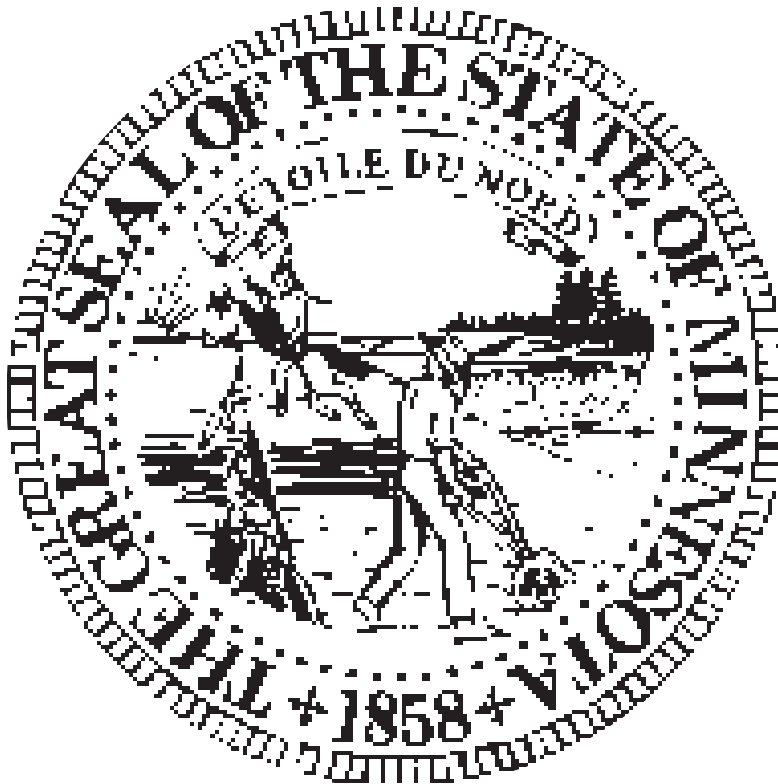


The Minnesota

# State Register

**Rules and Official Notices Edition**



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Department of Administration – Communications Media Division

**Monday 14 July 1997**  
**Volume 22, Number 2**  
**Pages 19-40**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

### Printing Schedule and Submission Deadlines

Vol. 22 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
# 2	Monday 14 July	Monday 30 June	Monday 7 July
# 3	Monday 21 July	Monday 7 July	Monday 14 July
# 4	Monday 28 July	Monday 14 July	Monday 21 July
# 5	Monday 4 August	Monday 21 July	Monday 28 July
<hr/>			
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Joanne E. Benson, Lt. Governor 612/296-3391		Judi Dutcher, State Auditor 612/297-3670	Michael A. McGrath, State Treasurer 612/296-7091
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### FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

Contact: Senate Public Information Office (612) 296-0504  
Room 231 State Capitol, St. Paul, MN 55155

Contact: House Information Office (612) 296-2146  
Room 175 State Office Building, St. Paul, MN 55155

## Minnesota Rules: Amendments & Additions

Volume 22, issues #1-2 ..... 22

## Adopted Rules

### Housing Finance Agency

Loans and grants ..... 23

### Environmental Assistance Office

Environmental assistance grant and loan program ..... 23

## Exempt Rules

### Education Board

Adopted exempt permanent rules on passing scores for state tests of basic requirements..... 24

## Expedited Emergency Rules

### Natural Resources Department

Turkey season, fall 1997, adopted expedited emergency game and fish rules ..... 25

## Official Notices

### Agriculture Department

Comments sought on planned amendments to rules for seed potatoes..... 26

## JOINT NOTICE

### Minnesota Health Department

### Hennepin County Community Health Department

### HIV Services Planning Council

Public forums on use of Title I and Title II Ryan White Comprehensive AIDS Resources Emergency (CARE) Act funds..... 26

### Labor and Industry Department

Prevailing wage certifications for commercial construction projects..... 27

### Natural Resources Department (DNR)

Art contests for fish and wildlife habitat stamps ..... 27

### Optometry Board

Comments sought on development of rules for continuing education..... 28

### Minnesota State Retirement System

Meeting July 17, 1997 of the board of directors..... 29

### United States Department of Agriculture

Meeting July 21, 1997 of the Natural Resources Conservation Service State Technical Committee..... 29

## State Grants and Loans

### Agriculture Department

Grant funds available for dairy diagnostic teams ..... 30

Authority to make agricultural market development grants for fiscal year 1998 ..... 30

## Children, Families and Learning Department

Funds available for drug control and systems improvement projects..... 31

## Environmental Assistance Office

Proposals sought for projects that meet the objectives of the Environmental Assistance Grant Program..... 31

## Public Safety Department

Minnesota Auto Theft Prevention Program grants available for reduction of motor vehicle theft..... 33

## Trade and Economic Development Department

Microenterprise assistance grant funds available from the Office of Regional Initiatives, Business and Community Development Division ..... 33

## Professional, Technical & Consulting Contracts

### Human Services Department

Moose Lake Regional Authority seeks proposals for dental services ..... 34

### Investment Board

Private money management firms sought to manage pension assets and other accounts..... 35

### Revisor of Statutes Office

Request for systems and programming services..... 35

## Non-State Public Bids, Contracts, & Grants

### Minnesota Counties Computer Cooperative

Proposals sought for PC software for managing court services/community corrections work loads..... 36

### Fergus Falls Convention & Visitors Bureau

Proposals sought for the Otter Trail Scenic Byway Corridor management plan..... 36

### Minnesota Historical Society

Historic preservation grant application deadlines..... 37

### Metropolitan Council

Proposals sought for respiratory protection and hearing conservation programs..... 37

### Northeast Suburban Transit (NEST)

Proposals sought for the bus system's dial-a-ride service ..... 38

### Ramsey County

Proposals sought for architectural consultant services ..... 38

Commodity, Service and Construction contracts are published in a bulletin, the *State Register Contracts Supplement*, published Tuesday, Wednesday and Friday. Award results are available from the Materials Management Helpline 612/296-2600.

