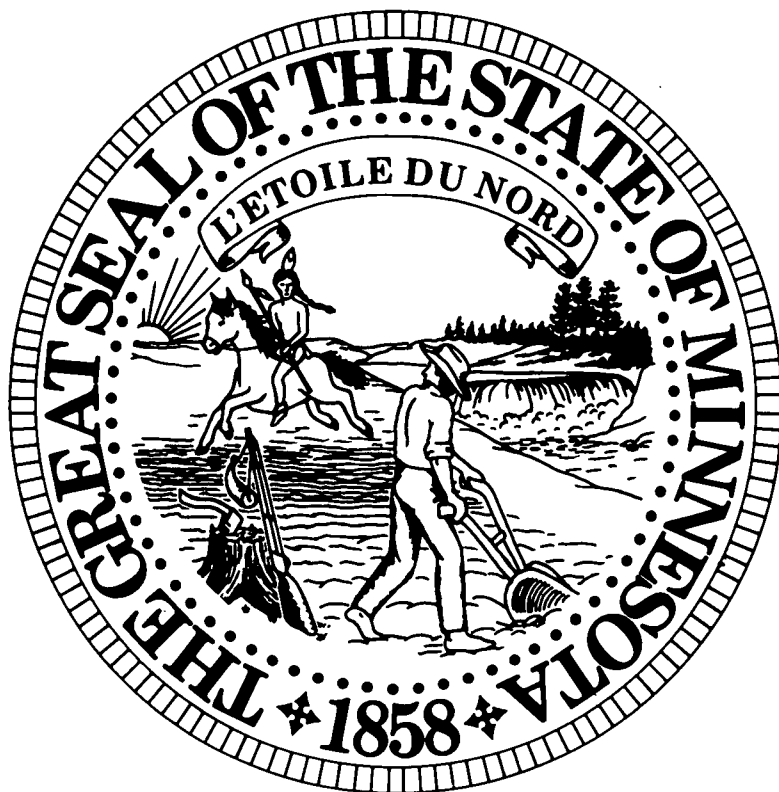


The Minnesota State Register

Department of Administration—Print Communications Division

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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional, technical and consulting contracts, non-state bids and public contracts, contract awards, grants, and a monthly calendar of cases to be heard by the state supreme court.

A *Contracts Supplement* is published Tuesday, Wednesday and Friday and contains bids and proposals, including printing bids.

Printing Schedule and Submission Deadlines

Vol. 17 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
44	Monday 19 April	Monday 26 April	Monday 3 May
45	Monday 26 April	Monday 3 May	Monday 10 May
46	Monday 3 May	Monday 10 May	Monday 17 May
47	Monday 10 May	Monday 17 May	Monday 24 May

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 117 University Ave., St. Paul, Minnesota 55155, (612) 297-7963, TDD (Minnesota Relay Service), Metro Area (612) 297-5353, Greater MN 1-800-627-3529.

The *State Register* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *State Register Contracts Supplement* is published every Tuesday, Wednesday and Friday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The *State Register Contracts Supplement* contains additional state contracts and advertised bids.

In accordance with expressed legislative intent that the *State Register* be self-supporting, the following subscription rates have been established: the Monday edition costs \$150.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined four editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, includes four editions, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the *State Register* at St. Paul, MN, first class for the *Contracts Supplement*. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

Arne H. Carlson, Governor

**Dana B. Badgerow, Commissioner
Department of Administration**

**Kathi Lynch, Director
Print Communications Division**

Debbie George, Circulation Manager

**Jane E. Schmidley, Acting Editor
612/297-7963**

FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

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Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

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Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-657-3757.

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Human Services Informational and			Workers Compensation Decisions,		
Instructional Bulletin	\$115.00	90-6	unpublished subs run Jan-Dec 1993;		
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Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Department of Agriculture

Proposed Permanent Rules Relating to Agricultural Liming Material

Notice of Intent to Adopt a Rule Without a Public Hearing

The Minnesota Department of Agriculture intends to adopt a permanent rule without a public hearing following the procedures set forth in the Administrative Procedures Act sections 14.22-14.28. You have 30 days to submit written comment on the proposed rule and may also submit a written request that a hearing be held on the rule.

Department Contact Person. Comments or question on the rule and written requests for a public hearing on the rule must be submitted to:

Carol Milligan, Minnesota Department of Agriculture, 90 West Plato Boulevard, St. Paul, MN 55107 (612) 296-6906, Fax (612) 297-7678.

Subject of Rule and Statutory Authority. The proposed rule is about agricultural liming material. The statutory authority to adopt this rule is *Minnesota Statutes*, section 18C.575. A copy of the proposed rule is published in the *State Register* and attached to this notice as mailed.

Comments. You have until 4:30 p.m. June 2, 1993 to submit written comment in support of or in opposition to the proposed rule or any subpart of the rule. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rule. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on June 2, 1993. Your written request for a public hearing must include your name and address. You are encouraged to identify the portion of the proposed rule which caused your request, the reason for the request, and any changes you want made to the proposed rule. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their request in writing. If a public hearing is required, the department will proceed according to *Minnesota Statutes* sections 14.131-14.20.

Modifications. The proposed rule may be modified as a result of public comment. The modifications must be supported by the data and views submitted to the department and may not result in a substantial change in the proposed rule as attached and printed in the *State Register*. If the proposed rule affects you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness. A Statement of Need and Reasonableness is now available from the department contact person. This statement describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule.

Small Business Considerations. The majority of agricultural lime producers and distributors are small businesses as defined by *Minnesota Statutes*, section 14.115. The rules were drafted with input from these businesses to propose rules that are not burdensome for small business and still meet the statutory requirements for the program.

Adoption and Review of the Rule. If no hearing is required, after the end of the comment period the department may adopt the rule. The rule and supporting documents will then be submitted to Attorney General for review as to legality and form to the extent that form relates to legality. You may request to be notified of the date the rule is submitted to the Attorney General or be notified of the Attorney General's decision on the rule. If you wish to be so notified or wish to receive a copy of the adopted rule, submit your

request to the department contact person listed above.

Dated: 31 March 1993

Elton Redalen, Commissioner
Department of Agriculture

Rules as Proposed (all new material)

1509.0010 AUTHORITY AND PURPOSE.

Parts 1509.0010 to 1509.0040 are adopted by the commissioner under *Minnesota Statutes*, section 18C.575, to prescribe conditions for license and inspection fee qualifications, label information, analytical and sampling methods, certification to conduct sampling or sampling and analysis, and distribution of agricultural liming material by the cubic yard.

1509.0015 DEFINITIONS.

Subpart 1. **Scope.** The definitions in this part and the definitions of "agricultural liming materials," "bulk," "burnt lime," "distributor," "ENP," "hydrated lime," "label," "marl," "official sample," "percent; percentage," "person," "producer," "source of production," "stockpile," "ton," and "weight," in *Minnesota Statutes*, section 18C.531, apply to parts 1509.0010 to 1509.0040.

Subp. 2. **ALM.** "ALM" means agricultural liming materials.

Subp. 3. **Delivery.** "Delivery" means the complete transfer of an ALM order to a specific site as indicated to the purchaser on a billing, delivery, or invoice ticket.

Subp. 4. **Department.** "Department" means the Minnesota Department of Agriculture.

Subp. 5. **Exempt.** "Exempt" means distributors or producers of industrial or municipal by-product ALM who are exempt from fees for licensing and inspection under *Minnesota Statutes*, section 18C.541, subdivision 6.

Subp. 6. **Label.** "Label" means the display of all written, printed, or graphic matter on the immediate container or the statement accompanying delivery of ALM. A billing, delivery, or invoice ticket is a label.

Subp. 7. **Limestone.** "Limestone" means a material consisting of calcium carbonate or a combination of calcium carbonate with magnesium carbonate capable of neutralizing soil acidity. Limestone also refers to all carbonate minerals and rock-forming carbonate minerals unless otherwise specified in *Minnesota Statutes*, section 18C.531.

