

State of Minnesota

State Register

Rules and Official Notices Edition



Published every Monday (Tuesday when Monday is a holiday) by the
Department of Administration – Communications Media Division

Tuesday 16 February 1999
Volume 23, Number 33
Pages 1691-1728

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

Printing Schedule and Submission Deadlines

Vol. 23 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
#33	Tuesday 16 February	Noon Wednesday 3 February	Noon Tuesday 9 February
#34	Monday 22 February	Noon Wednesday 10 February	Noon Tuesday 16 February
#35	Monday 1 March	Noon Wednesday 17 February	Noon Tuesday 23 February
#36	Monday 8 March	Noon Wednesday 24 February	Noon Tuesday 2 March

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Publication Number: 326630. (ISSN 0146-7751)

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Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

Contact: Senate Public Information Office (651) 296-0504
Room 231 State Capitol, St. Paul, MN 55155

Contact: House Information Office (651) 296-2146
Room 175 State Office Building, St. Paul, MN 55155

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1997 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (651) 297-3000, or toll-free 1-800-657-3757.

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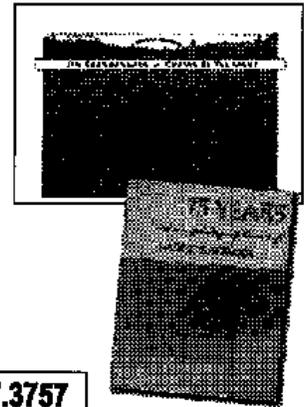
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Appointments

Minnesota Statutes, Section 15.06, Subd. 5, requires notice of the designation of a commissioner or acting commissioner, or the assumption of office by a temporary commissioner, shall be filed with the president of the senate and the speaker of the house with a copy delivered to the secretary of state and published in the next available edition of the *State Register*.

Department of Agriculture

Notice of Reappointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura reappointed Gene Hugoson to the office of commissioner of the Minnesota Department of Agriculture effective January 13, 1999. He succeeds Sharon Clark appointed acting commissioner on January 4, 1999. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Agriculture are:

- *Minnesota Statutes*, Chapters 17-34, 40-42, 500
- *Minnesota Rules* 1500-1699

Commissioner Hugoson is a resident of Martin County, Congressional District Two. He can be reached at the Minnesota Department of Agriculture, 90 W. Plato Blvd., St. Paul, MN 55107-2094. Telephone (651) 297-2200. Internet home page: <http://www.mda.state.mn.us>

Department of Children, Families and Learning

Notice of Appointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Christine Jax to the office of commissioner of the Minnesota Department of Children, Families and Learning effective January 15, 1999. She succeeds John Hustad who was appointed acting commissioner effective January 4, 1999 to replace Commissioner Robert Wedl. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Children, Families and Learning are:

- *Minnesota Statutes*, Chapters 120-129, 134
- *Minnesota Rules* 3500-3799

Commissioner Jax is a resident of Hennepin County, Congressional District Five. She can be reached at the Minnesota Department of Children, Families and Learning, 1500 Highway 36 West Roseville, MN 55113-4266. Telephone (651) 582-8204. Internet home page: <http://cfl@state.mn.us>

Department of Commerce

Notice of Appointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed David Jennings to the office of commissioner of the Minnesota Department of Commerce effective January 22, 1999. He succeeds Patrick Nelson, appointed acting commissioner effective January 4, 1999 to replace Commissioner David Gruenes. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Commerce are:

- *Minnesota Statutes*, Chapters 45 (department); 45-56, 59A, 168.66, 332 (banking); 45, 60-79 (insurance); 45, 80, 306, 332, 501 (securities); 82-83 (real estate); 345 (unclaimed property)
- *Minnesota Rules* 2600-2899

Commissioner Jennings is a resident of Lyon County, Congressional District Two. He can be reached at the Minnesota Department of Commerce, 133 East Seventh Street, St. Paul, MN 55101. Telephone (651) 296-4026. Internet home page: <http://www.commerce.state.mn.us>

Department of Corrections

Notice of Appointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Sheryl Ramstad Hvass to the office of commissioner of the Minnesota Department of Corrections effective February 9, 1999. She succeeds Dennis Benson, appointed acting commissioner effective January 4, 1999 to replace Commissioner Gothriel J. La Fleur. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Corrections are:

- *Minnesota Statutes*, Chapters 241-144 and Sections 260.51-.57
- *Minnesota Rules* 2900-2999

Commissioner Hvass is a resident of Hennepin County, Congressional District Three. She can be reached at the Minnesota Department of Corrections, 1450 Energy Park Drive, Suite 200, St. Paul, MN 55108-5219. Telephone (651) 642-0200. Internet home page: <http://www.corr.state.mn.us>

Department of Economic Security

Notice of Appointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Earl Wilson to the office of commissioner of the Minnesota Department of Economic Security effective January 28, 1999. He had been appointed acting commissioner effective January 4, 1999, and succeeds Commissioner R. Jane Brown. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Economic Security are:

- *Minnesota Statutes*, Chapters 129A, 248, 268
- *Minnesota Rules* 3300-3499

Commissioner Wilson is a resident of Dakota County, Congressional District Six. He can be reached at the Minnesota Department of Economic Security, 390 N. Robert Street, St. Paul, MN 55101. Telephone (651) 296-1821. Internet home page: <http://mn.jobsearch.org/>

Department of Employee Relations

Notice of Reappointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura reappointed Karen Carpenter to the office of commissioner of the Minnesota Department of Employee Relations effective January 4, 1999. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Employee Relations are:

- *Minnesota Statutes*, Chapters 43A, 179A and 471
- *Minnesota Rules* 3900-3920

Commissioner Carpenter is a resident of Washington County, Congressional District Six. She can be reached at the Minnesota Department of Employee Relations, 200 Centennial Bldg., 658 Cedar Street, St. Paul, MN 55155. Telephone (651) 296-3095. Internet home page: <http://www.doer.state.mn.us>

Appointments

Department of Finance

Notice of Appointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Pam Wheelock to the office of commissioner of the Minnesota Department of Finance effective February 10, 1999. She succeeds Kelli Johnson, appointed acting commissioner effective January 4, 1999 to replace Commissioner Wayne Simoneau. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Finance are:

- *Minnesota Statutes*, Chapters 16A

Commissioner Wheelock is a resident of Ramsey County, Congressional District Four. She can be reached at the Minnesota Department of Finance, 400 Centennial Bldg., 658 Cedar Street, St. Paul, MN 55155. Telephone (651) 297-7881. Internet home page: <http://www.finance.state.mn.us>

Department of Health

Notice of Appointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Jan Malcolm to the office of commissioner of the Minnesota Department of Health effective February 1, 1999. She succeeds Kelli Johnson, appointed acting commissioner effective January 4, 1999 to replace Commissioner Anne Barry. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Health are:

- *Minnesota Statutes*, 62D, 62J, 62L, 62N, 62P, 62Q, 62R, 103H, 103I, 144, 144A, 145, 145A, 149, 157, 326 and 327
- *Minnesota Rules* 4600-4799

Commissioner Malcolm is a resident of Hennepin County, Congressional District Five. She can be reached at the Minnesota Department of Health, Golden Rule Bldg., 85 E. 7th Place, Suite 400, St. Paul, MN 55101. Telephone (651) 296-8401. Internet home page: <http://www.mdh.state.mn.us>

Minnesota Housing Finance Agency

Notice of Reappointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura reappointed Katherine G. Hadley to the office of commissioner of the Minnesota Housing Finance Agency effective January 11, 1999. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Housing Finance Agency are:

- *Minnesota Statutes*, Chapters 462A
- *Minnesota Rules* 4900-4999

Commissioner Hadley is a resident of Ramsey County, Congressional District Four. She can be reached at the Minnesota Housing Finance Agency, 400 Sibley Street, Suite 300, St. Paul, MN 55101. Telephone (651) 296-7608. Internet home page: <http://www.mhfa.state.mn.us>

Department of Human Rights

Notice of Reappointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura reappointed Janeen Rosas to the office of commissioner of the Minnesota Department of Human Rights effective January 4, 1999. She succeeded Commissioner Dolores Fridge. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Human Rights are:

- *Minnesota Statutes*, Chapter 363
- *Minnesota Rules* 5000.0050-.3600

Commissioner Rosas is a resident of Hennepin County, Congressional District Five. She can be reached at the Minnesota Department of Human Rights, Army Corps of Engineers Centre, 190 E. Fifth Street, Suite 700, St. Paul, MN 55101. Telephone (651) 296-5665. Internet home page: <http://www.humanrights.state.mn.us>

Department of Human Services

Notice of Appointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Michael O'Keefe to the office of commissioner of the Minnesota Department of Human Services effective March 1, 1999. He succeeds Tom Moss, appointed acting commissioner effective January 4, 1999 to replace Commissioner David Doth. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Human Services are:

- *Minnesota Statutes*, Chapters 245-261
- *Minnesota Rules* 9500-9799

Commissioner O'Keefe is a resident of Hennepin County, Congressional District Five. He can be reached at the Minnesota Department of Human Services, 444 Lafayette Road, St. Paul, MN 55155. Telephone (651) 296-2701. Internet home page: <http://www.dhs.state.mn.us>

Department of Labor and Industry

Notice of Reappointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Gretchen Maglich to the office of commissioner of the Minnesota Department of Labor and Industry effective January 19, 1999. Temporarily replacing Commissioner Maglich was Michael Houliston, named acting commissioner effective January 4, 1999. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Labor and Industry are:

- *Minnesota Statutes*, Chapters 175-178, 181-184 and 326
- *Minnesota Rules* 5200-5499

Commissioner Maglich is a resident of Hennepin County, Congressional District Three. She can be reached at the Minnesota Department of Labor and Industry, 443 Lafayette Road, St. Paul, MN 55155. Telephone (651) 296-2324. Internet home page: <http://www.doli.state.mn.us>

Appointments

Mediation Services Bureau

Notice of Reappointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura reappointed Lance Teachworth to the office of commissioner of the Minnesota Bureau of Mediation Services effective January 11, 1999. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Bureau of Mediation Services are:

- *Minnesota Statutes*, Chapters 179 and 179A
- *Minnesota Rules* 5505-5530

Commissioner Teachworth is a resident of Ramsey County, Congressional District Four. He can be reached at the Minnesota Bureau of Mediation Services, 1380 Energy Lane, Suite Two, St. Paul, MN 55108-5253. Telephone (651) 649-5421. Internet home page: <http://www.bms.state.mn.us>

Metropolitan Council

Notice of Appointment of Chairman

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Ted Mondale to the office of chairman of the Metropolitan Council effective February 1, 1999. He succeeds Chairman Curt Johnson. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Metropolitan Council are:

- *Minnesota Statutes*, 473.121-.249; 473.371-.451; 473.501-.549
- *Minnesota Rules* 5800, 5900

Chairman Mondale is a resident of Hennepin County, Congressional District Five. He can be reached at the Metropolitan Council, 230 East Fifth Street, Mears Park Centre, St. Paul, MN 55101. Telephone (651) 602-1453. Internet home page: <http://www.metrocouncil.org>

Department of Natural Resources

Notice of Appointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Allen Garber to the office of commissioner of the Minnesota Department of Natural Resources effective February 15, 1999. He succeeds Commissioner Alan Horner, and acting commissioner Ronald Nargang, to replace Commissioner Rod Sando. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Natural Resources are:

- *Minnesota Statutes*, Chapters 84, 84A, 85, 86, 86A, 88-94, 87-112
- *Minnesota Rules* 6100-6299

Commissioner Garber is a resident of Hennepin County, Congressional District Three. He can be reached at the Minnesota Department of Natural Resources, 500 Lafayette Road, St. Paul, MN 55155-4001. Telephone (651) 296-6157. Internet home page: info@dnr.state.mn.us

Minnesota Planning

Notice of Appointment of Director

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Dean Barkley to the office of director of Minnesota Planning effective January 18, 1999. He succeeds Acting Commissioner Ann Schluter. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws governing Minnesota Planning are:

- *Minnesota Statutes*, 4A.01

Commissioner Barkley is a resident of Hennepin County, Congressional District Three. He can be reached at Minnesota Planning, 658 Cedar Street, St. Paul, MN 55155. Telephone (651) 297-2325. Internet home page: <http://www.mnplan.state.mn.us>

