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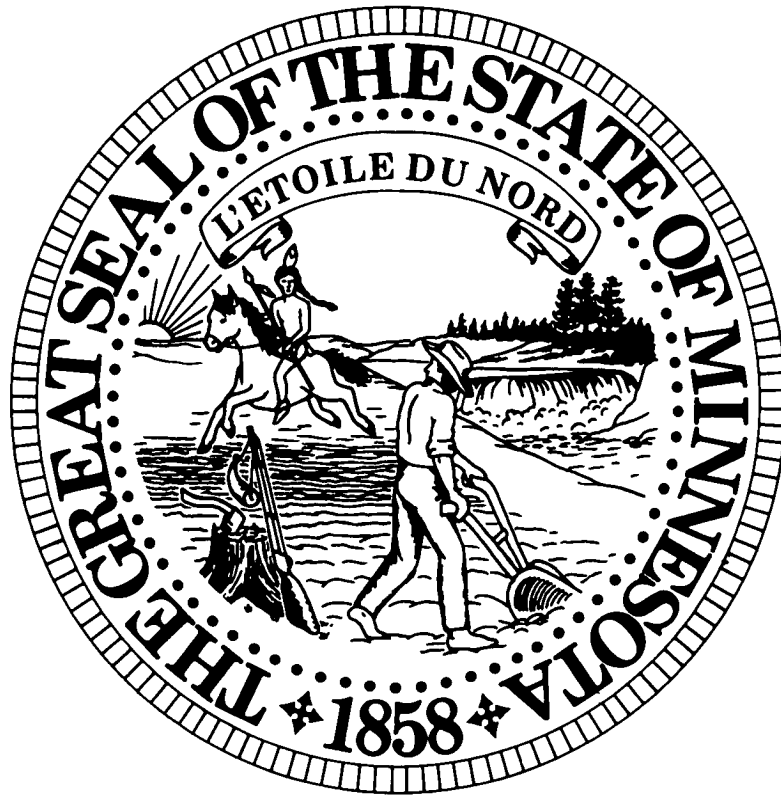
The Minnesota

State Register

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Rules edition
Published every Monday
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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, state and non-state contracts, contract awards, grants, a monthly calendar of cases to be heard by the state supreme court, and announcements.

A *Contracts Supplement* is published every Thursday and contains additional state contracts and advertised bids, and the most complete source of state contract awards available in one source.

Printing Schedule and Submission Deadlines

Vol. 17 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
6	Monday 27 July	Monday 3 August	Monday 10 August
7	Monday 3 August	Monday 10 August	Monday 17 August
8	Monday 10 August	Monday 17 August	Monday 24 August
9	Monday 17 August	Monday 24 August	Monday 31 August

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-0929.

The *State Register* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *State Register Contracts Supplement* is published every Thursday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The Thursday edition contains additional state contracts and advertised bids, and the most complete listing of contract awards available in one source.

In accordance with expressed legislative intent that the *State Register* be self-supporting, the following subscription rates have been established: the Monday edition costs \$150.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined Monday and Thursday editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, include both the Monday and Thursday edition, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the Monday edition at St. Paul, MN, first class for the Thursday edition. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

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FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

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Contact: Senate Public Information Office
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(612) 296-0504

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This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
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NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-9747.

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 are Made with Good Information**

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Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Center for Arts Education

Proposed Permanent Rules Relating to Admissions Process

Notice of Intent to Amend Rules Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Center for Arts Education Board intends to amend the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes* §§ 14.22 to 14.28 (1990). The Board's authority to adopt the rule is set forth in *Minnesota Statutes* § 129C.10 subd. 4a (supp. 1991).

All persons have 30 days in which to submit comments in support of or in opposition to the proposed rules or any part or subpart of the rules. That date would end on September 9, 1992 at 4:30 p.m. Comment is encouraged. Each comment should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rules within the comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their requests in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rules addressed, the reason for the request, and any change proposed. If a public hearing is required, the Board will proceed pursuant to *Minnesota Statutes* §§ 14.131 to 14.20 (1990).

Comments or written requests for a public hearing must be submitted to:

James Undercofler, Executive Director
Minnesota Center for Arts Education
6125 Olson Memorial Highway
Golden Valley, MN 55422
(612) 591-4700

The proposed rule may be modified if the modifications are supported by data and views submitted to the Board and do not result in a substantial change in the proposed rule as noticed. A copy of the proposed rule is attached to this notice.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rule has been prepared and is available from James Undercofler, Executive Director, Minnesota Center for Arts Education, 6125 Olson Memorial Highway, Golden Valley, MN 55422 upon request.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the rule, must submit the written request to James Undercofler.

Dated: 27 May 1992

Audrey Eickhof, Chairman
Board of Directors
Minnesota Center for Arts Education

Rules as Proposed**3600.0010 DEFINITIONS.**

[For text of subs 1 to 4, see M.R.]

Subp. 6. **School record.** "School record" means a transcript of courses taken at the secondary level and their accompanying grades, secondary level attendance records, and ~~any disciplinary action that pertains to the applicant's work at the secondary level~~ individual education plan, if applicable.

3600.0030 APPLICATION PROCESS.

Subpart 1. **Eligible applicants.** An eligible applicant is a pupil who would be considered a resident entitled to a free education under *Minnesota Statutes*, section 120.06, as of ~~December 15~~ February 1 of each year, who meets the following requirements:

A. For enrollment in the full-time high school program, ~~pupils who will be in the as an 11th grade the following September-grader, pupils who have successfully completed grade 9 and are enrolled in grade 10 at the time of application and who, at the time of enrollment, have earned sufficient credits to be making normal progress toward graduation. For enrollment in the full-time high school program as a 12th grader, pupils who have successfully completed grades 9 and 10 and are enrolled in grade 11 at the time of application and who, at the time of enrollment, have earned sufficient credits to be making normal progress toward graduation. Pupils who have insufficient credits, as determined by standards established at the time of enrollment, will not be accepted for enrollment.~~

[For text of item B, see M.R.]

Subp. 2. **Application forms for the full-time high school program.** Eligible applicants may apply for admission to the full-time high school program by completing application forms. The center must supply the forms by October 1 each year. Application forms will be available at the center's central office, Monday through Friday, ~~8:00 7:30~~ a.m. to ~~4:30 4:00~~ p.m. Additionally, the center will mail forms to all high school buildings in the state. Application forms must be mailed back to the center, and be postmarked by ~~December 15~~ February 1, to be considered for admission into the full-time high school program.

Subp. 3. **Other information required.** An applicant to the full-time high school program must submit a school record ~~and two recommendations. The recommendations must be submitted on forms provided by the center. One recommendation must be from an academic source selected by the applicant's school principal. The other recommendation must be from an artistic reference chosen by the applicant.~~

Subp. 4. **Number of applications.** An individual may apply up to two times for admission into the full-time high school program if they are eligible applicants as defined in part 3600.0030, subpart 1, at the time of application.

Subp. 5. **Matriculation as a 12th grader.** Eleventh grade students enrolled in the full-time high school program must reapply for continuation in the program as a 12th grader by April 15 of their 11th grade year. Eleventh grade students will not be allowed to reenter the program as 12th grade students unless by the date of the final student learning plan they have achieved 75 percent of their learner outcomes in their art area and 75 percent of their learner outcomes in each of their other classes so as to satisfy the minimum credit requirements of the 11th grade year.

3600.0040 ARTS REVIEW PROCESS.

Subpart 1. **Participation; place.** Applicants to the full-time high school program must participate in an arts review process. Reviews will be held in three locations, one in the metropolitan area, one in northern Minnesota, and one in southern Minnesota, ~~from January to mid March~~ each year. Locations and dates for the reviews will be determined by the board.

[For text of subs 2 to 5, see M.R.]

3600.0060 EVALUATION BY THE FINAL REVIEW TEAM.

Subpart 1. **Applicants' school records.** Applicants' school records must be evaluated by the final review team designated in part 3600.0050. They must examine three factors in the school records: consistent failing or below average grades, severe drops in grades, and consistent high absentee rates. If any of these three factors appear, the final review team ~~will request additional information from the applicants and the applicants' home schools to determine if these factors would make placement in the full-time high school program inappropriate. If the information is not received within two weeks after the center's request, a decision will be based on the information previously provided shall determine if placement in the full-time arts high school program or residential component is inappropriate and may disqualify students on that basis.~~

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

Subp. 2. **Recommendations Application review.** The final review team ~~must shall~~ read the applicants' ~~recommendations applications~~ to determine the applicants' attitudes about prior learning in the academic and arts areas. The final review team ~~may shall~~ assign ~~from zero to five ten~~ points for each recommendation. ~~The final review team will assign points in the area of attitude according to what extent the recommendations demonstrate an applicant's the content of the applications according to the extent to which they demonstrate~~ motivation and commitment to learning.

[For text of subp 3, see M.R.]

3600.0070 APPEAL PROCESS.

Subpart 1. **Informal appeal.** Applicants or applicants' parents or guardians may make written requests for explanations of the denial of placement within ten days of the denial date. The director must reply, in writing, within one week of having received the request for explanation of the denial of placement, with a detailed explanation of the review process and reasons for the denial of placement.

Subp. 2. **Formal appeal.** If the denial of placement is still in dispute, applicants or applicants' parents or guardians may take their cases to the appeals subcommittee of the board by submitting a written request explaining the reasons they believe the denial was incorrect within 20 days of the date of the director's written explanation of the denial. The subcommittee must review the appeal, the review team's evaluation, and the director's explanation, and make final recommendations to the full board for adoption within two weeks of having received the written request. The appeals process ends with the formal action of the board at its next scheduled meeting.

Higher Education Coordinating Board

Proposed Permanent Rules Relating to Education; Postsecondary; Certain Financial Assistance Programs

Notice of Intent to Adopt Rules Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Higher Education Coordinating Board intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes* 14.22 to 14.28 (1990). The Board's authority to adopt the rule is set forth in *Minnesota Statutes* 136A.04, Subd. 1(9) and 136A.16 (1990).

All persons have 30 days in which to submit comments in support of or in opposition to the proposed rules or any part or subpart of the rules. That date would end on September 10, 1992 at 4:30 p.m. Comment is encouraged. Each comment should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rules within the comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their requests in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rules addressed, the reason for the request, and any change proposed. If a public hearing is required, the Board will proceed pursuant to *Minnesota Statutes* §§ 14.131 to 14.20 (1990).

Comments or written requests for a public hearing must be submitted to:

Mary Lou Dresbach
Minnesota Higher Education Coordinating Board
Capitol Square Building, Suite 400
550 Cedar Street
St. Paul, MN 55101

The proposed rule may be modified if the modifications are supported by data and views submitted to the Board and do not result in a substantial change in the proposed rule as noticed.

A copy of the proposed rule is attached to this notice.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Mary Lou Dresbach upon request.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the rule, must submit the written request to Mary Lou Dresbach

Dated: 21 July 1992

David R. Powers
Executive Director

Rules as Proposed**4810.3010 DEFINITIONS.**

[For text of subpart 1, see M.R.]

Subp. 1a. Designated rural area. “Designated rural area” means the area defined in part 4830.0100, subpart 3a.

[For text of subp 2, see M.R.]

Subp. 3. **Qualified loans.** “Qualified loans” means:

A. Perkins Loans/National Direct Student Loans (NDSLs);

B. Stafford Loans/Guaranteed Student Loans (GSLs);

C. Health Professions Student Loans (HPSLs);

D. Supplemental Loans for Students (SLSs);

~~E.~~ Auxiliary Loans to Assist Students (ALASs);

~~F.~~ Parent Loans for Undergraduate Students (PLUSs);

~~G.~~ E. Health Education Assistance Loans (HEALS);

~~H.~~ F. Mayo Foundation Loans;

~~I.~~ G. MedLoans;

H. Minnesota Medical Association Loans (MMAs);

~~J.~~ Minnesota Medical Foundation Loans (MMFs);

~~K.~~ I. University of Minnesota Trust Fund Loans (TFLs);

~~L.~~ J. Minnesota Student Educational Loan Fund (SELF loans); ~~and~~

M. K. Student Loan Marketing Association Consolidation Loans (SMART) and other student loan consolidation loans approved by the United States Department of Education;

L. Professional Education Plan (PEP loans);

M. TERI Supplemental Loans;

N. Norwest Collegiate Loans; and

O. Graduate EXCEL (Nellie Mae).

4810.3030 APPLICATION PROCESS.

[For text of subpart 1, see M.R.]

Subp. 3. **Application form and contract.** ~~During the first year of residency, the Prospective physician physicians accepted into this program must complete and return the application form and contract provided by the executive director. The prospective physician agrees to serve at least three of the first five years following residency in a designated rural area if chosen as a participant. Failure to complete and return the application form and contract by the specified deadline date results in the elimination of the applicant from the classification list.~~

[For text of subp 4, see M.R.]

Subp. 5. **Agreement or promissory note.** Before any payments are made by the executive director on qualified loans designated by the participant, the participant must sign the agreement or promissory note provided by the executive director. The participant must work as a physician at least 30 hours per week in a designated rural area.

4810.3040 LOAN PAYMENT.

Subpart 1. **Designation of loans.** Each program participant must designate which eligible loans the executive director must make payments on. Payments by the executive director cannot exceed \$10,000 per year for each participant, unless the participant fulfills the requirements in subpart 6.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

[For text of subps 2 and 3, see M.R.]

Subp. 4. **Additional payment amount.** If the amounts paid by the executive director on the designated loans for a participant is less than \$10,000 for a 12-month period, during the 12th month the executive director will pay an additional amount on the designated loans to equal \$10,000 for the 12-month period. Participants who meet the requirements in part 4810.3040, subpart 6, may designate an additional \$2,000 above the \$10,000 maximum specified in subpart 1 for each applicable year of residency. The total amount paid during the 12-month period cannot exceed the principal and accrued interest of the designated loans.

[For text of subp 5, see M.R.]

Subp. 6. **Additional designation of loans.** If a program participant serves at least four weeks during a year of residency substituting for a rural physician to temporarily relieve the rural physician of rural practice commitments, the participant may designate up to an additional \$2,000 above the \$10,000 maximum specified in subpart 1, for each year of residency during which the resident substitutes in this capacity. In order to designate additional loans, the program participant must provide the executive director with written verification from the rural physician documenting the period of time the program participant relieves the rural physician of rural practice commitments.

The program participant must be a licensed physician in Minnesota when performing the services specified in this subpart.

MIDLEVEL PRACTITIONER EDUCATION ACCOUNT

4811.0100 SCOPE.

Parts 4811.0100 to 4811.0170 apply to the midlevel practitioner education account program.

4811.0110 DEFINITIONS.

Subpart 1. Scope. The terms defined in *Minnesota Statutes*, section 136A.1356, are applicable to parts 4811.0100 to 4811.0170.

Subp. 2. Designated rural area. "Designated rural area" means the area defined in part 4830.0100, subpart 3a.

Subp. 3. Eligible program participant. An "eligible program participant" is a midlevel practitioner, which includes a nurse practitioner, nurse-midwife, nurse anesthetist, advanced clinical nurse specialist, or physician assistant as defined in part 5600.2600, subpart 11, and *Minnesota Statutes*, section 136A.1356, subdivisions 1c, 1d, and 1e. The eligible participant must work as a midlevel practitioner at least 30 hours per week in a designated rural area.

Subp. 4. Emergency circumstances. "Emergency circumstances" means those conditions that make it impossible for the participant to fulfill the service commitment. The conditions include death, total and permanent disability, or temporary disability lasting more than two years.

Subp. 5. Qualified loans. "Qualified loans" means:

- A. Perkins Loans/National Direct Student Loans (NDSLs);
- B. Stafford Loans/Guaranteed Student Loans (GSLs);
- C. Supplemental Loans for Students (SLSs)/Auxiliary Loans to Assist Students (ALASs);
- D. Student Educational Loan Fund (SELF); and
- E. loan consolidation programs that only consolidate loan payments for loans specified in this subpart.