Professional, Technical and Consulting contract awards are published monthly in an *Awards Report*.

Individual copies and subscriptions for both publications are available through Minnesota's Bookstore, (612) 297-3000 or 1-800-657-3757.

# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. The current 1995 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

## Volume 22, issues #1-2

### Education Board

**3501.0180** (adopted exempt) ..... 24

### Housing Finance Agency

**4900.0010** (adopted) ..... 22

### Natural Resources Department

**6236.0700** (adopted expedited emergency) ..... 25

### Pollution Control Agency

**7045.0020**; .0070; .0120; .0125; .0137; .0208; .0214; .0221; .0230;

.0240; .0248; .0255; .0292; .0310; .0320; .0361; .0450; .0454; .0484;

.0526; .0552; .0558; .0594; .0626; .0665; .0692; .0855; .0990; .1330

(adopted) ..... 5

**7045.0020** s.21b; .0230 s.4; .0248 s.2; .0484 s.7 (repealed) ..... 5

## Office of Environmental Assistance

**9210.0800**; .0805; .0810; .0815; .0820; .0825; .0830; .0835; .0840;

.0845; .0880; .0855 (adopted) ..... 22

**9205.0100**; .0110; .0200; .0210; .0220; .0230; .0240; .0250; .0260;

.0270; .0280; .0290; .0400; .0410; .0420; .0425; .0430; .0432; .0435;

.0445; **9210.0400**; .0410; .0420; .0425; .0435; .0440; .0450; .0460;

.0500; .0510; .0520; .0530; .0540; .0550; .0560; .0570; .0600; .0610;

.0615; .0620; .0625; .0630; .0635; .0640; .0645; .0700; .0710; .0720;

.0730; .0740; .0770; .1000; .1010; .1020; .1030; .1040; .1050; .1060

(repealed) ..... 22

## Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

### Exempt Rules

An exempt rule adopted under *Minnesota Statutes* §§ 14.386 or 14.388 is effective upon its publication in the *State Register*.

### Emergency Expedited Rules

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

## Minnesota Housing Finance Agency

### Adopted Permanent Rules Relating to Loans and Grants

The rules proposed and published at *State Register*, Volume 21, Number 42, pages 1456-1457, April 14, 1997 (21 SR 1456), are adopted as proposed.

## Office of Environmental Assistance

### Adopted Permanent Rules Relating to Environmental Assistance Grant and Loan Program

The rules proposed and published at *State Register*, Volume 21, Number 44, pages 1523-1531, April 28, 1997 (21 SR 1523), are adopted with the following modifications:

#### 9210.0825 FINAL GRANT AND LOAN APPLICATION PROCEDURES.

Subp. 5. **Award.** The director shall award grants or loans to those projects that ~~the director determines~~ best meet the evaluation criteria in subpart 3. The director shall promptly notify all applicants as to whether they have been awarded a grant or loan. Awards are contingent upon the director and the grant recipient or borrower successfully entering into an agreement as specified respectively in part 9210.0845 or 9210.0850, and, if applicable, a contract and participation agreement as specified in part 9210.0855.

Subp. 6. **No awards.** If ~~the director determines that~~ no proposed project has sufficient potential to implement environmental assistance in Minnesota, the director shall not award any grants or loans. The director may then reinstate the process for awarding either grants or loans by publishing the notice under part 9210.0810, subpart 1.

#### 9210.0830 LIMITATIONS.

Subp. 2. **Changes in work plan or budget.** If ~~the director determines that~~ the work plan and/or budget are not ~~satisfactory or~~ complete, the director shall request the applicant to modify them. If the applicant does not comply, the director shall exclude the application from further consideration.

#### 9210.0845 GRANT AGREEMENT.

Subpart 1. **Contents.** A grant agreement shall:

E. authorize the director to rescind the grant and require the grant recipient to repay the grant if the ~~director determines that a~~ project has not been conducted according to terms and conditions of the grant agreement;

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

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## Exempt Rules

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### 9210.0850 LOAN AGREEMENT.

A loan agreement shall:

H. for direct loans, authorize the director to determine that the borrower is in default and require that the borrower immediately repay the loan in full if the ~~director determines that a~~ project has not been conducted according to the terms and conditions of the loan agreement;

## Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the *State Register*. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* §§ 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only.

The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

## Board of Education

### Adopted Exempt Permanent Rules Relating to Passing Scores for State Tests of Basic Requirements

#### 3501.0180 PASSING SCORES FOR STATE TESTS OF BASIC REQUIREMENTS.

Subpart 1. **Setting scores.** The scores in this part are established for each grade 9 class beginning with the class entering in 1996. Once set, the basic requirements passing scores shall not change for a particular group of entering grade 9 students.

Subp. 2. **Mathematics.** The passing score for the state test of mathematics is 70 percent for students entering grade 9 in 1996; and is 75 percent for students entering grade 9 in 1997 ; ~~and is 80 percent for students entering grade 9 in 1998~~ and thereafter.