Department of Public Safety

Notice of Appointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Charlie Weaver to the office of commissioner of the Minnesota Department of Public Safety effective January 4, 1999. He succeeds Commissioner Don Davis. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Public Safety are:

- *Minnesota Statutes*, Chapters 12, 168-71, 299A-299I, 340
- *Minnesota Rules* 7400-7599

Commissioner Hugoson is a resident of Anoka County, Congressional District Six. He can be reached at the Minnesota Department of Public Safety, North Central Life Tower, Suite 1000, 445 Minnesota Street, St. Paul, MN 55101. Telephone (651) 296-6642. Internet home page: <http://www.dps.state.mn.us>

Department of Revenue

Notice of Appointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Matthew Smith to the office of commissioner of the Minnesota Department of Revenue effective January 20, 1999. He succeeded Commissioner James Girard. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Revenue are:

- *Minnesota Statutes*, Chapters 270-299
- *Minnesota Rules* 8000-8199

Commissioner Smith is a resident of Washington County, Congressional District Six. He can be reached at the Minnesota Department of Revenue, 600 North Robert Street, St. Paul, MN 55146. Telephone (651) 296-3403. Internet home page: <http://www.taxes.state.mn.us>

Appointments

Department of Trade and Economic Development

Notice of Appointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Gerald Carlson to the office of commissioner of the Minnesota Department of Trade and Economic Development effective January 6, 1999. He succeeds Alice Negratti, appointed acting commissioner to replace Commissioner Jay Novak. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Trade and Economic are:

- *Minnesota Statutes*, Chapters 116J
- *Minnesota Rules* 4100-4399

Commissioner Carlson is a resident of Hennepin County, Congressional District Three. He can be reached at the Minnesota Department of Trade and Economic Development, 500 Metro Square Bldg., 121 7th Place East, St. Paul, MN 55101-2146. Telephone (651) 296-6424. Internet home page: <http://www.dted.state.mn.us>

Department of Transportation

Notice of Appointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura appointed Elwyn Tinklenberg to the office of commissioner of the Minnesota Department of Transportation effective January 6, 1999. He succeeds Edwin Cohoon, appointed acting commissioner to replace Commissioner James Denn. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Transportation are:

- *Minnesota Statutes*, Chapters 11A, 13, 15A, 16B, 17, 84, 103A, 103C, 103E, 116, 116C, 117, 160-162, 165, 167, 169, 173, 174, 216C, 218, 219, 221, 222, 360, 457A and 505
- *Minnesota Rules* 8800-8870

Commissioner Hugoson is a resident of Anoka County, Congressional District Six. He can be reached at the Minnesota Department of Transportation, 395 John Ireland Boulevard, St. Paul, MN 55155. Telephone (651) 296-3000. Internet home page: <http://www.dot.state.mn.us>

Department of Veterans Affairs

Notice of Reappointment of Commissioner

NOTICE IS HEREBY GIVEN, pursuant to *Minnesota Statutes*, Section 15.06, Subd. 5, that Governor Jesse Ventura reappointed Commissioner Bernie Melter to the office of commissioner of the Minnesota Department of Veterans Affairs effective January 4, 1999. This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled.

The laws and rules governing the Department of Veterans Affairs are:

- *Minnesota Statutes*, Chapters 196, 197, 198
- *Minnesota Rules* 9050

Commissioner Melter is a resident of Goodhue County, Congressional District One. He can be reached at the Minnesota Department of Veterans Affairs, Veterans Service Bldg., 2nd Floor, 20 West 12th Street, St. Paul, MN 55155. Telephone (651) 296-2783. Internet home page: <http://www.mdva.state.mn.us>

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rule-making proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Administration

State Designer Selection Board (SDSB)

Meeting Dates, Times and Agenda Items for March 1999

Pursuant to SDSB *Minnesota Rule* 3200.0400, below is the schedule of State Designer Selection Board meeting dates, times and agenda items as of February 8, 1999:

- **March 9, 9:00 a.m.**
 1. Interview/Selection for Project 34-98: MnSCU, Mesabi Range Community & Technical College - Building Renovation & Expansion at Laurentian Community & Technical College District
 2. Shortlisting for Project 1-99: MnSCU, Science Building Renovation and Expansion at Normandale Community College
- **March 23, 9:00 a.m.**
 1. Interview/Selection for Project 1-99: MnSCU, Science Building Renovation and Expansion at Normandale Community College

Unless otherwise stated, all meetings are held in the Administration Building, 50 Sherburne Avenue, St. Paul, Room G-10/Conference Room A. Other matters may come before the Board and be added to the agenda as needed. For additional information, contact Lisa Blue at (651) 297-5526.

Minnesota Auto Theft Prevention Program

Notice of Meetings of the Board of Directors

The Minnesota Auto Theft Prevention Program will be holding its Board of Directors meeting on the following dates: February 18, 1999, March 1, 1999, and April 8, 1999. Meetings will begin at 9:00 a.m. and are held at the Minnesota Auto Theft Prevention Office located at 1110 Centre Point Curve, Suite 405, Mendota Heights, MN. (Hwy. 110 and Lexington Ave. in the GNB Technologies Bldg.) Meetings are open to the public. For more information contact Denny Roske at the Auto Theft Prevention Program at (651) 405-6153.

Housing Finance Agency

Notice of Hearing on Bond Issue for Rental Housing

The Minnesota Housing Finance Agency will hold a public hearing at 10:00 a.m. on Thursday, March 4, 1999, at the Minnesota Housing Finance Agency, 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101, for the purpose of taking public testimony regarding the issuance of its Rental Housing Bonds in a principal amount not to exceed \$4,800,000. The Bonds will be issued to permanently finance a mortgage loan to pay for all or a portion of the costs of acquisition and rehabilitation of the following development for residential housing as defined in the Agency's Rental Housing Bond Resolution. The development proposed to be assisted is:

<u>Initial Owner Or Operator</u>	<u>Facility</u>	<u>Address</u>
Community Housing Development Corporation, or a partnership to be formed with CHDC as general partner	161 unit apartment building	9 Seventh Avenue, Hopkins, MN

Additional information may be obtained from the Minnesota Housing Finance Agency, Attn: Sharon Strelow. Parties wishing to comment on the issuance of the Bonds may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Katherine Hadley,
Commissioner

Housing Finance Agency

Notice of Hearing on Bond Issues for Single Family Mortgage Bond Program

The Minnesota Housing Finance Agency will hold a public hearing at 10:00 a.m. on Tuesday, March 9, 1999, at the Minnesota Housing Finance Agency, 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101, for the purposes of taking public testimony regarding the issuance of Single Family Mortgage Bonds, composed of one or more series, in an aggregate principle amount not exceeding \$250,000,000. The bonds will be issued as qualified mortgage bonds subject to the mortgage eligibility requirements of Section 143 of the *Internal Revenue Code* of 1986, and, after payment of expenses and funding of reserves, will provide up to \$240,000,000 of mortgage loans to certain low and moderate income, first-time homebuyers of single family owner-occupied residences located throughout the State of Minnesota, which homebuyers qualify under the Agency's Single Family Mortgage Bond Program and applicable federal tax law. The Agency's Single Family Mortgage Bond Program is further described in the MHFA Mortgage Program Procedural Manual, a copy of which may be obtained from the Agency. Said bonds may be issued either as refunding bonds to refund certain outstanding bonds of all Agency or as new money bonds using a portion of the Agency's state bond volume allocation. A portion of the total principal amount of bonds to be issued may be composed of convertible option bonds issued at short-term rates with an option retained by the Agency to subsequently remarket the bonds in whole or in part on a long-term, fixed-rate basis. The bonds covered by this hearing notice, up to an aggregate principle amount not exceeding \$250,000,000, are anticipated to be issued periodically to fund the Program during the calendar years 1999 and 2000, until fully utilized.

Parties wishing to comment on the financing program may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing, which comments will be considered at the hearing. Parties desiring additional information should contact Ms. Sharon Strelow at MHFA (651) 296-7608.

Katherine G. Hadley,
Commissioner

Department of Labor and Industry

Labor Standards Unit

Notice of Correction to Commercial Prevailing Wage Rates

Additional rates have been added to the Commercial Prevailing Wage Rates certified 10/26/98, for **Labor Code 305, Group 3, Trucks, Labor Code 425, Drywall Taper and Labor Code 435, Asbestos Abatement Worker, in Rock County.**

Copies of the corrected certifications may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306, or by calling (651) 296-6452. Charges for the cost of copying and mailing are \$1.00 for the first page and \$.65 for each additional page. Make check or money order payable to the State of Minnesota.

Gretchen Maglich
Commissioner

Department of Labor and Industry

Labor Standards Unit

Notice of Correction to Commercial Prevailing Wage Rates

A correction has been made to the Commercial Prevailing Wage Rates certified 10/26/98, due to an error in calculation for **Labor Code 417, Pipefitters/Steamfitters, in Anoka County.**

Copies of the additional certifications may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306, or by calling (651) 296-6452. Charges for the cost of copying and mailing are \$1.00 for the first page and \$.65 for each additional page. Make check or money order payable to the State of Minnesota.

Gretchen Maglich
Commissioner

Minnesota State Lottery

Request for Comments on Planned Amendment to Rules Governing Lottery Prize Payments, *Minnesota Rules* chapter 7857

Subject of Rules. The Minnesota State Lottery request comments on its planned amendment to rules governing lottery prize payments. The Lottery is considering amending its rules to permit winners of large lottery prizes that will be paid out over a number of years to elect to receive a single cash payment when the prize is claimed, in lieu of receiving payment over a number of years. Currently lottery players must make the election as to whether they want a single cash payment or payment over a number of years at the time the lottery ticket is purchased. Also, this rule will permit previous lottery winners who are currently receiving payments of a lottery prize to elect to receive the present value of all remaining payments in lieu of continuing to receive annual payments. The Federal *Internal Revenue Code* has recently been amended so as to permit lotteries to offer this type of election when the prize is claimed. Finally, the rule amendments clarify the procedure that must be followed for lottery players that are claiming prizes over \$599.00.

Persons Affected. The amendment to the rules would likely affect lottery players and previous large lottery winners.

Statutory Authority. *Minnesota Statutes*, section 349A.05, authorizes the Lottery to adopt rules relating to payment of lottery prizes.

Public Comment. Interested persons or groups may submit comments or information on these planned rules in writing until 4:30 p.m. on April 19, 1999. The Lottery does not contemplate appointing an advisory committee to comment on the planned rules.

Rule Drafts. The Lottery does not anticipate that a draft of the rules amendments will be available before the publication of the proposed rules.

Agency Contact Person. Written comments, questions, and requests for more information on these planned rules should be directed to: Dale L. McDonnell, Legal Counsel, Minnesota State Lottery, 2645 Long Lake Road, Roseville, Minnesota 55113, phone (651) 635-8213, FAX (651) 297-7496, e-mail: dalem@mnl.state.mn.us.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the Lottery contact person at the address, telephone number, or e-mail address listed above.

Note: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge when a proceeding to adopt rules is started. The Lottery is required to subject to the judge only those written comments received in response to the rules after they are proposed.

Dated: 16 February 1999

George R. Anderson, Director
Minnesota State Lottery

Minnesota Pollution Control Agency

Metro District

Community and Area-Wide Programs Section

Listed Metals in Specified Products: List 2000

The Listed Metals Program is a 5-8 year effort to evaluate the use of 220 specified products to determine if the continued use of specific heavy metals are warranted and justified. These include any ink, dye, paint, pigment, or fungicide that contains any intentionally introduced or incidental presence over 100 parts per million (ppm) of lead, cadmium, mercury and hexavalent chromium. An advisory council with broad representation has been appointed to address the issues associated with the marketplace and environmental protection. The Council has created 11 different product groups and selected 4 groups (accounting for 111 products filed by 16 entities) that are intended to be reviewed by July 1, 2000. The remaining 109 products are anticipated to be reviewed during the next 3 years.

Pursuant to the requirement set forth in *Minnesota Statutes* 115A.9651, Subd. 5(g), the Listed Metals Advisory Council does hereby notice the following specified products are intended to be reviewed, and a recommendation submitted to the Commissioner of the Minnesota Pollution Control Agency (MPCA), by July 1, 2000.

