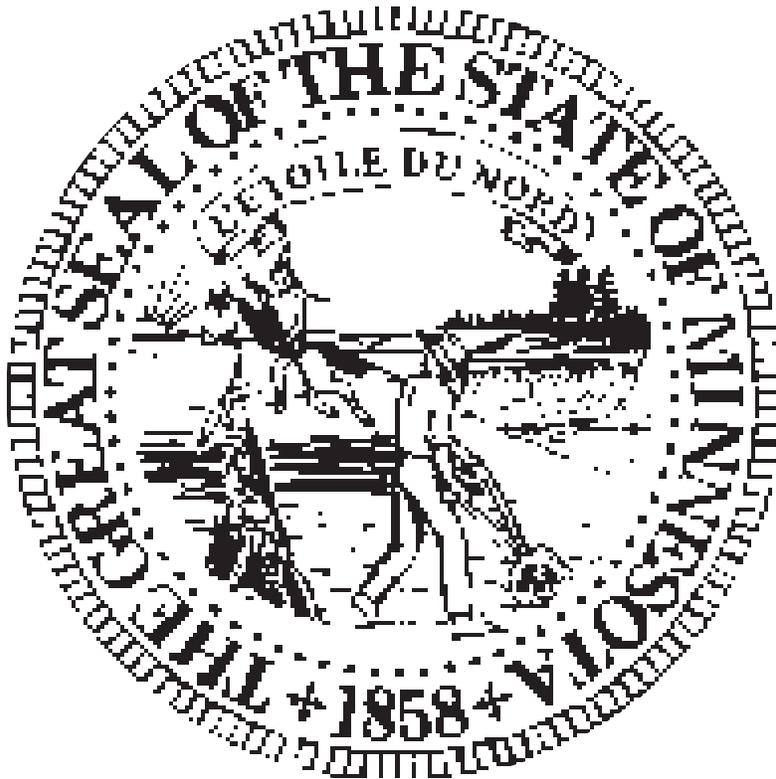


The Minnesota

State Register

Rules and Official Notices Edition



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Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

Printing Schedule and Submission Deadlines

Vol. 22 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
# 44	Monday 4 May	Noon Wednesday 22 April	Noon Tuesday 28 April
# 45	Monday 11 May	Noon Wednesday 29 April	Noon Tuesday 5 May
# 46	Monday 18 May	Noon Wednesday 6 May	Noon Tuesday 12 May
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FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

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Room 231 State Capitol, St. Paul, MN 55155

Contact: House Information Office (612) 296-2146
Room 175 State Office Building, St. Paul, MN 55155

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1995 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited emergency rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Expedited emergency rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Expedited emergency rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these Expedited emergency rules detail the agency's rulemaking authority.

Department of Natural Resources

Adopted Expedited Emergency Game and Fish Rules; Designated Limited Infestations of Eurasian Water Milfoil

NOTICE IS HEREBY GIVEN that the above entitled rule has been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13 (b). The statutory authority for the content of this rule is *Minnesota Statutes*, section 84D.12, subdivision 3.

Dated: 22 April 1998

Rodney W. Sando
Commissioner of Natural Resources

By Gail Lewellan, Assistant Commissioner of
Human Resources and Legal Affairs

6216.0370 DESIGNATED LIMITED INFESTATIONS OF EURASIAN WATER MILFOIL.

The commissioner of natural resources has identified and designated the following water bodies as limited infestations of Eurasian water milfoil (*Myriophyllum spicatum*). Activities at these waters are subject to parts 6216.0300, subpart 3, and 6216.0400, subpart 4, Minnesota Statutes, section 84D.13, and other applicable laws.

	Name	DNR Protected Waters Inventory Number
A. Carver County	(1) Lake Ann	10-0012
	(2) Lake Zumbra	10-0041
B. Crow Wing County	(1) Ruth Lake	18-0212
C. Hennepin County	(1) Christmas Lake	27-0137
	(2) Eagle Lake	27-0111
	(3) Little Long Lake	27-0179
	(4) Round Lake	27-0071
	(5) Whaletail Lake	27-0184
D. Pope County	(1) Gilchrist Lake	61-0072
E. C. Todd County	(1) Sauk Lake	77-0150
F. D. Wright County	(1) Sugar Lake	86-0233

Withdrawn Rules

Department of Health

Notice of Withdrawal of Proposed Rules

Withdrawal of Proposed Rule Amendments Related to Mortuary Science, *Minnesota Rules*, Chapter 4610

Rules withdrawn; will be re-proposed. In the December 1, 1997, *State Register*, on pages 940 to 942, the Department of Health published a Notice of Intent to Adopt Rule Amendments Related to Mortuary Science. During the 30-day comment period, the Mortuary Science Program determined that the proposed fee increases in the rule amendments would not be sufficient and would need to be further increased. The Department hereby withdraws the proposed rule amendments published in the December 1, 1997, *State Register*. Note that the Department is re-proposing rule amendments related to mortuary science in today's *State Register*.

Dated: 16 April 1998

Anne M. Barry, Commissioner
Department of Health

Proposed Rules

Comments on Planned Rules or Rule Amendments

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing

After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing

Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Department of Health

Proposed Amendment to Rules Related to Mortuary Science, *Minnesota Rules*, Chapter 4610.

Reissued Notice of Intent to Adopt Rules Without a Public Hearing

Special Note. The Minnesota Department of Health published a Request for Comments regarding these planned rule amendments on July 7, 1997, and then published proposed rule amendments on December 1, 1997. During the 30-day comment period, the Mortuary Science Program encountered certain unexpected expenses and, because of this, determined that the proposed fee increases in the rule amendments would not be sufficient. The Department reissued a Request for Comments in March 1998 and, with this Notice, is now re-proposing rule amendments. The Department will withdraw the proposed rule amendments published in December 1997.

Introduction. The Department of Health intends to adopt rule amendments without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28, and rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310. You have 30 days to submit written comments on the proposed rule amendments and may also submit a written request that a hearing be held on the rule amendments.

Agency Contact Person. Comments or questions on the rule amendments and written requests for a public hearing on the rule amendments must be submitted to the agency contact person. The agency contact person is: David Benke at the Mortuary Science Section of the Minnesota Department of Health, 121 East Seventh Place, P.O. Box 64975, St. Paul, MN 55164-0975, or by calling (612) 282-3828. TTY users may call the Department of Health at (612) 623-5522.

Subject of Rules and Statutory Authority. The proposed rule amendments increase licensing and registration fees for morticians, funeral directors, funeral establishments, and interns. The proposed rule amendments also make housekeeping changes to update rule terminology to match statutory terminology and to replace a reference to an advisory council that has expired. The statutory authority to adopt the rule amendments is *Minnesota Statutes*, section 149A.03. A copy of the proposed rule amendments is published in the *State Register* and attached to this notice as mailed. A free copy of the rule amendments is available upon request from the agency contact person listed above.

Comments. You have until 4:30 p.m. on Wednesday, June 3, 1998, to submit written comment in support of or in opposition to the proposed rule amendments and any part or subpart of the rule amendments. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rule amendments addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rule amendments must also be made during this comment period.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rule amendments. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on June 3, 1998. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rule amendments to which you object or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and cannot be counted by the agency for determining whether a public hearing must be held. You are also encouraged to state the reason for the request and any changes you want made to the proposed rule amendments.

Withdrawal of Requests. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rule amendments may be modified as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rule amendments may not be substantially different than these proposed rule amendments. If the proposed rule amendments affect you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rule amendments, including a description of who will be affected by the proposed rule amendments and an estimate of the probable cost of the proposed rule amendments. Copies of the statement may be obtained at the cost of reproduction from the agency.

Adoption and Review of Rules. If no hearing is required, the agency may adopt the rule amendments after the end of the comment period. The rule amendments and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rule amendments are submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rule amendments, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: 10 April 1998

Anne M. Barry, Commissioner
Department of Health

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Pollution Control Agency

Finding of Fact, Conclusions, and Order in the Matter of the Petition to Annex and Detach Specified Areas Adjacent to the Shorewood Acres Sanitary District

The Minneota Township Board Chair and the Chair of the Shorewood Acres Sanitary District filed a petition with the Minnesota Pollution Control Agency (MPCA) requesting annexation of specified areas adjacent to the Shorewood Acres Sanitary District. The petition also requested the detachment of specified areas within the Shorewood Acres Sanitary District. The Chairpersons were authorized to sign the petitions pursuant to resolutions passed by their respective Boards.

