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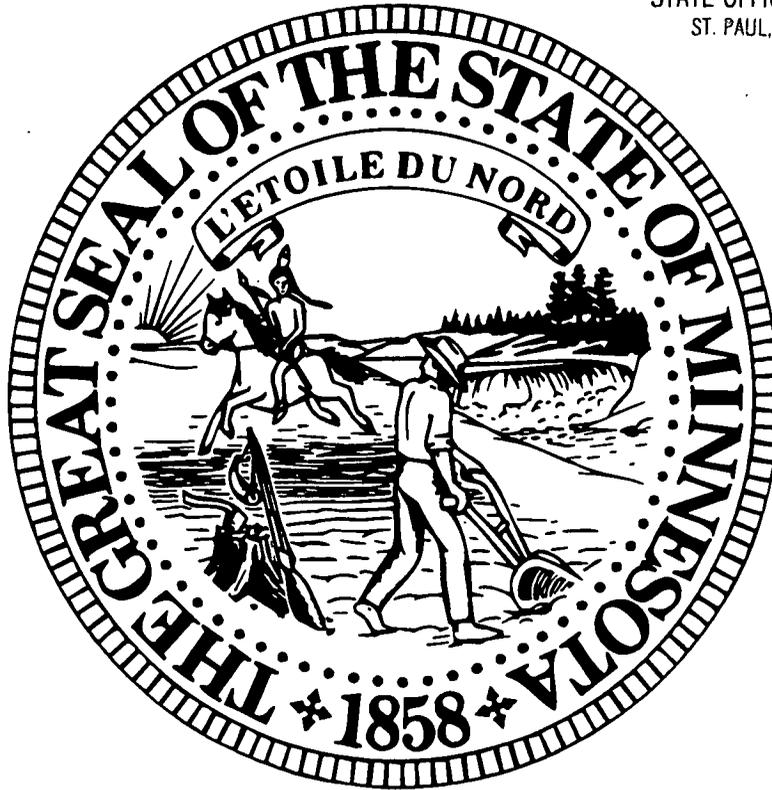
P182

The Minnesota  
**State  
Register**

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**Rules and Official Notices Edition**

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**Monday 3 July 1995**

**Volume 20, Number 1**

**Pages 1-36**

# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

A *Contracts Supplement* is published Tuesday, Wednesday and Friday and contains bids and proposals for commodities, including printing bids.

### Printing Schedule and Submission Deadlines

Vol. 20 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
# 1	Monday 3 July	Monday 19 June	Monday 26 June
# 2	Monday 10 July	Monday 26 June	Monday 3 July
# 3	Monday 17 July	Monday 3 July	Monday 10 July
# 4	Monday 24 July	Monday 10 July	Monday 17 July

Arne H. Carlson, Governor 612/296-3391	Hubert H. Humphrey III, Attorney General 612/297-4272	Joan Anderson Growe, Secretary of State 612/296-2079
Joanne E. Benson, Lt. Governor 612/296-3391	Judi Dutcher, State Auditor 612/297-3670	Michael A. McGrath, State Treasurer 612/296-7091
Department of Administration:	Print Communications Division:	Jane E. Schmidley, Acting Editor 612/297-7963
Elaine S. Hansen, Commissioner 612/296-1424	Kathi Lynch, Director 612/297-2553	Paul Hoffman, Assistant Editor 612/296-0929
Robert A. Schroeder, Asst. Commissioner 612/297-4261	Mary Mikes, Manager 612/297-3979	Debbie George, Circulation Manager 612/296-0931

An "Affidavit of Publication" can be obtained at a cost of \$5.00 for notices published in the *State Register*. This service includes a notarized "Affidavit of Publication" and a copy of the issue of the *State Register* in which the notice appeared.

To submit notices for publication in the *State Register*, contact the editor listed above. The charge is \$80.00 per page, billed in tenths of a page (columns are seven inches wide). About 2-1/2 pages typed double spaced on 8-1/2"x11" paper equal one typeset page in the *State Register*. Submit two copies of your notice, typed double spaced, with a letter on your letterhead stationery requesting publication date. Send to the *State Register* at the address listed below.

#### SUBSCRIPTION SERVICES:

The *State Register* is published by the State of Minnesota, Department of Administration, Print Communications Division, pursuant to *Minnesota Statutes* § 14.46. The *State Register* is available at the main branch of county libraries in Minnesota and all "State Depository Libraries": State University and Community College libraries; the University of Minnesota libraries; St. Paul, Minneapolis and Duluth Public Libraries; State Law Library; Minnesota Historical Society Library; and the Library Development Service at the State Department of Education. Single copies cost \$3.50 and are available at Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Order by phone: Metro area: 297-3000 Toll free 800-657-3757. Telecommunication Device for the Deaf Metro area: 282-5077 Toll free 800-657-3706. NO REFUNDS. Both editions are delivered postpaid to points in the United States, second class postage paid for the *State Register* at St. Paul, MN, first class for the *Contracts Supplement*. Publication Number 326630 (ISSN 0146-7751). Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

- *State Register* (published every Monday, or Tuesday if Monday is a holiday) One year subscription: \$150.00
- *Contracts Supplement* (published every Tuesday, Wednesday, Friday) One year subscription: \$125.00 via first class mail, \$140.00 via fax or through our On-Line Service via your computer modem. For a free sample demo of the On-Line Service call via your modem: 612/821-4096. Access item "S": *State Register* Modem parameters 8-N-1 1200/2400. By purchasing the On-Line access you are agreeing to not redistribute without authorization.
- 13-week trial subscription which includes both the *State Register* and *Contracts Supplement*. \$60.00
- Single issues are available for a limited time: *State Register* \$3.50, *Contracts Supplement* 50¢. Add shipping charge of \$3.00 per order.
- "*Commodity Contract Awards Reports*," - lists awards of contracts and bids published in the Tuesday-Wednesday-Friday "*Contracts Supplement*" - published every two weeks, \$5.00 per individual report, plus \$3.00 shipping if applicable. Order stock # 99-42. Six-month subscriptions cost \$75.00. Appears every two weeks. Order stock # 90-14. Available in hard copy format only.
- "*Professional-Technical-Consulting Award Reports*," - published each month listing the previous month's awards of contracts and RFPs that appeared in the Monday edition of the "*State Register*." Individual copies are \$15.00 per report, plus \$3.00 shipping if applicable. Order stock # 99-43. Six-month subscriptions cost \$75.00. Appears monthly. Order stock number 90-15. Available in hard copy format only.

### FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

#### SENATE

**Briefly-Preview**—Senate news and committee calendar; published weekly during legislative sessions.

**Perspectives**—Publication about the Senate.

**Session Review**—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office (612) 296-0504  
Room 231 State Capitol, St. Paul, MN 55155

#### HOUSE

**Session Weekly**—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions.

**This Week**—weekly interim bulletin of the House.

**Session Summary**—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office (612) 296-2146  
Room 175 State Office Building, St. Paul, MN 55155

## Minnesota Rules: Amendments & Additions

Vol. 20, issue #1 ..... 4

### Official Notices

#### Administration Department

Capitol bonded projects seminar ..... 5

#### Animal Health Board

Opinion sought on rules for testing of horses for exhibition ..... 5

#### Environmental Quality Board

Comments sought on rules for the Environmental Review Program ..... 6 ✓

#### Higher Education Facilities Authority

Public hearing on revenue bonds ..... 7

#### Human Services Department

Opinions sought on rules for licensure for chemical dependency programs ..... 7

#### Judicial - Law Library

Joint notice of county law library filing fees ..... 8

#### Labor and Industry Department

Prevailing wage certifications for commercial construction projects ..... 8

#### Metropolitan Council

Public hearing on proposed 1996 Metropolitan Council Environmental Services budget ..... 9

#### Natural Resources Department

Opinions sought on rules for establishment of appraisal methods and appeal for lakeshore lease lots ..... 9

Opinions sought on rules governing rehabilitation permits for wild animals ..... 10

Notice of public hearing for Prairie Smoke Dunes ..... 12

Opinions sought on rules for aquatic nuisance control ..... 12

Opinions sought on rules for ecologically harmful exotic species and infested waters ..... 13

Sales of state metallic mineral leases ..... 15

#### Pollution Control Agency

Opinions sought on rules on animal feedlots ..... 16 ✓

#### Secretary of State

Vacancies in multi-member agencies ..... 18

#### Veterinary Medicine Board

Opinions sought on rules for facility construction and identification; conduct and records ..... 23

## State Grants

### Human Services Department

Proposals sought for work focused programs ..... 23

### Professional, Technical & Consulting Contracts

#### Administration Department

Proposals sought for predesign of state Revenue building .... 24

#### Finance Department

Proposals sought for a revenue bond financial advisor ..... 27

#### Finance Department

#### Revenue Department

#### State Treasurer

#### State Investment Board

Request for information on collection, deposit and investment of certain state taxes ..... 30

#### Health Department

Proposals sought for fetal-infant mortality review projects ..... 31

#### Human Services Department

Proposals sought for non-compliant child support obligors study ..... 32

Proposals sought for a fourth-year psychiatric resident ..... 33

Proposals sought for a board certified or eligible psychiatrist ..... 33

#### Transportation Department

Consultants providing service sought for annual compilation ..... 34

## State Contracts, RFPs & Advertised Bids

Commodities and requisitions are advertised in the *State Register Contracts Supplement*, published every Tuesday, Wednesday and Friday. "Commodity Contract Awards Reports" are published every two weeks, and "Professional-Technical-Consulting Contract Awards Reports" are published monthly. Both are available through Minnesota's Bookstore, (612) 297-3000 or 1-800-657-3757. For subscription information call 612/296-0931.

Individual awards can be obtained from the **Materials Management Helpline 612/296-2600.**

# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the *State Register*

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-657-3757.

**No Adopted, Proposed, Emergency, Withdrawn Rules  
in the Vol. 20 issue #1**

## *The Face of Our Land & Waters-----*

### **Streams & Rivers of Minnesota**

Describes the geologic origins of rivers. Discusses fish, wildlife, the plants dependent on the rivers, human history and environmental issues. Illustrated. 373pp. (*Univ. of MN Press, 1988*) Stock No. 19-8 \$12.95

### **Minnesota Water Quality Report, 1994**

Assessment of water quality conditions for 1992-93. Includes both surface water and ground water quality reports. 68pp. (*MN Pollution Control Agency, 1994*) Stock No. 9-21 \$15.00

### **Appendices to Water Quality Report**

Extensive tables detailing water quality. Eight individual appendices with assessed lakes and river reaches, parameters measured, and stations sampled. Includes map of drainage basins and watersheds. 166pp. (*MN Pollution Control Agency, 1994*) Stock No. 9-22 \$35.00

### **Minnesota Geology**

Share the excitement of exploring Minnesota's rich geological heritage. Widespread mountains, explosive volcanoes, relentless glaciers and long extinct life forms of both land and sea have all played part in our history. 225pp. (*Univ. of MN Press, 1982*) Stock No. 19-80 \$26.95

### **Edible Mushroom**

Field guide to more than 60 edible mushrooms teaches where they grow and how to: identify edible vs. poisonous species, gather and prepare them. 14 color plates and 63 black/white photos. 118pp. (*Univ. of MN Press, 1981*) Stock No. 19-11 \$12.95

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## Official Notices

Pursuant to the provisions of Minnesota Statutes §14.101, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

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### Department of Administration

#### Division of Building Construction

#### Notice of Seminar on the Predesign Requirements for Capital Bonded Projects

The Department of Administration's Division of Building Construction will present a seminar for consultants and design professionals on the predesign requirements for state building projects. These requirements, established by the state in 1994, must be completed prior to schematic design for all capital projects. The seminar will be offered on two days:

July 19, 1995, Room 300 South, State Office Building, 8:30 - 11:30 AM

July 26, 1995, Room 500 South, State Office Building, 8:30 - 11:30 AM

Limited public parking is available in the adjacent parking lot.

Please call the Division of Building Construction at (612) 296-4640, a minimum of 2 working days prior to your preferred date, to reserve a space. Questions can be directed to Wes Chapman (612) 282-5005.

### Board of Animal Health

#### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rule Governing Required EIA Testing of Horses for Exhibition

**NOTICE IS HEREBY GIVEN** that the State Board of Animal Health is seeking information or opinions from sources outside the agency in preparing to propose the adoption of the rule governing Required Equine Infectious Anemia (EIA) (Coggins) Testing of Horses for Exhibition. The adoption of the rule is authorized by *Minnesota Statutes*, section 35.03, which permits the agency to make rules to protect the health of domestic animals.

This rule could affect groups and individuals who exhibit horses.

The Board of Animal Health is not planning to form an Advisory Task Force on this subject.

The State Board of Animal Health requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Dr. Keith Friendshuh  
Minnesota Board of Animal Health  
90 W Plato Blvd. Suite 119  
St. Paul, MN 55107

Oral statements will be received during regular business hours over the telephone at (612) 296-2942, ext. 18 and in person at the above address.