4811.0120 CRITERIA FOR SELECTION.

Subpart 1. Classification of applicants. The executive director shall place applicants in one of the following classifications:

A. Minnesota residents who fulfill midlevel practitioner training in Minnesota or in a state with which the board has entered into a higher education tuition reciprocity agreement;

B. Minnesota residents who fulfill midlevel practitioner training outside Minnesota;

C. applicants who are not Minnesota residents, but fulfill midlevel practitioner training in Minnesota; or

D. applicants who are not Minnesota residents and do not fulfill midlevel practitioner training in Minnesota.

Subp. 2. Insufficient award availability. If more than eight applicants start to serve at least 30 hours per week as midlevel practitioners in a designated rural area in any given year, the executive director shall choose participants in the order specified in subpart 1 for participation. Within each classification specified in subpart 1, applicants will be divided into the midlevel practitioner specialty types specified in part 4811.0110, subpart 2, and chosen for participation by lot within each specialty type. One participant will be selected by lot from each specialty type that has at least one applicant. The remaining participants must be chosen by lot from among all the remaining applicants for that year. Applicants not chosen to participate initially must be placed on an alternate list from which additional participants will be chosen if a chosen participant declines to participate.

4811.0130 APPLICATION PROCESS.

Subpart 1. Acknowledgment letter. On receipt of a letter of interest from a prospective midlevel practitioner, the executive director shall send the prospective midlevel practitioner more detailed information about the program.

Subp. 2. Application form and contract. Before completing the first year of the midlevel practitioner program, the prospective midlevel practitioner must complete and return the application form and contract provided by the executive director. The prospective midlevel practitioner agrees to serve at least two of the first four years following graduation from the midlevel practitioner program in a designated rural area if chosen as a participant. Failure to complete and return the application form and contract by the specified deadline date results in the elimination of the applicant from the classification list.

Subp. 3. Notification of service. A program participant must notify the executive director in writing immediately after starting service as a midlevel practitioner in a designated rural area. A program participant must work as a midlevel practitioner in a designated rural area at least 30 hours per week.

Subp. 4. Agreement or promissory note. Before any payments are made by the executive director on qualified loans designated by the midlevel practitioner, the participant must sign the agreement or promissory note provided by the executive director.

4811.0140 LOAN PAYMENT.

Subpart 1. Designation of loans. Each program participant must designate which eligible loans the executive director must make payments on. Payments by the executive director cannot exceed \$3,500 per year for each participant.

Subp. 2. Payment billings. The participant must provide necessary information for payment purposes on eligible loans to the executive director in a timely manner. The participant must provide the executive director with all payment books for the designated loans or forward monthly billing statements for the loans so that the executive director has ample time to make the monthly payments on time.

Subp. 3. Terms of payments. The executive director shall make loan payments according to the terms and conditions of the designated loans to the lenders or servicers in an amount that, when annualized, does not exceed \$3,500 per year. The participant must continue to serve as a midlevel practitioner in a designated rural area during the period the executive director is making loan payments for the participant.

Subp. 4. Discontinuation of service. The participant must reimburse the executive director for payments made during any period when the participant is not serving as a midlevel practitioner in a designated rural area.

4811.0150 PENALTY FOR NONFULFILLMENT.

Subpart 1. Payment amount. If a participant fails to fulfill the service requirement of this program, the amount paid on designated loans by the executive director must be repaid with interest at a rate established according to *Minnesota Statutes*, section 270.75, subdivision 5. Interest accrues from the date the participant ceases to practice as a midlevel practitioner in a designated rural area.

Subp. 2. Payment plan. The executive director shall set up a payment plan after consulting with the participant. The participant must repay the money within four years.

Subp. 3. Waiver. A participant may request a waiver from the repayment obligation from the executive director. The request must be in writing and must provide written documentation on the emergency circumstances that support the need for the waiver. The executive director shall review the documentation and shall grant a full or partial waiver if the executive director finds that the emergency circumstances justify the waiver.

Subp. 4. Release of information. The following information about the participant may be released to a consumer credit reporting agency until the participant has repaid in full all money owed the board:

- A. the name and address of the participant;
- B. the date the repayment started;
- C. the outstanding balance;
- D. the amount past due;
- E. the number of payments past due;
- F. the number of late payments in the previous 12 months; and
- G. the status or remarks code.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. **Strike outs** indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. **Strike outs** indicate deletions from proposed rule language.

Proposed Rules

4811.0160 PARTICIPANT RESPONSIBILITIES.

Subpart 1. Service status verification. Annually, the participant must complete and return to the executive director, by the deadline, the service status verification form provided by the executive director.

Subp. 2. Status change. The participant must inform the executive director in writing within 30 days of a change of address or service location.

4811.0170 INFORMATION; FORMS; TERMS.

Subpart 1. Additional information. The executive director may require additional information from the participant that is not inconsistent with law that is helpful in the executive director's judgment to efficiently administer the program.

Subp. 2. Forms. The executive director may provide to participants and require the use of uniform forms in the administration of the program.

NURSING HOME NURSES EDUCATION ACCOUNT

4812.0100 SCOPE.

Parts 4812.0100 to 4812.0170 apply to the nursing home nurses education account.

4812.0110 DEFINITIONS.

Subpart 1. Scope. The terms defined in Minnesota Statutes, section 136A.1357, are applicable to parts 4812.0100 to 4812.0170.

Subp. 2. Eligible program participant. An "eligible program participant" is a person planning to enroll or enrolled in a program of study designed to prepare the person to become a registered nurse or licensed practical nurse.

Subp. 3. Emergency circumstances. "Emergency circumstances" means those conditions that make it impossible for the participant to fulfill the service commitment. The conditions include death, total and permanent disability, or temporary disability lasting more than two years.

Subp. 4. Qualified loans. "Qualified loans" means:

- A. Perkins Loans/National Direct Student Loans (NDSLs);
- B. Stafford Loans/Guaranteed Student Loans (GSLs);
- C. Supplemental Loans for Students (SLSs)/Auxiliary Loans to Assist Students (ALASs);
- D. Student Educational Loan Fund (SELF); and
- E. loan consolidation programs that only consolidate loan payments for loans specified in this subpart.

4812.0120 CRITERIA FOR SELECTION.

Subpart 1. Classification of applicants. The executive director shall place applicants in one of the following classifications:

A. Minnesota residents who complete a nursing education program for a registered nurse or licensed practical nurse in Minnesota;

B. Minnesota residents who complete a nursing education program for a registered nurse or licensed practical nurse outside Minnesota;

C. applicants who are not Minnesota residents, but complete a nursing education program for a registered nurse or licensed practical nurse in Minnesota; or

D. applicants who are not Minnesota residents and do not complete a nursing education program for a registered nurse or licensed practical nurse in Minnesota.

Subp. 2. Insufficient award availability. If more than ten applicants start to serve at least 30 hours per week as registered nurses or licensed practical nurses in nursing homes in any given year, the executive director shall choose participants in the order specified in subpart 1 for participation. Applicants not chosen to participate initially must be placed on an alternate list from which additional participants will be chosen if a chosen participant declines to participate.

4812.0130 APPLICATION PROCESS.

Subpart 1. Letter of interest. A person planning to enroll or enrolled in a program of study designed to prepare the person to become a registered nurse or licensed practical nurse must submit a letter of interest to the executive director before completing the first year of study in a nursing education program. Upon receipt of a letter of interest from a prospective registered nurse or licensed practical nurse, the executive director shall send more detailed information about the program.

Subp. 2. Application form and contract. Before completing the first year of study, the prospective registered nurse or licensed practical nurse must complete and return the application form and contract provided by the executive director. The prospective

registered nurse or licensed practical nurse agrees to serve at least one of the first two years following completion of the nursing education program providing nursing services in a licensed nursing home if chosen as a participant. Failure to complete and return the application form and contract by the specified deadline date results in the elimination of the applicant from the classification list.

Subp. 3. Notification of service. A program participant must notify the executive director in writing immediately after starting service as a nurse in a licensed nursing home. A program participant must work as a nurse in a licensed nursing home at least 30 hours per week.

Subp. 4. Agreement or promissory note. Before any payments are made by the executive director on qualified loans designated by the registered nurse or licensed practical nurse, the participant must sign the agreement or promissory note provided by the executive director.

4812.0140 LOAN PAYMENT.

Subpart 1. Designation of loans. Each program participant must designate which eligible loans the executive director must make payments on. Payments by the executive director cannot exceed \$3,000 per year for each participant.

Subp. 2. Payment billings. The participant must provide necessary information for payment purposes on eligible loans to the executive director in a timely manner. The participant must provide the executive director with all payment books for the designated loans or forward monthly billing statements for the loans so that the executive director has ample time to make the monthly payments on time.

Subp. 3. Terms of payments. The executive director shall make loan payments according to the terms and conditions of the designated loans to the lenders or servicers in an amount that, when annualized, does not exceed \$3,000 per year. The participant must continue to serve as a nurse in a licensed nursing home during the period the executive director is making loan payments for the participant.

Subp. 4. Discontinuation of service. The participant must reimburse the executive director for payments made during any period when the participant is not serving as a nurse in a licensed nursing home.

4812.0150 PENALTY FOR NONFULFILLMENT.

Subpart 1. Payment amount. If a participant fails to fulfill the service requirement of this program, the amount paid on designated loans by the executive director must be repaid with interest at a rate established according to Minnesota Statutes, section 270.75, subdivision 5. Interest accrues from the date the participant ceases to practice as a nurse in a licensed nursing home.

Subp. 2. Payment plan. The executive director shall set up a payment plan after consulting with the participant. The participant must repay the money within two years.

Subp. 3. Waiver. A participant may request a waiver from the repayment obligation from the executive director. The request must be in writing and must provide written documentation on the emergency circumstances that support the need for the waiver. The executive director shall review the documentation and shall grant a full or partial waiver if the executive director finds that the emergency circumstances justify the waiver.

Subp. 4. Release of information. The following information about the participant may be released to a consumer credit reporting agency until the participant has repaid in full all money owed the board:

- A. the name and address of the participant;
- B. the date the repayment started;
- C. the outstanding balance;
- D. the amount past due;
- E. the number of payments past due;
- F. the number of late payments in the previous 12 months; and
- G. the status or remarks code.

4812.0160 PARTICIPANT RESPONSIBILITIES.

Subpart 1. Service status verification. Annually, the participant must complete and return to the executive director by the deadline the service status verification form provided by the executive director.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. **Strike outs** indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. **Strike outs** indicate deletions from proposed rule language.

Proposed Rules

Subp. 2. Status change. The participant must inform the executive director in writing within 30 days of a change of address or service location.

4812.0170 INFORMATION; FORMS; TERMS.

Subpart 1. Additional information. The executive director may require additional information from the participant that is not inconsistent with law that is helpful in the executive director's judgment to efficiently administer the program.

Subp. 2. Forms. The executive director may provide to participants and require the use of uniform forms in the administration of the program.

Department of Public Service

Proposed Permanent Rules Relating to Cost-Share Maxi-Audit Grants

Notice of Intent to Amend Rules Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Department of Public Service intends to adopt amendments to *Minnesota Rules* Chapter 7660, without a public hearing. The Commissioner has determined that the proposed amendment of these rules will be noncontroversial in nature and has elected to follow the procedures set forth in the *Minnesota Statutes*, sections 14.22 to 14.28. Authority for the adoption of these rules is contained in *Minnesota Statutes*, section 216C.09.

Minnesota Rules Chapter 7660 applies to the cost-share maxi-audit grants. This rule affects cost-share maxi-auditors, schools, hospitals, and municipal buildings for which cost-share maxi-audits are performed.

All persons have 30 days in which to submit comment in support of or in opposition to any part or subpart of the proposed amendments. Comment is encouraged. Each comment should identify the proposed amendment addressed, the reason for the comment, and any change proposed.

All persons may make a written request for a public hearing on the proposed amendments within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their requests in writing. Any person requesting a public hearing must state his or her name and address and is encouraged to identify the portion of the proposed amendment addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to:

Rory Artig, Engineering Specialist
Department of Public Service, Energy Division
150 East Kellogg Boulevard, Suite 790
St. Paul, MN 55101
(612) 297-2326 Fax (612) 297-1959

Comments or requests for a public hearing must be received no later than 4:00 p.m., September 15, 1992.

The proposed amendments may be modified if the modifications are supported by the data and views submitted to the Department and do not result in a substantial change in the proposed amendments as noticed.

A copy of the proposed rule amendment is attached to this notice. A substantive part of this rule amendment is the Cost-Share Maxi-Audit Manual (1992), adopted by reference. A copy of this manual is available from Mr. Artig at the above address.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed amendments and identifies the data and information relied upon to support the proposed amendments has been prepared and is available by requesting a copy from Mr. Artig at the address listed above.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent that form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rules, must submit a written request for such to Mr. Artig at the address listed above.

Dated: 24 July 1992

Krista L. Sanda, Commissioner
Department of Public Service

Rules as Proposed**7660.0010 PURPOSE.**

~~Parts 7660.0010 to 7660.0090 establish~~ This chapter establishes the criteria and procedures for granting financial assistance to Minnesota public and private institutions for conducting building energy audits using money allocated to the department from the state's allocation of petroleum violation escrow funds.

7660.0020 DEFINITIONS.

Subpart 1. **Scope.** For the purposes of ~~parts 7660.0010 to 7660.0090~~ this chapter, the following terms have the meanings given them.

[For text of subps 2 to 5, see M.R.]

Subp. 6. **Cost-share maxi-audit manual or manual.** "Cost-share maxi-audit manual" or "manual" means the manual incorporated by reference in part ~~7680.0200~~ 7660.0100.

[For text of subps 7 to 11, see M.R.]

7660.0100 INCORPORATION BY REFERENCE.

The Cost-Share Maxi-Audit Manual (1992), written and published by the Energy Division of the Department of Public Service, is incorporated by reference. The manual is not subject to frequent change and is available from the Department of Public Service and on the Minitex interlibrary loan system from the Minnesota State Law Library.

Office of Waste Management

Proposed Permanent Rules Relating to Solid Waste Planning and Certificate of Need Issuance

Notice of Intent to Adopt Rules Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Office of Waste Management (Office) intends to adopt the above-entitled rules without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes* §§ 14.22 to 14.28. The Office's authority to adopt the rules is set forth in *Minnesota Statutes* § 115A.06, subd. 2, which requires the Office to promulgate rules to govern its activities and implement *Minnesota Statutes* §§ 115A.01 to 115A.72. The Office is required to review and approve county and district solid waste management plans and issue certificates of need for non-metropolitan counties under *Minnesota Statutes* § 115A.46 and 115A.917. Because the content requirements and criteria for review and approval of plans and issuance procedures for certificates of need are rules as defined by *Minnesota Statutes* § 14.02, subd. 4, the Office is required to adopt these requirements as rules under *Minnesota Statutes* Ch. 14.

All persons shall have until 4:30 p.m. on September 14, 1992, to submit comments in support of or in opposition to the proposed rules or any part or subpart of the proposed rules. Comments are encouraged. Each comment should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the proposed rules within the comment period. If 25 or more persons submit a written request for a public hearing within the comment period, a public hearing will be held unless a sufficient number withdraw their requests in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rules addressed, the reason for the request, and any change proposed. If a public hearing is required, the Office will proceed pursuant to *Minnesota Statutes* §§ 14.131 to 14.28.

Comments or written requests for a public hearing must be submitted to:

David Benke
Minnesota Office of Waste Management
1350 Energy Lane
St. Paul, Minnesota 55108
612-649-5776

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

The proposed rules may be modified if the modifications are supported by data and views submitted to the Office and do not result in a substantial change in the proposed rules as noticed.

