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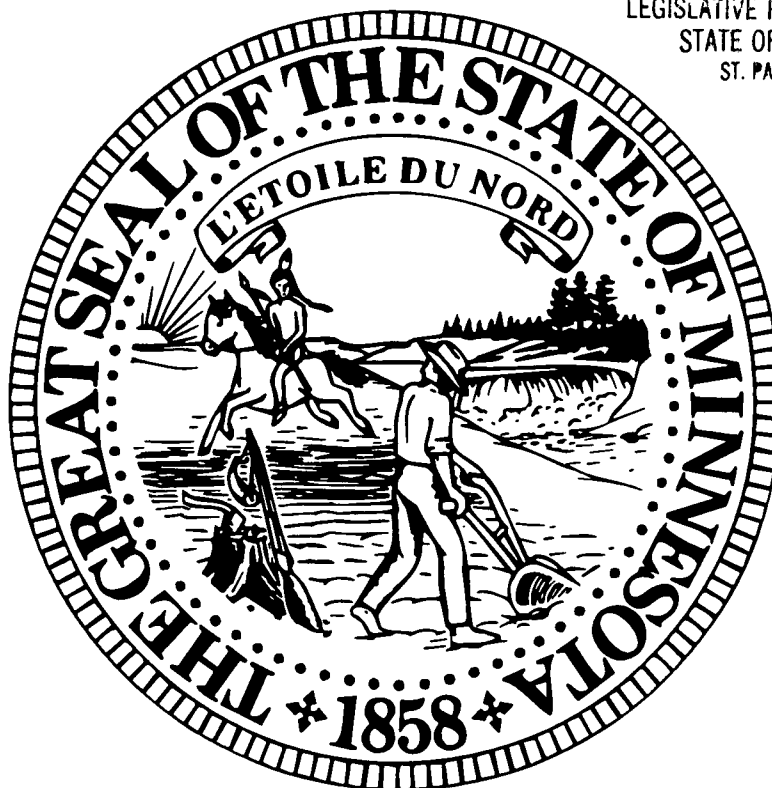
The Minnesota  
**State  
Register**

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**Rules and Official Notices Edition**

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**Pages 851-892**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

A *Contracts Supplement* is published Tuesday, Wednesday and Friday and contains bids and proposals for commodities, including printing bids.

### Printing Schedule and Submission Deadlines

Vol. 20 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
# 16	Monday 16 October	Monday 2 October	Monday 9 October
# 17	Monday 23 October	Monday 9 October	Monday 16 October
# 18	Monday 30 October	Monday 16 October	Monday 24 October
# 19	Monday 6 November	Monday 24 October	Monday 30 October

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To submit notices for publication in the *State Register*, contact the editor listed above. The charge is \$80.00 per page, billed in tenths of a page (columns are seven inches wide). About 2-1/2 pages typed double spaced on 8-1/2"x11" paper equal one typeset page in the *State Register*. Submit two copies of your notice, typed double spaced, with a letter on your letterhead stationery requesting publication date. Send to the *State Register* at the address listed below.

#### SUBSCRIPTION SERVICES:

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- *State Register* (published every Monday, or Tuesday if Monday is a holiday) One year subscription: \$150.00
- *Contracts Supplement* (published every Tuesday, Wednesday, Friday) One year subscription: \$125.00 via first class mail, \$140.00 via fax or through our On-Line Service via your computer modem. For a free sample demo of the On-Line Service call via your modem: 612/821-4096. Access item "S": *State Register* Modem parameters 8-N-1 1200/2400. By purchasing the On-Line access you are agreeing to not redistribute without authorization.
- 13-week trial subscription which includes both the *State Register* and *Contracts Supplement*. \$60.00
- Single issues are available for a limited time: *State Register* \$3.50, *Contracts Supplement* 50¢. Add shipping charge of \$3.00 per order.
- "Commodity Contract Awards Reports," - lists awards of contracts and bids published in the Tuesday-Wednesday-Friday "Contracts Supplement" - published every two weeks, \$5.00 per individual report, plus \$3.00 shipping if applicable. Order stock # 99-42. Six-month subscriptions cost \$75.00. Appears every two weeks. Order stock # 90-14. Available in hard copy format only.
- "Professional-Technical-Consulting Award Reports," - published each month listing the previous month's awards of contracts and RFPs that appeared in the Monday edition of the "State Register." Individual copies are \$15.00 per report, plus \$3.00 shipping if applicable. Order stock # 99-43. Six-month subscriptions cost \$75.00. Appears monthly. Order stock number 90-15. Available in hard copy format only.

### FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

#### SENATE

**Briefly-Preview**—Senate news and committee calendar; published weekly during legislative sessions.

**Perspectives**—Publication about the Senate.

**Session Review**—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office (612) 296-0504  
Room 231 State Capitol, St. Paul, MN 55155

#### HOUSE

**Session Weekly**—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions.

**This Week**—weekly interim bulletin of the House.

**Session Summary**—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office (612) 296-2146  
Room 175 State Office Building, St. Paul, MN 55155

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Individual awards can be obtained from the **Materials Management Helpline** 612/296-2600.

# Minnesota Rules: Amendments and Additions

**NOTICE: How to Follow State Agency Rulemaking in the *State Register***

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-657-3757.

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## Proposed Rules

Pursuant to Minn. Stat. §14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

## Board of Accountancy

### Proposed Permanent Rules Relating to Uniform CPA Examination Changes

The Minnesota Board of Accountancy ("Board") intends to adopt a permanent rule without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22-14.28. You have 30 days to submit a written request that a hearing be held on the rule.

**Agency Contact Person.** Comments or questions on the rule and written requests for a public hearing on the rule must be submitted to:

David J. O'Connell  
Executive Secretary  
Minnesota Board of Accountancy  
Suite 125  
85 East Seventh Place  
St. Paul, Minnesota 55101  
Telephone: (612) 296-7937

**Subject of Rule and Statutory Authority.** The proposed rule is about CPA examination fees and security and miscellaneous matters. The statutory authority to adopt this rule is *Minnesota Statutes* § 326.18. A copy of the proposed rule is published in the *State Register* and attached to this notice as mailed.

**Comments.** You have until 4:30 p.m. November 17, 1995, to submit written comment in support of or in opposition to the proposed rule and any part or subpart of the rule. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

**Request for a Hearing.** In addition to submitted comments, you may also request that a hearing be held on the rule. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on November 17, 1995. Your written request for public hearing must include your name and address. You must identify the portion of the proposed rule to which you object. You are encouraged to state any changes you want made to the proposed rule. Any request that does not comply with this paragraph is invalid and cannot be counted by the agency for the purpose of determining whether a public hearing must be held. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If a request for hearing is withdrawn, the agency must give written notice of that fact to all persons who requested a hearing. The notice must specify what action it took to affect the withdrawal of the request and must solicit written comments relating to the withdrawal. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

**Modifications.** The proposed rule may be modified as a result of public comment. The modifications must be supported by data and views submitted to the agency and may not result in a substantially different rule from the proposed rule as attached and printed in the *State Register*. If the proposed rule affects you in any way, you are encouraged to participate in the rulemaking process.

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Proposed Rules

**Statement of Need and Reasonableness.** A statement of need and reasonableness is now available from the agency contact person. This statement describes the need for and reasonableness of each provision of the proposed rule, estimates probable costs of the proposed rule, and identifies the data and information relied upon to support the proposed rule.

**Adoption and Review of Rule.** If no hearing is required after the end of the comment period, the agency may adopt the rule. The rule and supporting documents will then be submitted to the Office of Administrative Hearings for review as to legality and form to the extent form relates to legality. Any comments concerning the legality of the proposed rule addressed to the administrative law judge who reviews the rule must be submitted during the 30-day comment period described above. You may request to be notified of the date the rule is submitted to the Office of Administrative Hearings. If you wish to be so notified, or wish to receive a copy of the adopted rule, submit your request to the agency contact person listed above. If you wish to register with this agency to receive notice of future rule proceedings, you may also submit that request to the contact person.

Dated: 22 September 1995

David J. O'Connell  
Executive Secretary

### Rules as Proposed

#### 1100.0100 DEFINITIONS.

[For text of subs 1 to 2b, see M.R.]

Subp. 2c. **CPA PLC or CPA LLC.** "CPA PLC" or "CPA LLC" means a professional limited liability company where all the members are CPAs.

Subp. 2d. **CPA PLLP or CPA LLP.** "CPA PLLP" or "CPA LLP" means a professional limited liability partnership where all the members are CPAs.

[For text of subs 3 to 6b, see M.R.]

Subp. 6c. **LPA PLC or LPA LLC.** "LPA PLC" or "LPA LLC" means a professional limited liability corporation where at least one member is an LPA and the rest are either LPAs or CPAs.

Subp. 6d. **LPA PLLP or LPA LLP.** "LPA PLLP" or "LPA LLP" means a professional limited liability partnership where at least one partner is an LPA and the rest are either LPAs or CPAs.

[For text of subs 7 to 9, see M.R.]

Subp. 9a. **PLC or LLC.** "PLC" or "LLC" means a professional limited liability company.

Subp. 9b. **PLLP or LLP.** "PLLP" or "LLP" means a professional limited liability partnership.

[For text of subs 10 to 12, see M.R.]

#### 1100.1300 EXAMINATIONS AND CERTIFICATION FOR CPA APPLICANTS.

[For text of subs 1 to 5, see M.R.]

Subp. 6. **Attendance.** An applicant shall be present and prepared to engage in the work promptly at the hours appointed. An applicant who is unable to be present shall notify the board as soon as reasonably possible, but no later than 4:30 p.m. on the day before the first day of the complete examination. ~~Failure If the applicant fails to do so, the applicant shall be considered just cause for exclusion and forfeiture excluded from all remaining sections of the current examination, forfeit the entire examination fee, and not be allowed to sit for reexamination at the next examination. The applicant may sit for subsequent examinations.~~ An applicant who is unable to be present at the examination for which an application was approved by the board shall reapply for a later examination consistent with the examination application deadlines in part 1100.0800 and furnish current information on forms provided by the board. First time applicants shall take all sections of the examination. An applicant shall apply for and be present at the next examination given or the applicant's fee shall be forfeited.

[For text of subs 7 and 8, see M.R.]

Subp. 8a. **Disclosure of examination questions.** ~~The board may impose disciplinary action, as provided for in Minnesota Statutes, section 326.229, subdivision 4, against an applicant, certificate holder, or licensee who discloses examination questions to any other entity or person, with or without compensation, prior to, during, or subsequent to any administration of the examination.~~

[For text of subs 9 and 10, see M.R.]

#### 1100.2500 INITIAL LICENSING OF FIRMS.

Subpart 1. **Generally.** In order to engage in the practice of public accounting, a firm shall be a CPA or LPA partnership, CPA or LPA corporation, CPA or LPA PLC, CPA or LPA LLC, CPA or LPA PLLP, or CPA or LPA LLP, or any other entity organized in accordance with *Minnesota laws* governing the practice of public accounting and the organization and operation of partnerships, professional corporations, PLCs, and PLLPs.

A corporation or other entity that is not a firm as described in this subpart and in part 1100.0100, subpart 4d, and whose employees are engaged in activities described in part 1100.0100, subpart 10, item B, is not required to obtain a license.

Licensees who are employees, shareholders, partners, or members of a corporation or other entity that is not a firm as described in this subpart and in part 1100.0100, subpart 4d, shall not engage in activities described in part 1100.0100, subpart 10, item A, in connection with their employment or ownership of the entity.

[For text of subs 2 to 5, see M.R.]

### 1100.3550 NAMES.

Subpart 1. **Use of CPA and LPA designation by certificate holders not holding active licenses.** An individual may use the designation "certified public accountant" or "licensed public accountant" as a credential only on business cards and resumes and may display a CPA or LPA certificate if the individual:

[For text of item A, see M.R.]

B. is not employed or otherwise retained by or associated with a CPA or LPA sole proprietor, partnership, or corporation; PLC; LLC, LLP, or PLLP engaged in the practice of public accounting as defined in part 1100.0100 or *Minnesota Statutes*, section 326.165;

[For text of items C and D, see M.R.]

[For text of subs 2 to 6, see M.R.]

### 1100.3600 FEES.

Subpart 1. **Initial application fees.** Applications shall be accompanied by fees payable to the "Minnesota Board of Accountancy" as follows:

A. application for certified public accountant examination by first-time applicants, ~~\$150~~ \$165;

B. application for certified public accountant reexamination in failed sections, ~~\$40~~ \$44 per section but not in excess of ~~\$150~~ \$165;

C. application for initial license for certified public accountant, \$50;

D. application for reciprocal license for certified public accountant, \$150;

E. application for reciprocal license for licensed public accountant, \$150;

F. nonrefundable fee to proctor out-of-state examination candidates applying to sit in Minnesota, \$50;

G. application for initial corporation license, \$100;

H. application for initial PLC, LLC, LLP, or PLLP license, \$100;

I. application for temporary license, \$50; and

J. application for initial partnership license, \$35.

Subp. 2. **Annual license renewal fees.** Annual license renewal fees shall be as follows:

A. active individuals, \$45;

B. inactive individuals, \$10;

C. partnerships, \$35;

D. corporations, \$35;

E. LLCs, LLPs, PLCs, and PLLPs, \$35; and

F. temporary individuals, \$50.

Subp. 2a. **Annual license late processing fees.** Annual license late processing fees shall be as follows:

A. active individuals, \$20;

B. inactive individuals, \$10; and

C. partnerships, corporations, PLCs, LLCs, LLPs, and PLLPs, \$25.

[For text of subs 2b to 4, see M.R.]