All statements of information and opinions shall be accepted until September 1, 1995. Any written material received by the State Board of Animal Health shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

If the Board proceeds with the rule, the proposed rule will be published in the *State Register* and will be available at no cost to anyone requesting it in writing at the above address.

Dated: 22 June 1995

Keith Friendshuh, DVM  
Veterinarian In Charge  
Poultry and Companion Animals

## Environmental Quality Board

### Notice of Solicitation of Comments on the Development of Rule Amendments Governing the Environmental Review Program

**NOTICE IS HEREBY GIVEN**, in accordance with *Minnesota Laws 1995*, chapter 233, article 2, section 11, that the Environmental Quality Board is seeking comments from sources outside the agency in preparing amendments to the rules governing the Environmental Review Program. The program is authorized by *Minnesota Statutes*, sections 116D.04 and 116D.045 and *Minnesota Rules*, chapter 4410.

The Environmental Quality Board has been developing proposed modifications to the Environmental Review Program for several years. A notice soliciting outside opinion was published in the *State Register* in January 1991. On April 10, 1995 the Board published notice in the *State Register* of its intent to adopt rule amendments without a public hearing. A sufficient number of persons filed requests for a hearing to require that a hearing be held prior to the adoption of the rule amendments. The proposed amendments addressed the following subjects: procedures for assigning the responsible governmental unit; the preparation of environmental assessment worksheets; the content of environmental impact statements; tiered environmental impact statements; determination of the need for mandatory environmental assessment worksheets; thresholds of mandatory environmental assessment worksheets, environmental impact statements and exemptions; cost assessment of environmental impact statements; and the filing of judicial appeals.

Because of new requirements imposed by *Minnesota Laws 1995*, chapter 233, article 2, section 11, (codified as *Minnesota Statutes*, section 14.101) as well as the level of public interest exhibited in its proposed amendments to the rules, the Board is soliciting additional public comment prior to holding a public hearing. Persons or groups which may be affected by rule amendments include project developers, local governmental units and state agencies, citizens groups and environmental groups.

Comments are sought both on the specific amendments proposed by the Board in the April 10, 1995 *State Register* notice and on other provisions of the existing rules. Commenters may also suggest statutory amendments where they believe that it would require statutory revision in order to modify the program appropriately. Comments will be accepted until July 31, 1995 and should be addressed to:

Gregg Downing, Environmental Review Coordinator  
Environmental Quality Board  
300 Centennial Building  
658 Cedar Street  
St. Paul, MN 55155  
FAX (612) 296-3698

Any written comments received relating to rule amendments will become part of the rulemaking record in the event that rule amendments are adopted.

A public forum on the Board's proposed revisions to the program will be held from 1:00 p.m. to 5:00 p.m. on Tuesday, July 18, 1995 in room 301 of the Centennial Building, 658 Cedar Street, St. Paul. Oral comments will be accepted from the public at the forum. The forum will address both statutory and rule amendments. For more information or an agenda for the forum contact Mr. Downing at (612) 296-8253.

The Board is also contemplating forming one or more advisory work groups to discuss revisions to the program. The advisory work group(s) may address statutory as well as rule amendments. Persons interested in participating on such an advisory work group should attend the public forum, or if it is not possible to attend, should send a written request explaining the person's or organization's interest in revision of the program and expressing an interest in serving on an advisory group.

Any person wishing to receive a copy of the proposed rule amendments noticed on April 10, 1995 or future drafts of modified rule amendments (or possible statutory amendments) should write or call Mr. Downing at the above address and telephone number.

Dated: 26 June 1995

Michael Sullivan  
Executive Director

## Higher Education Facilities Authority

### Notice of Public Hearing on Revenue Obligations

**NOTICE IS HEREBY GIVEN** that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of The Concordia College Corporation, a Minnesota nonprofit corporation (the "College"), owner and operator of Concordia College, an institution of higher education, at the Authority's offices at Suite 450 Galtier Plaza, 175 East Fifth Street, St. Paul, Minnesota on July 19, 1995 at 2:00 p.m. Under the proposal, the Authority would issue its revenue bonds or other obligations in an original aggregate principal amount of up to approximately \$3,300,000 to finance a project generally described as (a) the renovation of Park Region Residence Hall and (b) the acquisition and installation of pipe system to an existing boiler (collectively, the "Project"), owned or to be owned and operated by the College and located on its main campus, the principal street address of which is 901 South Eighth Street, Moorhead, Minnesota 56562.

At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: 3 July 1995

By Order Of The Minnesota Higher  
Education Facilities Authority  
J. Luther Anderson  
Executive Director

## Department of Human Services

### Chemical Dependency Division

### Amended Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing Licensure of Chemical Dependency Treatment Programs

**NOTICE IS HEREBY GIVEN** that the State Department of Human Services is seeking information or opinions from sources outside the agency in preparing to propose repealing and replacing parts 9530.4100 to 9530.6810. These rule parts govern the licensure of the following chemical dependency services, treatment programs, and facilities: detoxification, outpatient, residential primary, extended care, and halfway houses.

This amended notice replaces notices published May 15, 1995 (19 S.R. 2252) and February 20, 1990 (14 S. R. 2054).

Adoption of the rules is authorized by *Minnesota Statutes*, section 256E.05, subdivision 1a, which permits the commissioner to review requirements of social services rules and adopt amendments that would simplify or streamline administering the rule. It is also authorized by *Minnesota Statutes* 245A.09 which permits the commissioner to adopt rules governing licensure of chemical dependency programs.

Groups likely to be affected by the rules include programs governed by the rules, counties, health plan companies, probation and parole officers, and members of the public who have or are related to someone who has a chemical use problem.

During the rule development process, separate licensing rules will be adopted for detoxification programs; rules governing outpatient and residential treatment programs will be combined.

The State Department of Human Services has convened an advisory task force to assist in developing these rules. Membership of the task force represents counties, professional associations related to the chemical dependency field, service provider associations, programs for racial and ethnic minorities, regional treatment centers, and the Office of the Ombudsman for Mental Health and Mental Retardation. The advisory task force is expected to complete consideration of the rules in the fall of 1995. The department expects to adopt the rules in the spring of 1996.

The State Department of Human Services requests information and opinions concerning the subject matter of the proposed rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Please address written statements to:

Alice Weck  
Division of Appeals and Regulations  
Department of Human Services  
St. Paul, MN 55155-3816

## Official Notices

She will receive oral statements during regular business hours over the telephone at (612) 297-4302 or (612) 297-7385 TTY/TDD and in person at the above address.

Copies of the current draft of the proposed rules are available from:

Lorraine Prince  
Chemical Dependency Division  
Department of Human Services  
St. Paul, MN 55155-3823

Written or in person requests for drafts will be received at the above address. Oral requests can be made during regular business hours over the telephone at (612) 296-3991 or through the Minnesota Relay Service (612) 297-5353 (TTY/TTD).

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the State Department of Human Services shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 26 June 1995

Alice Weck  
Division of Appeals and Regulations  
Department of Human Services

## Judicial - Law Library

### Joint Notice of County Law Library Filing Fees

Pursuant to *Minnesota Statutes* 134A.10, the following law library fees are currently in effect. Civil fees include probate matters except as noted. Criminal conviction includes felonies, gross misdemeanors, and misdemeanors except as noted.

COUNTY	CIVIL	COUNCIL- IATION	CRIMINAL CONVICTION	PETTY MISD.
Dakota	10	10	—	—
Marshall	10	10	10	10
	Marshall does not assess on parking tickets.			
Mille Lacs	10	5	—	5
	Mille Lacs assesses \$5 on misdemeanors.			
Wadena	10	10	10	10

## Department of Labor and Industry

### Labor Standards Division

### Notice of Prevailing Wage Certifications for Commercial Construction Projects

Effective July 3, 1995 prevailing wage rates were determined and certified for commercial construction projects in the following counties:

**Anoka:** Underground Storage Tank Removal and Installation Jefferson Elem-Blaine. Underground Storage Tank Removal and Installation Hamilton Elementary-Coon Rapids. Underground Storage Tank Removal and Installation Fred Moore Jr High-Anoka. Anoka Airport Equipment Maintenance Bldg Addition-Anoka. First Floor Remodeling "B" Bldg MCF Lino Lakes-Lino Lakes.

**Blue Earth:** Otto Arena Handicap Accessibility Improvements-Mankato.

**Carlton:** Minnesota Correctional Facility Moose Lake Bid Package no 6-Moose Lake. Cloquet High School-Cloquet.

**Clay:** MSU Nemzek Hall Locker Remodeling-Moorhead. Nemzek Hall Locker Remodeling-Moorhead. MSU Dahl Hall Mechanical Revisions-Moorhead. MSU Dahl Hall Mechanical Revisions-Moorhead.

**Crow Wing:** Roof Replacement Work Technology Magnet School ISD 181-Brainerd. Salt Shed-Irondale Township.

**Dakota:** Airlake Airport Equipment Maintenance Bldg Improvements-Lakeville. Municipal Bldgs-City of Rosemount.

**Freeborn:** Municipal Bldgs-City of Albert Lea.

**Hennepin:** HCMC B Bldg Windows-Minneapolis. Underground Storage Tank Removal and Installation Monroe Elem-Brooklyn Park. Regional Terminal Flooring Replacement-Minneapolis. HCMC Parking Facility Deck Protection-Minneapolis. Gold Concourse FIS-MSP Intl Airport. 1995 Reroofing at Wilshire Elementary School-St Anthony. Bancroft School Asbestos Abatement-Minneapolis. Asbestos Abatement within Hennepin County Facilities. Hennepin County Government Center Lighting Replacement and Retrofit-Minneapolis. Folwell School Asbestos Abatement-Minneapolis.

**Itasca:** North Itasca Over 50 Club-Bigfork.

**Kittson:** Lake Bronson Observation Tower Renovation-Lake Bronson. Lake Bronson Contact Station Remodel-Lake Bronson.

**Koochiching:** Rainy River Community College Asbestos Roof Removal.

**Olmsted:** Stewartville Public Schools Partial Reroofing for Bonner Elementary and High School-Stewartville.

**Ramsey:** IRC/Classroom Remodeling at Hayden Heights Elementary-St Paul. 1995 Painting Projects-St Paul. Washington Jr High School-St Paul. 1995 Maplewood Middle School Asbestos Abatement-Maplewood.

**Rice:** MCF Faribault Hospital Building Asbestos Abatement-Faribault.

**St Louis:** DRCC Aurora Roof Replacement-Aurora.

**Todd:** 1996 Staples Motley Elementary School Addition & Alterations-Staples.

Copies of the certified wage rate for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing are \$1.36 per project. Make check or money order payable to the State of Minnesota.

Gary W. Bastian, Commissioner

## Metropolitan Council

### Public Hearing on Proposed 1996 Metropolitan Council Environmental Services Budget

On **Thursday, July 13, 1995**, the Metropolitan Council will hold a public hearing on the proposed 1996 budget for the Council's Environmental Services Division. This hearing will be held as part of the 4 p.m. Metropolitan Council meeting in the Council Chambers, Mears Park Centre, 230 E. Fifth St., St. Paul.

All interested persons are encouraged to attend the hearing and offer comments. People may register in advance to speak by calling Katie Elliott at 229-2016 or 229-3760 (TTY). Upon request, the Council will provide reasonable accommodations to persons with disabilities. Written comments, which must be received by July 20, 1995, should be sent to Lois Spear, Controller, Metropolitan Council Environmental Services, 230 E. Fifth St., St. Paul, MN 55101. Copies of the public hearing draft of the proposed 1996 Environmental Services budget may be obtained from the Council's Data Center by calling 291-8140 or 291-0904 (TTY).

## Department of Natural Resources

### Bureau of Real Estate Management

#### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing Establishment of Appraisal Methods and Appeal Process for Lakeshore Lease Lots

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Natural Resources is seeking information or opinions from sources outside the agency in preparing to propose the adoption of rules governing the methods for appraising state lands adjacent to public waters that are leased for cottage and camp purposes and procedures for a lessee to challenge the appraised value of the lands. A notice of solicitation of outside information or opinions was previously published in the *State Register* on December 20, 1993, and this notice is being published to comply with recent changes in *Minnesota Statutes*, chapter 14. Responses submitted under the earlier notice will remain a part of the rulemaking record.

## Official Notices

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**Subject of Rules and Statutory Authority.** Specifically, the proposed rules will cover: methods used to determine a lot's appraised value, including appraiser standards, frequency of adjustments, and use of mass appraisals, single leased lot appraisals and previous appraisals; and rights and steps to appeal, including a three step appeal process with the third step being binding arbitration.

The adoption of the rules is authorized by *Minnesota Statutes*, section 92.46, subdivision 1, which requires the agency to establish procedures for leasing land under that section of statute.

**Parties Affected by the Rules.** The parties that will be affected by the rules are those individuals currently holding state lakeshore leases and those parties who held state lakeshore leases from 1991 to the present. The rules will not impact small businesses, as defined under *Minnesota Statutes*, section 14.115, subdivision 1.