The proposed rules, if adopted, will establish the content requirements and review and approval criteria for solid waste management plans and the issuance procedures for certificates of need. The proposed rules are published below. One free copy of the proposed rules is available upon request from the address and telephone number stated above.

A **STATEMENT OF NEED AND REASONABLENESS** that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rules has been prepared and is available from the Office upon request.

You are hereby advised, pursuant to *Minnesota Statutes* § 14.115, "Small business considerations in rulemaking," that the Office does not believe that the proposed rules will have a significant impact on small businesses, as the proposed rules do not affect the ability of small businesses to participate in the county or district planning process.

If no hearing is required, upon adoption of the proposed rules the required supporting documents will be submitted to the Attorney General for review as to the legality and form to the extent the form relates to legality. Any person may request notification of the submission of this material to the Attorney General. Persons who wish to be advised of the date of submission of this material to the Attorney General, or who wish to receive a copy of the rules as adopted, must submit a written request to the name and address stated above.

Dated: 22 July 1992

Dottie Rietow
Director

Rules as Proposed (all new material)

GENERALLY

9215.0500 PURPOSE.

The purpose of this chapter is to establish requirements for the preparation and implementation of solid waste management plans, plan updates, and plan amendments by counties and solid waste management districts outside of the seven-county metropolitan area. The plans, plan updates, and plan amendments must be approved by the Office of Waste Management.

9215.0510 DEFINITIONS.

Subpart 1. **Scope.** As used in this chapter, the terms defined in this part have the meanings given them.

Subp. 2. **Ash.** "Ash" means the incombustible material that remains after a fuel, including solid waste, is incinerated.

Subp. 3. **Composting.** "Composting" means the controlled microbial degradation of organic waste to yield a humus-like product.

Subp. 4. **County.** "County" means a county board of commissioners, established outside the metropolitan area.

Subp. 5. **Demolition debris.** "Demolition debris" means solid waste resulting from the demolition of buildings, roads, and other artificial structures including concrete, brick, bituminous concrete, untreated wood, masonry, glass, trees, rock, and plastic building parts. Demolition debris does not include asbestos wastes.

Subp. 6. **Director.** "Director" means the director of the Office of Waste Management.

Subp. 7. **Disposal facility.** "Disposal facility" has the meaning given it in *Minnesota Statutes*, section 115A.03, subdivision 10.

Subp. 8. **District.** "District" means the Western Lake Superior Sanitary District Board or a board established outside the metropolitan area as a solid waste management district pursuant to *Minnesota Statutes*, sections 115A.62 to 115A.72.

Subp. 9. **Major appliances.** "Major appliances" has the meaning given it in *Minnesota Statutes*, section 115A.03, subdivision 17a.

Subp. 10. **Metropolitan area.** "Metropolitan area" has the meaning given it in *Minnesota Statutes*, section 473.121, subdivision 2.

Subp. 11. **Mixed municipal solid waste.** "Mixed municipal solid waste" has the meaning given it in *Minnesota Statutes*, section 115A.03, subdivision 21.

Subp. 12. **Office.** "Office" means the Office of Waste Management.

Subp. 13. **Person.** "Person" has the meaning given it in *Minnesota Statutes*, section 116.06, subdivision 8.

Subp. 14. **Plan.** "Plan" means a solid waste management plan prepared under this chapter.

Subp. 15. **Plan amendment.** "Plan amendment" means a document that is submitted to the Office of Waste Management by a county or district when required by this chapter.

Subp. 16. **Plan update.** "Plan update" means the update of the comprehensive solid waste management plan required by *Minnesota Statutes*, section 115A.46, and this chapter.

Subp. 17. **Recyclable materials.** "Recyclable materials" has the meaning given it in *Minnesota Statutes*, section 115A.03, subdivision 25a.

Subp. 18. **Recycling.** "Recycling" has the meaning given it in *Minnesota Statutes*, section 115A.03, subdivision 25b.

Subp. 19. **Resource recovery.** "Resource recovery" has the meaning given it in *Minnesota Statutes*, section 115A.03, subdivision 27.

Subp. 20. **Solid waste.** "Solid waste" has the meaning given it in *Minnesota Statutes*, section 115A.03, subdivision 31.

Subp. 21. **Solid waste management.** "Solid waste management" means activities which are intended to affect or control the generation of solid waste and activities which provide for or control the collection, processing, and disposal of solid waste.

Subp. 22. **Waste facility.** "Waste facility" has the meaning given it in *Minnesota Statutes*, section 115A.03, subdivision 35.

Subp. 23. **Waste reduction.** "Waste reduction" has the meaning given it in *Minnesota Statutes*, section 115A.03, subdivision 36a.

Subp. 24. **Yard waste.** "Yard waste" means the garden wastes, leaves, lawn cuttings, weeds, and prunings generated at residential, commercial, industrial, or institutional properties.

9215.0520 APPLICABILITY.

This chapter applies to all counties and districts outside of the metropolitan area.

COUNTY AND DISTRICT PLANS

9215.0530 OBLIGATIONS OF COUNTIES AND DISTRICTS.

Subpart 1. **Implementation.** Each county or district shall maintain and implement a solid waste management plan that has been approved by the office.

Subp. 2. **Sanctions.** A county or district that fails to gain approval and maintain and implement an approved solid waste management plan is in violation of *Minnesota Statutes*, section 115A.46, and this chapter.

9215.0540 CONTENTS OF PLANS, UPDATES, AND AMENDMENTS.

County and district solid waste management plans, including updates and amendments, when necessary, must describe solid waste management programs for a ten-year period immediately following plan approval and must contain the information required by parts 9215.0550 to 9215.0790.

9215.0550 EXECUTIVE SUMMARY.

A plan must include an executive summary that provides an overview of the county's or district's solid waste management system proposed in the plan.

9215.0560 BACKGROUND INFORMATION.

Subpart 1. **Scope.** A plan must contain narrative descriptions and numeric estimates described in this part.

Subp. 2. **Demographic information.** The plan must include demographic information that relates directly to the generation or management of solid waste in the county or district, including current population distribution, population projections for the next ten years, land use, employment, local economic conditions, and median household income.

Subp. 3. **Solid waste collection and generation.** The plan must include the following solid waste collection and generation information:

- A. an estimate of the amount of solid waste generated annually in the county;
- B. an estimate of the percentages of city and rural residents with solid waste collection service;
- C. an estimate of the annual percentage of solid waste disposed of on site by generators;

D. the solid waste collection and disposal rate structure, including the current range of residential collection rates, the current range of commercial/industrial collection rates, and financial incentives for waste reduction and recycling;

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E. a description of the composition of the overall solid waste generated in the county or district; and

F. an estimate of the annual percentage of solid waste from residential and commercial/industrial waste generators.

Subp. 4. **Demolition debris.** The plan must include an estimate of the quantity of demolition debris generated annually in the county or district.

Subp. 5. **Major solid waste generators.** The plan must include identification of the major commercial, industrial, and institutional solid waste generators in the county or district, including estimates of the volumes and types of solid waste generated annually.

Subp. 6. **Solid waste planning history.** The plan must describe the history of solid waste planning in the county or district for the previous five years and must:

A. include a description of any current local and regional planning activities;

B. include a description of past impediments or barriers to the development of projects on a regional basis; and

C. address the resolution of conflicting, duplicative, or overlapping local solid waste management efforts.

9215.0570 ASSESSMENT OF ALTERNATIVES TO A LANDFILL-BASED DISPOSAL SYSTEM.

Subpart 1. **Content.** The plan shall include a discussion of landfill abatement alternatives according to this part.

Subp. 2. **Currently using resource recovery.** A county or district that is currently using resource recovery to manage the majority of its solid waste by volume shall evaluate its resource recovery programs to identify opportunities for maximizing resource recovery and minimizing land disposal.

Subp. 3. **Proposing resource recovery.** A county or district that is proposing a resource recovery system must identify mixed municipal solid waste processing alternatives that the county or district analyzed before choosing the proposed system. The assessment shall include a financial analysis, discussion of environmental impacts, and plans and schedules for future studies of the most feasible alternatives analyzed. The county or district must explain why any technologies were eliminated from consideration.

Subp. 4. **Landfill-based system.** If the county proposes to manage the majority of its solid waste for the ten-year period through land disposal, the plan must demonstrate in practical and financial terms why alternative recovery options such as mixed municipal solid waste composting or incineration are not the most feasible and prudent alternatives. The plan must include an environmental, financial, and technical analysis of the following:

A. existing facilities available for use; and

B. technologies available for use or development including mixed municipal solid waste composting, co-composting, refuse-derived fuel processing, and incineration. In addition, the county or district shall develop ten-year system cost projections for the most feasible of the technologies or facilities that the county or district considered. This analysis shall include a ten-year system cost projection for at least one of the following management systems: solid waste composting, co-composting, refuse-derived fuel processing, or incineration.

9215.0580 SOLID WASTE REDUCTION.

Subpart 1. **Content.** The plan must include the information on solid waste reduction programs and practices in the county or district described in this part.

Subp. 2. **Policies and goals.** The plan must contain a description of the solid waste reduction policies and goals established by the county including the annual amount or quantity of solid waste to be reduced.

Subp. 3. **Existing solid waste reduction practices.** The plan must describe existing public and private sector solid waste reduction programs in place in the county or district.

Subp. 4. **Specific solid waste reduction programs to be developed.** The plan must describe the solid waste reduction programs that the county or district proposes to maintain or implement in the next ten years, including the responsible persons and annual staff time necessary to implement and manage each program.

Subp. 5. **Program budget.** The plan must identify annual costs that will be incurred by the county or district in implementing and managing solid waste reduction programs.

Subp. 6. **Schedule of implementation.** The plan must include a schedule for the implementation of proposed solid waste reduction programs described in this part.

9215.0590 SOLID WASTE EDUCATION.

Subpart 1. **Content.** The plan must include the information regarding the solid waste education programs and practices in the county or district described in this part.

Subp. 2. **Policies and goals.** The plan must contain a description of the solid waste education policies and goals that the county or

district has established and must describe the promotional program that includes publishing quarterly articles pursuant to *Minnesota Statutes*, section 115A.552, subdivision 3, paragraph (a).

Subp. 3. **Existing solid waste education practices.** The plan must describe existing public and private sector solid waste education programs including solid waste education providers and annual financial and staff commitment in the county or district.

Subp. 4. **Specific programs to be developed.** The plan must describe the solid waste education programs that the county or district proposes to maintain or implement, including the responsible persons and estimated staff time necessary to implement and manage each program.

Subp. 5. **Program budget.** The plan must include the projected annual costs incurred by the county or district for implementing and managing the solid waste education program, including staff time, advertising or publicity materials, and other associated costs, and annual costs for the next ten years.

Subp. 6. **Schedule of implementation.** The plan must include a schedule for the implementation of proposed solid waste education programs described in this part.

9215.0600 RECYCLING.

Subpart 1. **Content.** The plan must include the information on the recycling programs and practices in the county or district described in this part.

Subp. 2. **Policies and goals.** The plan must contain a description of the recycling goals and policies that the county or district has established to meet or exceed the recycling goal requirements in *Minnesota Statutes*, section 115A.551, subdivision 2, the opportunity to recycle requirements in *Minnesota Statutes*, section 115A.552, and the organized collection requirements of *Minnesota Statutes*, section 115A.94.

Subp. 3. **Existing recycling practices.** The plan must:

A. describe the existing public and private sector recycling system in the county or district including collection, processing, and marketing, including the number of haulers operating in the county or district and collection or processing facilities used by haulers in the county or district; and

B. identify the annual recycling tonnages collected, processed, and marketed by sector or program, for the last two years, if available, the county's annual financial and staff commitment, and local market conditions for recyclable materials.

Subp. 4. **Specific programs to be developed.** The plan must describe the recycling programs that the county or district proposes to maintain or implement during the next ten years. The description shall include the responsible persons and estimated annual staff time necessary to implement and manage each program.

Subp. 5. **Program budget.** The plan must estimate the annual costs to be incurred by the county or district in implementing and managing recycling programs over the next ten years, including itemized capital and operating costs such as staff time, land, buildings, equipment, redemption costs, and other associated costs.

Subp. 6. **Schedule of implementation.** The plan must include a schedule for the implementation of proposed recycling programs described in this part.

9215.0610 YARD WASTE PROGRAMS.

Subpart 1. **Content.** The plan must include the information on the yard waste management programs and practices in the county or district described in this part.

Subp. 2. **Policies and goals.** The plan must:

A. contain a description of the yard waste separation and composting goals and policies that the county or district has established;

B. describe methods for identifying the portions of the waste stream such as leaves, grass clippings, tree and plant residue, and paper for use in agricultural practices in accordance with *Minnesota Statutes*, section 115A.46, subdivision 2, paragraph (d); and

C. recognize the prohibition on disposal of yard waste in the land and at resource recovery facilities in *Minnesota Statutes*, section 115A.931.

Subp. 3. **Existing yard waste management programs.** The plan must describe existing public and private sector yard waste management programs in the county or district. The plan must also include an estimated level of backyard composting, the yard waste

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collection system including licensed haulers, if any; number of county, district, and municipal composting sites; tonnages collected for the last two years, if available; the county's or district's financial and staff commitment; and local market conditions for finished yard waste compost.

Subp. 4. **Specific programs to be developed.** The plan must describe the yard waste programs that the county or district proposes to maintain or implement during the next ten years, including the responsible persons and estimated staff time necessary to implement and manage each program.

Subp. 5. **Program budget.** The plan must estimate the annual costs to be incurred by the county or district in implementing and managing yard waste programs over the next ten years, including itemized capital and operating costs.

Subp. 6. **Schedule of implementation.** The plan must include a schedule for the implementation of proposed yard waste programs described in this part.

Subp. 7. **Environmental risks of yard waste management.** The plan must briefly describe any odor problems, leachate generation, or other impacts of yard waste management that have occurred in the county or district.

9215.0620 MIXED MUNICIPAL SOLID WASTE COMPOSTING.

Subpart 1. **Content.** The plan must include the information in this part on mixed municipal solid waste composting facilities if used or proposed to be used to manage all or a portion of the county's or district's mixed municipal solid waste.

Subp. 2. **Policies and goals.** The plan must describe the county's or district's goals and policies on mixed municipal solid waste composting.

Subp. 3. **Existing mixed municipal solid waste composting facilities.** The plan must:

A. describe the mixed municipal solid waste composting facility or facilities where the county's or district's mixed municipal solid waste is managed; and

B. include information on facility operational history and management, removal of problem wastes, volumes managed, and compost marketing.

Subp. 4. **Environmental and public health impacts.** The plan must consider and evaluate known and potential environmental and public health impacts and propose a course of action to alleviate those impacts. The plan must include results of compost testing, results of inspection and monitoring by the appropriate state regulatory agency, and assessment of operational safety at the facility during the past two years.

Subp. 5. **Specific programs to be developed.** The plan must describe the mixed municipal solid waste composting facilities and programs that the county or district proposes to maintain, implement, or participate in during the next ten years, including the responsible persons and estimated staff time necessary to implement or manage each program.

Subp. 6. **Program budget.** The plan must estimate the annual costs to be incurred by the county or district in implementing and maintaining the mixed municipal solid waste composting programs during the next ten years, including itemized capital and operating costs.

Subp. 7. **Implementation timeline.** The plan must include a schedule for the implementation of the proposed mixed municipal solid waste composting programs described in this part.

9215.0630 SOLID WASTE INCINERATION AND ENERGY RECOVERY.

Subpart 1. **Content.** The plan must include the information in this part on solid waste incineration and energy recovery facilities if used or proposed to be used to manage all or a part of the county's or district's mixed municipal solid waste.

Subp. 2. **Policies and goals.** The plan must describe the county's or district's goals and policies on solid waste incineration and energy recovery.

