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The Minnesota  
**State  
Register**

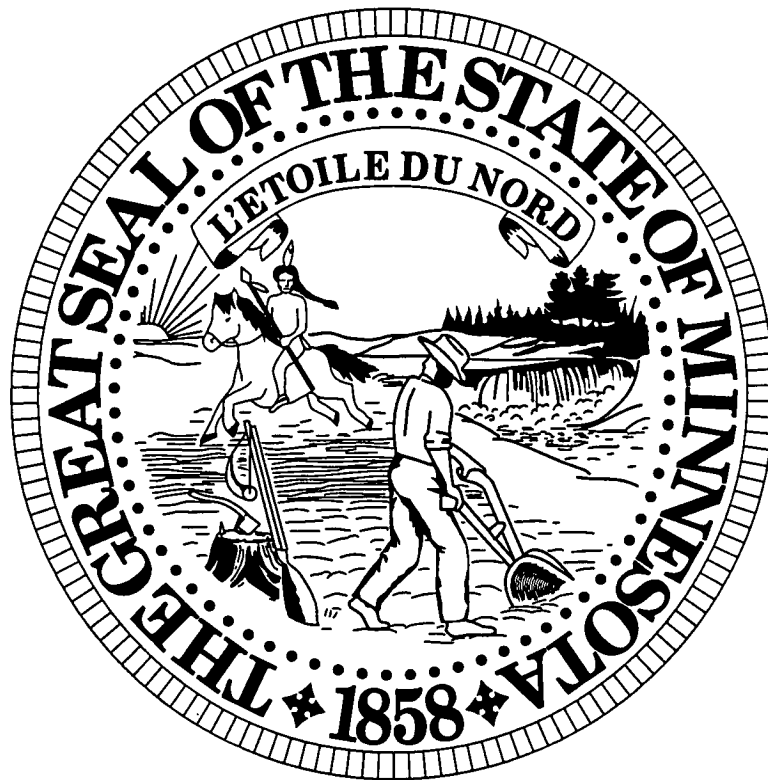
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# State Register

## Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional-technical-consulting contracts, non-state bids and public contracts and grants.

A *Contracts Supplement* is published Tuesday, Wednesday and Friday and contains bids and proposals for commodities, including printing bids.

### Printing Schedule and Submission Deadlines

Vol. 19 Issue Number	PUBLISH DATE	Deadline for both Adopted and Proposed RULES	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts
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47	Monday 22 May	Monday 8 May	Monday 15 May
48	Tuesday 30 May	Monday 15 May	Monday 22 May
49	Monday 5 June	Monday 22 May	Friday 26 May

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- "Commodity Contract Awards Reports," - lists awards of contracts and bids published in the Tuesday-Wednesday-Friday "*Contracts Supplement*" - published every two weeks, \$5.00 per individual report, plus \$3.00 shipping if applicable. Order stock # 99-42. Six-month subscriptions cost \$75.00. Appears every two weeks. Order stock # 90-14. Available in hard copy format only.
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## FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

### SENATE

**Briefly-Preview**—Senate news and committee calendar; published weekly during legislative sessions.

**Perspectives**—Publication about the Senate.

**Session Review**—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office (612) 296-0504  
Room 231 State Capitol, St. Paul, MN 55155

### HOUSE

**Session Weekly**—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions.

**This Week**—weekly interim bulletin of the House.

**Session Summary**—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office (612) 296-2146  
Room 175 State Office Building, St. Paul, MN 55155

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Commodities and requisitions are advertised in the *State Register Contracts Supplement*, published every Tuesday, Wednesday and Friday. "Commodity Contract Awards Reports" are published every two weeks, and "Professional-Technical-Consulting Contract Awards Reports" are published monthly. Both are available through Minnesota's Bookstore, (612) 297-3000 or 1-800-657-3757. For subscription information call 612/296-0931.

Individual awards can be obtained from the **Materials Management Helpline** 612/296-2600.

# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the *State Register*

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as Adopted Rules. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-657-3757.

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## Proposed Rules

Pursuant to Minn. Stat. §14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

## Board of Veterinary Medicine

### Proposed Permanent Rules Relating to Veterinary License Fees

#### Notice of Intent to Adopt a Rule Without a Public Hearing

The Minnesota Board of Veterinary Medicine (hereinafter "Board") intends to adopt permanent rules without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. You have 30 days to submit written comments on the proposed rules. A hearing is not required and will not be held relative to proposed Board fees needed to cover anticipated expenses in a biennium. *Minnesota Statutes* 214.06, Subd. 3 (Supp. 1993).

Comments or questions on the rule and written requests for a public hearing on the rule must be submitted to:

Roland C. Olson, Executive Director  
Minnesota Board of Veterinary Medicine  
2700 University Avenue West, Suite 102  
St. Paul, MN 55114  
(612) 642-0597

The proposed rule is about adjusting examination fees and licensure fees to meet anticipated expenses and to adjust the licensure period. The statutory authority to adopt this rule is *Minnesota Statutes* 156.02, Subd. 3 and *Minnesota Statutes* 214.06 (1994). A copy of the proposed rule is published in the *State Register*. A free copy of the rule is available upon request from the agency contact person listed above.

You have until 4 p.m., June 15, 1995, to submit written comments in support of or in opposition to the proposed rule and any part or subpart of the rule. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Pursuant to *Minnesota Statutes* 214.06, Subd. 3, a public hearing is not required when a health related licensing board need to raise fees to cover anticipated expenditures in a biennium; therefore, no hearing will be held.

The proposed rule may be modified as a result of public comment. The modifications must be supported by data and views submitted to the agency and may not result in a substantial change in the proposed rule as attached and printed in the *State Register*. If the proposed rule affects you in any way, you are encouraged to participate in the rulemaking process.

A statement of need and reasonableness is now available from the agency contact person identified above. This statement describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule.

It is the position of the Board that it is not subject to *Minnesota Statutes* 14.115 regarding small business considerations in rule-making. The basis for this position is addressed in the statement of need and reasonableness.

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Proposed Rules

The Minnesota Board of Veterinary Medicine has reviewed the proposed rules and finds no evidence that the rules would cause the expenditure of public money by any local public body.

The Minnesota Board of Veterinary Medicine has reviewed the proposed rules and finds that the subject matter of the rules is not related to agriculture land.

After the end of the comment period, the agency may adopt the rule. The rule and supporting documents will then be submitted to the attorney general for review as to legality and form to the extent form relates to legality. You may request to be notified of the date the rule is submitted to the attorney general or be notified of the attorney general's decision on the rule. If you wish to be so notified or wish to receive a copy of the adopted rule, submit your request to the agency contact person listed above.