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §§14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

## Department of Health

### Adopted Permanent Rules Relating to Health; Disease and Syndrome Reporting

The rules proposed and published at *State Register*, Volume 19, Number 50, pages 2356-2362, June 12, 1995 (19 SR 2356), are adopted with the following modifications:

#### Rules as Adopted

#### 4605.7090 DISEASE REPORT INFORMATION.

Reports that are required in ~~part~~ parts 4605.7030 and 4605.7050 shall contain as much of the following information as is known:

## Department of Labor and Industry

### Adopted Exempt Rules Relating to Workers' Compensation; Medical Services and Fees

NOTICE IS HEREBY GIVEN that the amendments to the Workers' Compensation Relative Value Medical Fee Schedule, *Minnesota Rules*, part 5221.4050, published in the *State Register* on September 25, 1995, incorrectly included certain outdated physical medicine procedural codes. The correction to the amendment, omitting the outdated codes, is adopted as shown below in accordance with *Minnesota Statutes*, Section 176.136, subdivision 1a (*Laws of Minnesota*, 1995, chapter 231, article 2, section 64). This corrected amendment is effective for services on or after October 2, 1995.

Dated: 4 October 1995

Gary W. Bastian  
Commissioner

#### Rules as Adopted

#### 5221.4050 PHYSICAL MEDICINE AND REHABILITATION PROCEDURE CODES.

[For text of subpart 1, see M.R.]

Subp. 2. [See repealer. For text of subp 2, see M.R. 93 Supp.]

#### All new material

Subp. 2a. List of physical medicine and rehabilitation procedure codes.

#### CPT/HCPCS

#### Procedure

#### Code

#### CPT/HCPCS Description

#### Total RVU

97010	Hot or cold packs therapy	0.27
97012	Mechanical traction therapy	0.37
97014	Electric stimulation therapy	0.32
97016	Vasopneumatic device therapy	0.36
97018	Paraffin bath therapy	0.30
97020	Microwave therapy	0.26
97022	Whirlpool therapy	0.37
97024	Diathermy treatment	0.27



CPT/HCPCS

Procedure

Code	CPT/HCPCS Description	Total RVU
97026	Infrared therapy	0.25
97028	Ultraviolet therapy	0.32
97032	Electrical stimulation, each 15 minutes	0.32
97033	Electric current therapy, each 15 minutes	0.33
97034	Contrast bath therapy, each 15 minutes	0.26
97035	Ultrasound therapy, each 15 minutes	0.26
97036	Hydrotherapy, each 15 minutes	0.49
97039	Physical therapy treatment	0.44
97110	Therapeutic exercises	0.48
97112	Neuromuscular reeducation	0.47
97113	Aquatic therapy/exercises	0.53
97116	Gait training therapy	0.42
97122	Manual traction therapy	0.46
97124	Massage therapy	0.38
97139	Physical medicine procedure	0.31
97150	Group therapeutic procedures	0.39
97250	Myofascial release	0.67
97260	Regional manipulation	0.32
97261	Supplemental manipulations	0.19
97265	Joint mobilization	0.67
97500	Orthotics training, initial 30 minutes	0.49
97501	Supplemental training, each 15 minutes	0.27
97520	Prosthetic training, initial 30 minutes	0.56
97521	Supplemental training, each 15 minutes	0.32
97530	Therapeutic activities, each 15 minutes	0.50
97540	Training for daily living, initial 30 minutes	0.67
97541	Supplemental training, each 15 minutes	0.30
97700	Training check-out, initial 30 minutes	0.62
97701	Supplemental check-out, each 15 minutes	0.30
97750	Physical performance test, each 15 minutes	0.57
97770	Cognitive skills development, each 15 minutes	0.60
H5300	Occupational therapy	0.47
<del>M0005</del>	<del>Office visit 2/more modalities</del>	<del>0.88</del>
<del>M0006</del>	<del>One physical therapy modality</del>	<del>0.54</del>
<del>M0007</del>	<del>Combined physical therapy modality and tx</del>	<del>1.12</del>
<del>M0008</del>	<del>Combined physical therapy modalities and tx</del>	<del>0.50</del>
Q0103	Physical therapy evaluation	1.16
Q0104	Physical therapy reevaluation	0.44
Q0109	Occupational therapy evaluation	1.16
Q0110	Occupational therapy reevaluation	0.44

EFFECTIVE DATE. Minnesota Rules, part 5221.4050, subpart 2a, is effective for services provided on or after October 2, 1995.

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

# Adopted Rules

## Board of Veterinary Medicine

### Adopted Permanent Rules Relating to Licensure and Practice

#### Rules as Adopted

The rules proposed and published at *State Register*, Volume 19, Number 50, pages 2375-2379, June 12, 1995 (19 SR 2375), are adopted with the following modifications:

#### Rules as Adopted

##### 9100.0100 DEFINITIONS.

###### Subp. 7. Veterinary facility.

C. "Full service veterinary facility" means a veterinary facility staffed and equipped to provide sick animal diagnosis and treatment and, at a minimum, minor and routine surgical procedures.

D. "Limited service veterinary facility" means a veterinary facility staffed and equipped to provide services of a limited or restricted degree, such as immunizations and well animal preventive testing, or limited specialty services such as ophthalmology or surgery.

E. "Satellite veterinary facility" means a veterinary facility owned, managed, or operated by a licensee or licensees whose principal practice facility, which must be a full service facility, is physically separated from the satellite facility.

##### 9100.1000 CONTINUING EDUCATION.

###### Subp. 3. Approved continuing education programs.

A. Courses, seminars, wet labs, and lectures sponsored by accredited colleges of veterinary medicine; the AVMA and CVMA; state, regional, and local VMAs; AVMA recognized specialty boards; academic or specialty groups; international veterinary organizations; the Minnesota Academy of Veterinary Practice; the U.S. Animal Health Association; training programs of the U.S.D.A. and Minnesota Board of Animal Health; and the AAHA are automatically approved and do not require advance approval on an individual program basis.

B. Sponsors of programs not automatically approved in item A must apply to the board's continuing education advisory committee board for course approval at least 90 days prior to the anticipated presentation date.

(+) Applications for approval of a continuing education program must be submitted on a form provided by the board containing the following information:

- (a) (1) the name and address of the organization sponsoring the course for which approval is requested;
- (b) (2) a detailed description of the course content, including a time schedule for the course;
- (c) (3) the name and credentials of each person making a presentation;
- (d) (4) the mechanism of monitoring and certifying attendance;
- (e) (5) the dates and location, including the name and address of the facility at which the course will be conducted; and
- (f) (6) the tuition fee.

(2) Each initial application for course approval must be accompanied by a \$50 payment to the board. Subsequent annual renewal applications must be accompanied by a \$25 payment.

###### C. Program approval criteria:

(2) Licensees, within 30 days of attending a nonpreapproved course, may apply to the continuing education advisory committee board for credit by completing and submitting an individual continuing education course approval form. The continuing education advisory committee board is the final determinator of credit to be allowed.

###### Subp. 4. Continuing education advisory committee.

###### B. Responsibilities and duties of the continuing education advisory committee include:

(1) reviewing proposed continuing education programs for approval and determining recommending the number of continuing education credit hours that will be awarded;

(2) reviewing individual licensee requests for continuing education credit approval and determining recommending the number of credit hours to be awarded;

(3) hearing appeals for and, if necessary, granting hardship extensions for licensees unable to meet continuing education credit hour requirements;

(4) ~~determining, if necessary, reviewing~~ the validity of individual requests for a waiver of continuing education requirements; and

(5) (4) assisting and advising the board staff in administering the continuing education program.

C. All recommendations of the continuing education advisory committee must be approved by the board.

**Subp. 6. Credit determination.**

B. Up to ten hours of continuing education credit must be granted on a one-time basis for a paper or exhibit presented before a professional veterinary or allied health audience. Two hours of credit must be given for each hour of presentation, to a maximum of ten credit hours.

**Subp. 7. Extension and waivers of continuing education requirements.**

A. For good cause, a licensee may apply to the ~~continuing education advisory committee~~ board for a six-month extension of the deadline for obtaining the required number of continuing education credits. No more than two consecutive extensions may be granted. Extensions may be granted for unforeseen hardships such as illness, family emergency, and military call-up.

F. ~~Veterinarians retired but maintaining a license are exempt from meeting continuing education requirements.~~

**Subp. 8. Certification procedure.**

A. The board, at the time of license renewal, must furnish each licensee a form upon which the licensee must certify fulfillment of the required number of continuing education hours for the two-year period preceding the license renewal date or that they qualify for waiver of requirements as specified in items B to ~~F~~ E.

B. Licensees are responsible for maintaining documentation of continuing education attendance for a minimum of four years. The board may, at its discretion, require licensees to furnish additional evidence as is necessary to verify compliance with board continuing education requirements. Upon board request, whether as part of a routine audit or as part of an individual complaint investigation, a licensee must furnish, within 30 days, proof to the board of satisfactorily meeting the required number of continuing education hours established by the board or of qualifying for a waiver.

(2) The ~~continuing education committee~~ board is the final determining authority as to the acceptability of specific continuing education documentation or waiver qualification.

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# Official Notices

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Pursuant to the provisions of Minnesota Statutes §14.101, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

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## Department of Agriculture

### Agronomy Services Division

#### Notice of Special Local Need Registration

On October 11, 1995, the Minnesota Department of Agriculture issued a Special Local Need (SLN) registration for Oust herbicide manufactured by E.I. Dupont De Nemours & Co., Wilmington, DE, for weed control in hybrid poplar plantings. A federal or state agency, a local unit of government, or any person or groups of persons filing with the commissioner a petition that contains the signatures and addresses of 500 or more individuals of legal voting age, shall have 30 days from publication of notice in the *State Register* to file written objections with the commissioner regarding the issuance of the special local need registration.

Objections may be submitted to: John C. Sierk, Minnesota Department of Agriculture, Agronomy Services Division, 90 West Plato Boulevard, St. Paul, MN 55107. Comment deadline is November 22, 1995.

## Department of Agriculture

### Plant Protection Division

#### Request for Comments: Planned Amendment to Rules Governing Certified Seed Potatoes, *Minnesota Rules*, parts 1555.6730 to 1555.6950

The Minnesota Department of Agriculture requests comments on its planned amendments to rules governing certified seed potatoes. The department is considering rule amendments that will bring the regulations up to date with current market requirements and will streamline the rules while maintaining current systems of potato multiplication.

The amendments to the rules would likely affect certified seed potato growers in Minnesota. The department does not contemplate appointing an advisory committee to comment on the planned rule amendments.

*Minnesota Statutes*, section 21.118 requires the department to adopt rules to carry out the purposes and enforce the provisions of *Minnesota Statutes*, sections 21.111 to 21.122 which govern seed potatoes.

Interested persons or groups may submit comments or information on the planned rule amendments in writing or orally until 4:30 p.m. on December 15, 1995. The department has prepared a draft of the planned rule amendments. Written or oral comments, questions, requests for the draft proposal, and requests for more information on the planned rule amendments should be addressed to: Willem Schrage, Potato Program Supervisor, 312 4th Ave. NE, East Grand Forks, MN 56721: Phone (218) 773-3346, Fax (218) 773-3530.

Comments submitted in response to this notice will **not** be included in the formal rulemaking record when a proceeding to adopt a rule is started.