Subp. 3. **Existing solid waste incineration and energy recovery facilities.** The plan must:

A. describe the facility or facilities where the county's or district's mixed municipal solid waste is or will be managed; and

B. include information on the operational history, removal of problem wastes, facility management, volumes managed for the past two years, and energy marketing.

Subp. 4. **Environmental and public health impacts.** The plan must consider and evaluate known and potential environmental and public health impacts and propose a course of action to alleviate those impacts. The plan must include results of ash and emissions testing, results of inspection and monitoring by the appropriate state regulatory agency, and assessment of operational safety at each facility during the past two years. The plan must include the plans and programs for reducing the toxicity and quantity of incinerator ash.

Subp. 5. **Specific programs to be developed.** The plan must describe the energy recovery facilities and programs that the county

or district proposes to maintain, implement, or participate in during the next ten years, including the responsible persons and estimated staff time necessary to implement or manage each program.

Subp. 6. **Program budget.** The plan must estimate the annual costs to be incurred by the county or district in implementing and maintaining the energy recovery programs during the next ten years, including itemized capital and operating costs.

Subp. 7. **Implementation timeline.** The plan must include a schedule for the implementation of the proposed energy recovery programs described in this part.

9215.0640 LAND DISPOSAL OF MIXED MUNICIPAL SOLID WASTE.

Subpart 1. **Content.** The plan must include the information on land disposal facilities described in this part if they are being used or proposed for use to manage all or part of the county's or district's mixed municipal solid waste.

Subp. 2. **Policies and goals.** The plan must describe the county's or district's goals and policies on land disposal.

Subp. 3. **Existing land disposal facilities.** The plan must:

A. identify and discuss the status of closed landfills within the county or district and whether the county or district is implementing any programs for mitigating the environmental effects of past disposal practices;

B. describe the land disposal facility or facilities where the county's or district's mixed municipal solid waste is managed;

C. include a table indicating the amount received, processed, and disposed during the previous two years; and

D. include information on the operational history, removal of problem wastes, and facility management.

Subp. 4. **Environmental and public health impacts.** The plan must evaluate known and potential environmental and public health impacts of operating and proposed disposal facilities and propose a course of action to alleviate those impacts. The plan must include information summarizing the results of recent inspections by the appropriate state agency, report on the results of ground and surface water monitoring at the facilities, and assess operational safety at each facility during the past two years.

Subp. 5. **Specific programs to be developed.** The plan must describe the land disposal facilities and programs that the county or district proposes to maintain, implement, or participate in during the next ten years, including:

A. the responsible persons and estimated staff time necessary to implement or manage each program; and

B. the following information about mixed municipal solid waste land disposal programs and practices in the county or district:

(1) permitting schedule;

(2) schedule of phase development;

(3) status of financial assurance; and

(4) status of leachate treatment.

Subp. 6. **Program budget.** The plan must estimate the annual costs that will be incurred by the county or district in implementing and managing the land disposal programs during the next ten years, including itemized capital and operating costs.

Subp. 7. **Schedule of implementation.** The plan must include a schedule for the implementation of the proposed land disposal programs described in this part.

9215.0650 WASTE TIRE DISPOSAL AND RECOVERY.

Subpart 1. **Content.** The plan must include the information in this part on waste tire recovery programs and practices in the county or district.

Subp. 2. **Policies and goals.** The plan must contain a description of the waste tire disposal goals and policies that the county or district has established that comply with *Minnesota Statutes*, section 115A.914, subdivision 3.

Subp. 3. **Existing waste tire practices.** The plan must describe existing public and private sector waste tire disposal programs and practices in place throughout the county or district. The description must include the waste tire management system including permitted storage and processing facilities, location of known unpermitted tire dumps, transportation and disposal system used by local collectors, current end uses of the waste tires, and status of county solid waste ordinance relative to waste tire management.

Subp. 4. **Specific programs to be developed.** The plan must describe the waste tire programs that the county or district proposes

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to maintain or implement during the next ten years, including the responsible persons and estimated staff time necessary to implement and manage each program.

Subp. 5. **Program budget.** The plan must estimate the annual costs to be incurred by the county or district in implementing or maintaining the waste tire programs during the next ten years, including itemized capital and operating costs.

Subp. 6. **Schedule of implementation.** The plan must include a schedule for the implementation of the proposed waste tire programs.

9215.0660 MAJOR APPLIANCE MANAGEMENT.

Subpart 1. **Content.** The plan must include the information in this part on major appliance management programs and practices in the county or district.

Subp. 2. **Policies and goals.** The plan must contain a description of the appliance management goals and policies that the county or district has established that comply with *Minnesota Statutes*, sections 115A.552, subdivision 1, and 115A.9561.

Subp. 3. **Existing appliance management practices.** The plan must describe the existing public and private sector appliance management programs in the county or district. The description must indicate the process used by the county or district to comply with applicable state, federal, and local regulations for disposal of used appliances and capture of hazardous wastes contained in the appliances.

Subp. 4. **Specific programs to be developed.** The plan must describe the appliance management programs that the county or district proposes to maintain or implement during the next ten years, including the responsible persons, estimated staff time, and education campaigns necessary to implement or manage each program.

Subp. 5. **Program budget.** The plan must estimate the annual costs to be incurred by the county or district in implementing or managing the appliance management programs for the next ten years, including itemized capital and operating costs.

Subp. 6. **Schedule of implementation.** The plan must include a time schedule for the implementation of the proposed appliance management programs described in this part.

9215.0670 USED MOTOR OIL AND LEAD-ACID AND DRY CELL BATTERIES MANAGEMENT.

Subpart 1. **Content.** The plan must include the information in this part on used motor oil and lead-acid and dry cell battery management programs and practices in the county or district.

Subp. 2. **Policies and goals.** The plan must contain a description of the used motor oil and lead-acid and dry cell battery management goals and policies that the county or district has established that comply with *Minnesota Statutes*, sections 115A.915, 115A.9155, and 115A.916.

Subp. 3. **Existing used motor oil and lead-acid and dry cell battery programs and practices.** The plan must describe the existing public and private sector used motor oil and lead-acid and dry cell battery management programs and practices in the county or district, including public education, collection options, processing, recycling, and disposal.

Subp. 4. **Specific programs to be developed.** The plan must describe the specific used motor oil and lead-acid and dry cell battery programs that the county or district proposes to maintain or implement during the next ten years, including the responsible persons and estimated staff time necessary to implement and manage each program.

Subp. 5. **Program budget.** The plan must estimate the annual costs to be incurred by the county or district in implementing and maintaining the used motor oil and lead-acid and dry cell battery management programs during the next ten years, including itemized capital and operating costs.

Subp. 6. **Schedule of implementation.** The plan must include a schedule for the implementation of the proposed used motor oil and lead-acid and dry cell battery management programs described in this part.

9215.0680 HOUSEHOLD HAZARDOUS WASTE MANAGEMENT.

Subpart 1. **Content.** The plan must include the information in this part on the household hazardous waste management programs and practices in the county or district.

Subp. 2. **Policies and goals.** The plan must contain a description of the household hazardous waste goals and policies established by the county or district that comply with the requirements in *Minnesota Statutes*, section 115A.96, subdivision 6.

Subp. 3. **Existing programs and practices.** The plan must describe existing household hazardous waste management programs including collection, separation from mixed municipal solid waste, and education and promotion to reduce the use of household hazardous waste.

Subp. 4. **Specific programs to be developed.** The plan must describe the household hazardous waste programs that the county or district proposes to maintain or implement during the next ten years, including the responsible persons and estimated staff time necessary to develop and manage each program. These programs must include a broad-based public education component, a strategy

for reduction of household hazardous waste, and a strategy for separation of household hazardous waste from mixed municipal solid waste and the collection, storage, and proper management of that waste.

Subp. 5. **Program budget.** The plan must estimate the annual costs to be incurred by the county or district in implementing and maintaining the household hazardous waste management programs during the next ten years, including itemized capital and operating costs.

Subp. 6. **Schedule of implementation.** The plan must include a schedule for the implementation of the proposed household hazardous waste management programs described in this part.

9215.0690 DEMOLITION DEBRIS.

Subpart 1. **Content.** The plan must include the information in this part on demolition debris management programs and practices in the county or district.

Subp. 2. **Policies and goals.** The plan must contain a description of the demolition debris management goals and policies that the county or district has established.

Subp. 3. **Existing demolition debris practices.** The plan must describe demolition debris practices and programs including private and public sector Pollution Control Agency permitted facilities.

Subp. 4. **Specific programs to be developed.** The plan must describe the demolition debris programs that the county or district proposes to maintain or implement during the next ten years, including the responsible persons and estimated staff time necessary to implement and manage each program.

Subp. 5. **Program budget.** The plan must estimate the annual costs to be incurred by the county or district for demolition debris programs for the next ten years, including itemized capital and operating costs.

Subp. 6. **Schedule of implementation.** The plan must include a schedule for the implementation of the proposed demolition debris programs.

9215.0700 SOLID WASTE ORDINANCE.

Subpart 1. **Content.** The plan must include the information in this part on the solid waste management ordinance in the county or district.

Subp. 2. **Status of solid waste ordinance.** The plan must describe the status of the county's or district's solid waste ordinance. The plan must list any problems with implementing or enforcing the current ordinance. The plan must include a copy of the county or district solid waste ordinance as an appendix item in the plan.

Subp. 3. **Ordinance amendments.** The plan must describe any planned amendments to the county solid waste ordinance. The description must include the responsible persons and estimated staff time necessary annually to monitor or enforce the ordinance.

9215.0710 SOLID WASTE STAFF.

Subpart 1. **Content.** The plan must include the information in this part regarding the county or district solid waste staff.

Subp. 2. **Existing county or district solid waste staff.** The plan must describe existing levels of staffing for solid waste programs in place throughout the county or district.

Subp. 3. **Future staffing needs.** The plan must include estimates of staffing needed to implement the programs described in the plan.

9215.0720 SOLID WASTE PROGRAM FUNDING.

Subpart 1. **Content.** The plan must include the information in this part regarding the county or district solid waste program funding.

Subp. 2. **Policies and goals.** The plan must contain a description of the future solid waste program funding goals and policies that the county or district has established.

Subp. 3. **Existing solid waste funding practices.** The plan must include a description of the county's or district's existing solid waste management financing mechanisms. The plan must indicate the current year and future projected amounts and sources of funding for solid waste programs including:

- A. tipping fees at solid waste transfer, processing, and disposal facilities; and
- B. governmental subsidies of waste management.

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9215.0730 PLAN REVIEW AND FIVE-YEAR UPDATE.

The plan must contain a description of the process and timelines for developing the county's or district's five-year update.

9215.0740 GOAL-VOLUME TABLE.

The plan must include a numeric presentation of the county's or district's goals and the volumes of solid waste to be managed for a ten-year period immediately following plan approval. It must include the recycling goal as required in *Minnesota Statutes*, section 115A.551; an estimate of land disposal capacity needed for the ten-year period in acre feet, tons, and cubic yards; and an estimate of remaining capacity at land disposal facilities that will be used. The table must be on a format approved by the director.

9215.0750 ITEMIZED SOLID WASTE BUDGET.

The plan must include a projected ten-year county or district solid waste budget. The budget must include itemized capital and operating costs for each major solid waste program and the annual cost per ton and cost per household. The budget must be in a format approved by the director. A narrative discussion of the financial assumptions used in development of the budget shall be included.

9215.0760 ALTERNATIVES TO PROPOSED SYSTEM.

The plan must include a description of the process that the county or district will use to evaluate, identify, and implement alternatives to the proposed system if the system described in parts 9215.0620 to 9215.0640 is not developed or has major operational difficulties.

9215.0770 ENVIRONMENTAL RISKS.

Subpart 1. **Content.** In addition to the discussion of environmental and public health impacts required in parts 9215.0610 to 9215.0640 the plan must address the county's or district's plans and programs for mitigating the environmental risks associated with each item identified.

Subp. 2. **On-site disposal.** The plan must describe plans and programs for mitigating impacts to air, surface water, and groundwater and avoiding nuisance conditions from the on-site disposal of mixed municipal solid waste at farms or households.

Subp. 3. **Illegal disposal.** The plan must describe plans and programs for mitigating impacts to air, surface water, and groundwater from the practice of illegal disposal.

9215.0780 SOLID WASTE FACILITY SITING PROGRAM.

Plans that indicate the development of new or expanded waste facilities must contain a detailed siting procedure and development program to ensure the orderly location, permitting, development, and financing of new or expanded solid waste facilities and services sufficient for the ten-year planning period. The procedure and program must be consistent with applicable rules of the office, the Pollution Control Agency, the Department of Natural Resources, the Environmental Quality Board, and other state agencies. The procedure and program must include siting criteria and a program for public participation.

9215.0790 PUBLIC PARTICIPATION.

Subpart 1. **Documentation.** The plan must explain the methods for documenting public participation during the development and implementation of the solid waste management plan. The plan must include the location of where documentation of public input by interested parties including citizens, public advisory committees, regional authorities, adjacent counties or districts, local units of government, and waste service companies conducting business within the county or district is kept.

Subp. 2. **Ongoing public input.** The county or district shall describe a process to ensure the ongoing involvement of and consultation with persons who are concerned with solid waste management including those listed in subpart 1.

REGIONAL PLANNING

9215.0800 REGIONAL PLANNING.

A joint plan, plan update, or plan amendment may be submitted by a regional planning group formed through a joint powers agreement. It must:

A. indicate how each county or district in the region will comply with the county or district goals or responsibilities prescribed in statute or rule;

B. be adopted by each participating county and district; and

C. delineate the responsibility of each county or district and the joint powers board with respect to implementation of the joint plan, plan update, or plan amendment.

APPROVAL AND SUBMITTAL OF PLANS, PLAN UPDATES, AND PLAN AMENDMENTS

9215.0810 REQUIREMENTS FOR PLAN, PLAN UPDATE, AND PLAN AMENDMENT APPROVAL.

Subpart 1. **Goals and objectives.** Each solid waste management plan including updates and amendments, when necessary, must

provide for the implementation of policies and programs that are designed to achieve the state policy as declared by *Minnesota Statutes*, section 115A.02, of reducing the need for land disposal of unprocessed mixed municipal solid waste to the maximum extent possible.

Subp. 2. **Ten-year plan.** Each plan must address the county's or district's methods for managing solid waste in the county or district for the ten-year period immediately following adoption of the plan.

Subp. 3. **Land disposal reduction.** Each solid waste management plan must contain an integrated solid waste management system to achieve the most feasible and prudent reduction in the need for and practice of land disposal of mixed municipal solid waste. Plans proposing land disposal as the primary management method must contain technical, financial, and other documentation demonstrating that there are no solid waste management alternatives available to manage the solid waste stream that are more feasible and prudent than the proposed land disposal. Economic considerations alone will not justify the rejection of alternatives to land disposal. In determining feasibility and prudence, the office shall consider the factors in items A to C.

A. The plan must include a review of whether the proposed system is based on proven methods and technologies capable of commercial-scale application and whether the technologies can be successfully put into practice. Alternatives that are experimental or theoretical and cannot be put into commercial-scale application will not be considered feasible and prudent.

B. The plan must indicate whether the proposed system can be implemented consistent with projected revenues and budgets for solid waste management as prepared under part 9215.0750.

C. The plan must indicate whether the proposed system promotes solid waste management practices that minimize adverse impacts on natural resources.

9215.0820 SUBMITTAL OF PLANS, PLAN UPDATES, AND PLAN AMENDMENTS FOR APPROVAL.

Subpart 1. **Draft plan.** A county or district seeking approval of a solid waste management plan shall submit its draft plan to the director. The draft plan must contain the information required in parts 9215.0540 to 9215.0790.