The MPCA published notification of the intent to approve annexation and detachment of the specified areas adjacent to the Shorewood Acres Sanitary District. The MPCA also notified all the property owners in the affected areas by mailing the notification published in the *State Register*.

The MPCA, after reviewing the petition, publishing the notice of intent to approve annexation and detachment of specified areas adjacent to the Shorewood Acres Sanitary District in the *State Register*, notifying all the property owners in the affected areas of the intent to approve annexation and detachment of the specified areas adjacent to the district, and receiving no written comments or request for hearing, being fully advised in this matter, hereby makes the following:

FINDINGS OF FACT

1. The area of the Shorewood Acres Sanitary District is located in the Southeast 1/4 of Section 35 of Minneota Township, on the east side of the portion of Little Spirit Lake that is located within the Minnesota boundary.
2. The areas proposed for annexation to the current Shorewood Acres Sanitary District are known as the Shorewood Acres Subdivision, Lots 1-14; Government Lot 4; and a road right-of-way located on the south side of Government Lot 4. The properties to be annexed are specifically described in the attached legal description and map.
3. Shorewood Acres Subdivision, Lots 1-14, proposed for annexation, is in need of an adequate and efficient means of treating and disposing of domestic sewage. This area was mistakenly omitted from the original petition creating the Shorewood Acres Sanitary District. The road right-of-way, proposed for annexation, is needed for use as the district access road and was also mistakenly omitted from the original petition. Government Lot 4, proposed for annexation, surrounds the location of the old one-cell stabilization pond treatment system and the location of the new cluster mound treatment system constructed to replace the old nonconforming pond system.
4. The areas proposed for detachment from the district are known as Shorewood Acres Second Addition, Lots 1-14 and Shorewood Acres Fourth Addition, Block 2, Lots 3, 4, and 5. The properties to be detached are specifically illustrated in the attached map.
5. Shorewood Acres Second Addition, Lots 1-14, proposed for detachment, was mistakenly included in the original petition for creation of the Shorewood Acres Sanitary District. The homes in this area have conforming individual on-site systems and therefore, have an adequate and efficient means of collecting, conveying, pumping, treating, and disposing of domestic sewage. Shorewood Acres Fourth Addition, Block 2, Lots 3, 4, and 5, consist of vacant property that serves no useful purpose for the sanitary district.
6. On September 8, 1997, a public hearing was held at the Spirit Lake Public Library, Spirit Lake, Iowa, to consider the proposed annexation and detachment of specified areas to the Shorewood Acres Sanitary District. Notification of the public hearing was published once each week for two weeks in the *Jackson County Pilot*, a qualified newspaper published in the area, on August 28, 1997, and on September 4, 1997.
7. On September 16, 1997, a joint petition was filed with the MPCA requesting the annexation and detachment of specified areas adjacent to the Shorewood Acres Sanitary District. The petition was signed by the Shorewood Acres Sanitary District Chairperson and the Minneota Township Chairperson, pursuant to resolutions by their respective Boards. The petition requesting approval of annexation and detachment of the specified areas has met all the requirements of *Minnesota Statutes* § 115.21 (1996).
8. The areas proposed for annexation to the sanitary district will not be within twenty-five (25) miles of the boundary of any city of the first class.
9. On February 17, 1998, the MPCA published the notice of intent to approve the annexation and detachment of specified areas adjacent to the Shorewood Acres Sanitary District in the *State Register* at 22 S.R. 1409 and mailed the notice to all the property owners in the areas proposed for annexation and detachment to the district. The public notice period lasted for 30 days and ended March 19, 1998.
10. By March 19, 1998, the end of the public notice period, the MPCA had received neither written comments nor written requests for a public hearing.

11. Annexation of the specified area to the district will be administratively feasible, and will further the public health, safety and welfare. The current district has a five-member governing board which is elected from voters residing within the sanitary district. The district has adopted sewer use ordinances and a sewer service charge system that will adequately and equitably fund the wastewater treatment operation throughout the district and the annexed areas.

CONCLUSIONS

1. The Commissioner has subject matter jurisdiction over the petition and proposed establishment of the district pursuant to *Minnesota Statutes* §§ 115.18 to 115.37 (1996).
2. The petitioners have complied with all the procedural requirements of *Minnesota Statutes* §§ 115.20 and 115.21 (1996), as well as other substantive and procedural requirements of law and rule. This matter is, therefore, properly before the Commissioner.
3. The conditions described in *Minnesota Statutes* § 115.21 (1996) for the annexation and detachment of an area to a sanitary district do exist within the areas identified in the legal description attached.
4. Any of the foregoing Findings of Fact that might properly be termed Conclusions and Conclusions that might properly be termed Findings are hereby adopted as such.

NOW THEREFORE, the Commissioner hereby makes the following:

ORDER

IT IS ORDERED that the specified areas adjacent to the Shorewood Acres Sanitary District, as identified in the legal description and maps attached to the petition filed with the MPCA, be annexed and detached to the Shorewood Acres Sanitary District.

Dated: 16 April 1998

Peder A. Larson
Commissioner

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Administration Department**Communications Media Division****State Register Available Free on the Internet Beginning July 6, 1998**

The *State Register* will be available free on the Internet beginning with the first issue of volume 23 on July 6, 1998. The website address is: www.comm.media.state.mn.us

Paper copies will continue to be available at current prices, \$5.00 per individual copy, \$10.00 per copy with an "affidavit of publication," and \$160 for a full year's subscription, including cumulative indices.

In addition, the "*State Register* Contracts Supplement" will appear free of charge on the Internet website listed above, beginning July 1, 1998 with issue # 775, as will the text of the *Minnesota Guidebook to State Agency Services 1996-1999*. Paper copies will continue to be sold for both items.

The "*State Register* Contracts Supplement" will be available for an annual paper subscription at \$135 per year (156 issues), and by FAX for \$150 per year. Individual paper copies cost \$1.00.

The *Minnesota Guidebook to State Agency Services 1996-1999* has been reduced to half-price for paper copies (\$14.98 for either spiral-bound or looseleaf [binder sold separately at \$7.95]). Compact disks of the *Guidebook* have also been marked half-price: \$29.98 for single user, \$117.98 for small network CD (2-10 users), and \$499.98 for large network CD (11-unlimited use).

For more information, call Minnesota's Bookstore at (612) 297-3000, or toll-free: 1-800-657-3757, FAX: (612) 297-8260.

Department of Commerce

Adjustment of Dollar Amounts: Minnesota Consumer Credit Code and Regulated Loan Act

Dollar amounts indexed in the Regulated Loan Act, *Minnesota Statutes*, Chapter 56, and most dollar amounts in *Minnesota Statutes*, Section 47.59, will not increase effective July 1, 1998. *Minnesota Statutes*, Sections 47.59, subdivision 3(i), and 56.131, subdivision 4, provide for periodic adjustment in dollar amounts, effective on July 1 of even-numbered years, based on a percentage change in the Implicit Price Deflator for the Gross Domestic Product.

Statute establishes that the percentage change in the reference base index be 10% or more in order to adjust the dollar amounts. The portion of the percentage change in the index in excess of a multiple of ten percent is to be disregarded, and the dollar amounts shall change only in multiples of ten percent. Information provided by the U.S. Department of Commerce, Bureau of Economic Analysis indicates a percentage change from the revised reference base to be 15% calculated to the nearest whole percentage point as required. The index for December 1991 is the reference base index for adjustments, with 1987 = 100. The index was revised nationally to 1992 = 100. The rebased index for December 1991 is 98.3, increasing to 113.01 in December 1997, for a change of 14.96%. Most indexed dollar amounts increased 10% effective July 1, 1996 and increases will not occur for those amounts. A 1996 legislative amendment to Section 47.59, subdivisions 3(e) and (f), set a minimum refund amount of \$5.00 with the legislative change effective August 1, 1996. These amounts were not indexed July 1, 1996, and are the amounts subject to a 10% increase effective July 1, 1998. A 1997 legislative amendment to Section 56.131, subdivision 1(a) increased the maximum loan amount to \$100,000, and an amendment to subdivision (4) removed this amount from indexing.