Subp. 8. **Pounds of ENP per ton.** "Pounds of ENP per ton" means the pounds of effective neutralizing power (ENP) in one ton of ALM corrected for moisture. [(2,000 pounds ALM per ton) (percentage of ENP ÷ 100) (percentage of dry matter ÷ 100)] = pounds of ENP per ton.

Subp. 9. **Transportation charges.** "Transportation charges" means charges associated with distribution and transport of ALM, including charges relating to application and over-the-road transport.

1509.0020 ALM LICENSE AND INSPECTION FEE.

Subpart 1. **Licensing requirements.** A distributor or producer of ALM shall obtain a license in accordance with *Minnesota Statutes*, section 18C.541, subdivision 1.

Subp. 2. **Free distribution.** If a producer distributes ALM to another person free of charge under *Minnesota Statutes*, section 18C.541, subdivision 6, the producer is not liable for any license and inspection fees incurred by any subsequent distributor of that product.

Subp. 3. **Custom application.** A person who custom applies and does not distribute ALM is not liable for license and inspection fees.

Subp. 4. **Reporting transportation charges to department.** Distributors or producers applying for license and inspection fee exemption under *Minnesota Statutes*, section 18C.541, subdivision 6, must disclose transportation charges assessed in the distribution of industrial or municipal by-product ALM. Transportation charges must be itemized to show fees assessed for application and over-the-road transport.

Subp. 5. **Determining fair and reasonable transportation charges.** To determine fair and reasonable transportation charges, the department shall collect transportation charges data from ALM distributors and producers via information required on the annual license application required by *Minnesota Statutes*, section 18C.541, subdivision 1, or other application forms provided by the department. Transportation charges data collected must be separated into two geographical areas:

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A. the metropolitan area, as defined in *Minnesota Statutes*, section 473.121, subdivision 2; and

B. all of Minnesota outside the metropolitan area. These geographical areas designate where industrial or municipal by-product ALM is produced or initially transported from. Data collected must be averaged for each respective area. Distributors or producers except those exempt under *Minnesota Statutes*, section 18C.541, subdivision 6, must pay license and inspection fees if their transportation charges exceed the average area transportation charge.

Subp. 6. **Inspection fee assessment limitation.** Inspection fees assessed under *Minnesota Statutes*, section 18C.551, subdivision 3, are limited to one assessment during distribution in Minnesota. Verification of prior inspection fee payment is required.

1509.0025 LABEL INFORMATION REQUIREMENTS.

Subpart 1. **Label information requirements for ALM bulk delivery.** ALM offered for sale, sold, distributed, or disposed of in this state in bulk must have a written label accompanying a delivery and supplied to any purchaser or end user. The label must contain the following information:

A. the distributor's or producer's name, address, telephone number, and source of production or stockpile location;

B. the purchaser's name and address;

C. the date of sale or transfer;

D. the type of ALM listed as one of the following:

(1) "calcium oxide," which is the chemical compound composed of calcium and oxygen. It is formed from calcium carbonate by heating limestone to drive off the carbon dioxide. Also known as quick lime, unslated lime, burnt lime, and caustic lime, it does not occur in nature;

(2) "fluid grade ALM," which is ALM that is applied in a suspended formulation;

(3) "hydrated lime," which is a material made from burnt lime that consists of calcium hydroxide or a combination of calcium hydroxide with either magnesium oxide, magnesium hydroxide, or both;

(4) "industrial or municipal by-product ALM," which is industrial waste or by-product, or the by-product of an industrial production process or municipal water or waste treatment process containing calcium or magnesium compounds, or both, in a form that neutralizes soil acidity;

(5) "marl," which is a granular or loosely consolidated earthy material composed largely of shell fragments and calcium or magnesium carbonate, or both;

(6) "pelleted ALM," which is ALM of any type that is manufactured and marketed in a pelleted formulation;

(7) "quarry ALM," which is ALM that results from the grinding or sieving of limestone at a quarry or other production site and that is applied on agricultural land without further processing or alteration;

(8) "slag," which is a by-product ALM made of calcium-magnesium aluminosilicate (Ca-MgSiO₃) resulting from the manufacturing of pig-iron; or

(9) "woodash," which is a by-product ALM resulting from wood burning processes;

E. the minimum pounds of ENP per ton, accurate to within three percent;

F. the weight or cubic yards of ALM distributed;

G. the approximate weight, in pounds, per cubic yard if ALM is being distributed by the cubic yard; and

H. for exempt ALM distributors and producers, a list of any charges for ALM, transportation, or application.

Subp. 2. **Label information requirements for bags and other container types.** ALM packaged in bags and other container types that are distributed, offered for sale, sold, or disposed of in this state for agricultural use must have a label on either the face, display, or back side of the bag or container or printed on tags affixed to the upper end of the container, stating in a clear, legible, and conspicuous form the following required information:

A. the distributor's or producer's name and address;

B. the minimum pounds of ENP per ton, accurate to within three percent; and

C. the net weight.

Distributors and producers of ALM packaged in bags or other container types must also provide a written or printed ticket or invoice accompanying distribution containing the information specified in subpart 1, items C to F.

1509.0030 OFFICIAL OR CERTIFIED SAMPLE AND ANALYSIS.

Subpart 1. **Required samples and analyses.** The department shall collect official samples and perform analyses or, in accordance

with part 1509.0035, certify producers to collect samples and perform analyses of the producer's production, storage, or blending sites to determine required label information.

Sampling and analysis performed by the department must be done at least once a year at each producer's production, storage, or blending site.

Producers certified to sample ALM must collect and submit samples to the department in accordance with part 1509.0035. Producers certified to sample and analyze ALM must collect samples, perform analyses, and report analytical data in accordance with part 1509.0035.

Subp. 2. **Official ALM analysis and sampling methods.** The most recent edition of "Quality Determination of Liming Materials," from the Soil Testing Laboratories of the University of Minnesota, Saint Paul, Minnesota 55108, is the official ALM analysis method. The most recent edition of "Association of American Plant Food Control Officials Inspectors Manual," from the Association of American Plant Food Control Officials, Inc., West LaFayette, IN 47907, is the official ALM sampling method. These documents meet the requirements in *Minnesota Statutes*, section 18C.561. These documents are incorporated by reference, are not frequently amended, and are available at the Minnesota State Law Library.

Subp. 3. **Verifying label information.** If a distributor or other person believes ALM is mislabeled, the department shall take steps necessary to verify label information including sampling and analysis. If the ALM label is found to be correct in accordance with part 1509.0025, subpart 1, item E, or 2, item B, the requesting party must pay the sampling fee required by *Minnesota Statutes*, section 18C.551, subdivision 4. If the ALM label is not in accordance with part 1509.0025, subpart 1, item E, or 2, item B, the supplying distributor or producer must pay the fee required by *Minnesota Statutes*, section 18C.551, subdivision 4. The supplying distributor or producer must also correct information on the label to reflect verified analysis results.

Subp. 4. **Sampling and analysis of blended ALM products blended by distributors.** If two or more ALM products are blended together by a distributor, the department shall take an official sample and perform analysis of the blended ALM, even though an official analysis exists for the separate ALM components of the blend. The distributor blending ALM must pay the sampling fee required by *Minnesota Statutes*, section 18C.551, subdivision 4.

1509.0035 CERTIFICATION OF PRODUCERS TO CONDUCT SAMPLING OR SAMPLING AND ANALYSIS OF ALM.

Subpart 1. **Certification.** The department may certify producers to conduct sampling or sampling and analysis of the producer's ALM. Producers must be assessed the sampling and analysis fee in accordance with *Minnesota Statutes*, section 18C.551, subdivision 4, for each sample submitted to the department.

Subp. 2. **Certification to sample ALM.** Producers who wish to become certified to sample their ALM must notify the department in sufficient time for the department to send information concerning official sampling methods, an application form, and sample collection report. Producers must abide by the official methods of sampling in part 1509.0030, subpart 2. Producers must submit to the department a representative sample of the ALM as distributed sample with no less than five pounds of ALM, a completed application form, and a completed sample collection report. Certification may be denied or revoked for failure to abide by the official sampling methods in part 1509.0030, subpart 2.