Subp. 2. **Plan update.** A county or district seeking approval of a plan update shall submit updated information required by parts 9215.0540 to 9215.0790 to the director. In addition, the county or district shall provide in the update:

A. an evaluation of the progress that has been made since approval of the plan to achieve the goals and policies of the programs proposed in the existing plan;

B. a discussion of the problems that have been encountered by the county or district in implementing the existing plan and the solutions established;

C. a discussion of the changes in the updated plan from the existing plan; and

D. information required by new statutes or rules that have been adopted since the existing plan was approved.

Subp. 3. **Plan amendment.** A county or district seeking approval of a plan amendment shall submit the amendment to the director. The county or district shall include the following information in its amendment:

A. the reasons for the proposed plan amendment;

B. the benefits of the changes proposed in the plan amendment, including: the purposes achieved by the conservation and recovery of resources and the furtherance of any regional waste management programs;

C. the consistency of the amendment with the policies and purposes expressed in *Minnesota Statutes*, section 115A.02;

D. updated goals and a revised goal-volume table as required in part 9215.0740;

E. an updated itemized solid waste budget for the county or district as required in part 9215.0750;

F. updated implementation information relevant to the changes proposed by the county or district as required in parts 9215.0570 to 9215.0800;

G. updated information on environmental risk as required in part 9215.0770 and updated waste facility siting information as required by part 9215.0780 if new information relating to planned activities has been developed since approval of the plan or plan update; and

H. for amendments that would result in an increase in the previously certified need for land disposal, documentation that the revised system is now the most feasible and prudent for the county or district.

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Subp. 4. **Format.** A county or district submitting a plan, plan update, or plan amendment to the director for approval shall submit two copies of the plan and accompanying information. The plan must be in a three-ring binder, single-spaced, and printed on both sides if possible.

9215.0830 TIMING OF SUBMITTAL.

Subpart 1. **Submittal of plan.** A county or district that has not submitted a solid waste management plan by the effective date of this chapter shall submit a draft plan to the office within 90 days of that date.

Subp. 2. **Submittal of plan update.** Each county or district shall submit a plan update to the office when six months remains on the approval of the latest plan.

Subp. 3. **Submittal of plan amendment.** Each county or district shall submit a plan amendment according to items A to C.

A. Each county or district shall submit an amendment to the approved plan when the county or district is proposing to make substantial changes in its solid waste management system from what was contained in the approved plan.

B. If the director determines that an amendment to the plan is required due to substantial changes in solid waste management in the county or district, including, but not limited to, an increase in the amount of waste needing land disposal, the director shall notify the county or district in writing of the need to amend its plan. The county or district shall have six months from the receipt of notice to submit an amendment to the director.

C. If changes in statute or rule require plans to be amended on a schedule other than indicated in plan approval, the county or district shall submit a plan amendment in accordance with statutory and rule requirements.

9215.0840 REVIEW BY OFFICE OF WASTE MANAGEMENT.

Subpart 1. **Preliminary review.** On receipt of a draft plan, plan update, or plan amendment, the director shall review the draft and notify the county or district of any part of the submittal that requires redrafting and resubmittal. The office shall complete its review of the draft plan, plan update, or plan amendment within 45 days of receipt.

Subp. 2. **Supplemental information.** If advised by the office that a redraft and resubmittal are necessary, the county or district shall submit its redraft to the director within 90 days of the director's request for a redraft. The redraft shall be reviewed according to the procedures in subpart 1.

Subp. 3. **Preliminary decision to approve plan.** The director shall make a preliminary decision to approve a plan, plan update, or plan amendment within 90 days of the county's or district's submittal of a draft and all additional information required by the director. When the director makes a preliminary decision to approve a plan, plan update, or plan amendment, the director shall provide public notice of the preliminary decision and an opportunity for public comment in accordance with parts 9215.0850 and 9215.0860.

Subp. 4. **Preliminary decision to disapprove plan.** If the county or district does not resubmit a redraft and other additional information in response to a request by the director for the information, the director shall notify the county or district that the director intends to disapprove the plan, plan update, or plan amendment.

9215.0850 PUBLIC NOTICE AND PUBLIC COMMENT.

Subpart 1. **Public notice.** The director shall prepare and issue a public notice of the director's preliminary decision to approve a plan, plan update, or plan amendment. The public notice must include, at a minimum:

A. the business address and telephone number of the county or district chair, address and telephone number of the office, and a statement that additional information may be obtained at these offices;

B. a brief description of the solid waste management plan or plan update or plan amendment, the duration of the approval, and any conditions of the approval;

C. a brief description of the procedures the office will use to reach a final decision on approval of the plan or plan update or plan amendment, including procedures for requesting that the county or district hold a public informational meeting; and

D. a statement that during the public comment period a person may submit comments to the office on the plan, plan update, or plan amendment, a statement of the dates on which the public comment period begins and ends, and a statement of the information a person is required to include in the comments.

Subp. 2. **Distribution of public notice.** The director shall distribute the public notice by:

A. making a copy of the public notice available at the office;

B. mailing a copy of the public notice to the chair of the county or district whose plan is subject to approval and to the Pollution Control Agency; and

C. by posting the notice in a building or buildings used by the general public in the county or district whose plan, plan update, or plan amendment is subject to approval, and by placing an advertisement containing the information required in subpart 1 in one or more newspapers of general circulation in the county or district.

Subp. 3. **Public comments.** The public shall have a minimum of 30 days to comment on the director's preliminary decision to approve a plan, plan update, or plan amendment. All comments shall be submitted in writing. Comments must include the following:

- A. a statement of the person's interest in the plan, plan update, or plan amendment;
- B. a statement of the action the person wishes the director to take, including specific references to the plan, plan update, or plan amendment that the person believes should be changed; and
- C. the reasons for the person's position, stated with sufficient specificity to allow the director to assess the merits of the person's statements.

Subp. 4. **Extension of comment period.** The director may extend the public comment period if the director finds an extension of time is necessary to facilitate additional public comment.

9215.0860 PUBLIC INFORMATIONAL MEETING.

Subpart 1. **Request.** A person may request the director to hold a public informational meeting on a plan, plan update, or plan amendment. A person requesting a public informational meeting shall submit the following information as part of the request:

- A. a statement why a public informational meeting is necessary;
- B. the issues the director should address at the public informational meeting; and
- C. a proposed time and place for the public informational meeting.

Subp. 2. **Decision to hold public informational meeting.** If the director determines that a public informational meeting would help clarify and resolve issues regarding the plan or plan update or plan amendment, the director shall hold a public informational meeting. The director may decide to hold a public informational meeting without receiving a request from the public.

Subp. 3. **Location of meeting.** The director must hold the public informational meeting in the geographical area of the county or district included in the plan, plan update, or plan amendment.

Subp. 4. **Notice of public informational meeting.** The director shall prepare a notice of the public informational meeting. The notice must contain a reference to the public notice of the preliminary approval of the plan, plan update, or plan amendment, including the dates of issuance of the public notice; the date, time, and location of the public informational meeting; a concise description of the manner in which the public informational meeting will be conducted; and the issues to be discussed.

Subp. 5. **Distribution of notice.** The director shall publish the notice in a newspaper of general circulation in the geographical area of the plan or plan update or plan amendment, and shall mail a copy of the notice to the county or district and all other persons determined by the director to have an interest in the plan, plan update, or plan amendment.

Subp. 6. **Joint meeting.** If the director determines that no person would be adversely affected by consolidating two or more plans, plan updates, or plan amendments into one public informational meeting, the director may elect to do so.

9215.0870 FINAL DECISION.

Subpart 1. **Record.** The director shall consider all information submitted by the county or district in seeking approval of its plan, plan update, or plan amendment and all information received from the public during the public comment period and all information submitted during the public informational meeting if one was held in making a final decision on the plan, plan update, or plan amendment.

Subp. 2. **Notification.** The director shall notify the county or district and all persons who submitted public comments or participated in a public informational meeting of the final decision on the plan, plan update, or plan amendment.

Subp. 3. **Approval of plan.** The director shall approve those plans, plan updates, and plan amendments that meet the requirements of parts 9215.0540 to 9215.0790 and 9215.0810. The director's approval shall remain in effect for five years unless the director determines that a shorter period of time is required to ensure that the county or district implements the plan.

Subp. 4. **Approval of amendment.** The approval of a plan amendment shall not change the due date of the county's or district's next plan update unless the director determines in the decision approving the amendment that the amendment eliminates the need to update the plan. If so, the director shall determine when the next update will be required.

Subp. 5. **Resolution.** Before final approval of the plan, plan update, or plan amendment, the director shall request the county or district to submit a certified copy of a resolution, passed by the county or district, that approves the plan, plan update, or plan

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

amendment as the county's or district's solid waste management plan. No approval by the director of a plan, plan update, or plan amendment shall be final until a resolution is received by the office.

Subp. 6. **Submittal of final plan.** On final approval of a plan, plan update, or plan amendment, the county or district shall submit two copies of the final plan to the director. The plan must be submitted in a three-ring binder, must be single-spaced, and must be printed on both sides of the page if possible.

9215.0880 REVOCATION OF APPROVAL.

Subpart 1. **Failure to implement.** The director shall require the county or district to amend its plan pursuant to part 9215.0820, subpart 3, if the director determines that a county or district has failed to implement substantial programs contained in the plan as approved.

Subp. 2. **Failure to amend.** The director shall revoke the approval of a plan if the director determines that a county or district has failed to submit a plan amendment within six months of being notified by the director that an amendment is required.

CERTIFICATE OF NEED

9215.0890 CERTIFICATE OF NEED.

Subpart 1. **Scope.** Applicants for permits for existing or proposed disposal facilities located outside of the metropolitan area cannot be issued a permit for new capacity for disposal of unprocessed mixed municipal solid waste without a certificate of need issued by the office. No state or local government body shall issue a permit for disposal of unprocessed mixed municipal solid waste until a certificate of need is issued by the office.

Subp. 2. **Timing.** The office shall review requests for a certificate of need submitted by an applicant of a proposed or existing disposal facility. The request must be submitted before a preliminary permit application is submitted to the Pollution Control Agency. The office shall review the request for a certificate of need within 90 days of submittal of a completed request.

9215.0900 CONTENT OF CERTIFICATE OF NEED REQUEST.

Subpart 1. **Scope.** The certificate of need request shall contain the information described in this part.

Subp. 2. **Annual solid waste estimates.** The request shall include estimates of the amount and type of solid waste to be managed annually at the facility during its design life.

Subp. 3. **Origin of waste.** The request shall include identification of the origin of the solid waste including estimates of the amount of solid waste to be received annually from each county or district of origin. Information about quantities of solid waste from counties or districts outside the metropolitan area shall be based on information in approved county solid waste management plans. Information about quantities of solid waste from counties or districts within the metropolitan area shall be based on information in approved county or district solid waste master plans. If an approved county or district solid waste management plan or master plan does not state that solid waste from a county or district will be managed at the proposed facility, the request shall include a letter from the county or district board of the county or district generating the solid waste indicating that in the county's or district's best estimate the amount of solid waste in question is available for management at the proposed facility. The letter must be consistent with the approved plan and the plan amendment requirements of part 9215.0810.

Subp. 4. **Alternatives.** The request shall include an analysis of alternatives to the new or expanded disposal capacity if the new capacity has not been included in the approved county solid waste management plan or county master plan.

Subp. 5. **Estimate errors.** If the amount of new capacity needed is greater than the amount identified in the approved plan due to erroneous assumptions concerning the amount of solid waste generated, the application must document the basis for calculating the amount of capacity needed in lieu of an analysis of alternatives.

9215.0910 PUBLIC INFORMATIONAL MEETING ON CERTIFICATE OF NEED REQUEST.

The office may hold a public informational meeting on its preliminary determination to approve or deny the request for a certificate of need if the director determines that a public informational meeting would help to clarify and resolve issues regarding the certificate of need request.

9215.0920 APPROVAL OF CERTIFICATE OF NEED.

The office shall issue a certificate of need to the owner or operator of a proposed or existing disposal facility outside of the metropolitan area if the office determines that the additional disposal capacity is needed.

9215.0930 FINAL DECISION.

The office shall make a final decision on a request for a certificate of need within 90 days after determining that a request is complete or after holding a public informational meeting.

9215.0940 REVOCATION OF CERTIFICATES OF NEED.

The office shall revoke or revoke and reissue the certificate of need if the director determines that the information contained in the certificate of need is no longer accurate or that the owner or operator of the disposal facility has not fulfilled all applicable state and federal requirements.

9215.0950 REVIEW AND EXPIRATION OF EXISTING CERTIFICATES OF NEED.

Certificates of need issued prior to the effective date of this chapter will be considered to be documentation of the land disposal needs of the county or district and will expire at the time of the county's or district's next plan update. The director shall reissue a certificate of need if the director determines that the certificate of need is required based on the provisions of parts 9215.0890 to 9215.0930.

REPEALER. *Minnesota Rules*, parts 9215.0100; 9215.0110; 9215.0120; 9215.0130; 9215.0140; 9215.0150; 9215.0160; 9215.0170; 9215.0180; 9215.0190; 9215.0200; 9215.0210; 9215.9220; 9215.0230; 9215.0240; 9215.0250; 9215.0300; 9215.0310; 9215.0320; 9215.0330; 9215.0340; 9215.0350; 9215.0360; 9215.0370; 9215.0380; 9215.0390; 9215.0400; 9215.0410; and 9215.0420, are repealed.

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Pollution Control Agency

Adopted Permanent Rules Relating to Wood Preserving Operation Wastes

The rules proposed and published at *State Register*, Volume 16, Number 26, pages 1531-1543, December 23, 1991 (16 SR 1531), other than those withdrawn at *State Register*, Volume 16, Number 46, page 2442, May 11, 1992 (16 SR 2442), are adopted with the following modifications:

Rules as Adopted

7045.0145 DELETION OF CERTAIN HAZARDOUS WASTE CODES FOLLOWING EQUIPMENT CLEANING AND REPLACEMENT AT WOOD PRESERVING PLANTS.

Subp. 2. **Process equipment cleaning and replacement.** Generators must either clean or replace all process equipment that may have come into contact with chlorophenolic formulations or constituents thereof, including, but not limited to, treatment cylinders, sumps, tanks, piping systems, drip pads, fork lifts, and trams. Cleaning and replacement of process equipment must be performed in a manner which minimizes or eliminates the escape of hazardous waste or waste constituents, leachate, contaminated drippage, or hazardous waste decomposition products to the groundwater, surface water, or atmosphere. Generators must either:

A. prepare and follow an equipment cleaning plan and clean equipment in accordance with this item by:

(2) removing all visible residues from process equipment and rinsing process equipment with an appropriate solvent until dioxins and dibenzofurans in the final solvent rinse are found to be at or below the lower method calibration limit (MCL) found in SW-846, Method 8290, Table 1; and

INSTRUCTION TO REVISOR. The references to parts 7045-0450 to 7045-0544 and 7045-0552 to 7045-0642 shall be changed to 7045-0450 to 7045-0546 and 7045-0552 to 7045-0644 wherever they appear in *Minnesota Rules*.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Withdrawn Rules

Department of Health

Notice of Order Withdrawing Proposed Rule Amendments Concerning License Fees for Hospitals, Nursing Homes, Boarding Care Homes, Supervised Living Facilities, and Outpatient Surgical Centers

NOTICE IS HEREBY GIVEN that the Minnesota Commissioner of Health has issued an Order Withdrawing Proposed Rule Amendments in the above-entitled matter. These rules are being withdrawn because legislation was enacted during the 1992 legislative session which renders the rule amendments unnecessary. These rule amendments were published in the *State Register*, 16 S.R. 2022-2024, on March 9, 1992. License fees for health care facilities are now governed by 1992 *Minnesota Laws* Ch. 513, Art. 6, Sec. 1.