The historic and 1998 dollar adjustment, with the percentage increase, follows:

	<u>Original</u>	<u>7-1-96 10% increase</u>	<u>7-1-98 0% increase/ 10% increase*</u>
Chapter 47			
Principal subject to 33% interest <i>Minnesota Statutes</i> § 47.59, subd. 3(a)(2)	\$750	\$825	\$825
Minimum refund <i>Minnesota Statutes</i> § 47.59, subd. 3(e) and (f)	\$5.00	NA	\$5.50*
Default charges <i>Minnesota Statutes</i> § 47.59, subd. 6(a)(4)	\$5.20	\$5.72	\$5.72
Chapter 56			
Assumption fee <i>Minnesota Statutes</i> § 56.12	\$240	\$264	\$264
Minimum real estate secured loan <i>Minnesota Statutes</i> §§ 56.12 and 56.125	\$4,320	\$4,752	\$4,752
Maximum closing costs on real estate secured loans <i>Minnesota Statutes</i> § 56.131, subd. 2(b)	\$400	\$440	\$440
Minimum new funds advance for discount points and appraisal fees <i>Minnesota Statutes</i> § 56.131, subd. 2(d)	\$1,000	\$1,100	\$1,100
Minimum real estate secured loan for discount points <i>Minnesota Statutes</i> § 56.131, subd. 6	\$12,000	\$13,200	\$13,200

The next published adjustment is scheduled on or before April 30, 2000, for July 1, 2000 based on the December 1999 index.

Department of Commerce

Adjustment of Dollar Amounts: Restrictions on Deficiency Judgments and Minnesota Property Exemption

The amount of a deficiency judgment found in *Minnesota Statutes*, Section 325G.22, and property exempt from creditor collection action in *Minnesota Statutes*, Section 550.37 will increase effective July 1, 1998. These statutes require that the dollar amounts be adjusted in even numbered years based on a percentage change in the Implicit Price Deflator for the Gross National Product.

The statute requires that the percentage of change in the reference base index be 10% or more in order to adjust the dollar amounts. The portion of the percentage change in the index in excess of a multiple of ten percent is to be disregarded, and dollar amounts shall change only in multiples of ten percent. Information obtained from the U.S. Department of Commerce, Bureau of Economic Analysis, indicates the percentage change from the revised reference base to be 80% calculated to the nearest whole percentage point as required. The index for December 1980 is 62.6, increasing to 112.96 in December 1997, for a change of 80.45%. The index was revised nationally to 1992=100 with the statutory reference base index for dollar adjustments being December 1980. This means indexed dollar amounts will increase an additional 10% effective July 1, 1998, after factoring out the prior year's adjustments.

Dollar Adjustment for Restrictions on Deficiency Judgments

Minnesota Statutes, Section 325G.22 was amended effective April 24, 1990 to provide indexing of the \$3,000 amount found in subdivision 1 relating to financing a purchase money security interest in a consumer credit transaction. Subdivision 1a states the periodic adjustments are to follow the indexing provisions of Section 550.37, subdivision 4a, which required a cumulative 40% adjustment in 1990.

	Original	7-1-90 40% increase	7-1-92 10% increase	7-1-94 10% increase	7-1-96 10% increase	7-1-98 10% increase
Credit Extended	\$3,000	\$4,200	\$4,500	\$4,800	\$5,100	\$5,400

Dollar Adjustments for Exempt Property

Minnesota Statutes, Section 550.37, subdivision 4(a) established indexing only the \$4,500 personal property exemption in subdivision 4 in 1984. Subdivision 4(a) was amended effective July 1, 1986 to include dollar amount adjustments for other exempt property within this section of statute. A cumulative 30% adjustment was required in 1988 based on this amendment. A 1989 amendment to subdivision 4(a) established \$13,000 as the maximum amount for subdivisions 5 and 7 and added \$30,000 as the amount for employee benefits in subdivision 24(2). The \$30,000 was adjusted a cumulative 40% in 1990 when the percent change from the December 1980 reference base index was applied. A 1993 amendment to Section 550.37, subdivision 12a added, "one motor vehicle to the extent of a value not exceeding \$20,000 that has been modified, at a cost of not less than \$1,500, to accommodate the physical disability making a disabled person eligible for a certificate authorized by Section 169.345." This required a cumulative 60% adjustment for 1994 as the percent of change is based on the December 1980 reference base index.

The historic and 1998 dollar adjustments for *Minnesota Statutes*, Section 550.37 follow by subdivision and percentage increase. Subdivisions 5 and 7 have been excluded from indexing since 1989.

	Original	7-1-84 None	7-1-86 20%	7-1-88 10%/ 30%*	7-1-90 10%/ 40%**	7-1-92 10%	7-1-94 10%/ 60%***	7-1-96 10%	7-1-98 10%
Personal goods subd. 4	4,500	4,500	5,400	5,850	6,300	6,750	7,200	7,650	8,100
Farm subd. 5	10,000	NA	NA	13,000*	13,000	13,000	13,000	13,000	13,000
Business subd. 6	5,000	NA	NA	6,500*	7,000	7,500	8,000	8,500	9,000
Combined subd. 5 and 6 subd. 7	10,000	NA	NA	13,000*	13,000	13,000	13,000	13,000	13,000
Insurance benefits Addt'l dependent ins. benefits subd. 10	20,000	NA	NA	26,000*	28,000	30,000	32,000	34,000	36,000
	5,000	NA	NA	6,500*	7,000	7,500	8,000	8,500	9,000
		7-1-84	7-1-86	7-1-88	7-1-90	7-1-92	7-1-94	7-1-96	7-1-98

Official Notices

	<u>Original</u>	<u>None</u>	<u>20%</u>	<u>10%/30%*</u>	<u>10%/40%**</u>	<u>10%</u>	<u>10%/60%***</u>	<u>10%</u>	<u>10%</u>
Motor vehicle Modified for disability	2,000	NA	NA	2,600*	2,800	3,000	3,200	3,400	3,600
Minimum cost of modification subd. 12a	20,000	NA	NA	NA	NA	NA	32,000 ***	34,000	36,000
Accrued interest subd. 23	1,500	NA	NA	NA	NA	NA	2,400 ***	2,550	2,700
Employee benefits subd. 24(2)	4,000	NA	NA	5,200*	5,600	6,000	6,400	6,800	7,200
	30,000	NA	NA	NA	42,000**	45,000	48,000	51,000	54,000

The next published adjustment is scheduled on or before April 30, 2000, for July 1, 2000 based on the December 1999 index.

Minnesota Comprehensive Health Association

Notice of Meeting of the Enrollee Appeal Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA) Enrollee Appeal Committee will be held on Tuesday, May 5, 1998, at Minnesota Comprehensive Health Association Executive Office, Suite 910, 5775 Wayzata Blvd., St. Louis Park, at 3:00 P.M.

This meeting may be closed to the public, if so requested by the appellant, pursuant to *Minnesota Statutes* 62E.10, subd. 4.

For additional information, please call Lynn Gruber at (612) 593-9609.

Department of Corrections

Request for Comments on Planned Repeal of Rule 2910 and Reenactment of It as Rule 2911 Governing Local Adult Detention Facilities

Subject of Rules. The Minnesota Department of Corrections requests comments on its planned repeal of *Minnesota Rules* Chapter 2910, governing local adult detention facilities and reenactment of amended rules as *Minnesota Rules* Chapter 2911. The chapter rules under consideration establish minimum standards for all local adult detention facilities throughout the state, whether public or private, established and operated for the detention and confinement of persons detained or confined according to law. Since the last revision of the rules in 1981, two new facility types -Adult Detention Centers and Jail Annexes- have emerged and currently are in operation in various counties. The Department is proposing changes that would bring these facilities under the purview of the rules governing local adult detention facilities. Other reasons for the changes are to make the standards more closely reflect the evolution in case law related to detention facilities; to remove duplicative language and requirements; and to make the standards reflect changes in technology.

Persons Affected. The repeal and reenactment of the rule would most likely affect county boards, sheriffs, detention facility staff including administrators, program personnel, and custody officers; Community Corrections Act administrators; and the Ombudsman for Corrections. Organizationally, the Minnesota Sheriffs Association and the Association of Minnesota Counties (two groups which include most of the persons listed above) would most likely be affected by this process. Those less directly affected include architects and construction managers engaged in detention facility design and construction; inmates; fire marshals;

building code officials; health inspectors; and service providers to inmates such as food and medical services providers. The families of inmates are minimally affected with respect to changes in visitation rules.

Statutory Authority. *Minnesota Statutes*, section 241.021, requires the Department to adopt rules for establishing minimum standards for the operation of local adult detention facilities.

Public Comment. Interested persons or groups may submit comments or information on the planned rule in writing until 4:30 p.m. on July 10, 1998. The Department does not contemplate appointing an advisory committee to comment on the planned rules.

Rules Drafts. The Department has prepared a draft of the planned rule.