Roland C. Olson, DVM  
Executive Director

### Rules as Proposed

#### 9100.0400 APPLICATION FEES TO PRACTICE VETERINARY MEDICINE.

Subpart 1. **Amount.** A person applying for a license to practice veterinary medicine in this state must pay to the Board of Veterinary Medicine, in the form of a check or money order payable to the state treasurer, the following fees to total \$250 the following fees as determined by the board:

- A. ~~\$125~~, \$190 for the National Board Examination;
- B. ~~\$90~~, \$155 for the Clinical Competency Test; and
- C. ~~\$35~~, \$50 application and administrative fee for the Minnesota State Practical Veterinary Jurisprudence Examination.

The application fee received supports only the application with which the fee was submitted. A person who applies more than once must submit the full application fee with each subsequent application. Fees for the National Board Examination and Clinical Competency Test are waived if valid scores for these examinations are reported to the Minnesota board through the official score reporting agency.

Subp. 2. **Fees nonreturnable.** The application fee required to be submitted for licensure is not returnable if permission to take the licensure examination is denied or licensure is denied for any other good cause. Fees for the National Board Examination and Clinical Competency Test are not refundable once the examinations have been ordered for the applicant.

#### 9100.0500 INITIAL AND RENEWAL FEE.

Subpart 1. **Required for licensure.** Each person now licensed to practice veterinary medicine in this state, or who becomes licensed by the Board of Veterinary Medicine to engage in the practice, shall pay an annual initial fee or a biennial license renewal fee if the person wishes to practice veterinary medicine in the coming year two-year period or remain licensed as a veterinarian. A licensure period begins on March 1 and expires the last day of February two years later. A licensee with an even-numbered license shall renew by March 1 of even-numbered years and a licensee with an odd-numbered license shall renew by March 1 of odd-numbered years.

Subp. 2. **Amount.** The annual fee for licensure renewal is \$40 initial licensure fee and the biennial renewal fee is \$100 and must be paid to the executive director of the board on or before March 1 of each the first year of the biennial license period. By January 1 of the first year for which the biennial renewal fee is due, the board shall issue a renewal application to each current licensee to the last address maintained in the board file. Failure to receive this notice does not relieve the licensee of the obligation to pay renewal fees so that they are received by the board on or before the renewal date of March 1.

Initial licenses issued after the start of the licensure renewal period are valid only until the end of the period. At the discretion of the board, the initial license fee may be reduced on a pro rata basis for initial licenses issued after the beginning of the licensure period.

Subp. 3. **Date due.** A licensee must apply for a renewal license on or before March 1 of each the first year of the biennial license renewal period. A renewal license is valid until from March 1 in the next year through the last day of February of the last year of the two-year license renewal period. An application postmarked no later than the last day of February must be considered to have been received on March 1.

Subp. 4. **Late renewal penalty.** An applicant for renewal must pay a late renewal penalty of \$20 and \$60 in addition to the renewal fee if the application for renewal is received after March 1 of the current year licensure renewal period. A renewed license issued after March 1 of any year the licensure renewal period is valid only until March 1 of the next succeeding year to the end of the period regardless of when the renewal fee is received.

Subp. 4a. **Reinstatement fee.** An applicant for license renewal whose license has previously been suspended by official board action for nonrenewal must pay a reinstatement fee of \$50 in addition to the \$100 renewal fee and the \$60 late renewal penalty.

Subp. 5. **Penalty for failure to pay.** Within 30 days after the renewal date, a licensee who has not renewed the license must be notified by ~~registered or certified~~ letter sent to the last known address of the licensee in the file of the board that the renewal is overdue and that failure to pay the current fee and current late fee within 60 days after the renewal date will result in suspension of the license. A second notice must be sent by registered or certified mail at least seven days before a board meeting occurring 60 days or more after the renewal date to each licensee who has not paid the renewal fee and late fee.

Subp. 6. **Suspension.** The board, by means of a roll call vote, shall suspend the license of a licensee whose license renewal is at least 60 days overdue and to whom notification has been sent as provided in subpart 5. Failure of a licensee to receive notification is not grounds for later challenge by the licensee of the suspension. The former licensee must be notified by registered or certified letter within seven days of the board action. The suspended status placed on a license may be removed only on payment of renewal fees and late penalty fees for each ~~year~~ licensure period or part of a year period that the license was not renewed. A licensee who fails to renew a license for five years or more must meet the criteria of *Minnesota Statutes*, section 156.071, for relicensure.

#### **9100.0600 MISCELLANEOUS FEES.**

Subpart 1. **Temporary license fee.** A person meeting the requirements for issuance of a temporary permit to practice veterinary medicine under *Minnesota Statutes*, section 156.072, subdivision 5, pending examination, who desires a temporary permit shall pay a fee of \$40 ~~\$50~~ to the board.

[For text of subp 2, see M.R.]

Pursuant to the provisions of *Minnesota Statutes* §14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

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## **Department of Administration**

### **Print Communication Division**

#### **"Contract Awards Reports" Available**

Individual copies of "Contract Awards Reports" are available, as well as six-month subscriptions, as part of an improved service to subscribers tracking commodity and service contracts and bids, as well as professional, technical and consulting contracts.

This information is especially useful in the competitive bidding process used by the state's purchasing office, the Materials Management Division.

- **"Commodity Contract Awards Reports,"** — lists awards of contracts and bids published in the Tuesday-Wednesday-Friday **"Contracts Supplement"** — published every two weeks, \$5.00 per individual report, plus \$3.00 shipping if applicable. Order stock # 99-42. Six-month subscriptions cost \$75.00 — a savings of about \$38.00 over the cost of purchasing them individually. Appears every two weeks. Order stock # 90-14. Available in hard copy format only.
- **"Professional-Technical-Consulting Award Reports,"** — published each month listing the previous month's awards of contracts and RFPs that appeared in the Monday edition of the **"State Register."** Individual copies are \$15.00 per report, plus \$3.00 shipping if applicable. Order stock # 99-43. Six-month subscriptions cost \$75.00, a savings of about \$38.00 over the cost of purchasing them individually. Appear monthly. Order stock number 90-15. Available in hard copy format only.

To order the appropriate **"Awards Reports"** for your business or organization, contact Minnesota's Bookstore at (612) 297-3000, or toll-free nationwide: 1-800-657-3757. Credit card orders can be taken over the phone, mailed in, or FAXED to (612) 297-8260.

