules in writing or orally until 4:30 p.m. on June 25, 1999. A draft of the planned amendment may be obtained by contacting the agency contact person.

Agency Contact Person. Written or oral comments, questions and requests for a draft of the planned rules should be addressed to:

Mary Lynne McAlonie
Department of Children, Families & Learning
1500 Highway 36 West
Roseville, MN 55113-4266
Phone: 651-582-8693 or 800-657-3927
TTY: 651-582-8201
FAX: 651-582-8879

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address listed above.

Comments submitted in response to this notice will not be included in the formal rulemaking record when a proceeding to adopt the rules is started.

Dated: 17 May 1999

Marsha Gronseth, Executive Director
State Board of Education

Department of Health

Disease Prevention and Control Division

Acute Disease Epidemiology Section

Institutional Infection Control Unit

Commissioner's Request to Report Cases, Suspect Cases, Carriers and Deaths Due to Methicillin-resistant *Staphylococcus aureus* Pursuant to *Minnesota Rules Part 4605-7080*

The Commissioner of Health has determined pursuant to *Minnesota Statute* { §§ } 144.05, 144.0742 and 144.12, and *Minnesota Rules* part 4605.7080 that cases, suspect cases, carriers and deaths due to community-acquired methicillin-resistant *Staphylococcus aureus* be considered a reportable disease inasmuch as the following circumstances exist.

- A. Since many questions about the epidemiology of community acquired methicillin-resistant *Staphylococcus aureus* (MRSA) are as yet unanswered, reporting will assist in further understanding the risk for disease and prevention and control measures. The incidence of community-acquired MRSA remains unknown. For the period of 1997 to 1999, the Minnesota Department of Health (MDH) received reports of two deaths in children under fourteen years of age due to MRSA. Neither the MDH nor the U. S. Centers for Disease Control and Prevention conduct surveillance for community-acquired MRSA. Although much is known about MRSA infections acquired in hospitals or nursing homes, information about the prevalence of community-acquired MRSA infections is not known.
- B. Information about the virulence for community-acquired MRSA is not available. A review of the medical literature does not provide information about the virulence of community-acquired MRSA. Persons infected with community-acquired MRSA may develop infections at any body site including: superficial skin infections, osteomyelitis, pneumonia, and septicemia; some of these infections may result in death. The frequency with which persons carrying community-acquired MRSA develop serious disease is not known.
- C. Because MRSA has been associated with infections in hospital or nursing home patients and has not been associated with infections in previously healthy children, identifying the prevalence of community-acquired MRSA (in healthy populations) may provide physicians and other primary care givers with data on which to base antibiotic selection. Timely and appropriate use of antibiotics effective against *Staphylococcus aureus* may prevent serious infections and possibly death.
- D. A case-oriented public health response would be helpful for control inasmuch as surveillance for community-acquired MRSA may allow for identification of the prevalence of MRSA within a community which could lead to implications for treatment and control measures. Through interviewing a sample of persons with community-acquired MRSA the spectrum of illness associated with this bacteria can be better defined, risk factors may be identified, and appropriate control mechanisms can be implemented.
- E. The commissioner has developed a specific protocol and methodology incorporating active surveillance and data collection as follows:
 1. Persons required to report disease as specified in *Minnesota Rule* part 4605.7080 shall report deaths or serious illness from cases of community-acquired MRSA.
 2. The commissioner shall select a group of hospitals representing geographic and demographic diversity which shall:
 - a. Report all MRSA cases to the MDH;
 - b. Submit all MRSA isolates to the MDH for confirmation of antibiotic-susceptibility testing and genetic typing;
 - c. Provide medical records of MRSA positive patients for review by MDH epidemiology staff;
 - d. The MDH shall interview a sample of MRSA patients from each of the hospitals selected by the commissioner (see above) to determine possible exposures to non-community-acquired MRSA.
- F. For the reasons referenced above, the Commissioner of Health hereby requests reporting to the Department of Health all cases, suspect cases, and carriers of community-acquired methicillin resistant *Staphylococcus aureus* in a select group of hospitals beginning July 1, 1999;
- G. The Commissioner of Health hereby requests reporting to the Department of Health all deaths and serious illness caused by community-acquired MRSA throughout Minnesota be reported to the Department of Health beginning July 1, 1999.

**State Board of Investment
Land Exchange Board
Investment Advisory Council**

**Official Notice of the Meetings of the State Board of Investment, the Land Exchange Board,
and the Investment Advisory Council**

The State Board of Investment and the Land Exchange Board will meet on Tuesday, June 15, 1999 at 9:00 A.M. in Room 125, State Capitol, Saint Paul, MN.

The Investment Advisory Council will meet on Tuesday, June 1, 1999 at 2:00 P.M. in the SBI Conference Room, Capitol Professional Office Building, Suite 10 (Main Floor) 590 Park Street, St. Paul, MN

Metropolitan Airports Commission

Notice of Extended Comment Period for the Proposed Aircraft Noise Ordinance and Analysis

NOTICE IS HEREBY GIVEN regarding:

AIRCRAFT NOISE ORDINANCE

An Ordinance to promote and conserve the public safety, health, peace, convenience and welfare, to regulate aircraft noise at Minneapolis-St. Paul International Airport by prohibiting operation of aircraft exceeding the noise limits established under federal law for Stage 3 Aircraft as of January 1, 2000, and prescribing the penalty for violation thereof.

