

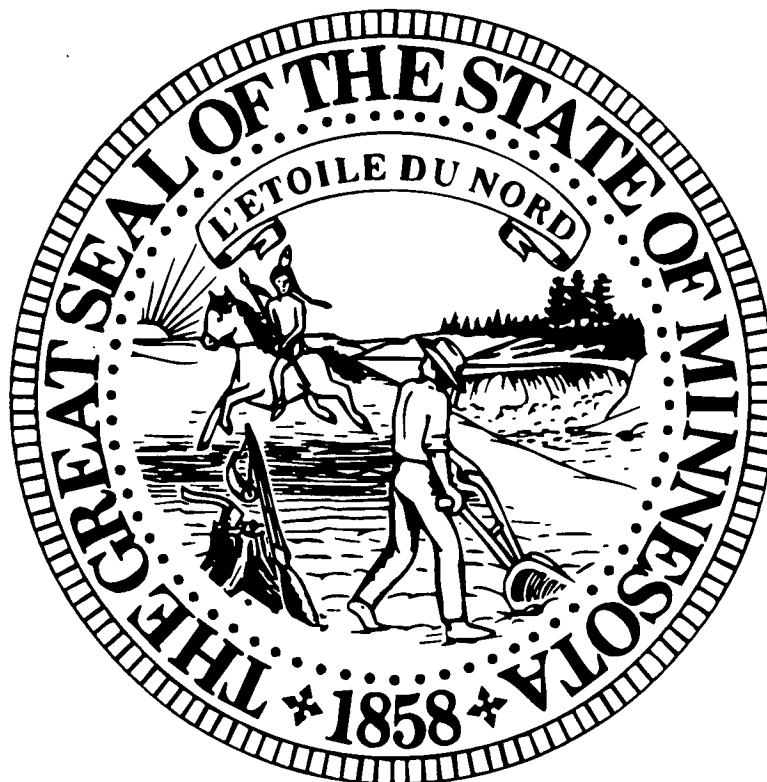
The Minnesota  
**State Register**

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Rules and Official Notices Edition



Published every Monday (Tuesday when Monday is a holiday) by the  
Department of Administration - Communications Media Division

**Monday 17 March 1997**  
**Volume 21, Number 38**  
**Pages 1333-1350**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

### Printing Schedule and Submission Deadlines

Vol. 21 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
# 38	Monday 17 March	Monday 3 March	Monday 10 March
# 39	Monday 24 March	Monday 10 March	Monday 17 March
# 40	Monday 31 March	Monday 17 March	Monday 24 March
# 41	Monday 7 April	Monday 24 March	Monday 31 March

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Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

Contact: Senate Public Information Office (612) 296-0504  
Room 231 State Capitol, St. Paul, MN 55155

Contact: House Information Office (612) 296-2146  
Room 175 State Office Building, St. Paul, MN 55155

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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. The current 1995 set is a 13-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the most current edition of the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive; issue #26 cumulative for issues #1-26; issues #27-38 inclusive; issue #39, cumulative for issues #1-39; issues #40-51 inclusive; and issues #1-52 (or 53 in some years), cumulative for issues #1-52 (or 53). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000, or toll-free 1-800-657-3757.

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### Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

#### Exempt Rules

An exempt rule adopted under *Minnesota Statutes* §§ 14.386 or 14.388 is effective upon its publication in the *State Register*.

#### Emergency Expedited Rules

Provisions for the Commissioner of Natural Resources to adopt emergency expedited Game and Fish Rules are specified in *Minnesota Statutes* §§ 84.027. The commissioner may adopt emergency expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Emergency expedited rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions. Emergency expedited rules are effective for the period stated or up to 18 months.

## Department of Labor and Industry

### Adopted Permanent Rules Relating to Safety and Health Standards; Adoption of Federal Occupational Safety and Health Standards by Reference

The rules proposed and published at *State Register*, Volume 21, Number 26, pages 878-881, December 23, 1996 (21 SR 878), are adopted as proposed.

## Revenue Notices

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The Department of Revenue began issuing revenue notices in July of 1991. Revenue notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue revenue notices is found in *Minnesota Statutes* §270.0604.