The Department would like to note that the rule amendment process began in 1990 with the appointment of the Jail Standards Advisory Task Force by the Commissioner. The task force had representation from most of the entities directly affected, and including county board members, sheriffs, jail administrators, detention facility custody and program staff. The recommendations of the task force made in October, 1992 were reviewed and accepted by the Commissioner with the understanding that informational meetings be held with sheriffs, county commissioners and others affected so that further refinements could be made. Input from these meetings held during 1993-1997 was incorporated into the proposed repeal and reenactment of the rule.

Agency Contact Person. Written comments, questions, requests to receive a draft of the rules, and requests for more information on the rule should be addressed to: Uday Lohani, 1450 Energy Park Drive, Suite 200, St. Paul, MN 55108, (612) 643-3693. TTY users may call the Department at (612) 643-3589.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Dated: 24 April 1998

Gothriel J. La Fleur, Commissioner
Department of Corrections

Department of Labor and Industry

Notice of Corrections to Prevailing Wage Rates

Corrections have been made to the Highway and Heavy Prevailing Wage Rates certified 10/13/97 due to errors in calculations for **Truck Drivers** in the following regions and groups of drivers:

Groups 2, 3, and 4: Region 1, Region 6, and Region 9.

Corrections have been made to the Commercial Prevailing Wage Rates certified 10/20/97 due to errors in calculations for **Truck Drivers** in the following counties and groups of drivers:

Group 303 only: Lake

Group 304 only: Filmore, Goodhue, Hennepin, Houston, Kanabec, Pine, Wabasha, and Winona.

Groups 302 and 304: Chisago.

Groups 303 and 304: Carlton.

Groups 302, 303 & 304: Anoka, Dakota, Ramsey, and Washington.

Copies of the corrected certifications may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306 or by calling (612) 296-6452. Charges for the cost of copying and mailing are \$1.00 for the first page and \$.50 for each additional page. Make check or money order payable to the State of Minnesota.

Gretchen Maglich
Commissioner

State Grants & Loans

Department of Public Safety

Minnesota Auto Theft Prevention Program

Notice of Meeting of the Board of Directors

The Department of Public Safety, Minnesota Auto Theft Prevention Program, will be holding its Board of Directors meeting on May 14, 1998. The meeting will begin at 9:00 a.m. and will be held at the Minnesota Auto Theft Prevention Program (MATPP) office located at 1110 Centre Pointe Curve, Suite 405, Mendota Heights, MN. (Hwy 110 and Lexington Ave., west of Hwy 35W (South) on the south side of the GNB Technologies Bldg.) Meetings are open to the public. For more information you may contact the MATPP office at (612/405-6155).

Minnesota State Retirement System

Regular Meeting of the Board of Directors

The regular meeting of the Board of Directors, Minnesota State Retirement System, will be held on Thursday, May 7, 1998, at 9:00 a.m. in the office of the System, 175 W. Lafayette Frontage Road, St. Paul, Minnesota.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Corrections

Notice of Availability of Funds for Program to Provide Residential, Culturally Specific, Post-Release Correctional Services to Furloughees

The Minnesota Department of Corrections, Juvenile Services and Legislative Relations Division, announces the availability of funds for a program to provide residential, culturally specific, post-release correctional services to furloughees from the correctional facility at Red Wing, Minnesota, who are under the authority of the Commissioner of Corrections. Transitional programming is to be within the north Minneapolis area and specifically within zip code 55411.

Public human service agencies, community corrections agencies, for profit organizations, or non-profit organizations are eligible to apply for these funds. Funding for this contract will be for state fiscal year 1998 (6/1/98- 6/30/99). The amount of the contract may vary depending on number of clients and services provided.

There is no assurance of continued funding for following fiscal years.

The deadline for proposal submission is May 18, 1998, 4:30 p.m. To receive a copy of the request for proposal which describes in detail how to apply for this funding, contact Debbie Peterson, Minnesota Department of Corrections, Juvenile Services and Legislative Relations Division, 1450 Energy Park Drive, Suite 200, St. Paul, Minnesota 55108-5219. Telephone (612) 642-0269 TTY (612) 643-3589.

Department of Trade and Economic Development

Minnesota Job Skills Partnership

Notice of Change in Minnesota Job Skills Partnership Grant Proposal Deadlines

The Minnesota Job Skills Partnership (MJSP) Board solicits grant proposals from educational and training organizations for training programs designed for specific businesses. This is to announce a revised deadline for grant submission. The deadlines announced in the April 16, 1998 *State Register* are being revised.

The revised deadline for submission of *draft* proposals for both the MJSP Partnership program and the Pathways welfare-to-work program is 4:00 P.M. on June 1, 1998. The deadline for submission of *completed* proposals for both programs is 4:00 P.M. on June 15, 1998. No draft proposals will be accepted after June 1, 1998. Proposals needing revisions must be completed by June 15, 1998, for consideration at the next scheduled MJSP Board meeting on July 20, 1998.

A meeting of the MJSP Board is scheduled for Monday, July 20, 1998 at 8:30 A.M. in 300 North, State Office Building, 100 Constitution Avenue, St. Paul, Minnesota, to hear completed proposals accepted by June 15, 1998.

Please contact the Partnership office at 612/296-0388 for details.

Board of Water and Soil Resources

Announcement of Application Period for the 1999 Challenge Grant Program

The Board of Water and Soil Resources (BWSR) is now accepting applications from local units of government for Challenge Grants. The following grants are available:

- Local Water Resources Protection and Management Program Grants for implementing a comprehensive local water plan - \$500,000 available
- MPCA County Feedlot Program Challenge Grants for county feedlot program activities - approximately \$400,000 available

County Auditors have been notified of the application period. Any other local unit of government that wishes to be notified must contact the BWSR by writing the executive director at the following address:

Ronald Harnack
Executive Director
Board of Water and Soil Resources
One West Water Street, Suite 200
St. Paul, MN 55107

Application packets which include additional information about these grants can be obtained by contacting the BWSR at (612) 296-3767.

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, and final submission date of completed contract proposal.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of up to 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (612) 296-2600 or [TTY (612) 297-5353 and ask for 296-2600].

Department of Administration

State Designer Selection Board

Request for Proposals for Department of Transportation, Interior Remodeling at Oakdale and WatersEdge in Roseville, Minnesota

IN AN ATTEMPT TO FACILITATE COMMUNICATION, THE STATE DESIGNER SELECTION BOARD HAS MADE SOME CHANGES IN THEIR STANDARD RFP LANGUAGE. PLEASE READ CAREFULLY THE SECTIONS THAT ARE IN BOLD TYPE AS THEY CONTAIN REVISIONS TO THE RFP.

To Minnesota Registered Design Professionals:

The State Designer Selection Board has been requested to select consultants for a project. Design firms who wish to be considered for these projects must deliver proposals on or before 4:00 p.m., Monday, May 18, 1998, to:

Audrey Clasemann, Executive Secretary
State Designer Selection Board
Department of Administration
50 Sherburne Avenue, Room G-10
St. Paul, Minnesota 55155-3000
(612) 296-4656

IN ORDER TO BE CONSIDERED BY THE BOARD, THE PROPOSALS MUST CONFORM TO THE FOLLOWING CONTENT AND FORMAT REQUIREMENTS AS OUTLINED IN ITEMS 1 THROUGH 5 BELOW. FAILURE TO DO SO WILL RESULT IN THE DISQUALIFICATION OF THE PROPOSAL:

1. Six (6) copies of the proposal will be required plus one additional unbound copy in black and white for micro fiche purposes only.
2. All data must be on 8 1/2" x 11" sheets, soft bound. No more than 20 printed faces will be allowed (see the following bullet points for clarification).
 - Any letters directed to the Board shall be bound into the proposal and all pages will be counted as printed face(s). It is not necessary to do a cover letter to the Executive Secretary.
 - Blank dividers (with printed tab headings only) are not counted as faces.
 - Front and back covers of proposals are not counted as faces.
 - None of the statutory, mandatory, or optional information, except as required in 3) below, shall appear on the dividers or covers.
3. The front cover of the proposal must be clearly labeled with the project number, as listed below, together with the designer's firm name, address, telephone number, fax number, and the name of the contact person. The back cover shall remain blank.
4. Brief Proposal Summary:

All proposals shall begin with a summary which includes only the following items:

- a. Name of firm and its legal status;
- b. Names of the persons responsible for the management, design, and production of each major element of the work, including consultants, as well as Minnesota registration numbers for all (e.g., architects, civil/electrical/mechanical/structural engineers, landscape architects, land surveyors, and geotechnical);
- c. The proposal shall contain a statement indicating that the consultants listed have been contacted and have agreed to be a part of the design team;

Professional, Technical & Consulting Contracts

- d. A commitment to enter the work promptly, if selected, by engaging the consultants and assigning the persons named in 4.b above, along with adequate staff to meet the requirements of work;
- e. A list of State and University of Minnesota current and past projects and studies awarded to the prime firms(s) submitting this proposal during the four years immediately preceding the date of this request for proposal. For the purposes of this list, "awarded" shall mean you have been selected for a given project regardless of the status of the contract.