Subp. 3. **Certification to sample and analyze ALM.** Producers who wish to become certified to sample and analyze ALM must notify the department in sufficient time for the department to send information concerning official sampling and analysis methods, an application form, and instructions pertaining to obtaining certification.

An application form must be completed and submitted to the department. If the application is approved, the department shall instruct the producer to submit a monthly representative sample and analysis from each of the producer's ALM production, storage, or blending sites in accordance with the methods required in part 1509.0030, subpart 2. Each monthly sample and analysis must consist of subsamples collected over four consecutive weeks. Samples submitted to the department must be analyzed by the department to determine if deviations in the analytical data exist between the department and the producer. If the analysis data between the department and the producer is within three percent for three consecutive months, certification for sampling and analysis shall be granted.

Subp. 4. **Sampling and analysis scheduling requirements.** A producer certified to sample or sample and analyze ALM must collect representative samples based on the schedule in items A to C. Producers certified to sample ALM will be assessed the sampling and analysis fee in accordance with *Minnesota Statutes*, section 18C.551, subdivision 4, for each sample submitted to the department.

A. Certified producers distributing greater than 40,000 tons annually must collect a representative sample weekly of the ALM

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as distributed from each production, storage, or blending site and analyze or submit to the department for analysis the composite of the weekly samples on a monthly basis before or during distribution.

B. Certified producers distributing 20,000 to 40,000 tons annually must collect a representative sample monthly of the ALM as distributed from each production, storage, or blending site and analyze or submit to the department for analysis the composite of the monthly samples on a quarterly basis before or during distribution.

C. Certified producers distributing less than 20,000 tons annually must collect a representative sample of the ALM as distributed from each production, storage, or blending site and analyze or submit the samples to the department for analysis. Temporary holding areas for ALM that hold less than one month's production must be sampled before distribution and a composite of these samples must be analyzed semiannually.

Subp. 5. **Reporting requirements.** Producers certified to sample and analyze ALM must report analytical data to the department semiannually on January 31 and July 31 on forms provided by the department and signed by the certified producer that list the sample identification, date collected, date analyzed, analytical results, and the minimum pounds ENP per ton.

Subp. 6. **Denial or revocation of certification.** Certification may be denied or revoked for (1) failure to abide by the methods of sampling and analysis in part 1509.0030, subpart 2, (2) failure to file a semiannual report as required in subpart 5, or (3) providing analytical data or label information that is found to be inaccurate in accordance with parts 1509.0025, subpart 1, item E, or 2, item B.

1509.0040 DISTRIBUTION OF ALM BY CUBIC YARD.

Subpart 1. **Reporting requirements.** Each distributor or producer distributing ALM on a cubic yard basis or without the use of a scale approved by the Department of Public Service, Weights and Measures Division, is responsible for determining and reporting the cubic yard capacity of each vehicle, measuring device, or loading device used for this purpose.

Distributors or producers distributing ALM by the cubic yard must submit a written report by December 31 of each year to the department on forms furnished by the department.

If a change in the use of vehicles, measuring devices, loading devices, or other data occurs during the period for which distribution by the cubic yard is done, the department must be notified of the change on forms furnished by the department within 15 business days after the change.

Subp. 2. **Verification of cubic yard data.** The department may verify cubic yard data for each reported vehicle, measuring device, or loading device by requesting the Department of Public Service, Weights and Measures Division, to determine the cubic yard capacity of each vehicle, measuring device, or loading device in accordance with *Minnesota Statutes*, chapter 239. *Minnesota Statutes*, section 239.10, requires the Weights and Measures Division to charge a fee for inspections made to verify cubic yard capacity of vehicles, measuring devices, or loading devices. The distributor or producer shall pay the inspection fee in accordance with *Minnesota Statutes*, section 239.10.

Department of Labor and Industry

Proposed Permanent Rules Relating to Governing Examination and License Fees for Pipefitters

In the Matter of the Proposed Adoption of the Rule of the State Section 5230.0100 Governing Examination and License Fees for Pipefitters

DUAL NOTICE:

NOTICE OF INTENT TO ADOPT A RULE WITHOUT A PUBLIC HEARING UNLESS 25 OR MORE PERSONS REQUEST A HEARING AND, NOTICE OF HEARING IF 25 OR MORE REQUESTS FOR HEARING ARE RECEIVED, AND NOTICE OF INTENT TO CANCEL HEARING ON THE PROPOSED RULES IF FEWER THAN 25 PERSONS REQUEST A HEARING WITH RESPECT TO THE PROPOSED RULES.

Introduction. The Department of Labor and Industry intends to adopt a permanent rule without a public hearing following the procedures set forth in the Administrative Procedure Act. *Minnesota Statutes*, sections 14.22 to 14.28 (1992). If, however, 25 or more persons submit a written request for a hearing on the rule by June 3, 1993 a public hearing will be held on June 8, 1993. To find out whether the rule will be adopted without a hearing or if the hearing will be held, you should contact the agency contact person after June 3, 1993 and before June 8, 1993.

Agency Contact Person. Comments or questions on the rule and written requests for a public hearing on the rule must be submitted to:

Kathy Smith, Administrator
Code Administration and Inspection Services

Minnesota Department of Labor and Industry
443 Lafayette Road
St. Paul, MN 55155-4304
(612) 297-2540
Fax 296-1140

Subject of Rule and Statutory Authority. The proposed rule deals with an increase in license fees for pipefitters. The statutory authority to adjust fees is *Minnesota Statutes*, section 362.48 (1992). A copy of the proposed rule is published in the *State Register* and attached to this notice as mailed.

Comments. You have until 4:30 p.m. on June 3, 1993 to submit written comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Your comments should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Request for a hearing. In addition to submitting comments, you may also request that a hearing be held on the rule. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on June 3, 1993. Your written request for a public hearing must include your name, address, and telephone number. You are encouraged to identify the portion of the proposed rule which caused your request, the reason for the request, and any changes you want made to the proposed rule. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing.

Modifications. The proposed rule may be modified, either as a result of public comment or as a result of the rule hearing process. Modifications must not result in a substantial change in the proposed rule as attached and printed in the *State Register* and must be supported by data and views submitted to the agency or presented at the hearing. If the proposed rule affects you in any way, you are encouraged to participate in the rulemaking process.

Cancellation of Hearing. The hearing scheduled for June 8, 1993 will be canceled if the agency does not receive requests from 25 or more persons that a hearing be held on the rule. If you requested a public hearing, the agency will notify you before the scheduled hearing whether or not the hearing will be held. You may also call the agency contact person after May 26, 1993 to find out whether the hearing will be held.

Notice of Hearing. If 25 or more persons submit written requests for a public hearing on the rule, a hearing will be held following the procedures in *Minnesota Statutes*, sections 14.14 to 14.20. The hearing will be held on June 8, 1993 in Room 500N of the State Office Building, 100 Constitution Avenue, St. Paul, MN 55155, beginning at 9:00 a.m. and will continue until all interested persons have been heard. The hearing will continue, if necessary at additional times and places as determined during the hearing by the administrative law judge. The administrative law judge assigned to conduct the hearing is Barbara L. Neilson. Judge Neilson can be reached at the Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138 (telephone (612) 341-7604).

Hearing Procedure. If a hearing is held, you and all interested or affected persons including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time prior to the close of the hearing record. All evidence presented should be related to the proposed rule. You may also mail written material to the administrative law judge to be recorded in the hearing record for five working days after the public hearing ends. This five-day comment period may be extended for a longer period not to exceed 20 calendar days if ordered by the administrative law judge at the hearing. Comments received during this period will be available for review at the office of Administrative Hearings. You and the agency may respond in writing within five business days after the submission period ends to any new information submitted. All written materials and responses submitted to the administrative law judge must be received at the Office of Administrative Hearings no later than 4:30 p.m. on the due date. No additional evidence may be submitted during the five day period. This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.0200 to 1400.1200 (1992, Supp. 1992) and *Minnesota Statutes*, sections 14.14 to 14.20 (1992). Questions about procedure may be directed to the Administrative Law Judge.

