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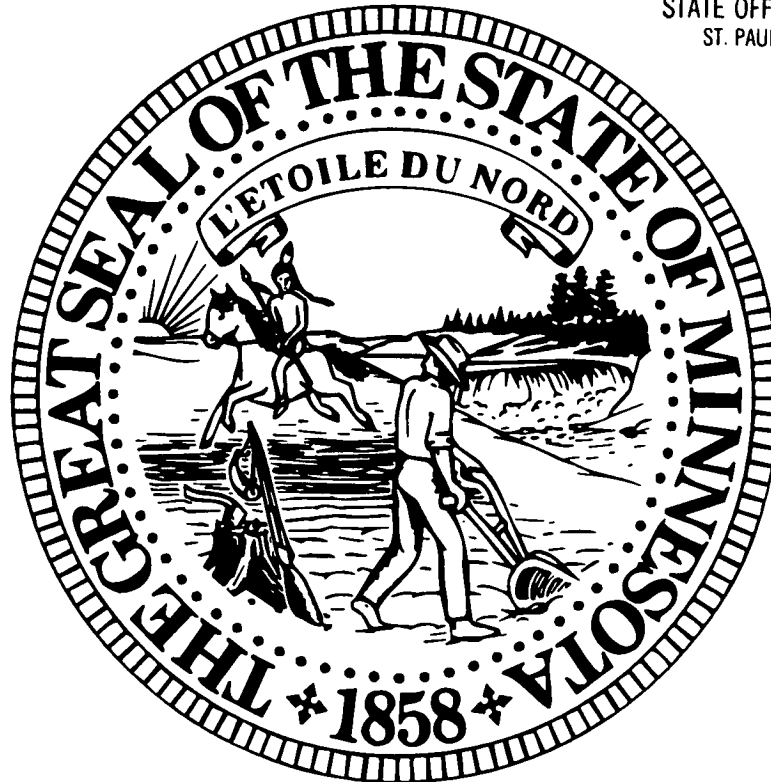
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State Register

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Rules and Official Notices Edition

Published every Monday (Tuesday when Monday is a holiday) by the
Department of Administration - Communications Media

Monday 22 July 1996

Volume 21, Number 4

Pages 109 - 134

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

A *Contracts Supplement* is published Tuesday, Wednesday and Friday and contains bids and proposals for commodities, including printing bids.

Printing Schedule and Submission Deadlines

Vol. 21 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
# 4	Monday 22 July	Monday 8 July	Monday 15 July
# 5	Monday 29 July	Monday 15 July	Monday 22 July
# 6	Monday 5 August	Monday 22 July	Monday 29 July
# 7	Monday 12 August	Monday 29 July	Monday 5 August

Arne H. Carlson, Governor 612/296-3391	Hubert H. Humphrey III, Attorney General 612/297-4272	Joan Anderson Growe, Secretary of State 612/296-2079
Joanne E. Benson, Lt. Governor 612/296-3391	Judi Dutcher, State Auditor 612/297-3670	Michael A. McGrath, State Treasurer 612/296-7091
Department of Administration:	Print Communications Division:	Robin PanLener, Editor 612/297-7963
Elaine S. Hansen, Commissioner 612/296-1424	Kathi Lynch, Director 612/297-2553	Paul Hoffman, Assistant Editor 612/296-0929
Kent Allin, Asst. Commissioner 612/297-4261	Mary Mikes, Manager 612/297-3979	Debbie George, Circulation Manager 612/296-0931

PUBLISHING NOTICES IN THE *State Register*: Submit TWO COPIES of your notice, typed double-spaced. State agency submissions must include a "State Register Printing Order" form, and a "Certification/Internal Contract Negotiation" form with contracts for professional, technical and consulting services. Non-State Agencies should submit TWO COPIES, with a letter on your letterhead stationery requesting publication and date to be published. FAXED submissions to 612-297-8260 are received to meet deadline requirements, but must be followed by originals and applicable forms or letters to be accepted. The charge is \$80.00 per page, billed in tenths of a page (columns are seven inches wide). About 2-1/2 pages typed double spaced on 8-1/2"x11" paper equal one typeset page in the *State Register*. Contact the editor if you have questions.

An "Affidavit of Publication" can be obtained at a cost of \$5.00 for notices published in the *State Register*. This service includes a notarized "Affidavit of Publication" and a copy of the issue of the *State Register* in which the notice appeared.

SUBSCRIPTION SERVICES:

The *State Register* is published by the State of Minnesota, Department of Administration, Communications Media, pursuant to *Minnesota Statutes* § 14.46. The *State Register* is available at the main branch of county libraries in Minnesota and all "State Depository Libraries": State University and Community College libraries; the University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; the Legislative Reference Library; State Law Library; Minnesota Historical Society Library; and the Library Development Service at the State Department of Education. Single copies cost \$3.50 and are available at Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Order by phone: Metro area: 297-3000 Toll free 800-657-3757. Telecommunication Device for the Deaf Metro area: 282-5077 Toll free 800-657-3706. **NO REFUNDS.** Both editions are delivered postpaid to points in the United States, Periodicals Postage Paid for the *State Register* at St. Paul, MN, first class for the *Contracts Supplement*. Publication Number 326630 (ISSN 0146-7751). Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

- *State Register* (published every Monday, or Tuesday if Monday is a holiday) One year subscription: \$150.00
- *Contracts Supplement* (published every Tuesday, Wednesday, Friday) One year subscription: \$125.00 via first class mail, \$140.00 via fax or through our On-Line Service via your computer modem. For a free sample demo of the On-Line Service call via your modem: 612/821-4096. Access item "S": *State Register* Modem parameters 8-N-1 1200/2400. On-Line users agree not to redistribute without authorization.
- 13-week trial subscription which includes both the *State Register* and *Contracts Supplement*. \$60.00
- Single issues are available for a limited time: *State Register* \$3.50, *Contracts Supplement* 50¢. Add shipping charge of \$3.00 per order.
- "*Commodity Contract Awards Reports*," – lists awards of contracts and bids published in the Tuesday-Wednesday-Friday "*Contracts Supplement*" – published every two weeks, \$5.00 per individual report, plus \$3.00 shipping if applicable. Order stock # 99-42. Six-month subscriptions cost \$75.00 and issues appear every two weeks. Order stock # 90-14. Available in hard copy format only.
- "*Professional-Technical-Consulting Award Reports*," – monthly listing of previous month's awards of contracts and RFPs appearing in Monday's "*State Register*" magazine. Individual copies are \$15.00 per report, plus \$3.00 shipping if applicable. Order stock # 99-43. Six-month subscriptions cost \$75.00 and issues appear monthly. Order stock # 90-15. Available in hard copy format only.

FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

Contact: Senate Public Information Office (612) 296-0504
Room 231 State Capitol, St. Paul, MN 55155

Contact: House Information Office (612) 296-2146
Room 175 State Office Building, St. Paul, MN 55155

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The *Professional-Technical-Consulting Contract Award Reports* is published monthly.

The *State Register Contracts Supplement* with commodities and price contracts advertised by the state is published every Tuesday, Wednesday and Friday. Award results are currently only available from the Materials Management Helpline.