The prime firm(s) shall list and total all fees associated with these projects and studies whether or not the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid directly to engineers or other specialty consultants employed on the projects and studies listed pursuant to the above.

NOTE: Please call the Executive Secretary at (612) 296-4656 and leave your address or fax number to receive a copy of the acceptable format for providing this information.

- f. **Minnesota Statutes, Section 363.073, subd. 1, in part, requires: "No department or agency of the state shall accept any bid or proposal for a contract or agreement unless the firm or business has an affirmative action plan submitted to the commissioner of human rights for approval. No department or agency of the state shall execute any contract or agreement for goods or services in excess of \$100,000 with any business having more than 40 full-time employees, either within or outside this state, on a single working day during the previous 12 months, unless the firm or business has an affirmative action plan for the employment of minority persons, women, and the disabled that has been approved by the commissioner of human rights." THEREFORE, THE PROPOSAL SHALL INCLUDE ONE OF THE FOLLOWING:**

- 1) **A copy of your firm's current certificate of compliance issued by the Commissioner of Human Rights; or**
- 2) **A statement certifying that the firm has a current certificate of compliance issued by the Commissioner of Human Rights; or**
- 3) **A statement certifying that the firm has applied for Affirmative Action Plan Approval to the Commissioner of Human Rights and the date when such application was received by the Commissioner of Human Rights; or**
- 4) **A statement certifying that the firm has not had a cumulative total of more than 40 full-time employees at any time during the previous 12 months, anywhere in the United States.**

5. Additional Mandatory Proposal Contents:

- a. A section containing graphic material (e.g., photos, plans, drawings, etc.) as evidence of the firm's qualifications for the work. The graphic material must be identified. It must be work in which the personnel listed in 4 b) above have had significant participation and their roles must be clearly described. It must be noted if the personnel were, at the time of the work, employed by other than their present firms.
- b. Expanded resumes showing qualification of individuals, listed in 4.b) above, administering or producing the major elements of the work, including consultants. Identify roles that such persons played in projects which are relevant to the project at hand.
- c. A discussion of the firm's understanding of and approach to the project.
- d. A listing of relevant past projects.

6. Design firms wishing to have their proposals returned after the Board's review must follow one of the following procedures:

- a. Enclose a **self-addressed stamped** postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two weeks to pick up their proposals, after which time the proposals will be discarded; or
- b. Enclose a **self-addressed stamped** mailing envelope with the proposals. When the Board has completed its review, proposals will be returned using this envelope.

In accordance with existing statutes, the Board will retain one copy of each proposal submitted.

Any questions concerning the Board's procedures or their schedule for the projects herein described may be referred to the Executive Secretary at (612) 296-4656.

Professional, Technical & Consulting Contracts

7. PROJECT 5-98
Department of Transportation
Interior Remodeling at Oakdale and WatersEdge in Roseville
Oakdale and Roseville, Minnesota

1. PROJECT DESCRIPTION:

MnDOT requires the services of an architectural and space planning firm to do office planning, construction documents, and construction administration for the following:

- a. Oakdale Building:
 - Planning to locate the Office of Bridges and Structures and Metro Division Construction, Surveys, and Materials at Oakdale.
- b. Second Floor: WatersEdge Building in Roseville:
 - Planning for Metro Division Final Design Personnel to be relocated from Oakdale and Golden Valley.
- c. Fourth Floor: WatersEdge Building in Roseville:
 - Planning to locate MnDOT Personnel on the fourth floor if the existing tenant does not renew their lease.

2. REQUIRED CONSULTANT SERVICES:

The scope of the work under this contract will be to provide programming, space planning, construction documents, and construction administration for the projects at both locations.

The fee will be based on a fixed fee for each part and phase of the project. The fee for the programming phase will be hourly not to exceed \$7,500. The fees for the space planning, construction documents, and construction administration will be based on the estimate costs for the project, based on an 8% fee.

The selected design firm and their associated firms shall each demonstrate experience in successfully completing projects of a similar type, size, and complexity.

The consultant will be required to provide architectural, structural, mechanical, and electrical services.

The construction documents shall be done using Computer Aided Design and Drafting (CADD) in a system compatible with Bentley Systems Microstation version 5. AutoCAD versions 12 and 13 are compatible. The MnDOT Building Section will provide the consultant with a copy of their Consultant Procedures for Construction Projects to aid in completing their work.

3. PROJECT BUDGET:

The proposed budget for the project will be:

- | | |
|---------------------------------------------------|-----------|
| a. Oakdale Building | \$850,000 |
| b. Second Floor, WatersEdge Building in Roseville | \$ 50,000 |
| c. Fourth Floor, WatersEdge Building in Roseville | \$150,000 |

Funding has only been allocated for predesign and schematic design in the amount of \$7,500. Construction is dependent upon additional funding from the Legislature.

4. PROJECT SCHEDULE:

The project will start in May of 1998. The programming phase should be completed by August 1, 1998. Space planning phase should be completed by October 1, 1998. The construction documents should be ready for MnDOT review in February of 1999, with bidding in April of 1999 and construction beginning in June of 1999.

5. INFORMATIONAL MEETINGS/SITE VISITS:

There will be an on-site information meeting and building tours for all consultants submitting RFPs for the project. This will be the only time the buildings are available to the consultants. The meetings will be at:

- a. Oakdale 11:00 a.m., Wednesday, May 13, 1998, in Conference Room B
- b. WatersEdge Second Floor 1:00 p.m., Wednesday, May 13, 1998, in Conference Rooms C and D

The fourth floor at WatersEdge will not be available to the consultant for viewing at any time.

6. PROJECT CONTACT:

Questions concerning the project should be referred to:

Ronald Lagerquist, Architect
Minnesota Department of Transportation
Office of Maintenance: Building Section
Transportation Building MS 715
395 John Ireland Boulevard
St. Paul, MN 55155-1899
Phone: (612) 297-4742
Fax: (612) 282-9904
E-mail: ron.lagerquist@dot.state.mn.us

7. STATE DESIGNER BOARD SCHEDULE:

- Project Site Visits:** At Oakdale, Wednesday, May 13, 1998, at 11:00 a.m., Conference Room B
At WatersEdge/Roseville, Wednesday, May 13, 1998, at 1:00 p.m., Conference Rooms C and D
- Project Proposals Due:** Monday, May 18, 1998, by 4:00 p.m.
- Project Short List:** Tuesday, June 2, 1998
- Project Interviews & Award:** Tuesday, June 16, 1998, 9:00 a.m., G-10 Administration Building, Conference Room A

Douglas Wolfangle, P.E., Chair
State Designer Selection Board

Department of Children, Families and Learning

Office of Community Services

Childrens Trust Fund

Request for Proposals to Evaluate Community-based Child Abuse and Neglect Prevention Programs

The Department of Children, Families and Learning requests proposals to evaluate community-based child abuse and neglect prevention programs to identify program impact on children and families as well as identifying effective program strategies and/or models.

Project Cost: The department has estimated that the cost of this project should not exceed \$165,000.

Proposals Due by: May 26, 1998

Project Period: July 1, 1998, through June 30, 2001.

To request a copy of the full Request for Proposal contact:

Sue Devich
Children's Trust Fund
Department of Children, Families and Learning
370 Capitol Square
550 Cedar Street
St. Paul, MN 55101
612/296-5437

This request for proposal does not obligate the state to complete the project and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Professional, Technical & Consulting Contracts

Metropolitan State University

Administration and Finance

Request for Information/Proposal on Bookstore Services

The Metropolitan State University, Department of Administration and Finance is considering proposals for a new Bookstore Services agreement which, in addition to providing a full range of bookstore services, would involve the offeror investing in capital development toward a new bookstore facility.

Brief Description of University Operation

Metro State currently has two main campuses to which students commute: The owned St. Paul Campus at 700 E. Seventh Street, and the leased Minneapolis Campus at 730 Hennepin Avenue. In addition, the university has three centers located in other parts of the densely populated twin cities region.