## Official Notices

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### Department of Agriculture

#### Minnesota Rural Finance Authority

#### Notice of Public Hearing on the Issuance of an Agricultural Development Revenue Bond Under *Minnesota Statutes*, Chapter 41C - for 115 Acres of Bare Farmland in Troy Township, Renville County

NOTICE IS HEREBY GIVEN that a public hearing will be held on **May 31, 1995 at 9 A.M. in Room 145** Department of Agriculture Building, 90 West Plato Boulevard, Saint Paul Minnesota, on a proposal that the Minnesota Rural Finance Authority (the Authority) issue its revenue bond under *Minnesota Statutes*, Chapter 41C, in order to finance the purchase of **approximately 115 acres of bare farmland**, located in **Section 33, Troy Township, Renville County, Minnesota** on behalf of **James A. Nyquist**, a single person (the Borrower). The maximum aggregate face amount of the proposed bond issue is **\$196,500.00**. The revenue bond will be a limited obligation of the Authority, payable solely from the revenue pledged to the payment thereof. No holder of such revenue bond will ever have the right to compel any exercise of the taxing power of the State of Minnesota to pay the bond or the interest thereon, nor to enforce payment against any property of the Authority or the State of Minnesota, except the revenues specifically pledged to the payment thereof. Before issuing the revenue bond, the Authority will enter into an agreement with the Borrower whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on such revenue bond when due. All persons interested may appear and be heard at the time and place set forth above, or may file written comments with the Executive Director of the Authority prior to the date of the hearing set forth above.

Dated: 20 April 1995

Wayne Marsolf  
RFA Executive Director (acting)

### Department of Commerce

#### Notice of Activation of the Minnesota Joint Underwriting Association and the Market Assistance Plan to Insure Specified Classes of Business and Public Hearing

NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes*, section 62I.21, the Minnesota Joint Underwriting Association (MJUA) and the Market Assistance Plan (MAP) are activated to provide assistance to the following classes of business unable to obtain insurance from private insurers:

**SECURITY FIRMS  
GUARDIANS AD LITEM  
RESORTS  
MEDICAL CLINICS  
DAY CARE PROVIDERS  
CHILD AND ADULT FOSTER CARE PROVIDERS  
DEVELOPMENTAL ACHIEVEMENT CENTERS  
GROUP HOMES  
SKYDIVING CLUBS**

The MJUA and MAP are activated to provide assistance to the above classes of business for a period of 180 days following publication of this notice. A public hearing will be held, for the purpose of determining whether activation should continue beyond 180 days, at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota, 55401-2138, on July 14, 1995, at 9:30 a.m. and continuing until all interested persons and groups have had an opportunity to be heard. The hearing shall be governed by *Minnesota Statute* Sections 14.57-14.69 and by *Minnesota Rules* Parts 1400.1500-1400.8400, (1985). Questions regarding the procedure may be directed to Administrative Law Judge George Beck, 100 Washington Square, Suite 1700, Minneapolis, MN 55401-2138, telephone (612) 349-2544. The authority for this proceeding is found in Chapter 62I of *Minnesota Statutes*, specifically sections 62I.21 and 62I.22. (A copy of those sections follows this notice.)

Prior to the hearing a pre-hearing conference will be held at 1:30 p.m. on July 5, 1995, at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota, 55401-2138.

*Minnesota Statutes*, Chapter 62I, which governs the Minnesota Joint Underwriting Association provides for temporary activation for 180 days by the Commissioner of Commerce. To extend the Minnesota Joint Underwriting Association's authority beyond the



180 day period a hearing must be held. Those classes of business for which the Minnesota Joint Underwriting Association was temporarily activated, by this notice and by previously published notices, must prove, at the hearing, that they meet the statutory requirements for coverage by the Minnesota Joint Underwriting Association.

Among those requirements are:

- (1) That members of those classes are unable to obtain insurance through ordinary means;
- (2) That the insurance being sought is required by statute, ordinance, or otherwise required by law, or is necessary to earn a livelihood or conduct a business; and
- (3) That the classes of business serve a public purpose.

The classes of business specified in this notice and previously published notices must be shown to meet the statutory requirements of the Minnesota Joint Underwriting Association's authority to provide coverage to them will end after 180 days from the date the notice of activation was published in the *State Register*.

Activation of a class of business does not guarantee coverage to any class member. Coverage of individual class members is determined by the Minnesota Joint Underwriting Association on a case by case basis once the class has been activated. The MJUA's address is: Pioneer Post Office Box 1760, St. Paul, Minnesota 55101. Their phone number is (612) 222-0484.

The Department strongly suggests that any persons affected by this hearing or otherwise interested in the proceedings familiarize themselves with the requirements of Chapter 62I and the contested case procedures prior to the hearing, that they take such other steps as are appropriate to protect their interest and that any questions they may have as to how to proceed or how to participate at the hearing be directed to the Administrative Law Judge prior to the hearing.

All interested or affected persons will have an opportunity to participate at the hearing. Questioning of agency representatives or witnesses, and of interested persons making oral statements will be allowed in the manner set forth in the Rules pertaining to contested cases (*Minnesota Rules* parts 1400.1500-1400.8400).

Anyone wishing to oppose activation beyond the 180 days for any particular class, must file a petition to intervene with the administrative law judge at least 10 days before the hearing date. If no notice to intervene is filed for a class, then the class is activated beyond the 180 day period without further action.

*Minnesota Statutes* chapter 10A requires each lobbyist to register with the State of Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in *Minnesota Statute* Section 10A.01, subdivision 11 as an individual:

- (a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or
- (b) Who spends more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 625 North Robert Street, St. Paul, Minnesota 55101, telephone (612) 296-5148.

Dated: 4 May 1995

## **Minnesota Comprehensive Health Association**

### **Notice of Meeting of the Finance Committee**

**NOTICE IS HEREBY GIVEN** that a meeting of the Minnesota Comprehensive Health Association (MCHA), Finance Committee will be held at 8:00 a.m. on Thursday, May 25, 1995 at HealthPartners, 8100 - 34th Avenue South, Bloomington. The meeting will be room 11 North A.

For additional information please call Lynn Gruber at (612) 593-9609.

Department of Health

Division of Family Health

Minnesota Children with Special Health Needs

Notice of Cost-Sharing Schedule for Applicants

The applicant's share is one percent of cost for each \$1,000 or fraction of income above 60 percent of the State gross median income for a household of the same size as the applicant's. The applicant's percent share is found on the schedule by looking under the number which corresponds with the number of members in the applicant's household to find the income level which includes the applicant's annual household income. The applicant's percent share is shown on the far left of that income level. For each additional household member greater than 10, add 3 percent to 144 percent for each additional household member and multiply the new percentage by the State's dollar amount for four-person households.