The comment period has been extended to June 9, 1999 at 5:00 p.m. To obtain a copy of the ordinance or submit comments, contact:

Rebecca Zwart
Metropolitan Airports Commission
6040 - 28th Avenue South
Minneapolis, MN 55450
Phone: 612-726-8197
FAX: 612-726-5306
E-mail: rzwart@mspmac.org

Dated: 24 May 1999

Mr. Jeffrey W. Hamiel
Executive Director
Metropolitan Airports Commission
6040 - 28th Avenue South
Minneapolis, MN 55450

Metropolitan Airports Commission

Notice of Adoption of Ordinance No. 89: MSP/HHH Terminal Fees

Please take notice that on the 17th of May, 1999, at a regularly scheduled meeting, the Metropolitan Airports Commission adopted Ordinance No. 89.

Ordinance No. 89:

An Ordinance to promote and conserve the public safety, health, peace, convenience and welfare, to provide regulation on use of the Minneapolis-St. Paul International Airport - Wold - Chamberlain Field and to control the loading and unloading of passengers and freight thereat; to provide for payment of landing fees and off-airport environmental fees by aircraft other than signatory airlines and military aircraft; to provide for payment of Facility Use Fees, Aircraft Parking Fees, international arrival surcharge fees and international arrivals facility use fees at the Hubert H. Humphrey Terminal; prescribing the penalty for violation thereof; and to repeal Commission Ordinance No. 84.

Copies of Ordinance No. 89 as adopted will be on file with the Secretary of State and may be obtained from the Metropolitan Airports Commission offices.

Jeffrey W. Hamiel
Executive Director
Metropolitan Airports Commission
6040 - 28th Avenue South
Minneapolis, MN 55450

Board of Podiatric Medicine

REQUEST FOR COMMENTS on Planned Amendment to and Repeal of Certain Rules Governing *Minnesota Rules*, 6900.0010 - 6900.0500

Subject of Rules. The Minnesota Board of Podiatric Medicine requests comments on its planned amendment and/or repeal of rules governing temporary permits, fees, continuing education and waivers and variance provisions. The Board plans to clarify the temporary permit extension language in accordance with *Minnesota Statutes*, section 153.16. The Board is required by *Minnesota Statutes*, sections 16A.1285 and 214.06 to set fees sufficient to recover the cost of providing services. The Board has decided to accept continuing education approved by the Council of Podiatric Medical Examiners and rule changes must be made to accommodate this change. The Board would like to repeal *Minnesota Rules*, part 6900.0500 pertaining to waivers and variances.

Persons Affected. The amendments and repealed section of the rules would affect doctors of podiatric medicine.

Statutory Authority. *Minnesota Statutes*, section 153.02 authorizes the Board to adopt rules as necessary to carry out the purposes of *Minnesota Statutes*, Chapter 153.

Public Comment. Interested persons or groups may submit comments or information on these planned rules in writing or orally until 4:30 p.m. on Wednesday, August 4, 1999. The Board of Podiatric Medicine does not contemplate appointing an advisory committee to comment on the planned rules.

Rules Drafts. The Board has not yet prepared a draft of the planned rules amendments and repeals.

Agency Contact Person. Written or oral comments, questions, requests to receive a draft of the rules when they have been prepared, and requests for more information on the planned rules should be addressed to:

Joann Benesh, Executive Director
Suite 430,
2829 University Avenue SE
Minneapolis, MN 55414
612-617-2200 or FAX 612-617-2698
E-mail: Benesh.Pod@state.mn.us
TTY users may call the Board at 800-627-3529.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Note: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed.

Dated: 14 May 1999

Joann Benesh, Executive Director,
Board of Podiatric Medicine

Pollution Control Agency

Public Notice of Intent to Issue an Areawide State Disposal System (SDS) Permit

This permit authorizes the Headwaters Rural Utility Association, Inc. and the Minnesota Rural Utility Services Foundation to plan, design, construct, repair, replace, and operate individual sewage treatment systems (ISTS) and groups of ISTS on adjacent properties under single ownership which have subsurface discharges within the Upper Mississippi River Basin. The Permittee is also authorized to plan and design alternative discharging systems (ADSS) within the Basin. ADSS are defined as sewage treatment systems serving one or more dwellings and other establishments that discharge less than 10,000 gallons of water per day and use any treatment and disposal method other than subsurface soil treatment and disposal. This permit does not authorize any discharge to lakes, wetlands, ponds, streams, ditches, or other surface waters as defined by state or federal law, nor does it authorize construction, installation, maintenance, or operation of any such treatment system. The authorized activities described above enable the Permittee to provide services to its cooperative members regarding all aspects of ISTS, and the planning and design aspects of ADSS. This permit does not give exclusive planning and designing rights or exclusive ISTS repair, installation, or operation rights to the Permittee for systems other than those owned and operated by the Permittee.