Persons having questions about this matter may contact Sandra Abrams, Minnesota Department of Health, 393 N. Dunlap St., P.O. Box 64900, St. Paul, MN 55164-0900, telephone (612) 643-2157.

Marlene E. Marschall
Commissioner

Official Notices

Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Metropolitan Council

Public Hearing on 1993 Work Program and Budget

The Metropolitan Council will hold a public hearing on its proposed 1993 work program and budget on Thurs., Sept. 10, 1992, 7 p.m., at the Metropolitan Council offices, Mears Park Centre, 230 E. Fifth St., St. Paul. All interested persons are encouraged to attend the hearing and offer comments. People may register in advance to speak by calling Richard Johnson at 291-6549. Written comments, which must be received by Sept. 24, should be sent to Richard Johnson, Director of Administration, Metropolitan Council, Mears Park Centre, 230 E. Fifth St., St. Paul, MN 55101. Copies of the public hearing draft of the Council's proposed *1993 Work Program and Budget* will be available for public inspection at designated libraries throughout the region, beginning Aug. 17, or may be obtained from the Council's Data Center. For information on the location of these libraries or a free copy of the budget document, call 291-8140.

Pollution Control Agency

Notice of Intent to Issue a General Permit for the Discharge of Storm Water Associated with Industrial Activity

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency (MPCA or Agency) intends to issue a General Permit under the provisions of *Minnesota Rules* Part 7001.0210 for discharges of storm water associated with industrial activity. Comments are solicited regarding Draft National Pollutant Discharge Elimination System (NPDES) General Permit Number MN G610000. Comments should be submitted in writing in accordance with the attached public notice.

Public Notice for the National Pollutant Discharge Elimination System (NPDES) Permit Program

(Section 403, Clean Water Act, as amended, *Minnesota Statutes* Chapters 115 and 116, as amended, and *Minnesota Rules* Chapter 7001)

Draft NPDES General Permit to discharge storm water associated with industrial activity into waters of the state.

Public Notice Issued On: August 10, 1992

Last Day to Submit Comments: September 10, 1992

Name and Address of Applicant:

Facilities in Minnesota discharging storm water associated with industrial activity to waters of the state.

Name and Location of Facility:

Any location in Minnesota where such activities are being conducted.

Receiving Water: Surface waters of the State.

The Agency proposes to issue an NPDES General Permit to cover facilities proposing to discharge storm water associated with industrial activity to waters of the state. A general permit covers categories whose operations, emissions, activities, discharges, or facilities are the same or substantially similar. The General Permit will be issued by the Minnesota Pollution Control Agency for a term of approximately five years.

The draft general permit, fact sheet, and other documents are available for inspection at the Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, Minnesota 55155-4194 during regular business hours, Monday through Friday. If you have any questions regarding the draft general permit or would like to receive a copy of the draft general permit or fact sheet please contact Dan Wells at (612) 296-6062.

The Agency will conduct the following informational meetings on the draft NPDES general permit for the discharge of storm water associated with industrial activity.

August 25, 1992 Meetings begin at 2:00 p.m. and 7:00 p.m.	St. Louis County Board Room St. Louis County Courthouse 100 North 5th Avenue West Duluth, Minnesota
August 27, 1992 Meetings begin at 2:00 p.m. and 7:00 p.m.	Olmsted County Board Room Olmsted County Courthouse 515 2nd Street SW Rochester, Minnesota
August 31, 1992 Meeting begins at 9:00 a.m.	Minnesota Pollution Control Agency Board Room Minnesota Pollution Control Agency 520 Lafayette Road North St. Paul, Minnesota
September 1, 1992 Meeting begins at 7:00 p.m.	Lyon County Board Room Lyon County Courthouse 607 West Main Marshall, Minnesota
September 2, 1992 Meeting begins at 7:00 p.m.	Becker County Board Room Becker County Courthouse 915 Lake Avenue Detroit Lakes, Minnesota

The authority to develop and issue a general permit is based on the 1979 U.S. Environmental Protection Agency (EPA) promulgated revisions to the NPDES program regulations which created a class of permits called general permits. General permits are issued under 40 CFR 122.28 and *Minnesota Rules* pt. 7001.0210. General permits can be issued in NPDES approved States if the approved state program includes general permit authority. The general permit program of the MPCA was approved by EPA on December 15, 1987.

This general permit is being proposed as a mechanism to regulate the discharge of storm water associated with industrial activity based on requirements in 40 CFR 122.26. Under NPDES authority, the Water Quality Division is authorized to implement the federal storm water regulations through this general permit. This general permit will require permittees to develop and implement a storm water pollution prevention plan that eliminates or reduces the contact between significant materials and storm water. A significant material is anything used or generated at the facility which is stored outside and exposed to rain or snowfall which has the potential to leak, leach, or decompose and be carried off site with snow melt, rainwater, or other surface drainage (as defined in 40 CFR 122.26 [b][12]). The plan must be developed within 365 days of permit issuance to the Permittee. All nonstructural controls outlined in the plan must be implemented within 545 days, and all structural controls must be implemented within 730 days of permit issuance to the Permittee. This general permit will potentially cover more than 3,000 sites.

On the basis of preliminary MPCA staff review of applicable standards and regulations, the Commissioner has made a preliminary determination that a general permit should be issued for the discharge of storm water associated with industrial activity.

The Commissioner's determination that the general permit should be issued is tentative. Interested persons are invited to submit written comments upon the proposed permit action. The comment period begins and ends as indicated in this notice. Any comments received no later than the last day of the comment period will be considered in the formulation of final determinations.

Any comments submitted are required by *Minnesota Rules* pt. 7001.0110 to include the following information:

Official Notices

1. a statement of the person's interest in the draft general permit;
2. a statement of the action the person wishes the Agency to take, including specific references to sections of the draft general permit that the person believes should be changed; and
3. the reasons supporting the person's position, state with sufficient specificity as to allow the Commissioner to investigate the merits of the person's position.

During the comment period, any person may submit a request for an additional public informational meeting or a contested case hearing on the proposed permit action. A public informational meeting is an informal meeting which the MPCA may hold to help clarify and resolved issues. A contested case hearing is a formal proceeding before a state Administrative Judge.

Any request for a public informational meeting or a contested case hearing must include the items 1 through 3 listed above and also a statement of the reasons the person desires the MPCA to hold additional public informational meetings or contested case hearing and the issues that the person would like the MPCA to address at the public informational meetings or a contested case hearing.

In the absence of any requests for a public informational or contested case hearing, the final decision of the proposed permit action will be made by the Manager of the Water Quality Division under a legislation made by the Minnesota Pollution Control Agency Board. However, any person may request that this permit be considered by the Agency Board prior to final permit action. Such requests must be made in accordance with *Minnesota Rule* pt. 7000.0500, subp. 6.

Comments on the general permit or requests for additional public informational meetings or contested case hearing should be submitted in person or by mail within the comment period to:

Scott R. Thompson
Water Quality Division
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, MN 55155-4194

PLEASE BE ADVISED that the public is entitled to participate in the activities of both the Minnesota Pollution Control Agency Board and the Commissioner in accordance with the provisions of *Minnesota Rules* pt. 7000.1500, 7000.1600. The general permit will be issued if the Agency determines that the proposed permittees will, with the respect to the facility or activity to be permitted, comply or undertake a schedule or compliance to achieve compliance with all applicable state and federal pollution control statutes and rules administered by the MPCA and the conditions of the general permit, and all applicable requirements of *Minnesota Statutes* Chapter 116D and the rules promulgated thereunder have been fulfilled.

Public Employees Retirement Association

Notice of Meetings of Board of Trustees

The next regular monthly meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be on Thursday, August 13, 1992, at 9:30 a.m. in the PERA offices, 514 St. Peter Street, St. Paul, Minnesota.

An Information Forum meeting for the Public Safety Officers will be held following the Board meeting at 1:30 p.m. in the offices of the association.

State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Jobs and Training Department

Request for Proposals

The Department of Jobs and Training announces the availability of FFY 1992 Community Food and Nutrition Program (CFNP) funds in the amount of \$57,621 to be awarded through a statewide competition to statewide public or private, non-profit agencies.

Professional, Technical & Consulting Contracts

Eligible Activities

The proposed activities must be statewide in scope and intend to meet at least one of the following three purposes of the program:

- 1) Improve coordination of existing private and public assistance resources to better serve low-income communities.
- 2) Assist low-income communities to identify potential sponsors of child nutrition programs and initiate programs in unserved and under-served areas; and
- 3) Develop innovative approaches at the state and local levels to meet nutritional needs of low-income individuals.

Activities funded through this award must also include outreach and public education activities designed to inform low-income and unemployed individuals of the nutrition services available under various federally-assisted programs.

Program Timelines

Five copies of the proposal must be received by 4:30 p.m. on Monday, August 31, 1992 at the following address:

Minnesota Department of Jobs and Training
Community Based Services Division
150 East Kellogg Blvd., Suite 690
St. Paul, MN 55101
Attn: Patrick Leary

All proposals should be submitted on the application package provided by the Department. Application packages can be obtained by calling Vicki Castano at (612) 296-1459.

Proposals will be reviewed and ranked by a review committee comprised of State officials versed in food and poverty issues. Final awards will be announced by September 14, 1992 to September 15, 1992 to September 14, 1993.

The grant period will run from September 15, 1992 to September 14, 1993.

Information

Questions regarding this program and awards should be addressed to Patrick Leary at (612) 297-3409.

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Minnesota Department of Health

Division of Community Health Services

Request for Proposals for Home Visiting Program Evaluation Project

Scope of Project

The Minnesota Department of Health is soliciting proposals from qualified consultants (individuals or teams) to establish a written plan to evaluate the effectiveness of the Home Visiting project(s) to prevent child abuse/neglect. The evaluation includes:

- developing process and outcome based approaches to evaluation questions
- working with MDH and selected projects to implement evaluation
- consultation and training to enable MDH staff to continue evaluation activities once the contract is completed.

The final outcome of this evaluation project is expected to be a definitive statement about the effectiveness of this home visiting program on the prevention of child abuse and neglect and improving family and community support systems in Minnesota.

Project Cost and Completion Date

The Minnesota Department of Health estimates the cost of these services to be no more than \$40,000. The intended start date is October, 1992, with completion date to be no later than June 30, 1993.

Eligibility: Any individual, team, or organization in Minnesota who has successfully completed other evaluation projects.

Professional, Technical & Consulting Contracts

Applications: The complete Request for Proposals packet, including a detailed Request for Proposals, is available upon request from Mary Rippke at the address and phone number below.

Deadline: Six copies of the completed proposal must be submitted by 4:30 p.m., September 29, 1992, to:

Mary J. Rippke, Director
Section of Public Health Nursing
Minnesota Department of Health
717 Delaware Street S.E.
P.O. Box 9441
Minneapolis, MN 55440
612/623-5468

Minnesota Higher Education Board

Notice of Request for Proposals for Contractual Services

The Minnesota Higher Education Board (HEB) is requesting proposals from a consultant to assist in the development of procedures, plans, information, reports and documents for the HEB to carry out its statutory mandate to merge the State University, Community College and Technical College Systems.

SCOPE OF THE PROJECT

Services required range from creative efforts in defining the vision, mission and organization of the new merged system to very specific technical efforts in budgetary and operational areas.

PROJECT START AND COMPLETION DATES

The Contract will become effective September 14, 1992, and will conclude no later than February 28, 1993, subject to satisfactory completion.

PROJECT COSTS

It is anticipated that the cost of this project will not exceed \$100,000.00 for professional services and expenses.

Those interested in receiving requests for proposals should contact:

Higher Education Board
Centennial Office Building, 3rd Floor
658 Cedar Street
St. Paul, Minnesota 55155
(612) 296-8012

Proposals will be accepted until 4:00 p.m., August 28, 1992.

Department of Human Services

Health Care Management Division

Notice of Availability of Health Care Consultant Contracts

The Department of Human Services (DHS) intends to issue consultant contracts for the purpose of providing professional advice and recommendations in the administration of the Medical Assistance (MA) and General Assistance Medical Care (GAMC), and Children's Health Plan (CHP) (to be re-titled Minnesota Care October 1, 1992) Programs.

DHS intends to issue consultant contracts to the following specialties for professional advice and recommendations in the administration of Health Care Programs:

- Registered Pharmacist with a focus on the treatment of AIDS
- Licensed Occupational Therapist
- A dentist specializing in oral surgery
- A dentist specializing in prosthodontics
- A dentist who practices general dentistry

Professional, Technical & Consulting Contracts

A certified Audiologist

A licensed Prosthetist

A pharmacy or pharmacist to provide weekend Prior Authorization coverage of drugs

A retail Pharmacist

The PA Unit is seeking pharmacy consulting services for prior authorization of drugs on holidays and weekends. Duties will consist of making decisions for authorizing drugs based on established protocols. Ideally, this service will be provided by a hospital or retail pharmacy entity which has a licensed pharmacist on duty every day.

All contracts will be awarded to candidates based on their recent experience, education, achievements, and professional standing and the Department's need for types of specialists. DHS shall make the final selection of consultants and issue contracts of varying amounts of time and money for the period of September 1, 1992 through June 30, 1993, with an option of up to two-year renewal to June 30, 1995.

Interested Parties should submit résumés or direct inquires by September 8, 1992 to:

Martha Beckwith, Supervisor
Health Care Benefits Administration
Health Care Operations Section
Department of Human Services
444 Lafayette Road
Saint Paul, MN 55155-3853
Phone: 612-296-7584
FAX: 612-297-3230

Department of Human Services

Chemical Dependency Program Division

Request for Proposals (RFP) for Chemical Dependency Programs for Pregnant Women and Women with Children

The Chemical Dependency Program Division of the Minnesota Department of Human Services (hereinafter CDPD) is soliciting proposals for initiation of new or enhancement of existing services to increase treatment slots and positive treatment outcomes for chemically dependent pregnant women and women with children. \$250,000 is available for one or more grantees. Eligible applicants are licensed halfway houses or primary alcohol and drug treatment programs knowledgeable in the areas of chemical dependency, child development, parenting skills, and housing who are willing to develop a new or expand an existing project for chemically dependent women in alcohol and drug treatment and aftercare where their children (ages 0-12) can be with them and be connected with services that provide pre/postnatal care. Proposals may be submitted for the development of new or continuation of existing residential or non-residential chemical dependency treatment services for women and their children (ages 0-12).

Funds may be used for operating costs, transportation, child development, subsidized housing and parenting education. It is anticipated that the work called for would begin by November 1, 1992 or upon such date as the grant agreement is executed as to encumbrance by the Commissioner of Finance, whichever occurs later. The funds contemplated for this RFP are state funds. State funds are available for use through June 30, 1993.

This Request for Proposals is contingent on the availability of funds. The State reserves the right to reject any and all proposals and to apply the funds to another purpose. The state will not reimburse for the costs of proposal preparation or participation in proposal consideration procedures. Eight copies of the proposal must be received by CDPD no later than 4:20 p.m. on Thursday, August 20, 1992, or have a legible postmark date no later than August 19, 1992. Proposals must follow the CDPD proposal format. Grant application forms are available on request from the Chemical Dependency Program Division (612/296-3991). Copies of the RFP are available on request from Pamela Young (612/296-4589). Proposals should be sent to:

Dorrie Hennagir, Grants Manager
Chemical Dependency Program Division
Department of Human Services
444 Lafayette Road
St. Paul, Minnesota 55155-3823

Requests for information concerning program issues should be addressed to Pamela Young (612/296-4589) and budget/fund usage questions should be addressed to Dorrie Hennagir (612/296-4617).

Department of Revenue

Proposals Sought for Development of a Report on Tax Impact

Scope of Project:

The purpose of this project is to develop information for a report mandated by the 1992 Legislature in Chapter 549, Article 9, Section 20. This section of the Healthright Bill requires that the Department of Revenue submit a report to the Legislature by November 1, 1992 on the impact of the wholesale drug distributor tax and healthcare provider tax on pharmacies and pharmacists. If the taxes are not effective or equitable, the Department shall recommend alternative methods of taxing prescription drugs.