Subp. 3. **Reading.** The passing score for the state test of reading is 70 percent for students entering grade 9 in 1996; and is 75 percent for students entering grade 9 in 1997; ~~and is 80 percent for students entering grade 9 in 1998~~ and thereafter.

# Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited emergency rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Expedited emergency rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Expedited emergency rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these Expedited emergency rules detail the agency's rulemaking authority.

## Department of Natural Resources

### Adopted Expedited Emergency Game and Fish Rules; Fall Turkey Season

**NOTICE IS HEREBY GIVEN** that the above entitled rule has been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13(b). The statutory authority for the contents of this rule is *Minnesota Statutes*, section 97B.711.

Dated: 30 June 1997

Rodney W. Sando  
Commissioner of Natural Resources  
Gail Lewellan, Assistant Commissioner of  
Natural Resources and Legal Affairs

#### 6236.0700 FALL TURKEY SEASON.

Subpart 1. **Open dates.** The fall turkey season consists of two five-day periods, the first period beginning the Wednesday nearest October 15 and the second beginning the Wednesday nearest October 22.

Subp. 2. **Shooting hours.** Shooting hours for turkeys during the fall season are one-half hour before sunrise to sunset.

Subp. 3. **Bag limit.** The bag limit for the fall season is one turkey of either sex or any age.

Subp. 4. **Open areas.** Wild turkey permit areas are open for the fall turkey season as prescribed by the commissioner. The following wild turkey permit areas are open for the 1997 fall season: 339-462; 341-342; 343-347; 344; 345-348; 346; 349; 461; 465; and 466-467.

Subp. 5. **Registration.** Turkeys must be registered within 24 hours after being taken during the fall turkey season.

Subp. 6. **Turkey hunt quotas.** Permit quotas for 1997 are as follows:

#### **1997 WILD TURKEY PERMIT AREA QUOTAS (FALL)**

<u>Wild Turkey Permit</u> <u>Area Number</u>	<u>A Oct. 16-20</u>	<u>Time Period and Date</u> <u>B Oct. 22-26</u>
<u>339-462</u>	<u>35</u>	<u>35</u>
<u>341-342</u>	<u>250</u>	<u>250</u>
<u>343-347</u>	<u>150</u>	<u>150</u>
<u>344</u>	<u>100</u>	<u>100</u>
<u>345-348</u>	<u>250</u>	<u>250</u>
<u>346</u>	<u>195</u>	<u>195</u>
<u>349</u>	<u>280</u>	<u>280</u>
<u>461</u>	<u>10</u>	<u>10</u>
<u>465</u>	<u>10</u>	<u>10</u>
<u>466-467</u>	<u>10</u>	<u>10</u>
<u>TOTAL</u>	<u>1,290</u>	<u>1,290</u>
<u>Grand Total=2,580</u>		

**EFFECTIVE PERIOD.** The emergency amendments to *Minnesota Rules*, part 6236.0700, subparts 4 and 6, expire December 31, 1997. After the emergency amendments expire, the permanent rule as it read prior to those amendments again takes effect, except as it may be amended by permanent rule.

# Official Notices

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Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and mat-

## Department of Agriculture

### Agricultural Certification Division

#### Request for Comments on Planned Amendments to Rules Governing Seed Potatoes, *Minnesota Rules*, parts 1555.6740 and 1555.6950

**Subject of the Rule.** The Minnesota Department of Agriculture requests comments on its planned amendments to rules governing certified seed potato grades and tolerances. The department is considering additions to the certified seed potato grades and changes in yellow tag grade requirements.

**Persons Affected.** The rules amendments would likely affect growers of certified seed potatoes. The department does not contemplate appointing an advisory committee to comment on the planned rule amendments.

**Statutory Authority.** *Minnesota Statutes*, section 21.118 requires the commissioner to adopt rules to carry out the provisions of *Minnesota Statutes*, sections 21.111 to 21.122.

**Public Comment.** Interested persons or groups may submit comments or information on the planned rule amendments in writing or orally until 4:30 p.m. on August 14, 1997. The department has prepared a draft of the planned rule amendments. Written or oral comments, questions, requests to receive a draft proposed rule amendments, and requests for more information on the planned rule amendments should be addressed to: Willem Schrage, Minnesota Department of Agriculture, 312 4th Ave. NE, East Grand Forks, MN 56721: Phone 218/773-3346, Fax 218/773-3530. TTY users may contact the Department of Agriculture through Minnesota Relay Service at 1-800/627-3529.

**Comments submitted in response to this notice will not be included in the formal rulemaking record when a proceeding to adopt a rule is started.**

Dated: 1 July 1997

Sharon Clark  
Deputy Commissioner

## JOINT NOTICE

### Minnesota Department of Health

### Hennepin County Community Health Department

### HIV Service Planning Council

#### Notice of Public Forums on Use of Title I and Title II Ryan White Comprehensive AIDS Resources Emergency (CARE) Act Funds

The Minnesota Department of Health (MDH), the Hennepin County Community Health Department (CHD), and the HIV Services Planning Council announce that public forums will be occurring on July 24, 1997, and July 31, 1997. The purpose of these forums is to receive public comment on the methods of utilization of Title I and Title II Ryan White Comprehensive AIDS Resources Emergency (CARE) Act funds.