## Department of Revenue

### Revenue Notice # 97-03: Income and Franchise Tax - Federal Entity "Check the Box" Classification Rule

The Department feels a need to clarify how Treasury Decision (T.D.) 8697, *Internal Revenue Code Regulation* § 301.7701-2 (Dec. 17, 1996), effective January 1, 1997, will impact the classification of Minnesota business entities under *Minnesota Statutes* § 290.01, subds. 3, 4, and 31. Treasury Decision 8697 simplifies the process of classifying business organizations by allowing businesses to indicate how they would like to be classified. The Department will follow T.D. 8697 with respect to its "check the box" regulation. This will make it easier for entities to classify their business for income and franchise tax purposes.

Dated: 17 March 1997

Jennifer L. Engh  
Assistant Commissioner for Tax Policy

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rule-making proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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## Department of Administration

Communications Media Division

*State Register*

*Minnesota Guidebook to State Agency Services*

### Notice of Availability of *State Register* by Subscription on Internet, and Publication of the *Minnesota Guidebook to State Agency Services* in print and CDROM versions

NOTICE IS HEREBY GIVEN that the *State Register* is now available by subscription on the Internet. Details have been placed in a special ad on the inside back cover of this issue of the *State Register*.

Also on the Internet, free of charge, is the *State Register* "Table of Contents" for the current issue, and back issues. The Internet web site is <http://www.comm.media.state.mn.us>

NOTICE IS FURTHER GIVEN of the publication of the *Minnesota Guidebook to State Agency Services* 1996-1999 in these printed formats: spiral-bound and looseleaf (\$29.95 + tax), as well as on CDROM with Folio™ search engine for quick retrieval (\$59.95 single user). The CDROM version is also available for small networks (2-10 users) for \$235.95; and large networks (11-unlimited) for \$999.95. Various combinations of the printed format in combination with the CDROM version are available. Call Minnesota's Bookstore to order, or for more details: (612) 297-3000; or toll-free at 800-657-3757.

## Department of Commerce

### Notice Regarding Actuarial Equivalence - Values and Factors for Comprehensive Health Insurance

I. Determination of Average Semiprivate Hospital Room and Board level of Surgical Charges.

Pursuant to *Minnesota Rules* Part 2740.9914 (1995), the Commissioner of Commerce publishes the following values and factors for 1997:

	<u>Base Year</u>			
	<u>1984</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>
Surgical Value	4,000	6,749	7,096	7,536
Surgical Factor	1,000	1,687	1,774	1,884
ASP Value	170	450	473	502
ASP Factor	1,000	2,647	2,782	2,953
Comp Factor	1,000	2,205	2,318	2,461

II. Test for Actuarial Equivalence for Plans Other than Medicare Supplement Plans.

Pursuant to *Minnesota Rules* Part 2740.9949 (1995), the Commissioner of Commerce publishes the following revised point values used to determine plans which are actuarially equivalent to qualified plans 1, 2, and 3 for 1997:

<u>Qualified Plan Number</u>	<u>If plan has the indicated number of points, then plan is actuarially equivalent to the qualified plan identified.</u>
1 (\$1,000 Deductible)	1,064 points
2 (\$ 500 Deductible)	1,215
3 (\$ 150 Deductible)	1,366

## Official Notices

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III. Historical values, factors, and points with respect to Items I and II above for years 1984 through 1994 were published in the *State Register* on December 27, 1993 (18 S.R. 1577).

Dated: 10 March 1997

David B. Gruenes  
Commissioner of Commerce

## Minnesota Comprehensive Health Association

### Notice of Premium Rate Meetings

NOTICE IS HEREBY GIVEN that a representative of the Minnesota Comprehensive Health Association's (MCHA) executive staff and a representative of the Minnesota Department of Commerce will hold a series of premium rate meetings across the State of Minnesota as indicated below. The purpose of these meetings is to allow MCHA enrollees an opportunity to comment on the proposed premium rates. Any rate change must be approved by the Minnesota Department of Commerce. New premium rates would go into effect on July 1, 1997.

For additional information, please call the MCHA Executive Office at (612) 593-9609.

