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The Minnesota
State Register

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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

A *Contracts Supplement* is published Tuesday, Wednesday and Friday and contains bids and proposals for commodities, including printing bids.

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Vol. 21 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
# 13	Monday 23 September	Monday 9 September	Monday 16 September
# 14	Monday 30 September	Monday 16 September	Monday 23 September
# 15	Monday 7 October	Monday 23 September	Monday 30 September
# 16	Monday 14 October	Monday 30 September	Monday 7 October

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Room 175 State Office Building, St. Paul, MN 55155

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Individual copies and subscriptions for both publications are available through Minnesota's Bookstore, (612) 297-3000 or 1-800-657-3757.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-657-3757.

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Proposed Rules

Pursuant to Minn. Stat. §14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Department of Labor and Industry

Proposed Exempt Rules Relating to Federal Occupational Safety and Health Standards; Adoption by Reference

NOTICE IS HEREBY GIVEN that the Department of Labor and Industry, Occupational Safety and Health Division (Minnesota OSHA) proposes to adopt the following revisions to the Department of Labor and Industry, Occupational Safety and Health Rules, as authorized under *Minnesota Statutes* § 182.655 (1994). This notice proposes the adoption by reference of corrections and amendments to Occupational Safety and Health Standards that have already been proposed and adopted by the Federal Occupational Safety and Health Administration (Federal OSHA).

All interested or affected persons have 30 days from the date this notice is published in the *State Register* to submit, in writing, data and views on the proposed amendments to the rule. Comments in support of or in opposition to the proposed amendments are encouraged. Each comment should identify the portion of the proposed amendment addressed, the reason for the comment, and any proposed change.

Any person may file with the Commissioner written objections to the proposed amendments stating the grounds for those objections and may request a public hearing. A public hearing will be held if 25 or more persons submit written requests for a public hearing on the proposed amendments within the 30-day comment period. Requests for hearing must include the name and address of the person submitting the request, define the reasons for the request, and discuss any proposed changes. If a public hearing is required, the Department will proceed according to the provisions of *Minnesota Statutes* § 182.655 and *Minnesota Rules* 5210.0010 to 5210.0100.

Written comments or requests for a public hearing should be sent to: Occupational Safety and Health Division, Department of Labor and Industry, 443 Lafayette Road, St. Paul, Minnesota 55155-4307. A complete copy of the standards proposed for adoption is available by writing to this address, or by calling (612) 297-3254 or (612) 282-5806.

Gary W. Bastian
Commissioner

Summary of Changes

The following is a brief summary of the proposed amendments. Persons interested in reviewing the complete *Federal Register* notices referenced below may obtain copies from the above address.

(A) "Personal Protective Equipment for General Industry: Final Rule, Technical Amendment." On May 2, 1996, Federal OSHA published technical amendments to Subpart I, Personal Protective Equipment (PPE). Following publication of the final rule on PPE for general industry on April 6, 1994, Federal OSHA's compliance staff encountered difficulties in using §§ 1910.133, 1910.135, and 1910.136 because they do not explicitly assign the employer the responsibility for assuring that employees wear the designated equipment. The introductory phrase "the employer shall ensure" was removed from various proposed requirements for employees to wear different types of protective equipment (final rule §§ 1910.133, 1910.135, and 1910.136). The general requirement for the employer to select and have the employees wear appropriate PPE, including any PPE described in these specific provisions, was retained in § 1910.132. The employer's obligation to assure compliance with the individual requirements for particular types of PPE was intended to remain the same as if the words "the employer shall ensure" or similar language were affixed to each substantive PPE provision in the final rule. Therefore, this technical amendment is necessary to restate that obligation within the text of these requirements.

By this notice, Minnesota OSHA proposes to adopt the technical amendments to Subpart I, as published in the *Federal Register* on May 2, 1996.