The locations of the forums are as follows:

**July 24, 1997**  
**Plymouth Congregational Church**  
**1900 Nicollet Avenue,**  
**Minneapolis, MN 55403**  
**from 7:00-9:00 p.m.**

**July 31, 1997**  
**St. Joseph's Medical Center**  
**523 North Third Street**  
**Brainerd, MN 56401**  
**from 2:00-4:00 p.m.**



Anyone having an interest in participating in these forums, need only to attend one of the locations. If you are unable to attend either of the forums and would like to submit comment, please mail your comments by August 1, 1997, to:

Minnesota HIV Services Planning Council  
818 Twelve Oaks Center  
15500 Wayzata Boulevard  
Wayzata, MN 55391

## **Department of Labor and Industry**

### **Labor Standards Division**

#### **Notice of Prevailing Wage Certifications for Commercial Construction Projects**

Effective July 14, 1997 prevailing wage rates were determined and certified for commercial construction projects in the following counties:

**Anoka:** Andover Public Works Building-Andover.

**Benton:** Energy Conservation Measures ISD 47-Sauk Rapids.

**Dakota:** Inver Grove Heights veterans Memorial Community Center Link-Inver Grove Heights; Shop Addition-Dakota County Highway Department-Farmington.

**Hennepin:** Lead Paint Stabilization-Phase 4-Southwest High School-Minneapolis; Driving Range Club House & Greenhouse-Hennepin County ACF-Plymouth.

**Ramsey:** Peak Control/Standby Generator-MN/DOT Metro Division Headquarters-Roseville; 1997 Main Corridor Asbestos Floortile/Mastic/Carpet Abatement-North St. Paul.

**St. Louis:** Chemistry Building Remodeling - U of M-Duluth; Asbestos Abatement-Chemistry Building - UMD-Duluth.

**Stevens:** Morris Airport Hanger-Morris.

**Washington:** 1997 Lunch Room Microbiological Abatement - Castle Elementary-Oakdale.

Copies of the certified wage rate for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing are \$1.36 per project. Make check or money order payable to the State of Minnesota.

Gary W. Bastian,  
Commissioner

## **Department of Natural Resources**

### **Division of Fish and Wildlife**

#### **Notice of Fish and Wildlife Habitat Stamp Art Contests**

##### **Background about the Fish and Wildlife Habitat Stamp Art Contests**

*Minnesota Statutes* 97A.045 and *Minnesota Rules* 6290 permit the Commissioner of the Department of Natural Resources (DNR) to conduct contests for selection of design for fish and wildlife habitat stamps.

**NOTICE IS HEREBY GIVEN** that entry dates for four habitat stamp contests conducted by the DNR are as follows:

1. 1998 Trout and Salmon Stamp contest. Entries will be accepted beginning July 28, 1997 and continuing until 4 p.m. Friday, August 8, 1997 at the DNR Fisheries Office, 500 Lafayette Road, St. Paul, MN 55155.
2. 1998 Migratory Waterfowl Stamp contest. Entries will be accepted beginning August 11, 1997 and continuing until 4 p.m. Friday, August 22, 1997 at the DNR Wildlife Office, 500 Lafayette Road, St. Paul, MN 55155.
3. 1998 Pheasant Habitat Stamp contest. Entries will be accepted beginning September 2, 1997 and continuing until 4 p.m. Friday, September 12, 1997 at the DNR Wildlife Office, 500 Lafayette Road, St. Paul, MN 55155.

## Official Notices

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4. 1999 Turkey Habitat Stamp contest. Entries will be accepted beginning January 26, 1998 and continuing until 4 p.m. Friday, February 6, 1998 at the DNR Wildlife Office, 500 Lafayette Road, St. Paul, MN 55155.

All entries for the contests must be accompanied by the appropriate application materials. Contest application packages, which include all entry forms and specifications are available by writing: Minnesota DNR Information Center, 500 Lafayette Road, St. Paul, MN 55155-4040; or by calling the DNR at (612) 296-6157.

Dated: 1 July 1997

Tom Landwehr  
Section of Wildlife  
Department of Natural Resources

## Board of Optometry

### Notice of Solicitation of Comments on the Development of Rules Governing Continuing Education, *Minnesota Rules 6500.0150 and 6500.0900 to 6500.1700*

**NOTICE IS HEREBY GIVEN** that the Board of Optometry is seeking comments in preparing amendments to rules relating to continuing education requirements for license renewal pursuant to *Minnesota Statute* 214.12, Subd. 1.

Specifically, the Board of Optometry is looking for comments on:

- a. Required number of CE credits
- b. Reporting period
- c. Approval of CE programs
- d. Reporting of CE hours to the Board
- e. Verification of attendance by Board
- f. Annual required topic
- g. Participation in the Council on Optometric Practitioner Education program

Individuals expected to be affected by these rules include all persons licensed under *Minnesota Statutes* 148.52 - 148.62.

The Board of Optometry does not contemplate appointing an advisory committee or advisory task force to comment on the proposed rules.

Written comments will be accepted until further notice or until a Notice of Hearing or Notice of Intent to Adopt Rules without a Hearing is published in the *State Register*. However, commenters are encouraged to submit comments before September 19, 1997. Comments may be mailed to:

Continuing Education Committee  
Minnesota Board of Optometry  
2829 University Avenue SE, Suite 550  
Minneapolis, MN 55414

The Board of Optometry does not currently have a draft of the rules prepared. If you wish to receive a draft when it is prepared, or if you wish to be placed on the board rulemaking list, please write or call Laurie Mickelson, Board of Optometry, 2829 University Avenue SE, Suite 550, St. Paul, MN 55414, (612)617-2173.