This request for proposal does not obligate the state to complete the project, and the state reserves the right to cancel the solicitation if it is in its best interest.

Project Goals:

Main objective is to develop information and data that can be used for revenue estimation and evaluation of the pharmaceutical tax, the structure of the industry and its pricing and reimbursement practices.

Project Tasks:

- 1) Preparation of a report on the structure of the pharmaceutical industry, its pricing and reimbursement practices.
 - a) Description of industry structure and pricing mechanisms (also transfer pricing issues).
 - b) Reimbursement mechanisms (short-run versus long-run), including pass-through arrangements and medicaid reimbursements.
 - c) Impact of regulation on prices.
- 2) Conduct a study to collect detailed pharmaceutical sales and reimbursement data for Minnesota.
- 3) Provide consultation to the Department on methods of estimating effective tax rates on pharmacies, consumers, third party payers and other providers, and for alternative methods of taxing prescription drugs.

Responder may propose additional tasks or activities if they will substantially improve the results of the project.

Department Contacts:

If there are questions regarding this request for proposal, please call or write Bob Cline, Director of Tax Research, Minnesota Department of Revenue, 10 River Park Plaza, St. Paul, Minnesota 55146-2230, (612) 296-3425.

Please note that other department personnel are not allowed to discuss the project with responders before the deadline for submitting proposals.

Submission of Proposals:

All proposals must be sent to and received by Bob Cline, Director of Tax Research, Minnesota Department of Revenue, 10 River Park Plaza, St. Paul, Minnesota, 55146-2230 no later than 4:30 p.m. August 24, 1992.

Late proposals will not be accepted. Submit two copies of proposal. Proposals are to be sealed in mailing envelopes or packages with responder's name and address clearly written on the outside. Each copy of the proposal must be signed in ink by an authorized member of the firm. Prices and terms of the proposal as stated must be valid for the length of the proposal.

Project Costs:

The department has estimated that the cost of this project should not exceed \$20,000.

Project Completion Date:

The report must be completed by November 1, 1992.

Proposal Contents:

The following will be considered minimal contents of the proposal:

1. A restatement of the objectives, goals and tasks to demonstrate the responder's view of the nature of the project.
2. Identification and description of the items to be provided by the responder.
3. An outline of the responder's background and experience with emphasis on previous related efforts. Identify the personnel who will be working on the project, and their background. No change in personnel assigned to the project will be permitted without the approval of the State Project Director/Manager.
4. A detailed cost and work plan which will identify the major tasks to be accomplished and which will be used as a scheduling and managing tool as well as a basis for invoicing.

5. Identification of the level of the department's participation in the project as well as any other services to be performed by the department.

Evaluation:

All proposals received by the deadline will be evaluated by representatives of the Department of Revenue. In some instances, an interview will be part of the evaluation process. Factors upon which proposals will be judged include, but are not limited to, the following:

1. Expressed understanding of the project objectives (40%)
2. Project work plan (10%)
3. Project detail (10%)
4. Qualifications of both company and personnel. Experience of project personnel will be given greater weight than that of the firm (40%)

Evaluation and selection may be completed by September 4, 1992. Results will be sent immediately by mail to all responders.

State Designer Selection Board

Request for Proposal for a State Project

To Minnesota Registered Design Professionals:

The State Designer Selection Board has been requested to select designers for a state project. Design firms who wish to be considered for this project should deliver proposals on or before 4:00 p.m., September 1, 1992, to:

George Iwan
Executive Secretary, State Designer Selection Board
Room G-10, Administration Building
St. Paul, Minnesota 55155-3000

The proposal must conform to the following:

- 1) Eight copies of the proposal will be required.
- 2) All data must be on 8½" x 11" sheets, soft bound.
- 3) The cover sheet of the proposal must be clearly labeled with the project number, as listed in number 7 below, together with the designer's firm name, address, telephone number and the name of the contact person.

4) Mandatory Proposal contents in sequence:

a) Identity of firm and an indication of its legal status, i.e. corporation, partnership, or other. If the response is from a joint venture, this information must be provided for firms comprising the joint venture.

b) Names of the persons who would be directly responsible for the major elements of the work, including consultants, together with brief descriptions of their qualifications. Identify roles that such persons played in projects which are relevant to the project at hand. **NOTE NEW REQUIREMENT:** The proposal must contain a statement indicating whether or not the consultants listed have been contacted and have agreed to be a part of the design team.

c) A commitment to enter the work promptly, if selected, by engaging the consultants, and assigning the persons named in 4b above along with adequate staff to meet the requirements of work.

d) A list of State and University of Minnesota current and past projects and studies under contract or awarded to the prime firm(s) submitting this proposal during the three (3) years immediately preceding the date of this request for proposal. The prime firm(s) shall list and total all fees associated with these projects and studies whether or not the fees have been received or are anticipated.

In addition, the prime firm(s) shall indicate the amount of fees listed which were paid directly to engineers or other specialty consultants employed on the projects and studies listed pursuant to the above. **NOTE:** Please call for a copy of the acceptable format for providing this information.

The proposal shall consist of no more than twenty (20) faces. Proposals not conforming to the parameters set forth in this request will be disqualified and discarded without further examination.

5) Statutory Proposal Requirements:

In accordance with the provisions of *Minnesota Statutes*, 1981 Supplement, Section 363.073; for all contracts estimated to be in

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excess of \$50,000.00, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the Commissioner of Human Rights before a proposal may be accepted.

The proposal will not be accepted unless it includes one of the following:

- a) A copy of your firm's current certificate of compliance issued by the Commissioner of Human Rights; or
 - b) A statement certifying that the firm has a current certificate of compliance issued by the Commissioner of Human Rights;
- or
- c) A statement certifying that the firm has not had more than 20 full-time employees in Minnesota at any time during the previous 12 months; or
 - d) A statement certifying that the firm has an application pending for a certificate of compliance.
- 6) Design firms wishing to have their proposals returned after the Board's review must follow one of the following procedures:
- a) Enclose a self-addressed stamped postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two (2) weeks to pick up their proposals, after which time the proposals will be discarded; or
 - b) Enclose a self-addressed stamped mailing envelope with the proposals. When the Board has completed its review, proposals will be returned using this envelope.

In accordance with existing statute, the Board will retain one copy of each proposal submitted.

Any questions concerning the Board's procedures, their schedule for the project herein described or the fee format form may be referred to George Iwan at (612) 296-4656.

7) PROJECT—20-92

Strategic Plan for State
Agency Facilities

A. Scope of Project

The State of Minnesota, Department of Administration is requesting proposals from qualified consultants to develop a long-range strategic plan to study, program and fund adequate office space and facilities for state agencies located in the Twin Cities metropolitan area. The plan will identify and analyze the state's short and long-term space needs and will provide recommendations and criteria for future agency locations for the next 20 years. The strategic plan will address the organization of state government and the development of state facilities both within and outside the Capitol area. The plan would also guide the state in cost-effectively managing the state's space needs and addressing (though not be limited to) such issues as utilities infrastructure, transportation, parking, public access, and delivery of services. The proposed project budget shall not exceed \$325,000.

B. Qualifications and Background

The consulting firm should possess professional experience in developing comprehensive, master or strategic plans for state government or organizations of similar size and stature. The project will require a multi-disciplined team with expertise in functional programming, property management, architecture, urban design, urban planning and landscape architecture, transportation planning, civil, mechanical and electrical engineering, financing, property development, facilities planning, design and space standards, the ability to assemble relevant data, and demonstrated report writing skills.

Applicants must provide a list of other clients for which the firm has provided, or is now providing, similar services to that sought by the request for proposal, and the nature of the reports provided. Entities listed as references may be contacted as part of the evaluation process.

C. Participating Entities

The strategic planning process will require coordination and meetings among:

1. Representatives from the Department of Administration, who will provide project leadership, information on current policies and procedures, and interagency liaison.
2. The project steering committee who will provide guidance, project monitoring, and technical assistance where needed.
3. Representatives of the CAAPB who will provide information on current policies, guidelines, and requirements for the Capitol area.
4. State agencies and others to obtain functional organization and program requirements of state government.
5. Local government leaders to obtain information and advice on their respective planning goals and objectives, including the city of St. Paul.

D. Project Background

The Department of Administration is responsible for providing and maintaining office space for the majority of the executive, legislative, and judicial branch operations. Since 1972, no additional office space has been built or acquired in the Capitol area with the exception of the 244,000 gross square foot Judicial Building completed in 1990. To meet state agencies' immediate needs for additional space, the state has increasingly relied on leasing nonstate-owned space. In the metropolitan area, state operations currently occupy about 3.5 million square feet of which 40 percent is state-owned and 60 percent is in nonstate-owned leased facilities.

State government has become dispersed and is no longer in a central location. Agency operations have become fragmented and less efficient due to being housed in numerous locations. Since 1984 the Department of Administration has focused on consolidating or collocating state agency operations in centralized locations without the benefit of an in-depth plan. In order for state government to use its limited resources efficiently, a strategic plan is needed to guide the state in determining where to locate state agencies, and the best approach (such as lease, purchase or build) to use in providing state offices and support facilities in the metropolitan area.

E. Project Objectives and Consultant Work Scope

It is envisioned that the strategic plan will address three distinct objectives: 1) identification and analysis of the state's short- and long-term office space needs and appropriate agency locations, 2) analysis of the Capitol area and other locations to determine the ability and appropriateness of these areas to fulfill space needs, and 3) a comprehensive study to determine the capability of the Capitol area electrical, mechanical, and utilities distribution systems to meet current and increased future demand.

The consultant will develop plans, recommendations, and criteria for making future decisions on state space needs as well as provide program management for the technical aspects. The work will involve preparing and managing the program schedule, preparing technical analyses and reports, and preparing project reports. The plans will include forecasts of office space and facility requirements, ownership and leasing strategies, considerations for collocation and consolidation of state agencies and functions, and identification and recommendation of sites for state office facilities inside the Capitol area and in other locations. The plan will include a framework for the expansion and extension of the electrical, mechanical, and utilities infrastructure to serve existing and recommended new facilities within the Capitol area.

Specific tasks are listed below, but are not limited to this listing.

1. Survey and determine the state's current utilization of office space within the metropolitan area, including both owned and leased space.
2. Prepare a forecast of short-range and long-range space needs.
3. Review and confirm the potential capacity of existing areas, including the Capitol area, to accommodate the forecast needs based on current as well as past studies.
4. Provide analysis and recommendations regarding short-term and long-term ownership and leasing strategies.
5. Develop criteria for locating state agencies or functions within the Capitol area, near the Capitol area, or remote from the Capitol area.
6. Develop and/or confirm agency-by-agency facilities program requirements as criteria for site selection for both short-term and long-term development.
7. Review opportunities and feasibilities for collocation or consolidation to achieve convenience and accessibility to the public with respect to the organization of state government or elements of state government, and with respect to functional mission vs. agency integrity.
8. Conduct a functional adjacency analysis to determine location for state agencies or functions near other state agencies or similar functions to enhance convenience and accessibility to the public.
9. Review and assess elements of the CAAPB Comprehensive Plan, policies, and urban design framework which impact state office development in the Capitol area.
10. Identify site locations to accommodate projected state office needs within the Capitol area, short-term and long-term, in conformance with the site selection criteria.
11. Evaluate and recommend state office building configurations for various locations, including the Capitol area, with associated child day care, transportation, parking locations, and open space/amenity and transit accommodations.
12. Prepare analyses of the existing mechanical, electrical, and utilities infrastructure within the Capitol area. Prepare a framework recommendation for the expansions of capacity and distribution for the planned expansions of state office space and other functions within the Capitol area.
13. Prepare development phasing options and costs based on projected needs.

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14. Submit findings and recommendations in reader friendly documents with appropriate graphics and illustrations, provide 250 copies of the final report, and provide the camera-ready masters for future additional publications.

F. Projected Schedule

It is expected that the majority of the project will be substantially completed by October 1, 1993. Preliminary findings and recommendations will be used to assist the Department of Administration in preparing the 1994 Capital Budget request to the legislature.

G. Proposal Contents and Submittal

The following must be included in the proposal:

1. A restatement of the project goals and objectives to demonstrate the proposer's understanding of the nature of the project.
2. A detailed work plan and list of project deliverables.
3. Estimated project schedule.
4. Detailed budget indicating the cost of each major work task.
5. Qualifications and experience of the primary consultant and other proposed team members and personnel who will be devoted to the project.

H. Selection Criteria and Evaluation

Firms desiring consideration should submit a proposal in accordance with the information outlined above. Factors upon which proposals will be judged include, but are not limited to 1) the proposed work plan and schedule; 2) experience and qualifications of the firm and/or consultant team and personnel; 3) past experience of the consultant team in developing strategic plans; 4) past record of performance on projects of similar size and scope; and 5) ability to perform on time.

I. Project Contact

Questions will be accepted in written form only by Dennis J. Spalla, Assistant Commissioner, Department of Administration, 200 Administration Building, 50 Sherburne Avenue, Saint Paul, Minnesota 55155. FAX (612) 297-7909.

M.J. Czarniecki III, Chairman
State Designer Selection Board

Non-State Public Contracts

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Minnesota Historical Society

Notice of Request for Bids for Audio Visual Equipment and Installation of Systems

The Minnesota Historical Society is seeking bids from qualified firms and individuals to provide audio visual equipment and install audio visual systems.

The Request for Bids is available by calling or writing Gary W. Goldsmith, Contracting Officer, Minnesota Historical Society, 345 Kellogg Blvd. West, St. Paul, MN 55102. Telephone (612) 297-5863.

There will be a mandatory pre-bid conference in the 3-M Auditorium at the Minnesota History Center, 345 Kellogg Blvd. West, St. Paul, MN at 2:00 p.m. August 13, 1992. Bids are due not later than 2:00 p.m. August 10, 1992.

Details concerning submission requirements are included in the Request for Bids.

State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Materials Management Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Awards of contracts and advertised bids for commodities and printing, as well as awards of professional, technical and consulting contracts, appear in the midweek STATE REGISTER Contracts Supplement, published every Thursday. Call (612) 296-0931 for subscription information.