Percentage  
which Eligible  
Applicants  
Share Cost of  
Treatment

INCOME LEVELS BY NUMBER OF MEMBERS IN HOUSEHOLD

%	1	2	3	4	5
0	0 - 15231	0 - 19917	0 - 24604	0 - 29290	0 - 33976
1	15232 - 16231	19918 - 20917	24605 - 25604	29291 - 30290	33977 - 34976
2	16232 - 17231	20918 - 21917	25605 - 26604	30291 - 31290	34977 - 35976
3	17232 - 18231	21918 - 22917	26605 - 27604	31291 - 32290	35977 - 36976
4	18232 - 19231	22918 - 23917	27605 - 28604	32291 - 33290	36977 - 37976
5	19232 - 20231	23918 - 24917	28605 - 29604	33291 - 34290	37977 - 38976
6	20232 - 21231	24918 - 25917	29605 - 30604	34291 - 35290	38977 - 39976
7	21232 - 22231	25918 - 26917	30605 - 31604	35291 - 36290	39977 - 40976
8	22232 - 23231	26918 - 27917	31605 - 32604	36291 - 37290	40977 - 41976
9	23232 - 24231	27918 - 28917	32605 - 33604	37291 - 38290	41977 - 42976
10	24232 - 25231	28918 - 29917	33605 - 34604	38291 - 39290	42977 - 43976
11	25232 - 26231	29918 - 30917	34605 - 35604	39291 - 40290	43977 - 44976
12	26232 - 27231	30918 - 31917	35605 - 36604	40291 - 41290	44977 - 45976
13	27232 - 28231	31918 - 32917	36605 - 37604	41291 - 42290	45977 - 46976
14	28232 - 29231	32918 - 33917	37605 - 38604	42291 - 43290	46977 - 47976
15	29232 - 30231	33918 - 34917	38605 - 39604	43291 - 44290	47977 - 48976
16	30232 - 31231	34918 - 35917	39605 - 40604	44291 - 45290	48977 - 49976
17	31232 - 32231	35918 - 36917	40605 - 41604	45291 - 46290	49977 - 50976
18	32232 - 33231	36918 - 37917	41605 - 42604	46291 - 47290	50977 - 51976
%	6	7	8	9	10
0	0 - 38663	0 - 39542	0 - 40420	0 - 41299	0 - 42178
1	38664 - 39663	39543 - 40542	40421 - 41420	41300 - 42299	42179 - 43178
2	39664 - 40663	40543 - 41542	41421 - 42420	42300 - 43299	43179 - 44178
3	40664 - 41663	41543 - 42542	42421 - 43420	43300 - 44299	44179 - 45178
4	41664 - 42663	42543 - 43542	43421 - 44420	44300 - 45299	45179 - 46178
5	42664 - 43663	43543 - 44542	44421 - 45420	45300 - 46299	46179 - 47178
6	43664 - 44663	44543 - 45542	45421 - 46420	46300 - 47299	47179 - 48178
7	44664 - 45663	45543 - 46542	46421 - 47420	47300 - 48299	48179 - 49178
8	45664 - 46663	46543 - 47542	47421 - 48420	48300 - 49299	49179 - 50178
9	46664 - 47663	47543 - 48542	48421 - 49420	49300 - 50299	50179 - 51178

**INCOME LEVELS BY NUMBER OF MEMBERS IN HOUSEHOLD**

%	6	7	8	9	10
10	47664 - 48663	48543 - 49542	49421 - 50420	50300 - 51299	51179 - 52178
11	48664 - 49663	49543 - 50542	50421 - 51420	51300 - 52299	52179 - 53178
12	49664 - 50663	50543 - 51542	51421 - 52420	52300 - 53299	53179 - 54178
13	50664 - 51663	51543 - 52542	52421 - 53420	53300 - 54299	54179 - 55178
14	51664 - 52663	52543 - 53542	53421 - 54420	54300 - 55299	55179 - 56178
15	52664 - 53663	53543 - 54542	54421 - 55420	55300 - 56299	56179 - 57178
16	53664 - 54663	54543 - 55542	55421 - 56420	56300 - 57299	57179 - 58178
17	54664 - 55663	55543 - 56542	56421 - 57420	57300 - 58299	58179 - 59178
18	55664 - 56663	56543 - 57542	57421 - 58420	58300 - 59299	59179 - 60178

**Department of Health**

**Bureau of Health Systems Development**

**Public Meeting Regarding the Minnesota Department of Health Application to the Federal Department of Health and Human Services for Federal Fiscal Year 1996 Maternal and Child Health Services Block Grant Funding**

The Minnesota Department of Health will sponsor a public meeting to obtain comment on its application for continuation of Federal Maternal and Child Health (MCH) Services Block Grant funding for the Fiscal Year starting October 1, 1995 and ending September 30, 1996. The draft application including a statewide needs assessment is available for inspection upon request.

Discussion of the application will be conducted as part of the regularly scheduled meeting of the state Maternal and Child Health Advisory Task Force held Friday, June 9, 1995, at the Minnesota Department of Health, 717 S.E. Delaware Street, Minneapolis, Minnesota. The application discussion will begin at 2:00 p.m. in the Chesley Room (room 105). Any person or group may submit either written or oral comments at the meeting.

Any person needing special accommodations for a disability should so indicate at the time of registration. Persons planning to attend and/or present comments are requested to register by June 7, 1995.

For further information or registration contact:

Ms. Maria Rogness  
 Maternal and Child Health Section  
 Minnesota Department of Health  
 717 S.E. Delaware Street  
 P.O. Box 9441  
 Minneapolis, Minnesota 55440-9441  
 (612) 623-5477

**Department of Health**

**Disease Prevention and Control**

**Notice of Solicitation of Outside Information or Opinions Regarding Amending Rules Relating to the Minnesota Cancer Surveillance System**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Health is seeking information or opinions from sources outside the agency concerning possible amendments to the rules related to the Minnesota Cancer Surveillance System (*Minnesota Rules* § 4606.3300-4606.3309) which may include the restriction of the definition of reportable cancers, addition of data items to be reported (such as stage of disease at diagnosis, treatment, and race and ethnicity information), and revisions to the requirements for approval of researchers who will gain access to patient identifying information.

## Official Notices

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The Minnesota Department of Health requests information and opinions concerning possible amendments to the rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to: Sally Bushhouse, D.V.M., Ph.D., Director, Minnesota Cancer Surveillance System, Minnesota Department of Health, 717 Delaware Street Southeast, P.O. Box 9441, Minneapolis, Minnesota 55440-9441. Oral statements will be received during regular business hours over the telephone at (612) 623-5216 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the Minnesota Department of Health shall become part of the rule-making record to be submitted to the attorney general or administrative law judge in the event that the amended rule is adopted.

Anne M. Barry  
Acting Commissioner

## Department Of Health

### Health Care Delivery Policy Division

#### Notice of Solicitation of Outside Information or Opinions Regarding Amending *Minnesota Rules* Governing the Collection of Health Care Aggregate Data from Hospitals (Chapter 4650), Providers (Chapter 4651), and Group Purchasers (Chapter 4652)

**Introduction.** Notice is hereby given that the Minnesota Department of Health is seeking information or opinions from sources outside the Department in preparing to propose to amend rules governing the collection of health care aggregate data from hospitals (Chapter 4650), providers (Chapter 4651), and group purchasers (Chapter 4652). Authority to collect this data and to amend these three sets of rules is contained in *Minnesota Statutes*, sections 144.703, 62J.41, 62J.38, and 62J.35. These sections permit the Department to adopt and amend rules related to the Health Care Cost Information System covering data from hospitals and outpatient surgical centers and to adopt and amend rules to implement the data collection and reporting requirements applicable to providers and group purchasers in *Minnesota Statutes*, chapter 62J.