**Comments and Agency Contact Person.** The Minnesota Department of Natural Resources requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Patricia Kandakai  
Department of Natural Resources  
Bureau of Real Estate Management  
500 Lafayette Road  
St. Paul, Minnesota 55155-4030

Oral statements will be received during regular business hours over the telephone at (612) 296-4496 and in person at the above address. Drafts of the proposed rules may be obtained by contacting the agency contact person.

A copy of this notice will be mailed to all parties who have registered their names with the department for purposes of notice of rulemaking activity.

The department does not intend to establish an advisory task force on this issue. If no hearing is required, the rulemaking process is expected to be completed by December of 1995.

All statements of information and opinions shall be accepted through September 5, 1995. All written material received by the Department of Natural Resources shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rules are adopted.

Dated: 23 June 1995

Rodney W. Sando, Commissioner  
Department of Natural Resources  
By Gail Lewellan, Assistant Commissioner of  
Human Resources and Legal Affairs

## Department of Natural Resources

### Division of Fish and Wildlife

### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Amendment of Rules Governing Rehabilitation Permits for Wild Animals

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Natural Resources is seeking information or opinions from sources outside the agency in preparing to propose the adoption of amendments to rules governing rehabilitation permits for wild animals. A notice of solicitation of outside information or opinions was previously published in the *State Register* on December 27, 1994, and this notice is being published to comply with changes in *Minnesota Statutes*, chapter 14. Responses submitted under the earlier notice will remain a part of the rulemaking record.

**Subject of Rules and Statutory Authority.** The rules concern the permits issued to individuals, and to individuals in the name of institutions, who provide for the care, treatment and release of orphaned and debilitated wild animals. Specifically, the proposed rules will cover: qualifications for a wildlife rehabilitation permit and types of permits; facilities and operating standards; husbandry and health care of animals undergoing rehabilitation; role of veterinarians; record keeping and reporting requirements; examination and continuing education; general provisions governing wildlife rehabilitation activities; initial testing at time of rule adoption; permit issuance, renewal, revocation and denial; and variances.

The adoption of the rules is authorized by *Minnesota Statutes*, section 97A.401 and 97A.418.

**Parties Affected by the Rules.** Groups and individuals that will be affected by the rules are those persons or institutions that currently have wildlife rehabilitation permits from the Department of Natural Resources or will in the future apply for such permits. Individuals and institutions currently authorized to undertake wildlife rehabilitation were issued permits under existing rules which are considerably less stringent than will be the new rules in terms of qualifying criteria to initially obtain a permit, provisions governing wildlife rehabilitation, and continuing education and training needed for permit renewal. Persons whose permits expire after adoption of the new rules will be required to pass a written examination and meet certain facility and operating standards in order to qualify for permit renewal.

**Small Business Consideration.** Outside opinion is also being solicited as to any effect the rules might have on small business, as defined under *Minnesota Statutes*, section 14.115, subdivision 1.

The rules would have minimal impact on small businesses; only a limited number of practicing veterinarians would be affected. Veterinarians will be able to consult with permit holders regarding treatment and provide treatment of wild animals without a permit and with no record keeping. Veterinarians will be able to hold wild animals up to 48 hours without a permit and without record keeping.

A permit will be needed for animals held by veterinarians more than 48 hours. There will be no fee to obtain a permit, but a written test will be required. For veterinarians, the test should require only a minimum of preparation time and pose little challenge. While all permit holders will be required to keep records of animals treated, forms are provided by the Department and only a small amount of information need be submitted. Some form of broadly defined continuing education pertaining to rehabilitation of wild animals will be needed for permit renewal; veterinarians should be able to qualify with a minimum of effort or inconvenience. The rules will delineate some general standards for facilities, animals health, and husbandry; these should not be encumbering on veterinarians since they already have facilities and established standards of care for domestic animals.

The rules will require that permit holders (other than veterinarians) identify a licensed veterinarian who has agreed to assist and advise them on the treatment and care of animals being rehabilitated. Any relationship between a rehabilitation permit holder and a veterinarian will be completely voluntary on the part of the veterinarian.

**Comments and Agency Contact Person.** The Minnesota Department of Natural Resources requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Blair Joselyn  
Department of Natural Resources  
500 Lafayette Rd.  
St. Paul, MN 55155-4007

Oral statements will be received during regular business hours over the telephone at (612) 296-0706 and in person at the above address. Drafts of the proposed amendments may be obtained from the agency contact person.

A copy of this notice will be mailed to all parties who have registered their names with the department for purposes of notice of rulemaking activity.

An informal group of licensed rehabilitators and others has advised the department on a draft of these rules. If no hearing is required, the rulemaking process is expected to be completed at the end of 1995.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing, Dual Notice, or Notice of Intent to Adopt Rule without a Public Hearing is published in the *State Register*. All written material received by the Department of Natural Resources shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rules are adopted.

Dated: 23 June 1995

Rodney W. Sando, Commissioner  
Department of Natural Resources  
By Gail Lewellan, Assistant Commissioner of  
Human Resources and Legal Affairs

## Official Notices

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### Department of Natural Resources

#### Notice of Public Hearing for Prairie Smoke Dunes

The Department of Natural Resources (DNR) will conduct a public hearing to consider opening the Prairie Smoke Dunes Scientific and Natural Area (SNA), located in portions of Sections 17 and 18, Township 146N, Range 44W, in Norman County, to deer hunting by the public. The hearing will be held July 11, 1995, from 1:00 pm to 2:00 pm, in the 6th floor conference room north, at the Department of Natural Resources headquarters, St. Paul, Minnesota.

The purpose of the hearing is to take public testimony regarding opening this scientific and natural area to deer hunting by the public. All other existing regulations will remain in effect should this proposal be approved.

Whitetail deer populations in the vicinity of this SNA periodically cause damage to crops on private lands and to the resources of the SNA. To assist in managing the whitetail deer population so as to limit crop damage on adjacent or nearby private lands and the resources of the SNA, it is proposed to open Prairie Smoke Dunes SNA to deer hunting during the gun season. This SNA would only be opened for a limited number of antlerless deer permits in those years when high deer populations warranted it based on the advice of the Department of Natural Resources area wildlife manager.

A hearing examiner will record all testimony on whether or not the SNA cited above should be opened to public hunting as is proposed above. An official of the Department of Natural Resources will be present to discuss this measure. Written statements will also be accepted by the Department of Natural Resources concerning the above mentioned matter. Testimony may be forwarded to the following address and will be accepted until July 11, 1995.

Regional Administrator  
c/o Scientific and Natural Areas  
MN Department of Natural Resources  
1200 Warner Road  
St. Paul, MN 55106

### Department of Natural Resources

#### Division of Fish and Wildlife

#### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Amendment of Rules Governing Aquatic Nuisance Control

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Natural Resources is seeking information or opinions from sources outside the agency in preparing to propose the adoption of amendments to rules governing aquatic nuisance control. A notice of solicitation of outside information or opinions was previously published in the *State Register* on October 17, 1994, and this notice is being published to comply with recent changes in *Minnesota Statutes*, chapter 14. Responses submitted under the earlier notice will remain a part of the rulemaking record.

**Subject of Rules and Statutory Authority.** Specifically, the proposed rules will cover: modification in definitions; new definitions for aquatic plant management and permits; new definitions and permit conditions for automated untended aquatic plant control devices; modifications in the requirements for aquatic plant management and aquatic nuisance control permits, including standards for issuance of permits; modification of permit fees to comply with *Minnesota Statutes*; modification in list of actions not requiring a permit; modification in the approval of pesticides and methods used for aquatic nuisance control; procedures for revoking or amending an existing permit; and penalties for non-compliance.

The adoption of the rules is authorized by *Minnesota Statutes*, section 103G.615.

**Parties Affected by the Rules.** Groups and individuals that will be affected by the rules are lakeshore property owners, resorts, municipalities, and persons or parties who may control aquatic vegetation or nuisances in public waters.

**Small Business Considerations.** Outside opinion is also being solicited as to any effect the rules might have on small businesses, as defined under *Minnesota Statutes*, section 14.115, subdivision 1. The rules may have an impact on small businesses dealing with the commercial application of pesticides to public waters, the mechanical removal of vegetation from public waters, and the sale of pesticides registered for aquatic use. Amendments to the rule may afford aquatic vegetation more protection, which could reduce the amount or type of work permitted at a given location. Any adopted amendments will not eliminate aquatic nuisance control work nor is it anticipated that the number of permits issued annually will decline.

**Comments and Agency Contact Person.** The Minnesota Department of Natural Resources requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Steven Enger  
Department of Natural Resources  
500 Lafayette Road, Box 25  
St. Paul, Minnesota 55155-4025

Oral statements will be received during regular business hours over the telephone at (612) 296-0782 and in person at the above address. Drafts of the proposed rules may be obtained by contacting the agency contact person.

A copy of this notice will be mailed to all parties who have registered their names with the department for purposes of notice of rulemaking activity.

The department formed an advisory task force on this issue. The advisory task force members included representatives from the Minnesota Lakes Association, Minnesota Sport Fishing Congress, Minnesota Aquatic Management Society, Minnesota Pesticide Information and Education Organization, and the Department of Natural Resources. The advisory task force completed its work in March of 1995. If no hearing is required, the rulemaking process is expected to be completed by December 1995.

All statements of information and opinions shall be accepted through September 5, 1995. All written material received by the Department of Natural Resources shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rules are adopted.

Dated: 23 June 1995

Rodney W. Sando, Commissioner  
Department of Natural Resources  
By Gail Lewellan, Assistant Commissioner of  
Human Resources and Legal Affairs

## Department of Natural Resources

### Division of Fish and Wildlife

#### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing Ecologically Harmful Exotic Species and Infested Waters

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Natural Resources is seeking information or opinions from sources outside the agency in preparing to propose the adoption of rules governing ecologically harmful exotic species and infested waters. A notice of solicitation of outside information or opinions was previously published in the *State Register* on October 31, 1994, and this notice is being published to comply with recent changes in *Minnesota Statutes*, Chapter 14. Responses submitted under the earlier notice will remain a part of the rulemaking record.

**Subject of Rules and Statutory Authority.** Specifically, the proposed rules will cover: identification of infested waters and notice; identification of limited infestations of Eurasian water milfoil and notice; delineation and markers for limited infestations of Eurasian water-milfoil; prohibition on taking bait from infested waters; prohibition of sport gill netting for whitefish and ciscoe in infested waters; commercial fishing restrictions in infested waters; prohibition on entry into delineated areas marked for limited infestation of Eurasian water-milfoil; transporting water and live fish from infested waters; disposition of water used to transport fish from infested waters; watercraft leaving select infested waters; diversion, appropriation, and transportation of infested waters; fish hatchery or aquatic farm operation in infested waters; violations; and confiscations.

The adoption of these rules is authorized by *Minnesota Statutes*, section 84.9691, as amended by *Laws of Minnesota 1995*, First Special Session, Chapter 1, which allows the commissioner of natural resources to adopt rules restricting the introduction, propagation, use, possession, and spread of ecologically harmful exotic aquatic plants and wild animals.

**Parties Affected by the Rules.** Groups and individuals that will be affected by the rules are: boaters, anglers, and other water recreationists that boat on, or remove boats from, waters infested with populations of zebra mussels, Eurasian watermilfoil, and other undesirable exotic species. Individuals that harvest bait from infested waters for their personal use will be affected. Those who participate in sport gill netting of whitefish and ciscoe may be affected if certain state waters become infested in the future. Those participating in commercial fishing will be affected if they fish in waters infested with populations of zebra mussels, Eurasian watermilfoil, and other undesirable exotic

## Official Notices

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species. Lake associations, riparian owners, irrigators, and industries who desire to take, or divert, water from waters with populations of zebra mussels, Eurasian watermilfoil, and other undesirable exotic species may be affected.

**Small Business Considerations.** Outside opinion is also being solicited as to any effect the rules might have on small businesses, as defined under *Minnesota Statutes*, section 14.115, subdivision 1. The rules may have an impact on small businesses dealing with private aquaculture, minnow dealers, and commercial fishing and businesses transporting water from riparian property on infested waters.

Aquaculture operators may be impacted because the rules would prohibit the licensing of natural lakes or wetlands for private fish hatcheries if the waters have been identified as having select ecologically harmful exotic species. This should have little impact on current aquaculture operators because there are no facilities using infested waters and no infested ponds licensed at this time.

Commercial bait harvesters and minnow dealers may be impacted because the rules would prohibit the harvest of wild animals for bait from waters having select ecologically harmful exotic species. There are currently 72 waterbodies in the state that are identified as infested where bait harvesting would be prohibited. There are two major waterbodies, the St. Louis River below the Fond du Lac dam and the Mississippi River down stream of St. Anthony Falls, where bait harvesting is prohibited.