Official Notices

1. List 2000

The Council adopted 11 different product groups, based on product use information, to incorporate the 220 product review reports submitted to the MPCA by August 15, 1998. After analyzing all product groups, the Council established List 2000 based on the following criteria:

- Amount of listed metals (i.e., lead, cadmium, mercury or hexavalent chromium in pounds) distributed or used in Minnesota by the specified product (i.e., any ink, dye, paint, pigment or fungicide) that contains any listed metal above the statutory defined level.
- Opportunity for substituting to a non-listed metal containing product that performs the same technical function, is commercially available, economically practicable, and provides an environmental benefit.
- Preliminary analysis of environmental impacts.

List 2000 products:

FUNGICIDE

American Wood Preservers Institute

Chromated Copper Arsenate CCA

PAINT

Akzo Nobel Coatings Inc.

Car Refinish Paint

BASF

R-M Epoxy Primer EP589, EP789, EP889; R-M Alpha Cryl AT170, AT171, AT172; R-M DE18 Chromated Vinyl Wash Primer; R-M HS Solo HS63, HS65, HS70; R-M UNO SC63, SC65, SC70; Glasurit 21M38, 21M39, 21M40; Glasurit 22M38, 22M39, 22M40; Glasurit 55A180, 55A257; Glasurit 2K Primer Filler 285-16; Glasurit Epoxy Primer - Chromated 801-1871; R-M Limco 1-2-3 LB701, LB702, LB709

Diamond Vogel Paint Inc.

Lead Drier Traffic Paint LX,TB,TH,TM,VLX series; Lead Chromate Traffic Paint LX, TB, TH,TM,UC,VLX series

E.I. DuPont deNemours & Company

Refinish Paints with Lead Driers; Lead Chromate Refinish Paint; Zinc Chromate Paint; Refinish Metal Treatments

PPG Industries Inc.

PPG American Finishes Supercryl Enamel SC457sp, SC458sp, SC459sp, SC463sp, SC464sp, SC465sp; PPG Automotive Refinish Delta Truck & Fleet Topcoat DMHS series; PPG Automotive Refinish Chromate Primers; PPG Automotive Refinish Synthetic Enamel Anti-Corrosion Primers DPE series; PPG Automotive Refinish Epoxy Anti-Corrosion Primers DP series; PPG Automotive Refinish Durethane Topcoat DMU series; PPG Automotive Refinish DX54 "Roadguard"; PPG Automotive Refinish Delstar Acrylic Enamel Topcoat DMR series; PPG American Finishes AE880sp Etching Primer; PPG automotive anti-corrosion primer ED-5250 and E-6103; PPG American Series Amerfleet LVT34sp, SLVT36sp, LVT51sp; PPG Automotive Refinish Deltron Acrylic Urethane Topcoat/Basecoat DMD series; PPG Automotive Refinish Concept 2K Acrylic Urethane Topcoat DMC series; PPG MaxMeyer America Auto Refinish Duralite HS20, HS23, HS40; PPG MaxMeyer America Auto Refinish Maxtir TR20, TR23, TR40; PPG MaxMeyer America Auto Refinish Duralit TD20, TD23, TD40; PPG MaxMeyer America Auto Refinish Duralite TC20,23,40; PPG Automotive Refinish Duracryl Acrylic Lacquer Topcoat DMA series; PPG American Finishes Supertint 7204sp, 7234sp, 7251sp

The Glidden Company

Primers containing incidental Pb sulphate 2K and Zyna lines; Etch Primers containing Zn Chromate Zyna and 2K lines; Alkyd products with lead driers Zyna and Cilux lines; Paint Colorants with Pb and Cr 2K, Zyna, and Cilux lines; Epoxy Primers with Zn Chromate Zyna and Cilux lines

The Sherwin-Williams Company

57 Auto toner; # 61 Auto toner; # 51 Auto topcoat; # 44 Auto primer; # 43 Auto primer; # 42 Auto Primer; # 41 Auto primer; # 40 Auto Primer; # 46 Auto primer; # 47 Auto topcoat; # 48 Auto topcoat; # 59 Auto toner; # 50 Auto topcoat; # 58 Auto toner; # 52 Auto topcoat; # 53 Auto topcoat; # 54 Auto topcoat; # 55 Auto toner; # 56 Auto toner; # 63 Auto toner; # 62 Auto toner; # 45 Auto primer; # 60 Auto toner; # 49 Auto topcoat

The Valspar Corporation

Universal Intermix System; Auto Refinish Pearl; Auto Refinish Epoxy Primers; Plasi-Kote Tempo Engine Enamels; Implement Refinish and Repair Enamels; Refinish Striping and Lettering Enamels; Auto Refinish Basecoat; Plasti-Kote Traffic Striper; Yellow Traffic Paint; Plasti-Kote Hot Paint

PIGMENT**Clariant Inc.**

Low Temperature Pigments Yellow 34 & Red 104; Higher Temperature Pigments Yellow 34 & Red 104

Color Pigments Manufacturers Association

C.I. Pigment Brown 33; C.I. Pigment Yellow 164; C.I. Pigment Red 233; C.I. Pigment Green 26; C.I. Pigment Green 17; C.I. Pigment Brown 39; C.I. Pigment Brown 35; C.I. Pigment Black 27; C.I. Pigment Yellow 35; C.I. Pigment Blue 72; C.I. Pigment Orange 20; C.I. Pigment Blue 36; C.I. Pigment Black 30; C.I. Pigment Black 28; C.I. Pigment Yellow 34; C.I. Pigment Red 104; C.I. Pigment Yellow 53; C.I. Pigment Red 108; C.I. Pigment Brown 24; C.I. Pigment Yellow 37

Ferro Corporation

Color Concentrate Dispersions; Gelcoats

Johnson Matthey Ceramics Inc.

Cadmium Pigments

McKechnie Plastic Components Inc.

RTP 299 HX Series (48969 & 48991 Orange) 69194 NS SC - 48969 Orange; 70784 NS SC - 48991 Or; SC -22480 PROFAX PD - 626 White; RTP 2101 SC - 20793 White; RTP 699 X 67429 S - 22391 White; RTP 207 SC - 21088 White; S-20902 Lexan 101 R White

Techmer PM Inc.

Polyethylene Plastic Concentrates PbCrO4 PM2609E4; Polyethylene Plastic Concentrates Pb MoO4 PM 4022E4

Teknor Color Company

Metal-containing Pigments

Submitted by: B. Dale Goodfriend, Chair of the Listed Metals Advisory Council.

Listed Metals in Specified Products: Prohibited and Essential Products

The Listed Metals Program is a 5-8 year effort to evaluate the use of 220 specified products to determine if the continued use of specific heavy metals are warranted and justified. These include any ink, dye, paint, pigment, or fungicide that contains any intentionally introduced or incidental presence over 100 parts per million (ppm) of lead, cadmium, mercury and hexavalent chromium. An advisory council with broad representation has been appointed to address the issues associated with the marketplace and environmental protection. The Council has created 11 different product groups and selected 4 groups (accounting for 111 products filed by 16 entities) that are intended to be reviewed by July 1, 2000. The remaining 109 products are anticipated to be reviewed during the next 3 years.

Pursuant to the requirements set forth in *Minnesota Statutes* 115A.9651, Subds. 4 and 7, as Commissioner of the Minnesota Pollution Control Agency (MPCA) I hereby publish the following two items associated with the Listed Metals Program.

1. Prohibited Product List

There have been 615 products filed by 27 companies that had been granted an exemption in the past by the MPCA but are no longer allowed to be distributed within the state of Minnesota. These products have either been reformulated and no longer contain the metals or have been discontinued from sale in the state. These products may no longer be sold, distributed or used, unless an application is filed with the MPCA for a new product.

INK**3M Inc.**

Scotch brand high pro 7902;7967;7936;7944; yellow ink FL-512

Coates Screen Inc.

Permaprint series 3500; Texlac series 8800; Viviplus series B2; Vivimatte series B22; B52 Viviset B52; Max print series C33; Various color-mix products ; Polyprint series 4500; Flat vinyl series 3900-039; Dekor gloss series 5800

Official Notices

Ink Dezyne International Inc.

Gloss Lacquer GL-000; Flat Poster FP-000; Flock Adhesive FA-000; Easy Dry Enamel ED-000; Epoxy Baking EB-000; Hydra Print HP-000; Epoxy Air EA-000; Multi Purpose MP-000; Poly Enamel PE-000; Satin Poster SP-000; Textile Urethane TU-000; Corrugated plastic CP-000; Vinyl Plus VP-000; Gloss Enamel GE-000; Ultra Poster UP-000; Gloss Vinyl GY-000

Nazdar Inc.

Satellite WIN520; Medium yellow TY18; Orange TY33; Scarlet red TY44; Lemon yellow WIN210; Medium yellow WIN220; Ultra orange WIN265; Yellow SP410; Fire red WIN500; Dark green TY16; Permanent red 44105; Brown 44115; Orange 44124; Primrose yellow 44130; Lemon yellow 44132; Chrome yellow 44134; Emerald green 44142; Dark green 44148; Vermillion 49100; Fire red 49102; Emerald green WIN300; Primrose yellow SP10; Brilliant orange SP20; Fire red SP19; Scarlet red SP18; Cyan green SP14; Emerald green SP13; Medium yellow SP12; Chrome yellow 49134; Fire red TY20; Bright red 49104; Emerald green TY14; Satellite red REX523; American red REX505; Fire red REX500; Emerald green REX300; Ultra orange REX265; Medium yellow REX220; Warm red SP411; Rubine red SP417; Light yellow TY02; Sign red TY04; Lemon yellow SP11; Chrome yellow 70134; Primrose yellow 49130; Dark blur 6009; Peacock blue 6010; Black 6011; Mixing white 6012; Light green 6014; Dark green 6016; Maroon 6019; Brown 6021; Bright red 70104; Permanent red 70105; Purple 6007; Primrose yellow 70130; Dark red 6006; Emerald green 70142; Dark green 70148; Primrose yellow 7501; Light chrome yellow 7502; Sign red 7504; Emerald green 7514; Medium yellow 7518; Fire red 7520; Cyan green 7525; Orange 7533; Scarlet red 7544; Carmine red 7546; Primrose yellow 7710; Orange 70124; Light chrome yellow 5502; Black 49111; White 49112; Medium brown 49114; Medium orange 49124; Lemon yellow REX210; Lemon yellow 49132; Primrose yellow IL130; Emerald green 49142; Dark green 49148; Light blue 49152; Brilliant blue 49156; Blue 6008; Primrose yellow 5501; Carmine red 49106; Sign red 5504; Burgundy red 5505; Ceruelan blue 5510; Emerald green 5514; Dark green 5516; Medium yellow 5518; Fire red 5520; Cyan green 5525; Brilliant light orange 5533; Scarlet red 5544; Bright red 5555; Yellow 6002; Orange 6003; Red 6005; Dark blue 49158; Primrose yellow EO10; Medium cadmium yellow ER135; Chrome yellow DL134; Emerald green DL142; Dark Green DL148; Primrose yellow ECSP10; Lemon yellow ECSP11; Medium yellow ECSP12; Emerald green ECSP13; Cyan green ECSP14; Primrose yellow DL130; Brilliant orange ECSP20; Orange DL124; Lemon yellow EO11; Medium yellow EO12; Emerald green EO13; Medium green EO14; Scarlet red EO18; Fire red EO19; Brilliant orange EO20; Fire red ER102; Cadmium red ER105; Orange ER124; Emerald green IL142; Scarlet red ESCP18; Permanent satellite red ADE523; Primrose yellow ABS200; Lemon yellow ABS210; Medium yellow ABS220; Ultra orange ABS265; Emerald green ABS300; Holiday green ABS303; Deep green ABS325; Fire red ABS500; Satellite red ABS520; Lemon yellow DL132; Fire red ADE500; Emerald green ER142; Permanent deep red ADE544; Fire red BE102; Bright red BE104; Orange BE124; Cadmium yellow BE131; Med cadmium yellow BE135; Bright red DA104; Orange DA124; Med chrome yellow DA134; Emerald green DA142; Fire red DL102; Brilliant red DL103; Deep red ABS540; Lemon yellow 7711; Deep green HL310; Cadmium yellow ER131; Bright red HL502; American red HL510; Satellite red HL520; Deep red HL540; Bright red IL104; Permanent red IL105; Orange IL124; Primrose yellow REX200; Chrome yellow IL134; Emerald green HL300; Dark green IL148; Primrose yellow REGE200; Lemon yellow RAGE210; Medium yellow REGE220; Ultra orange REGE265; Emerald green REGE300; Holiday green REGE303; Deep green REGE310; Fire red REGE500; American red REGE510; Satellite red REGE520; Deep red REGE540; Fire red 44102; Lemon yellow LOV210; Primrose yellow FED200; Lemon yellow FED210; Medium yellow FED220; Ultra orange FED265; Emerald green FED300; Deep green FED310; Fire red FED500; American red FED510; Satellite red FED520; Fire red HL500; Primrose yellow LOV200; Ultra orange HL265; Medium yellow LOV220; Ultra orange LOV265; Emerald green LOV300; Holiday green LOV303; Deep green LOV310; Fire red LOV500; American red LOV510; Satellite red LOV520; Deep red LOV540; Primrose yellow HL200; Lemon yellow HL210; Medium yellow HL220; Deep red FED540; Emerald green 7713; Scarlet red 7718; Brilliant orange 7720; Primrose yellow 9810; Lemon yellow 9811; Medium yellow 9812; Emerald green 9813; Scarlet red 9818; Brilliant orange 9820; American red WIN510; Medium yellow 7712

PAINT

3M Inc.