Statement of Need and Reasonableness. A Statement of Need and Reasonableness is now available from the agency contact person. This statement describes the need for and reasonableness of each provision of the proposed rule. It also includes a summary of all the evidence and argument which the agency anticipates presented at the hearing, if one is held. The statement may also be reviewed and copies obtained at the cost of reproduction from the Office of Administrative Hearings.

Promulgation of the proposed rules will not result in the expenditure of public monies by local public bodies nor have an impact on

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Proposed Rules

agricultural land; therefore, no further information need be provided under *Minnesota Statutes*, section 14.11 (1992).

The agency is subject to *Minnesota Statutes*, section 14.115 (1992) regarding small business considerations in rulemaking. The agency's evaluation of the applicability of the methods contained in *Minnesota Statutes*, section 14.115, subdivision 2 (1992), for reducing the impact of the proposed rules on small businesses is addressed in the Statement of Need and Reasonableness. The proposed rules will have a minimal impact on small businesses, primarily high pressure piping contractors. Small businesses are encouraged to participate in this rulemaking process.

Minnesota Statutes, Chapter 10A requires each lobbyist to register with the Ethical Practices Board. Questions regarding this requirement may be directed to the Ethical Practices Board at 100 Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155 (telephone 612-296-5148).

Adoption Procedure if No Hearing. If no hearing is required, after the end of the comment period the agency may adopt the rule. The rule and supporting documents will then be submitted to the Attorney General for review as to legality and form to the extent form relates to legality. You may request to be notified of the date the rule is submitted to the Attorney General or be notified of the Attorney General's decision of the rule. If you want to be so notified, or wish to receive a copy of the proposed rule, submit your request to the agency contact person listed above.

Adoption Procedure After the Hearing. If a hearing is held, after the close of the hearing record, the administrative law judge will issue a report on the proposed rule. You may request to be notified of the date on which the administrative law judge's report will be available, after which the agency may not take any final action on the rule for a period of five working days. If you want to be notified about the report, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the administrative law judge. You may also request notification of the date on which the rule is adopted and filed with the Secretary of State. The agency's notice of adoption must be mailed on the same day that the rule is filed. If you want to be notified of the adoption, you may so indicate at the hearing or send a request in writing to the agency contact person at any time prior to the filing of the rule with the Secretary of State.

Dated: 19 April 1993

John B. Lennes, Jr.
Commissioner
Department of Labor and Industry

Department of Labor and Industry

Code Administration and Inspection Services

In the Matter of the Proposed Adoption of Rules of the Minnesota Department of Labor and Industry, Code Administration and Inspection Services Division, Governing High Pressure Piping, *Minnesota Rules*, part 5230.0100 Fees

Order for Hearing

IT IS ORDERED this 19th day of April, 1993, that a public hearing on the proposed rules captioned above be held in Room 500N of the State Office Building, 100 Constitution Avenue, St. Paul, MN 55155, on June 8, 1993, commencing at 9:00 a.m. and continue until all representatives of associations or other interested groups or persons have had an opportunity to be heard (unless the agency receives less than twenty-five written requests for a public hearing pursuant to the Dual Notice published in the *State Register* and mailed to all parties registered with the Department).

IT IS FURTHER ORDERED, that a notice of said hearing be given to all persons who have registered their names with the State Department of Labor and Industry for that purpose and that a Dual Notice of hearing shall be published in the *State Register*.

State of Minnesota
John B. Lennes, Jr.
Commissioner
Department of Labor and Industry

Rules as Proposed

5230.0100 FEES.

[For text of subpart 1, see M.R.]

Subp. 2. **Application for renewal.** A license that has expired within one year of application for renewal may be renewed without an examination on filing an application for renewal with the department of Labor and Industry, accompanied by the fee required in

this part. An application for renewal received by the department more than 30 days after the expiration date of the license must be accompanied by the late fee in subpart 3, item F.

If a license holder has failed to submit an application for renewal within one year of the date of the expiration of the license, renewal is not allowed unless the applicant files the application, pays the fee required by this part, and passes the examination required by this chapter.

Subp. 3. **Examination and license.** The fees for examination and license are as follows:

- A. pipefitter journeyman, examination and license, ~~\$50~~ \$100;
- B. renewal of pipefitter journeyman license, ~~\$30~~ \$60;
- C. contracting pipefitter, examination and license, ~~\$125~~ \$250;
- D. renewal of contracting pipefitter license, ~~\$110~~ \$220;
- E. pipefitter contractor bond and insurance processing, ~~\$50~~ \$100; and
- F. late fees:
 - (1) contractor, ~~\$125~~ \$250; and
 - (2) journeyman, ~~\$50~~ \$100.

Payment of examination and license fees must accompany the application. There will be no refund of fees paid.

[For text of subp 4, see M.R.]

Board of Nursing

Proposed Permanent Rules Relating to Licensure Without Examination, Registration Renewal Including Continuing Education Requirements, Reregistration, Advanced Nursing Practice, Nursing Scholarships; Rule Reorganization

Notice of Intent to Adopt Rules Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Board of Nursing (hereinafter "Board") intends to adopt the above-entitled rules without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes* §§ 14.22 to 14.28 (1992). The statutory authority to adopt the rules is *Minnesota Statutes* §§ 148.191 and 214.12.

All persons have until 4:30 p.m. on June 2, 1993, to submit written comments in support of or in opposition to the proposed rules or any part or subpart of the rules. Comment is encouraged. Each comment should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rules within the 30-day comment period. If 25 or more persons submit a written request for a public hearing with the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any request for a public hearing must be in writing and must include the requestor's name and address. The request must be received by the Board contact person referenced below no later than 4:30 p.m. on June 2, 1993. The person requesting a hearing is encouraged to identify the portion of the proposed rules addressed, the reason for the request, and any change proposed. If a public hearing is required, the Board will proceed pursuant to *Minnesota Statutes* §§ 14.131 to 14.20 (1992).

Comments or written requests for a public hearing must be submitted to:

Sandra J. MacKenzie	2700 University Avenue West
Assistant Director	St. Paul, Minnesota 55113
Minnesota Board of Nursing	Telephone: (612) 642-0567
Suite 108	Fax: (612) 642-0574

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Proposed Rules

The proposed rules may be modified if the modifications are supported by data and views submitted to the Board and do not result in a substantial change in the proposed rules as noticed.

A copy of the proposed rules is published in the *State Register*. The rules proposed for adoption relate to the following matters: licensure without examination, registration renewal, continuing education, re-registration, advanced nursing practice, and nursing scholarships. A free copy of the rules is available upon request from Sandra J. MacKenzie.

A Statement of Need and Reasonableness which describes the need for and reasonableness of each provision of the proposed rules has been prepared and is available from Sandra J. MacKenzie.

It is the position of the Board that these rules are not subject to *Minnesota Statutes* § 14.115 (1992) regarding small business considerations in rulemaking. The basis for this position, and the Board's evaluation of the applicability of the methods contained in *Minnesota Statutes* § 14.115, subd. 2 (1992) for reducing the impact of the proposed rules should it be determined that the Board is governed by § 14.115, are addressed in the statement of need and reasonableness.

Promulgation of the proposed rules will not result in the expenditure of public monies by local public bodies nor have an impact on agricultural land; therefore, no further information need be provided under *Minnesota Statutes* § 14.11 (1992).

If no hearing is required, upon adoption of the rules, the rules and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General and a copy of the Attorney General's decision. Persons who wish to be advised of the submission of this material to the Attorney General or who wish to receive a copy of the Attorney General's decision or the adopted rules must submit their written request to Sandra J. MacKenzie.

Dated: 19 April 1993

Joyce M. Schowalter
Executive Director

Rules as Proposed

6305.0500 REQUIREMENTS FOR LICENSURE WITHOUT EXAMINATION.

[For text of subs 1 to 6, see M.R.]