Commercial fishing may be affected by these rules because of changes requiring the removal of all aquatic vegetation from nets, drying or freezing of nets, inspection of equipment before reuse, and notification of the department, when nets are transferred from waters infested with ecologically harmful exotic species to non-infested waters. Commercial harvesting of fish from infested waters would be affected because fish would not be allowed to be transported in water from waterbodies having select ecologically harmful exotic species. Water from a noninfested source would need to be supplied to transport fish from infested waters. Also, a permit would be required to dispose of water used to transport fish from infested waters. The permit would specify appropriate locations to dispose of the water used to transport fish from infested waters. There are 72 waterbodies that are infested with select ecologically harmful exotic species where these regulations would apply. Commercial operators harvest fish from five infested waterbodies: Lake Superior, Mississippi River, St. Louis River, Rush Lake, Sauk Lake. Nets are not normally transferred from Lake Superior to inland waters.

Businesses that transport water from riparian property on infested waters, or divert water from infested waters for industrial, irrigation, or other purposes will be affected. Businesses that desire to transport or divert water from infested waters will be required to obtain permits to ensure that infested water is not introduced into noninfested waters.

These proposed rules are consistent with other state and federal laws that prohibit the transport of zebra mussels and Eurasian watermilfoil.

**Comments and Agency Contact Person.** The Minnesota Department of Natural Resources requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Jay Rendall  
Department of Natural Resources  
500 Lafayette Road  
St. Paul, Minnesota 55155-4020

Oral statements will be received during regular business hours over the telephone at (612) 297-1464 and in person at the above address. Drafts of the proposed rules may be obtained by contacting the agency contact person.

A copy of this notice will be mailed to all parties who have registered their names with the department for purposes of notice of rulemaking activity.

The department does not intend to establish an advisory task force on this issue. If no hearing is required, the rulemaking process is expected to be completed during December 1995.

All statements of information and opinions shall be accepted throughout the rulemaking process until further notice is published in the *State Register* or the Notice of Hearing, Dual Notice, or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. All written material received by the Department of Natural Resources shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rules are adopted.

Dated: 23 June 1995

Rodney W. Sando, Commissioner  
Department of Natural Resources

By Gail Lewellan, Assistant Commissioner of  
Human Resources and Legal Affairs

## Department of Natural Resources

### Notice of Sale of State Metallic Minerals Leases

**NOTICE IS HEREBY GIVEN** that a sale of leases to prospect for, mine and remove metallic minerals in trust fund lands, lands and minerals forfeited for non-payment of taxes, lands and minerals otherwise acquired, and other state-owned land under the jurisdiction of the Commissioner of Natural Resources, and located in portions of Aitkin, Beltrami, Carlton, Crow Wing, Itasca, Koochiching, Lake of the Woods, Marshall, Morrison, Norman, Roseau, Saint Louis, and Todd Counties, is scheduled to be held on August 2, 1995, at 9:00 a.m. The sale will take place in the Fourth Floor Conference Room, Department of Natural Resources, 500 Lafayette Road, Saint Paul, Minnesota.

The Commissioner of Natural Resources, c/o Division of Minerals, 500 Lafayette Road, Saint Paul, Minnesota 55155-4045, will receive sealed bids and applications for leases covering minerals in state lands, in accordance with *Minnesota Rules*, parts 6125.0100 through 6125.0700, the metallic minerals rules, issued under the authority of *Minnesota Statutes*, sections 93.08 through 93.12 and 93.25.

Each bid must be submitted on a form obtained from the Commissioner. Each bid form must be accompanied by a certified check, cashier's check, or bank money order, payable to the Department of Natural Resources in the sum of the following amounts: a) an application fee of \$100.00 for each mining unit bid upon; and b) rental for one full calendar year for each mining unit bid upon. All bids must be received by the Commissioner at the office of the Division of Minerals, Fourth Floor, DNR Building, 500 Lafayette Road, Saint Paul, Minnesota 55155-4045, before 4:30 p.m. on August 1, 1995.

On August 2, 1995, at the time specified, the Commissioner or his representative will publicly open the bids and announce the amount of each bid separately. At a subsequent time leases will be awarded by the Commissioner, with the approval of the State Executive Council, to the highest bidder for the respective mining units, but no bids will be accepted that do not equal or exceed the base royalty rates set forth in the rules or that do not comply with all provisions of the rules. The right is reserved to the State, through the Executive Council, to reject any or all bids.

The purpose of Minnesota's metallic minerals rules is to promote and regulate the prospecting for, mining and removal of metallic minerals on state-owned and state-administered lands. These rules, and the leases issued under the rules, authorize exploration and development of these minerals and impose certain requirements on the lessee. The requirements include: the payment of minimum rentals which increase with the passage of time, the payment of royalty for all ore mined and removed, the submission of data and other reports, and the submission of exploration plans. In addition, the state lessee must comply with all applicable regulatory laws. No land or water areas within the Boundary Waters Canoe Area Wilderness or Voyageurs National Park are included in this or any state mineral lease sale.

After the conclusion of the sale, the Commissioner shall request each high bidder to provide evidence the bidder is qualified to hold state mineral leases pursuant to *Minnesota Rules*, part 6125.0410. The rules state that a lease will only be issued to an applicant qualified to do business in Minnesota and qualified to conduct exploratory borings in Minnesota. In addition, the Commissioner may request evidence that the lease applicant is technically and financially capable of performing under the terms of a state mineral lease. The requested evidence must be provided within 45 days of the request from the Commissioner or the bids from that high bidder will be rejected.

Upon the award of a lease, the application fee submitted with the bid will be deposited with the State Treasurer as a fee for the lease. All bids not accepted will become void, and the application fee and rental payment accompanying such bids will be returned to the respective bidders; provided, however, the application fee and rental payment accompanying a bid shall not be returned if the bidder was the high bidder and subsequently withdrew the bid prior to the awarding of a lease.

Bid forms, instructions on how bids are to be submitted, copies of the rules (*Minnesota Rules*, parts 6125.0100 through 6125.0700) and copies of the Mining Unit Book, listing the land areas designated by the Commissioner as mining units, may be obtained from the Mineral Leasing Section, Division of Minerals, DNR Building, 500 Lafayette Road, Saint Paul, Minnesota 55155-4045.

The Mining Unit Book will be available at least thirty days prior to August 2, 1995. Application for each copy of the Mining Unit Book must be accompanied by a check or money order, payable to the Department of Natural Resources in the sum of \$36.00, as a fee for such Mining Unit Book, plus \$2.34 State of Minnesota Sales Tax. Unit books will also be available for inspection at the Hibbing and Saint Paul offices of the Division of Minerals.

Dated: 3 July 1995

Rodney W. Sando, Commissioner  
Department of Natural Resources  
Saint Paul, Minnesota

By William C. Brice, Director  
Division of Minerals

500 Lafayette Road  
Saint Paul, Minnesota 55155  
DNR INFORMATION (612) 296-6157

## Pollution Control Agency

### Water Quality Division

#### Notice of Intent to Solicit Outside Information or Opinions Regarding Proposed Amendment to Rules Governing Animal Feedlots, *Minnesota Rules* pts. 7020.0100 - 7020.0900

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency (MPCA) is seeking opinion, information and comment from sources outside the MPCA to assist in the preparation of proposed amendments to *Minnesota Rules* 7020.0100 - 7020.0900 governing the storage, transportation, disposal and utilization of animal manure, and the application for and issuance of permits and certificates of compliance for construction and operation of animal manure management and disposal or utilization systems for the protection of the environment. The MPCA requests information and opinions from the public concerning the subject matter of the rule. The amendment of this rule is authorized by *Minnesota Statutes* 115.03, subd. 1, which permits the MPCA to adopt rules governing water pollution control.

Rule amendments will concern the proper control of manure from animals such as livestock and poultry for the purpose of better abating and preventing pollution of Minnesota waters. The types of groups or individuals likely to be affected by rule amendments are owners and operators of feedlots, persons involved in the storage, transportation, disposal and utilization of manure, those interested in management of domesticated animals or related facilities, and those interested in Minnesota water quality.

The MPCA will further define the scope of the rule amendments over the next several months, and will then begin work on developing draft rule amendments. To assist the MPCA with amendments to *Minnesota Rules* Chapter 7020, the MPCA is particularly interested in receiving comments on subjects currently being considered by the MPCA as part of the rule amendment process and on the issues raised by the public during the prior public comment solicitation period. Listed below are MPCA's priorities for rule revision as well as related issues raised by the public during a comment period previously published in the *State Register* on May 1, 1995.

#### 1. Current MPCA Priorities for Rule Revision:

- A. Define seepage limits for earthen basins.
- B. Address environmental impacts of abandoned feedlots.
- C. Develop "Permit by Rule" for small feedlots.
- D. Define land application requirements for manure.
- E. Regulate manure stockpiling to prevent leaching and run-off of pollutants.
- F. Define appropriate setbacks for feedlots.
- G. Revise feedlot discharge requirements in current state water quality standards.
- H. Require that some manure holding facilities of less than 500,000 gallons have an engineered plan.

#### 2. Issues Raised by the Public for Consideration as a Part of the Rulemaking Process:

- A. Require that counties, townships, and the state coordinate the permitting of feedlots.
- B. Require completion of state feedlot inventory.
- C. Require certification of county feedlot officers.
- D. Clarify environmental regulations for dead animal disposal.
- E. Address the issue of odors from feedlots.
- F. Develop regulations addressing milkhouse waste.
- G. Require feedlot owners to be trained in proper manure application techniques.
- H. Require bonding/financial assurance for certain facilities.
- I. Charge a fee for MPCA feedlot permits.
- J. Require that the MPCA notify counties, townships and neighbors of new or expanding feedlots.

Any interested persons or groups may submit data or views written or orally. Oral statements will be received by telephone at the number listed below, or in person at the address listed below, during regular business hours. All statements of information and opinion will be accepted until 4:30 p.m. (CST) on August 11, 1995. Any written materials received by the MPCA shall become part of the rulemaking record to be submitted to the administrative law judge in the event that the rule amendment is adopted. Draft rules

may not be available until approximately April, 1996. A copy of the draft rules may be obtained from the MPCA by contacting Lynne M. Kolze at the address or telephone number listed below. Written or oral statements should be directed to:

Lynne M. Kolze  
Minnesota Pollution Control Agency  
Water Quality Division  
Nonpoint Source Compliance Section  
520 Lafayette Road  
St. Paul, Minnesota 55155-4194  
Telephone: (612) 296-8481  
MN Toll free: 1-800-657-3864  
TTY: (612) 282-5332

The MPCA will be working closely with the Feedlot and Manure Management Advisory Committee (FMMAC) during the rule-making process. The formation of this committee was required by the 1994 Legislature to "identify needs, goals, and suggested policies for research, monitoring and regulatory activities regarding feedlots and manure management." The FMMAC has created several Task Forces including: 1) Land Application of Manure, 2) Alternative Methods for Treatment of Feedlot Runoff, and 3) Earthen Basins. FMMAC members will provide ongoing advice to the MPCA as it proceeds through the rulemaking process. The FMMAC includes representatives from a diverse organizations concerned with agriculture in Minnesota. The organizations listed below are represented on the FMMAC:

Broiler and Egg Association of Minnesota  
Dairy Herd Improvement Association  
Izaak Walton League  
Minnesota Cattlemans' Association  
Minnesota Farm Bureau  
Minnesota Farmers Union  
Minnesota House of Representatives  
Minnesota Pork Producers  
Minnesota Turkey Growers Association  
Minnesota Senate  
Sierra Club  
Department of Natural Resources  
Farm Services Administration  
Minnesota Association of Soil and Water Conservation District  
Minnesota Association of Townships  
Minnesota Board of Water and Soil Resources  
Minnesota Department of Agriculture  
Minnesota Extension Services  
Minnesota Lakes Association  
Minnesota Pollution Control Agency  
Natural Resources Conservation Services  
University of Minnesota

The MPCA does not intend to form a separate advisory task force for this rulemaking. Questions regarding FMMAC meetings or related matters should be directed to:

Steve Olson  
Minnesota Department of Agriculture  
(612) 297-3217  
1-800-967-2474

The MPCA currently anticipates publishing the revised rule in the *State Register* for adoption in June, 1996. Final rules are expected to be effective during Spring, 1997.

## Office of the Secretary of State

### Notice of Vacancies in Multi-Member Agencies

**NOTICE IS HEREBY GIVEN** to the public that vacancies have occurred in multi-member state agencies, pursuant to *Minnesota Statutes* 15.0597, subdivision 4. Application forms may be obtained from the Office of the Secretary of State, Open Appointments, 180 State Office Building, 100 Constitution Ave., St. Paul 55155-1299; (612) 297-5845, or in person at Room 174 of the State Office Building. In accordance with the Minnesota Open Appointments Law, the Secretary of State acts as an administrator in publishing vacancies, receiving applications, and recording appointments. Applications will be reviewed and appointments made by the Appointing Authorities for these various agencies. Completed applications are to be submitted to the Secretary of State by July 25, 1995. Appointing Authorities for these agencies may also choose to review applications received by the Secretary of State after that date. Applications are kept on file for a one year period.