Dated: 4 October 1995

Gene Hugoson  
Commissioner

## Department of Agriculture

### Minnesota Rural Finance Authority

#### Notices of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C

NOTICE IS HEREBY GIVEN that a public hearing will be held on **November 1, 1995**, at **9 A.M.** in Room **145** Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of **approximately 120 acres of bare farmland** located in **Section 8, T101N, R34W, Jackson County, Minnesota** on behalf of **Steve & Dawn B. Skow**, a married couple (the Borrowers). The maximum aggregate face amount of the proposed bond issue is **\$90,000.00**. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 4 October 1995

Jim Boerboom  
RFA Director

NOTICE IS HEREBY GIVEN that a public hearing will be held on **November 1, 1995**, at **9 A.M.** in Room **145** Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of **bred heifers; barn improvements and equipment** located in **Section 15, Lafayette Township, Nicollet County, Minnesota** on behalf of **Greg & Beverly Brinkman**, a married couple (the Borrowers). The maximum aggregate face amount of the proposed bond issue is **\$220,845.00**. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 4 October 1995

Jim Boerboom  
RFA Director

NOTICE IS HEREBY GIVEN that a public hearing will be held on **November 1, 1995**, at **9 A.M.** in Room **145** Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of **approximately 105 acres of bare farmland** a portion located in **Section 23 of Rosewood Township and Section 4 of Sparta, Township, Chippewa County, Minnesota** on behalf of **David & Kelly Van Klompenburg**, a married couple (the Borrowers). The maximum aggregate face amount of the proposed bond issue is **\$85,000.00**. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 4 October 1995

Jim Boerboom  
RFA Director

## Minnesota Housing Finance Agency

### Notice of Public Hearing on Bond Issue

The Minnesota Housing Finance Agency will hold a public hearing pursuant to Section 1313(a)(3)(A) of the *Tax Reform Act* of 1986 and Section 147(f) of the *Internal Revenue Code* of 1986, as amended, on November 6, 1995, at 10:00 a.m. at the Minnesota Housing Finance Agency Board Room, 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101, on a proposed issue or issues of bonds in an aggregate principal amount not to exceed \$330,000,000 for the purpose of refunding bonds financing the facilities described below as residential rental projects. The bonds will be issued in one or more series under either the Agency's housing development bond resolution or rental housing bond resolution. The general functional description of the type and use of each facility, the developer which currently owns the facility, and its location are as follows:

Development Description	Outstanding Mortgage Bal.	Owner/General Partner(s)	Development Location
Blackduck Apartments 30 units family housing	\$567,115	Blackduck Apts. Ltd. Partnership Schuett-Williams Co., John D. Schuett, general partners	2nd Av. W. & Northern Blackduck
Centennial Apartments 54 unit elderly building	\$1,021,269	Planned Investment 84-1 Ltd. Partnership Housing Initiative Services, general partner	120 N. Spring Luverne
Centennial Plaza 40 unit elderly building	\$596,220	Centennial Plaza, a Ltd. Partnership Thies & Talle Enterprises, Charles Atwood, Kenneth R. Talle, general partners	76 S. Lexington LeSueur
Matthews Park 24 family townhouses	\$543,170	Matthews Park Housing Corporation	2415-2423 E. 24th St. 2413-2431 25th Av. S. 2406-2410 25th Av. S. Minneapolis
Westgate Apartments 100 units family townhouses	\$1,759,977	Millgate Properties John E. Schuett, James Ascher, Robert Davidson, Mills Farm Co., general partners	4020 9th Av. W. Hibbing
Bloomington Housing 212 unit elderly building 45 units family housing 49 family townhouses	\$8,220,984	Bloomington Associates Robert G. Boisclair, Boisclair Corporation, general partners	8100 Knox Av. S. 10568 Sumter Lane 10041 Penn Av. S. Bloomington
Brooklyn Park, New Hope, Robbinsdale 110 unit elderly building 112 units family housing	\$7,533,644	BNR Partners Boisclair Corporation, general partner	5825 74th Av. N., Brooklyn Park 5500 69th Av. N., Brooklyn Park 8007 Bass Lake Rd, New Hope 3755 Hubbard Av., Robbinsdale
Countryside 71 family townhouses	\$1,740,245	Fairmont Townhouses Douglas M. Head, general partner	1305 Johnson St. Fairmont
Eastport 78 family townhouses	\$2,264,127	Eastport Associates Thomas W. LaSalle, Bruce G. Nimmer, general partners	1300 Pohl Road Mankato
Edgewood Townhomes 30 family townhouses	\$899,569	Planned Investment 85-1, Litchfield Floyd Collins, general partner	901 E. 5th St. Litchfield
Golden Age Estates 37 unit elderly building	\$785,056	Caledonia Elderly Housing Nationwide Housing Corporation, Douglas M. Head, general partners	1 Pine St. Caledonia
Hillside Homes 37 unit elderly building	\$722,320	Spring Valley Elderly Housing Nationwide Housing Corporation, Douglas M. Head, general partners	405 S. Hudson Spring Valley
Maple Ridge Manor 40 family townhouses	\$1,107,385	Alexandria Townhouses Nationwide Housing Corporation, Douglas M. Head, general partners	419 Unumb Dr. Alexandria

Development Description	Outstanding Mortgage Bal.	Owner/General Partner(s)	Development Location
Meridian Apartments 39 units handicapped housing	\$937,404	United Cerebral Palsy Housing for the Handicapped Lawrence Bowman, Roger Bowman, general partners	2409 Leonard St. Duluth
Mississippi Terrace 73 unit elderly building 40 units family housing	\$2,763,570	Mississippi Terrace Associates Bor-Son Building Corporation, general partner	215 SW 4th St. Brainerd
Mower County Housing 15 unit elderly building - LeRoy 15 unit elderly building - Grand Meadow	\$747,759	Housing & Redevelopment Authority for Mower County	Lowell St. & Co. Rd. 14, LeRoy 1st & Willow, Grand Meadow
Nicollet Towers 180 units elderly housing 126 units family housing	\$8,593,307	VOA-Nicollet Towers Associates National Housing Partnership, Volunteers of America, general partners	1350 Nicollet Av. Minneapolis
Oak Park Village 100 units family housing	\$2,725,626	Oak Park Village Associates Jon E. Dickerson, Diversified Equities Corporation, general partners	7626 1/2 Oak Park Village Dr. St. Louis Park
Storybrook Apartments 41 unit elderly building 12 units family townhouses	\$1,222,584	Federal Housing Partners II Limited Partnership Kenneth A. Gere, general partner	405 2nd St. NW (elderly) 715 4th St. SW (family) Pipestone
Sunrise Meadow 63 family townhouses	\$1,757,071	Sunrise Meadow Associates Thomas W. LaSalle, Bruce G. Nimmer, general partners	1435 Sunrise Dr. St. Peter
Sunset Court 24 unit elderly building	\$544,270	Housing & Redevelopment Authority of Red Lake Falls, Minnesota	300 8th St. SW Red Lake Falls
Birchwood East 60 units family housing	\$1,198,261	Virginia Birchwood Company R. J. Lloyd Associates, general partner	130 Birchwood E. Virginia
Fairway Woods 111 units family housing	\$2,108,814	Fairway Woods Apartments Archie Givens, Jr., general partner	1545-1575-1585 Homer Road, Winona
Grand Pre 216 units family housing	\$4,246,622	Hillsdale Apartments Ted Glasrud Associates, general partner	200 S. Winthrop St. Paul
Russell Arms/Northwood Villa 59 unit elderly building 21 family townhouses	\$1,854,646	Thienes Properties Dr. R. Lawrence Thienes, general partner	315 Division St. (elderly) 1207 1st Av. N. (family) Sauk Rapids
Southview Terrace 144 units family housing	\$2,677,370	Southview Terrace Apartments Talle & Associates, general partner	100 Southview Dr. Hibbing
Alice Nettell Tower 156 unit elderly building	\$3,054,334	Ehlen Properties Dr. Charles Ehlen, general partner	400 3rd Av. W. Virginia
Harmony Manor 20 unit elderly building	\$374,443	Planned Investment 86-2, Harmony Limited Partnership, Housing Initiative Services, general partner	445 Main Av. Harmony
Otterkill Garden Apartments 30 unit elderly building	\$571,087	Bagley Investors of Duluth Limited Partnership Scott E. Homgren, John E. Hoff, general partners	635 Hallan Av. NE Bagley
Park View Terrace 121 unit elderly building	\$2,367,117	Moorhead Park View Terrace Apts Ltd Partnership John E. Schuett, general partner	100 3rd St. N. Moorhead
Richfield Towers 150 unit elderly building	\$2,982,311	Bigos-Mishigass Partnership Ted Bigos, Mishigass, Inc., general partners	7717 Chicago Av. Richfield
Winslow Commons 121 unit elderly building	\$2,557,470	Ted-Mishigass Limited Partnership Ted Bigos, general partner	160 S. Western St. Paul

## Official Notices

Development Description	Outstanding Mortgage Bal.	Owner/General Partner(s)	Development Location
Boardwalk 77 unit elderly building	\$1,760,749	Boardwalk Partners of Wayzata Jan Henry Susee, general partner	150 Central Av. S. Wayzata
Cascade Apartments 36 units family housing on two sites	\$897,305	Lyng, Mahli and Satrom Partnership Robert C. Lyng, general partner	1325 S. Cascade 905 E. Vernon Fergus Falls
Cedar Crest 38 unit elderly building	\$792,742	Cedar Crest Apartments John B. Bergstad, general partner	406 S. Cedar Monticello
Emerson Chalet 18 units family housing	\$361,190	Emerson Chalet Eugene E. Berg, general partner	1200 67th Av. N. Brooklyn Center
Franklyn Park 117 unit elderly building	\$2,629,434	Franklyn Park Associates Weber's Investment Corp., general partner	2485 Seppala Blvd. North St. Paul
Garden Court Apartments 36 unit elderly building	\$718,645	Winnebago Seniors Thies & Talle Enterprises, general partner	333 2nd Av. NW Winnebago
Heights Manor 85 unit elderly building	\$1,712,852	Northeast Seniors Housing Nationwide Housing Corp., Douglas M. Head, general partners	3850 Stinson Blvd. Columbia Heights
Heritage Prairie 28 unit elderly building	\$506,882	Heritage Prairie Charles G. Atwood, Atwood Land Co., general partners	1173 Dewey St. Wabasso
Highland Commons 33 unit elderly building 8 family townhouses	\$895,211	Arlington Leased Housing Associates Jack W. Safar, general partner	101 7th Av. SW Arlington
Lake City Housing 20 unit elderly building 20 family townhouses	\$1,037,673	Lake City Apartments John B. Bergstad, general partner	1105 N. High St. Lake City
Lou Park Apartments 107 units family housing	\$2,186,546	Lou Park Limited Partnership Ted Bigos, general partner	1351 Hampshire Av. S. St. Louis Park
Mears Park Place 255 units family housing	\$8,382,824	Lowertown St. Paul Company Gary E. Bailey, Bailey Enterprises, general partners	401 Sibley St. St. Paul
Millie Beneke Manor 41 unit elderly building	\$780,087	Glencoe Elderly Housing Nationwide Housing Corp., Douglas M. Head, general partners	1319 S. Greeley Glencoe
Northgate Plaza 151 unit elderly building	\$3,449,780	Northgate Plaza Ltd. Gus A. Chafoulias, Peter M. Boosalis, general partners	902 11th Av. NW Rochester
Northwood Commons 32 unit elderly building	\$597,267	Baudette Leased Housing Associates Jack W. Safar, general partner	3rd Av. W. Baudette
Park Street Apts. 40 unit elderly building	\$870,225	Park Street Apartments John B. Bergstad, general partner	321 W. Park St. Cannon Falls
Parkview Terrace 52 units family housing	\$1,304,004	Parkview Terrace Apartments Brutger Equities, Inc., general partner	725 14th St. S. St. Cloud
Pine Ridge Apartments 100 units family housing	\$1,869,879	Pine Ridge Apartments Limited Partnership Schuett-Williams Co., John E. Schuett, general partners	600 River Rd Grand Rapids
Como Place Apartments 106 units family housing	\$1,533,561	Rice Marion Partnership Sidney Bader, Zollie Baratz, general partners	195 Edmund St. Paul
Riverview Apartments 37 unit elderly building	\$707,414	Appleton Elderly Housing Nationwide Housing Corp., Douglas M. Head, general partners	400 E. Thielke Appleton



Development Description	Outstanding Mortgage Bal.	Owner/General Partner(s)	Development Location
Roseville Seniors 127 unit elderly building	\$2,690,097	Good Neighbor Senior Apartments Partnership William Hargis, Richard Goldblatt, Lester Goldblatt, general partners	1045 W. Larpenteur Roseville
Shields Plaza 49 unit elderly building	\$993,274	Planned Investment 83-1 Kenneth A. Gere, general partner	988 Cedar St. North Branch
Spruce Place 60 unit elderly building	\$1,283,065	Farmington Partners E. Leland Lindberg, Donald Wright, general partners	300 Spruce St. Farmington
Valley View Apartments 40 unit elderly building	\$712,478	Ada Associates Harold Griffiths, general partner	705 W. Main St. Ada
Valleyview Commons 32 unit elderly building	\$591,367	Mahnomen Leased Housing Associates Jack W. Safar, general partner	2nd & McKinley Mahnomen
Westgate Apartments 31 units family housing	\$545,621	Westgate Apartments Security Properties, general partner	815 Main St. Gaylord
Blue Ridge 37 units family housing	\$860,454	Blue Earth Family Housing Brutger Equities, Inc., general partner	524 N. Grant Blue Earth
Ewing Square 14 units family housing	\$812,848	Ewing Square Associates Housing Development Associates, general partner	6200 Ewing Lane Brooklyn Center
Grahek Apartments 42 unit elderly housing	\$1,037,647	Ely Seniors Brutger Equities, Inc., general partner	333 S. 3rd Av. W. Ely
Greenwood Apartments 48 units family housing	\$1,299,676	Greenwood Associates Dr. Kenneth Muckala, general partner	2nd St. & Greenwood Wadena
Harbor Point 41 unit elderly building	\$1,040,386	Two Harbors Properties Joseph C. Weis, general partner	101 3rd Av. Two Harbors
Heartland Apartments 30 unit elderly building	\$910,649	Housing & Redevelopment Authority of Pine River, Minnesota	206 Snell Pine River
Holmes Park 77 unit elderly building 30 family townhouses	\$3,188,549	Holmes Park Village Apartments Dr. Charles Ehlen, general partner	320 2nd Av. SE Minneapolis
North Star Apartments 51 unit elderly building	\$1,291,439	North Star Apartments Limited Partnership John E. Schuett, general partner	706 Main Av. Roseau
Oakwood Homes 30 unit elderly building 15 family townhouses	\$1,253,331	Oakwood Homes Associates Jacobs Management Corp., general partner	3rd & Washington Karlstad
Okabena Tower 60 unit elderly building	\$1,335,829	Okabena Properties Joseph C. Weis, general partner	212 12th St. Worthington
Pokegama Hotel 14 elderly units in a rehabilitated hotel building	\$469,744	P.H.B Apartments Mary Glea Shaw, general partner	2 NE 3rd St. Grand Rapids
Prairieview Apartments 30 unit elderly building	\$569,593	Planned Investment 85-2, Ivanhoe Housing Initiative Services, general partner	Rowena & Division Ivanhoe
Rivertown Commons 96 unit elderly building	\$2,705,118	Stillwater Housing Associates Jack W. Safar, general partner	212 2nd St. Stillwater
Six Acres 14 family townhouses	\$458,886	Six Acres Associates Mary T. Tjosvold, general partner	11748 Xeon Av. N. Coon Rapids
Stonehouse Square 71 units family housing in a rehabilitated convent	\$1,794,717	Stonehouse Square Associates Jon E. Dickerson, Diversified Equities Corporation, general partners	1114 NE 3rd St. Minneapolis