(B) "Consolidation of Repetitive Provisions in 29 CFR 1910, 1915, and 1926; Final Rule, Technical Amendments and Recodification." On June 20, 1996, Federal OSHA published its final rule, technical amendments, and recodifications for 29 CFR Parts 1910, 1915, and 1926. This consolidation by Federal OSHA is continuing action of the initiative begun in March 1995 by President Clinton to streamline Federal regulatory efforts. Most of the changes being made in the final rule issued on this date, involve eliminating duplicate health standards from the shipyard and construction part of the *Code of Federal Regulations* (CFR) and replacing them with cross references to the identical text in the general industry part. Also in the rule, OSHA is moving two standards currently in Subpart C and Subpart G of the general industry standards (Part 1910) to Subpart Z of those standards in order to place most all OSHA health standards in one subpart and one volume of the CFR. The two standards are, "Access to Employee Exposure and Medical Records" (formerly 1910.20, renumbered 1910.1020), and "Ionizing Radiation" (formerly 1910.96, renumbered 1910.1096). In response to industry representatives' requests, OSHA's commercial diving standard, currently in both the general industry and construction standards, will be placed in the general industry part only. OSHA is also removing some fire protection standards from the safety and health regulations that had been inadvertently identified as applicable to construction work. The new final rule makes no substantive changes to the requirements of the OSHA standards.

By this notice, Minnesota OSHA proposes to adopt the final rule, technical amendments, and recodifications, as published in the *Federal Register* on June 20, 1996.

(C) "Personal Protective Equipment for Shipyard Employment (PPE); Final Rule." On May 24, 1996, the final rule for Personal Protective Equipment for Shipyard Employment (PPE) was published in the *Federal Register*. This final rule updates, reorganizes, and simplifies shipyard employment PPE standards into a comprehensive framework that encompasses the shipbuilding, ship repair, and shipbreaking industries. Where appropriate, the final rule deletes existing specification-oriented provisions that limit employer innovation, and incorporates performance-oriented language. The original voluntary consensus standards were adopted in the early 1970s; the new rules reflect improvements in equipment, such as recently designed equipment that is more comfortable and effective in protecting employees, but out of sync with outdated OSHA standards. The updated rules include new provisions on selecting equipment, handling defective and damaged equipment and training employees. The revised rules also require employers to phase out body belts used for fall protection and non-locking snaphooks by January 1, 1998. Under the new standard, shipyard employers will assess hazards, by trade rather than by work area, to determine the need for protective equipment. Then employers will select appropriate equipment and train employees in using and caring for it.

By this notice, Minnesota OSHA proposes to adopt the final rule for Personal Protective Equipment for Shipyard Employment (PPE), as published in the *Federal Register* on May 24, 1996.

On June 13, 1996, the *Federal Register* published a correction to the final rule for Personal Protective Equipment for Shipyard Employment (PPE), that was published on May 24. There was a placement error involving Note 1 to 1915.152(b). Minnesota OSHA proposes to adopt this correction as well.

5205.0010 ADOPTION OF FEDERAL OCCUPATIONAL SAFETY AND HEALTH STANDARDS BY REFERENCE.

[For text of subpart 1, see M.R.]

Subp. 2. **Part 1910.** Part 1910: Occupational Safety and Health Standards as published in Volume 43, No. 206 of the *Federal Register* on October 24, 1978, and corrected in Volume 43, No. 216 on November 7, 1978, which incorporates changes, additions, deletions, and corrections made up to November 7, 1978; and subsequent changes as follows:

[For text of items A to R, see M.R.]

S. *Federal Register*, Volume 61:

[For text of subitems (1) and (2), see M.R.]

(3) *Federal Register*, Vol. 61, No. 86, page 19547, dated May 2, 1996: "Personal Protective Equipment for General Industry; Final Rule; Technical Amendment."

(4) *Federal Register*, Vol. 61, No. 91, page 21228, dated May 9, 1996: "Personal Protective Equipment for General Industry; Correction."