3M Scotchlite 7210 silver; 3M Scotchlite 7211 yellow

Scotch-clad 62-5896-8520-5; Scotch-clad 62-5896-6520-7

3M Scotchlite 7216 white

Akzo Nobel Coatings Inc.

Grip flex SP 535; Autobase 573; Washfiller 580; Grip flex SP 311; Grip flex SP 326; Grip flex SP 585; Grip flex SP 595; GIP flex SC 311; GIP flex SC 325; Grip gard 563; Autobase 572; Grip gard 573; Grip flex SP 325; Grip flex SP 585; Grip flex SP 595; Hunter red trinar KR3R 17881; Hydrasea III primer WY9R 17059; O.D. orange ceram-a-cryl TE3C 22174; Black ceram-a-cryl TB5C 15876; Gold ceram-a-cryl TBD3C 18481; Orange ceram-a-cryl TE3C 20813; Gray ceram-a-cryl TA3C 15480; Black ceram-a-cryl TB4C 20804; Grip gard 572; Sky blue ceram-a-cryl TL3C 23025; Terra cotta ceram-a-cryl TE3C 23657; Zunni orange ceram-a-cryl TE4C 17571; Evergreen ceram-a-cryl TG3C 19109; Patina green ceram-a-cryl TG3C 20599; Marine green ceram-a-cryl TG3C

21817; Hunter green ceram-a-cryl TG3C 21944; Forest green ceram-a-cryl TG3C 23088; Grip flex SP 535; Kelly green ceram-a-cryl TG3C 24212; Autobase 563; Pequot brown ceram-a-cryl TN4C 17570; Cocoa brown ceram-a-cryl TN4C 20803; Brown ceram-a-cryl TN8C 21093; Garnet red ceram-a-cryl TR3C 14823; Crimson red ceram-a-cryl TR3C 20812; Red ceram-a-cryl TR3C 24097; Buckskin tan ceram-a-cryl TT3C 23410; Almond ceram-a-cryl TT5C 20176; Autocryl 573; Autocryl 572; Autocryl 563; Washprimer EM; Brown ceram-a-cryl TN8C 21323; Zinc red primer DMOC 16165; Seafoam green ceram-a-cryl TG3C 23109

AMERICHEM Inc.

Pella Brown 13146-E1; Yellow 33701-R1; Brown 12764-R1; Tan 10799-E1; Ivory 10481-E1; Brown 1704-T1

Bondo-Mar-Hyde Corp.

MH mixing color prime rose 2327; MH supreme hi paint bright red 8583; MH vinyl color light buckskin 2250; MH vinyl color spray regal blue 2208; MH vinyl color spray bright red 2118; MH mixing color orange 2324; MH mixing color yellow 2325; MH vinyl color regal blue 2208; MH fabric color spray bright red 2154; MH vinyl color bright red 2218

E.I. DuPont de Nemours & Co.

Cormax R ET+ 629-137; Cormax R + 629-111

Ferro Corp.

red SV-2876; green SV-2608; yellow SV-1936; red 48-51002; orange 34-68001; orange 11-68001; yellow 34-28051; yellow 11-28080; yellow 11-29330; yellow 11-20518; yellow 11-28050; orange 11-68060

Gopher Sign Company

Hwy sign yellow enamel 22YE-377B

Harwick Chemical Inc.

Stan-tone 15SP01

House of Kolor Inc.

Zinc rich primer 13-F-12; Zinc rich primer 13-G-113; Primer pretreatment 513-G-1; Prism pearl blue PP-5; Zinc rich primer 37-F-4; Zinc rich primer 13-F-4; Prism pearl gold PP-4; Prism pearl green PP-3; Zinc rich primer V13-F-40; Zinc rich primer 37-F-2; Zinc rich primer 13-G-10W; Zinc rich primer 13-F-6; Zinc rich primer 13-R-94; Zinc rich primer 13-F-22; Zinc rich primer 13-F-1; Zinc rich primer 13-F-176; Zinc dust primer 13-F-608; Prism pearl pink PP-2; Zinc dust primer V13-F-60; One coat transmission 17 series; Hydrofluoric acid detecting paint 37-220Y7R; Hydrofluoric acid detecting paint 37-V220Y7R; Zinc rich primer 13-F-82; Striping & lettering chrome yellow U-07; Silver white pearl PP-1; Shimrin graphic chrome yellow SG-102; Shimrin graphic lemon yellow SG-101; Striping & lettering lemon yellow U-06; Silver white pearl PC-1; Prism pearl pink PC-2; Prism pearl green PC-3; Prism pearl gold PC-4; Prism pearl blue PC-5; Prism pearl pink P-2; Prism pearl green P-3; Prism pearl gold P-4; Prism pearl blue P-5; Silver white pearl P-1; Striping & lettering enamel orange U-04

KOP-COAT Inc.

Woolsey Zinc Chromate Primer 86; Z-SPAR Fiberglass Primer P-619; Z-SPAR Prime-All Primer P-707; Pettit Metal Primer 6455; Pettit Tie-Coat Primer 6627; Pettit Quick Dry Zinc Chromate Primer 6462; Z-SPAR Strontium Chromate Primer P-527

Lilly Industries Inc.

Caterpillar Yellow Enamel 11 C106C; 1E1950C Bright Beige Enamel 11 Y119A; High-Temp Black Paint 33 B101A; Caterpillar Black Paint 11 B122A

Mameco International Inc.

Yulkem 345

PPG Industries Inc.

Ditzco topcoat mixing base DME178; Ditzco topcoat mixing base DME179; Flexacron EZ2:1 blue intermix W560L7368; Ditzco topcoat mixing base DME134; Undercoat DPW1832; Undercoat DL9133; Undercoat DPU168; Ditzco topcoat mixing base DME122; Synthetic enamel anti-corrosion primer SPE1537; Epoxy anti-corrosion primer DP70; Ditzco topcoat mixing base DME151

Sericol Inc.

Poly Set PS-100/1/4; Poly Set PS-110/1/4; Poly Set PS-120/1/4; Poly Set PS-130/1/4; Bannerjet BT-110/1/5; Poly Set PS-150/1/4; Bannerjet BT-233; Poly Set PS-20/1/4; Poly Set PS-233/1/4/5; Poly Set PS-140/1/4/5; Bannerjet BT-120/1; Bannerjet BT-130; Bannerjet BT-220/1/5; Nylobag NB-043/1; Nylobag NB-045/1; Nylobag NB-134/1; Nylobag NB-162/1; Nylobag NB-320/1; Bannerjet BT-100/1; Bannerjet BT-140/1/4/5

Official Notices

Spies Hecker Inc.

3688; HG 711; HG 704; HG 703; AG 207; AG 204; AG 203; 257 series Permacron mixing color AG203; 257 series Permacron mixing color AG204; 257 series Permacron mixing color AG207; 270 series Permasolid HS mixing color HG912; 270 series Permasolid HS mixing color HG914; 270 series Permasolid HS mixing color HG913

The Sherwin-Williams Company

913; 851; F10G30530; E61R00735; 913; 915; 920; 920; 840; 910; SG-5133; 867; F10L3091; F01R30085; F10Y2261; F11A30374; F11A30375; 560; 213; 910; 866; 703; E61R00735; F63Y00008; F63Y00060; F63Y30007; F65Y00002; F75YP0008; F10L30527; Radiant red 4637383; SG-5132; 707; 709; 617; 632; 633; 8040; 7730; 77; SG-5119; Green epoxy insulating varnish 1386; 851; F10G30530; F10L30527; 915; F63Y00008; 866; SG-5133; 840; 865; 867; F10L3091; F10R30085; F10Y2261; F11A30374; F11A30375; 560; 213; 865; F75YP0008; F63Y00060; F63YB0007; F65Y00002; Green Epoxy Insulating Varnish 1386; Radiant Red 4637383; 703; 707; 709; 617; 632; 633; 8040; 7730; 77; SG-5119; SG-5132

The Valspar Corporation

2150 Red aerosol 991012R3; Desert sunset aerosol B17650; Power yellow aerosol B17665; Acrylic latex primer LKY0017; Entershield plastisol 561Y007

Tnemec Company Inc.

Tneme-zinc; U.S. Paint Corporation; Kingston gray G1009; Vivid red G7008; Air AG yellow G9046; Sun yellow G9028; Dark gray G1002; Kelly green G4034

Yenkin-Majestic Paint Corp.

Fast dry yellow enamel E-6395; Fast dry J.D. yellow enamel E-6859; Fast dry orange enamel E-5306; Fast dry green enamel E-6477; Caterpillar yellow enamel E-6318; TTE489D Alkyd gloss enamel yellow E-6096; Fast dry red enamel E-5520; Fast dry caterpillar yellow E-6721

PIGMENT

Cerdec Corp.

Porcelain enamel pigments; Porcelain enamel overglazes; Porcelain enamel precious metals

Color Pigments Manufacturers Assoc.

C.I. Pigment Yellow 119; CAS 05-45-3; CAS 13-49-2; CAS 13-48-7 ; C.I. Pigment Red 232; C.I. Pigment Black 24; C.I. Pigment Yellow 161; C.I. Pigment Yellow 162; C.I. Pigment Yellow 163; C.I. Pigment Yellow 189; C.I. Pigment Red 101/102; C.I. Pigment Yellow 159; C.I. Pigment Red 231; C.I. Pigment Yellow 157; C.I. Pigment Red 235; C.I. Pigment Red 236; C.I. Pigment Brown 34; C.I. Pigment Brown 37; C.I. Pigment Brown 40; C.I. Pigment Yellow 158; C.I. Pigment Black 12; C.I. Pigment Black 29; C.I. Pigment Red 230; C.I. Pigment Violet 48; C.I. Pigment Yellow 42; C.I. Pigment Yellow 43; C.I. Pigment Red 101; C.I. Pigment Red 102; C.I. Pigment Brown 6; C.I. Pigment Black 11; C.I. Pigment Yellow 160; C.I. Pigment Violet 47; C.I. Pigment Black 23; C.I. Pigment Blue 25; C.I. Pigment Blue 35; C.I. Pigment Blue 36:1; C.I. Pigment Blue 71; C.I. Pigment Blue 73; C.I. Pigment Blue 74; C.I. Pigment Green 50; C.I. Pigment Green 51; C.I. Pigment Yellow 41; C.I. Pigment Violet 14; C.I. Pigment Black 26; C.I. Pigment Black 25

Ferro Corporation

Pmt containing cadium in liquid resin; Pmt containing lead in liquid resin

Harwick Chemical Inc.