Individual copies and subscriptions for both publications are available through Minnesota's Bookstore, (612) 297-3000 or 1-800-657-3757.

Vendors interested in responding to the commodity and price contracts advertised in the *Contracts Supplement* should contact the Department of Administration Materials Management Division Helpline 612/296-2600.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the *State Register*

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-657-3757.

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Proposed Rules

Pursuant to Minn. Stat. §14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Board of Psychology

Proposed Permanent Rules Relating to Continuing Education Sponsor Fees

Notice of Intent to Adopt Rule Without a Public Hearing

Proposed Permanent Rule Relating to Continuing Education Sponsor Fees, *Minnesota Rule 7200.6105*.

Introduction. The Board of Psychology intends to adopt a rule without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes* sections 14.22 to 14.28, and rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310. You have 30 days to submit written comments on the proposed rule. No hearing is required pursuant to *Minnesota Statutes*, section 214.06, subdivision 3 (1994).

Agency Contact Person. Comments or questions on the rule and written requests for a public hearing on the rule must be submitted to the agency contact person. The agency contact person is: Debby Sellin at the Board of Psychology, 2700 University Avenue, Suite 101, St. Paul, Minnesota 55114-1095, telephone (612) 642-0587. TDD users may call the Minnesota Relay Service at 297-5353 (Twin Cities) or 1 (800) 627-3527 (greater Minnesota).

Subject of Rules and Statutory Authority. The proposed rule is about a fee for sponsorship of a continuing education activity. The statutory authority to adopt the rule is *Minnesota Statutes*, section 148.905, subdivision 1(7) (1994) and 214.06, subdivisions 1-3 (1994). A copy of the proposed rule is published in the *State Register* and attached to this notice as mailed. A free copy of the rule is available upon request from the agency contact person listed above.

Comments. You have until 4:30 on Thursday, August 22, 1996, to submit written comment in support of or in opposition to the proposed rule and any part of the rule. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rule addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you would like to make on the legality of the proposed rule must also be made during this comment period.

Alternative Format. Upon request, this Notice can be made available in an alternative format, such as large print, Braille, or cassette tape. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Modifications. The proposed rule may be modified as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rule may not be substantially different than the proposed rule. If the proposed rule affects you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement contains a summary of the justification for the proposed rule, including a description of who will be affected by the proposed rule and an estimate of the probable cost of the proposed rule. Copies of the statement may be obtained at the cost of reproduction from the agency.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Executive Orders

Other notices required by law. This rule does not affect farming operations. Therefore, the Board of Psychology is not required to comply with *Minnesota Statutes*, sections 14.11 and 14.14, subdivision 16 (1994).

Adoption and Review of Rule. The agency may adopt the rule after the end of the comment period. The rule and supporting documents will then be submitted to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the rule is submitted to the office. If you want to be so notified, or want to receive a copy of the adopted rule, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Dated: 8 July 1996

Pauline Walker-Singleton
Executive Director
Minnesota Board of Psychology

Rules as Proposed

7200.6105 CONTINUING EDUCATION SPONSOR FEE.

A sponsor applying for approval of a continuing education activity pursuant to part 7200.3830, subpart 2, shall submit with the application a fee of \$65 for each activity.

Executive Orders

Office of the Governor

Emergency Executive Order #96-15: Providing for Assistance to Officials in Dakota County and the City of Hastings

I, ARNE H. CARLSON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Emergency Executive Order:

WHEREAS, on June 29, 1996, without warning, a violent thunderstorm accompanied by straight-line winds in excess of 90 miles-per-hour struck the city of Hastings; and

WHEREAS, more than 300 buildings, both commercial and residential, were damaged or destroyed by the severe storm; and

WHEREAS, the Sheriff of Dakota County has requested that the National Guard provide assistance with traffic control and security in storm-damaged areas of Hastings; and

WHEREAS, the personnel and equipment needed to maintain public safety and security to life and property is beyond the capabilities of local resources;

NOW, THEREFORE, I hereby order that:

1. The Adjutant General of Minnesota order to state active duty on or about June 29, 1996, in the service of the State, such personnel and equipment of the military forces of the State as required and for such period of time as necessary to assist and support civil authorities in Dakota County and the City of Hastings in controlling traffic, maintaining security, and ensuring the safety of local citizens.
2. The cost of subsistence, transportation, fuel, pay, and allowances of said individuals shall be defrayed from the general fund of the State as provided for in *Minnesota Statutes* 1994, sections 192.49, subd. 1; 192.51, and 192.52.

Pursuant to *Minnesota Statutes* 1994, Section 4.035, subd. 2, this Order shall be effective June 29, 1996, and shall remain in effect until such date as elements of the military forces of the State are no longer required or until rescinded by proper authority.

IN TESTIMONY WHEREOF, I have set my hand this eighth day of July, 1996.

Arne H. Carlson
Governor

Filed According to Law:

Joan Anderson Growe
Secretary of State

Pursuant to the provisions of Minnesota Statutes §14.101, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Department of Commerce

Request for Comment on Planned Rules Governing Electronic Funds Transfer Terminals and Transmission Facilities - *Minnesota Rules 2675.8100 - 2675.8170*

Subject of Rules. The Minnesota Department of Commerce requests comments on its planned adoption of rules amendments governing the establishment and operation of electronic financial terminals and related transmission facilities. The Department is responding to amendments enacted in 1995 and 1996 legislative sessions affecting the Electronic Funds Transfer Facilities Act by *Laws of Minnesota 1995*, Chapter 202, Article 2, Sections 6 to 13 inclusive, and *Laws of Minnesota 1996*, Chapter 414, Article 1, Section 11. The 1995 and 1996 amendments changed definitions, application, notice, and advertising practices, as well as operational and liability standards for point-of-sale terminals. In addition, the rules seek to address the need to bring these 20-year old rules up to date in respect to current and anticipated technical and market developments. Issues include rules relating to customer disclosures by card issuers and terminal operators, surcharges, electronic benefit transfers, Federal Regulation E amendments and nonfinancial institution terminal operators.

Persons Affected. The adoption of the planned electronic financial terminal and transmission facility rules would affect financial institutions, electronic transmission facilities, terminal providers, retail merchants and individuals utilizing electronic financial terminals and debit card processing locations to pay for the purchase of consumer goods and services and obtain cash.

Statutory Authority. *Minnesota Statutes*, section 47.71 and 45.023 permit the Commissioner of Commerce to adopt rules relating to electronic funds transfers terminals and transmission facilities.

Rules Drafts. The Department does not anticipate that a draft of the rules amendments will be available before the publication of the proposed rules.

Public Comment. Interested persons or groups may submit comments in writing or orally until 4:30 p.m. on September 30, 1996. The Department does not contemplate appointing any additional advisory committee on the planned rule. Written or oral comments, questions, and requests for more information on the development of the planned rules should be addressed to:

James G. Miller, Deputy Commissioner
Financial Examinations Division
Department of Commerce
133 East Seventh Street
St. Paul, Minnesota 55101
(612) 296-2715

Alternative Format. Upon request, this Request for Comments can be made available in alternative format, such as large print and recorded message. To make a request for large print, please contact the agency contact person at the address or telephone number listed and to listen to it on the recorded message, twenty-four hours a day, telephone (612) 297-7053.