The Commissioner's determination that the Areawide permit should be issued is tentative. Interested persons are invited to submit written comments upon the proposed permit action. The public comment period begins May 24, 1999, and terminates June 23, 1999. Comments should be submitted in writing to Glenn Skuta, Policy and Planning Division, Community and Area-Wide Programs Section, Minnesota Pollution Control Agency, 520 Lafayette Road North, Saint Paul, Minnesota 55155-4194.

Any comments received no later than the last day of the comment period will be considered in the formulation of final determinations.

If you would like to receive a copy of the draft general permit, fact sheet, or public notice, contact Celena Monn at 651-297-8679.

Pollution Control Agency

Public Notice of Intent to Issue an Areawide State Disposal System (SDS) Permit

This permit authorizes the Rainy River Rural Utility Association, Inc., and the Minnesota Rural Utility Services Foundation to plan, design, construct, repair, replace, and operate individual sewage treatment systems (ISTS) and groups of ISTS on adjacent properties under single ownership which have subsurface discharges within the Rainy River Basin. The Permittee is also authorized to plan and design alternative discharging systems (ADSS) within the Basin. ADSS are defined as sewage treatment systems serving one or more dwellings and other establishments that discharge less than 10,000 gallons of water per day and use any treatment and disposal method other than subsurface soil treatment and disposal. This permit does not authorize any discharge to lakes, wetlands, ponds, streams, ditches or other surface waters as defined by state or federal law, nor does it authorize construction, installation, maintenance, or operation of any such treatment system. The authorized activities described above enable the Permittee to provide services to its cooperative members regarding all aspects of ISTS, and the planning and design aspects of ADSS. This permit does not give exclusive planning and designing rights or exclusive ISTS repair, installation, or operation rights to the Permittee for systems other than those owned and operated by the Permittee.

The Commissioner's determination that the Areawide permit should be issued is tentative. Interested persons are invited to submit written comments upon the proposed permit action. The public comment period begins May 24, 1999, and terminates June 23, 1999. Comments should be submitted in writing to Glenn Skuta, Policy and Planning Division, Community and Areawide Programs Section, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, Minnesota 55155-4194.

Any comments received no later than the last day of the comment period will be considered in the formulation of final determinations.

If you would like to receive a copy of the draft general permit, fact sheet, or public notice, contact Yolanda Alsides at 651-296-7282.

Department of Transportation

Transportation Research and Investment Management Division

Office of Investment Management

Notice of Solicitation for Public Review and Comment on the Draft State Transportation Improvement Program (STIP) for State Fiscal Years 2000-2001-2002 (July 1, 1999 to June 30, 2002)

The Minnesota Department of Transportation is offering an opportunity for public review and comment on a proposed State Transportation Improvement Program (STIP) for state fiscal years 2000-2001-2002 (July 1, 1999 to June 30, 2002). The program of transportation projects annually utilizes about \$490 million federal funds, \$235 million of state trunk highway funds and funds from local and other sources. Projects include local road and bridge projects utilizing federal funds, transit capital investments, state highway road and bridge projects, enhancement projects, congestion mitigation and air quality projects, scenic byway projects and other projects intending to utilize federal transportation funds or state trunk highway funds. The proposed *State Transportation Improvement Program* is available for review at Department of Transportation District Offices:

District 1 - Duluth, 1123 Mesaba Avenue, Duluth, MN 55811;

District 2 - Bemidji, Box 490, Bemidji, MN 56619;

District 3 - Brainerd, 1991 Industrial Park Road, Baxter, MN 56425;

District 4 - Detroit Lakes, 1000 W. Hwy. 10, Detroit Lakes, MN 56501;

District 6 - Rochester, P.O. Box 6177, 2900 48th Street N. W., Rochester, MN 55903-6177;

District 7 - Mankato, P.O. Box 4039, 501 South Victory Drive, Mankato, MN 56001;

District 8 - Willmar, P.O. Box 768, 2505 Transportation Road, Willmar, MN 56201;

Metro Division - Waters Edge Building, 1500 W. Co. Rd. B2, Roseville, MN 55113-3105;

Or the Office of Investment Management, Mail Stop 440, 395 John Ireland Boulevard, St. Paul, MN 55155.

You have 30 days to submit comments. Comments must be received by **4:30 p.m. on June 24, 1999**. Comments are encouraged and should identify the portion of the STIP addressed, reason for the comment, and any change proposed.

Please direct all correspondence to:

Nadir Rodrigues

Office of Investment Management

Minnesota Department of Transportation

Mail Stop 440

395 John Ireland Boulevard

St. Paul, MN 55155

Phone: 651-296-8522

FAX: 651-296-3019

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Children, Families and Learning

Office of Desegregation

Notice of Availability of Magnet School and Integration Program Fund Grants

The Department of Children, Families and Learning announces the availability of Magnet School and Integration Program fund grants. Eligible applicants are school districts in the seven-county metropolitan area and character schools located in whole or in part in the seven-county metro area.

Available Resources (pending 1999 administrative and legislative action)

To request application materials contact Mia M. Phillips at 651-582-8849 or via e-mail at mia.phillips@state.mn.us. Applications are due on June 8, 1999, by 4:00 p.m.