# Official Notices

Development Description	Outstanding Mortgage Bal.	Owner/General Partner(s)	Development Location
Village Green 103 unit elderly building 92 units family housing	\$5,726,404	Fridley Apartments Canadian Financial Housing Corporation, Frederick L. Wall III, general partners	460 NE Mississippi St. Fridley
Woodcrest Manor 42 unit elderly building	\$1,098,993	Mora Seniors Thies & Talle Enterprises, general partner	450 Bean Mora
Yorkdale Homes 90 family townhouses	\$2,655,415	Yorkdale Townhomes, Inc. CommonBond Communities, general partner	74th & York Av. Edina
Bremerton 60 family townhouses	\$1,930,817	Bremerton Limited Gus A. Chafoulias, Ann Chafoulias, Peter Boosalis, general partners	300 27th Av. SW Austin
Cedardale 68 unit elderly building 30 units family housing	\$3,151,626	Cedardale Associates Thomas W. LaSalle, general partner	2211 Hartle Av. (elderly) 315 22nd St. SE (family) Owatonna
Clifton 56 family townhouses	\$1,920,742	Clifton Limited Chafoulias Management Co., Gus Chafoulias, Ann Chafoulias, general partners	551 Dakota St. Shakopee
Court Apartments 71 unit elderly building	\$2,296,086	Park Rapids Senior Apartments John R. Paulson, general partner	300 Court St. Park Rapids
Creek Terrace 82 units family housing	\$2,540,110	Creek Associates, Ltd. Donald Hagen, general partner	616 W. 53rd St. Minneapolis
Crossroads 108 unit elderly building 64 family townhouses	\$5,321,413	Crossroads of New Brighton Henry Hyatt, Ralph Brown, Sheldon Baskin, Fred Bonner, general partners	2287 Palmer Dr. (elderly) 2190 Co. Rd. E. (family) New Brighton
Evergreen Apts. 46 unit elderly building	\$1,226,616	Levner Company Kenneth Lever, Stephen Pistner, general partners	133 W. 3rd Waconia
1500 Perkins Creek 48 family townhomes	\$1,437,100	Windom Townhomes Nationwide Housing Corp., Douglas M. Head, general partners	1475 17th St. Windom
Greenwood Place 51 family townhouses	\$1,667,998	Greenwood Place Ltd. James C. Chafoulias, general partner	901 Greenwood Pl. Faribault
Henry Hill Apts. 54 unit elderly building	\$1,281,577	Henry Hill Apartments Limited Partnership Schuett-Williams Co., John E. Schuett, general partners	150 7th Av. Granite Falls
Hilltop Manor 54 unit elderly building	\$1,270,475	Federal Housing Partners V Limited Partnership Manley Goldfine, general partner	200 McKinley Eveleth
Hunters Ridge 123 units family housing	\$3,194,066	Stratford Wood II Mark Z. Jones Associates, Mark Z. Jones II, general partners	19000 Stratford Rd. Minnetonka
Irongate 62 unit elderly building 16 family townhouses	\$2,253,452	Irongate Partners Saul C. Smiley, Joel Glotter, general partners	310 E. 4th Av. N. Aurora
Kaleva Apartments 30 unit elderly building	\$609,573	White Pine Apartments Limited Partnership John E. Schuett, general partner	Walker Av. New York Mills
Lake Crystal Elderly 43 unit elderly building	\$1,256,584	Lake Crystal Associates Leslie A. Spitzack, general partner	203 S. Main Lake Crystal
Larson Commons 85 unit elderly building	\$2,457,867	Cloquet Housing Associates Jack W. Safar, general partner	810 Cloquet Av. Cloquet
Lenox Place 152 unit elderly building	\$4,191,442	Lenox Place Limited Partnership Ted Bigos, Mishigass, Inc., general partners	701 W. Superior St. Duluth

Development Description	Outstanding Mortgage Bal.	Owner/General Partner(s)	Development Location
Lewis Park 103 units for the handicapped	\$4,038,552	Lewis Park Ltd. Thomas W. LaSalle, Bruce G. Nimmer, general partners	180 Wayzata St. St. Paul
Mill Pond View 66 unit elderly building	\$1,868,377	Mill Pond View Apartments Limited Partnership Polar Properties, John E. Schuett, general partners	101 E. Mill Pelican Rapids
Munger Terrace 45 units family housing in three rehabilitated buildings	\$1,451,819	SNM Development Company William M. Burns, general partner	405 Mesaba Av. 702-706 W. 2nd St. 901 N. 7th Av. S. Duluth
Nevada Square 40 family townhouses	\$1,209,356	Nevada Square Associates Housing Development Association, general partner	1706 Nevada Av. Benson
Northside Terrace 30 unit elderly building	\$789,864	Hawley Apartments Limited Partnership Wallace C. & Patricia Olson, general partners	1002 6th St. Hawley
Park Manor 85 unit elderly building 12 family townhouses	\$2,528,243	Detroit Lakes Park Manor Estates Ltd. Partnership John E. Schuett, general partner	1035 Roosevelt (elderly) 1041-1051 Campbell (family) 905-915 W. Willow (family) Detroit Lakes
Princeton Apartments 48 unit elderly building	\$1,184,467	Princeton Apartments Limited Partnership Schuett-Williams Co., John E. Schuett, general partners	206 4th Av. S. Princeton
Riverside Manor 24 elderly units in a rehabilitated hospital building	\$716,391	Riverside Manor Limited Partnership John E. Schuett, general partner	1509 Pine St. Dawson
Riverview Manor 35 unit elderly building	\$839,767	Floodwood Apartments Limited Partnership Schuett-Williams Co., John E. Schuett, general partners	11th & Hickory Floodwood
Schule Haus 52 unit elderly building	\$1,645,707	Jordan Housing Associates Ltd. Gerald Sandey, Robert Wolf, general partners	100 4th St. W. Jordan
Seward Square 81 units for the handicapped	\$2,944,955	Seward Handicap Housing Associates Thomas W. LaSalle, Bruce G. Nimmer, general partners	2121 S. 9th St. Minneapolis
Sunny Acres 52 family units	\$1,536,894	D & I Investment Co. David & Ivan Schwartzman, general partners	2710 11th Av. Anoka
Todd 27 44 family units	\$1,132,889	Todd Partners Dr. Kenneth Muckala, general partner	9th St. & E. Hwy. 27 Long Prairie
Town Square 81 unit elderly building	\$2,490,484	Town Square Richard F. Zjedlik, general partner	208 NW 2nd St. East Grand Forks
Victoria Villa 40 units family housing	\$1,164,571	Victoria Villa Barbara Gaughan, general partner	1451 S. Greeley Stillwater
Washington Square 81 unit elderly building	\$2,084,860	Washington Square Apartments Ted Glasrud Associates, Ted Glasrud, general partners	2060 5th St. White Bear Lake
Woodland Garden Apts. 660 unit elderly building	\$1,557,396	Woodland Garden Associates Ronald W. & Michael G. Edmunds, general partners	127 Calvary Rd. Duluth
Woodmere Apartments 54 unit elderly building	\$1,498,800	Buffalo Associates Limited Partnership Housing Initiative Services, general partner	33 2nd St. NE Buffalo
Apple Villa South 56 family townhouses	\$2,028,615	Apple Villa South Norman Bjornnes, Sr., Norman Bjornnes, Jr., general partners	7710 Whitney Dr. Apple Valley
Central Towers 151 unit elderly building	\$3,040,671	Gus Chafoulias, Ann Chafoulias, Peter Boosalis, Bert Gross, Olympus Ltd., general partners	200 1st Av. NW Rochester

# Official Notices

Development Description	Outstanding Mortgage Bal.	Owner/General Partner(s)	Development Location
Cloverdale 36 family townhouses	\$1,222,411	Cloverdale Properties, a Limited Partnership Cyril Reinert, Thies & Talle Enterprises, general partners	912 E. Baker St. St. Joseph
Colonial Square 77 unit family housing in a former college dormitory	\$2,112,214	Colonial Square Associates Arthur Petrie, Petrie Development Corporation, Thies & Talle Enterprises, general partners	300 Ramsey St. Mankato
Eastgate 46 family townhouses	\$1,486,324	Montevideo Townhouses Nationwide Housing Corp., Douglas M. Head, general partners	1011 N. 11th St. Montevideo
Glen Lake Landing 97 unit elderly building	\$2,617,383	Nath and Associates Mahendra Nath, general partner	5416 Beacon Hill Rd. Minnetonka
Greysolon Plaza 151 elderly units in a rehabilitated hotel	\$3,624,175	Greysolon Plaza Limited Partnership Lawrence Bowman, David Bowman, Roger Bowman, general partners	231 E. Superior St. Duluth
Gus Johnson Plaza 108 elderly units in a rehabilitated hospital	\$3,537,345	Gus Johnson Plaza Associates Thomas W. LaSalle, Bruce G. Nimmer, general partners	413 N. 4th St. Mankato
Highwood 36 family townhouses	\$962,677	Highwood Richard F. Zjedlik, general partner	4716 Tower St. Prior Lake
Hillside Manor East 41 unit elderly building	\$1,112,442	Moose Lake Associates Kent A. Oliver, general partner	700 4th St. Moose Lake
Hillside Terrace 30 unit elderly building 12 family townhouses	\$1,146,217	Hillside Terrace John E. Schuett, general partner	408 Dexter Dr. Long Lake
Hylands 100 family townhouses	\$3,700,930	The Hylands Limited Chafoulias Companies, Gus Chafoulias, Ann Chafoulias, Peter Boosalis, general partners	2700-2937 Charles Court Rochester
Jefferson Square 50 family townhouses	\$1,458,624	Jefferson Square Partners Craig Avery, Wallace Hustad, general partners	1301-1343 Co. Hwy. 28 Northfield
Lincoln Center 41 unit elderly building	\$1,161,128	Lincoln Center Ellsworth Johnson, general partner	100 Central Av. N. Chisholm
Maryland Apartments 79 family units in a rehabilitated hotel	\$2,830,380	The Maryland John E. Schuett, general partner	1346 LaSalle Minneapolis
Milaca Park Apartments 51 unit elderly building 20 family townhouses	\$2,434,212	Milaca Park Steven Johnson, general partner	280 2nd Av. SW (elderly) 2nd Av. NE & 8th St. (family) Milaca
North Mora Estates 35 family townhouses on two sites	\$1,029,119	North Mora Partners Limited Partnership Thies & Talle Enterprises, general partner	2nd & Evergreen Fair & Wood Mora
Northgate Woods 30 unit elderly building 45 family townhouses	\$2,503,819	Northgate Woods Limited Partnership Craig Minea, Girard Minea, general partners	1530 123rd Lane NE Blaine
Pine Manor Townhouses 30 family townhouses	\$862,750	Pine Manor Townhouses Kenneth Talle, David Thies, general partners	1421 E. Camp Ely
Prairie Estates 40 family townhouses	\$1,393,896	Prairie Partnership Leslie A. Spitzack, general partner	6153 1/2 Carmen Inver Grove Heights

Development Description	Outstanding Mortgage Bal.	Owner/General Partner(s)	Development Location
Red Fox Run 5 single family homes	\$211,605	Ames Associates I David M. Ames, general partner	7102 2nd Av. 11 E. 68th St. 6530 Bloomington Av. 6919 Queen Av. 7504 Colfax Av. Richfield
Red Pine Estates 50 unit elderly building 36 family townhouses	\$2,288,209	Red Pine Estates Limited Partnership John E. Schuett, general partner	2590 Ridgeway Av. NE Bemidji
Renaissance 65 family units in a rehabilitated school 36 family townhouses	\$3,458,592	Hopkins Renaissance Associates National Housing Partnership, general partner	27 14th Av. N. Hopkins
Capitol View Apartments (formerly Rice Marion II) 140 family units	\$3,535,930	Rice Marion Partnership Sidney Bader, Zollie Barataz, general partners	175 Charles St. Paul
River Bend Apartments 100 unit elderly building	\$2,871,233	River Bend Apartments Limited Partnership John E. Schuett, Polar Properties, general partners	550 Whitford Fergus Falls
Riverside Terrace 66 unit elderly building	\$1,531,058	Thief River Falls Elderly Limited Partnership John E. Schuett, general partner	225 LaBree Av. Thief River Falls
Rosemount Greens 28 family townhouses	\$892,751	Rosemount Community Housing Greenspan, Inc., general partner	3810 W. 145th St. Rosemount
Sahlman East 36 family townhouses	\$1,088,548	Sahlman East Townhouses David Thies, Kenneth Talle, general partners	18th & Sahlman Cloquet
South Park Manor 37 family townhouses	\$1,266,903	South Park Manor Limited R.J. Lloyd Associates, general partner	5th St. NW Dodge Center
Spring Grove Manor 31 unit elderly building	\$876,211	Planned Investment 86-1, Spring Grove Manor Limited Partnership Housing Initiative Services, general partner	129 Maple Dr. Spring Grove
Sunrise Estates 40 family townhouses	\$1,105,807	Jackson Townhouses Nationwide Housing Corp., Douglas M. Head, general partners	Muir Av. Jackson
200 Levee Drive 66 unit elderly building	\$1,793,012	200 Levee Drive Associates, Ltd. John B. Bergstad, general partner	200 Levee Dr. Shakopee
Village Townhouses 28 family townhouses	\$934,994	Chaska Housing Partnership Leslie A. Spitzack, general partner	1131 Crosstown Blvd. Chaska
Warroad Apartments 30 family townhouses	\$1,050,189	Warroad Townhomes Dr. Kern Hoppe, general partner	601 Nelson Warroad
West Falls Estates 60 unit elderly building 20 family townhouses	\$2,299,006	West Falls Estates Richard Roberts, general partner	1641 20th Av. E. International Falls
Whittier Co-op 45 family units in a rehabilitated school	\$1,070,596	Whittier Co-operative Whittier Co-op, general partner	2609 Blaisdell Av. Minneapolis
Women's Advocates 15 unit women's shelter	\$206,334	Women's Advocates, Inc. Women's Advocates, Inc., general partner	584 Grand Av. St. Paul
Woodmount Townhouses 50 family townhouses	\$1,671,440	Woodmount Townhouses Associates Thies & Talle Enterprises, general partner	90th & Islay Cottage Grove