The St. Paul Campus serves as the university's administrative headquarters, housing administrators, faculty, vital services, classrooms, labs, a computer center, a nursing clinic and student support spaces. The St. Paul Campus is owned by the university and it contains a three new buildings as well as four older building including the 4.5 acres Nobles Building site where a new 65,000 GSF library is expected to be constructed in the year 2000. The Minneapolis Campus provides, in leased space, basic instructional service, classrooms, computer center, student support spaces, faculty and staff work areas, as well as the entire College of Management.

Currently, the university has approximately 3,160 FYE and 8,500 students (unduplicated head count) and enrollment has grown at approximately 5% per year during the last two years. The majority of students, average age 34, work full time and attend classes in the evening and or weekends. Currently, university academic programs are organized on the quarterly system but in fall, 1998 the university will convert to the semester system. The FY97 bookstore operation grossed \$1.7 million in annual sales with the vast majority of sales coming from only text books. By virtue of its position in the growing and densely populated seven county metropolitan area (approximately 2.5 million residents) the university is expected to continue to grow and develop into the future.

Vendors are required to submit two responses as part of a two phase RFP process. **Phase I:** focuses on offerors who have the interest and ability to participate in capital development. This phase will provide information on how the offeror might partner with the university to provide Bookstore Services as well as invest in a capital project aimed at providing new bookstore facilities. Proposals may include concepts that also include other business appropriate for a university campus at a site located along East Seventh Street on the St. Paul Campus. **Phase II:** will require more detailed information, at a later date, from those respondents to the first phase who the university determines merit further exploration.

Vendors responding to this request must meet certain criteria. Those who respond but who cannot meet all the criteria will **NOT** be considered.

RFI/RFP Contents:

1. Company Name
2. Complete home office address
3. E-mail address
4. Web url
5. Company rep or contact
6. State previous experience and brief financial information which demonstrates a track record of previous relationships with higher education organizations where successful and significant capital investment was made and bookstore services were delivered effectively.
7. Provide three references which attest to the offerors effective delivery of bookstore services in a higher education setting.
8. Propose a concept(s) for constructing a new bookstore facility that would require the offerors to make such capital investment.
9. Identify types of businesses, as appropriate, that are envisioned to be located in the new facility that are in addition to bookstore services.
10. Proposed timeline for implementation including likely contractual requirements.

Potential offerors are invited to attend an on-site information meeting which is schedule to be held at 1 pm on Wednesday, May 20, 1998 in the New Main Building room L104. The deadline for a written response to the Phase I request is 3 pm on Monday, June 8, 1998. Phase I proposals will be opened at 4 pm in Founders Hall, Room 301 on Monday, June 8.

Send written responses to:

Metropolitan State University
Administration and Finance
700 East Seventh Street
St. Paul, MN 55106-5000

Attn: Jill Bemis, Procurement Director

For questions or more specific information contact, Daniel Kirk, Associate Vice President at (612) 772-3710; e-mail address: kirkd@msus1.msus.edu

Department of Human Services

Brainerd Regional Human Services Center

Request for Proposals for Dental Services

NOTICE IS HEREBY GIVEN that Brainerd Regional Human Services Center is seeking the following services for the period July 1, 1998 through June 30, 1999. These services are to be performed as requested by the Medical Director of the Brainerd Regional Human Services Center. The amount of the contract is estimated not to exceed \$83,200.00.

Services of Licensed Dentist to provide dental services to patients of Brainerd Regional Human Services Center. Dental services will be provided on a part-time basis, 32 hours per week. Contractor will provide dental services to include prophylactic hygiene, operative dentistry, endodontics, oral surgery and referral service; provide written reports where indicated on treatments; complete all required dental records; refer clients to other professionals as indicated; provide consultant services to dental staff on procedures and techniques in dental care, safety, sanitation, quality control and methodology; and actively participate in peer review activities and committee assignments. Contractor must have current dental licensure under *Minnesota Statute*, Chapter 150A, and possess a valid federal narcotics number.

In compliance with *Minnesota Statutes* 16B.167, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to the Request for Proposal.

Direct inquiries and proposals to:

Keith R. Bernard, Director, Finance & Information Services
Brainerd Regional Human Services Center
1777 Highway 18 East, Brainerd, MN 56401
218/828-6161

Proposals on the above services must be received by 11:00 a.m., May 26, 1998. Submit one copy of the proposal. The proposal must be signed, in ink, by an authorized member of the organization. Prices and terms of the proposal as stated must be valid for the length of any resulting contract.

Award of this contract is contingent upon the availability of funds. This request does not obligate the State to complete the proposed project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

Professional, Technical & Consulting Contracts

Department of Human Services

Moose Lake Regional Authority

Request for Proposals for a Drama Therapist

The Minnesota Department of Human Services, Moose Lake Regional Authority is soliciting proposals for services of one drama therapist to perform medical services for the Moose Lake Regional Authority, Department of Human Services for the period July 1, 1998 - June 30, 1999.

This request for proposal does not obligate the State to complete the contract and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

I. Nature of Contract

The drama therapist will facilitate drama therapy sessions with residents participating in the sex offender treatment program, as an adjunct to the core treatment program. He/she will consult with staff concerning the integration of role-play techniques in the group modules of the core treatment program. The drama therapist will consult with staff concerning treatment plans for individual treatment participants.

II. Goals and Objectives

The goals for the drama therapist are as follows:

- a) with the Phase II residents, the drama therapist will facilitate combining cognitive and affective sensitizing to discrete offense cues, and will also facilitate affective investigations of Family of Origin issues.
- b) with the Phase III and IV residents, the drama therapist will facilitate the experiential connection between personal victimization and victimizing, and also expand on the experiential component of Victim Empathy groups.
- c) through consultation with the drama therapist, staff will increase their skill in using roleplays during daily group sessions.

III. Contractor's Duties

Drama therapist will facilitate drama therapy sessions with residents participating in the sex offender treatment program, and an adjunct to the core treatment program.

Therapist will consult with staff concerning the integration of role-play techniques in the group modules of the core treatment program.

The drama therapist will consult with staff concerning treatment plans for individual treatment participants.

IV. Human Rights Compliance

Under the Minnesota Human Rights Act, *Minnesota Statute* 363.073, businesses having had more than 40 full-time employees, within or outside the State of Minnesota, on a single working day during the previous 12 months must have submitted an affirmative action plan to the Department of Human Rights prior to the closing date set in the RFP or amendment (whichever is later) on any proposal that is in excess of \$100,000. The business must have a Certificate of Compliance from the Minnesota Department of Human Rights prior to the execution of the contract or agreement. In all cases the state reserves the right to contract with the next acceptable proposer, if the business does not have a certificate of compliance from the Minnesota Department of Human Rights by the award date. For further information, contact the Department of Human Rights, 190 E. 5th Street., Ste. 700, St. Paul, MN 55101 (612) 296-5663.

To facilitate the STATE'S review, provide one of the following:

- A. A copy of your current certificate of compliance from the Minnesota Department of Human Rights.

OR

- B. A letter of affidavit certifying that your business has submitted an affirmative action plan to the Commissioner of Human Rights. Your business must have a certificate of compliance before a contract can be executed. In all cases the state reserves the right to contract with the next acceptable proposer, if your business does not have a certificate of compliance from the Minnesota Department of Human Rights by the award date.

OR

- C. A letter of affidavit certifying that your business has not had more than 40 full-time employees, within or outside the State of Minnesota, on a single working day during the previous 12 months.

V. Submission of Proposals

All proposals must be sent to and received by:

Moose Lake Regional State Operated Services
Frank R. Milczark
Chief Executive Officer
1111 Hwy. 73
Moose Lake, MN 55767

not later than 12:00 PM, June 1, 1998.

Late proposals will not be accepted. Submit six copies of proposals. Proposals must be submitted in a sealed mailing envelope or package with the responder's name and address clearly written on the outside. Each copy of the proposal must be signed in ink, with original signature by an authorized member of the firm. Prices and terms of the proposal must be valid for the length of the proposal.

VI. Amount of Contract

The estimated amount of contract is \$21,450.00.

VII. Proposal Contents

Documentation needed of education and experience.

VIII. Evaluation

All proposals received by the deadline specified in Section V. will be evaluated by representatives of the Department of Human Services. A personal interview may be part of the evaluation process.