Dated: 2 July 1997

Laurie Mickelson  
Executive Director

## Minnesota State Retirement System

### Notice of Regular Meeting of the Board of Directors

The regular meeting of the Board of Directors, Minnesota State Retirement System, will be held on Thursday, July 17, 1997, at 9:00 a.m. in the office of the System, 175 W. Lafayette Frontage Road, St. Paul, Minnesota.

## United States Department of Agriculture

### Natural Resources Conservation Service (formerly the Soil Conservation Service)

### Notice of Meeting of the Natural Resources Conservation Service State Technical Committee

The NRCS State Technical Committee Meeting is scheduled as follows:

Monday, July 21, 1997  
9:00 a.m. to 12:00 Noon  
Conference Room  
Board of Water and Soil Resources  
One West Water Street, Suite 200  
St. Paul, MN

The agenda items will include:

1. Environmental Quality Incentives Program (EQIP)
  - 1997 Status Update
  - FY-1998 EQIP Priority Areas and Statewide Concerns/Endorsements
2. Conservation Reserve Program - Where we are and the future of CRP in Minnesota
3. Wetland Update
  - Flexibility of 1996 Swampbuster
  - Catagorical/Minimal Effects Update
4. Other New Items

Dated: 2 July 1997

Roger A. Mussetter  
Assistant State Conservationist

# State Grants and Loans

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In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

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## Department of Agriculture

### Dairy and Food Inspection

#### Notice of Availability of Grant Funds for Dairy Diagnostic Teams

The Minnesota Department of Agriculture announces the availability of up to \$870,000 in grant funds for dairy diagnostic teams for the period through June 30, 1998. The purpose of this program is to establish an educational delivery team system to provide appropriate new technologies including rotational grazing and other sustainable agriculture methods applicable to small and medium sized dairy farm throughout the dairy producing areas of the state to enhance their financial success and long-term sustainability. These teams must consist of farm business management instructors, dairy extension specialists and dairy industry partners to deliver information and technical services at minimal or no-cost to the dairy producer. It is the intent to expand beyond the pilot programs funded in 1996.

To receive a grant application contact:

Amy Janke  
Commissioner's Office  
Minnesota Department of Agriculture  
90 West Plato Blvd.  
St. Paul, MN 55107  
Phone: 612-296-2880  
Fax: 612-297-5522

All grant applications must be received by Ms. Janke at the address above by 4:30 p.m., August 15, 1997.

## Department of Agriculture

### Market Development and Promotion Division

#### Notice of Authority to Make Grants

The Minnesota Department of Agriculture announces its authority for fiscal year 1998 to make agricultural market development grants to encourage and promote marketing of Minnesota agricultural products as provided for in *Minnesota Statutes*, sections 17.101, subd. 2, and 17.102, and *Minnesota Rules*, chapter 1552.

Grant applications may be received throughout the fiscal year and awarded at such time as funds may become available. Publication of this notice does not obligate the Minnesota Department of Agriculture to award grant funds. Copies of the rules governing the program and other related application materials are available. The rules described eligibility criteria, application content, application procedures. The grant award for any project may not exceed \$70,000, and the total of all grants to any grantee may not exceed \$70,000 for the biennium ending June 30, 1998.

Other information may be obtained by contacting:

Chris Canaday  
Market Development and Promotion Division  
Minnesota Department of Agriculture  
90 West Plato Blvd.  
St. Paul, MN 55107  
(612) 297-4648

## Department of Children, Families and Learning

### Notice of Availability of Funds for Drug Control and Systems Improvement Projects

The Office of Drug Policy and Violence Prevention (ODPVP) has announced the availability of almost \$3.4 million in funding for multi-jurisdictional narcotics task forces, prosecution, and other drug control and system improvement grants during calendar year 1998. Funding levels are consistent with those awarded in 1997, which includes \$2.5 million for multi-jurisdictional narcotics task forces, \$600,000 for specialized narcotics prosecution services, and nearly \$300,000 for other drug control and system improvement grants, including the alternative sentencing program, the state forensic science laboratory, and training for narcotics investigators, prosecutors and public defenders. These funds are authorized by P.L. 100-690, Federal Anti-Drug Abuse Act of 1988.

Proposals must support efforts to strengthen the criminal justice system in identifying, apprehending, and prosecuting drug offenders through improved interagency cooperation and shared resources. The Request for Proposals (RFP) includes submission guidelines, timelines and blank forms with instructions. Application specifications, including an outline for the project narrative and required attachments, are also available for each type of project.

Eligible applicants include state and local units of government. Priority consideration will be given to current grantees who are successfully operating existing projects.

Grant funds are available for calendar year 1998. Proposals are due to the Office of Drug Policy and Violence Prevention on July 25, 1997. Grants will be awarded on or about September 12, 1996. A copy of the complete application package may be obtained from:

Kristin E. Lail, Grants Coordinator  
Office of Drug Policy and Violence Prevention  
550 Cedar Street, Capitol Square Room 409  
St. Paul, MN 55101  
Telephone: (612) 297-7308  
Fax: (612) 297-7313  
E-mail: Kristin.Lail@state.mn.us

## Office of Environmental Assistance

### Notice of Request for Proposals for Projects that Meet the Objectives of the Environmental Assistance Grant Program

The Minnesota Office of Environmental Assistance (OEA) is a state agency that works to protect Minnesota's environment and assure a sustainable economy through waste prevention and resource conservation.