Note: Comments submitted in response to this notice will not necessarily be included in the formal rulemaking record submitted to the Administrative Law Judge when a proceeding to adopt rules is started.

Minnesota Environmental Quality Board

Request for Comments for Planned Amendment to Rule Governing the Release of Genetically Engineered Organisms into the Environment, *Minnesota Rules*, parts 4420.0010 to 4420.0080

Subject of Rule. The Environmental Quality Board requests comments on its planned amendments to the rules governing the release of genetically engineered organisms into the environment, Minnesota Rule Chapter 4420. Planned rule amendments will address the 1994 statutory amendments to *Minnesota Statutes* § 116C.91-.98, including, the commercialization of products containing genetically engineered organisms, alternative regulatory oversight, and the adequacy of federal oversight.

Persons Affected. The amendment of the rule would likely affect the biotechnology industry, state agencies with interests in genetically engineered organisms, the biotechnology research community and citizens and organizations concerned about the environmental impacts of the release of genetically engineered organisms into the environment.

Statutory Authority. *Minnesota Statutes* § 116C.91-.98 authorize the board to amend existing rules to correspond to these changes made by *Laws 1994*, Chapter 454.

Public Comment. Interested persons or groups may submit comments or information on the planned rule amendments in writing or orally until 4:30 p.m., September 9, 1996. A draft of the planned amendments has not yet been prepared. Drafts will be prepared for review by the Board's Advisory Committee on Genetically Engineered Organisms and will at the same time be available to the public.

Written or oral comments, questions, and requests to receive a review draft of the planned amendments and to receive future notices relating to the planned rule should be addressed to:

John Hynes
Environmental Quality Board
300 Centennial Building, 658 Cedar Street
St. Paul, MN 55155
612-296-2871
FAX: 612-296-3698

Comments submitted in response to this notice will not be included in the formal rulemaking record when a proceeding to adopt a rule amendment is started.

John Hustad, Chair

Department of Labor and Industry

Labor Standards Division

Notice of Prevailing Wage Certifications for Commercial Construction Projects

CORRECTION: Additional projects effective July 15, 1996 prevailing wage rates were determined and certified for commercial construction projects in the following counties:

Brown: New Ulm High School Concession Stand-New Ulm.

Dakota: Mendota Heights Sr. Housing-Mendota Heights; South St. Paul Sr. Housing-South St. Paul.

Hennepin: Normandale Community College Fine Arts Auditorium-Bloomington.

Effective July 22, 1996 prevailing wage rates were determined and certified for commercial construction projects in the following counties:

Anoka: 1996 Reroofing Bunker Hill Activity Center-Andover.

Hennepin: City of New Hope Ice Arena Addition-New Hope; Independent School District 277 Lighting and HVAC Improvements-Westonka/Mound; Deep Tunnel Elevator at Phillips-Wangenstein Building-Minneapolis; A3 Cafeteria Serving Area Modification, Hennepin County Medical Center-Minneapolis; Minneapolis Public Schools Mechanical and Electrical Repairs - Seward, Four Winds, Sullivan and Wilder Schools-Minneapolis.

Nicollet: Secure Juvenile Detention and Treatment Facility-St. Peter.

Ramsey: Gladstone Community Center-Maplewood; Alteration to Webster Elementary School-North St. Paul; UPS System Installation at Centennial Office Building-St. Paul; Classroom Modification at Galtier Magnet School-St. Paul; MWWTP Laboratory Ventilation Improvements-St. Paul; 1996 Bus Drive/Drop Off-North St. Paul; 1996 Bus Garage Renovations-North St. Paul; Capital Complex Vault Expansion-St. Paul.

St. Louis: Roof and Wall Repairs - Lake Superior College-Duluth; Reroofing and Wall Repair at Eveleth Technical College-Eveleth.

Sherburne: Reroofing and Wall Repair at St. Cloud Technical College-St. Cloud; Elk River Building and Ground Facility-Elk River.

Copies of the certified wage rate for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing are \$1.36 per project. Make check or money order payable to the State of Minnesota.

Gary W. Bastian, Commissioner

Legislative Coordinating Commission

Notice of Vacancies and Acceptance of Applications for the Regent Candidate Advisory Council

Applications are being accepted for nine positions on the Regent Candidate Advisory Council. The Council is responsible for recruiting and recommending candidates to the Minnesota Legislature for the University of Minnesota Board of Regents. Members of the 24 member Advisory Council are appointed by either the Speaker of the Minnesota House of Representatives or by the Senate Subcommittee on Committees. Members receive per diem and expenses. Meetings take place in St. Paul. Terms are for six years. For further information and/or applications, please contact Barb Patterson, (612) 296-9002, 85 State Office Building, St. Paul, MN 55155. Applications must be postmarked no later than August 9, 1996.

Dated: 12 July 1996

Minnesota State Retirement System

Board of Directors, Regular Meeting

The regular meeting of the Board of Directors, Minnesota State Retirement System, will be held on Thursday, July 25, 1996, at 9:00 a.m. in the office of the System, 175 W. Lafayette Frontage Road, St. Paul, Minnesota.

Professional, Technical & Consulting Contracts

State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Economic Security

Workforce Preparation Branch Dislocated Worker Program

Notice of Acceptance of Applications for a Pilot Program for Providing Skills Training for Dislocated Workers

Eligible organizations interested in taking part in a pilot program in accordance with Section 268.9783 of the *Laws of Minnesota*, may apply to the Minnesota Department of Economic Security (MDES), Dislocated Worker Unit. This pilot is for the purpose of providing skills training for dislocated workers and workers "at risk" of dislocation. The program places emphasis on increasing the skills of employees in order to avoid layoffs, and providing skills training for dislocated workers to meet industry needs.

Participating businesses must demonstrate a need for training assistance and are required to match State resources dollar for dollar. Approximately 1.4 million dollars are available through June 30, 1997. The Governor's Workforce Development Council will review proposed pilot projects in September and November, 1996.

Interested parties may obtain a grant application containing complete proposal requirements and application submission dates from the Workforce Preparation Branch at 390 N. Robert St., St. Paul, MN 55101. The contact for this project is Connie McGowan, 612-297-1965. Limited assistance is available to applicants. Verbal instructions or explanations are not binding on the State or the Department. The submission of an application does not obligate the State of Minnesota or the MDES in any respect with regard to selection of projects for funding or costs incurred in the application process.

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (612)296-2600 or [TDD (612)297-5353 and ask for 296-2600].

Century Community and Technical College

Notice of Request for Proposals for Classroom Video and Audio Equipment and Installation

Century Community and Technical College is requesting proposals from qualified vendors for Classroom Video and Audio Equipment and Installation. The proposal includes cameras, monitors, cables, receivers, switchers, etc. Equipment is to be delivered and work completed by September 6, 1996.

Bid specifications are available from Kathy Bohl, Century College, 3300 Century Avenue North, White Bear Lake, MN 55110. Phone (612) 773-1714, Fax (612) 773-1780. Specs will be sent via First Class Mail.

Sealed bids will be accepted until 1:00 pm on July 29, 1996 at which time they will be opened in the Cafeteria Conference Room.