The 1994 Annual Compilation and Statistical Report is now available from the Minnesota Bookstore. This publication includes a complete listing of state boards and councils that follow the Open Appointments process, descriptions of these agencies and their memberships, and statistical information about appointments and vacancies made during the 1994 fiscal year. The 1994 Annual Compilation also indicates members with terms that ended in January 1995 as open for application; many of these positions may still be open. To order copies of the 1994 Annual Compilation please call the Minnesota Bookstore at 297-3000 or 1-800-657-3757.

**BOARD OF ARCHITECTURE, ENGINEERING, LAND SURVEYING, LANDSCAPE ARCHITECTURE, GEO-SCIENCE, AND INTERIOR DESIGN** 133 7th St. E., St. Paul, MN 55101-2333. 612-296-2388. *Minnesota Statutes* 326.04.

**APPOINTING AUTHORITY:** Governor (01).

**COMPENSATION:** \$55 per diem plus expenses.

**VACANCY:** Four new positions: Two Geoscientists (licensed), one licensed landscape architect, and one certified interior designer, all must have been engaged in the practice of the profession for at least 10 years and shall have been in responsible charge of work for at least 5 years.

The board licenses and regulates architects, engineers, land surveyors, landscape architects and certifies interior designers. The board consists of twenty-four members including three licensed architects, five licensed engineers, two licensed landscape architects, two licensed land surveyors, two certified interior designers, and eight public members. Not more than one member may be from the same branch of the profession of engineering. Each professional member must have ten ten years of experience and shall have been in responsible charge of work for at least five years. Meetings a minimum of four times a year on the second Monday of January and the third Monday of April, July and October. Members must file with the Ethical Practices Board. The board does not expire.

**BOARD OF DIETETICS AND NUTRITION PRACTICE** Colonial Office Building, Suite 40, 2700 University Ave. W., St. Paul, MN 55114 612-642-0402. *Laws of 1994, Chapter 613, Sec. 3.*

**APPOINTING AUTHORITY:** Governor (01).

**COMPENSATION:** \$55 per diem plus expenses.

**VACANCY:** Two vacancies: One public member, and one member must be a dietitian registered with the Commission on Dietetic Registration with at least three years of dietetics practice in Minnesota.

The board licenses nutritionists and dietitians, and investigates violations and conducts hearings. The board consists of seven members including: Two dietitians qualified for licensure with at least three years of dietetic practice in Minnesota; two members who must be nutritionists with at least three years of practice in Minnesota; and three public members as defined in *Minnesota Statutes* 214.02. Two of the public members must be consumers of nutrition care services or caregivers of those utilizing such services. The professional members first appointed need not be licensed for appointment to their first terms on the board, but must possess the qualifications necessary for licensure. A person may not be appointed to serve more than two consecutive terms. The board shall hold at least two regular meetings each year. Meeting schedule and location is undetermined at this time. Members must file with the Ethical Practices Board. The board does not expire.

**CITIZEN'S ADVISORY TASK FORCE ON HUMAN RIGHTS** 500 Bremer Tower, 7th Place & Minnesota St., St. Paul, MN 55101 612-296-5667. *Minnesota Statutes 363.04, subd. 4 & 4a.*

**APPOINTING AUTHORITY:** Commissioner of Human Rights (46).

**COMPENSATION:** Parking expenses.

**VACANCY:** Fifteen positions: Please refer to the task force description for the membership requirements.

To advise the commissioner on department initiatives, to improve the effectiveness of human rights enforcement and strategies, to mitigate discrimination, and to improve the human rights environment in Minnesota communities. The council consists of fifteen members; all members representing the general population of Minnesota. The meetings will be held monthly for 2 hours at the Department of Human Rights.

**COUNCIL ON AFFAIRS OF SPANISH-SPEAKING PEOPLE** 506 Rice St., St. Paul, MN 55103. 612-296-9587. *Minnesota Statutes 3.9223.*

**APPOINTING AUTHORITY:** Governor (01).

**COMPENSATION:** \$55 per diem.

**VACANCY:** One vacancy: A person of Mexican heritage to represent the St. Paul area.

The council advises the Governor and legislature on issues affecting the Spanish-speaking community. The council consists of seven members reflecting the demographic composition of Minnesota's Spanish-speaking community, including migrant workers, as determined by the state demographer. Monthly meetings. The council expires June 30, 1997 per M.S. 15.059 subd. 5 as amended by *Laws of 1993*.

**EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL** EMS Section, Dept. of Health, 121 E 7th Pl., #450, St. Paul, MN 55101. 612-282-3836. *Minnesota Statutes 144.8097.*

**APPOINTING AUTHORITY:** Commissioner of Health (13).

**COMPENSATION:** Expenses only.

**VACANCY:** Seventeen positions: See the description of the council for membership requirements.

The council advises, consults with, and makes recommendations to the commissioner of Health regarding the formulation of policy and plans for the organization, delivery, and evaluation of emergency medical services within the state. The council consists of 17 members. Eight representatives appointed by the eight regional EMS governing bodies, plus nine technical representatives, 1) first responder, 2) emergency medical technician, 3) licensed ambulance service, 4) emergency nurse, 5) emergency physician, 6) hospital administration, 7) EMS training institution, 8) community health board, 9) public at large. Meetings are held quarterly on the 1st Thursday of February, May, August, and November for 4 hours in the Metropolitan area. The council expires June 30, 1996 per *Minnesota Statutes 326.41* as amended by *Laws of 1995*.

**EMERGENCY MEDICAL SERVICES REGULATORY BOARD** Not available at this time. *Minnesota Statutes Chapter 207.*

**APPOINTING AUTHORITY:** Governor (01), Senate confirmation.

**COMPENSATION:** Expenses

**VACANCY:** Fifteen positions: Please refer to the description of the board.

The board shall administer and enforce the provisions of this chapter and other duties as assigned; advise applicants for state or federal emergency medical services funds, review and comment on such applications, and approve the use of such funds unless otherwise required by federal law; make recommendations to the legislature on improving the access, delivery, and effectiveness of the state's emergency medical services delivery system; and establish procedures for investigating, hearing, and resolving complaints against emergency medical services providers. Fifteen members; one emergency physician certified by the American board of emergency physicians, one representative of Minnesota hospitals, one representative of fire chiefs, one full-time firefighter serving as a first responder and is a member of a professional firefighter's union, one volunteer firefighter who serves as a first responder, one attendant currently practicing on a licensed ambulance service who is a paramedic or emergency medical technician, one ambulance director for a licensed ambulance service, one representative of sheriffs, one member of a local board of health representing community health services, two representatives of regional emergency medical services programs (one who must be from the metro regional emergency medical services and one RN currently practicing in a hospital emergency department), one pediatrician certified by the American board of pediatrics w/experience in emergency medical services, one family practice physician involved in emergency medical services, one public member who is at least 65 years old. Meetings will be held in the Capitol Square Bldg.

## Official Notices

**HEARING INSTRUMENT DISPENSER ADVISORY COUNCIL** 121 E. Seventh Place, P.O. Box 64975, St. Paul, MN 55164-0975. 612-282-5625. *Minnesota Statutes 214.13* as affected by *Laws of 1993, Chpt 201, Sec. 7.*

**APPOINTING AUTHORITY:** Commissioner of Health (13).

**COMPENSATION:** \$55 per diem plus expenses.

**VACANCY:** Two vacancies: Both must be certified hearing instrument dispensers, registered as an audiologist, and represent the occupation of audiology. Two positions: One must be a certified hearing instrument dispenser, registered as an audiologist, and represent the occupation of audiology, and one a public member.

The council advises the Commissioner of the Department of Health on matters relating to certification and regulation of hearing instrument dispensers including: certification standards, enforcement of certification laws and rules, and examination services. The advisory council consists of nine members, including three public members as defined by *Minnesota Statutes 214.02*, one to be a hearing instrument user and one to be either a hearing instrument user or an advocate of a hearing instrument user; four hearing instrument dispensers certified under *Minnesota Rules* who are currently, and have been for the five years preceding appointment, engaged in hearing instrument selling as defined by *Minnesota Statutes 153A.13*, subd. 4; one audiologist engaged in hearing instrument selling as defined by *Minnesota Statutes 153A.13*, subd. 4, and who is registered under *Minnesota Rules* as an audiologist; and one member to be either an audiologist, as defined above, or a Minnesota licensed physician specializing in treatment of diseases of the ear who is either board eligible or board certified by the American Board of Otolaryngology. If a physician is appointed to this position, the physician must not be a seller of hearing instruments and must not have a financial interest in the business of selling hearing instruments. Meetings are held the third Wednesday of March, June, and September and the second Wednesday of December, with additional meetings scheduled as necessary. Meetings are held at the Minnesota Department of Health, Metro Square Building, address above. The council expires June 30, 1997 per *Minnesota Statutes 15.059* subd. 5 as amended by the *Laws of 1993*.

**HIGHER EDUCATION SERVICES COUNCIL** 400 Capitol Square Bldg., St. Paul, MN 55101 612-296-9666. *Minnesota Statutes Chapter 212.*

**APPOINTING AUTHORITY:** Governor (01), Senate confirmation.

**COMPENSATION:** Expenses.

**VACANCY:** Nine positions: Please read the council description for the membership requirements.

Provide advice and review regarding the performance of the higher education services office in its duties. Make recommendations to the governor and the legislature. The council consists of 9 members, eight citizen members, and 1 student member who is enrolled in a MN post-secondary institution at the time of appointment. The meetings will be held in the Capitol Square Bldg., schedule and time yet to be determined.

**MEDICAL MALPRACTICE JOINT UNDERWRITING ASSOCIATION (MMJUA)** Dept. of Commerce, 133 E. 7th St., St. Paul, MN 55101. 612-297-1118. *Minnesota Statutes 62F.02.*

**APPOINTING AUTHORITY:** Commissioner of Commerce (08)/Governor (01).

**COMPENSATION:** \$150 per diem plus expenses.

**VACANCY:** Three vacancies: Three health care providers.

The board provides medical malpractice insurance coverage to any licensed health care provider unable to obtain this insurance through ordinary methods. The board consists of eleven members including three public members appointed by the Governor, three health care providers appointed by the Commissioner of Commerce, and five members elected by members of the Association. Every personal injury liability insurer in the state shall be a member as a condition for obtaining and retaining a license to write insurance in Minnesota. The board does not expire.

**MINNESOTA EDUCATION TELECOMMUNICATIONS COUNCIL** 937 Capitol Square, 550 Cedar St., St. Paul, MN 55101. 612-296-2752. *Laws of 1993, Special Session ch. 2.*

**APPOINTING AUTHORITY:** Governor (1).

**COMPENSATION:** \$55.00 per diem plus expenses.

**VACANCY:** Twenty-two positions: Please refer to the council description for membership requirements.

Establish statewide distance learning plans, develop a structure and policies for K-12, post-secondary, and library telecommunications, coordinate telecommunications networks, and establish grant priorities and evaluate proposals for instructional transformation through technology grants. The council consists of 22 members: three representatives of the University of Minnesota, three

representatives from the board of trustees for Minnesota state colleges and universities, one representative of the higher education services office, one representative appointed by the private college council, eight representatives (one from each of the 6 higher education telecommunications regions), one representative from the Information Policy Office, one member from the Senate, one member from the House of Representatives, and three representatives of the libraries. The meeting schedule and location is not yet established. Members do have to file with the Ethical Practices Board.

**MINNESOTA FOREST RESOURCES COUNCIL** DNR, 500 Lafayette Rd., St. Paul, MN 55155 *Minnesota Statutes Chapter 220.*

**APPOINTING AUTHORITY:** Governor (01).

**COMPENSATION:** Expenses.

**VACANCY:** Thirteen positions: Please refer to the description of the council.

The council shall develop recommendations to the governor and to federal, state, county and local governments with respect to forest resources policies and practices. The council consists of thirteen members; one representative of an organization representing environmental interests, one representative of an organization representing the interest of management of game species, one representative of a conservation organization, one representative of an association representing forest products industry within the state, one commercial logging contractor active in a forest product association, one representative of a statewide association representing the resort and tourism industry, one faculty member or researcher of a MN research or higher education institution, one owner of nonindustrial, private forest land or 40 acres or more, one agricultural woodlot owner, one representative of DNR, one county land commissioner who is a member of the Minnesota Assn. of County Land Commissioners, one representative of US Forest Service unit with land management responsibility in Minnesota, and one representative of a labor organization with membership having an interest in forest resource issues. Information not available at this time.

**MINNESOTA AUTOMOBILE INSURANCE PLAN GOVERNING COMMITTEE** Dept of Commerce, 133 E. 7th St., St. Paul, MN 55101. 612-297-1118, Mpls. Office: 612-339-2466. *Minnesota Statutes 65B.03.*

**APPOINTING AUTHORITY:** Commissioner of Commerce (08).

**COMPENSATION:** \$35. per diem for public members.

**VACANCY:** Four vacancies: Public members.

The committee shall direct the operation of the Minnesota Automobile Insurance Plan which provides for the placement of insurance for drivers and vehicle owners who are unable to obtain coverage in the open market. The committee consists of nine individuals of whom five shall be elected by insurers and four public members appointed by the Commissioner. Quarterly meetings at the Minneapolis office (120 S 6th St., Suite 1750). The committee does not expire.