Housing Finance Agency

1999 Minnesota Consolidated Housing and Community Development Plan and 1998 Consolidated Plan Annual Performance Report

The Minnesota Housing Finance Agency (MHFA), the Minnesota Department of Trade and Economic Development and the Minnesota Department of Children, Families and Learning announce the approval of the 1999 Consolidated Housing and Community Development Plan and the Consolidated Plan Annual Performance Report (FY 1998) by the U.S. Department of Housing and Urban Development (HUD).

The 1999 Consolidated Plan is a condition of funding for several HUD block grants. These grants are: the Community Development Block Grant, HOME Investment Partnership and the Emergency Shelter Grant. The Consolidated Plan sets forth an annual action plan for the grants.

The Annual Performance Report provides information on housing and community development assistance in Minnesota that was made available through state agencies during the 1998 program year (10/1/97 through 9/30/98).

Copies of the 1999 Consolidated Plan and 1998 Consolidated Plan Annual Performance Report will be available beginning May 26 and may be obtained from:

MHFA
400 Sibley Street, Suite 300
St. Paul, MN 55101
Phone: 651-296-7608, 1-800-657-3769
Teletypewriter (TTY): 651-297-2361
FAX: 651-296-8139

The document may be obtained in other formats, such as Braille, upon request.

State Grants & Loans

Department of Human Services

Mental Health Division

Correction in Deadline for Proposals for Public Education and Awareness Campaign

In the *State Register* of Monday, May 3, 1999 (23 S.R. 2118), the Department of Human Services requested proposals for a public education and awareness program to promote recognition of compulsive gambling behavior and treatment throughout Minnesota. The Request for Proposals published on May 3 indicated that proposals were due no later than the close of business (4:00 p.m.) on Monday, May 24, 1999. **The correct deadline is the close of business (4:00 p.m.) on Friday, May 28, 1999.** Those who requested complete RFP material and the Human Rights Compliance information received notice of the deadline change with their material.

The Request for Proposals is republished below with the correct deadline date.

The Mental Health Division of the Minnesota Department of Human Services is soliciting proposals for a public education and awareness program to promote recognition of compulsive gambling behavior and treatment throughout Minnesota.

The time period for both program components is twenty four months, July 1, 1999 through June 30, 2001. Funding is currently in the base budget. It is anticipated that funding will continue into the next biennium. However, funding for the program is contingent upon a legislative appropriation for the next biennium (SFY 2000 - 2001). The Department has designated \$240,000 for the Public Education and Awareness Campaign. There will not be a bidder's conference. Applicants must meet Human Rights Compliance requirements of *Minnesota Statutes*, section 363.073 and *Minnesota Rules*, parts 5000.3400 to 5000.3600.

The request for Proposals does not obligate the State to complete the project, enter into a contract or to accept the lowest cost proposals. The State also reserves the right to cancel the solicitation if it is considered to be in the best interest of the State and to extend the term of the contract for up to two additional years.

A copy of the complete RFP material and the Human Rights Compliance information is available by contacting Kathleen Porter by phone at 651-582-1819, E-mail: kathleen.porter@state.mn.us or the address below.

All applicants must provide six (6) copies of their completed proposal to the Mental Health Division, 444 Lafayette Road, St. Paul, Minnesota 55155-3828, no later than the close of business (4:00 p.m.) on May 28, 1999.

Department of Labor and Industry

Workplace Safety Consultation Unit

Notice of Safety Grants for Employers

The Department of Labor and Industry (DLI) announces continuation of its safety hazard abatement matching grant program under *Minnesota Statutes*, section 79.253, and *Minnesota Rules*, parts 5203.0010 and 5203.0070. Employers covered by workers' compensation insurance, including those approved as self-insured employers, are eligible to apply for safety/health matching grants to abate safety hazards in their workplace. The safety/health hazards must have been identified in an on-site survey conducted by one of the following: 1) MNOSHA safety/health investigator, 2) DLI Workplace Safety Consultation safety/health consultant, 3) in-house employee safety/health committee, 4) workers' compensation underwriter, or 5) private safety/health consultant. The on-site safety/health survey must have resulted in specifically recommended safety practices or equipment designed to reduce the risk of injury to employees. Costs eligible for program participation are all or part of the cost of purchasing and installing recommended safety/health equipment, the cost of operating or maintaining safety/health equipment, and/or the cost of purchasing or renting real property, if necessary, to meet criteria established by the on-site safety/health survey. Program development, training and education, and employee costs will not be covered by this grant.

Grants are limited to a total maximum match of \$10,000 per project and per state fiscal year if the same worksite submits more than one grant application in a given state fiscal year. The state fiscal year encompasses the time period of July 1 of one year through June 30 of the following year. The employer must provide at least \$1.00 (one dollar) in project costs for every dollar awarded. No grant will be awarded for more than half the amount of the approved project. Grant applications received by August 15, November 15, February 15, and May 15, respectively, will be reviewed and processed for the following quarter. A total of at least \$200,000 will be available during each quarter. Proposals will be reviewed by the department and awards made on an ongoing basis. Qualified projects having the greatest impact and feasibility will be given priority. Projects will be judged according to the criteria established by the rule. Eligible applicants who seek assistance must submit their proposals to: James Collins, OSHA Management Team Director, Workplace Safety Consultation Unit, 443 Lafayette Road, St. Paul, MN 55155.