**Agency Contact Person.** The Minnesota Department of Health requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views in writing or orally. Written statements should be addressed to Dave Orren at the Minnesota Department of Health, Health Care Delivery Policy Division, 121 East Seventh Place, P.O. Box 64975, St. Paul, Minnesota 55164-0975, fax 612/282-5628, and Internet at david.orren@health.state.mn.us. Oral statements will be received during regular business hours over the telephone at 612/282-6310 and in person at the above address. TDD users may call the Minnesota Department of Health at 612/623-5522.

**Summary of Issues.** Under the present rules, the Department is now collecting 1994 financial and statistical data. We expect to learn a great deal from the data and also from the comments made to us by the persons and organizations who are providing the data. The main reasons the rules are being opened for amendment at this time are to respond to the suggestions received and the problems identified during the collection of 1994 data and to find ways to more efficiently and effectively obtain the data necessary for carrying out our statutory responsibilities while at the same time minimizing the burden on the persons and organizations who have to report data. More specifically, we are looking for ways to combine duplicative data collection requirements, use data sources already in existence, eliminate data collection requirements that are no longer useful, update statutory and rule references, correct errors, clarify the wording of requirements, refine data categories, provide flexibility in the requirements to take into account the varying degrees of sophistication of the many billing systems used, make the reporting forms easier to understand and use, and collect data using electronic data interchange methods. Also, there may be amendments to the health care reform statutes during the 1995 Legislative Session that will need to be addressed. Issues specific to the Provider Rules (Chapter 4651) include how to improve the collection of revenue data using the MinnesotaCare provider tax reporting mechanism and how to find an alternative means to collect expenditure, utilization, and demographic data. For the Group Purchaser Rules (Chapter 4652), an issue raised during last year's rulemaking comment period was whether the Department should require or allow the use of standardized lists of codes (eg. ICD-9, CPT, DRG) for data categories. The categories mentioned at the time included chemical dependency services and mental health services, with the possibility that it may be appropriate to define other categories using standardized lists of codes.

**Advisory Work Groups.** The Department intends to form three advisory work groups, one for each of the three sets of rules. For the work groups, the Department is looking for persons who are technically qualified to advise on data collection issues. The Department will notify persons about the opportunity to serve on the work groups who commented during the 1993 and 1994 rule-

making processes related to these rules. The Department will also notify persons who served on the advisory work groups for these rules in 1994, persons who have indicated an interest in the rules to the Department, and other potentially interested persons that the Department has identified. The Department will also send notice to the Minnesota Health Care Commission, the Minnesota Health Data Institute, and professional associations that work with or are interested in health care financial and statistical data. If you are interested in being a work group member, call Dave Orren at the telephone number listed above. The Department will select the work group members from the list of interested persons. The Department will try to accommodate all interested persons. Please note that financial restrictions do NOT allow the Department to reimburse expenses for work group members to attend meetings.

**Work Group Meetings.** The work groups will meet during June, July, and August of this year. Each work group will have approximately 5 to 7 meetings. Note that the Department has limited facilities and funds for hosting work group meetings. Consequently, work group members will be asked to host work group meetings. Most or all meetings will be held in the Twin Cities area. The first work group meeting has been set for Monday, June 5, from 10:00 a.m. to Noon in Room 5 of the State Office Building located in St. Paul at 100 Constitution Avenue. The State Office Building is west of the State Capitol, across Constitution Avenue from the State Capitol. The State Office Building has a red roof and is just north of the Transportation Building. The first part of the meeting will be a joint meeting for all three work groups for a discussion of the rulemaking process and the role of the work groups. After the joint meeting, the three work groups will split off and meet separately to review and comment on a preliminary issues list and to set the dates and locations for subsequent work group meetings. A notice containing details of the first meeting and background materials will be sent the week before the meeting to persons selected as work group members.

**Likely Timetable for Rulemaking Process.** As stated earlier, the work groups will meet during June, July, and August. In early September, shortly after the completion of the work group meetings, the formal rulemaking process will begin. The formal process includes publication of proposed rules, a 30-day public comment period, an opportunity for a hearing, the adoption of the rules, and the rules becoming effective. The formal rulemaking process for each set of rules will likely be completed sometime around the end of 1995. For a particular set of rules, if there is no hearing, the process could be completed about two months earlier or, if there are especially controversial issues to be worked out, the process could take an extra month or so.

**Deadline for Submission; Written Material Becomes Part of Rulemaking Record.** All statements of information and opinions will be accepted until further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules. Any written material received by the Department will become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rules are adopted.

Dated: 8 May 1995

Anne M. Barry, Acting Commissioner  
Department of Health

## Department of Health

### Facility and Provider Compliance Division

#### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Amendment of *Minnesota Rules* Parts 4665.0100 to 4665.9900, Governing Supervised Living Facilities

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Health is seeking information or opinions from sources outside the Department in preparing to propose the amendment of *Minnesota Rules* governing Supervised Living Facilities, parts 4665.0100 to 4665.9900. The adoption of the rules is authorized by *Minnesota Statutes*, section 144.56.

Each facility licensed as a Supervised Living Facility (SLF) also has a program licensed by the Minnesota Department of Human Services. During the course of the rule amendment process the following issues may be considered: 1. elimination of confusing or contradictory licensing processes and rules; 2. elimination of duplicative rules; and 3. streamlining licensing where possible.

The Minnesota Department of Health will form an advisory task force to aid in the development of the rule amendments. Representation on the task force will include staff of SLFs, provider organizations, consumer or ombudsman organizations, professional associations, state agency staff, and other interested parties. It is anticipated that this advisory task force will meet periodically during the summer and fall of 1995. The Department anticipates that the rule amendment adoption process will take approximately 8 months.

The Minnesota Department of Health requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject matter in writing or orally. Written statements should be addressed to:

## Official Notices

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Maggie Friend  
Facility and Provider Compliance Division  
Minnesota Department of Health  
393 North Dunlap Street  
P.O. Box 64900  
Saint Paul, MN 55164-0900

Oral statements will be received during regular business hours over the telephone at (612) 643-3615 and in person at the above address.

All statements of information and opinions will be accepted until a Notice of Hearing or Notice of Intent to Adopt A Rule Without A Public Hearing is published in the *State Register*. Any written material received by the Minnesota Department of Health will become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rules are amended.

Anne M. Barry, Acting Commissioner  
Minnesota Department of Health

## Department of Human Services

### Chemical Dependency Program Division

#### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Amendments to Rules Governing Chemical Dependency Care for Public Assistance Recipients

**NOTICE IS HEREBY GIVEN** that the State Department of Human Services is seeking information or opinions from sources outside the agency in preparing to propose amendments to part 9530.6610 of the rules governing chemical dependency care for public assistance recipients. Adoption of the rule amendment is authorized by *Minnesota Statutes*, section 256E.05, subdivision 1a which permits the commissioner to review requirements of social services rules and adopt amendments that would simplify or streamline administering the rule. The purpose of the amendment is to reduce the administrative burden to counties.