Subp. 7. **Current nursing education or experience acceptable nursing practice.** An applicant who has ~~been employed in nursing or engaged in acceptable nursing practice as defined in part 6310.2600, subpart 2,~~ who has graduated from an approved nursing program, or who has completed a degree program with a major in nursing during the two years immediately preceding application for licensure is exempt from the continuing education requirements in subparts subpart 8 and 9. Employment references must be submitted to verify employment dates. Verification of acceptable nursing practice must be submitted to verify practice dates. If the applicant was employed by an institution or agency, an employer shall complete the verification. In lieu of an employer, a patient, volunteer supervisor, patient's family or physician, instructor, or peer can verify acceptable nursing practice. An affidavit of graduation or evidence from the nurse licensing agency in another jurisdiction or Canadian province must be submitted to verify the graduation date.

Subp. 8. **Continuing education for registered nurses.** An applicant ~~for registered nurse licensure must participate in continuing education activities as follows: who has not engaged in acceptable nursing practice within the two years preceding receipt by the board of the application for licensure must comply with items A to D.~~

A. ~~If the applicant has not been employed as a registered nurse during the two years immediately preceding receipt by the board of the application, the applicant must participate in continuing education activities which meet the criteria in part 6310.2800 and must submit an affidavit of continuing education. The continuing education participation must have occurred within the 24 months preceding board action on the application for licensure. The applicant must report the number of months since the last date of acceptable nursing practice.~~

B. ~~If an applicant for registered nurse licensure has not been employed as a registered nurse at least 320 hours within the four years preceding receipt by the board of the application for licensure, the applicant shall successfully complete a refresher course and submit an affidavit of completion. The refresher course must be completed within the 24 months immediately preceding board action on the application for licensure. The applicant must submit a verification of acceptable nursing practice. If the applicant was employed by an institution or agency, an employer shall complete the verification. In lieu of an employer, a patient, volunteer supervisor, patient's family or physician, an instructor, or a peer may verify acceptable nursing practice.~~

C. ~~The applicant must participate in and report participation in acceptable continuing education as specified in part 6310.2800, subparts 3, items A, B, C, E, and F, and 5. If the applicant has not engaged in acceptable nursing practice for ten years or more, the applicant must successfully complete a refresher course or refresher course equivalent as defined in part 6310.2600, subpart 9d. If the length of the refresher course or its equivalent is less than the hours required in item D, other acceptable continuing education must be completed to meet the hour requirement. The applicant shall participate in the continuing education or complete the refresher~~

course or the refresher course equivalent within the 24 months immediately preceding board action on the application for licensure.

D. The applicant must complete the required number of contact hours of continuing education. The registered nurse must complete one contact hour of acceptable continuing education for each month that the applicant was not engaged in acceptable practice. The licensed practical nurse must complete one contact hour for every two months that the applicant was not engaged in acceptable practice. The maximum hours required are 150 hours for a registered nurse applicant and 75 hours for a licensed practical nurse applicant. The continuing education must be reported on the form provided by the board.

If the applicant is required to successfully complete a refresher course or its equivalent, the applicant shall report the successful completion of the refresher course or refresher course equivalent on an affidavit provided by the board. The affidavit must be signed by the refresher course provider, the preceptor, the instructor, an official of the nursing program, or the employer.

Subp. 9. Continuing education for practical nurses Clinical component permit to practice. An applicant for licensed practical nurse licensure must participate in continuing education as follows:

A. If the applicant has not been employed as a licensed practical nurse during the two years immediately preceding receipt by the board of the application, the applicant must participate in at least 15 clock hours of nursing-related continuing education courses. The continuing education may be part of an orientation program provided by an employer or potential employer. The continuing education must have occurred within the 24 months preceding board action on the application for licensure. The applicant must submit an affidavit of continuing education.

B. If an applicant for licensed practical nurse licensure has not been employed as a licensed practical nurse at least 320 hours within the four years preceding receipt by the board of the application for licensure, the applicant shall successfully complete a refresher course and submit an affidavit of completion. The refresher course must be completed within the 24 months immediately preceding board action on the application for licensure. The applicant shall have a permit to practice to participate in the clinical component of a refresher course or its equivalent with the exception of degree granting programs. For the latter, a permit may be issued if it is required by the degree granting program. For the applicant who is not eligible for a permit based on current licensure in another United States jurisdiction, a permit shall be issued for use only in the refresher course or its equivalent. To obtain this permit, the applicant must submit the completed licensure application, fee, and a statement of intent to participate in a refresher course or refresher course equivalent. The statement of intent must be signed by the refresher course provider, the preceptor, the instructor, an official of the nursing program, or the employer. The statement of intent must contain the request for a permit. The board shall issue a permit after the application, fee, and statement of intent have been received and evaluated for compliance with this chapter. The board shall issue the permit for no more than 90 days. This permit is valid only for practice as a part of the refresher course or its equivalent. While the permit is in effect, the registered nurse may use the title registered nurse, abbreviated "RN," and a licensed practical nurse may use the title licensed practical nurse, abbreviated "LPN." If there is a delay in the completion of the clinical portion of the refresher course or its equivalent, the applicant shall return the expired permit and complete another statement of intent. The board shall issue another permit for no more than 90 days.

[For text of subps 10 to 13, see M.R.]

6310.2600 DEFINITIONS.

Subpart 1. Acceptable continuing education activity. "Acceptable continuing education activity" means a learning experience in which a professional nurse has participated, evidence of which the nurse submits to the board as part of the application for registration renewal, and which meets the requirements in parts 6310.2600 to 6310.2900 criteria established in part 6310.2800, subpart 3.

Subp. 1a. Acceptable nursing practice. "Acceptable nursing practice" means employment or volunteer nursing in any setting, participation in clinical nursing courses, or any combination of these activities. Employment includes those positions for which the individual is required to be a nurse. For professional nursing practice, the practice must have included one or more of the functions defined in *Minnesota Statutes*, section 148.171, paragraph (3). For practical nursing practice, the practice must have included one or more of the functions defined in *Minnesota Statutes*, section 148.171, paragraph (5).

Subp. 1b. Blood borne diseases. "Blood borne diseases" means diseases that are spread through the exposure to, inoculation of, or injection of blood, or through exposure to blood contained in human body fluids, tissues or organs. Blood borne diseases include infection caused by such agents as the human immunodeficiency virus (HIV) and hepatitis B virus (HBV).

[For text of subp 2, see M.R.]

Subp. 3. Contact hour. "Contact hour" means 50 consecutive minutes, except in reference to the class period of an educational

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institution. Class periods of no less than 45 minutes will be accepted as a contact hour. The number of contact hours for a course are determined by the number of class credits assigned to the course multiplied by the number of full weeks in the term.

Subp. 4. **Continuing education participation period.** "Continuing education participation period" means the 24-month interval of time immediately before the registration renewal deadline during which a ~~professional nurse licensee~~ professional nurse licensee must fulfill the continuing education requirements for registration renewal. The length may vary varies for a nurse's licensee's first registration period after licensure or reregistration period, beginning on the date of licensure or reregistration and ending on the registration deadline date.

Subp. 5. **Continuing education report form.** "Continuing education report form" means the printed document provided by the board for use in reporting the information required in parts 6310.2800 to ~~6310.2900~~ 6310.3000.

Subp. 5a. **Deferment.** "Deferment" means postponement of participation in and reporting of all or part of the continuing education activities required for renewal.

Subp. 5b. **Infection control.** "Infection control" means programs, procedures, and methods to reduce the transmission of agents of infection for the purpose of preventing or decreasing the incidence of infectious diseases.

[For text of subs 6 to 7, see M.R.]

Subp. 7a. **Licensee.** "Licensee" means either a professional or practical nurse who has been granted a license by the board to practice professional or practical nursing by the board in Minnesota.

[For text of subs 8 and 8c, see M.R.]

Subp. 9. **Participation.** "Participation" means attendance to be present at or in any other manner taking part in an acceptable continuing education activity; documentation of which is submitted as a part of the application for professional nurse registration renewal.

Subp. 9a. **Permit.** "Permit" means the document issued by the board to an applicant for reregistration that authorizes practice of professional or practical nursing in Minnesota during participation in a ~~format; structured~~ the clinical portion of a refresher course for nurses that includes clinical practice or its equivalent.