For further information or to request a grant application, please call Tracey Josephson, Grants Administrator, Workplace Safety Consultation Unit, at 651-215-1097 or e-mail at tracey.josephson@state.mn.us

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 297-5353 and ask for 296-2600].

Department of Children, Families and Learning

Office of Community Services

Notice of Request for Proposal to Provide a Study of Race/Ethnicity & Language in Minnesota's Child Care Programs

The Department of Children, Families & Learning is soliciting proposals from qualified parties to provide a study of race/ethnicity and language in child care programs - both center-based and licensed family child care homes - in Minnesota.

The Department of Children, Families & Learning has included an allocation for research activities in the federal Child Care and Development Fund Plan. It has determined that information on race/ethnicity and language in child care programs is needed to assist the Department in assessing development of culturally competent child care in Minnesota.

The goal of this project is to provide a study of race/ethnicity and language in Minnesota's child care programs through: data collection and analysis of new and existing data on race/ethnicity of and languages spoken by child care providers and the children in their care; and an analysis of the change in the race/ethnicity of child care providers and children in care since 1993.

The Department has estimated that the costs of this study shall not exceed \$50,000.

The project period will be August 1999 through June 2000.

For a copy of the complete Request for Proposal, please contact:

Julie Nash
Office of Community Services
Department of Children, Families & Learning
1500 Highway 36 West
Roseville, Minnesota 55113-4567
Phone: 651-582-8562
FAX: 651-582-8496
E-mail: child.care@state.mn.us

Completed proposals are due no later than 3:00 p.m. on June 21, 1999. Late proposals will not be considered.

In compliance with *Minnesota Statutes* 16B.167, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this Request for Proposal.

Colleges and Universities, Minnesota State (MnSCU)

Rochester Community and Technical College

Notice of Request for Proposals for Food Service and Catering Needs

The Rochester Community and Technical College (RCTC) is announcing that we will be accepting bids for our food service and catering needs. The contract will be awarded for two (2) years, beginning August 1, 1999 running through June 30, 2001 with a two (2) year renewal option.

Interested organizations should send a letter of inquiry requesting a copy of the specifications. All such inquiries must be received by **Friday, May 28, 1999**.

An informational meeting will be held on **Monday, June 7, 1999** for all interested bidders. Bids will need to be submitted no later than **Friday, June 25, 1999**.

Professional, Technical & Consulting Contracts

RCTC will announce the award on **Friday, July 9, 1999** with the contract commencing on August 1, 1999.

All inquiries should be addressed to:

June Meitzner
Purchasing
851 30th Ave. SE
Rochester, MN 55094-4999
507-285-7213
FAX 507-285-7104
june.meitzner@roch.edu

Department of Corrections

Request for Proposals for Occupational Health Services for Employees and Applicants for Employment

The Minnesota Department of Corrections is requesting proposals for the provision of occupational health services for employees and applicants for employment. The services requested include: 1) determining the appropriate medical/physical standards for identified jobs with the Department of Corrections, 2) conducting pre-employment and fitness for duty examinations for applicants and employees for the identified jobs and communicating to the department's authorized representative whether the referred individuals are able to perform the essential functions of the job, 3) providing consultation, assessments and surveillance, upon request, for other occupational medicine needs, including but not limited to, hepatitis B vaccinations, body fluid exposure incidents, tuberculosis screening, drug testing and respirator evaluations.

The Department of Corrections will accept the following proposal types:

- Individual facility/location - all services
- Individual facility/location - selected service(s)
- Multiple facilities/locations - all services
- Multiple facilities/locations - selected service(s)
- All participating facilities/locations - all services

The facilities and locations participating in this request are: Minnesota Correctional Facilities located at Faribault, Lino Lakes, Oak Park Heights, Stillwater, Red Wing, Moose Lake/Willow River, St. Cloud, and Rush City. The Central Office is located in St. Paul and employs some individuals who work throughout the state.

The contract cost for all facilities/locations and all services is estimated to not exceed \$150,000.00 for the biennium.

For a complete Request for Proposals or additional information please call or write:

Jim Leo, Human Resources Management
Minnesota Department of Corrections
1450 Energy Park Drive, Suite 200
St. Paul, Minnesota 55108-5219
Phone: 651-642-0226

In accordance with *Minnesota Statutes*, the availability of this contracting opportunity is being offered to state employees. Responses of any state employee will be evaluated along with other responses.

Proposals are due no later than Friday, June 11, 1999. No late proposals will be considered.

Department of Health

Division of Disease Prevention and Control

AIDS/STD Prevention Services Section

Request for Proposals for Conference Coordination Services

NOTICE IS HEREBY GIVEN that the AIDS/STD Prevention Services Section, Division of Disease Prevention and Control, Minnesota Department of Health, is seeking proposals from qualified agencies for conference coordination services to plan, schedule, administer, and evaluate the 2000 Statewide HIV/STD Conference for 350 persons. The Conference primarily serves staff from Minnesota Department of Health funded grantee agencies and staff from city/county public health departments.