# Official Notices

Development Description	Outstanding Mortgage Bal.	Owner/General Partner(s)	Development Location
Zumbrota Towers 45 unit elderly building	\$1,315,236	Zumbrota Towers Limited Gus Chafoulias, Ann Chafoulias, Peter Boosalis, general partners	93 E. 4th St. Zumbrota
Ashland Apartments 19 units family housing	\$508,129	744 Ashland Apartments Robert C. Hoffman, David Curry, general partners	740 Ashland St. Paul
Canadian Terrace 19 units family housing	\$397,197	Canadian Terrace Limited Partnership PPL Service Corp., Glen A. & Patricia Nordling, G. Terry & Mary McNellis, general partners	929 E. 19th St. Minneapolis
Heritage Square 24 units family housing	\$684,048	G, H & S Helen & Kenneth Gruenhagen, general partners	Merrill St. & S. Grade Rd. Hutchinson
Shalimar 48 units family housing	\$2,054,087	Parkwood Hills Second Addition Associates Barbara Gaughan, general partner	134th & Parkwood Dr. Burnsville
Victoria Place 58 units family housing	\$2,469,854	Victoria Place Limited Partnership Thies & Talle Enterprises, David Thies, Kenneth Talle, general partners	2250 Victoria St. Roseville
Wyndmark 62 units family housing	\$2,036,885	Aspenwood Associates of Rochester Ltd. Partnership Weis Development Corp., Joseph C. Weis, general partners	16th Av. & 48th St. NW Rochester
3100 4th Avenue 10 rehabilitated family housing units in two fourplexes and one duplex	\$131,064	3100 4th Avenue Partnership Central Neighborhood Improvement Ass'n, Inc., Sherman Associates, Inc., general partners	3105-07 4th Av. 3104-06 4th Av. 3120 4th Av. Minneapolis
804 6th St. NW 16 rehabilitated family units in one apartment building	\$215,282	L. R. Minnetonka Four Richard L. Lindstrom, Laurence V. Reardon, general partners	804 6th St. NW New Brighton
Anoka West Apartments 64 unit family housing	\$676,382	Anoka County Community Action Program, general partner	2905-3005 Verndale Anoka
Chicago Avenue Apartments 60 units family housing in three buildings	\$1,168,943	Chicago Avenue Partners Limited Partnership Central Community Housing Trust, general partner	1500-02 Chicago Av. 1504 Chicago Av. 1508-1510 Chicago Av. Minneapolis
Dupont Villa 158 units family housing in nine rehabilitated buildings	\$3,534,982	DPV Investments Gary E. & Barbara Hegenes, Hegenes Apartments Management, general partners	3431 Dupont Av. S. Minneapolis
Grand Ridge Apartments 48 units family housing in a rehabilitated apartment building	\$1,250,168	455 Dayton Partnership James Kelly, Thomas Otteson, John Otteson, Frank Tschida, general partners	221 Grand Av. South St. Paul
Lakewood Hills Apartments 88 units family housing in a rehabilitated apartment building	\$3,375,796	Lakewood Hills Limited Partnership Thies & Talle Enterprises, Kenneth Talle, David Thies, general partners	2151 Bergeron Hills White Bear Lake
Minnehaha Terrace Apartments 26 unit apartment building	\$706,027	ABKA Michael & Patricia Betzler, general partners	4200 Minnehaha Av. Minneapolis

Development Description	Outstanding Mortgage Bal.	Owner/General Partner(s)	Development Location
SOCS Scattered sites 15 4-BR homes	\$2,301,996	Home Associates Partnership Bruce G. Nimmer, Richard S. Amado, Paul A. Thompson, Home Associates LLC, general partners	2300 Park Av., Faribault 1011 3rd St. SE, Faribault 300 Highland Av., Northfield 20345 Donnelly, Farmington 3740 19th Av., Minneapolis 6637 4th Av., Richfield 4401 Newton Av. N., Minneapolis 310 Dean Av. E., Champlin 14080 Rosewood Circle, Dayton 1275 310th St., Northfield 3740 41st Av. S., Minneapolis 3220 Scott Av. N., Golden Valley 8920 Prestwick Circle, Brooklyn Park 5209 91st Crescent N., Brooklyn Park 5442 89th Crescent N., Brooklyn Park
Evergreen East Apartments 113 walk-up units	\$2,951,289	1265 Hazelwood Limited Partnership Thomas Hurley, John Traufz, general partners	1263-1293 Hazelwood St. Paul
Queens Lane Apartments 44 walk-up units	\$1,089,402	Queens Lane Partnership Dennis Homel, general partner	1150-1164 Queens Lane Anoka
Park South Apartments 48 walk-up units	\$675,775	South Park Partnership Ken Nordling, Gary Hegenes, general partners	1813 Aga Drive Alexandria

The maximum aggregate face amount of bonds to be issued with regard to each of the above developments will be the proportionate share each outstanding mortgage balance represents of the total outstanding mortgage balance (total of mortgages approximately \$304,016,225) as a percentage of the new bonds to be issued. Parties wishing to comment on the proposed financing may appear in person at the hearing or may submit written comments to the undersigned prior to the hearing.

Katherine G. Hadley,  
Commissioner

## Department of Human Services

### Health Care Division

#### Notice of Availability of the Minnesota Health Care Program's Provider Participation List [Also Known as DHS Rule 101 Provider Compliance List]

**NOTICE IS HEREBY GIVEN** that the Minnesota Health Care Program's provider participation list for October 1, 1995 is now available. The provider participation list is a compilation of health care providers who are in compliance with DHS Rule 101. This list is distributed on a quarterly basis to the Department of Employee Relations, the Department of Labor and Industry, and the Department of Commerce. To obtain the list, contact David Godfrey, Rule 101 specialist, at (612) 297-3880/1-800-657-3974. Or send your request to David Godfrey, Department of Human Services, 444 Lafayette Road, St. Paul, MN 55155-3856 or fax Attention: David Godfrey at (612) 296-5690.

Maria Gomez  
Commissioner  
Department of Human Services

## Department of Human Services

### Mental Health Division

#### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Amendments to Rules Governing Standards for Approval of Mental Health Centers and Mental Health Clinics for Purposes of Insurance and Subscriber Contract Reimbursement, *Minnesota Rules*, Parts 9520.0750 to 9520.0870

The State Department of Human Services hereby gives notice that it seeks information or opinions from sources outside the agency in preparing to propose amendments to the rules governing the standards for approval of mental health centers and mental health clinics for purposes of insurance and subscriber contract reimbursement under *Minnesota Statutes*, section 62A.152. The amendment of the rule is authorized by *Minnesota Statutes*, section 245.69, subdivision 2, which permits the agency to promulgate and amend rules to require applicants to pay a fee which will recover the cost of applying to the commissioner for approval and determining compliance with the rules and *Minnesota Statutes*, section 245.69, subdivision 2.

During the course of the rule amendment process the department will consider amendments to the rule which will bring terms used in the rule into conformance with terms used in the Minnesota Adult Mental Health Act, *Minnesota Statutes*, sections 245.461 to 245.486, by changing references to "licensed consulting psychologist" to "mental health professional", defining "mental health professional" according to the Minnesota Adult Mental Health Act, and related rule changes. The affected parties are all persons or entities providing mental health center or mental health clinic services, all persons using mental health center or mental health clinic services, all persons classified as mental health professionals, and entities which provide reimbursement for mental health services under *Minnesota Statutes*, section 62A.152.

The department has not formed an advisory task force to aid in the amendment of the rule.

The department anticipates that the rule adoption process will take an additional three months.

The department requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally and may request a copy of the proposed amendment. Please address written comments or requests for copies of the proposed amendment to: Robert Klukas, Department of Human Services, 444 Lafayette Road, St. Paul, Minnesota 55155-3816. He will receive oral statements during regular business hours over the telephone at (612) 296-2794 and in person at the above address.

The department will accept all statements of information and opinions until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the State Department of Human Services will become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 6 October 1995

Robert Klukas  
Rules Unit  
Department of Human Services

## Department of Human Services Department of Health and Department of Public Safety

#### Notice of Intent to Solicit Outside Information or Opinions Regarding Proposed Merit System Rules Governing the Compensation Plan and Salary Adjustments and Increases

NOTICE IS HEREBY GIVEN that the State Departments of Human Services, Health, and Public Safety request comments on planned amendments to the Merit System rules governing the compensation plan and salary adjustments and increases. The amendments would provide for recommended salary adjustments for incumbents and adjustments to the various salary ranges in the Merit System compensation plan.

The amendments to the rules would likely affect employees of county social services agencies who are not covered by the terms of collective bargaining agreements. The Departments do not contemplate appointing an advisory committee to comment on the planned rule.

The amendments to the rules are authorized by *Minnesota Statutes*, section 256.012, 144.071 and 12.22, subd. 3, which permit the Merit System to establish rules to provide local and county appointing authorities with an effective system of personnel admin



istration based on merit principles.

During the course of the rule development process the following issues may be considered: the size of the adjustments granted in other jurisdictions in relation to the proposed Merit System adjustment and the cost to local appointing authorities.

It is anticipated that the rule adoption process will take approximately six months.

Interested persons or groups may submit comments or information on this planned rule in writing or orally until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. The Departments have not yet prepared a draft of the planned rule. Written or oral comments, questions, requests for a draft of the proposal and requests for more information on this planned rule should be addressed to:

Betty Carlson  
Minnesota Merit System  
Human Services Building  
444 Lafayette Road  
St. Paul, Minnesota 55155-3822

Comments submitted in response to this notice will **not** be included in the formal rulemaking record when a proceeding to adopt a rule is started.

Dated: 5 October 1995

Merit System Supervisor

## Department of Labor and Industry

### Labor Standards Division

#### Notice of Prevailing Wage Certifications for Commercial Construction Projects

Effective October 16, 1995 prevailing wage rates were determined and certified for commercial construction projects in the following counties:

**Anoka:** St Francis High School Central Sound System-Science Presentation Room and Audio Visual System-St Francis.

**Dakota:** Discovery Bay Marine Education Center-Apple Valley; Energy Retrofit Hastings Veterans Home-Hastings.

**Goodhue:** New Aluminum Windows/Brown Cottage/MCF Red Wing-Red Wing.

**Hennepin:** Juvenile Justice Center Hearing Room Suite-Minneapolis; U of M Anesthesiology Department Remodeling-Minneapolis; Lindbergh Terminal Mechanical Modifications-MSP Int'l Airport; Lindbergh Terminal Electrical Modification-MSP Int'l Airport; Lindbergh Terminal Landside Operations Office Remodeling-MSP Int'l Airport; Modifications to Longfellow and Bancroft Schools-Minneapolis.

**Hubbard:** Industrial Wastewater Pretreatment Storage Facility-Park Rapids.

**Ramsey:** Johnson High School Gymnasium and Life Safety Improvements-St Paul; Remodel Office Space at Material Management-112 Admin Bldg-St Paul.

**St Louis:** Rehabilitation Italian/American Building Single Resident Occupancy Units-Eveleth; CINA Building Architectural Upgrade and Access Road-Aurora.

**Washington:** River Oaks Clubhouse Expansion-City of Cottage Grove.

Copies of the certified wage rate for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing are \$1.36 per project. Make check or money order payable to the State of Minnesota.

Gary W. Bastian, Commissioner

## Minnesota Historical Society

### State Review Board Regular Meeting

A meeting of the State Review Board of the Minnesota Historical Society to consider nominations to the National Register of Historic Places will be held on Thursday, November 16, 1995, in the Minnesota Historical Society History Center, Cargill Commons, MacMillan Education Wing, St. Paul, Minnesota. The State Review Board will meet at 7:00 p.m. for an informational

## Official Notices

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presentation on program activities made by the Preservation Office staff. The meeting will be called to order and consideration of the meeting's agenda will begin at 7:30 p.m. A sign language interpreter is available with one weeks notice, and auxiliary aids are available with two weeks notice. Call 612/296-5434, or TTY 612/282-6073. For further information contact the State Historic Preservation Office, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102, (612) 296-5434.