**MINNESOTA COMMISSION ON NATIONAL AND COMMUNITY SERVICE** Dept of Education, Room 683, Capitol Square, 550 Cedar St., St. Paul, MN 55101. 612-296-1435. *Laws of 1994, Chapter 647.*

**APPOINTING AUTHORITY:** Governor (01).

**COMPENSATION:** \$55 per diem plus expenses.

**VACANCY:** Nine vacancies: One representative of public or nonprofit organizations experienced in youth employment & training, one youth who is out of school or disadvantaged, one representative of organizations promoting adult service & volunteerism, one young adult who is a participant in a higher education based service-learning program, one disabled person representing persons with disabilities, one representative of a Minnesota Indian tribe, one representative of a national service program, one representative of a local public or private sector labor union, and one participant or supervisor in a youth service program who is between the ages of 16 & 25.

The commission will develop a comprehensive state plan to provide services under sections 121.701 and 121.710 of federal law, pursue funding sources, coordinate volunteer learning service programs, administer the youth works grant program, establish an evaluation of program plan, administer the federal Americorps program, and report to the governor and legislature. The commission consists of eighteen voting members, including the Commissioner of Education, a representative of the Children's Cabinet, and the executive director of the Higher Education Coordinating Board. The Governor appoints fifteen additional voting members. Eight of these members shall include representatives of: public or nonprofit organizations experienced in youth employment and training; organizations promoting adult service and volunteerism; community-based service agencies or organizations; local public or private sector labor unions; local governments; business; a national service program; and American Indian tribes. The remaining seven shall include: an individual with expertise in the educational, training, and development needs of youth, particularly disadvantaged youth; a youth or young adult who is a participant in a higher education-based service-learning program; a disabled individual representing persons with disabilities; a youth who is out of school or disadvantaged; an educator of primary or secondary

## Official Notices

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students, an educator from a higher education institution; and an individual between the ages of 16 & 25 who is a participant or supervisor of a youth service program. The Governor shall ensure to the extent possible that membership of the commission is balanced according to geography, race, ethnicity, age and gender. The Governor shall appoint up to five ex-officio nonvoting members from among the following agencies: Departments of Economic Security, Natural Resources, Human Services, Health, Corrections, Agriculture, Public Safety, Finance, Labor and Industry, the Minnesota Office of Volunteer Services, Housing Finance Agency, and Minnesota Technology, Inc. A representative of the Corporation for National and Community Services shall also serve as an ex-officio nonvoting member. Voting and ex-officio nonvoting members may appoint designees to act on their behalf. Monthly meetings, from 1:00 to 4:30 p.m. at the Veterans Service Building. The commission does not expire.

**MINNESOTA EARLY CHILDHOOD CARE & EDUCATION COUNCIL** 117 University Ave., 3rd Fl., St. Paul, MN 55155. 612-296-1400. *Minnesota Statutes 256H.195.*

**APPOINTING AUTHORITY:** Governor (01).

**COMPENSATION:** \$55 per diem, plus expenses.

**VACANCY:** One vacancy: Representative of higher education.

The council collaborates child care programs statewide and develops plans for allocating state and federal funds; develops a biennial plan for early childhood care and education in Minnesota; and acts as an advocate for a coordinated child care system. The council provides a report to the legislature on January 1st of every odd-numbered year describing work plans and legislative recommendations of the council. The council consists of nineteen members representing parents, family and child care center providers, private foundations, corporate executives, small business owners, and public school districts; also includes the commissioners of two Minnesota counties, three members from child care resources and referral programs (one from county operated resource and referral, one from a rural location, and one from the metro area), and a community group representative. The Governor shall consult with state councils of color to ensure council ethnic and racial representation. The council meets from 10-3 on Monday (the week may vary) every other month. Executive committee meets the other months on a Monday for two hours. Meeting schedule and location information available upon request. The council does not expire.

**PIPELINE SAFETY ADVISORY COUNCIL** Dept. of Public Safety, Suite 1000, NCL Tower, 445 Minnesota St., St. Paul, MN 55101. 612-196-6642. *Minnesota Statutes 299J.06.*

**APPOINTING AUTHORITY:** Commissioner of Public Safety (23).

**COMPENSATION:** \$55 per diem plus expenses.

**VACANCY:** One vacancy: Must be a gas pipeline industry member.

The council advises the Commissioner, Director and other appropriate federal, state, and local government agencies and officials on matters relating to pipeline safety and operation. The council consists of nine members including one member from the hazardous liquid pipeline industry, one member from the gas pipeline industry, one member from personnel who design or construct pipelines, three members who are state or local government employees, and three members who are state residents unaffiliated with state or local government or the pipeline or utility industries. The council expires June 30, 1997 per *Minnesota Statutes 15.059* subd. 5 as amended by *Laws of 1993*.

**REAL ESTATE APPRAISER ADVISORY BOARD** Dept. of Commerce, 133 E. 7th St., St. Paul, MN 55101. 612-297-1118. *Minnesota Statutes 82B.05.*

**APPOINTING AUTHORITY:** Commissioner of Commerce (08).

**COMPENSATION:** \$35 per diem plus expenses.

**VACANCY:** Six vacancies: Two public members, three appraiser's and one consumer.

The advisory board makes recommendations to the Commissioner as to rules regarding pre-licensing and continuing education, license examination specifications, periodic review of standards for development and communication of real estate appraisals, and other matters necessary under statute. The board consists of fifteen members, including eight licensed real estate appraisers, two of whom are to be Level Two, four consumers of appraisal services, and three members from the public. Members may not serve more than two consecutive terms. Meetings will be held at least quarterly, location not established. The board does not expire.

**SPEECH-LANGUAGE PATHOLOGIST AND AUDIOLOGIST ADVISORY COUNCIL** Department of Health, PO Box 64975, St. Paul, MN 55164-0975 612-282-5600. *Minnesota Statutes 214.13, Subd. 4.*

**APPOINTING AUTHORITY:** Commissioner of Health.

**COMPENSATION:** \$55 per diem, plus expenses.

**VACANCY:** Seven positions: Please refer to the council description for membership requirements.

The council advises the commissioner regarding registration standards and enforcement of registration rules; makes recommen-

ations to the commissioner regarding registration applications, renewals of registration and disciplinary actions; and provides for distribution of information on registration standards. The council consists of seven members; two public members, three registered speech-language pathologists, one of whom is employed in the public school system, and two registered audiologists. Meetings are held quarterly and as needed for 2.5 hours at the MN Dept. of Health, Metro Square Bldg.

## **Board of Veterinary Medicine**

### **Notice of Rulemaking Under Active Consideration by the Board of Veterinary Medicine**

**NOTICE IS HEREBY GIVEN** that the Board of Veterinary Medicine is considering adopting rules regarding veterinary facility construction standards, exterior identification standards, unprofessional conduct and animal medical records. Individuals and groups likely to be affected are licensed veterinarians who own or manage a veterinary practice and individuals or groups that lease or rent facilities to veterinarians in which a veterinary practice is conducted.

Persons may obtain drafts of the proposed rules from, and provide comment on the proposed rules to:

Dr. Roland C. Olson  
Minnesota Board of Veterinary Medicine  
2700 University Ave. W. Room 102  
St. Paul, MN 55114  
(612) 642-0597

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**State Grants**

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

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## **Department of Human Services**

### **Family Self-Sufficiency Administration**

#### **Self-Sufficiency Programs Division**

#### **Request for Proposals for Work Focused Programs**

**NOTICE IS HEREBY GIVEN** that the Self-Sufficiency Programs Division, Family Self-Sufficiency Administration, Minnesota Department of Human Services is seeking proposals from county agencies to develop and operate work focused programs for first time applicants for Aid to Families with Dependent Children and Family General Assistance.

The closing date for receipt of proposals is October 13, 1995.

Please direct all questions and request for copies of the full Request for Proposals to:

Minnesota Department of Human Services  
Family Self-Sufficiency Administration  
Self-Sufficiency Programs Division  
Human Services Building  
444 Lafayette Road  
Saint Paul, Minnesota 55155-3837  
Phone: 612-296-1383

# Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules Part 1230.1910*, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (612)296-2600 or [TDD (612)297-5353 and ask for 296-2600].

## Department of Administration

### State Designer Selection Board

#### Request for Proposal for a State Project

##### To Minnesota Registered Design Professionals:

The State Designer Selection Board has been requested to select a designer for a State project. Design firms who wish to be considered for these projects should deliver proposals on or before 4:00 p.m., Tuesday, July 25, 1995, to:

George Iwan  
Executive Secretary, State Designer Selection Board  
Room G-10, Administration Building  
St. Paul, Minnesota 55155-3000

**The proposal must conform to the following:** Proposals not conforming to these requirements will be disqualified and discarded without further examination. **NOTE: This request for proposal utilizes a changed format.**

- 1) Six (6) copies of the proposal will be required.
- 2) All data must be on 8 1/2" x 11" sheets, soft bound. No more than 20 printed faces will be allowed.
- 3) The cover of the proposal must be clearly labeled with the project number, as listed in number 8 below, together with the designer's firm name, address, telephone number and the name of the contact person.
- 4) A section containing graphic material (photos, plans, drawings, etc.) as evidence of the firm's qualification for the work. The graphic material must be identified. It must be work in which the personnel listed in 5(b) have had significant participation and their roles must be clearly described. It must be noted if the personnel were, at the time of the work, employed by other than their present firms.

##### 5) Proposal Summary

All proposals shall begin with a summary which includes only the following items:

- a) Name of firm and its legal status;
- b) Names of persons responsible for both the management and production of the work including consultants and Minnesota registration numbers.
- c) The proposal shall contain a statement indicating that the consultants listed have been contacted and have agreed to be part of the design team.
- d) A commitment to enter the work promptly, if selected, by engaging the consultants and assigning the persons named 5(b) above along with adequate staff to meet the requirements of work.
- e) A list of State and University of Minnesota current and past projects and studies awarded to the prime firm(s) submitting this proposal during the four (4) years immediately preceding the date of this request for proposal. The prime firm(s) shall list and total all fees associated with these projects and studies whether or not the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid directly to engineers or other specialty consultants employed on the projects and studies listed pursuant to the above. **NOTE:** Please call for a copy of the acceptable format for providing this information.
- f) In accordance with the provisions of *Minnesota Statutes*, 1981 Supplement, Section 363.073; for all contracts estimated to be in excess of \$50,000.00, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the Commissioner of Human Rights before a proposal may be accepted; therefore, the proposal shall include one of the following:

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## Professional, Technical & Consulting Contracts

1. A copy of your firm's current certificate of compliance issued by the Commissioner of Human Rights; or
2. A statement certifying that the firm has a current certificate of compliance issued by the Commissioner of Human Rights; or
3. A statement certifying that the firm has not had more than 20 full-time employees in Minnesota at any time during the previous 12 months.

6) Additional Proposal Contents

- a) Expanded resumes showing qualification of individuals listed in 5(b) administering or producing the major elements of the work, including consultants. Identify roles that such persons played in projects which are relevant to the project at hand.
- b) A discussion of the firm's understanding of and approach to the project.
- c) A listing of relevant past projects.

7) Other design firms wishing to have their proposals returned after the Board's review, must follow one of the following procedures:

- a) Enclose a self-addressed stamped postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two (2) weeks to pick up their proposals, after which time the proposals will be discarded; or
- b) Enclose a self-addressed stamped mailing envelope with the proposals. When the Board has completed its review, proposals will be returned using this envelope.

In accordance with existing statute, the Board will retain one copy of each proposal submitted.

Any questions concerning the Board's procedures, their schedule for the project herein described or the fee format form may be referred to George Iwan at (612) 296-4656.

8) PROJECT - 6.95

Department of Revenue - Predesign

Building Distribution and Parking Facilities

**LEGISLATIVE APPROPRIATION: \$350,000.00**

**A. Project**

The Department of Administration in cooperation with the Department of Revenue (Revenue) will commence predesign for a new or adaptive Revenue office, distribution and parking facility to be located either in or near the State Capitol complex, St. Paul.

Revenue has been located in leased space along the riverfront area of St. Paul since 1988; and the current lease expires in November 1998. Revenue will require 400,000 gross square feet to house up to 1400 employees (depending on the time of year) and the potential of adding space for other agencies. The work space should be programmed into large areas of 50,000 useable square feet or more to maximize efficiency and work flow. The facility will require high security features comparable to those of financial institutions; advanced voice, data, audio and video systems; progressive environmental controls for all employee work areas; a high-tech programmed distribution/receiving center; and convenient access and parking for the public.