Background

The Minnesota Department of Health may have up to \$90,000 of federal funds for conference coordination services for the period, September 1, 1999 - December 31, 2000. This project is dependent upon the availability of federal HIV prevention funds.

Eligibility

- Any public or private agency that can demonstrate administrative, organizational, programmatic, and fiscal capability to plan, schedule, administer, and evaluate a statewide conference.
- Other desirable qualifications include experience with public or government-supported health conferences and working with diverse communities.

Minimum Expectations

The selected agency for this contract will be required to: staff and provide administrative support for a conference planning committee which develops program content; solicit presenters and exhibitors; manage all correspondence with speakers, performers, moderators, and exhibitors; select a conference facility through a competitive bidding process; make all arrangements with the hosting facility; conduct and oversee the registration process; ensure that conference support services run smoothly; develop and mail all written registration materials, promotional materials, and correspondence; develop a conference budget and maintain all income and expenses associated with the conference; and develop a conference evaluation process. In addition, the selected agency will prepare a final conference summary report that includes: content summaries of each session provided during the conference; conference evaluation summary; financial summary; listings of attendees, planning committee and exhibitors; and sample conference registration and program materials. The selected agency may be required to arrange for the transportation, childcare accommodations, and sign language or ethnic language interpretation and translation needs of speakers, trainers, moderators, attendees, or other individuals.

Proposal Information

Proposals are due to the Minnesota Department of Health by 4:00 p.m. on Friday, June 25, 1999. Late proposals will not be considered. Notice of awards will be made on or after July 26, 1999. The complete Request for Proposals is available from:

Roy Nelson
AIDS/STD Prevention Services Section
Minnesota Department of Health
717 Southeast Delaware Street
P.O. Box 9441
Minneapolis, Minnesota 55440-9441
612-676-5698
612-676-5653 TTY

Professional, Technical & Consulting Contracts

Minnesota State Lottery

Notice of Request for Proposal for Distribution of Lottery Tickets and Related Materials

The Minnesota State Lottery intends to issue a Request for Proposal on May 27, 1999 for the distribution of lottery tickets and related materials to retailers statewide. Persons interested in obtaining a copy of the RFP may call or write:

Tom Barrett
Administrative Services Manager
2645 Long Lake Road
Roseville, MN 55113
Phone: 651-635-8108
FAX: 651-635-8188
E-mail: *TOMB@MSL.state.mn.us*

Department of Public Safety

Office of Technical Support Services

Notice of Extension for Request for Proposals for Sex Homicide Offender Tracking System (SHOTS) / Criminal Justice Information System (CJIS) Interface

The Minnesota Department of Public Safety is extending its deadline for receipt of proposals from 3:00 P.M. on June 1, 1999 to 3:00 P.M. on June 15, 1999. The Minnesota Department of Public Safety is seeking proposals to develop an Interface Specification that will be used as a standard for all future connections between the CJIS system and other client/server based systems. The test bed for this standard will be to develop an interface between the SHOTS, CJIS and National Crime Information Center (NCIC) systems. This interface must allow entries into the SHOTS system to be passed to the CJIS system to update an index and then be passed on to the NCIC system. The system must also handle any error condition that can occur on either the CJIS system or the NCIC system. Secondly, this interface must allow queries from the CJIS system to query the SHOTS database. The CJIS platform is an UNSISY ClearPath IX4400 running UNISYS's Law Enforcement Message Switch (LEMS) and using UNISYS's Relation Database System and High Volume TIP. The SHOTS system is a NT platform (NT Version 4) using Microsoft SQL Server Version 6.5 and client software developed in Visual Basic (Version 4). Details are contained in a Request for Proposal, which may be obtained by calling or writing:

Contact: Robert Paul Johnson
Telephone: 651-282-6576
E-mail: *Robert.P.Johnson@state.mn.us*
Address: Department of Public Safety
Office of Technical Support Services
444 Cedar Street, Suite 140
St. Paul, Minnesota 55101-5140

This is the only person designated to answer questions regarding this request for proposals. Final date for submitting proposals is 3:00 P.M. on June 15, 1999. No proposals received after 3:00 P.M. will be considered, and no time extensions will be granted. The Department of Public Safety will retain an option to extend the contract for 1 additional one (1) year period.

This Request for Proposal does not obligate the State to complete the proposed project, and the State reserves the right to cancel the solicitation if it is considered to be in the State's best interest. All expenses incurred in responding to this notice shall be borne by the responder.

Department of Transportation

Engineering Services Division

Notice of Availability of Contract for Photogrammetric Mapping Services

Responses to this advertisement become public information under the Freedom of Information Act. This request does not obligate the State of Minnesota Department of Transportation (Mn/DOT) to complete the work contemplated in this notice, and (Mn/DOT) reserves the right to cancel this solicitation. All expenses incurred in responding to this solicitation shall be borne by the responder.

The Minnesota Department of Transportation (Mn/DOT) is soliciting expressions of interest and statements of qualifications for Photogrammetric Mapping Services in three areas: **Digital Stereo Compilation, Aerial Triangulation, and Photogrammetric Scanning**. This will be a certified short list of qualified firms who will receive Request for Proposals on a project or multiple project basis.