Department of Commerce

Notice of Request for Proposals for Actuarial Services for the Minnesota Liquor Liability Assigned Risk Plan

The Minnesota Joint Underwriting Association intends to contract with an independent actuary to establish its reserves for the Minnesota Liquor Liability Assigned Risk Plan and to report to the Board of Directors regarding those reserves.

Any questions regarding to the procedure or the requested services may be directed to:

Beth Eulberg
Minnesota Joint Underwriting Association
Pioneer P.O. Box 1760
St. Paul, MN 55101
(612) 222-0484

Proposals must be submitted by August 15, 1996.

Department of Commerce

Notice of Request for Proposals for Defense Counsel for the Minnesota Joint Underwriting Association

The Department of Commerce, on behalf of the MJUA, is requesting proposals from qualified firms to provide defense counsel to the Minnesota Joint Underwriting Association (MJUA). The MJUA intends to compile a list of qualified firms which the MJUA Board may draw upon in the event a lawsuit is brought against one of its insureds.

Proposals should include:

1. Evidence of competency including backgrounds, training and experience of specific lawyers within the firm.
2. A fee schedule including hourly rates for specific lawyers as well as legal assistants and clerical staff.
3. A minimum of three references.

Please submit proposals by August 15, 1996, to:

Beth Eulberg
Minnesota Joint Underwriting Association
Pioneer P.O. Box 1760
St. Paul, MN 55101
(612) 222-0484

Department of Commerce

Notice of Request for Proposals for Board Counsel for the Minnesota Joint Underwriting Association

The Department of Commerce, on behalf of the MJUA, is requesting proposals from qualified law firms to provide board counsel to the Minnesota Joint Underwriting Association (MJUA). Proposals should include:

1. Evidence of competency, including backgrounds, training and experience of specific lawyers within the firm.
2. A fee schedule including hourly rates for specific lawyers as well as legal assistants and clerical staff.
3. A minimum of three references.

Please submit proposals by August 15, 1996, to:

Beth Eulberg
Minnesota Joint Underwriting Association
Pioneer P.O. Box 1760
St. Paul, MN 55101

Professional, Technical & Consulting Contracts

Department of Commerce

Notice of Request for Proposals for Services to be Provided to the Minnesota Joint Underwriting Association for the Purpose of Conducting a Balance Sheet Audit

The Minnesota Joint Underwriting Association intends to contract with one organization to provide the services according to the specifications issued.

Interested parties should call (612) 222-0484 to obtain the Formal Request for Proposals (RFP).

Any questions relating to the RFP, or the services to be provided, should be directed to:

Beth Eulberg
Minnesota Joint Underwriting Association
Pioneer P.O. Box 1760
St. Paul, MN 55101

Proposals must be submitted by August 15, 1996.

Department of Commerce

Notice of Request for Proposals for Consultant Services in Working with Unclaimed Property and Its Owners

The Minnesota Department of Commerce is seeking proposals from individuals or organizations qualified to perform special consultant services by identifying holders of unclaimed property which are subject to the Minnesota unclaimed property law, audit their records, prepare reports of reportable unclaimed property, and collect reportable unclaimed property.

For a copy of the Request for Proposal or more information contact:

Cheryl Costello
Licensing Division
Minnesota Department of Commerce
113 E. Seventh Street
St. Paul, MN 55101
Voice: (612) 296-6313
Fax: (612) 296-8591
TTY/TDD: (612) 297-5353 and ask for 296-6313

All proposals to be submitted are due by 4:00 p.m., July 31, 1996.

Department of Corrections

Notice of Request for Proposals for Dental Services Full-Time and Part-Time for Minnesota Correctional Facility - Faribault

The Minnesota Correctional Facility - Faribault is seeking proposals for Full-Time dental services for 08-15-96 through 06-30-97. Proposals must be received by 4:30 pm on 07-29-96. For additional information contact: Jan Hanlon, (507) 334-0784.

The Minnesota Correctional Facility - Faribault is also seeking proposals for Part-Time dental services for 08-15-96 through 06-30-97. Proposals must be received by 4:30 pm on 07-29-96. For additional information contact: Jan Hanlon, (507) 334-0784.

Department of Human Services

Moose Lake Regional State Operated Services

Request for Proposals for the Services of a Psychiatrist

The Minnesota Department of Human Services, Moose Lake Regional State Operated Services is soliciting proposals for services of a Psychiatrist to perform consultation services in Psychiatry for the Moose Lake Regional State Operated Services for the period July 1, 1996 - June 30, 1997.

This request for proposal does not obligate the State to complete the contract, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

I. Nature of Contract

Treatment of psychiatric patients and overall direction to treatment teams dealing with psychiatric disorders.

II. Goals and Objectives

Many of our clients suffer from psychiatric disorders. Effective treatment requires the services of many professionals including medical doctors specializing in psychiatry so that accurate diagnosis and proper treatment is provided especially in the use of chemical therapy.

III. Contractor's Duties

- a. diagnosis or re-evaluation of diagnosis upon a patient's admission to a treatment unit;
- b. formulation and implementation of individualized psychiatric treatment plans for patients, including the prescription of drugs, medications, physical medicine services, and other treatment modalities appropriate for the individual patient;
- c. reviewing progress of patient's psychiatric treatment programs at least once a week; and
- d. contractor shall prepare and sign written reports with respect to all patient services on a form prescribed by the Moose Lake Regional State Operated Services. Records must be retained by contractor for a period of five years. Records shall be accessible at reasonable hours to the Moose Lake Regional State Operated Services.

IV. Human Rights Compliance

It is hereby agreed between the parties that *Minnesota Statutes*, section 363.073 and *Minnesota Rules*, parts 5000.3400 to 5000.3600 are incorporated into any contract between these parties based upon this specification or any modification to it. A copy of *Minnesota Statutes*, section 363.073 and *Minnesota Rules*, parts 5000.3400 to 5000.3600 is available upon request from the contracting agency, the Department of Human Services.

V. Submission of Proposals

All proposals must be sent to and received by:

Moose Lake Regional State Operated Services
Frank R. Milczark
Chief Executive Officer
1111 Hwy. 73
Moose Lake, MN 55767

not later than 12:00 PM, August 12, 1996.

Late proposals will not be accepted. Submit six copies of proposals. Proposals must be submitted in a sealed mailing envelope or package with the responder's name and address clearly written on the outside, and with evidence of the responder's compliance with the Human Rights Act attached to the envelope or package. Each copy of the proposal must be signed, in ink, with original signature by an authorized member of the firm. Prices and terms of the proposal must be valid for the length of the proposal.

VI. Amount of Contract

The estimated amount of contract is \$139,920.00 per year.

Professional, Technical & Consulting Contracts

VII. Proposal Contents

- a. Resume' with prospective contractor's educational and professional background required.
- b. Proof of valid and unlimited license to practice medicine in Minnesota in accordance with *Minnesota Statutes*, Chapter 147.
- c. Submit proof of registration with the Drug Enforcement Administration.
- d. Submit proof of professional liability insurance coverage.
- e. Submit proof of board certification in psychiatry.

VIII. Evaluation

All proposals received by the deadline specified in Section V. will be evaluated by representatives of the Department of Human Services. A personal interview may be part of the evaluation process.