Relocation to a new or adapted facility is consistent with the recommendations of the state's Strategic Plan for Locating State Agencies. The exact location will be determined during this predesign study. One potential site in the Capitol area is Lot 'S' adjacent to the Centennial parking ramp in the East Capitol area. The predesign study will also explore the feasibility of acquiring and adapting existing buildings. The strategic plan requires a facility of this size and public function to have an adjacent parking facility to properly accommodate state employees and the customers who will utilize the facility.

The predesign study will explore creative uses of technology to reduce dependence on traditional methods of paper storage and information retrieval. Electronic technology can have a significant impact on the public responsiveness and efficiency of operations, as well as the size, relationship, and configuration of physical space. The study would examine opportunities for such strategies as scanning, storage and automated information retrieval; service delivery options via telecommunications; telecommuting centers; satellite offices and service centers.

The predesign study will also investigate the potential of other public agencies with revenue collection functions collocating with Revenue.

The State of Minnesota requires predesign studies for major facilities before proceeding with design and construction. The Department of Administration is advertising for registered professional consultants to assist this department and Revenue in the predesign of a new or adaptive Revenue Facility.

# Professional, Technical & Consulting Contracts

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## B. Required Services

The consultant will be required to analyze, coordinate, administer, program, develop and record the following activities in order to establish predesign recommendations for review by the executive and legislative branches.

- A Needs Analysis and Executive Summary
- Linkage to the Strategic Plan for Locating State Agencies
- Real Estate and Adaptive Physical Properties
  - Development of weighted criteria for site selection
  - Evaluation of options with respect to the strategic plan
  - Evaluation of options with respect to adaptive use
  - Development of recommendations for selected alternatives
- Agency Goals and Objectives
  - Area Requirements
  - Spacial Relationships
  - Special Requirements
  - Conceptual Schemes
  - Environmental Systems Criteria
  - Distribution Technology
  - Material Usage
  - Infrastructure Relationships
  - Travel Management and Vehicular Requirements
- Improvements in customer access and service involving location, space configuration and technology
- Automated Operations
  - Information Technology
  - Electronic Storage
  - Telecommuting
  - Networking
  - Energy Management Systems
  - Indoor Air Quality Management
  - Security Systems
  - Computer Assisted Facilities Management
- A Comprehensive Project Schedule of Activities
- Cost Analysis and Planning
- and such other activities as necessary to establish predesign recommendations

## C. Project Schedule

A selection is anticipated in August 1995; the consultant will be expected to begin work immediately. Because of time constraints, preliminary drafts must be submitted for state review as the assignment proceeds so that a final draft can be completed by mid-December 1995. The predesign phase is meant to establish the foundations and feasibility of a specific request through written and conceptual graphic presentations.

## D. Project Fee

The appropriated \$350,000 funds shall be for evaluating real estate and adaptive physical properties, analyzing agency goals and objectives, customer improvements and automated operations systems; with \$50,000 of that appropriation retained by the state for special conditions.

### E. Miscellaneous Requirements

With respect to this assignment, all consultant firms must address and indicate the following:

- The ability to work with adopted legislative directives, administrative standards, fiscal criteria, and Capitol Area Architectural Planning Board standards and guidelines.
- The ability to work with Revenue staff to understand their operations.
- The ability to work with Revenue agency customers to identify their service needs.
- The ability to work with several state or federal agencies.
- The ability to manage and coordinate the efforts of multiple disciplined consultants.
- The ability to record and maintain confidential discretionary project data.
- The ability to analyze highly technical engineering systems and recommend a preferred system.
- The ability to administer all professional services within the project scope and time schedule.
- and the ability to document this total assignment through electronic means.

All policy questions on the Revenue facility should be directed to Terry Bock, Assistant Commissioner, Department of Administration, (612) 296-8034.

All questions concerning consultant services should be referred to A. Thomas Ulness A.I.A., Division of State Building Construction, (612) 296-4646, Fax (612) 296-7650.

Maureen Steele Bellows, Chair  
State Designer Selection Board

## Department of Finance

### Request for Proposal Regarding:

The selection of a financial advisor to advise the Commissioner of Finance in the issuance of up to \$400 million of revenue bonds. The proceeds of the bonds will be used to pay a judgment in the Cambridge State Bank case. This request for proposal does not obligate the state to complete the proposed project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

#### I. Introduction

The State of Minnesota is required to pay a legal judgment in the *Cambridge State Bank et al. v. James* case. The total amount of all claims arising from the judgment is estimated at \$327 million. The 1995 Minnesota Legislature authorized the Commissioner of Finance to issue up to \$400 million in revenue bonds to fund the judgment.

The Minnesota State Constitution does not allow the issuance of state general obligation bonds to fund a judgment. Therefore, the state is required to issue the revenue bonds. The legislation authorizing the issuance of the bonds specifies three non-tax revenue sources that will be used to make the debt service on the bonds. A copy of the legislation is attached.

The Commissioner of Finance expects to issue the revenue bonds in one or more series with the first series of bonds sold in the fall of 1995. The Commissioner is seeking a financial advisor to assist in the sale of the revenue bonds.

#### II. Purposes and Duties of the Financial Advisor

Working with the staff of the Commissioner of Finance, the financial advisor's duties will include, but are not limited to, the following:

1. Assist in the development of a bond financing plan for the issuance of the revenue bonds.
2. Assist in the planning of the structure of the bonds and other terms and conditions as needed. This includes the ability to produce computer-generated reports.
3. Work with the bond counsel and the Attorney General to assist in the development of the legal documents.
4. Advise the Commissioner on whether the bonds should be sold by a competitive bid or by a negotiated sale.
5. Provide the Commissioner of Finance with recommendations on the proposed pricing of the bonds.
6. Provide a bond sale analysis.

# Professional, Technical & Consulting Contracts

7. Responders may propose additional tasks or activities if they will substantially improve the results of the project.
8. The financial advisor will *not* be allowed to participate as an underwriter of the revenue bonds, nor participate in a selling group for the revenue bonds.

### III. Financial Advisor's Proposal

Each financial advisor is to respond to the following. The total length of the response may not exceed **10 pages (including attachments)**.

1. Your firm's expertise in providing financial advisory services for revenue bond issuances. We want you to indicate to us your knowledge in structuring revenue bond issues, and how that knowledge would be applied and helpful to the Commissioner of Finance. We are *not* seeking statistical information on the number of bond sales in which you acted as financial advisor, a listing of bond sales, or industry rankings.
2. Your comments on the proposed financing. We want you to provide us with your thoughts on the financing that would indicate any special insight that would enhance the sale of the bonds by having your firm act as financial advisor.
3. Name the lead person from your firm who will be responsible for the day-to-day work on the financing. Provide work-related information on this person. Also provide information on other people who will be working on the project.
4. State your costs for providing the service. Calculate your costs assuming that there will be one series of bonds sold in the fall of 1995 and a second series of bonds sold in the spring of 1996.
5. Provide the name, address, phone number, and fax number of the contact person in your firm.

Proposals should include a firm estimate of the total number of hours required to complete the specific tasks defined in this solicitation. In-state travel and other administrative costs will not be reimbursed. Reimbursement for travel and subsistence expenses actually incurred in performance of a contract is limited to the current "Non-Managerial Unrepresented Employees Plan" promulgated by the Commissioner of Employee Relations. Travel outside of Minnesota must have received *prior* written approval of the agency contact *before* it takes place. You can contact the Commissioner of Employee Relations to get a copy of this plan.

The contract will be issued on a not-to-exceed basis.

The Department of Finance will not be responsible for any costs incurred by an offeror in preparing and submitting a proposal in response to this RFP.

The financial advisor selected will be paid at the completion of the project from the proceeds of the revenue bonds sold.

### IV. Distribution of Responses

Please deliver five copies of your response by 4:30 p.m., July 24, 1995, to:

Peter Sausen  
Assistant Commissioner  
Minnesota Department of Finance  
4th Floor Centennial Office Building  
658 Cedar Street  
Saint Paul, Minnesota 55155

Late proposals will not be accepted.

Proposals are to be sealed in mailing envelopes or packages with the responder's name and address clearly written on the outside. Each copy of the proposal must be signed, in ink, by an authorized member of the firm. Prices and terms of the proposal as stated must be valid for the length of any resulting contract.

### V. Projected Timetable

RFP Mailed	July 3, 1995
Financial Advisor Proposal Due	July 24, 1995
Evaluation of Proposals	July 25-28, 1995
Oral Interviews (If Necessary)	Week of July 31, 1995
Financial Advisor Selected	By August 4, 1995

### VI. Information Contact

For additional information contact:

Peter Sausen  
(612) 296-8372

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## Professional, Technical & Consulting Contracts

**PLEASE NOTE:** Other department personnel are not allowed to discuss the project with responders before the submittal of the proposal.

### VII. Certificate of Compliance

In accordance with the provisions of *Minnesota Statutes 363.073*, for all contracts estimated to be in excess of \$50,000, all responders having more than 20 full-time employees at any time during the previous 12-month period must have an affirmative action plan approved by the Commissioner of Human Rights before a proposal may be accepted. Your proposal will not be accepted unless it includes one of the following:

- A. A copy of your current certificate of compliance;
- B. Evidence of your compliance, such as a copy of the current listing of certified contractors, issued by the Department of Human Rights, that includes your firm; or
- C. A notarized letter of affidavit certifying that your firm has not had more than 20 full-time employees at any time during the previous 12 months.

### VIII. Workers Compensation

The successful responder will be required to submit acceptable evidence of compliance with Minnesota's workers compensation insurance coverage requirement prior to execution of the contract.

### IX. Proposal Selection

#### A. Nature of Procurement

This procurement is undertaken by the state pursuant to the provisions of *Minnesota Statute 16B.17*. As such, it is not governed by strict competitive bidding requirements frequently associated with the purchase of supplies and materials by the state.

#### B. Selection Criteria

The Department of Finance will select the firm whose proposal demonstrates clear capability to best fulfill the purposes of the RFP in a cost-effective manner.

The selection criteria are (not necessarily listed in priority order):

1. Qualifications of both company and personnel. Experience of personnel who are committed to work on the contract will be given greater weight than that of the firm.
2. Knowledge and experience of the people assigned by each firm.
3. Results of oral presentations (if held).
4. Costs.

The state reserves the right to accept or reject proposals in whole or in part and to negotiate separately as necessary to serve the best interests of the State of Minnesota.

### X. Additional Proposal and Contract Requirements

#### A. Duration of Offer

All proposals must indicate that they are valid for a minimum of ninety (90) calendar days.

#### B. Public Status of Proposals Submitted

Pursuant to Minnesota law, all proposals submitted in response to this RFP shall become the property of the State of Minnesota. Such proposals shall also constitute public records and shall be available for viewing and reproduction by any person.

#### C. Contractual Terms

The contract resulting from this procurement shall, in addition to terms negotiated by the parties, contain the terms and conditions set forth in State of Minnesota Form 1051, attached as Exhibit A.

## Professional, Technical & Consulting Contracts

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Department of Finance

Department of Revenue

State Treasurer

State Board of Investment

### Request for Information on Collection, Deposit and Investment of Certain State Taxes

#### Notice of Intent

The State of Minnesota, Departments of Finance and Revenue, the State Treasurer and the State Board of Investment, would like interested vendors to be aware that it intends to prepare a Request for Proposal (RFP) for the purposes of:

- (1) Expediting and processing the state's investment securities transactions including securities settlement at the Federal Reserve, Depository Trust Company, Participant Trust Company and Euroclear System.
- (2) To provide custodial services including: (i) monthly and on-line reporting; (ii) pooled investment accounting using unit valued record keeping; (iii) performance measurement; and (iv) demonstrated technological capabilities to provide these services.
- (3) To expedite processing and collection of various items for at least eight major revenue accounts. Including but not limited to: (i) electronic transaction processing for tax payments; (ii) electronic balance and activity reporting; (iii) electronic ACH file transmissions; and (iv) collection and reporting of major credit card deposits by approximately 80 separate state agencies.

State law requires that the amount of state funds deposited may not exceed 90% of the value of surety bond coverage or collateral. The State currently uses a surety bond with an average required balance of approximately \$35 million and with a maximum balance of approximately \$70 million.

#### Providing Information to Vendors

The State is looking for financial institutions to propose recommendations and to present capabilities that can be used to expand the state's current system. The information received from vendors will be used to prepare a new RFP to be mailed to interested vendors in late August, 1995. The new contract period will be from January 1, 1996 through June 30, 1998.

To receive a copy of the RFP used for the most recent bidding (March, 1992) on these accounts, please contact Susan Gurrola at (612) 296-8373. The March, 1992 RFP will show the minimum standards and reporting that was acceptable for the account relationships at that time.

#### Receiving Information from Vendors

Any vendor who wishes to be placed on a list to be interviewed should immediately send a letter, on company letterhead, which contains the name, address, fax and telephone number of the person identified by the vendor as its preferred contact for matters relating to this RFI. The letter and any information to be reviewed by state personnel prior to the interview should be sent to:

Peter G. Sausen  
Cash and Debt Management  
Department of Finance  
658 Cedar Street  
400 Centennial Building  
St. Paul, Minnesota 55155

#### Project Summary

In an effort to centralize the state's main revenue accounts used for investment purposes, all accounts listed in the subject proposal will be awarded to one account. Currently, these accounts are maintained by Norwest Bank Minnesota, National Association.