## Minnesota State Retirement System

### Board of Directors, Special Meeting

A special meeting of the Board of Directors, Minnesota State Retirement System, will be held on Thursday, October 19, 1995, at 9:00 a.m. in the office of the System, 175 W. Lafayette Frontage Road, St. Paul, Minnesota.

## Board of Nursing

### Notice of Solicitation of Outside Opinion Regarding *Minnesota Rules* Chapter 6301, Parts 6305.0500, subpart 3 and 6310.3600 subpart 1.A., B. and H.

NOTICE IS HEREBY GIVEN that the Minnesota Board of Nursing is seeking comments from sources outside the agency in preparing to amend rules governing 1) the process used by approved nursing programs which are undergoing major change and desire to be exempt from current rule requirements, yet assure preparation of a knowledgeable, competent person eligible for licensure as a registered nurse or licensed practical nurse, and 2) the increase of fees for licensure by interstate endorsement and registration renewal and the increase of the service charge for a dishonored check. The amendment of these rules is authorized by *Minnesota Statutes*, section 148.191 subdivision 2, which permits the agency to promulgate rules in order to administer sections 148.171 to 148.285, section 214.06 which requires the agency to establish and adjust fees so that the total fees collected by the board will as closely as possible equal anticipated expenditures during the fiscal biennium, and section 332.50 subd. 2 (d) which permits the agency to impose a service charge on a dishonored check.

Groups and individuals who are likely to be affected by these rules are Minnesota approved nursing programs, registered nurses and licensed practical nurses from other states seeking Minnesota licensure, and Minnesota registered nurses and licensed practical nurses.

Interested persons or groups may submit data or views on the subject matter of concern in writing. Written statements should be addressed to: Joyce M. Schowalter, Executive Director, Minnesota Board of Nursing, 2700 University Avenue West, Suite 108, St. Paul, MN 55114. Written comments on the possible revisions will be accepted until further notice or until a Notice of Intent to Adopt or a Notice of Hearing is published in the *State Register*. Any written material received by the Board of Nursing shall become part of the rulemaking record to be submitted to the office of administrative hearings in the event that amendments are adopted.

Drafts of all proposed rules will automatically be sent to any persons who have requested in writing that their names be included on the Board of Nursing rulemaking mailing list. Drafts of proposed rules will be mailed prior to publication in the *State Register* of the Notice of Intent to Adopt or Notice of Hearing.

Dated: 9 October 1995

Joyce M. Schowalter  
Executive Director

## Teachers Retirement Association

### Notice of Regular Meeting

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on Wednesday, November 1, 1995, at 9:30 a.m. in Suite 500, Gallery Building, 17 W. Exchange Street, St. Paul, MN to consider matters which may properly come before the Board.

# Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules* Part 1230.1910, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (612)296-2600 or [TDD (612)297-5353 and ask for 296-2600].

## Department of Administration

### State Designer Selection Board

#### Request for Proposal for a Department of Natural Resources Project

##### To Minnesota Registered Design Professionals:

The State Designer Selection Board has been requested to select a designer for an upcoming Department of Natural Resources project. Design firms who wish to be considered for these projects should deliver proposals on or before 4:00 p.m., November 7, 1995 to:

Mary Closner  
Executive Secretary, State Designer Selection Board  
Department of Administration  
50 Sherburne Avenue, Room G-10  
St. Paul, Minnesota 55155-3000

##### The proposal must conform to the following:

- 1) Six (6) copies of the proposal will be required.
- 2) All data must be on 8½" x 11" sheets, soft bound. No more than 20 printed faces will be allowed.
- 3) The cover sheet of the proposal must be clearly labeled with the Project number, as listed in number 7 below, together with the designer's firm name, address, telephone number and the name of the contact person.

##### 4) Proposal Summary:

All proposals shall begin with a summary which includes only the following items:

- a) Name of firm and its legal status;
- b) Names of the persons responsible for both the management and production of the work including consultants and Minnesota registration numbers.
- c) The proposal shall contain a statement indicating that the consultants listed have been contacted and have agreed to be a part of the design team.
- d) A commitment to enter the work promptly, if selected, by engaging the consultants and assigning the persons named in 4(b) above, along with adequate staff to meet the requirements of the work.
- e) A list of State and University of Minnesota current and past projects and studies awarded to the prime firm(s) submitting this proposal during the four (4) years immediately preceding the date of this request for proposal. The prime firm(s) shall list and total all fees associated with these projects and studies whether or not the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid directly to engineers or other specialty consultants employed on the projects and studies listed pursuant to the above. **NOTE:** Please call for a copy of the acceptable format for providing this information.
- f) In accordance with the provisions of *Minnesota Statutes*, 1981 Supplement, Section 363.073; for all contracts estimated to be in excess of \$50,000.00, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the Commissioner of Human Rights before a proposal may be accepted; therefore, the proposal shall include one of the following:

1. A copy of your firm's current certificate of compliance issued by the Commissioner of Human Rights; or
2. A statement certifying that the firm has a current certificate of compliance issued by the Commissioner of Human Rights; or

## Professional, Technical & Consulting Contracts

3. A statement certifying that the firm has not had more than 20 full-time employees at any time during the previous 12 months.

5) Additional Proposal Contents:

a) A section containing graphic material (photos, plans, drawings, etc.) as evidence of the firm's qualifications for the work. The graphic material must be identified. It must be work in which the personnel listed in 4(b) above have had significant participation and their roles must be clearly described. It must be noted if the personnel were, at the time of the work, employed by other than their present firms.

b) Expanded resumes showing qualification of individuals, listed in 4(b) above, administering or producing the major elements of the work, including consultants. Identify roles that such persons played in projects which are relevant to the Project at hand.

c) A discussion of the firms understanding of and approach to the Project.

d) A listing of relevant past projects.

6) Design firms wishing to have their proposals returned after the Board's review, must follow one of the following procedures:

a) Enclose a self-addressed stamped postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two (2) weeks to pick up their proposals, after which time the proposals will be discarded; or

b) Enclose a self-addressed stamped mailing envelope with the proposals. When the Board has completed its review, proposals will be returned using this envelope.

In accordance with existing statutes, the Board will retain one copy of each proposal submitted.

Any questions concerning the Board's procedures, their schedule for the Project herein described or the fee format form may be referred to Mary Closner at (612) 296-4655.

7) **PROJECT 11-95**

**Fort Snelling State Park Interpretive Center**

**Fort Snelling State Park**

**Department of Natural Resources**

**1. Project:**

New Interpretive Center

Fort Snelling State Park

Highway 5 & Post Road

St. Paul, MN

**2. Building Description:**

**Public Areas:** Entry/plaza/toilets; Information and Gift sales; Interpretive exhibit space (exhibits by others);

Resource/discovery room; Multi-purpose AV and lecture room; Trail center.

**Private/Semi-private areas:** Naturalist offices, storage and work space.

Preliminary estimate of building area: 6,700 sf.

**3. Site Description:**

The selected site is located within the park at the toe of bluff below the Historic Fort Snelling, immediately North of and under the Mendotal Bridge and also is within a National Register Historic District. There is an existing toilet building on the site, the floor line of which is above the 100 year event flood elevation. Most of the site, parking and roads is below the 100 year flood elevation. Exterior amenities will include interpretive displays, an amphitheater and circulation that incorporates access to parking, trail/road integration and bicycle/ski parking.

**4. Construction Budget:**

\$1,350,000 fixed limit not including fees, exhibits and % for art.

**5. Time Schedule:**

All Project funding must be liquidated by December 1997, therefore, Project completion and occupancy is scheduled for October 1997 and a construction start date of September 15, 1996. Construction documents must be bid ready by June 15, 1996.

**6. Designer Qualifications:**

Proposers must demonstrate a responsiveness to thematic aspects of building design as an integrated system serving multi-faceted interpretive and public purposes, accomplished in a functional and environmentally sensitive manner. The designer additionally will be required to work closely with DNR design professionals and separately contracted exhibit designers. All construction documents must be prepared on CAD.

**7. Informational Meeting - Site Inspection:**

Wednesday, October 25, 1995 - 1:00 p.m. at the existing park Interpretive Center.

**8. Supplemental Information:**

Interpretive Center Master Plan and site topog may be obtained by calling (612) 296-2119.

**9. Owner:**

Minnesota Department of Natural Resources - Division of Parks and Recreation

**10. Project Contacts:**

Charles French, Supervising Architect  
DNR Bureau of Engineering  
500 Lafayette Road  
St. Paul, MN 55155-4029  
Phone: (612) 296-0605/Fax: (612) 297-5818

John Lilly, Resource Specialist - DNR Parks and Recreation (612) 296-4778

**11. State Designer Selection Board Schedule:**

Tuesday, November 21, 1995 - Shortlist  
Tuesday, December 5, 1995 - Interviews

Maureen Steele Bellows, Chair  
State Designer Selection Board

## Department of Administration

### Plant Management Division/Energy Management Services

#### Notice of Request of Proposal from Firms Qualified to Design, Install and Finance Energy Conservation Measures at Stillwater Correctional Facility

*Minnesota Statute* § 16B.16. authorizes the Department of Administration to obtain energy conservation equipment and services on a shared-savings basis through contracts not exceeding ten years.

The objective of Energy Management Services in issuing this Request for Proposal (RFP) is to upgrade the Minnesota Correctional Facility at Stillwater through energy efficiency installment purchases program. The successful contracting company (firm) shall provide Stillwater Correctional Facility a comprehensive energy services program including (a) energy audit; (b) design and installation of energy efficient equipment and systems, (c) maintenance and service of installed equipment and systems, (d) monitoring of energy costs, (e) financing for the project, and (f) a written statement that the total program costs shall be covered by energy savings within the contract period.

Energy conservation measures for the Stillwater Correctional Facility must include, but are not limited to (1) Install low flow shower heads, (2) Install recirculating pumps and balancing valves on domestic hot water piping, (3) Insulate domestic hot water piping, (4) Add heat-trace tape to hot water lines in cell hall pipe chase which feed the cell sinks, (5) Provide return air to 100% outside air HVAC systems, and (6) Expand the existing Barber Colman energy monitoring and control systems (EMCS).

The Request for Proposal process is divided into two (2) phases. Phase I is a Request for Qualification from interested firms. The intent is to select two (2) firms to participate in Phase II.

## Professional, Technical & Consulting Contracts

Firms who wish to be considered for this project located at Minnesota Correctional Facility, Stillwater, Minnesota should submit Phase I proposal (Request for Qualification) on or before 4:00 p.m., November 6, 1995 to:

Rajan Thomas, P.E.  
Energy Management Services  
625 North Robert Street  
St. Paul, Minnesota 55101  
Tel: (612) 297-2867  
Fax: (612) 297-5158

A copy of the complete Request for Proposal may be obtained from Energy Management Services, address given above.

## Department of Economic Security

### Notice of Proposed Contracts for Federal Fiscal Year 1996

The Minnesota Department of Economic Security, State Services for the Blind (SSB), is publishing notice that the contracts listed below are available and will be awarded for Federal Fiscal Year 1996 (October 1, 1995, to September 30, 1996).

- A. Notice of Proposed Contracts for **Reader Services** to be awarded for Federal Fiscal Year 1996 (October 1, 1995, to September 30, 1996).

SSB is seeking individuals/organizations to provide reader services as a reasonable accommodation to blind or visually handicapped employees of the agency. As a Reader, the individual will read incoming correspondence, case file information, regulations, grant applications/grants, etc., and record information on fiscal documents, rehabilitation plans, applications, and client information system forms as dictated by the blind or visually handicapped employee. The following approximate number of contracts will be let:

1. Seven (7) Readers for the Metro area: One of these must have a working knowledge or familiarity of computer-related technical terms and language;
2. One (1) Reader for the Duluth area;
3. One (1) Reader for the Rochester area.

All individuals will be paid at a rate ranging from \$5.00 to \$6.50 per hour. Contracts will range from 10-20 hours per week based on the individual needs of the employee. Total cost of all contracts is not expected to exceed \$35,000.00.

Inquiries and/or proposals including a brief statement of qualifications and training/work experience should be directed to:

Doug Julin, Accounting Officer, Sr.  
State Services for the Blind  
2200 University Avenue West, #240  
St. Paul, Minnesota 55114  
(612) 642-0888

All proposals must be received by 4:30 p.m., Friday, 10/27/95 for consideration. Individuals responding after this date, as well as those individuals who responded by the date, although were not selected, will have their name kept on file for a period of one year, and will be contacted if vacancies occur or additional services are needed during this period.

- B. Notice of Proposed Contracts for **Driver Services** to be awarded for Federal Fiscal Year 1996 (October 1, 1995 to September 30, 1996).

SSB is seeking individuals/organizations to provide driver services as a reasonable accommodation to blind or visually handicapped employees of the agency. As a driver, the individual will drive the blind or visually handicapped employee to meetings, client interviews or appointments and return to the office in their own or a state-owned vehicle. The following approximate number of contracts will be let:

1. Six (6) Drivers for the Metro area;
2. One (1) Driver for the Duluth area serving the northern half of the state;
3. One (1) Driver for the Rochester area serving Dodge, Faribault, Fillmore, Freeborn, Houston and Mower counties;

Candidates must possess a valid driver's license, a good driving record and provide proof of insurance if their own vehicle is to be used.