Subp. 9b. **Practical nurse.** "Practical nurse" means a person authorized by the board to engage in the practice of practical nursing as defined in *Minnesota Statutes*, section 148.171, ~~clause paragraph~~ (5).

Subp. 9c. **Professional nurse.** "Professional nurse" means a person authorized by the board to engage in the practice of professional nursing as defined in *Minnesota Statutes*, section 148.171, ~~clause paragraph~~ (3).

Subp. 9d. **Refresher course equivalent or equivalent.** "Refresher course equivalent" or "equivalent" when used to refer to a refresher course means an educational activity that includes a clinical component and can be used in lieu of a refresher course. These activities include a preceptorship, an orientation program, a program of study leading to a degree in nursing, or a clinical course to enhance nursing skills in a clinical area.

[For text of subp 10, see M.R.]

Subp. 11. **Registration renewal.** "Registration renewal" means the periodic process whereby ~~an individual a licensee~~ a licensee who is licensed and registered with the board requests and obtains registration for the next registration period.

[For text of subp 12, see M.R.]

Subp. 13. **Registration certificate.** "Registration certificate" means the document issued ~~periodically~~ by the board to a ~~professional nurse or a practical nurse licensee~~ professional nurse or a practical nurse licensee who meets registration or reregistration requirements.

[For text of subp 14, see M.R.]

Subp. 15. **Registration period.** "Registration period" means a ~~24-month~~ the interval of time for which a registration certificate is issued. ~~The period ends the last day of the licensee's month of birth in an even- or odd-numbered year according to the licensee's year of birth. The length may vary for a nurse's first registration period or reregistration period. The initial registration period following licensure or reregistration is from six to 29 full calendar months starting on the day of licensure or reregistration and ending on the last day of the licensee's month of birth in an even-numbered year if the year of birth was an even-numbered year or in an odd-numbered year if the year of birth was in an odd-numbered year. Subsequent registration periods are 24-month periods.~~ For registration renewal, the period starts on the first day of the month following expiration of the previous registration period. The period ends the last day of the licensee's month of birth in an even- or odd-numbered year according to the licensee's year of birth.

[For text of subp 16, see M.R.]

6310.2700 PURPOSE.

Parts 6310.2600 to 6310.3100 establish the requirements and procedures for registration for professional nurses and practical nurses and criteria which including continuing education activities ~~must meet to be acceptable for registration renewal for professional nurses.~~

Parts 6310.3100 and 6310.3200 establish the requirements and procedures for reregistration. Parts 6310.3300 to 6310.3700 establish requirements and procedures for change of name and address, duplicate and replacement documents, and verification of Minnesota license.

6310.2800 REGISTRATION RENEWAL REQUIREMENTS.

Subpart 1. **Requirement Renewal application.** Each licensee is responsible for applying for renewal of registration if the person wishes to be authorized to practice as a professional or practical nurse in Minnesota.

Licensees are required to complete a registration renewal application and pay a renewal fee. In addition, professional nurses are required to accrue 30 contact hours of acceptable continuing education activities for registration renewal. Contact hours shall be accrued during a 24-month continuing education participation period ending one month before the professional nurse's registration expiration date. The number of contact hours and length of participation period may vary for a professional nurse's first registration renewal following licensure or reregistration according to part 6310.2900, subpart 6. A licensee shall submit an application for renewal by the deadline for renewal of registration. Failure to receive the registration renewal application mailed by the board does not relieve the licensee of the obligation to renew registration by the deadline.

Subp. 2. **Demonstration of professional nursing skill Fee.** At least one of the acceptable continuing education activities required for registration renewal shall require the professional nurse to show evidence of having successfully demonstrated to the instructor skill in performing one or a portion of a professional nursing function as indicated in *Minnesota Statutes*, section 148.171, clause (3). The licensee shall pay the fee specified in part 6310.3600, subpart 1.

Subp. 3. **Continuing education.** Continuing education requirements for the licensed practical nurse begin for registration periods that begin on or after November 1, 1993. The report of continuing education is due by the application deadline for subsequent renewals of registration. A registered nurse shall participate in the ratio of at least one contact hour of acceptable continuing education for each month of registration. A licensed practical nurse shall participate in the ratio of at least one contact hour of acceptable continuing education for each two months of registration.

Continuing education in infection control is required for registration periods that begin on or after November 1, 1993. During each registration period, two of the contact hours must be on the subject of infection control, including blood borne diseases. For registration periods of less than 24 months, one contact hour in infection control is required.

For a continuing education activity to be acceptable for renewal of registration, the criteria in items A to G must be met.

A. The content must be designed to enhance the licensee's ability to practice nursing. The content may include such topics as those included in a nursing curriculum. For licensees who are not engaged in direct patient care but who are required to be licensed as a nurse in their employment, the content may include topics that may assist the licensees in the performance of their responsibilities. Unacceptable content includes subject matter that is inaccurate, outdated, or not generally accepted within the health care community.

B. The activity must last at least one contact hour. Licensees may report an activity that lasts more than one contact hour but less than an additional contact hour. Licensees shall not claim contact hours in which they did not participate, for example, if they arrived late or left early.

C. There must be written objectives which describe what a licensee can expect to learn.

D. The activity must be completed during the licensee's continuing education participation period.

E. The activity must be taught by someone other than the licensee.

F. The instructor must be qualified to teach the content. Qualifications include education, preparation of information related to the objectives for the activity, or experience.

G. The following information regarding the continuing education activity must be obtainable by the licensee:

(1) the written objectives;

(2) the name and qualifications of the instructor;

(3) the contact hours or their equivalent assigned to the activity;

(4) the dates of the activity;

(5) the title of the activity; and

(6) an attendance statement that verifies that the licensee was present at or participated in the activity.

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Subp. 4. **Application submission Exceptions.** Licensees shall submit a completed, signed application for registration renewal and a renewal fee to the board office. Renewal applications from professional nurses must be accompanied by a completed continuing education report form meeting the requirements of parts 6310.2800 and 6310.2900. Renewal applications, fees, and continuing education report forms must be received in the board office in the month preceding the month in which the applicant's registration expires. Resubmission of a previously incomplete or incorrect application form and renewal fee received before the month in which the licensee's registration expires, shall constitute timely submission if received in the board office on or before the licensee's registration expiration date. If the continuing education activity has been approved by another health licensing board or association or if the licensee is currently certified by a national professional nursing organization, only the criteria for acceptability in item A or B must be met.

A. If the activity has been approved by another health licensing board or association, the criteria in subitems (1) to (5) must be met.

(1) The activity must last at least one contact hour. Licensees may report an activity that lasts more than one contact hour but less than an additional contact hour. Licensees shall not claim contact hours in which they did not participate, for example, if they arrived late or left early.

(2) The activity must be completed during the licensee's continuing education participation period.

(3) The activity must be taught by someone other than the licensee.

(4) The instructor must be qualified to teach the content. Qualifications include education, preparation of information related to the objectives for the activity, or experience.

(5) The following information regarding the continuing education activity must be obtainable by the licensee:

(a) the name and qualifications of the instructor;

(b) the contact hours or their equivalent assigned to the activity;

(c) the dates of the activity;

(d) the title of the activity; and

(e) an attendance statement that verifies that the licensee was present at or participated in the activity.

B. If the licensee has a current certificate from a national professional nursing organization, the criteria in subitems (1) to (6) must be met.

(1) The initial certification must be based on predetermined standards for specialty certification assuring that the licensee has acquired knowledge and skill in the specialty.

(2) If the current specialty certificate is a recertification certificate, it must be based on meeting periodic continuing education or other current competency certification requirements.

(3) The certificate must be issued by a national nursing or medical organization.

(4) A copy of the certificate must be submitted and it must be current at the time of submission.

(5) The infection control contact hours must be met and reported.

(6) The licensee shall not use the practice specialty certificate as a substitute for any previously deferred contact hours.