IX. Department Contacts

Prospective responders who have any questions regarding this Request for Proposals may call or write:

Moose Lake Regional State Operated Services
Gregory Peterson, M.D.
1111 Hwy. 73
Moose Lake, MN 55767
(218) 485-5300

Department of Human Services

Moose Lake Regional State Operated Services

Request for Proposals for Clinical Pharmacology Consultations

The Minnesota Department of Human Services, Moose Lake Regional State Operated Services is soliciting proposals from qualified parties to provide clinical pharmacology consultation, and a drug utilization program. Contract would require services of a clinical pharmacist 3 days a week, 6 hours per day for the period July 1, 1996 - June 30, 1997.

This request for proposal does not obligate the State to complete the contract, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

I. Nature of Contract

Improved pharmacologic services and assurance of safe and proper use of medication.

II. Goals and Objectives

Clinical pharmacology services are necessary for two reasons:

- a. Clinical pharmacology consultations use by the physicians in direct management and care of the patients. These consultations look at issues as to the most effective drugs, drug combinations and dangerous combinations of those that may cause ineffectual treatment along with in depth reviews of previous pharmacology used on patients that can be then referred to the physician in a more comprehensive and appropriate treatment plan for the individual.
- b. Developing clinical research models and active involvement in the drug usage evaluation, as required by Joint Commission on Accreditation of Hospitals' standards.

III. Contractor's Duties

- a. The pharmacist shall, with input from the interdisciplinary team, review the drug regimen of each client at least quarterly.
- b. The pharmacist shall provide the facility with a written record of each client's medication review.
- c. The pharmacist shall report any irregularities in a client's medication regimen to the prescribing physician and the interdisciplinary team.
- d. The pharmacist shall ensure adverse reactions are reported to the vendor pharmacist.
- e. The pharmacist shall review medication administration of standing orders.
- f. The pharmacist shall ensure a proper system of security is in place, including storage, handling, and destruction of medications.

Professional, Technical & Consulting Contracts

- g. The pharmacist shall ensure the drug reference manual is current.
- h. The pharmacist shall participate as appropriate in the development, implementation, and review of each client's program plan, in person or through a written report to the interdisciplinary team.

IV. Submission of Proposals

All proposals must be sent to and received by:

Moose Lake Regional State Operated Services
Frank R. Milczark
Chief Executive Officer
1111 Hwy. 73
Moose Lake, MN 55767

not later than 12:00 PM, August 12, 1996.

Late proposals will not be accepted. Submit six copies of proposals. Proposals must be submitted in a sealed mailing envelope or package with the responder's name and address clearly written on the outside. Each copy of the proposal must be signed, in ink, with original signature by an authorized member of the firm. Prices and terms of the proposal must be valid for the length of the proposal.

V. Amount of Contract

The estimated amount of contract is \$40,704.00 per year.

VI. Proposal Contents

- a. Resume' with prospective contractor's educational and professional background required.
- b. Proof of valid license to practice pharmacy in State of Minnesota
- c. Proof of doctoral degree from an accredited College of Pharmacy.

VII. Evaluation

All proposals received by the deadline specified in Section IV. will be evaluated by representatives of the Department of Human Services. A personal interview may be part of the evaluation process.

VIII. Department Contacts

Prospective responders who have any questions regarding this Request for Proposals may call or write:

Moose Lake Regional State Operated Services
Gregory Peterson, M.D.
1111 Hwy. 73
Moose Lake, MN 55767
(218) 485-5300

Department of Human Services

Moose Lake Regional State Operated Services

Request for Proposals for a General Practitioner to Perform Medical Services

The Minnesota Department of Human Services, Moose Lake Regional Authority is soliciting proposals for services of a general practitioner to perform medical services for the Moose Lake Regional State Operated Services, Department of Human Services for the period July 1, 1996 - June 30, 1997.

This request for proposal does not obligate the State to complete the contract, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

I. Nature of Contract

General medical care.

II. Goals and Objectives

Provide history and physical exam, diagnoses and on-going medical care and treatment.

Professional, Technical & Consulting Contracts

III. Contractor's Duties

- a. Review on a yearly basis, the unit Medical Services Plan and Health Monitoring Plan and make appropriate recommendations for approval and/or changes to the Moose Lake Regional State Operated Services Medical Director.
- b. Monthly case conference and case review with Liberalis Women's Program staff as appropriate.
- c. As needed, pre-admission consultation for medically fragile clients.
- d. Quarterly, one (1) hour inservice training for Liberalis Women's Program staff related to appropriate medical care for the addicted female client.

IV. Human Rights Compliance

It is hereby agreed between the parties that *Minnesota Statutes*, section 363.073 and *Minnesota Rules*, parts 5000.3400 to 5000.3600 are incorporated into any contract between these parties based upon this specification or any modification to it. A copy of *Minnesota Statutes*, section 363.073 and *Minnesota Rules*, parts 5000.3400 to 5000.3600 is available upon request from the contracting agency, the Department of Human Services.

V. Submission of Proposals

All proposals must be sent to and received by:

Moose Lake Regional State Operated Services
Frank R. Milczark
Chief Executive Officer
1111 Hwy. 73
Moose Lake, MN 55767

not later than 12:00 PM, August 12, 1996.

Late proposals will not be accepted. Submit six copies of proposals. Proposals must be submitted in a sealed mailing envelope or package with the responder's name and address clearly written on the outside, and evidence of the responder's compliance with the Human Rights Act attached to the envelope or package. Each copy of the proposal must be signed in ink, with original signature by an authorized member of the firm. Prices and terms of the proposal must be valid for the length of the proposal.

VI. Amount of Contract

The estimated amount of contract is \$27,284.40 per year.

VII. Proposal Contents

- a. Resume' with prospective contractor's educational and professional background required.
- b. Proof of valid and unlimited license to practice medicine in Minnesota in accordance with *Minnesota Statutes*, Chapter 147.
- c. Submit proof of registration with the Drug Enforcement Administration.
- d. Submit proof of professional liability insurance coverage.
- e. Submit proof of board certification in Internal Medicine.

VIII. Evaluation

All proposals received by the deadline specified in Section V. will be evaluated by representatives of the Department of Human Services. A personal interview may be part of the evaluation process.

IX. Department Contacts

Prospective responders who have any questions regarding this Request for Proposals may call or write:

Moose Lake Regional State Operated Services
Gregory Peterson, M.D.
1111 Hwy. 73
Moose Lake, MN 55767
(218) 485-5300

Department of Human Services

Notice of Request for Proposals to Maintain and Enhance the Community Services Information System (CSIS)

The Minnesota Department of Human Services (DHS), Community Services Division, is seeking proposals from qualified vendors to maintain and enhance the Community Services Information System (CSIS). This project is contingent on available State and Federal funding.

The State of Minnesota (State), Department of Human Services (DHS) is soliciting proposals from qualified vendors to provide computer programming and software support services for the Community Services Information System (CSIS). This Request for Proposals (RFP) seeks proposals from qualified vendors to provide programming functions using COBOL in an IBM System 36 environment on an IBM AS/400; perform systems analysis, design and development functions; maintain existing IBM System 36 and AS/400 COBOL code to ensure compliance with state record keeping and reporting requirements through CSIS; prepare and distribute quarterly revised software; revise user manuals and system documentation; operate a technical help line for users; provide system and application training for users; receive and provide security for data files on various electronic media including 8" data diskettes; and electronically transmit data to or from the State using Remote Job Entry (RJE). These services will be used on an as needed, time and materials basis for a period of nine months to thirty-three months.