Stan-tone HCC-12163; Stan-tone 30ET01; Stan-tone 15ET02; Stan-tone 30EPX01; Stan-tone HCC-12161; Stan-tone 30ET03; Stan-tone VC-4278*; Stan-tone VC-4279*; Stan-tone VC-4544*; Stan-tone VC-5053*; Stan-tone 15EPX01; Stan-tone 15VC01; Stan-tone 15PEP02; Stan-tone HCC-12150; Stan-tone D1504; Stan-tone HCC-12176; Stan-tone HCC-12151; Stan-tone D3003; Stan-tone 30EPX03; Stan-tone D3001; Stan-tone 30PEP01; Stan-tone D1501; Stan-tone 30VC04; Stan-tone 30VC01; Stan-tone 30SP03; Stan-tone 30SP01; Stan-tone 30PEP03; Stan-tone D3002

House of Kolor Inc.

Zinc rich primer 513-F-708

LNP Engineering Plastics Inc.

Thermotuf PF-1008 751-040-055; TCAF-1003GY0779 711-015-033

Penn Color Inc.

Krolar yellow P/E paste 34Y409; Orange PVC disp 83Y1879; Krolar orange vinyl disp 81Y326; Orange Polyester topcoat 34Y370; Krolar Orange vinyl disp 81Y322; Med chr yellow VYHH vinyl chip 81Y266; Krolar yellow vinyl disp 81Y302; Krolar yellow polyester dispatch 79Y115; Yellow PVC disp 83Y1878

2. Essential Products

A specified product that is used exclusively for aviation safety (specific use on aircraft), railway safety or a direct requirement of a federal military specification. Manufacturers or users of an essential product must file the product information and specification with the MPCA. In total, 18 companies applied for 146 exemptions. New essential products may be introduced with proper notice. All essential products must submit a report to the MPCA by July 1, 2002.

INK

Dexter Inc.

Permanent Marking Inks for Printed Circuit Boards 10-205; 50-202AR; 50-201AR; 50-202BR; 50-506BR; 50-507BR; M-3-N; M-4-N;

General Dynamics Inc.

Permanent Marking Inks for Printed Circuit Boards M-3-N Orange; M-2-N Red; M-4-N Yellow; M-5-N Green; M-8-N Gray; Cat-L-Ink 50—201; (Yellow) Permanent Marking Inks for Printed Circuit Boards M-1-N Brown

PAINT

3M Inc.

Scotch-Weld Structural Adhesive Primers EC-3964; 3M Brand Primer RJ-1000; Scotch-Weld Structural Adhesive Primers EC-1290; 3M Brand Insulating Adhesive Preform Kit RJ-1000; Scotch-Seal Tamper-Proof Sealant EC-1252; Scotch-Weld Structural Adhesive Primers EC-3963; EC-3960; EC-1945; EC-1593; EC-1660; EC-2320; EC-3917

Alliant Techsystems Inc.

Kop-Coat Color Coat, 31158 Red and L935D-66 54301001158; Pratt & Lambert Primer Coating, Yellow A723400-43; Kop-Coat Color Coat, 31158 Red and L935D-66 54301001158; Pratt & Lambert Primer Coating, Lacquer, Rust Inhibiting 72502-83

Courtaulds Aerospace Inc.

Military Aircraft Fuel Tank Coating 823-707; Commercial Aircraft Primer 515K011; Military Aircraft Primer 513X390; High Solids Military Aircraft Primer 513X419; Military Aircraft High Temp Coating 825-009; Commercial Aircraft Primer 513X384; Aluminized Aircraft Primer 529K002; Conductive Aircraft Primer 528X310; Conductive Aircraft Primer 528X306; Military High Temp Aircraft Primer 519X303; Reflectant Aircraft Primer 515X410; Commercial Aircraft Primer 515X349; Aircraft Bonding Primer 515X346; Commercial Aircraft Primer 515X333; Military High Solids Fuel Tank Coating 833K086

Deft Inc.

Water Reducible Fluid & Corrosion Resistant Epoxy Primer 44-Y-032; 44-Y-022; 44-Y-030; 44-GN-054; Water Reducible Fluid & Corrosion Resistant Epoxy Primer for Touch-Up 44-GN-057; ; Elastomeric Polyurethane Primer 09-Y-002 Water Reducible Epoxy Polyamide Primer 44-GN-072; 44-GN-036; Epoxy Polyamide Primer 02-Y-040; Water Reducible Corrosion Resist. Primer 44-GN-060; Water Reducible Corrosion Resist Primer 440-GN-011; Water Reducible Epoxy Polyamide 44-GN-024; Epoxy Polyamide Primer 02-Y-037; Epoxy Polyamide Primer 02-Y-024; Water Reducible Epoxy Polyamide 44-GN-007; Water Reducible Fluid & Corrosion Resistant Epoxy Primer 44-Y-034

Dexter Inc.

Epoxy Primer with Hexavalent Chromium 10P1-16; Fuel Tank Primer with Hexavalent Chromium 454-4-5; Fuel Tank Primer with Hexavalent Chromium 454-4-1; Epoxy Primer with Hexavalent Chromium 463-12-8; 10PW25-12; 10PW25-8; 10P20-44; 10P20-28; 10P20-12; 10P1-3; Fluid Resistant Primer with Hex Chromium & Cadmium 10P4-2; 10P4-3; Epoxy Primer with Hexavalent Chromium 10P20-26; Epoxy Coating with Hexavalent Chromium 463-6-4

Excel Metal Finishing Inc.

Corrosion Resistant Primer with Zinc Chromate TT-P-1757; Zinc Chromate Primer Mil-P-1757; Epoxy Primer Mil-P-23377; Corrosion Resistant Primer with Lead Chromate Mil-P-23377

Hentzen Coatings Inc.

Wash Primer with Hexavalent Chrome Mil-T-704K, DOD-P-15328D

Honeywell Inc.

Lead Chromate Epoxy-Amine Primer MC8044-01; Lead Alkonate Enamel MC7549-01 Black/37038; Lead Chromate Acrylic Enamel MC9446-01 Olive Drab/34087; Strontium Chromate Urethane Primer (Koroflex) 823X439; Lead Chromate Acrylic Laquer MC8158-02 Yellow/33538; Zinc Chromate Epoxy Primer MC7715-01; Zinc Chromate Wash Primer Alkyd MC7667-01; Zinc Chromate Primer Alkyd MC6740-01 Color Y or T

Official Notices

Northwest Airlines Inc.

EX-117 fluid resistant epoxy primer Dexter Aerospace EC117; Primer, 6 qt kit Courtalds Aerospace 519x303; Primer, epoxy, green w/catalyst, EC 117 Dexter Aerospace 10P4-2; Paint, gray w/catalyst, new RC, 2 gal kit Dexter Aerospace 24F2-112; Primer, Cat-A-Lac, Corrosion Resistant Dexter Aerospace 463-12-8; Paint, green with catalyst, 2 qt. kit Dexter Aerospace 24F2-112; Paint, enamel, gray Dulux alkyd E.I.DuPont 93-57704; Primer, Urethane Courtalds Aerospace 825-009; Paint, urethane yellow BMS 10-79 Type II Class B Courtalds Aerospace 513x384/910x456; Paint, primer, epoxy, self-etching U.S. Paint R9001K14; Paint, epoxy, BMS 10-20 IIB Dexter Aerospace 454-4-5; Pen, Green BMS 10-11T1 Courtalds Aerospace 515k011; Paint, epoxy primer, BMS10-11 Type 1 (6 oz.) Courtalds Aerospace 515K011/910-012; Paint, epoxy primer, BMS10-11 Type 1 (3 oz.) Courtalds Aerospace 515K011/910-012; Paint, epoxy primer, BMS10-11 Type 1 (6 oz.) Courtalds Aerospace 515K011/910-012; Green Lacquer Paint Walter Kidde Aerospace, Inc. 213601; Primer, Adhesive Film American Cyanimid BR127; Primer, Scotchweld 3M 3960; Primer, epoxy, green, BMS10-11K Ty 1, w/o catalyst Dexter Aerospace 10P4-2; Primer, epoxy, 1 qt. kit, MIL-P-23377, Class 1 U.S. Paint S9001/S3001; Primer, epoxy, yellow Dexter Aerospace 10P1-16; Topcoast, Sermetal Sermatech, Inc. 985; Paint, urethane yellow alumigrip U.S. Paint G9005/G3010; Primer, urethane, w/910x533 act Boeing Company 515x348 Green; Primer, epoxy, yellow with catalyst, EC117 Dexter Aerospace 10P4-3; Paint, Teflon, one-coat, 1 gal. container E.I. DuPont S001/S3001; Paint, poly, 3 part Courtalds Aerospace; Primer, 515x349/910x533 Courtalds Aerospace 515x349/910x533; Primer, epoxy, green, BMS10-11K Type 1 Dexter Aerospace 10P4-2

Precise Products Corp.

Zinc Chromate Primer Klinger 005-8034-000

The Sherwin-Williams Company

Corrosion-protection Primer Sherwin-Williams; Corrosion-protection Primer Sherwin-Williams, non-chromate based; Corrosion-protection Primer Sherwin-Williams, chromate-based; Corrosion-protection Primer Sherwin-Williams; Corrosion-protection Pretreatment Coating Sherwin-Williams; Aviation and Railroad Coating Sherwin-Williams anti-corrosion primer; Aviation and Railroad Coating Catalyst Sherwin-Williams; Corrosion-protection Pretreatment Coating Sherwin-Williams; Corrosion-protection Primer Sherwin-Williams

The Valspar Corp.

Zinc Chromate Primer, Green Tempo Marine 5605; Green Zinc Chromate Primer Tempo A7-6889A; Zinc Chromate Primer, Green Plasti-Kote Industrial 2805N; Zinc Chromate Primer, Yellow Tempo Marine 5606; Yellow Zinc Chromate Primer Tempo A7-6889

U.S. Paint Corp.

High Anti-Corrosive Self-Etching Chromated Primer R9001; 30-Y-Non-Sanding Anti-corrosive Epoxy Primer S9001; High Solids Chromated Primer S9800; Max Cor High Solids Anti-Corrosive Self-Etching Primer R4001; Zinc Chromate Wash Primer G9072; High Solids Chromated Primer/Tinted S4800

United Defense LP

Zinc Chromate Primer TT-P-1757; Epoxy Primer MIL-P-23377F Type 1; Pretreatment Wash Primer DOD-P-15328D; Adhesive Primer WS-20175

PIGMENT

Cerdec Corp.

Pigment Green 26 Green 10402; Pigment Green 26 Green 10405

Ferro Corp.

Camouflage Coating with Lead Chromate Pigment 25-402020

Submitted by: Lisa J. Thorvig, Acting Commissioner of the Minnesota Pollution Control Agency.

Public Employees Retirement Association

Notice of Meeting of the Board of Trustees

The regular meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, February 18, 1999, at 9:30 a.m., in the PERA offices, 514 St. Peter Street, Suite 200 - Skyway Level, Saint Paul, Minnesota.

Department of Transportation

Petition of Koochiching County for a variance from State Aid requirements for ELIGIBILITY LIMITATION

NOTICE IS HEREBY GIVEN that the Koochiching County Board has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300, for a variance from rules as they apply to a proposed construction project on County State Aid Highway No. 5 between Trunk Highway No. 6 and the Itasca County/Koochiching County Line.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.3100, Subpart 9a, adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to allow the use of 100% State Aid construction funds be allowed, in lieu of the maximum allowance of 75%, on the proposed construction project on County State Aid Highway No. 5 between Trunk Highway No. 6 and the Itasca County/Koochiching County Line.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 1 February 1999

Julie A. Skallman
Division Director
State Aid for Local Transportation

Department of Transportation

Petition of the City of Minnetonka for a variance from State Aid requirements for AFTER-THE-FACT PLAN APPROVAL

NOTICE IS HEREBY GIVEN that the Minnetonka City Council has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300 for a variance from rules as they apply to a construction project on Municipal State Aid Street No. 142 (Scenic Heights Drive) between Townline Road and Excelsior Boulevard in the City of Minnetonka, Minnesota.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.2800, Subpart 2, adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to allow award of contract prior to the required plan approval by the State Aid Engineer on the construction project on Scenic Heights Drive, between Townline Road and Excelsior Boulevard in the City of Minnetonka, Minnesota.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 1 February 1999

Julie A. Skallman
Division Director
State Aid for Local Transportation

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Auto Theft Prevention Program

Grant Availability for Auto Theft Prevention Programs

The Board of the Minnesota Auto Theft Prevention Program announces the availability of grant funds accessible for the July 1, 1999 through June 30, 2000 grant period. Applications will be accepted from State, County, Local Police Departments, Governmental Agencies, Prosecutors, Judiciary, Businesses, Community and Neighborhood Organizations. This reimbursement grant program must be for projects dedicated to the area of auto theft. Grant application packets may be obtained by contacting Dennis Roske at the Auto Theft Prevention Program Office at (612) 405-6153 or 405-6155.