During the rule development process one issue that will be considered is removing the requirement that there be a plan for in-service training for county chemical dependency counselors. The actual training would still be required. The other issue to be considered would modify the mechanism for county compliance with the requirement that counties may not contract with treatment providers to meet the counties' assessment responsibility, unless some exceptions apply. The limitation would still stand but counties would no longer need a variance from the commissioner when an exception applies.

The State Department of Human Services will ask the rules committee of the Minnesota Association of County Social Services Administrators (MACSSA) to serve as the advisory task force for the proposed amendment to part 9530.6610. Current membership on the committee represents Hennepin, Morrison, Ramsey, Blue Earth, Sibley, Chippewa, Anoka, Mower, Wright, Traverse, Isanti, St. Louis, Sherburne, and Wadena counties and the Association of Minnesota Counties.

The MACSSA rules committee is expected to complete consideration of the amendment issues in June of 1996. The department anticipates that the amendment adoption process will take approximately six months, to be completed in October of 1996.

The State Department of Human Services requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Alice Weck  
Division of Appeals and Regulations  
Department of Human Services  
St. Paul, MN 55155-3816

Oral statements will be received by Alice Weck during regular business hours over the telephone at (612) 297-4302 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the State Department of Human Services shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 8 May 1995

Alice Weck  
Division of Appeals and Regulations  
Department of Human Services

## Department of Human Services

### Chemical Dependency Program Division

#### Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing Licensure of Detoxification Programs

**NOTICE IS HEREBY GIVEN** that the State Department of Human Services is seeking information or opinions from sources outside the agency in preparing to propose the adoption of rules governing licensure of detoxification programs (proposed parts 9530.3200 to parts 9530.xxxx). The adoption of the rule is authorized by *Minnesota Statutes*, section 245A.09, subdivision 1, which permits the agency to adopt rules under chapter 14 to govern the operation, maintenance, and licensure of programs subject to licensure under *Minnesota Statutes*, sections 245A.01 to 245A.16.

During the course of the rule development process the following issues may be considered: how to reduce administrative burden, clarify requirements detoxification service providers must meet, and streamline paperwork by establishing separate rules for detoxification services. Currently, detoxification services and three differing modes of treatment are governed by the same licensing rules.

The State Department of Human Services will ask the advisory committee already convened to revise rules which include detoxification services to serve as the advisory task force on the issue of separate rules for detoxification services. The current advisory committee represents counties, professional associations related to the chemical dependency field, service provider associations, programs for racial and ethnic minorities, regional treatment centers, and the Office of the Ombudsman for Mental Health and Mental Retardation.

The advisory force is expected to complete consideration of the rule in January of 1996. The department anticipates that the rule adoption process will take approximately eleven months, to be completed in the spring of 1996.

The State Department of Human Services requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Alice Weck  
Division of Appeals and Regulations  
Department of Human Services  
St. Paul, MN 55155-3816

Oral statements will be received by Alice Weck during regular business hours over the telephone at (612) 297-4302 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the State Department of Human Services shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 8 May 1995

Alice Weck  
Division of Appeals and Regulations  
Department of Human Services

## Official Notices

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### Department of Labor and Industry

#### Labor Standards Division

#### Notice of Prevailing Wage Certifications for Commercial Construction Projects

Effective May 15, 1995 prevailing wage rates were determined and certified for commercial construction projects in the following counties:

**Beltrami:** Memorial Hall Elevator Addition-Bemidji.

**Chippewa:** Maccray Senior High School Additions & Renovation 9576-Clara City.

**Clay:** Phase II Fire Protection System Moorhead State University HMH9153b-Moorhead.

**Douglas:** Lake Carlos State Park East End Sanitation Bldg.

**Hennepin:** Asbestos Removal in Pipe Tunnels at MN Veterans Home-Minneapolis; U of M Variety Club/Research Center 1995 Partial Reroofing-Minneapolis.

**Kandiyohi:** Maccray East Elementary School Additions & Renovations 9576-Raymond.

**Ottertail:** Ottertail County Recycling Center Expansion & Renovation 5157.03-City of Fergus Falls.

**Polk:** East Grand Forks Technical College 1995/Student Services Offices Remodeling & Addition-East Grand Forks.

**Ramsey:** Asbestos Removal Edgerton Elem School Original Bldg & East Tunnels-Maplewood; Boiler Replacement HVAC Upgrades Randolph Heights Elementary-St. Paul; Maplewood Middle School Swimming Pool Replacement-Maplewood; Green Hall Artwork Project, U of M Campus-St. Paul.

**Redwood:** Mezzanine Construction Redwood Falls High School-Redwood Falls.

**Rice:** MAFB Accessibility Remodel 93070-Faribault.

**St. Louis:** James Madison Elem, Virginia Sch Dist-Virginia; ROTC Building Renovation U of M Duluth-Duluth.

**Stevens:** 1995 Reroofing at Humanities Building-Morris.

**Swift:** CVEC Ethanol Plant-Benson.

**Washington:** New Elementary/Middle School Complex-Oakdale.

**Wright:** 1995 Municipal Wastewater Treatment Facilities-St. Michael.

Copies of the certified wage rate for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing are \$1.36 per project. Make check or money order payable to the State of Minnesota.

Gary W. Bastian, Commissioner

## Public Employees Retirement Association

### Board of Trustees, Notice of Meetings

A meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, May 18, 1995, at 9:30 a.m. in the offices of the association, 514 St. Peter Street, Suite 200 - Skyway Level, St. Paul, Minnesota.

A meeting of the Finance Committee is scheduled to be held at 1:30 p.m. following the Board meeting in the offices of the association.



## Department of Transportation

Transportation Research and Investment Management Division

Office of Investment Management

### Notice of Solicitation for Public Review and Comment on the *State Transportation Improvement Program (STIP)* for State Fiscal Years 1996-1997-1998 (July 1, 1995 to June 30, 1998)

The Minnesota Department of Transportation is offering an opportunity for public review and comment on a proposed *State Transportation Improvement Program (STIP)* for state fiscal years 1996-1997-1998 (July 1, 1995 to June 30, 1998.) The program of transportation projects annually utilize about \$289 million federal funds, \$170 million of state trunk highway funds and funds from local and other sources. Projects include local road and bridge projects utilizing federal funds, transit capital investments, state highway road and bridge projects, enhancement projects, congestion mitigation and air quality projects, scenic by-way projects and other projects intending to utilize federal transportation funds or state trunk highway funds. The proposed *State Transportation Improvement Program* is available for review at Department of Transportation District Offices:

District 1 - Duluth, 1123 Mesaba Avenue, Duluth, MN 55811;

District 2 - Bemidji, Box 490, Bemidji, MN 56601;

District 3 - Brainerd, 1991 Industrial Park Road, Baxter, MN 56401;

District 4 - Detroit Lakes, P.O. Box 666, 1000 W. Hwy. 10, Detroit Lakes, MN 56502

District 6 - Rochester, Box 6177, 2900 48th Street N.W., Rochester, MN 55903-6177;

District 7 - Mankato, P.O. Box 4039, Mankato, MN 56001;

District 8 - Willmar, P.O. Box 768, 2505 Transportation Road, Willmar, MN 56201;

Metro District - WatersEdge Building, 1500 West County Road B2, Roseville, MN 55113-3174; or the

Office of Investment Management, Room 211, Mail Stop 440, 395 John Ireland Boulevard, Saint Paul, MN 55155.