Respondents must show successful experience in all aspects of maintaining and enhancing a major software package in county and state social service environments. A minimum of five years experience is required within the last seven calendar years on one or more comparable projects. Respondent staff must have proven experience in maintaining IBM System 36 and AS/400 COBOL code. Respondent staff must have knowledge of the administration of social services in Minnesota including programmatic, administrative, and fiscal issues.

The formal Request for Proposals is available from the Department of Human Services by contacting the Community Services Division at 612/296-2471.

Responses to RFP must be submitted no later than 4:00 p.m. on August 12, 1996 to the Community Services Division, Attention: Tracy / Lynne, Department of Human Services, 444 Lafayette Road, St. Paul, MN 55155-3839.

Vendors with more than 20 full-time employees must be certified with the Department of Human Rights at the time the proposal is due or the document will be rejected. Contact the Department of Human Rights at 612/296-5683 for certification information and documentation.

Department of Natural Resources

Public Notice of Public Hearing on Opening Scientific and Natural Areas to Hunting

The Department of Natural Resources (DNR) will conduct a public hearing to consider opening the proposed or dedicated Scientific and Natural Areas (SNA) listed below to public hunting in those seasons identified:

Site Name	Location	Seasons Proposed to Be Open
Cannon River Turtle Preserve (Proposed)	Goodhue County; portions of Sections 15, 19, & 30, Township 113 North, Range 15 West and Sections 24, 25, 26, 35 & 36, Township 113 North, Range 16 West, owned by the State of Minnesota.	All hunting seasons for protected game species
Lutsen Natural Area	Cook County; all of Section 22 and portions of 21 & 27, Township 60 North, Range 3 West, owned by the State of Minnesota.	All hunting seasons for protected game species
Two Rivers Aspen Prairie Parkland	Kittson County; portions of Sections 17, 19, 20, 29, & 30, Township 160 North, Range 44 West, owned by the State of Minnesota.	All hunting seasons for protected game species
Lost 40	Itasca County; portions of Section 34, Township 150 North, Range 27 West, owned by the State of Minnesota.	All hunting seasons for protected game species

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Prairie Creek Woods	Rice County; portions of Sections 3 & 4, Township 110 North, Range 19 West, owned by the State of Minnesota.	Deer hunting only and then only when Nerstrand Big Woods State Park is open.
Uncas Dunes (Proposed addition)	Sherburne County; portions of Sections 20, 21, 28 & 29, Township 34 North, Range 27 West, owned by the State of Minnesota	All hunting seasons for protected game species

The hearing will be held July 31, 1996, from 10:00 am to 11:00 am, in the 2nd floor conference room, at the Department of Natural Resources headquarters, St. Paul, Minnesota. The purpose of the hearing is to take public testimony regarding opening selected or proposed scientific and natural areas to hunting by the public as noted above. All other existing regulations will remain in effect should this proposal be approved.

These Scientific and Natural Areas abut other public lands that currently are open to public hunting and/or were previously open to hunting as publicly owned lands prior to SNA dedication. Whitetail deer populations in the vicinity of Prairie Creek Woods SNA periodically cause damage to crops on private lands and to the resources of the SNA. To assist in managing the whitetail deer population so as to limit crop damage on adjacent or nearby private lands and the resources of the SNA, it is proposed to open Prairie Creek Woods to deer hunting during those times Nerstrand Big Woods State Park is open.

A hearing examiner will record all testimony on whether or not any particular area cited above should be opened to public hunting as is proposed above. An official of the Department of Natural Resources will be present to discuss these matters. Written statements will also be accepted by the Department of Natural Resources concerning the above mentioned matter. Testimony may be forwarded to the following address and will be accepted until July 31, 1996.

Regional Administrator
c/o Scientific and Natural Areas
MN Department of Natural Resources
1200 Warner Road
St. Paul, MN 55106

Pollution Control Agency

Air Quality Division

Notice of Request for Proposal for Analytical Services

I. Background

The Minnesota Pollution Control Agency (MPCA or agency), Air Quality Division (AQD) is soliciting proposals for laboratory analytical services for the determination of mercury content in a variety of materials, products and wastes. Analysis for other substances may be required for some samples.

These services will support work in the AQD to determine the sources, behavior and fate of mercury in Minnesota as a result of natural processes, industrial activities, and waste management.

Contracts will be written for a period ending June 30, 1997. The contract end date may be amended by agreement of the agency and the contractor.

Contracts for providing these services may be offered to multiple qualified contractors, based on the agency's evaluation of responses and the amount of work the agency foresees being available.

The budget for analytical services contracted pursuant to this Request for Proposals will not exceed \$30,000.

This request for proposal does not obligate the agency to complete the proposed project, and the agency reserves the right to cancel this solicitation if it is considered to be in its best interest.

II. Scope of Project and Services Required

The AQD needs to engage one or more laboratory analytical firms that can determine the total mercury content of diverse materials, products and wastes, using analytical methods that yield accurate and reproducible results. Section IIA lists the types of materials that are anticipated to require analysis. Mercury analysis may be needed for other types of materials. Section IIB lists information related to analysis that must be provided by respondents to this request for proposals (RFP).

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For some materials listed in IIA, there may be a need to conduct additional analyses to determine the content of other substances. These analyses may be conducted by either the contractor or a subcontractor. Applicants should provide a brief description of other analytical services that they can provide directly or by subcontract.

A. Material, product, and waste types to be analyzed

1. Oil refinery samples -
crude oil; liquid and solid refinery products and byproducts, including but not limited to: propane, butane, gasoline, aviation fuels, fuel oil, lubricating oil, asphalt, petroleum coke, sulfur, hydrotreating catalysts, other catalysts, water, and wastewater
2. Wood samples, various species -
bark; mixed wood, as processed for fuel
3. Soil and similar materials -
soil samples; coal ash (fly, bottom, mixed); MSW incinerator ash; sewage sludge ash
4. Water -
lake water; ground water; waste water, e.g., from various industrial and municipal sources
5. Product/wastes -
batteries; plastics (film and solid, red/orange pigmented/printed, esp. PVC, urethanes); textiles; paints and coatings (as supplied by manufacturer); residual materials from fluorescent/HID processing (glass, metal, plastic, phosphor powder); composite materials (may contain glass, metal, plastic, paper, other organics); solid and liquid chlorinated substances (water based or water soluble; chloralkali source); solid and liquid caustic substances (water based or water soluble; chloralkali source); liquid acids (from chloralkali, smelter, or other source; potential carrier of dissolved mercury); solid and liquid acidic industrial wastes
6. Natural gas

B. Analytical methods and cost per sample

For each of the material types listed above, the proposer shall provide the following information regarding the method of analysis, cost per sample or multiple samples of the same material, and related information. Contractor shall supply pre-cleaned sample containers for all liquid samples unless otherwise agreed upon. Solid samples will be submitted in Zip-Lock bags. Proposers are encouraged to identify groupings of material types that can be analyzed in a similar fashion and that can be handled in batches under a given price structure quoted in accordance with the following information.