(5) *Federal Register*, Vol. 61, No. 120, page 31427, dated June 20, 1996: "Consolidation of Repetitive Provisions; Technical Amendments; Final Rule; Technical Amendments and Recodifications."

Subp. 3. **Part 1915.** Part 1915: Occupational Safety and Health Standards for Shipyard Employment as published in Volume 47, No. 76 of the *Federal Register* on April 20, 1982; all changes made prior to December 31, 1986, which consolidated Part 1915 and Part 1916; technical amendments and redesignations published in Volume 58, No. 125, of the *Federal Register* on July 1, 1993, and additional changes as follows:

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike out~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike out~~ indicate deletions from proposed rule language.

Adopted Rules

[For text of items A to P, see M.R.]

Q. Federal Register, Vol. 61, No. 102, page 26322, dated May 24, 1996: "Personal Protective Equipment for Shipyard Employment (PPE); Final Rule."

R. Federal Register, Vol. 61, No. 115, page 29957, dated June 13, 1996: "Personal Protective Equipment for Shipyard Employment (PPE); Final Rule: Corrections."

S. Federal Register, Vol. 61, No. 120, page 31427, dated June 20, 1996: "Consolidation of Repetitive Provisions; Technical Amendments; Final Rule; Technical Amendments and Recodifications."

[For text of subs 4 and 5, see M.R.]

Subp. 6. **Part 1926.** Part 1926: Construction Safety and Health Regulations as published in Part VII, Volume 44, No. 29 of the *Federal Register* on February 9, 1979, which incorporates changes, additions, deletions, and corrections made up to October 17, 1978, the incorporation and redesignation of the regulatory text of the General Industry Occupational Safety and Health Standards (29 CFR Part 1910) that have been identified as applicable to construction work as published in the *Federal Register*, Volume 58, No. 124, dated June 30, 1993, and corrected in Volume 58, No. 143, dated July 28, 1993; and additional changes as follows:

[For text of items A to K, see M.R.]

L. Federal Register, Volume 61:

(1) Federal Register, Vol. 61, No. 46, page 9228, dated March 7, 1996: "Miscellaneous Minor and Technical Amendments; Final Rule; Corrections and Technical Amendments."

(2) Federal Register, Vol. 61, No. 120, page 31427, dated June 20, 1996: "Consolidation of Repetitive Provisions; Technical Amendments; Final Rule; Technical Amendments and Recodifications."

[For text of subp 7, see M.R.]

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §§14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Department of Labor and Industry

Adopted Permanent Exempt Rules Relating to Workers' Compensation Medical Services and Fees; Conversion Factor

5221.4020 FORMULA FOR DETERMINING FEE SCHEDULE PAYMENT LIMITS; CONVERSION FACTOR.

[For text of subpart 1, see M.R.]

Subp. 2. **Conversion factor.** The conversion factor shall be updated annually, pursuant to *Minnesota Statutes*, section 176.136, subdivision 1a. The conversion factor for services included in parts 5221.4030 to 5221.4060 provided after October 1, 1993, is \$52.05. This initial conversion factor is annually adjusted as follows:

- A. for dates of service from October 1, 1994 to September 30, 1995: \$52.91;
- B. for dates of service from October 1, 1995 to September 30, 1996: \$54.31; and
- C. for dates of service from October 1, 1996 to September 30, 1997: \$56.35.

As a sample calculation, the maximum fee for a new patient office examination by a physician, procedure code 99201, is 0.80 (relative value unit). This is multiplied by 52.05 (conversion factor for 1993). The total payment, excluding any applicable adjustment, would be equal to \$41.64 for the service.

Pursuant to the provisions of Minnesota Statutes §14.101, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Minnesota Comprehensive Health Association

Notice of Meeting of Managed Care Workgroup

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association's (MCHA) Managed Care Workgroup will be held on Monday, September 23, 1996, at Blue Cross and Blue Shield of Minnesota, Eagandale Building, 1305 Corporate Center Drive, Eagan, at 12:00 P.M. The meeting will be in the executive dining room, located on the first floor.