You have 30 days to submit comments. Comments must be received by **4:30 p.m. on June 15, 1995**. Comments are encouraged and should identify the portion of the STIP addressed, reason for the comment, and any change proposed. **Please direct all correspondence to:**

Office of Investment Management  
Minnesota Department of Transportation  
Room 211 - Mail Stop 440  
395 John Ireland Boulevard  
Saint Paul, MN 55155

Phone: (612) - 296-8521

FAX: (612) - 296-3019

# State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Department of Education

### Announcement of Intended Use of Federal Funding of \$218,477 from the Dependent Care Development Grant and Invitation to Comment; Current Program Description Included

The Minnesota Department of Education is announcing the intended use of payments the State will receive under State Dependent Care Development Grants Act, 42 USC 9871 as amended by P.L. 101-501 and is inviting comments.

The Department of Education intends to continue to provide leadership and coordination throughout the state in the development and implementation of a wide variety of training opportunities for School Age Child Care (SACC) providers; technical assistance to communities and schools interested in starting or expanding SACC programs and identifying resources and providing opportunities to better address the changing needs of Minnesota families for school age child care.

The Department of Education intends to continue to coordinate with the Department of Human Services through an interagency agreement in order to strengthen and automate the statewide Child Care Resource and Referral network. There will be particular effort on the network's ability to respond to parental and community needs regarding SACC. The intent is to continue the current division of 60% of the funds for SACC and 40% for Resource and Referral.

Your comments or oral responses are encouraged, and should be directed to Catharine Cuddeback, Room 998 Capitol Square Building, St. Paul, Minnesota 55101, (612) 296-1436.

#### Required Program Description

- A. Number of children who participated in school based SACC programs:
- |               | Public | Non-public |
|---------------|--------|------------|
| before school | 16,000 | 680        |
| after school  | 23,400 | 1,240      |
- B. Salary level and benefits paid to SACC employees:
- Average hourly wage:
- |                    | Public | Non-public |
|--------------------|--------|------------|
| program supervisor | \$8.52 | \$5.75     |
| program teacher    | 7.40   | 5.65       |
| program aide       | 5.71   | 4.25       |
- Percentage of staff receiving health benefits:
- |  |     |     |
|--|-----|-----|
|  | 43% | 45% |
|--|-----|-----|
- C. Characteristics of the 23,400 children served in public school programs:
- | Classification             | Percent of total |
|----------------------------|------------------|
| kindergarten - 2nd grade   | 61%              |
| kindergarten - 3rd grade   | 79%              |
| kindergarten - 4th grade   | 91%              |
| fifth grade & up           | 9%               |
| children with disabilities | .03%             |
- Income levels
- children on free or reduced price school lunch status
- |  |       |
|--|-------|
|  | 20.4% |
|--|-------|
- children whose slots are reimbursed by state and/or county sliding fee monies
- |  |      |
|--|------|
|  | 9.7% |
|--|------|
- D. Number of clients served in child care resource and referral systems:
- |          |        |
|----------|--------|
| Families | 29,075 |
|----------|--------|
- types of assistance requested:
- |                     |     |
|---------------------|-----|
| infant/toddler care | 60% |
| preschool care      | 25% |
| school age care     | 15% |

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## Professional, Technical & Consulting Contracts

### Department of Education

#### Notice of Availability of Federal Funds for School Age Child Care

The Community and Family Education Section of the Minnesota Department of Education announces the availability of federal grant funds to support the start up of new school age child care programs. Requests for Proposals will be available May 15, 1995. Applications will be due June 28, 1995. The grant period will be from October 1995 through December 1997. These funds are made available through the federal Child Care and Development Block Grant. Grants will range from \$10,000 - \$30,000 for start up and up to \$15,000 for continuation.

#### Grants awards will be based upon the following:

Priority eligibility will be given to communities in Minnesota designated as high chapter I concentration areas.

Programs must offer school age child care year round.

Eligible grant recipients include corporations or public agencies that develop child care services, child care centers and homes licensed by the Department of Human Services or school based programs legally exempted from licensure.

All grantees must budget and plan for mentoring as part of their program development plan.

For more information contact Catharine Cuddeback at 612-296-1436.

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## Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

In accordance with *Minnesota Rules Part 1230.1910*, certified Targeted Group Businesses and individuals submitting proposals as prime contractors shall receive the equivalent of a 6% preference in the evaluation of their proposal. For information regarding certification, call the Materials Management Helpline (612)296-2600 or [TDD (612)297-5353 and ask for 296-2600].

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### Department of Health

#### Notice of Availability of Contract(s) for Mass Media Campaign and Other Educational Projects to Promote Immunization

##### PURPOSE

The Minnesota Department of Health is seeking proposals from organizations interested in competing for contract(s) to implement educational marketing-communications projects related to promoting immunization in Minnesota. Responders may submit proposals for one or both of the following areas:

1. To research, design, produce, and place a statewide media campaign and related educational materials that promote **childhood immunizations**.
2. To research, develop, and implement communication and educational strategies that promote **adolescent immunizations (particularly hepatitis B) and adult immunizations**.

##### BUDGET AND TIME FRAME

The total budget for the contract(s) that result from this RFP is not more than \$550,000 for the two-year period starting on or after July 1, 1995 and ending June 30, 1997. For the two-year contract period, project costs related to childhood immunization are estimated to be \$400,000 and costs related to adolescent and adult immunization are estimated to be \$150,000 (\$100,000 for adolescent and \$50,000 for adult). Note that responders have the option of submitting a proposal on the childhood immunization portion of this RFP and/or the adult/adolescent immunization portion of the RFP.

Continuation of the contract(s) for the identified two-year period will depend on the availability of funds and on the contractor's

## Professional, Technical & Consulting Contracts

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performance. Contract(s) shall be subject to review at the end of the first year and again after the second year, with a possible option to renew the contract(s) for a third year.