The State of Minnesota does direct depositing by state agencies located in Saint Paul, Minnesota. Because of the importance of state agencies direct depositing, proximity of the bank's depository facilities to the various state agencies will be consideration in awarding the RFP.

## Department of Health

### Division of Family Health

#### Infant Mortality Reduction Initiative

#### Request for Proposals for Fetal-Infant Mortality Review Projects

**Purpose:** The Minnesota Department of Health (MDH), through the state-funded Infant Mortality Reduction Initiative (IMRI) of the Maternal and Child Health Section, Division of Family Health, has funds available for community-based fetal-infant mortality review (FIMR) projects. FIMR projects will identify causal and contributory risk factors for the deaths reviewed and develop recommendations for systems changes and strategies to improve pregnancy outcomes.

**Methodology:** Projects will systematically collect, abstract, and review medical, health, coroner/medical examiner, social, and environmental data for fetal and infant deaths occurring on or after July 1, 1996 to members of clearly defined target populations. Projects will establish, and build upon previously established, collaborative working relationships between local agencies, providers, and the community to facilitate the reporting and sharing of data, the multidisciplinary review of factors associated with death, and the development of recommendations for systems changes to improve pregnancy outcomes. Projects will participate in a Minnesota fetal-infant mortality community advisory committee. Recommendations developed by projects and the statewide community advisory committee will be aimed primarily at public health, medical, coroner/medical examiner, social service, education, and public safety systems at state and local levels.

**Target Populations:** Agencies must clearly define their target populations. a) Agencies may choose to review those deaths occurring to residents of specific Community Health Board (CHB) areas or other geographic areas, e.g., one or more counties, cities, regions, provider catchment areas, or American Indian reservations. b) Agencies may choose to review one or more type of fetal and infant death. For instance, an agency may choose to review neonatal deaths, post-neonatal deaths, infant (<1) deaths, or all infant (<2) deaths, or an agency may choose to review fetal and neonatal deaths, fetal and infant (<1) deaths, or all fetal and infant (<2) deaths. Agencies proposing to review *only* fetal deaths will not be funded. c) Agencies may choose to review the fetal and infant deaths of all residents of a specific geographic area, irrespective of racial/ethnic heritage, or only those deaths occurring to members of specific minority racial/ethnic populations.

**Duration:** January 1, 1996, through December 31, 1997 (a total of twenty-four months). It is assumed that there will also be a 1998-99 cycle and that successful 1996-97 projects may wish to apply for additional funding.

**Eligibility:** Any CHB or other public or private non-profit agency may apply for funding. To be eligible for funding, agencies must show evidence of commitment of local public health, medical, coroner/medical examiner, and social service personnel, as well as community representatives, to collaborate in implementing this project, and/or details of specific plans to seek such commitment to collaborate.

**Funding:** A total of \$200,000 is available on a competitive basis for contracts for the twenty-four-month funding period; \$100,000 per twelve-month period subject to Legislative appropriation for the SFY 1998-99 biennium for this purpose. For each twelve-month period, a minimum of \$35,000 will be allocated to projects which propose to review deaths occurring to residents of non-metro counties, and a minimum of \$35,000 will be allocated to projects which propose to review deaths occurring to residents of metro counties. The minimum amount available for any one project is \$10,000 per twelve-month period, and the maximum amount available is \$30,000 per twelve-month period. Agencies may choose to apply for funding in collaboration with other agencies representing adjacent geographic areas or with other agencies serving the same or similar racial/ethnic populations.

The level of funding per project will be determined from the average annual number of deaths which occurred to residents or members of the proposed target population between 1989 and 1993. Allocations will be based upon the following formula:

- Target population of <10 deaths/year to be eligible for up to \$10,000/year.
- Target population of 10 to 49 deaths/year to be eligible for up to \$20,000/year.
- Target population of  $\geq 50$  deaths/year to be eligible for up to \$30,000/year.

Included with the application instructions will be a table providing the average annual numbers of fetal and infant deaths reported to the Minnesota Center for Health Statistics for residents of the geographic areas served by Minnesota Health Districts and CHBs during the period 1989 through 1993. Data for other geographic breakdowns within the state (if available) and for specific racial/ethnic populations will also be provided upon request.

**Statutory Requirements:** Funded projects will operate under the data practices and other provisions of *Minnesota Statutes*, Section 145.90 (Fetal, Infant, and Maternal Death Studies), a copy of which is provided with the application instructions, along with an overview of the provisions of the statute.

## Professional, Technical & Consulting Contracts

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**MDH Review Process:** Applications will be reviewed by at least three medical, public health, and/or social service professionals with knowledge and experience related to multidisciplinary medical and health-related death reviews. The criteria for review are available with the application instructions. Final award decisions will be made within forty-five days of the date of submission to MDH. A formal contract will be executed prior to initiation of a project. MDH reserves the right to reject any and all proposals in whole or in part, if, in the Commissioner of Health's judgement, the best interests of the State of Minnesota will be so served.

**Application Instructions:** The complete Request for Proposal packet, including additional background and application guidance, the application form, review criteria, statutory requirements, and table of deaths by Minnesota Health Districts and CHB areas, is available upon request from Junie Svenson at the address and phone number below. A workshop will be held in the Twin Cities in July for agencies wishing additional background and guidance regarding the grant application process and FIMR projects. Six copies of the completed proposal and cover letter, signed in ink by a person authorized to enter into a grant contract with MDH must be submitted to:

Junie Svenson, M.P.H.  
Minnesota Department of Health  
Division of Family Health  
717 Delaware Street S.E., P.O. Box 9441  
Minneapolis, Minnesota 55440-9441  
TEL: (612) 623-5411  
FAX: (612) 623-5442

on or before 4:30 p.m., Friday, September 15, 1995. A legible postmark from the Post Office or a private carrier which indicates a date and time preceding the above deadline will be accepted as verification that the deadline was met.

Junie Svenson is the only MDH employee authorized to answer questions regarding this Request for Proposals.

## Department of Human Services

### Child Support Enforcement Division

#### Request for Proposals to Conduct an Evaluation Study of Non-compliant Child Support Obligor

The State of Minnesota Department of Human Services-Child Support Enforcement Division (State) is soliciting proposals from qualified vendors leading to a professional services contract with one vendor to conduct an evaluation study of non-compliant child support obligors. The successful vendor will work with state and county staff to evaluate the State Child Support Enforcement Program. The outcome of this project will be a report profiling different factors that affect obligors' ability to make child support payments consistently and on time. The report will also outline the Minnesota Child Support Enforcement Program, highlight the benefits of the program and recommend structural and procedural changes for more efficient allocation of resources. The State intends to issue a progress report to the 1996 session of the Minnesota Legislature. The successful proposal must detail a time schedule that will allow the State to meet its reporting requirements to the state legislature. The State has also applied to the United States Department of Health and Human Services for enhanced funding for the project. If accepted, the evaluation study and recommendations may be used as a national model for innovations in child support enforcement.

This Notice or the Request for Proposal does not obligate the State to complete the project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

A copy of the Request for the Proposal can be obtained by contracting the Department of Human Services-Child Support Enforcement Division tele: 612/296-1113; fax: 612/296-4450. All proposals must be submitted (no faxed or other electronically transmitted proposals will be accepted) no later than 4:30 pm on Thursday, August 10, 1995 to:

Wayland Campbell, Business Unit Manager  
Minnesota Department of Human Services  
Child Support Enforcement Division  
444 Lafayette Road  
St. Paul, Minnesota 55155-3846

**Department of Human Services**

**Cambridge Regional Human Services Center**

**Request for Proposals for a Fourth Year Psychiatric Resident**

The Department of Human Services is soliciting proposals for psychiatric services at the Cambridge Regional Human Services Center. Seeking a 4th year psychiatric resident to provide psychiatric consultation to clients for the Cambridge Regional Human Services Center, Faribault Regional Center and Cambridge Community Support Services. Services provided approximately 3 days per week. Estimated cost of this contract will not exceed \$36,000 per year. All proposals must be submitted no later than July 24, 1995. Contact David Paulson, M.D. at (612) 689-2121 for full request for proposals.

**Department of Human Services**

**Cambridge Regional Human Services Center**

**Request for Proposals for a Board Certified or Eligible Psychiatrist**

The Department of Human Services is soliciting proposals for psychiatric services at the Cambridge Regional Human Services Center. Seeking a board certified or eligible psychiatrist to provide psychiatric consultation to clients of the Cambridge Regional Human Services Center, an approximately 140 bed state facility providing services to developmentally disabled clients. Services provided approximately one day per week. Estimated cost of this contract will not exceed \$36,000 per year. All proposals must be submitted no later than July 24, 1995. Contact David Paulson, M.D. at (612) 689-2121 for full request for proposals.

# Professional, Technical & Consulting Contracts

## Department of Transportation

### Division of Engineering Services

#### Notice of Compilation of Annual List of Consultants Who Desire Consideration for Providing Contract Services

Minnesota Department of Transportation is soliciting qualified consultants who desire consideration for providing contract services during fiscal years 1996 and 1997 for the MN/DOT highway program. This "Annual List" of consultants will remain in effect from July 1, 1995 to June 30, 1997.

**All VENDORS wishing to provide consultant, professional, and technical services to MN/DOT must request in writing for the "Qualification and Interest Response Requirements" packet from our office by July 21, 1995.**

This written request may be sent either through mail or faxed to the address listed below. Please furnish with this written request the following information:

1. Indicate if your firm is certified by the Department of Transportation as a Disadvantaged Business Enterprise (DBE).
2. Indicate if your firm is certified with the Department of Administration as a Targeted Group Business (TGB).

After July 21, 1995 the Response Requirement Packet may be picked up in person.

All responders submitting Expressions of Qualification and Interest will be placed on the "Annual List". This list will be used as a pre-qualifications reference to select consultants for all MN/DOT projects (including Statewide "Master" T-contracts) estimated up to \$1,000,000.00 in value.

**YOUR FIRM MUST BE ON THIS LIST TO BE ELIGIBLE FOR CONSIDERATION FOR ALL MN/DOT PROJECTS.**

All responses to this Expression of Qualifications and Interest shall be delivered to the address indicated below not later than two o'clock (2:00) pm on July 31, 1995.

Gabriel S. Bodoczy, P.E.  
Consultant Agreements Engineer  
Transportation Building, Rm 320, Mailstop 680  
395 John Ireland Boulevard  
St. Paul, Minnesota 55155  
Telephone: (612) 296-3051  
Fax Number: (612) 282-5127

## Classroom Tools---

### Community Waste Education Manual

Offers the tools you need to launch a successful waste reduction campaign. Includes camera-ready materials for flyers, ads and billboards.

Learn how to:

- \* Get started
- \* Chart your direction
- \* Organize your budget
- \* Gather resources
- \* Survey your community
- \* Get people involved
- \* Plan & run a media/advertising campaign

Order your manual TODAY at a greatly REDUCED PRICE! Quantities limited. 82pp. (Ofc. of Waste Mgmt., 1990) Stock No. 5-7 \$9.95

### Save the Earth -- Video

Full-color video lends action to general conservation principles. Very practical tips for preserving our planet. Teaches correct, efficient use of household products, proper car care to increase efficiency and reduce pollution, recycling, antilittering, composting and water use inside and outside the home. Suitable for Junior High-age to adult. VHS, 23 minutes.

(MN Pollution Control Agency, 1990)

Stock No. 4-4 \$14.95

### Minnesota/U.S. Constitution

Teach students about the state and federal constitution--- compare how they are alike and how they differ. Turn to page 4 for information.

## Consumer Education---

### A Time for Choices

A compact booklet offering assistance in making decisions about death arrangements. Reviews burial, cremation, entombment, and ceremony options PLUS an itemization of costs and consumer protection services. 24pp., 15 copies/pkg.

(Health, 1992) Stock No. 10-14 \$15.00/pkg.

New!



### People & the Process:

#### A Legislative Study Guide

Teachers and parents--- Capitalize on your students' interest in state government. *People & The Process* can prove an excellent learning tool to lead students to a better understanding of our state government. Help your child or student unravel the complex web of the legislative process through the study guides.

Teach and expand on these basics:

- \* how a bill becomes a law
- \* the structure of the legislature
- \* the role of committees
- \* how the executive & judicial branches relate to the law process

This guide offers the teacher a variety of formats and complexity for grades 7-12. Teaching methods discussed range from lecture presentations to participatory class activities, from beginning to advanced. Looseleaf, 110 pp. (House Information, 1991) Stock No. 7-8 \$11.25

### Dear Customers---

The Attorney General's Consumer Division, FORMERLY located in the Ford Building, has MOVED to downtown St. Paul.

Their offices are now located in the NCL tower at 445 Minnesota Street, Suite 1400.