Request for Proposals (RFP) is available by mail or fax. Please submit in writing, a request for the Consultant Services RFP for Photogrammetric Mapping Services.

Request must be received before **June 4, 1999**. Requests made after that date must be in person. Request for the RFP may be mailed or faxed to:

Calvin C. Robinson, Consultant Services Supervisor/ Dawn Thompson, Assoc. Administrator.
Minnesota Department of Transportation,
Consultant Services Unit
395 John Ireland Boulevard, Seventh Floor, North
Mail Stop 680
Saint Paul, MN 55155-1899
Fax: 651-282-5127

Note: PROPOSALS ARE DUE Mn/DOT on June 30, 1999, at 2:30PM (CDT)

Department of Transportation

Engineering Services Division

Request for Proposal for Mobile Data Collection

The Minnesota Department of Transportation (Mn/DOT) is seeking Proposals from qualified Contractors to perform Mobile Global Positioning Systems (GPS) Data Collection for Sign Inventory Management System (SIMS) for up to 8,000 signs throughout the St. Paul and Minneapolis Metropolitan area.

The successful contractor will be required to drive near posted speeds and collect the necessary digital images and GPS data for 8,000 Mn/DOT signs along approximately 508 miles of highway including ramps and crossroads. The successful contractor will also be required to generate and enter into the Mn/DOT SIMS database and produce the x, y, and z coordinates for the sign attributes accurate to, for at least 95% for all location, three meters horizontally of the bottom center of each sign in a GPS plane identified by MN/DOT but no more than five meters for any location.

It is anticipated that the contract would begin in June of 1999, and be completed by September of 1999.

To receive a copy of the complete Request for Proposal, Contractors will be required to submit a written request, either by direct mail or fax, to the address indicated below through June 7, 1999. After June 7, 1999, Contractors will be required to pickup the Request for Proposal in person from our offices.

Complete Requests for Proposals can be obtained from:

Joseph D. Pignato, P.E.
Sr. Agreements Administrator
Minnesota Department of Transportation
Seventh Floor North
395 John Ireland Boulevard, Mail Stop 680
St. Paul, Mn 55155-1899
Phone: 651-297-1172, FAX: 651-282-5127

Professional, Technical & Consulting Contracts

The responses to the Request for Proposals must be received by 2:00 PM June 14, 1999.

Late Submittals will not be considered. No time extensions will be granted.

The successful responders will be required to submit acceptable evidence of compliance with worker's compensation insurance coverage requirements prior to execution of the contract.

This request does not obligate the Minnesota Department of Transportation to complete the work contemplated in this notice, and the Department reserves the right to cancel this solicitation at any time. All expenses incurred by submitting contractors responding to this notice will be borne by the responder.

In compliance with *Minnesota Statutes* § 16B.167, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this Request for Proposal.

Department of Transportation

Engineering Services Division

Request for Proposal for Project Manager Services Hiawatha Avenue Light Rail Transit System

The Minnesota Department of Transportation (Mn/DOT) is soliciting proposals for Project Manager Services to provide leadership and day-to-day management of the Final Design and Construction of the Light Rail Transit System (LRT) which will run through the Hiawatha Corridor.

The 12 mile LRT system is designed to run from Minneapolis's Historic Warehouse Business District down the Hiawatha corridor, south of downtown Minneapolis, cross over Trunk Highway 62 in South Minneapolis, Minnesota, from there the tracks will proceed under ground through the Minneapolis/St. Paul International Airport resurfacing south of the Airport near the Fort Snelling National Cemetery down 34th Avenue in Bloomington Minnesota and finally terminating on the north side of the Mall of America. The successful Project Manager will be required to coordinate with many different groups, some of which include but are not limited to, the Cities of Bloomington and Minneapolis, Hennepin County, utility companies, neighborhood groups, Metropolitan Airport Commission, Federal Government, the Army and Air Force, the Preliminary Designers, the Final Designers for both the LRT system and the Hiawatha roadway corridor, permitting agencies, and Mn/DOT personnel.

The Project Manager will also be required to coordinate the bridge designs activities, right of way activities and the site development design guide activities to insure compatible designs.

Mn/DOT is currently updating the environmental documentation. FTA environmental approval is anticipated in the summer of 1999. Preliminary engineering is currently underway by a consultant team on contract to Mn/DOT. The scheduled completion of preliminary engineering is June of 1999.

We plan to begin construction in 2000 with revenue operation beginning in 2003.

To receive a copy of the complete Request for Proposal, Contractors will be required to submit a written request, either by direct mail or fax, to the address indicated below through June 7, 1999. After June 7, 1999, Contractors will be required to pickup the Request for Proposal in person from our offices.

Complete Requests for Proposals can be obtained from:

Joseph D. Pignato, P.E.
Sr. Agreements Administrator
Minnesota Department of Transportation
Seventh Floor North
395 John Ireland Boulevard, Mail Stop 680
St. Paul, Mn 55155-1899
Phone: 651-297-1172, FAX: 651-282-5127

The responses to the Request for Proposals must be received by 2:00 PM June 14, 1999.