### ELIGIBILITY CRITERIA

Applicants must demonstrate administrative, organizational, fiscal, and creative capability to complete the projects to be covered by the contract(s). Other desirable qualifications include experience with public service or public health projects, and contribution of pro-bono work.

### MINIMUM EXPECTATIONS

The successful responder will be expected:

1. to identify creative and cost effective methods for disseminating information to target groups through the use of educational materials, mass media, and other creative promotional techniques;
2. to research appropriate educational messages and methods through the use of focus group or other market research;
3. to develop and produce educational materials, possibly adapted from existing and cooperative immunization promotion programs and based on input from focus group or other market research recommendations;
4. to develop a comprehensive plan for promotion and distribution of the educational and or media pieces; and
5. to complete an evaluation component for use in future program planning.

### PROCEDURE FOR SUBMITTING PROPOSALS

Those interested in receiving the complete request for proposals (RFP) may contact:

Acute Disease Prevention Services Section  
Division of Disease Prevention and Control  
Minnesota Department of Health  
717 Delaware St. S.E.  
P.O. Box 9441  
Minneapolis, MN 55440  
(612) 623-5237

Proposals are due by 4:00 p.m., Thursday, June 15, 1995.

## Department of Human Services

### Faribault Regional Treatment Center

### Request for Proposals for General and Medical Services of Two Dentists and a Psychiatrist

**NOTICE IS HEREBY GIVEN** that Faribault Regional Treatment Center is seeking the following services for the period July 1, 1995 through June 30, 1996. These services are to be performed as requested by the administration of the Faribault Regional Treatment Center.

1. **Services of two Board Certified Dentists** to provide Dental services to patients of Southern Cities Community Health Clinic. The amount of the two positions is estimated as follows: 1 at \$21,141.00 and 1 at \$58,138.
2. **Services of a Board Certified Psychiatrist** to provide consultation services in psychiatry to patients of Southern Cities Community Health Clinic. The amount of the contract is estimated not to exceed \$46,080.00.

Direct inquiries and responses to:

Michael Hopwood, Contract Coordinator  
Faribault Regional Treatment Center  
802 Circle Drive  
Faribault, MN 55021  
(507) 332-3530

**Responses on the above services must be received by 2:00 pm June 5, 1995.**

For copies of the full Request for Proposals, please contact Michael Hopwood. Award of any of these contracts is contingent upon availability of funds. This request does not obligate the State and the State reserves the right to cancel the solicitation.

## Department of Human Services

### Mental Health Division

#### Request for Proposals to Contract for Inpatient Hospital Psychiatric Services

The Commissioner of Human Services has established that there is a need to continue the provision of additional inpatient hospital psychiatric services within the Anoka Metro Regional Treatment Center (AMRTC) catchment area for persons committed as mentally ill. This area includes the counties of Anoka, Dakota, Hennepin, Ramsey, Sherburne and Washington. As a result of this determination, the Minnesota Department of Human Services is requesting proposals related to providing inpatient hospital psychiatric services to persons eligible under the Medical Assistance Program. Services would be provided to persons with serious and persistent mental illness, who have been judicially committed as mentally ill. Patients will be dually committed to the contracting hospital(s) and to the AMRTC.

The contracting hospital(s) will serve committed patients age eighteen or over whose total course of treatment can be completed and who can be discharged back to a placement in the community with 45 days of admission to the hospital. Persons eligible under the General Assistance Medical Care Program are not included in this contract. Committed patients whose treatment will require a length of stay of more than 45 days will be transferred to the AMRTC for treatment.

The initial contract(s) will be for a one year period beginning July 1, 1995. The total cost of the contract(s) may not exceed \$4,500,000. If the contractor's performance is satisfactory and continued funding is available, the State will have the option to renew the contract. This request, however, does not oblige the state to accept a proposal or complete the contract.

The deadline for receipt of proposals is June 6, 1995 at 2:00 p.m. Selection and notification of contract award will occur as soon as possible, perhaps as early as June 9, 1995. A detailed description of the contract requirements and specifications for submission of the proposal may be obtained from:

Judith Krohn, CEO  
Anoka-Metro Regional Treatment Center  
3300 4th Avenue North  
Anoka, Minnesota 55303-1119  
(612) 422-4284

## State University - Bemidji

### Notice of Request for Proposals for Assistance in Planning an Interactive Multi-Media CD-ROM System

Bemidji State University is seeking a firm to assist in the planning of an interactive, multi-media CD-ROM to be used as a recruitment tool for the University's admissions office and to produce a master CD-ROM for use in both Macintosh and Windows environments. If interested in obtaining a contract for proposal, contact Al Nohner, Deputy Hall Box 2, 1500 Birchmont Drive NE, Bemidji, MN 56601-2699, Telephone 218-755-2041.

## Professional, Technical & Consulting Contracts

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### Minnesota Veterans Homes Board

#### Notice of Request for Proposals to Implement a Computerized Dietary Software Program to Interface With Other Programs at Veterans Homes at Minneapolis, Hastings, Silver Bay and Luverne

The Minnesota Veterans Homes Board requests proposals to implement a computerized dietary software program for each of its' facilities which will interface with the health care software that will be implemented by the Minnesota Veterans Homes facilities located at Minneapolis, Hastings, Silver Bay and Luverne.

The dietary software should be written in a relational database programming language capable of running on a local-area network using Novell 3.12 with a DOS operating system and have complete resident dietary information in compliance with Federal and State regulations. The proposal should identify software license agreement requirements, type and availability of product support, training requirements and training schedule, computer hardware required to implement the dietary software, costs associated with this project to include, but not limited to, cost of software, manuals, freight, and training and travel expenses to Minneapolis, Minnesota, and identify annual maintenance fees and software update and enhancement fees per facility.

This request for proposal does not obligate the state to complete the proposed project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Prospective responders who wish to receive a full copy of the request for proposal or have any questions regarding this request for proposal may call or write:

Larry Ziebarth, MIS Director  
Minnesota Veterans Homes Board of Directors  
Veterans Service Building  
20 West 12th Street, Room 122  
St. Paul, Minnesota 55155-2007  
Telephone (612) 296-9730

Other department personnel are **NOT** allowed to discuss the request for proposal with anyone, including responders, before the proposal submission deadline.

**All proposals must be sent to:**

Minnesota Veterans Homes Board of Directors  
Veterans Service Building  
20 West 12th Street, Room 122  
St. Paul, Minnesota 55155-2007

All proposals must be received not later than 4:00 p.m. on June 5, 1995, as indicated by a notation made by the Receptionist, First Floor, 20 West 12th Street.

Late proposals will not be accepted.

Submit ten (10) copies of the proposal (and one set of work samples). Proposals are to be sealed in mailing envelopes or packages with the responder's name and address clearly written on the outside. Each copy of the proposal must be signed, in ink, by an authorized member of the firm. Prices and terms of the proposal as stated must be valid for the length of any resulting contract.

The department has estimated that the cost of this project should not exceed \$30,000.

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