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (651) 296-2600 or [TTY (651) 297-5353 and ask for 296-2600].

Department of Administration

State Division of Building Construction

Request for Proposals for a "Security Consultant", who is a Registered Engineer in Minnesota, for the New Public Safety/Bureau of Criminal Apprehension, Office/Forensic Laboratories Building Project (DSBC Project No. 07002UNL)

The Department of Administration, Division of State Building Construction (Owner) requests proposals for a consultant to provide planning services for a security system for a new Department of Public Safety/Bureau of Criminal Apprehension's (BCA), Office/Forensic Laboratories Building. This consultant shall be referred to as the "Security Consultant".

Project Description

The project consists of the construction of a 174,000 gross square foot stand-alone facility. The project includes 75,000 square feet of administrative offices and 94,000 square feet of "state of the art" forensic laboratories. Anticipated total project cost is \$62,800,000. Site selection is in the progress and the site is expected to be located on the Saint Paul's east side.

The Leonard Parker Associates (TLPA) has been selected by the State Designer Selection Board as the architect for the project. CPMI, Inc. has been selected as the Owner's Representative for the project. The project program is being finalized and design documents will be developed in 1999. Construction is anticipated to start in June 2000 for duration of 20 months.

Goal

The goal of the contract is to provide planning and design services to determine requirements for the security system, and integrate the design into the Architectural Schematic and Design Development Phase of the project.

Scope

1. The Security Consultant shall perform and carry out in a satisfactory manner as determined by the Owner or designated representative, the following services for the Program Phase through Design Development phase.
 - 1.1 Establish Owner's objectives through meetings and discussions with the Owner, Architect and others. These objectives will relate to determining systems, equipment, space requirements, budget and schedule. The current budget for Security Systems and Equipment is \$1,300,000.

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- 1.2 Prepare a preliminary budget, specifications, and sample cut sheets for items of equipment, both fixed and moveable, and a total estimated cost.
 - 1.3 Provide design criteria for all types and sizes of equipment infrastructure conduit, wiring etc. as required for a complete system.
 - 1.4 Prepare Schematic and Design Development documents coordinated with architectural documents. Architectural documents shall be the bases for the work.
2. Following is the preliminary scope of each system:
- Special BCA security requirements include maintaining multiple levels of access control to a secure facility, providing secure chain-of-custody storage and handling for critical evidence, providing secure vehicle parking and holding areas and affording public access.
 - Required systems include security fencing, closed circuit television monitoring systems for building entrances and secure area site gates, card key access systems for restricting of access to zones and spaces within the building, and special alarming and monitoring equipment such as:
 - Video Surveillance
 - Intrusion Alarms
 - Motion Detection
 - Door Status Monitoring

Contract Requirements

1. The Security Consultant is required to be an Engineer registered in the state of Minnesota.
2. The Security Consultant contract includes participation in the project through completion of the Design Development Phase. It is anticipated that the contract may be extended through completion of the Contract Documents, Bid/Award, and Construction Administration Phase.
3. Drawing format shall meet State of Minnesota, Department of Administration, Division of State Building Construction Computer Aided Drafting (CAD) Guidelines, current edition. The CAD Guidelines specify the file and layer naming conventions, as well as the electronic "record drawing" submittal requirements of AutoCad Release 14. A copy will be available for review at the February 25, 1999, information meeting or by appointment at the Owner's office by calling (651) 296-4640.
4. The Security Consultant may be a joint venture of various firms. One firm must be designated as the lead firm.
5. Reimbursable expenses are at cost.
6. If approved by the Owner's Project Manager, reimbursement for travel and subsistence expenses actually incurred in performance of a contract is limited to the current "Commissioner's Plan" promulgated by the Commissioner of Employee Relations. A copy of the current "Commissioner's Plan" will be available for review at the February 25, 1999, information meeting or by appointment at the Owner's office by calling (651) 296-4640. Travel outside of Minnesota requires prior written approval by the Owner's Project Manager and the Commissioner of Administration.
7. No more than 90 percent of the full amount due under a contract may be paid until the final products(s) of the contract has been reviewed by Owner's Project Manager and determined that the Owner's Representative has satisfactorily fulfilled all the terms of the contract.
8. The contract will begin immediately after all required signatures are obtained and will be completed by August 1, 1999. This Request for Proposal does not obligate the State to complete the project and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.
9. The amended Minnesota Human Rights Act (*Minnesota Statutes* § 363.073) divides the contract compliance program into two categories. Both Categories apply to any contracts for goods or services in excess of \$100,000.

The first category applies to businesses that have had more than 40 full-time employees within Minnesota on a single working day during the previous 12 months. The businesses in this category must have submitted an affirmative action plan to the Commissioner of the Department of Human Rights **prior to the due date of the Request for Proposal response** and must have received a Certificate of Compliance prior to the execution of the contract or agreement.

The second category applies to businesses that have had more than 40 full-time employees on a single working day in the previous 12 months in the state in which they have their primary place of business. The businesses in this category must have either a current Certificate of Compliance previously issued by the Minnesota Department of Human Rights or certify to the contract state agency that they are in compliance with federal affirmative action requirements before execution of the contract.

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The Minnesota certificate of compliance is valid for two (2) years. For further information, contact the Department of Human Rights, 190 East Fifth Street, Suite 700, St. Paul, MN 55101, Voice: (651) 296-5663 or (800) 657-3704; or TTY (651) 296-1283.

The Department of Administration is under no obligation to delay award or execution of this contract until a Responder has completed the human rights certification process. It is solely the responsibility of the Responder to apply for, and obtain, a human rights certificate prior to contract award.

10. If Security Consultant has more than 40 full-time employees within the State of Minnesota on a single working day during the previous twelve months, Security Consultant shall comply with the following Affirmative Action requirements for disabled workers:

Minnesota Rule 5000.3550 DISABLED INDIVIDUALS AFFIRMATIVE ACTION CLAUSE states as follows:

- A. The CONTRACTOR [Security Consultant] shall not discriminate against any employees or applicants for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The CONTRACTOR agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled individuals without discrimination based upon their physical or mental disability in all employment practices such as the recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
 - B. The CONTRACTOR agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.
 - C. In the event of the CONTRACTOR's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with *Minnesota Statutes* § 363.073 and the rules and relevant orders of the Department of Human Rights issued pursuant to the Minnesota Human Rights Act.
 - D. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the commissioner of the Minnesota Department of Human Rights. Such notices shall state the CONTRACTOR's obligation under the law to take affirmative action to employ and advance in employment qualified disabled employees and applicants for employment, and the rights of applicants and employee.
 - E. The CONTRACTOR shall notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the CONTRACT is bound by the terms of *Minnesota Statutes* § 363.073 of the Minnesota Human Rights Act and is committed to take affirmative action to employ and advance in employment physically and mentally disabled individuals.
11. *Laws of Minnesota 1997*, Chapter 202, Article 1, Section 12, Subdivision 2, require that during the biennium ending June 30, 1999, for an executive agency contract that is subject to *Minnesota Statutes*, Section 363.073, before the agency enters into the contract, should to the extent practical and to the extent consistent with the business needs of the State, ensure that the company to receive the contract attempts to recruit Minnesota welfare recipients to fill vacancies in entry level position if the company has entry level employees in Minnesota.

Security Consultant can meet this requirement by listing its open positions with the Minnesota Workforce Center System. For more information, call the Workforce Center System toll free at 888-GET-JOBS (888-438-5627) or visit its website at <http://www.des.state.mn.us>.
 12. In accordance with the provisions of *Minnesota Statutes* § 176.182, as amended, Security Consultant will be required to provide acceptable evidence of compliance with workers' compensation insurance coverage requirement of *Minnesota Statutes* § 176.181, subd. 2, as amended, prior to execution of a contract.
 13. All costs incurred in responding to this notice will be the responsibility of the responder.

Project Informational Meeting

An informational meeting is scheduled on Thursday, February 25, 1999, at 10:00 a.m at the Department of Public Safety, Bureau of Criminal Apprehension's office located at 1246 University Avenue, St. Paul, Minnesota. All persons interested in attending this meeting should contact Bob Armbruster at (651) 296-4647 to sign-up for the meeting. This meeting is not mandatory, but strongly recommended.

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Letter of Intent, Proposal Requirements, and Proposal Evaluation

1. **Letter of Intent:** Interested persons and firms (Responders) planning to submit a proposal for this project are asked to fax to (651) 296-7650 on or before March 3, 1999, a letter of intent to submit a proposal so that interested Responders may be notified of changes to proposal information or requirements prior to submission date. Letter of intent shall only provide the following information:
 - a. Addressed to "DSBC Contracts Officer".
 - b. Include subject line of "*Security Consultant for Public Safety/BCA Office/Forensic Laboratories Building (DSBC Project 07002UNL)*".
 - c. Include (1) a statement that Responder intends to submit a proposal and (2) Responder's fax number.
2. **Proposal Content:** The following will be considered minimum content for the proposal:
 - 2.1 The body of the proposal shall contain the following items tabbed in the order shown:
 - 2.1.1 Proposal cover memo signed by an authorized person of the Responder.
 - 2.1.2 Description of business organization to include at a minimum: name and address for office designated to perform work; form of incorporation; description of firm, i.e. size, number of employees etc.; and the type of projects generally undertaken by firm.

Disclosure of any agreements, arrangements or other associations with equipment suppliers, manufacturers or representatives.
 - 2.1.3 A discussion of the Responder's understanding of and approach to the project.
 - 2.1.4 List of other projects completed with an emphasis of similar size and scope.
 - 2.1.5 Minimum of four references of completed projects, preferably projects which involved work of the same type and scope described herein.

References should include at a minimum: project name, location, contact person and telephone number; description of job including if it was a new facility, remodel or combination and type of equipment involved, length of project; dollar volume of project (telecommunication and cabling phase); list name of staff member responsible.
 - 2.1.6 Resumes of key personnel with personal references and individual experience, including Minnesota registration number.

For each person indicate: a) their role on the project team; b) length of time individual has been with the firm; c) experience with similar projects and their role on that project; d) education or other pertinent background information. Note: Resumes are not to be "canned" and are to be project-driven, i.e. detail experience and responsibilities on specific projects.
 - 2.1.7 Demonstration of ability to perform within time and budget by using projects listed in Item 1.1.4. This section should also include a narrative of other projects that the firm is currently working on, what key staff is involved and how this project would fit within these commitments.
 - 2.1.8 Cost of Services: Provide a fee proposal for a stipulated not to exceed sum including a summary of anticipated reimbursables. Provide hourly rates for all personnel.

Compensation for direct expenses are not reimbursable but are considered included in the Responder's proposed fee; such as but not limited to, computer time/computer plots, long distance phone calls, postage, express mail and courier services, long distance telefacsimile charges, record drawings, cost of reproducible copy of original instruments of service for Responder's records.

If proposed fee, including reimbursables, is in excess of \$100,000, complete and return with your response a State of Minnesota, Department of Administration, Affirmative Action Data Page. To obtain a copy of the form, fax a request to attention of DSBC Contracts Officer at (651) 296-7650 no later than March 3, 1999. After March 3 the form must be picked up in person.
 - 2.1.9 Option: Responders may attach any supplemental materials to express the distinctive competence of your firm. Responders are encouraged to propose additional tasks or activities if they will substantially improve the results of the project.
 - 2.2 **Proposal Mailing/Delivery Requirements**
 - 2.2.1 Responder shall submit *six copies* of the proposal. An authorized officer of the Responder must sign at least one copy of the proposal in ink. The proposal as stated must be valid for the length of any resulting contract. (Note: Three of the six copies may be black and white photocopy reproductions.)