IX. Department Contacts

Prospective responders who have any questions regarding this Request for Proposals may call or write:

Moose Lake Regional State Operated Services
Anita Schlank
1111 Hwy. 73
Moose Lake, MN 55767
(218) 485-5300

Department of Human Services

Moose Lake Regional Authority

Request for Proposals for a Chaplain

The Minnesota Department of Human Services, Moose Lake Regional Authority is soliciting proposals for services of one chaplain to perform chaplaincy services for the Moose Lake Regional Authority, Department of Human Services for the period July 1, 1998 - June 30, 2003.

This request for proposal does not obligate the State to complete the contract and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

I. Nature of Contract

To provide chaplaincy services at the Minnesota Sexual Psychopathic Personality Treatment Center to insure that all patients have an opportunity to practice personal religious beliefs in a manner consistent with their wishes and the traditions of their faith group.

II. Goals and Objectives

A chaplain will be available on a part-time basis for the provision of pastoral care for patients.

III. Contractor's Duties

1. The chaplain will provide a weekly formal workshop service for interested patients.
2. The chaplain will conduct special services, i.e. Thanksgiving, Christmas, Good Friday interfaith services.
3. The chaplain will provide information on chaplaincy services new patients, i.e. meeting each new patient, visiting patients, distributing written materials as appropriate.

Professional, Technical & Consulting Contracts

4. The chaplain will provide counseling in unresolved grief, shame, family conflict and resentment both on an informal and formal basis as requested by patients and as time permits.
5. The chaplain will conduct groups as requested and as time permits, such as Bible study groups, 4th and 5th step groups, etc.
6. The chaplain will assist in locating other religious resources that are not available at our facility when requested by patients.

IV. Human Rights Compliance

Under the Minnesota Human Rights Act, *Minnesota Statute* 363.073, businesses having had more than 40 full-time employees, within or outside the State of Minnesota, on a single working day during the previous 12 months must have submitted an affirmative action plan to the Department of Human Rights prior to the closing date set in the RFP or amendment (whichever is later) on any proposal that is in excess of \$100,000. The business must have a Certificate of Compliance from the Minnesota Department of Human Rights prior to the execution of the contract or agreement. In all cases the state reserves the right to contract with the next acceptable proposer, if the business does not have a certificate of compliance from the Minnesota Department of Human Rights by the award date. For further information, contact the Department of Human Rights, 190 E. 5th Street., Ste. 700, St. Paul, MN 55101 (612) 296-5663.

To facilitate the STATE'S review, provide one of the following:

- A. A copy of your current certificate of compliance from the Minnesota Department of Human Rights.

OR

- B. A letter of affidavit certifying that your business has submitted an affirmative action plan to the Commissioner of Human Rights. Your business must have a certificate of compliance before a contract can be executed. In all cases the state reserves the right to contract with the next acceptable proposer, if your business does not have a certificate of compliance from the Minnesota Department of Human Rights by the award date.

OR

- C. A letter of affidavit certifying that your business has not had more than 40 full-time employees, within or outside the State of Minnesota, on a single working day during the previous 12 months.

V. Submission of Proposals

All proposals must be sent to and received by:

Moose Lake Regional State Operated Services
Frank R. Milczark
Chief Executive Officer
1111 Hwy. 73
Moose Lake, MN 55767

not later than 12:00 PM, June 1, 1998.

Late proposals will not be accepted. Submit six copies of proposals. Proposals must be submitted in a sealed mailing envelope or package with the responder's name and address clearly written on the outside. Each copy of the proposal must be signed in ink, with original signature by an authorized member of the firm. Prices and terms of the proposal must be valid for the length of the proposal.

VI. Amount of Contract

The estimated amount of contract is \$62,400.00.

VII. Proposal Contents

- a. Resume' with prospective contractor's educational and professional background required.

VIII. Evaluation

All proposals received by the deadline specified in Section V. will be evaluated by representatives of the Department of Human Services. A personal interview may be part of the evaluation process.

IX. Department Contacts

Prospective responders who have any questions regarding this Request for Proposals may call or write:

Moose Lake Regional State Operated Services
Darrell Ruhland
1111 Hwy. 73
Moose Lake, MN 55767
(218) 485-5300

Department of Human Services

Moose Lake Regional State Operated Services

Request for Proposals for a General Practitioner to Perform Medical Services

The Minnesota Department of Human Services, Moose Lake Regional Authority is soliciting proposals for services of a general practitioner to perform medical services for the Moose Lake Regional State Operated Services, Department of Human Services, for the period July 1, 1998 - June 30, 2003.

This request for proposal does not obligate the State to complete the contract, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

I. Nature of Contract

General medical care.

II. Goals and Objectives

Provide history and physical exam, diagnosis and on-going medical care and treatment.

III. Contractor's Duties

- a. Review on a yearly basis, the unit Medical Services Plan and Health Monitoring Plan and make appropriate recommendations for approval and/or changes to the Moose Lake Regional State Operated Services Medical Director.
- b. Monthly case conference and case review with Liberalis Women's Program staff as appropriate.
- c. As needed, pre-admission consultation for medically fragile clients.
- d. Quarterly, one (1) hour inservice training for Liberalis Women's Program staff related to appropriate medical care for the addicted female client.

IV. Human Rights Compliance

Under the Minnesota Human Rights Act, *Minnesota Statute* 363.073, businesses having had more than 40 full-time employees, within or outside the State of Minnesota, on a single working day during the previous 12 months must have submitted an affirmative action plan to the Department of Human Rights prior to the closing date set in the RFP or amendment (whichever is later) on any proposal that is in excess of \$100,000. The business must have a Certificate of Compliance from the Minnesota Department of Human Rights prior to the execution of the contract or agreement. In all cases the state reserves the right to contract with the next acceptable proposer, if the business does not have a certificate of compliance from the Minnesota Department of Human Rights by the award date. For further information, contact the Department of Human Rights, 190 E. 5th Street., Ste. 700, St. Paul, MN 55101 (612) 296-5663.

To facilitate the STATE'S review, provide one of the following:

- A. A copy of your current certificate of compliance from the Minnesota Department of Human Rights.

OR

- B. A letter of affidavit certifying that your business has submitted an affirmative action plan to the Commissioner of Human Rights. Your business must have a certificate of compliance before a contract can be executed. In all cases the state reserves the right to contract with the next acceptable proposer, if your business does not have a certificate of compliance from the Minnesota Department of Human Rights by the award date.

OR

- C. A letter of affidavit certifying that your business has not had more than 40 full-time employees, within or outside the State of Minnesota, on a single working day during the previous 12 months.

Professional, Technical & Consulting Contracts

V. Submission of Proposals

All proposals must be sent to and received by:

Moose Lake Regional State Operated Services
Frank R. Milczark
Chief Executive Officer
1111 Hwy. 73
Moose Lake, MN 55767

not later than 12:00 PM, June 1, 1998.

Late proposals will not be accepted. Submit six copies of proposals. Proposals must be submitted in a sealed mailing envelope or package with the responder's name and address clearly written on the outside. Each copy of the proposal must be signed in ink, with original signature by an authorized member of the firm. Prices and terms of the proposal must be valid for the length of the proposal.

VI. Amount of Contract

The estimated amount of contract is \$27,284.40 per year.

VII. Proposal Contents

- a. Resume' with prospective contractor's educational and professional background required.
- b. Proof of valid and unlimited license to practice medicine in Minnesota in accordance with *Minnesota Statutes*, Chapter 147.
- c. Submit proof of registration with the Drug Enforcement Administration.
- d. Submit proof of professional liability insurance coverage.
- e. Submit proof of board certification in Internal Medicine

VIII. Evaluation

All proposals received by the deadline specified in Section V. will be evaluated by representatives of the Department of Human Services. A personal interview may be part of the evaluation process.

IX. Department Contacts

Prospective responders who have any questions regarding this Request for Proposals may call or write:

Moose Lake Regional State Operated Services
Gregory Peterson, M.D.
1111 Hwy. 73
Moose Lake, MN 55767
(218) 485-5300

Legislative Coordinating Commission

Notice of Position Availability for an International Affairs Coordinator

A half-time, professional, non-partisan position as International Affairs Coordinator in the Legislative Coordinating Commission, Minnesota Legislature, is available.

Serve as first point of contact of delegations from other countries, states and cities seeking to learn more about the Minnesota Legislature. Coordinate visits by delegations with staff of the House of Representatives and the Senate. Develop background information for members and staff on visiting delegations, and prepare appropriate information for visiting delegations.