Subp. 5. **Late application fee Other acceptable continuing education activities.** A licensee filing for registration renewal shall pay a late application fee, as well as the renewal fee for the current renewal period if the application or renewal fee is received in the board office during the month in which the licensee's registration expires. may do one of the following within the licensee's participation period and apply up to ten contact hours to the activity:

A. publish an article or book on nursing or health care related issues;

B. deliver a professional paper related to nursing or health care;

C. participate on a professional panel that addresses nursing or health care related issues;

D. participate in quality assurance or risk management studies; or

E. engage in nursing or health care related research.

Subp. 6. [See repealer.]

Subp. 6a. Deadline for submission. The renewal application, fee, and continuing education report must be received in the board office on or before the last day of the month preceding the licensee's registration expiration. This receipt deadline is referred to as the application deadline. If the application deadline falls on a weekend or holiday, receipt by the board on the following business day constitutes timely submission.

If the licensee's application is received in the board office after the application deadline, a late application fee is required. If the application is received after the licensee's registration expires, the applicant is not eligible for renewal of registration.

Subp. 7. **True information.** A The licensee shall submit true, complete, and accurate information. Falsification of any evidence for any registration period or failure to comply with parts 6310.2800 and 6310.2900 for any two registration periods shall provide falsification or omission of information provides grounds for disciplinary action.

Subp. 8. **Records Retention of information.** A professional nurse Each licensee shall keep records information documenting each acceptable continuing education activity submitted to meet registration renewal requirements and obtain data from the acceptable continuing education activity as required in part 6310.2900, subpart 7. The records shall be kept licensee shall retain the information for two years after the continuing education activities are reported to the board on the continuing education evidence report form.

Subp. 9. **Variance.** On presentation of convincing evidence by a registration or reregistration applicant, the board shall grant a variance from the following requirements:

A. for a receipt deadline, evidence of mail delay;

B. for a fee, evidence of financial hardship;

C. for document submission, evidence of loss of records through fire or other disaster; and

D. for the required number of continuing education contact hours, evidence of unexpected illness or personal tragedy.

6310.2900 REGISTRATION RENEWAL PROCEDURES.

Subpart 1. **Service Application.** The licensee shall maintain with the board a correct mailing address for the purpose of receiving board communications or notices. Placing the registration renewal application in first class United States mail, postage prepaid and addressed to the licensee at the nurse's last known address shall constitute valid service. The board shall mail a registration renewal application at least three full calendar months before a licensee's registration expiration date to the licensee's last known address. Placing the registration renewal application in first class United States mail, postage prepaid, and addressed to the licensee at the licensee's last known address constitutes valid service. Failure to receive the registration renewal application mailed by the board does not relieve the licensee of the obligation to renew registration by the deadline.

The licensee shall submit the completed, signed application, fee, and continuing education report to the board in time for the application to be received in the board office by the application deadline.

The board shall return an application that is received without a fee or an application that is incomplete. The licensee must resubmit the application and fee within 30 days or by the licensee's registration expiration date, whichever is later. The board shall record on the application the date mailed and calculate the 30 days from that date. The board shall determine timely submission by receipt date.

Subp. 2. **Application mailing date Fee.** The board shall mail a registration renewal application at least three full calendar months before a licensee's registration expiration date. The renewal application shall be mailed to the licensee's last known address. Failure to receive the registration renewal application shall not relieve a licensee of the obligation to comply with parts 6310.2800 and 6310.2900. The licensee shall submit the fee with the application for renewal by the application deadline. The fee must be made payable to the Minnesota Board of Nursing. The board shall return a fee that is received without an application or is made out incorrectly. The licensee shall resubmit the fee with an application within 30 days or by the licensee's registration expiration date, whichever is later. The board shall record on the notice the date mailed and calculate the 30 days from that date. The board shall determine timely submission by receipt date. If the requirements for renewal of registration are not met, the fee is not refundable.

Subp. 3. **Late submission Report of continuing education.** An application and renewal fee received in the board office during the month in which the licensee's registration expires, shall not be processed and shall be returned to a licensee for payment of a late application fee.

A renewal application and fee received one or more days after the licensee's registration expiration date shall be returned with an application for reregistration. The board will nullify incomplete registration renewal applications that are not completed within 30 days following notification of the deficiency or the licensee's registration expiration dates, whichever is later. For a nullified application, the fee shall be forfeited and the application and other documents may be destroyed according to the process provided in Minnesota Statutes, section 138.17, subdivision 7. The report of continuing education shall be a part of the renewal of registration application. The board shall require the name of the activity, the date of the activity, and the number of contact hours for each of the activities. The board shall provide a section on the continuing education report form for the licensee to report participation in infection control continuing education.

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Licenses shall report the required information on the continuing education report form. Every licensee shall report participation in the required amount of infection control continuing education. A professional nurse who has been certified in a nursing specialty may submit a copy of the practice specialty certificate in lieu of reporting participation in the remaining required number of contact hours.

Each licensee shall verify that the continuing education activities met all the criteria in part 6310.2800 and that the information contained on the continuing education report form is true in every respect. The licensee shall sign and date the application and continuing education report form.

Subp. 4. **Continuing education report form Application deadline.** For professional nurses, the registration renewal application shall include a continuing education report form. Information to be provided by the professional nurse on a report form shall include:

- A. identification of the professional nurse;
- B. identification of the continuing education activities;
- C. verification that the continuing education activities met all the criteria in part 6310.2800 and that the information contained on the form is true in every respect; and

D. the professional nurse's signature and date signed. The application and fee must be received in the board office by the last day of the month preceding the month in which the licensee's registration expires. If the last day of the month falls on a weekend or holiday, the application must be received in the board office by the next working day. If the application and fee are received after the deadline, the board shall return the application and fee to the licensee. The licensee shall pay the late application fee, the amount specified in part 6310.3600, subpart 1. If the application and fee are received after the expiration of registration, the board shall return the renewal application and fee. The board shall mail a reregistration application to the licensee.

Subp. 5. **Incomplete application; notice.** If the application form or renewal fee submitted by a licensee is incomplete, incorrect, or in noncompliance with parts 6310.2800 and 6310.2900, the licensee shall within 30 calendar days after receipt by the board be notified of the deficiency and given instructions for completion or correction. The board shall notify the licensee within 30 calendar days of receipt by the board of any deficiency. On the deficiency notice, the board shall note if the application, the continuing education report, or the fee submitted by a licensee is incomplete, incorrect, or not in compliance with part 6310.2800 and this part. The board shall record the mailing date on the deficiency notice. The licensee shall correct the deficiency within 30 calendar days of the date recorded on the notice or by the licensee's registration expiration date, whichever is later. The renewal application, fee, and other documents will be retained by the board whenever possible.

Subp. 6. **Initial registration and first registration renewal Insufficient hours.** An individual who is issued a license by the board shall also be registered by the board. The licensure fee shall serve as payment for the initial registration period.

The initial registration period following licensure or reregistration is from six to 29 full calendar months ending the last day of the licensee's month of birth in an even-numbered year if the year of birth was an even-numbered year or in an odd-numbered year if the year of birth was an odd-numbered year.

Professional nurses shall accrue for the first registration renewal following licensure and reregistration the number of contact hours of acceptable continuing education activities equivalent to the number of full months in their initial registration period. The contact hours shall include at least one successful demonstration of skill in performing a portion of a component of professional nursing. The continuing education participation period begins on the date the license was issued or reregistration was completed and extends through the month immediately preceding the month in which initial registration expires. If a licensee does not have enough contact hours of acceptable continuing education to report, the licensee has the following options listed in items A to C.

A. Complete the required number of contact hours during the month following the application deadline in which case this month shall not be used as part of the subsequent continuing education participation period.

B. Defer the number of contact hours that the licensee is lacking. The deferred hours shall be added to the contact hours required in the immediately succeeding continuing education period. Hours may be deferred if there are no current deferred contact hours required of the licensee. If the licensee does not renew for the continuing education participation period that included the deferred hours, the deferred hours shall be required for reregistration.

C. Allow registration to expire and reregister.

[For text of subp 6a, see M.R.]