For additional information, please call Lynn Gruber at (612) 593-9609.

Department of Labor and Industry

Labor Standards Division

Notice of Prevailing Wage Certifications for Commercial Construction Projects

Effective September 23, 1996 prevailing wage rates were determined and certified for commercial construction projects in the following counties:

Anoka: Anoka Regional Treatment Lift Station-Anoka.

Cook: Sanitation Building Accessibility & Water Treatment Project-Schroeder.

Dakota: Dakota County Parks Maintenance Building Construction-Hastings.

Hennepin: Lyndale Elementary School Renovation-Minneapolis; Electrical Service Modifications, West Terminal Area, International Airport-Minneapolis; St. Louis Park Recreation Center Renaissance-St. Louis Park.

Itasca: White Oak Society Fur Post, Tourism & Education Facility-Deer River.

Ramsey: Valentine Hills Elementary - Utility Tunnels Floors & Drainage System-Arden Hills.

St. Louis: Renovations to Life Science 350 & 352 - U of M Duluth-Duluth.

Copies of the certified wage rate for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing are \$1.36 per project. Make check or money order payable to the State of Minnesota.

Gary W. Bastian, Commissioner

Metropolitan Airports Commission (MAC)

Notice of Public Hearing on General Traffic and Driving Rules on MAC Property

NOTICE IS HEREBY GIVEN that on the 9th day of October, 1996, at 1:00 p.m. in the Lindbergh Terminal Building at Minneapolis-St. Paul International Airport, Room 301, the Metropolitan Airports Commission will hold a public hearing to receive testimony relative to the adoption of:

Ordinance No. 80 - Repealing Ordinance Nos. 56 and 62

An ordinance to promote and conserve public safety, health, peace, convenience and welfare, by regulating the use of the properties owned by or under the supervision and control of the Metropolitan Airports Commission (MAC); applying certain Minnesota laws as they pertain to vehicles on MAC property (including any and all amendments to these laws); and repealing MAC Ordinance Nos. 59 & 62.

The Ordinance sets forth the general traffic and driving rules applicable to MAC property. The purpose of this ordinance is to make state traffic laws applicable to MAC property.

Official Notices

Copies of proposed Ordinance No. 80 may be obtained by contacting:

Margaret Crowe
Metropolitan Airports Commission
6040 - 28th Avenue South
Minneapolis, MN 55450
(612) 726-8197

Dated this 16th day of September, 1996.

Mr. Jeffrey W. Hamiel
Executive Director
Metropolitan Airports Commission
6040 - 28th Avenue South
Minneapolis, MN 55450

Department of Natural Resources

Bureau of Real Estate Management

Notice of Proposed Conveyance for the Purpose of Correcting Legal Descriptions of Boundaries Affecting the Ownership Interests of the State and Adjacent Landowners

NOTICE IS HEREBY GIVEN that the Minnesota Department of Natural Resources intends to correct a boundary discrepancy which affects land presently owned by the State and land owned by Paul and Phyllis Schmidt (*Minnesota Statutes* 84.0273, 1993). The State originally acquired its property by Warranty Deed recorded in the Office of the Wabasha County Recorder December 15, 1948 in Book 114 of Deeds, page 72. The State will exchange quit claim deeds with the adjacent owner in order to resolve the boundary discrepancy. The deed from the State to Paul and Phyllis Schmidt will contain the following legal description:

That part of Lots 12 and 13 of Auditor's Plat of Section 32, Township 108 North, Range 11 West, Wabasha County, Minnesota, which lies easterly of the following described line:

Commencing at the southeast corner of the Southeast Quarter of the Northwest Quarter of said Section 32; thence on an assumed bearing of South 89 degrees 43 minutes 28 seconds West along the south line of said Northwest Quarter for a distance of 636.12 feet to the point of beginning; thence North 26 degrees 19 minutes 01 second West for a distance of 70.92 feet; thence North 15 degrees 59 minutes 48 seconds West for a distance of 75.05 feet; thence North 15 degrees 56 minutes 35 seconds East for a distance of 237.16 feet; thence North 27 degrees 03 minutes 36 seconds East for a distance of 142.79 feet; thence North 12 degrees 16 minutes 59 seconds East for a distance of 252.86 feet; thence North 06 degrees 50 minutes 49 seconds East for a distance of 61.15 feet; thence North 11 degrees 39 minutes 02 seconds West for a distance of 229.72 feet; thence North 01 degree 48 minutes 27 seconds East for a distance of 280.46 feet to the north line of said Southeast Quarter of the Northwest Quarter and there terminating.

For further information, contact Stephanie Warne at the Bureau of Real Estate Management, DNR, 500 Lafayette Road, St. Paul, MN 55155, (612) 296-0639.

Public Employees Retirement Association

Notice of Meeting of the Board of Trustees

A meeting of the Personnel Committee of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Monday, September 30, 1996 at 2:00 p.m. in the offices of the association, 514 St. Peter Street, Suite 200, Saint Paul, Minnesota.

Minnesota State Retirement System

Regular Meeting of the Board of Directors

The regular meeting of the Board of Directors, Minnesota State Retirement System, will be held on Thursday, September 26, 1996 at 9:00 a.m. in the office of the System, 175 W. Lafayette Frontage Road, St. Paul, Minnesota.

State Grants and Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Higher Education Services Office

Request for Proposal for Grant Funding under the Federal Higher Education Eisenhower Professional Development Program

The Minnesota Higher Education Services Office (MHESO) requests proposals from postsecondary institutions and nonprofit organizations of demonstrated effectiveness for the provision of sustained and intensive high quality professional development so that K-12 teachers will provide challenging learning experiences for their students. The program supports projects in the following subject areas: mathematics, science, English, civics and government, foreign languages, arts, geography, history, and economics. The funding formula requires that the primary emphasis be placed on the subjects of mathematics and science.

The request for proposal does not obligate MHESO to complete this project, and MHESO reserves the right to cancel the solicitation if it is considered to be in its best interest.

The total amount available for grants during the 1997 fiscal year is \$617,707.

Copies of the RFP are available from:

Nancy B. Walters, Eisenhower Program Manager
Higher Education Services Office
400 Capitol Square
550 Cedar St.
St. Paul, MN 55101
(612) 295-9777
e-mail: walters@heso.state.mn.us

Proposals must be submitted by 4:00 p.m., Thursday, November 21, 1996.

Department of Human Services

Minnesota Board on Aging

Notice of Availability of Funds for the Senior Nutrition Program

NOTICE IS HEREBY GIVEN that \$150,000 is available for Calendar Year 1997 to Senior Nutrition programs serving counties where congregate and home delivered meals were locally financed prior to participation in the nutrition program of the Older Americans Act. Supplemental funds for affected areas may be awarded in amounts up to the level of prior county financial participation less any local match as required by the Older Americans Act.

Interested parties should contact their local Area Agency on Aging for application deadlines and procedures. Area Agencies on Aging will apply to the Minnesota Board on Aging (MBA) for available funds in their 1997 Area Plan on Aging due Wednesday, October 23, 1996 at 4:30 p.m. to the MBA offices at:

Minnesota Board on Aging
444 Lafayette Road
St. Paul, Minnesota 55155-3843
Attention: James G. Varpness, Executive Secretary

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules Part 1230.1910*, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (612)296-2600 or [TDD (612)297-5353 and ask for 296-2600].