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2.2.2 Proposals are to be sealed in mailing envelopes or packages the following information provided on the outside of the envelope with or package:

- the Responder's name and address and
- the project title of "Security Consultant for Public Safety/BCA Office/Forensic Laboratories Building (DSBC Project 07002UNL).
- Proposal Due 2 p.m., March 8, 1999

2.2.3 Mail or deliver proposals to be received on or before 2:00 p.m., Monday, March 8, 1999, to:

DSBC Contracts Officer
Department of Administration
Division of State Building Construction
G-10 Administration Building
50 Sherburne Avenue
Saint Paul, MN 55155-1495

Receipt date and time will be indicated by a time and date stamp made by the DSBC receptionist.

Late proposals will not be considered.

3. Evaluation

Representatives of Owner and BCA will evaluate all responses received by the deadline. An interview may be part of the evaluation process. A 100-point scale will be used to create the final evaluation recommendation. The factors on which proposal will be judged are expressed understanding of project objectives, and qualification/experience of individuals/company and proposed fees.

- Understanding of Project Objectives 10%
- Qualifications/Experience 80%
- Proposed Fees 10%

In compliance with *Minnesota Statutes* §16C.08, the availability of this contracting opportunity is being offered to State of Minnesota employees. We will evaluate the responses of any State of Minnesota employee, along with other responses to this Request for Proposal.

It is anticipated that the evaluation and selection will be completed by March 31, 1999.

Proposal Questions

Questions concerning the project are to be *mailed, faxed, or emailed* on or before Tuesday, March 2, 1999, to:

Bob Armbruster, Project Manager
Minnesota Department of Administration
Division of State Building Construction
G-10 Administration Building
50 Sherburne Avenue
Saint Paul, MN 55155-1495
FAX: (651) 296-7650
Email: bob.armbruster@state.mn.us

A response will be faxed by Thursday, March 4, 1999 to all potential responders who have faxed a letter of intent.

Bob Armbruster is the only State employee authorized to answer questions regarding this Request for Proposal. No other agency or personnel are allowed to discuss the Request for Proposal with anyone including responders before the submission deadline.

Department of Administration**State Division of Building Construction****Request for Proposals for a "Technology Consultant", who is a Registered Engineer in Minnesota, for the New Public Safety/Bureau of Criminal Apprehension, Office/Forensic Laboratories Building Project (DSBC Project No. 07002UNL)**

The Department of Administration, Division of State Building Construction (Owner) requests proposals for a consultant to provide planning services for a voice, data, network cabling and audio-visual systems for a new Department of Public Safety/Bureau of Criminal Apprehension's (BCA), Office/Forensic Laboratories Building. This consultant shall be referred to as the "Technology Consultant".

Project Description

The project consists of the construction of a 174,000 gross square foot stand-alone facility. The project includes 75,000 square feet of administrative offices and 94,000 square feet of "state of the art" forensic laboratories. Anticipated total project cost is \$62,800,000. Site selection is in the progress and the site is expected to be located on the Saint Paul's east side.

The Leonard Parker Associates (TLPA) has been selected by the State Designer Selection Board as the architect for the project. CPMI, Inc. has been selected as the Owner's Representative for the project. The project program is being finalized and design documents will be developed in 1999. Construction is anticipated to start in June 2000 for duration of 20 months.

Goal

The goal of the contract is to provide planning and design services to determine technology requirements for the voice, data, network cabling and audio-visual systems, and integrate the design into the Architectural Schematic and Design Development Phases of the project.

Scope

1. The Technology Consultant shall perform and carry out in a satisfactory manner as determined by the Owner or designat- ed representative, the following services for the Program through Design Development Phase.
 - 1.1 Establish Owner's objectives through meetings and discussions with the Owner, Architect and others. These objectives will relate to determining systems and equipment required, space requirements, budget and schedule. The current budget for Voice, Data, Network Cabling and Equipment, and Audio-Visual Systems is \$2,000,000.
 - 1.2 Prepare a preliminary budget, specifications and sample cut sheets for items of equipment, both fixed and move- able, and a total estimated cost.
 - 1.3 Provide design criteria for all types and sizes of telephone/equipment closets, backbone, infrastructure conduit etc. as required for a complete project.
 - 1.4 Prepare Schematic and Design Development documents, coordinated with Architectural documents. Architectural document shall be the bases for the work.
2. Following is the preliminary scope of each system:
 - 2.1 Voice, Data, Network Cabling and Equipment
 - General in-building voice, data and network cabling requirements for office, laboratory and training functions.
 - Special requirements for the BCA's Criminal Justice Information Systems' needs include an on-site mini- computer facility, Automated Fingerprint Identification Systems (AFIS) equipment, and connections to the State's central computer facilities, national criminal databases, and statewide high-speed communications networks for on-line criminal database queries.
 - Special Operations' radio telecommunications center (staffed 24 hours a day/seven days a week).
 - 2.2 Audio-Visual Systems
 - Audio-Visual System for 200 person auditorium.
 - Other needs for audio-visual to be reviewed and determined with the Owner's Project Manager.

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Contract Requirements

1. The Technology Consultant is required to be an Engineer registered in the state of Minnesota.
2. The Technology Consultant contract includes participation in the project through completion of the Design Development Phase. It is anticipated that the contract may be extended through completion of the Contract Documents, Bid/Award, and Construction Administration Phase.
3. The Technology Consultant may be a joint venture of various firms. One firm must be designated as the lead firm.
4. Drawing format shall meet State of Minnesota, Department of Administration, Division of State Building Construction Computer Aided Drafting (CAD) Guidelines, current edition. The CAD Guidelines specify the file and layer naming conventions, as well as the electronic "record drawing" submittal requirements of AutoCad Release 14. A copy will be available for review at the February 25, 1999, information meeting or by appointment at the Owner's office by calling (651) 296-4640.
5. Reimbursable expenses are at cost.
6. If approved by the Owner's Project Manager, reimbursement for travel and subsistence expenses actually incurred in performance of a contract is limited to the current "Commissioner's Plan" promulgated by the Commissioner of Employee Relations. A copy of the current "Commissioner's Plan" will be available for review at the February 25, 1999, information meeting or by appointment at the Owner's office by calling (651) 296-4640. Travel outside of Minnesota requires prior written approval by the Owner's Project Manager and the Commissioner of Administration.
7. No more than 90 percent of the full amount due under a contract may be paid until the final products(s) of the contract has been reviewed by Owner's Project Manager and determined that the Owner's Representative has satisfactorily fulfilled all the terms of the contract.
8. The contract will begin immediately after all required signatures are obtained and will be completed by August 1, 1999. This Request for Proposal does not obligate the State to complete the project and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.
9. The amended Minnesota Human Rights Act (*Minnesota Statutes* § 363.073) divides the contract compliance program into two categories. Both Categories apply to any contracts for goods or services in excess of \$100,000.

The first category applies to businesses that have had more than 40 full-time employees within Minnesota on a single working day during the previous 12 months. The businesses in this category must have submitted an affirmative action plan to the Commissioner of the Department of Human Rights **prior to the due date of the Request for Proposal response** and must have received a Certificate of Compliance prior to the execution of the contract or agreement.

The second category applies to businesses that have had more than 40 full-time employees on a single working day in the previous 12 months in the state in which they have their primary place of business. The businesses in this category must have either a current Certificate of Compliance previously issued by the Minnesota Department of Human Rights or certify to the contract state agency that they are in compliance with federal affirmative action requirements before execution of the contract.

The Minnesota certificate of compliance is valid for two (2) years. For further information, contact the Department of Human Rights, 190 East Fifth Street, Suite 700, St. Paul, MN 55101, Voice: (651) 296-5663 or (800) 657-3704; or TTY: (651) 296-1283.

The Department of Administration is under no obligation to delay award or execution of a contract until a Responder has completed the human rights certification process. It is solely the responsibility of the Responder to apply for, and obtain, a human rights certificate prior to contract award.

10. If Technology Consultant has more than 40 full-time employees within the State of Minnesota on a single working day during the previous twelve months, Technology Consultant shall comply with the following Affirmative Action requirements for disabled workers:

Minnesota Rule 5000.3550 DISABLED INDIVIDUALS AFFIRMATIVE ACTION CLAUSE states as follows:

- A. The CONTRACTOR [Technology Consultant] shall not discriminate against any employees or applicants for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The CONTRACTOR agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled individuals without discrimination based upon their physical or mental disability in all employment practices such as the recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

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- B. The CONTRACTOR agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.
 - C. In the event of the CONTRACTOR's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with *Minnesota Statutes* § 363.073 and the rules and relevant orders of the Department of Human Rights issued pursuant to the Minnesota Human Rights Act.
 - D. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the commissioner of the Minnesota Department of Human Rights. Such notices shall state the CONTRACTOR's obligation under the law to take affirmative action to employ and advance in employment qualified disabled employees and applicants for employment, and the rights of applicants and employee.
 - E. The CONTRACTOR shall notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the CONTRACT is bound by the terms of *Minnesota Statutes* § 363.073 of the Minnesota Human Rights Act and is committed to take affirmative action to employ and advance in employment physically and mentally disabled individuals.
11. *Laws of Minnesota 1997*, Chapter 202, Article 1, Section 12, Subdivision 2, require that during the biennium ending June 30, 1999, for an executive agency contract that is subject to *Minnesota Statutes*, Section 363.073, before the agency enters into the contract, should to the extent practical and to the extent consistent with the business needs of the State, ensure that the company to receive the contract attempts to recruit Minnesota welfare recipients to fill vacancies in entry level positions if the company has entry level employees in Minnesota.
- Technology Consultant can meet this requirement by listing its open positions with the Minnesota Workforce Center System. For more information, call the Workforce Center System toll free at 888-GET-JOBS (888-438-5627) or visit its website at <http://www.des.state.mn.us>.
12. In accordance with the provisions of *Minnesota Statutes* § 176.182, as amended, Technology Consultant will be required to provide acceptable evidence of compliance with workers' compensation insurance coverage requirement of *Minnesota Statutes* § 176.181, subd. 2, as amended, prior to execution of a contract.
13. All costs incurred in responding to this notice will be the responsibility of the responder.

Project Informational Meeting

An informational meeting is scheduled on Thursday, February 25, 1999, at 10:00 a.m. at the Department of Public Safety, Bureau of Criminal Apprehension's office located at 1246 University Avenue, St. Paul, Minnesota. All persons interested in attending this meeting should contact Bob Armbruster at (651) 296-4647 to sign-up for the meeting. This meeting is not mandatory, but strongly recommended.

Letter of Intent, Proposal Requirements, and Proposal Evaluation

1. **Letter of Intent:** Interested persons and firms (Responders) planning to submit a proposal for this project are asked to fax to (651) 296-7650 on or before March 3, 1999, a letter of intent to submit a proposal so that interested Responders may be notified of changes to proposal information or requirements prior to submission date. Letter of intent shall only provide the following information:
 - a. Addressed to "DSBC Contracts Officer".
 - b. Include subject line of "*Technology Consultant for Public Safety/BCA Office/Forensic Laboratories Building (DSBC Project 07002UNL)*".
 - c. Include (1) a statement that Responder intends to submit a proposal and (2) Responder's fax number.
2. **Proposal Content:** The following will be considered minimum content for the proposal:
 - 2.1 The body of the proposal shall contain the following items tabbed in the order shown:
 - 2.1.1 Proposal cover memo signed by an authorized person of the Responder.
 - 2.1.2 Description of business organization to include at a minimum: name and address for office designated to perform work; form of incorporation; description of firm, i.e. size, number of employees etc.; and the type of projects generally undertaken by firm.

Disclosure of any agreements, arrangements or other associations with equipment suppliers, manufacturers or representatives.
 - 2.1.3 A discussion of the Responder's understanding of and approach to the project.