1. Method
2. Detection limit and how detection limit is determined
3. Minimum and maximum size of an individual sample (grams or dimensional)
4. Price per sample for a number of samples submitted in batches of the following size; 2, 5, 10, 20, 30, 40, 80 samples per batch. Specify whether samples in a batch must be similar or may be dissimilar materials (or must be analyzed by same method).
5. Price per additional sample for each batch size
6. Internal quality assurance/quality control procedures, including procedures for internal spikes
7. Standard turn-around time - preliminary and final results
8. Fee/surcharge for faster turn-around time

C. Laboratory errors

1. The Contractor will retain submitted samples for at least sixty days after the final version of the data is submitted to the Agency, to allow the Agency to examine the data, including the analytical results for blind duplicates.
2. In cases or analytical batches where the Agency and the Contractor agree that a laboratory error must have occurred the sample or entire batch in question shall be reanalyzed at no additional cost to the MPCA. In situations where such reanalyses is necessary, the data from the original and any subsequent analysis must be reported and identified in the sample data report. In addition, a brief description of the situation and corrective action(s) taken must be provided in the sample data report.
3. In cases where it is not possible to reanalyze samples for which analytical results are not satisfactory, the Agency will not be invoiced for the analyses.

Professional, Technical & Consulting Contracts

III. Proposal Contents

Proposals must include the following:

- A. Description of the company and subcontractor(s), including
 1. Brief history of the firm including area(s) of major expertise and summary of staff capabilities
 2. Organizational structure of the firm, including location of offices and facilities
 3. Previous experience in laboratory analysis of diverse materials for mercury content, including any work done for the state of Minnesota
 4. Example of a typical invoice for a comparable project and/or listing of information contained in a typical invoice (MPCA may specify invoice format or content)
 5. Names and telephone numbers of persons designated by the prospective contractor concerning the submitted proposal
- B. Description of staff available for the project, including
 1. Resumes of principle staff to be assigned to project
 2. Organizational chart of management and professional staff
- C. Description of laboratory analytical equipment available for the project
- D. A description of approaches and methodologies to be employed
- E. A copy of a typical work document prepared by the company and subcontractor(s), if possible
- F. References for the company and subcontractor(s) including names, addresses, and telephone numbers of former and /or current clients whom the MPCA may contact
- G. An explanation of how the company will be available to assist the MPCA staff once a project is assigned
- H. A list and description of other resources necessary to successfully complete the project
- I. State, federal, or other laboratory certification

IV. Evaluation Criteria

All proposals received by the deadline will be evaluated by representatives of the MPCA, Air Quality Division using the evaluation form contained in Attachment A. In some instances, an interview will be part of the evaluation process. Selection will be made based upon the prospective contractors' qualifications.

Factors upon which a prospective contractor will be evaluated include, but are not limited to, the following:

- A. Qualifications and experience of company and subcontractor(s) project personnel
- B. Company and subcontractor(s) qualifications
 1. Experience with government contracts and specifically experience with state of Minnesota contract(s)
 2. Resources available to the contractor relevant to completing contracted services
- C. Cost of contracted analytical services

V. Submittal Deadline

Questions about this RFP should be directed to John Gilkeson at (612) 215-0199. All proposals must be postmarked by August 23, 1996. Proposals postmarked after August 23, 1996, will not be accepted. Submit 3 [three] copies of the proposal to:

Tracy Kvamme
Air Quality/Program Development
520 Lafayette Road N.
St. Paul, MN 55155

All copies must be double-sided, page-numbered, and printed on paper containing at least 10 percent post-consumer content. One copy must be unbound. Proposals must be in a sealed envelope or package with the proposer's name and address printed on the outside. Each copy of the proposal must be signed in ink by an authorized member of the firm.

Department of Public Safety

Office of Traffic Safety

Notice of Request for Proposal for Multi-media, Video Production

The Department of Public Safety is seeking proposals to develop, direct, script and produce a 15-16 minute multi-media program, including video projection, sound track and scripted presentations. The program will address the problems associated with under-age drinking, impaired driving, and seatbelts.

Details are contained in the Request for Proposal which may be obtained by calling or writing:

Contact: Lt. Mark Peterson
Telephone: (612) 628-6970
TTY: (612) 282-6555
Address: State Patrol Academy
1900 West County Road I
Shoreview, MN 55126

Estimated cost of contract is \$20,000.00. The Department will retain an option to extend the contract for two additional years. Final date for submitting proposals is Friday, August 23, 1996 by 4:00 PM.

Department of Public Service

Request for Proposal for Consultants to Evaluate the Estimated Labor Savings in the Proposed Merger of Northern States Power with Wisconsin Electric Power Company

I. INTRODUCTION

The Minnesota Department of Public Service (Department) is soliciting proposals from qualified consultants to evaluate the estimated labor savings delineated in Northern States Power Company's (NSP) proposed merger with Wisconsin Electric Power Company (WEPCO). Specifically, the consultant must determine the reasonableness of the Company's selection of occupations or professions that would be affected by the merger and the assumptions and calculations relative to administrative and compensative expenses in NSP's testimony on this issue before the Minnesota Public Utilities Commission (PUC, Commission). The consultant must also determine the extent to which the labor savings estimated by NSP could be achieved in the absence of the merger.

Responses to this Request for Proposal are due on or before 4:00 p.m. CST on August 12, 1996. Two (2) copies of the proposal must be sent to and received by:

Mr. John Kundert
Principal Rates Analyst, Electric Unit
Minnesota Department of Public Service
121 7th Place East
Suite 200
St. Paul, Minnesota 55101-2145
(612) 297-3900

In conjunction with the public notice of this contract, notice of this contract will be provided to the Human Resources offices of all *Minnesota Statute* § 15.091 agencies and the Higher Education Board. Due consideration will be given to any responding employee when the responses to the Request for Proposal are evaluated.

Non-State Public Bids, Contracts & Grants

Department of Transportation

Minnesota Guidestar-Intelligent Transportation Systems

Notice of Request for Proposals for Motorist Information System for the Integrated Corridor Traffic Management Project

The State of Minnesota is seeking proposals for The Minnesota Department of Transportation, Minnesota Guidestar - Intelligent Transportation Systems (ITS) to provide the motorist information system for The Integrated Corridor Traffic Management (ICTM) project. The motorist information system includes the hardware, software and services required to install, maintain and support this system.

Proposals will be available July 22, 1996. Fax your request for a copy to 612-297-3996. A preproposal meeting will be held on Thursday, August 8, 1996 from 1:00-3:00 in conference room A & B at The Minnesota Department of Transportation Waters Edge Building, 1500 W. County Road B-2, Roseville, MN 55113, (612) 582-1461.

Vendors are reminded that a Department of Human Rights Certification will be necessary prior to submission of proposals if your firm has more than 20 full time employees. Failure to have certification prior to the opening will result in rejection of the response. Contact the Department of Human Rights at 612-296-5663 to verify your firm is certified or to begin the certification process.