Materials Management Division—Department of Administration:

Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

COMMODITY CODE KEY

A = Sealed Bid	G = \$5,000-\$15,000 Estimated Dollar Value	J = Targeted Vendors Only
B = Write for Price	H = \$15,000-\$50,000 Sealed Bid	K = Local Service Needed
C = Request for Proposal	I = \$50,000 and Over Sealed Bid/Human Rights Compliance Required	L = No Substitute
D = Request for Information		M = Installation Needed
E = \$0-\$1,500 Estimated Dollar Value		N = Pre-Bid Conference
F = \$1,500-\$5,000 Estimated Dollar Value		O = Insurance or Bonding Required

Commodity: Dishwashing detergents/
compounds
Contact: Norma Cameron 612-296-2546
Bid due date at 2pm: August 20
Agency: Price contract
Deliver to: Various
Requisition #: Various

Commodity: Analytical laboratory
services
Contact: Patricia Anderson 612-296-
3770
Bid due date at 2pm: September 9
Agency: Health
Deliver to: Various
Requisition #: Price contract

Commodity: B F—Infusion pump
medfusion no sub
Contact: Teresa Manzella 612-296-7556
Bid due date at 4:30pm: August 19
Agency: Winona State University
Deliver to: Winona
Requisition #: B 26074-14643

Commodity: B F—Unit dose packing
machine
Contact: Teresa Manzella 612-296-7556
Bid due date at 4:30pm: August 13
Agency: Anoka-Metro Regional
Treatment Center
Deliver to: Anoka
Requisition #: B 55100-05080

Commodity: B G—Audio video
equipment
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 17
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14839

Commodity: A H—Courier service
Contact: Pam Anderson 612-296-1053
Bid due date at 2pm: August 12
Agency: Community College Board
Deliver to: St. Paul
Requisition #: B 27138-53234

Commodity: A H M—Audio video
equipment
Contact: Pam Anderson 612-296-1053
Bid due date at 2pm: August 12
Agency: Minneapolis Community
College
Deliver to: Minneapolis
Requisition #: B 27151-93005

Commodity: B G—Lumber
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 17
Agency: Minnesota Correctional Facility
Deliver to: Red Wing
Requisition #: B 78760-03215

Commodity: B G—Portable radio
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 12
Agency: Willow River Camp
Deliver to: Moose Lake
Requisition #: B 78890-43001

State Contracts and Advertised Bids

Commodity: B F—Gatesville training doll
Contact: Teresa Manzella 612-296-7556
Bid due date at 4:30pm: August 18
Agency: Winona State University
Deliver to: Winona
Requisition #: B 26074-14644

Commodity: B F—Transit service—mornings
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 12
Agency: Minnesota Department of Agriculture
Deliver to: Minneapolis
Requisition #: B 04131-30873

Commodity: B F—Video disc player
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 17
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-48219

Commodity: B G—Video toaster
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 12
Agency: Minneapolis Community College
Deliver to: Minneapolis
Requisition #: B 27151-93003

Commodity: B F—TV & VCR
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 17
Agency: Hibbing Extension Duluth Center
Deliver to: Duluth
Requisition #: B 27165-65087

Commodity: B G—Roof repairs
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 17
Agency: Minnesota Correctional Facility
Deliver to: Sauk Centre
Requisition #: B 78770-03424

Commodity: B F—Coin sorter/counter
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 12
Agency: Minnesota Department of Jobs & Training
Deliver to: Various places
Requisition #: B 21200-52439

Commodity: B F—Vernier software
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 12
Agency: Winona State University
Deliver to: Winona
Requisition #: B 26074-14607

Commodity: B E—Microfiche cabinet
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 17
Agency: Minnesota Department of Education/Accounts Payable
Deliver to: Various places
Requisition #: B 37090-03810

Commodity: B F—Ice machine
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 12
Agency: Willow River Camp
Deliver to: Moose Lake
Requisition #: B 78890-43002

Commodity: B G L—Millerbernd poles
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 12
Agency: Minnesota Department of Transportation
Deliver to: Fort Snelling
Requisition #: B 79000-31339

Commodity: B F—Water softener salt
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 12
Agency: Minnesota Department of Transportation
Deliver to: Windom
Requisition #: B 79750-01237-1

Commodity: B E—Lab supplies
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 17
Agency: North Hennepin Community College
Deliver to: Brooklyn Park
Requisition #: B 27153-21449

Commodity: B F—Relational courseware software
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 17
Agency: Department of Revenue
Deliver to: St. Paul
Requisition #: B 67120-53129

Commodity: A H—Parts for distance measuring equipment
Contact: Joan Breisler 612-296-9071
Bid due date at 2pm: August 17
Agency: Minnesota Department of Transportation
Deliver to: St. Paul
Requisition #: B 79000-30611

Commodity: B F—Water softener salt
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 12
Agency: Minnesota Department of Transportation
Deliver to: Windom
Requisition #: B 79750-01237

Commodity: B F—Digital alarm equipment
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: August 17
Agency: Facilities Management Office
Deliver to: Little Falls
Requisition #: B 01000-07144

Commodity: B F—Service agreement for radios
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 17
Agency: Winona State University
Deliver to: Winona
Requisition #: B 26074-14585-1

Commodity: B G—Lease of mobile classrooms
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 17
Agency: Hibbing Extension Duluth Center
Deliver to: Duluth
Requisition #: B 27165-65089

Commodity: B G—Survey instruments
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 19
Agency: Minnesota Department of Transportation
Deliver to: St. Paul
Requisition #: B 79000-31539

Commodity: B F—Toilet paper
Contact: Linda Parkos 612-296-3725
Bid due date at 4:30pm: August 17
Agency: Normandale Community College
Deliver to: Bloomington
Requisition #: B 27156-10989

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Commodity: B F—Postage meter tape
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: August 19
Agency: Minnesota Department of Administration
Deliver to: St. Paul
Requisition #: B 02519-35359

Commodity: B F—Teleproduction tiling generator
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 17
Agency: Winona State University
Deliver to: Winona
Requisition #: B 26074-14606

Commodity: B F—Gas meter
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 17
Agency: Minnesota Department of Transportation
Deliver to: Willmar
Requisition #: B 79000-24054

Commodity: A H—Exit lights—hubbell—rebid
Contact: Joan Breisler 612-296-9071
Bid due date at 2pm: August 17
Agency: Ah Gwah Ching Nursing Home
Deliver to: Ah Gwah Ching
Requisition #: B 55510-03938-1

Commodity: B F—Winter boots
Contact: Linda Parkos 612-296-3725
Bid due date at 4:30pm: August 17
Agency: Thistledeew Youth Camp
Deliver to: Togo
Requisition #: B 78780-06001

Commodity: B F—Cast iron rings
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: August 19
Agency: Minnesota Department of Transportation
Deliver to: Various places
Requisition #: B 79500-23500

Commodity: B G M—Install auto door operators
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 19
Agency: Building Construction Division
Deliver to: St. Paul
Requisition #: B 02310-33032

Commodity: B F—UV radiometer and diazo developer
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 19
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64461

Commodity: B F—Sewer contractor
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 17
Agency: Minnesota Correctional Facility
Deliver to: Sauk Centre
Requisition #: B 78770-03577

Commodity: B F—Zink lamp
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 17
Agency: Minnesota Pollution Control Agency
Deliver to: St. Paul
Requisition #: B 32200-33123

Commodity: B F—Work gloves
Contact: Linda Parkos 612-296-3725
Bid due date at 4:30pm: August 17
Agency: Department of Natural Resources—Metro Field Operations
Deliver to: St. Paul
Requisition #: B 29006-31006

Commodity: B F K M—Food scales
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: August 19
Agency: Normandale Community College
Deliver to: Bloomington
Requisition #: B 99997-10986

Commodity: B G—Snowmobile drag
Contact: Mary Jo Bruski 612-296-3772
Bid due date at 4:30pm: August 19
Agency: I R R & R B
Deliver to: Biwabik
Requisition #: B 43000-70141

Commodity: B F—Video toaster
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 19
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14833

Commodity: B F—Dance flooring
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 19
Agency: Winona State University
Deliver to: Winona
Requisition #: B 26074-14637

Commodity: B F—Surge suppressor
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 17
Agency: Department of Natural Resources—Metro Field Operations
Deliver to: St. Paul
Requisition #: B 29006-31007

Commodity: B G—Fluorescent fixtures
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 17
Agency: Fergus Falls Regional Treatment Center
Deliver to: Fergus Falls
Requisition #: B 55101-02209-1

Commodity: B F—Drafting pens/nibs
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: August 19
Agency: Minnesota Department of Transportation
Deliver to: St. Paul
Requisition #: B 79000-31563

Commodity: B F—Compressor
Contact: Mary Jo Bruski 612-296-3772
Bid due date at 4:30pm: August 19
Agency: Department of Administration
Deliver to: St. Paul
Requisition #: B 02307-34229

Commodity: B G—Cushman utility vehicle
Contact: Mary Jo Bruski 612-296-3772
Bid due date at 4:30pm: August 19
Agency: I R R & R B
Deliver to: Chisholm
Requisition #: B 43000-70169

Commodity: A H—Fifth wheel bed trailer
Contact: Mary Jo Bruski 612-296-3772
Bid due date at 2pm: August 19
Agency: Minnesota Department of Transportation
Deliver to: Virginia
Requisition #: B 79382-02502

State Contracts and Advertised Bids

Commodity: A H—Dig-it towable backhoe

Contact: Mary Jo Bruski 612-296-3772

Bid due date at 2pm: August 19

Agency: Minnesota Department of Transportation

Deliver to: Fort Snelling

Requisition #: B 79382-02504

Commodity: A H—Fifth wheel flat bed trailer

Contact: Mary Jo Bruski 612-296-3772

Bid due date at 2pm: August 19

Agency: Minnesota Department of Transportation

Deliver to: Owatonna

Requisition #: B 79382-02503

Commodity: Pipe: flexible underground and fittings (rebid)

Contact: Dale Meyer 612-296-3773

Bid due date at 2pm: August 20

Agency: Transportation Department and other State Agencies

Deliver to: Various

Requisition #: Price contract

Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Printing vendors NOTE: Other printing contracts can be found in the Materials Management Division listing above, and in the Professional, Technical & Consulting Contracts section immediately following this section.

Commodity: 1992 recycling directory, camera ready copy, 370 pp plus tabs, 6,800 quantity shrink wrap

Contact: Printing Buyer's Office

Bids are due: August 14

Agency: Office of Waste Management

Deliver to: St. Paul

Requisition #: 24161

Commodity: MN Careers 1991

(reprint), negs provided, 30M, 2-sided, saddle stitch, folded, 11"x17"

Contact: Printing Buyer's Office

Bids are due: August 14

Agency: Jobs and Training

Deliver to: St. Paul

Requisition #: 24514

Getaway in Style

Room at the Inn Wisconsin. Includes hard-to-find lodgings in out-of-the-way places, as well as in Wisconsin's major metropolitan areas and most popular vacation destinations. 224pp. Stock #19-3, \$12.95 plus tax.

Room at the Inn Minnesota. Looking for a weekday or weekend get-away? For a business meeting or simply pleasure? This is the only guide to more than 60 historic "Bed & Breakfast" homes, hotels, and country inns. 160pp. Stock #19-72, \$9.95 plus tax.

Roughing It Elegantly. A guide for the canoe camper visiting the BWCA, Voyageurs Park and Quetico Provincial Park. Full of practical tips and information: planning, organizing, packing, site location, and camp set-up. Simple, creative, enjoyable meals are a major feature. 159pp. Stock #9-3, \$9.95 plus tax.

A Paddler's Guide to the Boundary Waters Canoe Area, 78 pages of detailed maps and descriptions of 31 wilderness canoe routes in the Superior National Forest of Northern Minnesota. Includes what to bring along on canoe trips, regulations, canoe tips and detailed information for self-guided tours. Stock #19-17, \$4.95.

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Armchair Adventures in Minnesota

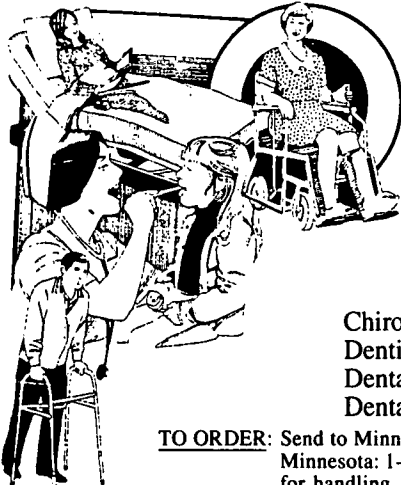
Our Minnesota. More than 100 full-color photos by Les and Craig Blacklock portray Minnesota in her seasonal beauty, with text from the personal journal of Fran Blacklock's thirty years of traveling the state. Stock #9-23. \$13.95 plus tax.

Minnesota Geographic Names. Place names by the thousand, with even more intriguing historical tidbits, in this over 800-page book. A must for the Minnesota-lover! Stock #17-13, \$12.95 + tax.

Historic Sites and Place Names of Minnesota's North Shore. John Fritzen, long time employee of the Minnesota DNR draws upon his almost 40 years as a forester, mostly spent on Minnesota's colorful and legendary North Shore, to regale readers with tales of timbermen, pioneer settlers, miners, commercial fishermen and others. Black and white photos. Stock No. 9-11. \$3.50.

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Reach Minnesota's health care field decision makers

Health Care Facilities Directory 1991

A list of hospitals and related institutions licensed and/or certified to deliver various levels of care. The list is alphabetical by county, town and facility name. Stock No. 1-89. \$18.95

Mailing Lists of Health Care Professionals Licensed by the State of Minnesota Now Available

Call 297-2552 for more information or write to the address below for your free mailing list service packet.

Chiropractors	Medical Corporations (Clinics)	Pharmacists
Dentists	Registered Nurses	Physical Therapists
Dental Assistants	Licensed Practical Nurses	Physicians
Dental Hygienists	Pharmacies	Veterinarians

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River Stories That Warm Your Heart

A Stretch on the River. 1950 novel about the son of a wealthy family who goes to work on a Mississippi River towboat to avoid being drafted. With power, gusto and humor, author Richard Bissel creates an energetic, rowdy, and delightful account of a typical trip up the river, accurately re-creating a colorful era of towboating on America's major waterway. Stock #17-6, \$8.95 plus tax.

High Water. During the worst flood on the Mississippi River anyone can remember, the mate of a towboat has his hands full on a perilous trip, working with an unhappy crew, an angry captain, and too many barges to push against too much river. A 1954 Richard Bissel novel reveals the drama, humor and charm of working on the river. Stock #17-8. \$8.95 plus tax.

Old Times on the Mississippi River. George Merrick's lively, loving, and humorous reminiscences of his steamboat life from the bottom up, as a pantry boy, apprentice engineer, second clerk, and "cub" pilot. First published in 1909, he describes steamboat operations—from machinery and personnel to the economics of the business—with vivid examples and rich detail. 323 pp. includes appendices and index. Stock #17-45. \$8.95 plus tax.

Canoeing with the Cree. Minnesota's distinguished newsman, Eric Sevareid, wrote his first book in 1935 about a canoe journey he and a classmate made to Hudson Bay. The classic recounts their trip on the Mississippi, Minnesota and Red River of the North Rivers into Lake Winnipeg, and then God's River to Hudson Bay. 209 pp. includes index, maps and photos. Stock #17-14. \$6.95 plus tax.

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Welcome wildlife to your property

Landscaping for Wildlife. Attract wildlife to your land and gardens, farms and woodlots by spreading nature's welcome mat. Songbirds, butterflies, hummingbirds, pheasants, deer and other wildlife are drawn through these gardening tips and landscaping techniques that add natural beauty to your property and habitat for wildlife. Over 70 color photos and 144 pages give you simple, enjoyable, and inexpensive methods for adding the right touches for a "wildlife party" on your grounds, whether urban or rural. Stock #9-15, \$9.95 plus tax.

Woodworking for Wildlife. Songbirds, owls, ducks, geese, loons and other wildlife will show appreciation for your skills by adding a "wild" dimension to your property. Carefully illustrated with a variety of game bird and mammal box designs, this booklet provides important tips on the placement of nest in proper habitat areas and maintenance requirements. Construction diagrams included. 112 pp. Stock #9-14, \$9.95 plus tax.

Wildlife Set. Order both books above as a set and save \$2.00. Stock #9-20, \$17.95 plus tax.

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Public Sector Labor Relations in Minnesota. A practical resource and training guide analyzing public sector labor relations in Minnesota. A special emphasis on contract administration, grievance handling and the arbitration process. 286 pages, paperbound. Code #10-51, \$12.50.

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A Wise Investment—the rules of the game

Securities Laws, 1990. Governs the activities of broker/dealers, agents and investment advisors. *Minnesota Statutes* Chapter 80A. Code #2-12, \$7.00 plus tax.

Securities Rules, 1991. Rules implementing the legislative mandate. Subjects include equity securities and investment companies. *Minnesota Rules* Chapter 2875. Code #3-5, \$14.00 plus tax.

Minnesota Guidebook to State Agency Services, 1992-95. Packed with information to help you, this 640-page resource guides you through license requirements, forms, fees, reports, services, grants, and more. Its listing of addresses, phones, and agency descriptions cut red tape for easy and fast service from state agencies. Code #1-11, \$16.90 plus tax.

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