Department of Administration

Real Estate Management Division

Wanted to Buy or Lease Residential Properties in Rice and Steele Counties

The State of Minnesota is interested in the following in Rice and Steele Counties: 1) buying or leasing *existing* 3 & 4 bedroom rambler style homes; 2) leasing *newly constructed* 4 bedroom rambler style homes; and 3) buying residential lots. If you own or develop such properties and are interested in selling or leasing, or have an exclusive listing on such properties, please send information to the Department of Administration, Room 309, 50 Sherburne Avenue, St. Paul, MN 55155. Call (612) 296-2278 if you have any questions regarding this request for information.

Office of Administrative Hearings

Administrative Procedure Act Section

Notice of Request for Proposal for Administrative Law Judge Services

The Minnesota Office of Administrative Hearings is seeking qualified attorneys to serve as administrative law judges from January 1, 1997 through December 31, 1997. Applications are encouraged from attorneys in Greater Minnesota with family law and/or child support experience. Compensation will be at the rate of \$55 per hour. Persons who serve as contract administrative law judges, or members of their firm, may not appear as an attorney in any hearing conducted by this office. To receive a Request for Proposal, please notify: Kevin Johnson, Chief Administrative Law Judge, Office of Administrative Hearings, Suite 1700, 100 Washington Square, Minneapolis, MN 55401 (telephone: 612/341-7640, TDD: 612/341-7346). Final proposals must be received by October 25, 1996. The Request for Proposal can be furnished in large print or on a cassette tape by calling 612/341-7642.

Minnesota Health Care Commission

Health Technology Advisory Committee

Notice of Request for Proposals for Technology Evaluation Services

The Health Technology Advisory Committee (HTAC) of the Minnesota Health Care Commission is soliciting proposals for health technology evaluation services including: initial evaluation reports of eight technologies; consulting and services to add Minnesota-specific data and other information to the eight initial reports; and additional consulting as needed. Proposals must be received by the Minnesota Department of Health no later than 4:00 P.M. Monday, October 14, 1996.

A copy of the request for proposal can be obtained by contacting Nancy Cusick at:

Minnesota Health Care Commission/Health Technology Advisory Committee
121 East 7th Place, Suite 400
P.O. Box 64975
St. Paul, MN 55164-0975
Phone: 612-282-6374
Fax: 612-282-5628

Minnesota Department of Health

Division of Community Health Services

Request for Proposals for Conference Management Services

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health, Division of Community Health Services is releasing a Request for Proposals for conference management services for the 1997 Community Health Conference. The services will include planning, administering, and evaluating a conference aimed at state and local public health officials. The conference is scheduled for September 10-12, 1997 at Cragun's Lodge and Conference Center near Brainerd, Minnesota and is expected to attract approximately 350 participants.

The responsibilities of the contractor include but are not limited to: staffing a planning committee which develops program content, corresponding with presenters, making all arrangement with the resort facility, conducting and overseeing the registration process, developing and mailing all promotional materials and other correspondence, maintaining records of all income and expenses associated with the conference, developing an evaluation process, submitting a final report, and ensuring the conference support services run smoothly.

The contract with the Minnesota Department of Health will be from January 1, 1997 to December 31, 1997. Contract costs shall not exceed \$10,500. Applicants shall be rated on: the level of experience of both the organization and staff; clarity and completeness of the proposed work plan and conference budget, clarity and appeal of sample conference brochure/programs and sample correspondence with speakers; and creativity in proposing ways to achieve the objectives of the conference.

The contract may be renewed for the 1998 Community Health Conference (October 7 -9, 1998), based on satisfactory performance of the contractor during 1997.

The application deadline is 4:00 p.m. November 1, 1996. For information on how to obtain a complete copy of the RFP contact:

DeeAnn Finley, Community Health Planner
Minnesota Department of Health
Division of Community Health Services
Metro Square Building - Suite 460
121 East Seventh Place, P.O. Box 64975
St. Paul, Minnesota 55164-0975
Telephone: 612/296-8914 Fax: 612/296-9362

Minnesota Higher Education Services Office

Request for Proposals for Development of Curriculum on Financing and Saving for Educational Expenses

The Higher Education Services Office (HESO) is requesting proposals from qualified professionals for the development of a curriculum on financing and saving for future educational expenses. The curriculum should be geared for students and parents of color, low income, or those with no previous post-secondary experience. Proposals must be submitted no later than **October 16, 1996**.