This notice is issued by the Director of the OEA under authority provided in *Minnesota Statutes* § 115A.0716, which allows the OEA to administer its Environmental Assistance Grant and Loan program. The due date for grant applications this round is October 15, 1997. The maximum grant award is \$75,000. Applicants are required to have a one-to-one cash or in-kind match.

***The purpose of this notice is to solicit proposals for projects that meet the objectives of the Environmental Assistance Grant Program.***

The OEA has identified several priority projects for funding based on community and client needs and the goals of the OEA. Priorities are listed in no particular order. Projects should meet one or more of the priorities listed below. Projects that do not meet a priority will likely not be considered further.

#### Toxicity and Hazard Reduction

- Reduce use and generation of, recover for reuse, or develop alternatives for mercury, cadmium, hexavalent chromium, lead, arsenic, polychlorinated hydrocarbons or volatile organic compounds used in products or industrial processes. Product examples include, but are not limited to: neon lamps, cathode ray tubes, treated wood, oil filters, paints, inks, dyes, fungicides and pigments, and gas refrigeration devices.
- Develop systems for the closed-loop recovery of industrial process solutions and rinsewaters.
- Develop markets for the recycling of used oil filters.

## State Grants and Loans

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### Sustainable Communities and Practices

- Develop and implement sustainable community development projects with a team of business, local government and community organizations that prevent pollution, reduce waste or conserve resources.
- Develop and implement community projects in the areas of business and economic development, transportation alternatives, energy, or land use that prevent pollution, reduce waste or conserve resources.

### Paper, Wood and Food Wastes

- Develop systems to source reduce or reuse these materials.
- Explore the feasibility of developing new or expanding existing markets for any or all of these materials.
- Evaluate new processing and/or collection systems that increase material value and quality or reduce system costs.
- Develop and implement practices that institutionalize the purchase of products containing any or all of these post-consumer materials.

### Resource Recovery

- Explore and implement alternative methods for assuring resource recovery.

### Educational Resources

- Develop or implement educational materials or an educational program on the integration of sustainability concepts into local communities.

### Training

- Develop and/or conduct professional continuing education opportunities on environmental education topics or which relate to the above priority areas.

#### ***Proposed grant projects must address a specific priority.***

The OEA has approximately one million dollars for this grant funding round. The OEA will consider applications for projects that begin in May 1998.

The OEA has prepared a Request for Proposal (RFP) that provides application forms and detailed information on priority project areas for grant funding, proposal evaluation criteria, review procedures, and other information specific to each project area, for applicants. Interested persons may obtain a copy of the RFP by contacting:

Sally Pinski  
Minnesota Office of Environmental Assistance  
520 Lafayette Road, 2nd Floor  
St. Paul, MN 55155-4100  
612/215-0286 or 1-800-657-3843 (toll-free in Minnesota)

*PLEASE NOTE, applications **must be postmarked** or hand delivered by 4:30 p.m., October 15, 1997 to be considered for funding.*

## **Department of Public Safety**

### **Minnesota Auto Theft Prevention Program**

#### **Grant Availability for Reduction of Motor Vehicle Theft**

The Minnesota Auto Theft Prevention Program Board announces the availability of grant money to be used in the reduction of motor vehicle theft by funding programs which aid in the identification of critical issues, education and awareness and investigation and prosecution. Applications will be accepted from State, County, Local Police, Governmental Agencies, Prosecutors, Judiciary, Businesses, and Community and Neighborhood Organizations. The moneys granted must be dedicated to the area of auto theft. This is the second round of auto theft grants. These grant proposals will be due by December 31, 1997. Grant proposal forms and information may be obtained by contacting Dennis Roske at the Auto Theft Prevention Office at (612/405-6153 or 405-6155).

## **Department of Trade and Economic Development**

### **Business and Community Development Division**

#### **Office of Regional Initiatives**

#### **Notice of Availability of Microenterprise Assistance Grants**

The Department of Trade and Economic Development requests proposals from non-profit organizations in Minnesota in order to make Microenterprise Assistance Grant awards. These grants are intended to support those organizations which provide technical assistance and access to financial assistance to microenterprises.

All proposals must be sent to:

Department of Trade and Economic Development  
Attn: Bart Bevins  
121 7th Place East  
St. Paul, MN 55101

Please call Bart Bevins at 297-1170 for a copy of the Request for Proposal

All proposals must be received not later than 4:30 p.m. August 30, 1997.

# Professional, Technical & Consulting Contracts

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Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, and final submission date of completed contract proposal.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of up to 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (612) 296-2600 or [TTY (612) 297-5353 and ask for 296-2600].

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## Department of Human Services

### Moose Lake Regional Authority

#### Notice of Request for Proposals for Dental Services

The Minnesota Department of Human Services, Moose Lake Regional Authority is soliciting proposals for dental services for the Moose Lake Regional Authority, Department of Human Services for the period July 1, 1997 - June 30, 1998.

This request for proposal does not obligate the State to complete the contract and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

#### I. Nature of Contract

To provide dental services at the Minnesota Sexual Psychopathic Personality Treatment Center.

#### II. Goals and Objectives

Patients will have dental services available to them.

#### III. Contractor's Duties

1. Provide dental services including but limited to: examinations, restorations, root canal therapy, and denture problems.
2. Refer patients which cannot be treated by the CONTRACTOR to a specialist for further treatment.
3. Maintain charts and records so that accurate data is available to the STATE.
4. Provide a dental assistant.