<u>Where</u>	<u>Date/Location</u>	<u>Time</u>
<b>Rochester</b>	Wednesday, March 26, 1997 Best Western Apache 1517 SW 16th Street Rochester, MN 55902	6:30 pm
<b>Duluth</b>	Thursday, March 27, 1997 Holiday Inn 200 West First Street Duluth, MN 55802	6:30 pm
<b>Fergus Falls</b>	Monday, March 31, 1997 Best Western International Interstate 94 & Highway 210 Fergus Falls, MN 56538	6:30 pm
<b>Redwood Falls</b>	Tuesday, April 1, 1997 Redwood Inn 1305 East Bridge Street Redwood Falls, MN 56283	6:30 pm
<b>Twin Cities</b>	Wednesday, April 2, 1997 Holiday Inn Metrodome 1500 Washington Avenue South Minneapolis, MN 55454	6:30 pm



**Housing Finance Agency  
Department of Trade and Economic Development  
Department of Economic Security**

**Notice of HUD Approval of the 1997 Minnesota Consolidated Housing and Community Development Plan and 1996 Consolidated Housing and Community Development Plan Annual Performance Report**

The Minnesota Housing Finance Agency (MHFA), the Minnesota Department of Trade and Economic Development, and the Minnesota Department of Economic Security announce the approval of the 1997 Consolidated Housing and Community Development Plan and the Consolidated Plan Annual Performance Report (FY 1996) by the U.S. Department of Housing and Urban Development (HUD).

The 1997 Consolidated Plan is a condition of funding for several HUD block grants. These grants are: the Community Development Block Grant, HOME Investment Partnership, and the Emergency Shelter Grant. The Consolidated Plan sets forth an annual action plan for the grants.

The Annual Performance Report provides information on housing and community development assistance in Minnesota that was made available through state agencies during the 1996 program year (10/1/95 through 9/30/96).

Copies of the 1997 Consolidated Plan and 1996 Consolidated Plan Annual Performance Report may be obtained from:

MHFA  
400 Sibley Street, Suite 300  
St. Paul, MN 55101  
phone: 612/296-7608, 1/800/657-3769  
Telecommunications Device for the Deaf (TTY): 612/297-2361  
fax: 612/296-8139

**Department of Labor and Industry**

**Labor Standards Division**

**Notice of Prevailing Wage Certifications for Commercial Construction Projects**

Effective March 17, 1997 prevailing wage rates were determined and certified for commercial construction projects in the following counties:

**Beltrami:** MN/DOT Bemidji Headquarters Facility-Bemidji; Beltrami County Community Services Center-Bemidji.

**Cass:** Pine River Area Sanitary District Wastewater Treatment Plant-Pine River.

**Chisago:** 1997 Wall Repair at Wyoming Elementary School-Wyoming; 1997 Accessibility Upgrades/Library Community Center-Rush City.

**Cook:** Underground Storage Tank Removal and Installation-Grand Marais.

**Hennepin:** Group Home Renovation-Bloomington; North High School Asbestos Abatement Phase II-Minneapolis; Lincoln Elementary School Improvements-Minneapolis; New Wayzata High School Bid Package-Plymouth; North High School Asbestos Abatement Phase III-Minneapolis; Sheridan Elementary School Asbestos Abatement Phase 2-Minneapolis.

**Isanti:** Toilet Remodeling/ADA Improvements Cambridge Community College-Cambridge.

**Itasca:** Grand Rapids Sports Complex Concession Stand-Grand Rapids.

**Ramsey:** Window Replacement At Highland Park Elementary School-Saint Paul; ISD 625 Jackson Elementary ADA Improvement-Saint Paul; ISD 625 Washington Junior High Science Lab Safety Law Improvements-Saint Paul; Saint Anthony Park Window Replacement-Saint Paul; Fire Protection & Alarm Work Chelsea Heights Elementary School-Saint Paul; Jackson Street Roundhouse Restoration-Saint Paul; District Service Facility Food Service Kitchen Revision-Saint Paul.

**Rice:** Group Home Renovation-Warsaw.

## Official Notices

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**St. Louis:** Painting Services Maintenance Contract U of M Duluth-Duluth.

**Steele:** Group Home Renovation-Owatonna.

Copies of the certified wage rate for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing is \$1.36 per project. Make check or money order payable to the State of Minnesota.

Gary W. Bastian,  
Commissioner

## Metropolitan Council

### Public Hearing on Amendments to the Regional Recreation Open Space Development Guide/Policy Plan

The Metropolitan Council's Community Development Committee will hold a public hearing on three amendments to the *Recreation Open Space Development Guide/Policy Plan*. These amendments, contained in Publication No. 78-97-019, are on the following topics:

1. Regional Recreation Open Space Policy to Address Mississippi National River and Recreation Area/Critical Areas Coordination
2. Cellular Phone Emergency Radio Towers on Regional Recreation Open Space Land
3. Regional Recreation Open Space Capital Improvement Program

The public hearing will be held on Monday, April 21, 1997, 12 Noon, in Conference Room 1-A at the Metropolitan Council offices, Mears Park Centre, 230 E. Fifth St., St. Paul. The proposed amendments may affect the standards for determining projects of metropolitan significance in the Metropolitan Significance Rules.