The Request for Proposal (RFP) does not obligate the HESO to complete this project, and the HESO reserves the right to cancel the solicitation if it is considered to be in its best interest.

The total cost of this proposal is not to exceed \$15,000.

Copies of the RFP are available from:

Communications
Minnesota Higher Education Services Office
400 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
612/296-9684

Non-State Public Bids, Contracts & Grants

State Board of Investment

Notice of Request for Services of Private Money Management Firms

The Minnesota State Board of Investment (MSBI) retains private money management firms to manage a portion of the pension assets and other accounts under its control. Firms interested in managing domestic stock, international stock, domestic bond or global bond portfolios for the MSBI are asked to write to the following address for additional information:

External Manager Program
Minnesota State Board of Investment
Suite 105 MEA Building
55 Sherburne Avenue
St. Paul, MN 55155

Please refer to this notice in your written request.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Association of Minnesota Counties

Notice of Request for Proposals for Consulting Services in Defining the Role of Metropolitan Area Counties in the Delivery of Services

The Association of Minnesota Counties, on behalf of the seven metropolitan area counties, is seeking proposals to assist the seven metropolitan area counties in defining the role of metropolitan counties in the delivery of government services. The consultant will:

- Conduct an inventory of city, county, township and regional government functions, programs and services;
- Create a decision-making model that can be applied to government services to determine which services are most appropriately delivered at the county, city or regional level of government;
- Report on other models that have been used in other parts of the United States to assist in defining the role of counties in the metropolitan area;
- Conduct focus group interviews or surveys of local elected officials, government employees, community groups, and citizens to gather feedback on possible service reorganization or realignments consistent with project intentions and findings;
- Prepare a final report that includes the findings and recommendations of the project and which describes the process employed in arriving at the findings and recommendations.

The project will be funded by the Board of Government Innovation and Cooperation and managed by the Association of Minnesota Counties. The project is expected to be completed by March 15, 1998. The total budget for the project is not to exceed \$46,800.

Proposals should be submitted to the Association of Minnesota Counties, 125 Charles Avenue, St. Paul, Minnesota, 55103, attention: Merry Beckmann. Ten copies should be submitted. Proposals must be received no later than 4:30 p.m. on October 18, 1996.

Copies of the RFP are available by calling 612-224-3344. Questions about the proposal request should be directed to Merry Beckmann at 612-224-3344.

Metropolitan Council Environmental Services

Public Notice for Letters of Interest for Professional Services for Industrial Rate System Study

NOTICE IS HEREBY GIVEN that the Metropolitan Council Environmental Services (MCES) is soliciting qualifications for professional services for the Industrial Rate System Study (MCES Contract Number C-3180). The project goals are to review costs for wastewater services borne by industrial users, research functions and development of optional industrial rate systems, and develop a computer model for future use by MCES in analyzing cost allocation components and industrial user rates. This project is to be completed by September 1997. The cost of professional services shall not exceed \$90,000.

The scope of professional services includes: analyzing existing MCES industrial rate system, investigating industrial rate systems used by other Publicly Owned Treatment Works, developing potential options for the MCES, and reporting/presenting findings related to the Industrial Rate System Study. The computer model shall include all software and training of MCES staff. This model shall enable the MCES staff to determine cost allocations and industrial rates.

The tentative schedule for selecting a consulting firm for the Industrial Rate System Study is as follows:

Receive Letters of Interest	September/October 1996
Request For Proposals (RFP) issued	September/October 1996
General Informational Meeting	October 1996
Proposals Received	October 1996
Determine shortlist of firms from proposals received	October 1996
Interview shortlisted firms	October 1996
Select Consultant	October 1996
Negotiate final Contract Agreement	November 1996
Notice To Proceed given	November 1996

All firms interested in being considered for this project are invited to submit a Letter of Interest asking for the Request For Proposals (RFP) package.