#### IV. Human Rights Compliance

It is hereby agreed between the parties that *Minnesota Statutes*, section 363.073 and *Minnesota Rules*, parts 5000.3400 to 5000.3600 are incorporated into any contract between these parties based upon this specification or any modification to it. A copy of *Minnesota Statutes*, section 363.073 and *Minnesota Rules*, parts 5000.3400 to 5000.3600 is available upon request from the contracting agency, the Department of Human Services.

#### V. Submission of Proposals

All proposals must be sent to and received by:

Moose Lake Regional State Operated Services  
Frank R. Milczark  
Chief Executive Officer  
1111 Hwy. 73  
Moose Lake, MN 55767

not later than 12:00 P.M., July 28, 1997.

Late proposals will not be accepted. Submit six copies of proposals. Proposals must be submitted in a sealed mailing envelope or package with the responder's name and address clearly written on the outside, and with evidence of the responder's compliance with the Human Rights Act attached to the envelope or package. Each copy of the proposal must be signed in ink, with original signature by an authorized member of the firm. Prices and terms of the proposal must be valid for the length of the proposal.

#### VI. Amount of Contract

The estimated amount of contract is \$12,000.00.

#### VII. Proposal Contents

A resume with prospective contractor's educational and professional background required.



**VIII. Evaluation**

All proposals received by the deadline specified in Section V. will be evaluated by representatives of the Department of Human Services. A personal interview may be part of the evaluation process.

**IX. Department Contacts**

Prospective responders who have any questions regarding this Request for Proposals may call or write:

Moose Lake Regional State Operated Services  
Dr. Gregory Peterson  
1111 Hwy. 73  
Moose Lake, MN 55767  
(218) 485-5300

**State Board of Investment****Notice of Request for Money Management Firms to Manage Pension Assets and Other Accounts**

The Minnesota State Board of Investment (MSBI) retains private money management firms to manage a portion of the pension assets and other accounts under its control. Firms interested in managing domestic stock, international stock, domestic bond or global bond portfolios for the MSBI are asked to write to the following address for additional information:

External Manager Program  
Minnesota State Board of Investment  
Suite 105 MEA Building  
55 Sherburne Avenue  
St. Paul, MN 55155

Please refer to this notice in your written request.

**Office of the Revisor of Statutes****Notice of Request for Systems and Programming Services**

**NOTICE IS HEREBY GIVEN** that the Office of the Revisor of Statutes is seeking the following systems and programming services for the period August 1, 1997 to October 31, 1997:

System design and programming on an in house text editing and composition system.

Programming experience in C on Hewlett Packard UNIX operating system is a prerequisite to performing the services. Where current contractors have at least equal qualifications, they will be given preference in order to maintain program consistency and stability. Responses must be received by the Office of the Revisor of Statutes by Friday, August 1, 1997.

Direct inquiries and responses to:

Harry Walsh  
Office of the Revisor of Statutes  
700 State Office Building  
100 Constitution Avenue  
St. Paul, MN 55155  
(612) 296-4752  
TTY use State Relay Services: Metro MN 297-5353  
Greater MN 1-800-627-3529

# Non-State Public Bids, Contracts & Grants

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The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

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## Minnesota Counties Computer Cooperative

### Notice of Request for Proposals for PC Software for Managing Court Services/Community Corrections Work Loads

The Minnesota Counties Computer Cooperative (MCCC) is requesting proposals for PC software that will assist MCCC members with managing their court services/community corrections work loads. The MCCC is looking for client-server software that utilizes a "SQL" data base and 32-bit Windows clients. The software to be furnished should provide all of the operational conveniences and functions available in a 32-bit Window-based system. The software must be able to respond to continuously changing requirements and allow for easy modification and additions. The software must also allow the individual users to set the system up to meet their unique agency requirements. The provided software must be designed to minimize impact on the overall system arising from additions, changes, or deletions. System "help" and user documentation are required that will enable users to operate the system easily and efficiently. Training and installation assistance are also required. As an option, the MCCC may also be interested in contracting with the selected vendor for ongoing maintenance and support services.

The MCCC Corrections User Group currently has members agencies that provide services for 50 of the 87 Minnesota counties. There is the possibility that the software may be provided to all 87 Minnesota counties. A demonstration diskette of the current software with a representative data base has been developed and is available to vendors who execute MCCC's confidentiality, non-disclosure no-use agreement and are intending to submit proposals. The demonstration diskette may assist prospective vendors in understanding the current software's functions and features.

The RFP anticipates vendors proposing a development project; however, vendors with existing systems are encouraged to bid their products if they will meet the requirements set forth in the RFP. Responses to the Request for Proposal (RFP) must be received by MCCC no later than noon CDT, Friday, August 29, 1997. Copies of the Request for Proposal are available upon written or faxed request:

Fred Logman, Executive Director  
Minnesota Counties Computer Cooperative  
125 Charles Avenue  
St. Paul, MN 55103  
FAX Number: 612-224-6540

## Fergus Falls Convention & Visitors Bureau

### Otter Trail Scenic Byway Committee

### Notice of Request for Proposal for the Otter Trail Scenic Byway Corridor Management Plan

**NOTICE IS HEREBY GIVEN** to request proposals for the development of a corridor management plan to be used for future corridor capital planning, use, and marketing and promotion. The plan will address the need for amenities along the corridor such as safety considerations; natural, cultural and historical resource interpretation and protection; recreational opportunities; and marketing and promotion. Special emphasis will be placed on development of a committee of representatives from residents, local governmental units, agencies, businesses and special interest groups that will be affected by the Otter Trail Scenic Byway. The committee will provide input for the creation of and long-term guidance for the corridor plan. Proposals shall be based on services to be provided to the Fergus Falls Convention and Visitors Bureau, City of Fergus Falls from September 1, 1997 to August 31, 1998. Proposals must be submitted by 2:00 p.m., Thursday, August 7, 1997.