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- 2.1.4 List of other projects completed with an emphasis of similar size and scope.
- 2.1.5 Minimum of four references of completed projects, preferably projects which involved work of the same type and scope described herein.
- References should include at a minimum: project name, location, contact person and telephone number; description of job including if it was a new facility, remodel or combination and type of equipment involved, length of project; dollar volume of project (telecommunication and cabling phase); list name of staff member responsible.
- 2.1.6 Resumes of key personnel with personal references and individual experience, including Minnesota registration number.
- For each person indicate: a) their role on the project team; b) length of time individual has been with the firm; c) experience with similar projects and their role on that project; d) education or other pertinent background information. Note: Resumes are not to be "canned" and are to be project-driven, i.e. detail experience and responsibilities on specific projects.
- 2.1.7 Demonstration of ability to perform within time and budget by using projects listed in Item 1.1.4. This section should also include a narrative of other projects that the firm is currently working on, what key staff is involved and how this project would fit within these commitments.
- 2.1.8 Cost of Services: Provide a fee proposal for a stipulated not to exceed sum including a summary of anticipated reimbursables. Provide hourly rates for all personnel.
- Compensation for direct expenses are not reimbursable but are considered included in the Responder's proposed fee; such as but not limited to, computer time/computer plots, long distance phone calls, postage, express mail and courier services, long distance telefacsimile charges, record drawings, cost of reproducible copy of original instruments of service for Responder's records.
- If proposed fee, including reimbursables, is in excess of \$100,000, complete and return with your response a State of Minnesota, Department of Administration, Affirmative Action Data Page. To obtain a copy of the form, fax a request to attention of DSBC Contracts Officer at (651) 296-7650 no later than March 3, 1999. After March 3 the form must be picked up in person.
- 2.1.9 Option: Responders may attach any supplemental materials to express the distinctive competence of your firm. Responders are encouraged to propose additional tasks or activities if they will substantially improve the results of the project.

2.2 Proposal Mailing/Delivery Requirements

- 2.2.1 Responder shall submit *six copies* of the proposal. An authorized officer of the Responder must sign at least one copy of the proposal in ink. The proposal as stated must be valid for the length of any resulting contract. (Note: Three of the six copies may be black and white photocopy reproductions.)
- 2.2.2 **Proposals are to be sealed in mailing envelopes or packages with the following information provided on the outside of the envelope or package:**
- **the Responder's name and address and**
 - **the project title of "Technology Consultant" for Public Safety/BCA Office/Forensic Laboratories Building (DSBC Project 07002UNL).**
 - **Proposal Due 2 pm, March 8, 1999**
- 2.2.3 Mail or deliver proposals to be received on or before 2:00 p.m., Monday, March 8, 1999, to:
- DSBC Contracts Officer
Department of Administration
Division of State Building Construction
G-10 Administration Building
50 Sherburne Avenue
Saint Paul, MN 55155-1495

Receipt date and time will be indicated by a time and date stamp made by the DSBC receptionist.

Late proposals will not be considered.

3. Evaluation

Representatives of Owner and BCA will evaluate all responses received by the deadline. An interview may be part of the evaluation process. A 100-point scale will be used to create the final evaluation recommendation. The factors on which proposal will be judged are expressed understanding of project objectives, and qualification/experience of individuals/company and proposed fees.

- Understanding of Project Objectives 10%
- Qualifications/Experience 80%
- Proposed Fees 10%

In compliance with *Minnesota Statutes* §16C.08, the availability of this contracting opportunity is being offered to State of Minnesota employees. We will evaluate the responses of any State of Minnesota employee, along with other responses to this Request for Proposal.

It is anticipated that the evaluation and selection will be completed by March 31, 1999.

Proposal Questions

Questions concerning the project are to be *mailed, faxed, or emailed* on or before Tuesday, March 2, 1999, to:

Bob Armbruster, Project Manager
Minnesota Department of Administration
Division of State Building Construction
G-10 Administration Building
50 Sherburne Avenue
Saint Paul, MN 55155-1495
FAX: (651) 296-7650
Email: bob.armbruster@state.mn.us

A response will be faxed by Thursday, March 4, 1999 to all potential responders who have faxed a letter of intent.

Bob Armbruster is the only State employee authorized to answer questions regarding this Request for Proposal. No other agency or personnel are allowed to discuss the Request for Proposal with anyone including responders before the submission deadline.

Department of Employee Relations

Request for Proposals (RFP) for Pharmacy Benefit Manager Services

The Minnesota Department of Employee Relations (DOER) administers the State Employee Group Insurance Program (SEGIP), which arranges health care benefits on behalf of State and University of Minnesota eligibles — a total of more than 150,000 covered lives. We are currently exploring possible modifications in our current health plan-based managed competition health care purchasing model, as well as an alternative model of health care delivery through primary care-centered health systems known as care systems.

Our RFP is seeking proposals from qualified organizations to provide Pharmacy Benefit Manager (PBM) services in the event that the SEGIP changes its purchasing model to one which utilizes care systems rather than healthplans.

The vendor will make available comprehensive managed pharmacy services to all State employees and other eligibles. The services will be at least equivalent to those required under State law and rule for HMOs, including State benefit mandates, and may be further modified as a result of collective bargaining agreements between the state and the bargaining units representing State workers. The vendor should have capabilities for administering pharmacy services on a carve-out basis, including claims adjudication, member materials and member services, data reporting, and other administrative responsibilities. The vendor should have the capability to work effectively with a broad range of care systems, one or more administrators responsible for care system claims adjudication and other services, and other potential carve-out vendors, including a Managed Behavioral Health Organization, a data warehouse, and a vendor for managed chiropractic services.

A responders' conference is scheduled for 10:30-12:30 p.m. on Friday, February 26, 1999, at the following address:

Blazing Star Conference Room
200 Centennial Office Building
658 Cedar Street
St. Paul, MN 55155-1603

Professional, Technical & Consulting Contracts

The purpose of the conference will be to address questions regarding this RFP. Answers to questions and any additional information from the conference will also be mailed to any party that requests a copy of the RFP. Attendance at the responders' conference is not required in order to submit a response to the RFP.

Copies of the complete RFP may be obtained by contacting Joan Pirri-Rechtzigel at:

Minnesota Department of Employee Relations
200 Centennial Office Building
658 Cedar Street
St. Paul, MN 55155
Tel. (651) 296-2705
FAX: (651) 296-5445
E-mail: joan.pirri-rechtzigel@state.mn.us

Please also contact Ms. Pirri-Rechtzigel for reservations and directions to the responders' conference. Reservations are not mandatory but will aid us in planning the conference.

Further questions should be directed only to David K. Haugen at the address below. Contacts with individuals involved in this project other than Mr. Haugen or Ms. Pirri-Rechtzigel are strictly prohibited.

David K. Haugen
Minnesota Department of Employee Relations
200 Centennial Office Building
658 Cedar Street
St. Paul, MN 55155
Tel. (651) 296-3159
FAX: (651) 296-5445
E-mail: David.Haugen@state.mn.us

Information regarding this RFP will also be posted to the Minnesota Department of Employee Relations (DOER) internet home-page at: <http://www.doer.state.mn.us>.

Responses to the RFP are due to Mr. Haugen at the above address by 4:00 p.m. Monday, April 5, 1999.

Minnesota Housing Finance Agency

Request for Proposals for Information System Assessment

The Minnesota Housing Finance Agency (Agency) is issuing a Request for Proposals from consulting firms with relevant experience to assess the Agency's overall technology strategy, its effectiveness in supporting business activity, and the management of the information systems operation.

The services to be provided under this proposal include, but are not limited to, a preliminary assessment with recommendations and, if necessary, a more detailed assessment with additional recommendations of the Agency's information systems function in the following five areas: strategic direction, overall management of information systems operations, staffing, budget and costs and a review of technology. Detailed information is available from and proposals are to be submitted to the Minnesota Housing Finance Agency, Robin Hanson, Deputy Commissioner, 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101-1998, (651) 296-9813, no later than 4:30 P.M., March 8, 1999.

In Compliance with *Minnesota Statutes* 16B.167, the availability of this contracting opportunity is being offered to state employees. The responses of any state employee will be evaluated along with other responses to this Request for Proposals.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive a 6% preference in the evaluation of their proposal, and certified Economically Disadvantaged Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 4% preference in the evaluation of their proposal. For information regarding certification, contact the Materials Management Helpline (651) 296-2600; TTY (651) 282-5799.

Department of Transportation

Operations Division

Notice of Availability of Contract for "Modification of Mn/DOT District 4's System Dynamics Model and Creation of a Management Flight Simulator"

The Department of Transportation is requesting proposals to modify a system dynamics model, create a management flight simulator (MFS), and develop all appropriate documentation.

The agency has estimated that the cost of this project need not approach but shall not exceed \$90,000. It is anticipated that the contract period will begin April 1, 1999 and continue through March, 2000.

For further information, or to obtain a copy of the completed Request For Proposal (RFP), contact Dave Smilonich, Transportation District Engineer, Mn/DOT, 1000 T.H. 10 West, Detroit Lakes, MN 56501 or (218) 847-1500.

Proposals must be received at the above address no later than 4:00 p.m. on March 15, 1999.

This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and the department reserves the right to cancel this solicitation. All expenses incurred in responding to this notice shall be borne by the responder.

Department of Transportation

Operations Division

Notice of Availability of Contract for "Customized Activity-Based Costing and Management Training Developed and Delivered For Mn/DOT"

The Department of Transportation is requesting proposals to develop and deliver training related to the ABC/M initiative. This project includes: (1) learning about the resource management issues of a district; (2) applying an ABC model to this set of challenges; (3) developing and delivering training to managers so that they understand the application of ABC in managing; and (4) recommending ways to adjust the cost model, address learning needs, and to further apply ABC.

The agency has estimated that the cost of this project need not approach but shall not exceed \$24,000. It is anticipated that the contract period will begin April 1, 1999 and continue through June 30, 1999.

For further information, or to obtain a copy of the completed Request For Proposal (RFP), contact Joy Penney, Business Operations Coordinator, Mn/DOT, 1000 T.H. 10 West, Detroit Lakes, MN 56501 or (218) 847-1500.

Proposals must be received at the above address no later than 4:00 p.m. on March 15, 1999.

This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice and the department reserves the right to cancel this solicitation. All expenses incurred in responding to this notice shall be borne by the responder.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Airports Commission

Notice of Call for Bids for JD Edwards Software Series

Selected proposals will be received by the Metropolitan Airports Commission at its office at 6040 28th Ave. South, Minneapolis, MN 55450-2799, until 10:00 A.M. Thursday, February 25, 1999 for consulting services of existing JD Edwards software applications. At that time the names and addresses of those responding will be read aloud. Late proposals will not be accepted. A pre-proposal meeting is schedule for 10:00 A.M. February 11, 1999 at the above address.

Copies of the Request for Proposal are available at the office of the Metropolitan Airports Commission General Office by faxing your request to: Donald Olson, CPPB, Purchasing Manager (FAX) (612) 725-6353.

Consistent with *Minnesota Statute* 473.144, the Commission may not accept a bid or proposal for a contract or execute a contract in excess of \$100,000 with any business unless said business is in compliance with certain requirements concerning affirmative action plans. Evidence of compliance must be submitted within three (3) Commission business days following opening of bids. Bids will be considered non-responsive if the compliance requirements are not met. Compliance requirements are outlined in the project specification.

Dated: 25 January 1999

Metropolitan Council

Notice of Request for Statement of Qualifications (SOQ) for Assisting the Council with Long Range Bus Garage Needs

The Metropolitan Council is requesting statement of qualifications (SOQ) for professional services to assist the Council to determine long range bus garage needs for the Minneapolis-St. Paul metropolitan area. Professional services required for this project are expected to basically include the following: 1) Analyze expected future transit service, 2) Determine long-range bus garage facility needs, 3) Prioritize the recommended bus garages, and 4) Prepare bus garage siting options and criteria.

All firms interested in being considered for this project and desiring to receive a SOQ package are invited to submit a Letter of Interest to:

Administrative Assistant, Contracts and Documents Unit
Metropolitan Council
230 East Fifth Street
Mears Park Centre
St. Paul, MN 55101

The Statement of Qualifications will need to be received by noon on Thursday, March 4, 1999. A shortlist of consultants (3-5 firms) will be developed from the firms that submit SOQ's. Each shortlisted firm will be requested to prepare a formal proposal.

Inquiries regarding this project should be directed to Stephen Greenwood at (651) 602-1077.

Minnesota Statutes, Sections 473.144 and 363.073, and *Minnesota Rules*, Parts 5000.3400 to 5000.3600 will be incorporated into any contract based upon the Proposal or any modifications to it. If a contract for the project is awarded in excess of \$100,000, the requirements of *Minnesota Rules* 5000.3530 will be applicable.

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Requests for Bids/Proposals through its fax back Bid Information Service (BIS). Subscriptions to BIS are \$75/per fiscal year (not prorated). Call 612-625-5534 for information or visit our web site at <http://purchserv.finop.umn.edu>. Choose BID Information Service.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. - 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls, MN 55454.

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