Interested persons are encouraged to attend the hearing and offer comments. People may register in advance to speak by calling Ellie Porter at 291-6312 or 291-0904 (TTY). Upon request, the Council will provide reasonable accommodations to persons with disabilities.

Comments may also be submitted as follows (*all comments must be received by 4:30 p.m., Monday, May 5, 1997*):

- Send written comments to: Arne Stefferud, Metropolitan Council, 230 E. Fifth St., St. Paul, MN 55101
- FAX comments to Mr. Stefferud at 291-6442
- Record comments on the Council's Public Comment Line: 612/291-6546
- Send comments electronically to: [data.center@metc.state.mn.us](mailto:data.center@metc.state.mn.us)

Copies of the public hearing document (Publication No. 78-97-019) are available for review at major public libraries in the seven-county Twin Cities Metropolitan Area or by contacting the Council's Regional Data Center at 291-8140 or 291-0904 (TTY).

## Pollution Control Agency

### Public Notice for the National Pollutant Discharge Elimination System (NPDES) and State Disposal System (SDS) Permit Program Draft NPDES and SDS General Permit to Discharge Treated Filter Backwash Water to Waters of the State

The Minnesota Pollution Control Agency proposes to reissue the general permit covering domestic water treatment facilities of Minnesota discharging treated filter backwash to waters of the state. This general permit will provide timely reissuance without the delay of individual permit reissuance procedures and will cover more than 40 facilities. The general permit has a duration of approximately five years.

This permit regulates the surface water discharge resulting from domestic water treatment plants being operated in the state. A general permit will only be issued in cases where:

- a) the discharge consists of filter backwash water from water treatment plants;
- b) the facility must provide a detention time of at least 24 hours before the discharge of filter backwash water to the receiving water;
- c) the discharge of treated filter backwash water to surface water, or to ground water indirectly through seepage will not have a significant impact on water quality;
- d) the discharge is not a new discharge to an outstanding resource value water (ORVW);
- e) any chemical water softening treatment plants, such as lime, alum, ferric chlorine or zinc are excluded from this general permit;
- f) the discharge does not contain a contaminant not specifically limited in the permit; and
- g) the discharge will not violate water quality standards contained in *Minnesota Rules* Chapter 7050, ground water quality standards (*Minnesota Rules* 7050.0220), or air emissions of toxic pollutants (*Minnesota Statutes* § 116.081, subd. 4.A).

This general permit establishes effluent limitations, monitoring requirements, and other conditions on facilities which discharge treated filter backwash water. The Commissioner's determination that the general permit should be reissued is tentative. Interested persons are invited to submit written comments upon the proposed permit action. The public comment period begins March 17, 1997, and ends April 16, 1997. Comments should be submitted in writing to: Nancy Drach, Point Source Compliance Section, Water Quality Division, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, Minnesota, 55155-4194.

Any comments received no later than the last day of the comment period will be considered in the formulation of final determinations.

If you would like to receive a copy of the draft general permit, fact sheet, or public notice, please contact Roberta Stadler at (612) 296-7379.

## Minnesota State Retirement System (MSRS)

### Board of Directors, Regular Meeting

The regular meeting of the Board of Directors, Minnesota State Retirement System, will be held on Thursday, March 20, 1997, at 9:00 a.m. in the office of the System, 175 W. Lafayette Frontage Road, St. Paul, Minnesota.

## Teachers Retirement Association

### Notice of Regular Meeting

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on Friday, April 4, 1997, at 9:30 a.m. in Suite 500, Gallery Building, 17 W. Exchange Street, St. Paul, MN to consider matters which may properly come before the Board.

## Department of Public Safety

### Minnesota Auto Theft Prevention Program

#### Notice of Meeting of the Board of Directors

The Department of Public Safety, MN Auto Theft Prevention Program, will be holding its Board of Directors meetings on the following scheduled dates: March 27, 1997 and April 10, 1997. Meeting will begin at 9:00 a.m. at the MATPP office located at 1110 Centre Pointe Curve, Mendota Hts., MN. (Hwy 110 and Lexington Ave. - GNB Bldg.). Meetings are open to the public and you may contact 612/405-6155 for more information.