Late Submittals will not be considered. No time extensions will be granted.

The successful responders will be required to submit acceptable evidence of compliance with worker's compensation insurance coverage requirements prior to execution of the contract.

This request does not obligate the Minnesota Department of Transportation to complete the work contemplated in this notice, and the Department reserves the right to cancel this solicitation at any time. All expenses incurred by submitting contractors responding to this notice will be borne by the responder.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Council

Notice of Request for Proposals (RFP) for Central Corridor University of Minnesota Shelters

The Metropolitan Council is requesting proposals to provide architectural/engineering services for conceptual and schematic design, final design, preparation of construction documents, and construction administration for 4 University of Minnesota Specialty Design Shelters to be located on Washington Avenue at the West Bank and on Washington Avenue between Union Street and Harvard Street.

A tentative schedule for vendor selection is:

Receive Proposals	June 7, 1999
Selection of Firm	June 14, 1999
Metropolitan Council authorization	July 19, 1999
Contract negotiated	July 1999
Execute Contract	August 2, 1999

All firms interested in being considered for this project and desiring to receive a RFP package are invited to submit a Letter of Interest to:

Administrative Assistant, Contracts and Procurement Unit
Metropolitan Council Environmental Services
230 East Fifth Street
Mears Park Centre
St. Paul, MN 55101

Inquiries regarding this project should be directed to Stephen Kaukola at 651-602-1064.

Minnesota Statutes, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

Minnesota Historical Society

Notice of Request for Proposals for Architectural and Engineering Services

The Minnesota Historical Society (Society) is seeking proposals from qualified firms and individuals for architectural and engineering services for the design and construction observation services required for the remodeling of the Lower Sioux Agency Visitor Center in preparation for the design and installation of new exhibits and expanded public programming space.

A pre-proposal meeting will be held at the Lower Sioux Agency, at 11:00 A. M., Central Time on June 8, 1999.

The Request for Proposals is available by calling or writing Chris Bonnell, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, MN 55102. Telephone 651-297-5863 or e-mail: chris.bonnell@mnhs.org

Proposals must be submitted in the format provided for in the Request for Proposals. Proposals must be received no later than 2:00 P. M., Central Time, Monday, June 21, 1999.

Non-State Public Bids, Contracts & Grants

Minnesota Historical Society

Notice of Request for Proposals for Architectural, Landscape Architectural and Engineering Services

The Minnesota Historical Society (Society) is seeking proposals from qualified firms and individuals for architectural, landscape architectural and engineering services for the design of changes to the architecture and landscape as required for the construction of new exhibits in the Visitor Center and a new Interpretive Trail from the Visitor Center to the Lindbergh Boyhood Home.

A pre-proposal meeting will be held at the Lindbergh Boyhood Home Historic Site, at 1:00 P. M., Central Time on June 7, 1999.

The Request for Proposals is available by calling or writing Chris Bonnell, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, MN 55102. Telephone 651-297-5863 or e-mail: chris.bonnell@mnhs.org

Proposals must be submitted in the format provided for in the Request for Proposals. Proposals must be received no later than 2:00 P. M., Central Time, Wednesday, June 30, 1999.

Minnesota Historical Society

Request for Proposals for Scenic/Exhibit Component Vendor Tales of the Territory: Minnesota 1848-1858

The Minnesota Historical Society is seeking proposals from qualified vendors with experience in fabricating and installing a variety of scenic components that will recreate the look and feel of the Minnesota Territorial period (1848-1858), and are appropriate for the use in a history museum setting.

This exhibit at approximately 4,000 square feet will replace the *Wild Rice* exhibit in Gallery "B" in the museum of the Minnesota Historical Society. The exhibit will be organized in nine (9) sections. Each section will vary in complexity, construction technique, selection and quality of materials, special effects and finish, but all will attempt to capture the essence of a particular location in the Minnesota Territory. The desire of the exhibit is to create an impression, not necessarily a period reproduction. As such, the vendor shall recommend the fabrication, construction and installation methods it feels are the most appropriate to achieve the various scenic effects, and remain consistent with a late 20th century museum environment, and building techniques.

A pre-proposal meeting will be held in the Pillsbury Conference Room - Level A of the Minnesota History Center, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102, at 2:30 P. M., Central Time on June 2, 1999.

The Request for Proposal is available by calling or writing Chris Bonnell, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, MN 55102. Telephone is 612-297-5863 or e-mail: chris.bonnell@mnhs.org

Proposals must be submitted in the format provided for in the Request for Proposals. Proposals must be received no later than 2:00 P. M. Central Time, Monday, June 14, 1999. Late proposals will not be considered.

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Requests for Bids/Proposals through its fax back Bid Information Service (BIS). Subscriptions to BIS are \$75/per fiscal year (not prorated). Call 612-625-5534 for information or visit our web site at <http://purchserv.finop.umn.edu>. Choose BID Information Service.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. - 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls, MN 55454.



Admin MINNESOTA

Department of Administration
Communications Media Division

117 University Avenue • St. Paul, Minnesota 55155
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FAX 651-297-8260
Metro Area 651-282-5077 Greater MN 1-800-657-3706

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