To submit proposals or for additional information, contact:

Judy Stringer, Exec. Director  
Fergus Falls Convention & Visitors Bureau  
City Hall, Box 868  
Fergus Falls, MN 56538  
(218) 739-0125

## **Minnesota Historical Society**

### **Notice of Historic Preservation Grant Application Deadlines**

The Minnesota Historical Society announces a fall grants cycle for two state grants programs to assist historic preservation and local history projects. These funds were allocated to the Minnesota Historical Society in the 1996 and 1997 Legislative Sessions.

**State Bond-Funded County and Local Preservation Project Grants:** The primary recipients are county and local jurisdictions eligible for state bond funds or projects sponsored by an eligible governmental unit. To be funded, projects must serve a public purpose and the property must be in public ownership. Grant recipients must match state funds on at least an equal basis. A total of \$431,926 remains from the 1996 \$750,000 bonding appropriation that will be awarded during the fall grant cycle.

**State Grants-in-Aid:** The primary recipients are regional, county, and local nonprofit organizations whose primary purpose is historic preservation and/or interpretation. Up to \$100,000 from the Fiscal Year 1997 allocation will be awarded during the fall cycle. A second round of grants will be awarded following a winter grants cycle. Grant recipients must match state funds on at least an equal basis. This program has been supporting projects conducted by local and county organizations that interpret and preserve Minnesota's history since 1969. Project categories include: Historic Properties, Artifact Collections, Interpretive Programs, Microform Copies, Oral History, Photographic Collections, Manuscripts, Publications and Research, Museum Environments, and Technology.

Informational meetings are scheduled at three regional locations:

- 4:00 p.m. on July 28 at the Wanda Gag House, 226 N. Washington, New Ulm;
- 5:00 p.m. on July 30 at the Forest History Center, 2609 County Road 76, Grand Rapids; and,
- 4:00 p.m. on July 31 at the Mille Lacs Indian Museum on Highway 169 north of Onamia.

Deadlines for the fall grants cycle are:

August 15, 1997: Pre-application due.  
September 12, 1997: Application due.  
October 16, 1997: Grants Review Committee meets.

To request grant information materials and application forms or for more information, call (612) 296-5478, E-mail the Grants Office – [mandy.skypala@mnhs.org](mailto:mandy.skypala@mnhs.org), or write to the Grants Office, Minnesota Historical Society, 345 West Kellogg Blvd., Saint Paul, MN 55102-1906.

## **Metropolitan Council**

### **Notice of Request for Proposal for Respiratory Protection and Hearing Conservation Programs**

#### **Annual Medical Surveillance**

Request for Proposals will be accepted at the offices of the Metropolitan Council, Mears Park Centre, 230 East 5th Street, St. Paul, Minnesota, 55101, until 4:00 P.M., on Tuesday, August 4, 1997, for a physician or clinic to establish and monitor a Respiratory Protection and Hearing Conservation Program for the Council's Environmental Services Division and Metro Transit personnel.

Information packets are available and can be obtained by calling 612-602-1032 or via fax request at 612-602-1083.

A contract will be awarded to the physician or clinic that meets the specifications and is in compliance with all terms and conditions contained in the information packet.

The Metropolitan Council reserves the right to reject any and all proposals, or any part of any proposal, to waive minor defects or technicalities or to advertise for new offers as it deems in its best interest.

## **Non-State Public Bids, Contracts & Grants**

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### **Northeast Suburban Transit (NEST)**

#### **Notice of Request for Proposals for a Dial-A-Ride Service**

The Northeast Suburban Transit (NEST) Commission announces the availability of a Request for Proposal (RFP) for its dial-a-ride service. The service operates two 15-passenger vehicles, lift-equipped, in Maplewood, North St. Paul and Oakdale.

Details of the NEST service are included in the RFP. Interested bidders may request an RFP by sending a letter of request, along with \$30.00, to NEST Commission, 2561 Crestline Drive, White Bear Lake, MN 55110. Interested bidders may also purchase an RFP for \$30.00 at the North St. Paul Community Center, 2290 1st Street, North St. Paul, MN 55109. There will be a prebid information meeting on Thursday, July 10, 8:45 a.m., at the North St. Paul Community Center. Deadline for submittal of the proposal is Friday, August 1, 1997, 4 p.m., North St. Paul Community Center.

### **Ramsey County**

#### **Ramsey County Attorney**

#### **Notice to Interested Consultants for Architectural Services**

Ramsey County is requesting proposals for complete architectural services for the expansion of the Ramsey County Attorney's Office-Child support Enforcement Division. The selected consultant will design, prepare plans and specifications and provide construction phase Services for the expansion of the Child Support Enforcement Division of the County Attorney's Office on the 4th floor of the Ramsey County Government Center West Building, 50 West Kellogg Blvd. Saint Paul, MN.

Proposals are due in the Contracts and Analysis Division, Room 280, City Hall/Court House, 15 West Kellogg Blvd., Saint Paul, MN 55102, on or before 2:00 p.m. July 30, 1997.

Interested proposers may obtain a set of RFP documents at no charge by calling 612-266-8900.

Approximate dollar amount of contract will be \$25,000.00 and drawing are to be submitted within 60 days of contract award.

Questions should be directed to Susan Feuerherm, Value Analyst II, 612-266-8908.