## Department of Transportation

### Petition of the City of Roseville for a Variance from State Aid Requirements for BIKE PATH WIDTH

**NOTICE IS HEREBY GIVEN** that the Roseville City Council has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.3300 for a variance from rules as they apply to proposed construction projects on Municipal State Aid Street No. 249 (North McCarrons Boulevard), between Roselawn Avenue and Rice Street, and on Municipal State Aid Street No. 250 (South McCarrons Boulevard), between Roselawn Avenue and Rice Street in Roseville, Minnesota.

The request is for a variance from *Minnesota Rules* for State Aid Operations 8820.9995, adopted pursuant to *Minnesota Statutes* Chapter 161 and 162, so as to allow a 8 foot bike path width, in lieu of the required 3 meter wide bike path on the proposed construction projects on Municipal State Aid Street Nos. 249 and 250 (North and South McCarrons Boulevard), in the City of Roseville, Minnesota.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 7 March 1997

Patrick B. Murphy  
Division Director  
State Aid for Local Transportation

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## Professional, Technical & Consulting Contracts

### Department of Transportation

#### Petition of the City of Minneapolis for a Variance from State Aid Administration Requirements for RIGHT OF WAY WIDTH

NOTICE IS HEREBY GIVEN that the City Council of the City of Minneapolis has made written request to the Commissioner of Transportation pursuant to *Minnesota Rules* 8820.2500 from requirements to allow a 50 foot right-of-way width, in lieu of the required 18 meter right-of-way width on the proposed reconstruction project on Municipal State Aid Street No. 326 (21st Avenue South) between 28th Street and 29th Street in the City of Minneapolis.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 7 March 1997

Patrick B. Murphy  
Division Director  
State Aid for Local Transportation

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## Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, and final submission date of completed contract proposal.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of up to 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (612) 296-2600 or [TTY (612) 297-5353 and ask for 296-2600].

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### Department of Corrections

#### Notice of Availability of Funds for Non-Residential, Culturally Specific, Hispanic Pre- and Post-Release Correctional Services to Releasees

The Minnesota Department of Corrections, Community Services Division, announces the availability of funds for programs to provide nonresidential, culturally specific, Hispanic pre- and postrelease correctional services to Hispanic releasees from correctional facilities at Stillwater, St. Cloud, Faribault, Lino Lakes, Moose Lake and Shakopee, Minnesota, who are under the authority of the Commissioner of Corrections.

Public human service agencies, community corrections agencies, for profit organizations, or non-profit organizations are eligible to apply for these funds. The contract program will provide funding of \$50,000 in state fiscal year 1998 (7/1/97- 6/30/98). The amount of any contract may vary depending on number of clients and services provided. A contract may be awarded for a selected area of the state.

There is no assurance of continued funding for following fiscal years.

The deadline for proposal submission is April 25, 1997, 4:30 p.m. To receive a copy of the request for proposal which describes in detail how to apply for this funding, contact Nancy Montemurro, Minnesota Department of Corrections, Community Services Division, 1450 Energy Park Drive, Suite 200, St. Paul, Minnesota 55108-5219. Telephone (612) 642-0235 TTY (612) 643-3589.

## Professional, Technical & Consulting Contracts

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### Iron Range Resources and Rehabilitation Board

#### Request for Proposal to Provide Food and Beverage Services to Ironworld USA

Ironworld Discovery Center operating through the Iron Range Resources and Rehabilitation Board (IRRRB) is requesting proposals from experienced food/beverage operators to provide or *manage on behalf of Ironworld Discovery Center*, comprehensive food, beer and wine services for the clientele of Ironworld Discovery Center located in Chisholm, Minnesota. The anticipated dates of service are to be June 1, 1997 through October 31, 1998. This contract may be renewed for up to four additional one year terms.

To receive a full request for proposal write or call:

Mailing Address: Marlene Pospeck  
Ironworld Discovery Center  
P.O. Box 392, Hwy 169  
Chisholm, MN 55719

Phone: (218) 254-3321

by 3:00 p.m. Wednesday, March 26, 1997.

No other state personnel are allowed to discuss this proposal.

This request for proposal does not obligate the state to complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

In compliance with *Minnesota Statutes* 16.b.167, the availability of this contracting opportunity is being offered to state employees. We will evaluate the responses of any state employee along with other responses to this Request for Proposal.

Proposals are due at 3:00 P.M. April 15, 1997.