All inquiries are to be addressed to:

Administrative Assistant, Contracts & Documents Division
Metropolitan Council Wastewater Services
Mears Park Centre
230 East Fifth Street
St. Paul, MN 55101
(612) 229-2132

Minnesota Historical Society

Notice of Request for Proposals for Roof Replacement at Lower Sioux Agency Morton, MN

The Minnesota Historical Society is seeking proposals from qualified firms and individuals to provide roof replacement on a roof of approximately 4000 square feet at the Lower Sioux Agency in Morton, MN. The completion date for the project is December 1, 1996; the estimated budget is \$42,000.00.

The Request for Proposals is available by calling or writing Deane M. Roe, Contracting Officer, Minnesota Historical Society, 345 Kellogg Blvd. West, St. Paul, MN 55102. Telephone (612) 297-5863.

Proposals must be received not later than October 11, 1996. Details concerning submission requirements are included in the Request for Proposals.

Wild About Birds

The DNR Bird Feeding Guide

ISBN 0-9647451-0-0

Carrol L. Henderson, Supervisor of the Non-Game Wildlife Program at Minnesota's Department of Natural Resources, shares his knowledge and appreciation for the natural habitats and traits of the wild birds who, with a little help from us, can thrive in spite of a rapidly changing landscape. Written in the same instructive manner as his popular books "Woodworking for Wildlife" and "Landscaping for Wildlife," "Wild About Birds: The DNR Bird Feeding Guide" provides techniques used by the author to double the number of species using his feeders. Includes woodshop basics for construction of 26 different feeders and tips on 44 types of food, plus detailed descriptions and photos of almost all the feeder-using species east of the Rocky Mountains - 69 in all. There's even a section on some of the unusual and unexpected wild visitors that may show up for a free meal. Over 425 color photographs, illustrations and diagrams make "Wild About Birds" a great reference manual, display book or gift. Ideal for the ornithologist, woodworker, or backyard birdwatcher. Spiral bound, 288 pages. **Stock Number 9-24 \$19.95**

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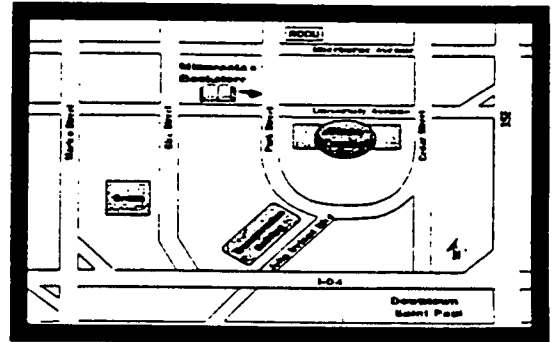
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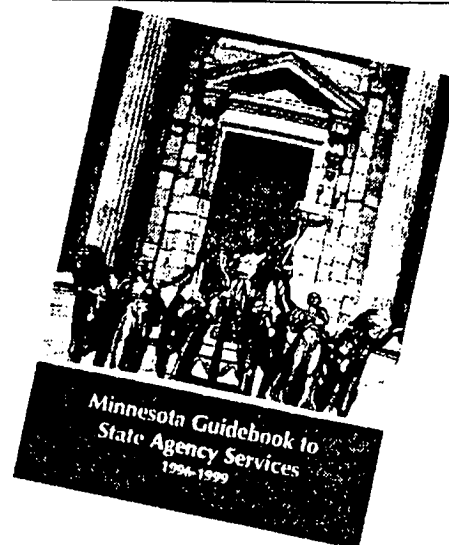
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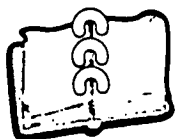
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