Responses to the proposal will be submitted to Bruce Charon, Acquisition Management Specialist, Department of Administration, Materials Management Division, Room 112 Administration Bldg., 50 Sherburne Avenue, St. Paul, MN 55155 prior to 3:00 P.M. on August 22, 1996.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Diversified Pharmaceutical Services Inc.

Notice of Request for a Corporate Compliance Officer

Diversified Pharmaceutical Services, Inc., a leader in the prescription benefit management industry, seeks a compliance officer to further develop compliance programs; identify, investigate and resolve compliance issues; and train employees on and enforce compliance. Law degree required, with a minimum of 5 years legal practice preferred. Looking for a background in health care and knowledge of "Fraud & Abuse" law. Knowledge of managed care and Medicare/Medicaid reimbursement is also preferred. Auditing/CPA experience helpful.

This position reports directly to the company's senior officer and coordinates with the compliance officers of Diversified's parent company, SmithKline Beecham. Some travel required.

Diversified offers a competitive salary, incentive compensation, company bonus plan and an outstanding benefits package. Please send or fax resume and salary requirements to:

Diversified Pharmaceutical Services, Inc.
Attn: HR/CCO-NHLA
Route ED-0101
PO Box 9422
Minneapolis, MN 55440-9422
FAX: (612) 820-7010

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Minnesota Historical Society

Notice of Request for Proposals for Cultural Resource Survey and Planning Work

The Minnesota Historical Society is seeking proposals from qualified firms and individuals to provide professional services for cultural resource survey and planning projects as follows:

1. Multiple projects involving survey and National Register nominations for various individual properties and districts in Clay, Nobles, Norman, Rice and Watonwan Counties determined eligible to the Register.
Time Period: 10/1/96 - 7/31/97
2. Little Rapids National Register Nomination, Scott County
Time Period: 10/1/96 - 7/31/97
3. Minnesota Logging Study and Multiple Property Documentation Form
Time Period: 9/1/96 - 7/31/97
Estimated Budget: \$20,000 - \$25,000
4. Lake Superior Shoreline Survey
Time Period: 9/1/96 - 5/31/97
Estimated Budget: \$15,000

A total of approximately \$18,000 is available in federal Historic Preservation Funds (HPF) to award in contracts in 1996.

The Request for Proposals and Project Descriptions are available by calling or writing Deane Roe, Contracting Officer, Minnesota Historical Society, 345 Kellogg Blvd. West, St. Paul, MN 55102. Telephone (612) 297-5863.

Proposals are due no later than 2 p.m. Standard Time, August 13, 1996. Details concerning submission requirements and evaluation criteria for awards are included in the Request for Proposals.

Funds for project 4 approved by the Minnesota Legislature, 1995 *Minnesota Laws*, Ch. 220, Sec. 15, Subd. 12 (f) as recommended by the Legislative Commission on Minnesota Resources from the Minnesota Future Resources Fund.

This program receives Federal funds from the National Park Service. Regulations of the U.S. Department of the Interior strictly prohibit unlawful discrimination in departmental Federally assisted Programs on the basis of race, color, national origin, age, or disability. Any person who believes he or she has been discriminated against in any program, activity, or facility operated by a recipient of Federal assistance should write to: Director, Equal Opportunity Program, U.S. Department of the Interior, National Park Service, P.O. Box 37127, Washington, D.C. 20013-7127.

Metropolitan Council

Notice of Request for Proposals (RFP) for *Object/Data Modeling Consulting Services*

The Metropolitan Council is requesting proposals for technical and professional services to develop an Object/Data Model. This project will be conducted for the recently initiated MetroGIS program. The MetroGIS project creates a stakeholder-governed mechanism that permits sustainable, widespread sharing of geo-referenced data among public sector organizations that serve the seven-county Twin City Metropolitan Area.

The purpose of this project is to identify, describe, and rank regionally significant geo-referenced data. The results of this project will form the basis for development of standards and data access mechanisms necessary to implement the MetroGIS.

The consultant will:

- assist with the design and planning of the modeling project
- train focus group facilitators
- synthesize and consolidate information obtained from several focus groups into an entity-relationship diagram facilitate an object/data modeling session
- prepare a report that documents and clearly describes entities, attributes, and relationships

The project will be funded by the Metropolitan Council. The consultant-assisted portion of the project will commence with a Focus Group Forum preparation meeting tentatively scheduled for the third week in August or the first week in September. This project is expected to be completed by November 27, 1996.

Non-State Public Bids, Contracts & Grants

Proposals should be submitted to the Metropolitan Council, Office of Community Development, Mears Park Centre, 230 East 5th Street, St. Paul, Minnesota, 55101, attention: Jennifer Saleen, GIS Department. **Eight copies should be submitted. Proposals must be received no later than 12 Noon, August 5, 1996.**

Copies of the RFP are available by calling 612-291-6363 or 612-291-0904 (TTY). Inquiries should be directed to Jennifer Saleen at 612-291-6363.

Minnesota Counties Computer Cooperative

Notice of Request for Proposals for PC "Windows" Software Products

The Minnesota Counties Computer Cooperative (MCCC) is requesting proposals for PC-"Windows" software products to manage Domestic Relations processes for County Corrections members offices. The purpose of the Domestic Relations Unit is to provide services to families regarding custody and visitation rights. The current paper file system tracks information by client within case. The system to be provided should replace the manual card file process with a computerized tool. MCCC believes there is no existing software to meet the needs of the participating agencies and, are therefore initiating a development project. If vendors have existing software, they may bid that product. MCCC is seeking a well-formed responsive system that can be easily adapted to accommodate new policies and procedures. Reports should be available on an ad hoc basis to satisfy management information requirements.

Request for Proposal must be received no later than noon September 12, 1996. Copies of the Request for Proposal are available upon request by writing to MCCC or faxing (612 224-6540) a request.

Fred Logman, Executive Director
Minnesota Counties Computer Cooperative
125 Charles Avenue
St. Paul, MN 55103

It has been estimated that development of the "Domestic Relations" Software for MCCC would cost approximately Seventy-Five Thousand Dollars (\$75,000.00).

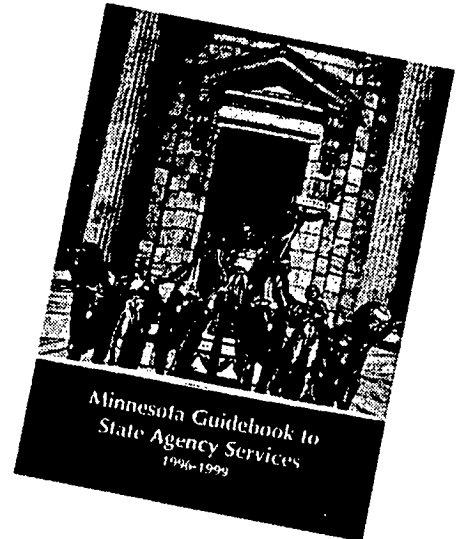
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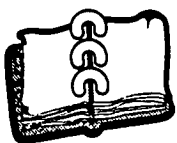
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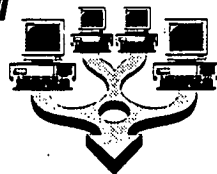
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