Qualifications: Demonstrated familiarity with foreign cultures. Ability to speak at least one major foreign language strongly preferred. Knowledge of legislative process. Ability to work cooperatively with a variety of offices and staff to ensure a coordinated response in hosting delegations visiting Capitol. Ability to synthesize background information on delegations, foreign cultures, and travel agendas into summaries and protocols for use by legislative leadership, legislators and staff. Ability to work a flexible schedule, in order to meet the needs of visiting delegations. B.A. strongly preferred.

Half-time entry salary is \$15,000 - \$18,000, depending on qualifications plus excellent benefits. Call (612) 296-9002 for job description. Send resume and cover letter postmarked by May 15, 1998 to Barb Patterson, 85 State Office Building, St. Paul, MN 55155. EEO/ADA employer.

Metropolitan Airports Commission

Notice of Request for Transportation/Parking Consulting Services

The Metropolitan Airports Commission (MAC) is soliciting qualifications for Transportation/Parking Consulting Services for the Minneapolis-St. Paul International Airport and its system of Reliever Airports. Submittals for the position are due on May 15, 1998. For a copy of the RFQ, contact Robert Vorpahl, P.E., Program Development Engineer, 6040 - 28th Avenue South, Minneapolis, MN 55450, (612) 726-8127.

Department of Public Safety

Minnesota Center for Crime Victim Services

Crime Victim and Witness Advisory Council

Request for Proposals to Evaluate Compliance with Legislatively Mandated Crime Victims Rights by Criminal Justice Professionals

The Minnesota Center for Crime Victim Services requests proposals to evaluate compliance with legislatively mandated crime victims rights by criminal justice professionals through a telephone survey.

Project Cost: The Department of Public Safety has estimated that the cost for this contract should not exceed \$34,000.

Proposals Due By: 4:00 p.m., June 5, 1998

Anticipated Project Period: July 1, 1998-September 30, 1998

To request a copy of the full Request for Proposal contact:

Laurie Beyer-Kropuenske
MN Center for Crime Victim Services
Crime Victim and Witness Advisory Council
444 Cedar Street Suite 100
St. Paul MN 55101-2156
(612) 215-1557

In compliance with *Minnesota Statutes* 16B.167, notice of this contracting opportunity will be published at state agencies. The responses of any state employee will be evaluated along with other responses to this Request for Proposal.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Lower Minnesota River Watershed District

Request for Interest Proposals for Administrative Services

Pursuant to *Minnesota Statutes Annotated* 103B.227, Subd. 5, the Lower Minnesota River Watershed District hereby solicits interest proposals for administrative services for two years or less commencing in mid-1998.

Individuals interested in performing administrative services for the Lower Minnesota River Watershed District should send a written request to Mr. Bruce Malkerson, 1500 AT&T Tower, 901 Marquette Avenue, Minneapolis, MN 55402 to receive a proposal.

The District will review said proposals and reserves to itself the right to take such action as it deems in the best interest of the Watershed District. All proposals shall be submitted on or before June 30, 1998.

Lower Minnesota River Watershed District

Request for Interest Proposals for Engineering Consultant Services

Pursuant to *Minnesota Statutes Annotated* 103B.227, Subd. 5, the Lower Minnesota River Watershed District hereby solicits interest proposals for engineering consultant services for two years or less commencing in mid-1998.

Individuals interested in performing engineering consultant services for the Lower Minnesota River Watershed District should send a written request to Mr. Bruce Malkerson, 1500 AT&T Tower, 901 Marquette Avenue, Minneapolis, MN 55402 to receive a proposal.

The District will review said proposals and reserves to itself the right to take such action as it deems in the best interest of the Watershed District. All proposals shall be submitted on or before June 30, 1998.

Lower Minnesota River Watershed District

Request for Interest Proposals for Legal Consultant Services

Pursuant to *Minnesota Statutes Annotated* 103B.227, Subd. 5, the Lower Minnesota River Watershed District hereby solicits interest proposals for legal consultant services for two years or less commencing in mid-1998.

Individuals interested in performing legal consultant services for the Lower Minnesota River Watershed District should send a written request to Mr. Larry Samstad, 327 Marschall Road, #200, Shakopee, MN 55379 to receive a proposal. The District's budget for legal services in 1998 is \$24,000.

The District will review said proposals and reserves to itself the right to take such action as it deems in the best interest of the Watershed District. All proposals shall be submitted on or before June 30, 1998.

Metropolitan Council

Invitation for Bid for High and Low Voltage Electrical Wiring

Sealed bids will be received at the offices of the Metropolitan Council, Mears Park Centre, 230 East 5th Street, St. Paul, Minnesota, 55101 no later than 2:00 P.M. on May 22, 1998, for emergency high and low voltage wiring services, as well as routine preventative maintenance, if required, at Council facilities.

Interested bidders may obtain a copy of the bid instructions from the offices of the Metropolitan Council or by calling 612-602-1499 or via Fax request at 612-602-1083.

The successful bidder must agree to the terms and conditions and insurance requirements as outlined in the bid packet. A 100% performance bond of the contract value will be required.

This will be a not-to-exceed annual service contract based on time and material on an as needed basis.

Awards will be based upon, but not necessarily limited to, factors of price, lead time, agreement to the Metropolitan Council's terms and conditions and past experience with the Metropolitan Council.

The Metropolitan Council reserves the right to accept or reject any and all bids, or any part of any bid, to issued multiple awards, to waive any minor irregularities and deviations from requirements outlined in the specifications, and to solicit new bids as deemed in their best interest.

Metropolitan Council

Invitation for Bid for Office Supplies

Bids will be received at the offices of the Metropolitan Council, Mears Park Centre, 230 East 5th Street, St. Paul, Minnesota, 55101, for office supplies and related services, on or before 4:00 P.M., Tuesday, May 19, 1998.

Bids will be submitted on a 3-1/2" diskette Windows Excel 5.0 Format. Diskettes will be supplied by the Metropolitan Council and are available by calling 612-602-1499 or via fax request at 612-602-1083.

A pre-bid information meeting will be held on Monday, May 11, 1998, at 10:00 A.M., at Mears Park Centre, 230 East 5th Street, St. Paul, Minnesota 55101. For further information, please call 612-602-1499.

The award will be based upon, but not necessarily limited to, factors of price, lead time, agreement to the terms and conditions and past experience with the Metropolitan Council.

The Metropolitan Council reserves the right to accept or reject any and all bids, or any part of any bid, and to waive any minor irregularities and deviations from requirements outlined in the technical specifications.

Non-State Public Bids, Contracts & Grants

Minnesota Historical Society

Request for Bids for Staining the Museum at The Mille Lacs Indian Museum

The Minnesota Historical Society is seeking bids from qualified firms to provide all labor, materials, equipment, labor and supplies to power wash the Mille Lacs Indian Museum with Dexwood and Powerlift to restore wood to natural state. Then apply 3-step Sikken product per specifications.

All bids must be received by Jenna E. Gruen, Contracting Officer for the Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102 or an authorized agent no later than 2:00 pm Central Time, Thursday, May 14, 1998. A bid opening will be conducted at that time. Bids must be submitted in a sealed envelope with the project name clearly written on the envelope. Late bids will not be considered.

Authorized agents for receipt of bids are the following: Jenna E. Gruen, Contracting Officer or any Work Service Center staff member in the Finance and Administration Division on the 4th floor of the History Center. Bids may not be delivered to the information desk, to the guard or to any location or individual other than as specified above.

The Request for Bid is available by calling or writing Jenna Gruen, Contracting Officer, Minnesota Historical Society, 345 Kellogg Blvd. West, St. Paul, MN 55102. Telephone is (612) 297-5863 (jenna.gruen@mnhs.org).

The Mille Lacs Indian Museum is located on U.S. Highway 169 on the southwest shore of Mille Lacs Lake, eight miles south of Garrison, 12 miles north of Onamia. The project building can be viewed by contacting the Museum at 320-532-3632 (Joycelyn Shingobe - Wedll - Site Manager or Ignacio Lopez - Maintenance).

Complete specifications and details concerning submission requirements are included in the Request for Bids.

University of Minnesota

Notice of Bid Information Service (BIS) Available for All Potential Vendors

The University of Minnesota offers 24 hour/day, 7 day/week access to all Requests for Bids/Proposals through its fax back Bid Information Service (BIS). Subscriptions to BIS are \$75/per fiscal year (not prorated). Call 612-625-5534 for information or visit our web site at <http://purchserv.finop.umn.edu>. Choose BID Information Service.

Requests for Bids/Proposals are available to the public at no charge each business day from 8:00 a.m. - 4:30 p.m. in Purchasing Services lobby, Suite 560, 1300 S. 2nd Street, Mpls, MN 55454.