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## Professional, Technical & Consulting Contracts

All individuals will be paid at a rate ranging from \$5.00 to \$6.50 per hour. Contracts will range from 10-20 hours per week based on the individual needs of the employee. An individual providing driver services who uses his/her own vehicle shall be reimbursed as part of the contract at a rate of \$.27 per mile. Total cost of all driver contracts is not expected to exceed \$20,000.00 per year.

Inquiries and/or proposals including a brief statement of qualifications and training/work experience directed to:

Doug Julin, Accounting Officer, Sr.  
State Services for the Blind  
2200 University Avenue West, #240  
St. Paul, Minnesota 55114  
(612) 642-0888

All proposals must be received by 4:30 p.m., Friday, 10/27/95 for consideration. Individuals responding after this date, as well as those individuals who responded by the date but not selected, will have their name on file for a period of one year, and will be contacted if vacancies occur or additional services are needed during this period.

Individuals interested in either or both the reader and/or the driver activities should indicate this in their brief statement.

**C. Notice of Proposed Contract for a Medical Consultant to be awarded for Federal Fiscal Years 1996 and 1997 (October 1, 1995, to September 30, 1997).**

SSB is seeking 5 individuals to serve as medical experts for the Regional Supervisor(s) and provide face to face medical consultive services on all medical aspects of the rehabilitation program as it relates to specific clients in the North, South, and Metro regions.

1. review all medical reports on blind and visually handicapped clients obtained in the Region(s) during the contract period;
2. determine the adequacy of the medical information obtained;
3. record and code each disabling condition reported;
4. make recommendations regarding client limitations;
5. interpret medical findings to rehabilitation counselors upon request;
6. provide consultation and recommendations regarding medical practice, procedures, and individual client needs upon request;
7. make recommendations regarding medical charges upon request.

The medical consultants will be responsible to the respective regional supervisors with primary administrative direction coming from the CILSS Director, State Services for the Blind. All individuals will be paid at a rate of \$40.00 to \$65.00 per hour depending upon qualifications and previous experience in dealing with blind and visually handicapped persons. Most contract work in the outstate regions will require an average of 2-4 hours per month. Most contract work in the metro regions (9-county) will require an average of 4-12 hours per month. Total cost of all contracts is not expected to exceed \$15,000 per year.

Inquiries and/or proposals including a brief statement of qualifications and training/work experience should be directed to:

Doug Julin, Accounting Officer, Sr.  
State Services for the Blind  
2200 University Avenue West, #240  
St. Paul, Minnesota 55114  
(612) 642-0888

All proposals must be received by 4:30 p.m., Friday 10/27/95 for consideration.

**D. Notice of Proposed Contracts for Ophthalmological Services to be awarded for Federal Fiscal Years 1996 and 1997 (October 1, 1995 to September 30, 1997).**

SSB is seeking 1 individual to function as ophthalmological consultant. The individual will provide statewide ophthalmological services under the contract as follows:

1. serve as the ophthalmological expert (Doctor of Medicine with American Board of Ophthalmological certification) and advise agency staff concerning complex medical program issues;
2. review and classify (code) all eye reports on blind and visually handicapped clients obtained during the year;

## Professional, Technical & Consulting Contracts

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3. make recommendations regarding client limitations;
4. make written recommendations for additional procedures as needed;
5. provide consultation and recommendations for individual blind and visually handicapped clients referred by the rehabilitation counselor or the agency psychologist.

The ophthalmologist consultant will be responsible to the CILSS Director, State Services for the Blind. The individual will be paid at the rate of \$40.00 to \$65.00 per hour, depending upon qualifications and previous experience in working with blind and visually handicapped persons. Most contract work will require an average of 12 hours per month. The total cost of the contract is not expected to exceed \$15,000 per year.

Inquiries and/or proposals including a brief statement of qualifications and training/work experience should be directed to:

Doug Julin, Accounting Officer, Sr.  
Services for the Blind  
2200 University Avenue #240  
St. Paul, MN 55114  
(612) 642-0888

All proposals must be received by 4:30 p.m., Friday 10/27/95 for consideration.

## Department of Economic Security

### Division of Rehabilitation Services

### Extended Employment Program

### Notice of Availability of Funds for Ongoing Employment Support Services Projects in Supported Employment for the Development of On-going Employment Support Services to Individuals with Serious and Persistent Mental Illness (SPMI) Employed in Supported Employment. Granting of Funds is Authorized via *Minnesota Statutes 268A.13*

Eligible Parties must submit an application describing the proposed program.

- Organizations that are eligible to apply for funds under this Request for proposals (RFP) are those organizations which have previously received a DRS-Establishment grant for a Coordinated Employability Project. Organizations must have successfully completed the requirements of the Coordinated Employability establishment grants program. In addition, organizations must no longer be eligible for Coordinated Employability Project establishment grant funding. Organizations must be CARF accredited.

Proposed programs should be designed to:

- Develop methods to reimburse the full cost of providing the on-going employment support services necessary for individuals with serious and persistent mental illness to continue their employment in **Integrated community based placements** (supported employment).
- Illustrate effective linkages between mental health employability services, DRS, the county, and Community Support Program Services.
- Provide for consumer involvement in the planning, development and delivery of their on-going employment support services.
- Develop methods to receive reimbursement for the full cost of providing on-going employment support services.
- Outcomes expected under this proposal are supported employment outcomes which pay minimum wages or above, provide person served with opportunities to interact with peers who do not have disabilities, and provide the same conditions of work and benefit packages as other employees.

It is anticipated that a total of \$70,000 will be available for these projects, with individual grants of about \$35,000. Grants will be awarded initially for one year and are expected to begin January 1, 1996.

Applications in the form of a request for proposals are available from: Thomas L. Macy, Rehabilitation Program Specialist, Division of Rehabilitation Services, 390 North Robert St., St. Paul, MN 55101. Phone (612) 296-9157, Fax (612) 297-5159.

Completed proposals must be received by 4:30 p.m. on November 17, 1995. Mail or deliver proposals to the DRS administrative office, 390 North Robert St., St. Paul, MN 55101 Att. Thomas L. Macy.



## Legislative Coordinating Commission

### Proposals Sought for Job Classification and Compensation Evaluation

The Legislative Coordinating Commission (LCC) of the Minnesota Legislature is requesting proposals to contract for an evaluation of its job classifications and compensation of employees under its jurisdiction. The LCC is seeking expert assistance to undertake a comprehensive review of its compensation system and policies. The Minnesota House of Representatives and the Minnesota Senate have created non-partisan joint agencies and commissions to serve specific functions. The LCC provides administrative support and oversight for these joint agencies and commissions.

It is estimated that the total cost of this contract will not exceed \$40,000. The deadline for receipt of proposals is 4:30 p.m., Friday, October 20, 1995. Copies of the RFP are available from:

Legislative Coordinating Commission  
Room 85, State Office Building  
100 Constitution Avenue  
St. Paul, MN 55155  
(612) 296-9002

## Minnesota Planning

### Action for Children

### Minnesota Planning Requests Proposals to Assist Action for Children in Managing a Public Awareness Campaign

Action for Children is a public-private group, appointed by the governor to study the lives of young Minnesotans, develop a vision of what their lives should be like and make recommendations to help the state achieve that vision.

#### Goal

It is the goal of this project that Minnesota residents will become informed about the many issues facing children and families.

#### Objective

To have a strategy leading to effective communication between Action for Children and the public about actions and strategies to improve the lives of families and children.

#### Sample tasks

- Become knowledgeable about the issues facing families and children.
- Develop a communication plan, including tasks and responsible persons
- Identify additional sources of funding for the campaign
- Arrange for public service announcements and printing of materials
- Arrange for distribution of information and materials to interested persons
- Arrange for special events to be determined with Action for Children

The contractor will work closely with Action for Children and with other department personnel.

This contract will include the creation of camera-ready material for printing, but the task of printing will be with the state printing office. The contract will not include the cost of printing, but should include the cost of distribution.

The contract will begin immediately upon execution and will be completed by June 30, 1996.

This request for proposal does not obligate the state to complete the project and the state reserves the right to cancel the solicitation if it is considered in its best interest.

Prospective responders who have questions regarding this request for proposal may call or write:

Ann Jaede, Program Director  
Minnesota Planning  
300 Centennial Building  
658 Cedar Street  
St. Paul, Minnesota 55155  
Telephone (612) 297-2436

## Professional, Technical & Consulting Contracts

Other department personnel are NOT allowed to discuss the request for proposal with anyone, including responders, before the proposal submission deadline.

All proposals must be sent to:

Minnesota Planning  
Ann Jaede, Program Director  
300 Centennial Building  
658 Cedar Street  
St. Paul, Minnesota 55155

All proposals must be received no later than 4:00 p.m. October 25, 1995, as indicated by a notation made the receptionist, 3rd floor, Centennial building

Late proposals will not be accepted.

Submit three copies of the proposal. Proposals are to be sealed in mailing envelopes or packages with the responder's name and address written on the outside. Each copy of the proposal must be signed in ink by an authorized member of the firm. Prices and terms of the proposal must be valid for the length on any resulting contract.

The department has estimated the cost of this contract should not exceed \$15,000.

The following will be considered minimum contents of the proposal:

1. A statement of the objectives, goals and tasks to show the responder's view of the nature of the contract.
2. A description of the deliverables to be provided by the responder.
3. An outline of the responder's background and experience and examples of similar work done by the responder and list of personnel who will conduct the project detailing work experience and hourly fees. No change in personnel assigned to the project will be permitted without the written approval of the state program director.
4. A detailed cost and work plan that will identify the major tasks to be accomplished and be used as a scheduling and managing tool, as well as the basis for invoicing.
5. Identification of the level of the department's participation in the contract, as well as any other services to be provided by the department.

All responses received by the deadline will be evaluated by representatives of Minnesota Planning. A 100-point scale will be used to create the final evaluation recommendation. The factors and weighting on which proposals will be judged are:

1. Expressed understanding of project objectives	10%
2. Work plan	40%
3. Cost detail	20%
4. Qualifications/experience of company	5%
5. Qualifications /experience of personnel working on the project	25%

It is anticipated that the evaluation and selection will be completed by October 30, 1995.

The successful responder will be required to submit acceptable evidence of compliance with workers' compensation insurance coverage requirements prior to execution of the contract.

## Minnesota Small Business Development Centers

### Region 10 Small Business Development Center

### Request for Proposal for a Small Business Development Center Outreach Site to Service Steele, Rice and Freeborn Counties

The Region 10 Small Business Development Center (SBDC) is soliciting proposals from qualified organizations to serve as a SBDC Outreach Site January 1 - December 31, 1996. The Minnesota Department of Trade and Economic Development Awards funds to Rochester Community College to provide SBDC services to small business owners throughout the southeast eleven county area (Region 10). This request for proposal does not obligate the state to complete the proposed project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

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## Professional, Technical & Consulting Contracts

### Purpose

The Region 10 service area includes the counties of; Dodge, Fillmore, Freeborn, Houston, Goodhue, Mower, Olmsted, Rice, Steele, Wabasha and Winona. The Region 10 SBDC has pledged to deliver a minimum of 3000 hours of one-on-one counseling in the southeastern eleven county area. An Outreach Site is being sought to assure that SBDC services are readily available to small business owners in the following counties: **Steele, Rice and Freeborn.**

### Background

The SBDC program is designed to provide high quality business counseling services and training programs to Minnesota small business owners through regional centers, primarily within institutions of higher education, located throughout the state. Regional centers are presently located in Moorhead, Duluth, Brainerd, St. Cloud, Marshall, Mankato, Rochester and the Twin Cities.

### Objectives

The SBDC program is sponsored and partially funded by the US Small Business Administration (SBA). SBA identifies a broad range of business and economic development services for small business concerns to be provided by SBDCs including:

- 1). Access to capital
- 2). Job creation
- 3). Reducing regulatory and paperwork burdens
- 4). Expanding management
- 5). Technical and financial assistance

These services are provided to small business owners including; minority and women owned enterprises, rural and urban businesses and high technology and export-oriented firms. Substantial effort is expected to provide services to small businesses within 52 specified industry groups that have been identified as high growth (Exhibit).

At the present time, SBA requires that SBDCs provide counseling services at no charge. Loan packaging is considered counseling and likewise must be provided at no charge. SBDCs are expressly prohibited from offering direct financial assistance such as loan making, loan servicing or credit decisions. SBDC Outreach Sites are expected to comply with regulations established for the SBDC program by the US Small Business Administration and the State of Minnesota.

### Minimum Performance Requirements

The Outreach Site must assure the delivery of 600 hours of one-on-one counseling, of which a minimum of 100 hours must be an in-kind contribution, provide a minimum of 67 hours per county of counseling to start-up businesses, market the SBDC program in the Region, address SBA and DTED priority areas, submit required reports in a timely manner and otherwise respond to reasonable requests by the Region 10 SBDC Director to further the Minnesota SBDC program.

Outreach directors must agree to attend a fall SBDC Directors meeting at their own expense and attend a policies and procedures training session for client progress reporting, client satisfaction measures and invoicing.

Responders may propose additional tasks or activities if they will substantially improve the results of the project.

### Estimated Contract Costs and Completion Date

The Department has estimated that the cost of this project should not exceed \$15,000. The project will be completed by December 31, 1996.