### Iron Range Resources and Rehabilitation Board

#### Request for Proposal for Experienced Retailers to Stock and Operate the Ironworld USA Gift Store

Ironworld Discovery Center operating through the Iron Range Resources and Rehabilitation Board (IRRRB) is seeking proposals from experienced retail merchandisers to stock and operate the gift store serving the various users of Ironworld Discovery Center located near Chisholm, Minnesota. The anticipated dates of service are June 1, 1997 through October 31, 1998. This contract may be renewed for up to four additional one year terms.

To receive a full request for proposal write or call:

Mailing Address: Marlene Pospeck  
Ironworld Discovery Center  
P.O. Box 392, Hwy 169  
Chisholm, MN 55719

Phone: (218) 254-3321

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Proposals are due at 3:00 P.M. April 15, 1997.

**Department of Natural Resources (DNR)**

**Enforcement Division**

**Request for Proposals to Produce, Print, and Fund the Minnesota Department of Natural Resource's 1997-1998 *Snowmobile Safety Rules and Regulations Handbook***

The Minnesota Department of Natural Resources is requesting proposals from qualified individuals or firms to produce and print the *Snowmobile Safety Rules and Regulations Handbook*. Funding for the completion of this project may be through the sale of paid advertising. All advertising revenue will belong to the firm selected, with the firm selected providing to the DNR a required number of copies of the publication without charge.

Copies of the Request For Proposal may be obtained at the Department of Natural Resources, Information and Education Bureau, 500 Lafayette Rd., St. Paul, MN 55155-4046. Final date for submitting proposals is Monday, April 7, 1997 at 4 P.M.

For more information, contact Sheila Gebhard, Information and Education Bureau, Minnesota Department of Natural Resources, 500 Lafayette Road, St. Paul, MN 55155-4046, (612)296-6038 or e-mail to [sheila.gebhard@dnr.state.mn.us](mailto:sheila.gebhard@dnr.state.mn.us).

**Department of Transportation**

**Transportation Research and Investment Management Division**

**Request for Proposal to Provide Engineering and Technical Services for the Office of Advanced Transportation Systems' Intelligent Transportation Systems Program**

The Minnesota Department of Transportation is requesting proposals for providing engineering and technical services for the Office of Advanced Transportation Systems' Intelligent Transportation Systems (ITS) program. It is anticipated that multiple master contracts will be awarded and that work will be assigned using work order contracts. The Department has estimated that the cost of this project need not approach but shall not exceed ten million dollars (\$10,000,000). It is anticipated that the contract period will begin June 1, 1997 and continue for three (3) years. To obtain a copy of the completed Request for Proposal, request in writing from:

Pamela Williams  
Minnesota Department of Transportation  
Office of Advanced Transportation Systems  
Mail Stop 320  
117 University Avenue  
St. Paul, Mn 55155  
Phone: (612) 282-6649

Proposals must be received at the above address no later than 3:00 PM (CST) on April 15, 1997. A pre-proposal meeting to answer questions about the program and proposal will be held at the Centennial Office Building, Ladyslipper conference room, 658 Cedar Avenue, St. Paul, MN from 1:00 PM (CST) to 4:00 PM (CST) on April 1, 1997. Attendance at this meeting is not mandatory. This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and the Department reserves the right to cancel this solicitation. All expenses incurred in responding to this notice shall be borne by the responder.

# Non-State Public Bids, Contracts & Grants

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The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

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## Minnesota Historical Society

### Notice of Request for Proposals for Engineering Design at Fort Snelling

The Minnesota Historical Society is seeking proposals from qualified firms and individuals to provide Professional Services in the Engineering Design area at Historic Fort Snelling in the following areas:

- Assessment of existing pedestrian, bicycle and vehicular circulation pattern and re-design;
- Landscaping design to include trails, prairie restoration, site drainage modifications and construction of historic landing road; and
- Historic structures stabilization and/or restoration.

The Request for Proposals is available by calling or writing Deane M. Roe, Contracting Officer, Minnesota Historical Society, 345 Kellogg Blvd. West, St. Paul, MN 55102. Telephone (612) 297-5863.

An on-site visit and review of the project is scheduled for March 24, 1997, at 10:00 a.m. Proposals must be received not later than 2:00 p.m. on April 4, 1997. Awarding of the contract will be by the end of the day on Monday, April 7, 1997.

Details concerning submission requirements are included in the Request for Proposals.



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