### Response Format

*Responses to this solicitation must follow the format outlined below, in order to facilitate evaluation of all responses. Failure to follow the required format may result in rejection of the response.*

1. Provide the name and address of the responding organization.
2. Provide the name, address, and telephone number of the person who can be contacted regarding questions about the response.
3. Identify the region that will be served, including a listing of all counties in the service area.
4. Describe in detail the proposing organization's experience in delivering basic services counseling. Basic services include business planning, financial analysis and loan packaging and marketing assistance.
5. Identify the individual who is proposed as the Outreach Director and provide a resume that documents his or her qualifications to serve as Outreach Director. The Outreach Director must be experienced in administering a business assistance program and delivering and arranging for the delivery of counseling.

## Professional, Technical & Consulting Contracts

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6. Describe the organization's experience in assessing small business needs and designing programs that respond to those needs.
7. Provide the organization's views on ways to improve the delivery of services to small businesses.
8. Describe the organization's experience in delivering specialized services in areas such as employment related issues; regulatory compliance, and technology transfer.

### Selection

Responses will be reviewed by the Region 10 SBDC Director, Dean of Economic Development and Director of Continuing Education and Economic Development. The decision of the reviewers will be final. Organizations that submit proposals will be informed of their selection or non-selection as a SBDC Outreach Site, but no reasons will be given. The following factors will be considered in reviewing the proposals.

1. The organization's experience in providing small business counseling.
2. The credentials of the proposed Outreach Director.
3. Commitment of contributing 100 hours of in-kind counseling.
4. Ability to commence operations on January 1, 1996.

The selection of any organization to serve as an outreach center is subject to the continued existence of the SBDC program, SBA requirements (which may change from year to year), satisfactory performance, and availability of funds.

The successful responder will be required to submit acceptable evidence of compliance with Minnesota workers' compensation insurance coverage requirement prior to execution of the contract.

It is expected that evaluation and selection will be completed by Tuesday, November 14, 1995.

### Submission Format

One original and one copy of the proposal must be submitted by the submission deadline. The proposal must be signed in ink by an authorized representative of the responding organization. Statements must completely respond to the Response Format outlined above, but need not be lengthy. Staple the proposal in the left corner. Do not otherwise bind the document. Do not attach any third-party endorsement; such endorsements will not be considered in the evaluation process.

### Submission Deadline

Address proposals to Ellen Nelson, Director of Continuing Education and Economic Development, University Center Rochester, 851 30th Ave SE, Rochester, MN 55904. Proposals must be received no later than noon, Monday, November 13, 1995. Late submissions, as indicated by the date and time indicated on each response package by our mail room will not be accepted. Faxed submissions will not be accepted.

### Treatment of Information

Information provided pursuant to this solicitation will be considered public information under the Minnesota Government Data Practices Act, *Minnesota Statutes* Chapter 13.

### Communications Concerning this Solicitation

All questions and other communications concerning this solicitation should be directed to Ellen Nelson, Director of Continuing Education and Economic Development, above address, telephone (507) 285-7579.

## Minnesota Small Business Development Centers

### Region 10 Small Business Development Center

### Request for Proposal for a Small Business Development Center Outreach Site to Service Fillmore, Houston and Winona Counties

The Region 10 Small Business Development Center (SBDC) is soliciting proposals from qualified organizations to serve as a SBDC Outreach Site January 1 - December 31, 1996. The Minnesota Department of Trade and Economic Development Awards funds to Rochester Community College to provide SBDC services to small business owners throughout the southeast eleven county area (Region 10). This request for proposal does not obligate the state to complete the proposed project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

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## Professional, Technical & Consulting Contracts

### Purpose

The Region 10 service area includes the counties of; Dodge, Fillmore, Freeborn, Houston, Goodhue, Mower, Olmsted, Rice, Steele, Wabasha and Winona. The Region 10 SBDC has pledged to deliver a minimum of 3000 hours of one-on-one counseling in the southeastern eleven county area. An Outreach Site is being sought to assure that SBDC services are readily available to small business owners in the following counties: **Fillmore, Houston and Winona.**

### Background

The SBDC program is designed to provide high quality business counseling services and training programs to Minnesota small business owners through regional centers, primarily within institutions of higher education, located throughout the state. Regional centers are presently located in Moorhead, Duluth, Brainerd, St. Cloud, Marshall, Mankato, Rochester and the Twin Cities.

### Objectives

The SBDC program is sponsored and partially funded by the US Small Business Administration (SBA). SBA identifies a broad range of business and economic development services for small business concerns to be provided by SBDCs including:

- 1). Access to capital
- 2). Job creation
- 3). Reducing regulatory and paperwork burdens
- 4). Expanding management
- 5). Technical and financial assistance

These services are provided to small business owners including; minority and women owned enterprises, rural and urban businesses and high technology and export-oriented firms. Substantial effort is expected to provide services to small businesses within 52 specified industry groups that have been identified as high growth (Exhibit).

At the present time, SBA requires that SBDCs provide counseling services at no charge. Loan packaging is considered counseling and likewise must be provided at no charge. SBDCs are expressly prohibited from offering direct financial assistance such as loan making, loan servicing or credit decisions. Outreach SBDCs are expected to comply with regulations established for the SBDC program by the US Small Business Administration and the State of Minnesota.

### Minimum Performance Requirements

The Outreach Site must assure the delivery of 600 hours of one-on-one counseling, of which a minimum of 100 hours must be an in-kind contribution, provide a minimum of 67 hours per county of counseling to start-up businesses, market the SBDC program in the Region, address SBA and DTED priority areas, submit required reports in a timely manner and otherwise respond to reasonable requests by the Region 10 SBDC Director to further the Minnesota SBDC program.

Outreach directors must agree to attend a fall SBDC Directors meeting at their own expense and attend a policies and procedures training session for client progress reporting, client satisfaction measures and invoicing.

Responders may propose additional tasks or activities if they will substantially improve the results of the project.

### Estimated Contract Costs and Completion Date

The Department has estimated that the cost of this project should not exceed \$15,000. The project will be completed by December 31, 1996.

### Response Format

*Responses to this solicitation must follow the format outlined below, in order to facilitate evaluation of all responses. Failure to follow the required format may result in rejection of the response.*

1. Provide the name and address of the responding organization.
2. Provide the name, address, and telephone number of the person who can be contacted regarding questions about the response.
3. Identify the region that will be served, including a listing of all counties in the service area.
4. Describe in detail the proposing organization's experience in delivering basic services counseling. Basic services include business planning, financial analysis and loan packaging and marketing assistance.
5. Identify the individual who is proposed as the Outreach Director and provide a resume that documents his or her qualifications to serve as Outreach Director. The Outreach Director must be experienced in administering a business assistance program and delivering and arranging for the delivery of counseling.
6. Describe the organization's experience in assessing small business needs and designing programs that respond to those needs.

## Professional, Technical & Consulting Contracts

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7. Provide the organization's views on ways to improve the delivery of services to small businesses.
8. Describe the organization's experience in delivering specialized services in areas such as employment related issues; regulatory compliance, and technology transfer.

### Selection

Responses will be reviewed by the Region 10 SBDC Director, Dean of Economic Development and Director of Continuing Education and Economic Development. The decision of the reviewers will be final. Organizations that submit proposals will be informed of their selection or non-selection as a SBDC Outreach Site, but no reasons will be given. The following factors will be considered in reviewing the proposals.

1. The organization's experience in providing small business counseling.
2. The credentials of the proposed Outreach Director.
3. Commitment of contributing 100 hours of in-kind counseling.
4. Ability to commence operations on January 1, 1996.

The selection of any organization to serve as an outreach center is subject to the continued existence of the SBDC program, SBA requirements (which may change from year to year), satisfactory performance, and availability of funds.

The successful responder will be required to submit acceptable evidence of compliance with Minnesota workers' compensation insurance coverage requirement prior to execution of the contract.

It is expected that evaluation and selection will be completed by Tuesday, November 14, 1995.

### Submission Format

One original and one copy of the proposal must be submitted by the submission deadline. The proposal must be signed in ink by an authorized representative of the responding organization. Statements must completely respond to the Response Format outlined above, but need not be lengthy. Staple the proposal in the left corner. Do not otherwise bind the document. Do not attach any third-party endorsement; such endorsements will not be considered in the evaluation process.

### Submission Deadline

Address proposals to Ellen Nelson, Director of Continuing Education and Economic Development, University Center Rochester, 851 30th Ave SE, Rochester, MN 55904. Proposals must be received no later than noon, Monday, November 13, 1995. Late submissions, as indicated by the date and time indicated on each response package by our mail room will not be accepted. Faxed submissions will not be accepted.

### Treatment of Information

Information provided pursuant to this solicitation will be considered public information under the Minnesota Government Data Practices Act, *Minnesota Statutes* Chapter 13.

### Communications Concerning this Solicitation

All questions and other communications concerning this solicitation should be directed to Ellen Nelson, Director of Continuing Education and Economic Development, above address, telephone (507) 285-7579.

## Minnesota State Lottery

The Minnesota State Lottery will issue a Request for Proposal (RFP) on October 23, 1995, to provide daily game drawing audits by a qualified accounting firm. The accounting firm will be required to attend each drawing.

Qualified proposals are due to the Minnesota State Lottery by November 15, 1995. The effective date of the contract is December 4, 1995.

Any person interested in receiving a copy of the RFP may call or write:

Tom Barrett  
Administrative Services Manager  
Minnesota State Lottery  
2645 Long Lake Road  
Roseville, MN 55113  
Phone: (612) 635-8108  
Fax: (612) 297-7497

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# Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

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## City of Saint Paul, Minnesota

### Notice of Bridge Offering: Wabasha Street Bridge

For S.P. 164-235-09, Wabasha Street Bridge over the Mississippi River in Saint Paul, Minnesota.

The City of Saint Paul, Minnesota does hereby offer the Wabasha Street Bridge, carrying Wabasha Street over the Mississippi River, to any state or local government agency, or responsible private entity, who might be interested in moving and rehabilitating this bridge for preservation purposes. Erected 1889-1899, the Wabasha Street Bridge is listed in the National Register of Historic Places. This major, 7-span, 1,200-ft.-long bridge has played a major role in the development of the downtown business district and the city's West Side community and is significant as the state's only surviving example of a 19th-century cantilevered truss.

The recipient must agree to rehabilitate and maintain the structure according to the Secretary of Interior's "Standards for Rehabilitation" in order to preserve the historic integrity of the structure.

In addition, the new owner(s) must enter into agreement to:

1. Accept title to the bridge;
2. Maintain the bridge and the features that gave it its historical significance; and
3. Assume all future legal and financial responsibility for the bridge, including an agreement to hold the City of Saint Paul harmless in any liability action.

If seriously interested in purchasing one or more spans of this bridge, please contact:

Leon Pearson  
Saint Paul Public Works Department  
900 City Hall Annex  
25 W. Fourth Street  
Saint Paul, Minnesota 55102  
(612) 266-6180

A written proposal must be submitted no later than noon on Wednesday, November 29, 1995.

## Non-State Public Bids, Contracts & Grants

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### Metropolitan Council Environmental Services

#### Public Notice for Letters of Interest for Professional Services

NOTICE IS HEREBY GIVEN that the Metropolitan Council Environmental Services is soliciting qualifications for professional services for the MWWTP Centrifuge Demonstration Control System (MCES Project Number 930222). This is viewed as a 10 month project to be completed by December 1, 1996. The estimated cost for services is in the range of \$100,000 to \$300,000.

The scope of the professional services includes providing the programming of four local operator stations (LOS), two data collections stations, one PLC and all necessary linkages with plant equipment, plant controls and data management to insure that the centrifuges and all auxiliary systems are being properly coordinated and controlled, and that data is being collected to properly evaluate the appropriateness and effectiveness of the centrifuge technology.

The project requires significant coordination efforts between MCES staff, the Centrifuge Vendors, the Centrifuge Demonstration Project Contractor, the Centrifuge Demonstration Project's Engineering Consultant and others to ensure that the control system programming meets the needs of the Demonstration Project as well as the ongoing needs of the Plant.

The tentative schedule for selecting a consulting firm for the MWWTP Centrifuge Demonstration Control System is as follows:

Receive Letters of Interest	October 1995
Issue Request For Qualifications (RFQ)	October 24, 1995
Receive Statement Of Qualifications (SOQ)	November 9, 1995
Shortlist firms	November 16, 1995
Issue Request for Proposals (RFP)	November 21, 1995
Receive proposals from shortlisted firms	December 14, 1995
Evaluate and rank proposals	December 21, 1995
Metropolitan Council authorization	January 25, 1996
Contract negotiated and NTP issued	Early February, 1996

All firms interested in being considered for this project are invited to send a Letter of Interest asking for the Request for Qualifications (RFQ) package.

All inquiries and submittals are to be addressed to:

Jan Bevins, Contracts and Documents  
Metropolitan Council Environmental Services  
Mears Park Centre  
230 East Fifth Street  
St. Paul, MN 55101  
(612) 229-2132



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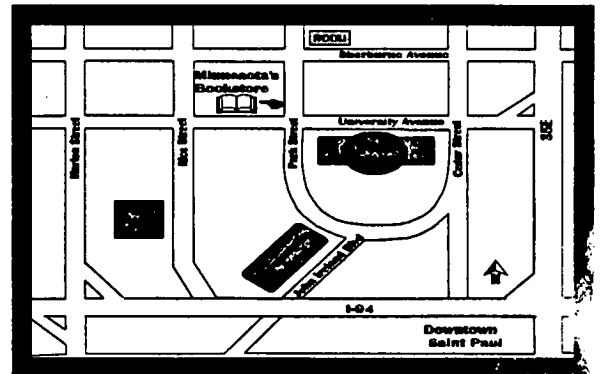
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