Subp. 7. **Substantiation of continuing education activities Noncompliance with continuing education requirement.** Following each renewal date, the board may select a sample of professional nurses applying for registration renewal and require substantiation of participation in acceptable continuing education activities. Selected professional nurses shall submit in writing the following data obtained from the provider of each continuing education activity which verifies the information on the continuing education report form:

- A. Objective or objectives of each continuing education activity, if required.
- B. Verification received by the professional nurse of the number of contact hours and, for activities lasting four or more hours, a schedule listing time periods.
- C. Documentation of each instructor's qualifications, such as education and experience, if required.
- D. Evidence that the professional nurse used the mechanism which was provided to determine if learning occurred. Acceptable methods may include but need not be limited to self-evaluation checklists or tests, if required.
- E. Written verification received by the professional nurse of participation in each continuing education activity provided by an instructor involved with the continuing education activity or a designee.
- F. The specific professional nursing content area to which each continuing education activity is related, if required.
- G. Proof of compliance with part 6310.2800, subpart 2.
- H. For continuing education activities meeting part 6310.2800, subpart 6, item L, a copy of the certificate may be required and considered sufficient.
- I. Any additional documentation the board deems necessary. A licensee provides grounds for disciplinary action if the licensee cannot meet one of the options for insufficient hours or fails an audit and is not eligible to defer.

Subp. 8. **Insufficient hours Nullification of incomplete registration renewal.** If a professional nurse cannot demonstrate sufficient hours of acceptable continuing education activities for a continuing education participation period, the number of hours lacking may be deferred. If the licensee has the required number of contact hours but the contact hours do not include a demonstration of skill, the licensee must defer one contact hour. The deferred hours shall be added to the contact hours required in the immediately succeeding continuing education participation period. If the licensee does not renew for the continuing education participation period that included the deferred hours, the deferred hours will be required for reregistration. This part may be applied once for any one professional nurse. The board shall return a renewal application and fee received after the licensee's registration expiration date unless the expiration date falls on a weekend or holiday. The board shall mail a reregistration application to the licensee. The board shall nullify incomplete registration renewal applications that are not completed, returned, and received by the board within 30 days following notification of the deficiency or by the licensee's expiration date, whichever is later. For a nullified application, the fee shall be forfeited and the application and other documents may be destroyed according to Minnesota Statutes, section 138.17, subdivision 7.

Subp. 9. **Substantiation after deferment Removal of name from list.** A professional nurse who defers a number of hours of continuing education to the immediately succeeding period pursuant to subpart 8 shall be required to submit with the next renewal application substantiation of participation in continuing education activities that provided the number of contact hours required for that participation period as well as the number of contact hours which were deferred from the previous participation period. The names of licensees who do not return the complete renewal application, renewal fees, and late application fees by the registration expiration date shall be removed from the list of individuals authorized to practice professional or practical nursing.

Subp. 10. **Noncompliance; audit Initial registration.** A professional nurse in noncompliance with part 6310.2800, subparts 1, 2, and 6, shall be subject to the conditions in subpart 7. By this rule an audit shall be automatic for a nurse who has been found in an audit of the immediately preceding continuing education participation period to be in noncompliance with the rules. An individual who is issued a license by the board shall also be registered by the board. The licensure fee shall serve as payment for the initial registration period.

6310.3000 SUBSTANTIATION OF PARTICIPATION IN CONTINUING EDUCATION.

Subpart 1. Substantiation of continuing education activity. At the time of renewal, the board shall randomly select a sample of licensees and require substantiation of participation in the activities that the licensees reported on their continuing education report form. The licensee shall submit documents or written statements that verify the following:

- A. the name of the activity;
- B. the date of the activity;
- C. the number of contact hours or hours equivalent to contact hours;
- D. the objectives;

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- E. the name and qualifications of the instructor; and
- F. presence at or participation in the activity.

Licensees who used their advanced nursing practice certificates shall submit the documents or written statements referenced in this subpart for the infection control contact hours.

Licensees who participated in other acceptable continuing education listed in part 6310.2800, subpart 5, shall submit all or a portion of the article, book, paper, study, research, or brochure that verifies participation as a panel member.

Failure to substantiate the hours with the required information shall result in the hours being automatically deferred to the next participation period unless the licensee is not eligible to do so. At the next renewal or reregistration, the licensee shall substantiate participation in all the hours of continuing education required for that reporting period including the automatically deferred hours. Failure to substantiate the hours at this time shall provide grounds for disciplinary action.

Subp. 2. Substantiation after deferment. For licensees who have deferred continuing education hours on record, except those automatically deferred as indicated in subpart 1, the board shall randomly select a sample of licensees and require substantiation of participation in the activities that the licensees must report. The licensee shall submit substantiation of participation in all of the continuing education hours required for that participation period, the deferred hours, and the regular hours. The licensee shall submit documents or written statements that verify the information listed in subpart 1.

6310.3100 REREGISTRATION REQUIREMENTS.

Subpart 1. **Removal of name from list Reregistration application.** The names of licensees who do not return the complete renewal application, renewal fees, and late application fees by the registration expiration date shall be removed from the list of individuals authorized to practice professional or practical nursing during the current renewal period. A licensee shall submit an application for reregistration and respond to questions on the application that relate to the grounds for disciplinary action listed in *Minnesota Statutes*, section 148.261. The licensee shall submit true information. Falsification or omission of information provides grounds for disciplinary action. The board may require further information of the licensee to determine whether the licensee has engaged in conduct warranting disciplinary action listed in *Minnesota Statutes*, section 148.261.

Subp. 2. **Reregistration requirements Fee.** Reregistration shall be granted when the licensee has met all reregistration requirements. A licensee who applies for reregistration shall:

- A. Submit a completed and signed reregistration application;
- B. Respond to questions on the application that relate to the grounds for disciplinary action listed in *Minnesota Statutes*, section 148.261. The licensee shall submit true information. Falsification or omission of information provides grounds for disciplinary action. The board may require further information of the licensee in order to determine whether the licensee has engaged in conduct warranting disciplinary action as set forth in *Minnesota Statutes*, section 148.261;
- C. Pay the registration renewal fee for the current period;
- D. Pay the late application fee if registration expired within the last two years unless the licensee submitted evidence of an incomplete or incorrect renewal application before the registration renewal deadline; and
- E. Submit evidence of meeting all relevant requirements specified in subparts 2a to 8. The fee for reregistration is the current renewal fee. In addition, the late application fee is applicable if the licensee's registration expired within the two years preceding submission of the reregistration application.

Subp. 2a. **Continuing education.** A professional nurse must submit evidence of meeting all requirements specified in parts 6310.2800 and 6310.2900. Participation in continuing education activities must have occurred during the 24 months immediately before board action on the application for reregistration. This requirement applies only to professional nurses whose registration expired within the two years immediately preceding application for reregistration. Licensees whose registrations expired within the two years preceding application for reregistration shall report participation in the required number of acceptable continuing education hours. To fulfill this requirement, the criteria in items A to D must be met.

A. The number of contact hours required are the number of hours the licensee was responsible for at the time registration expired, including any deferred hours.

B. To be acceptable, the continuing education must meet the requirements specified in part 6310.2800, subpart 3, with the exception of item D, or part 6310.2800, subpart 4 or 5.

C. Every licensee shall report participation in the required amount of infection control continuing education.

D. Participation must have occurred during the 24 months immediately preceding board action on the application for reregistration.

Subp. 2b. **Deferred contact hours.** A professional nurse licensee who has deferred continuing education contact hours on record

shall make up all the deferred contact hours before board action on the application for reregistration. The ~~nurse~~ licensee shall submit a report of participation in the required number of contact hours and submit the substantiating documents required in part ~~6310.2900~~ 6310.3000, subpart 7 1. The board shall audit the substantiating documents to be certain that the requirements in part ~~6310.2900~~ 6310.3000, subpart 7 1, ~~are have been met~~.

Subp. 2c. Acceptable nursing practice requirement. A licensee shall submit proof of acceptable nursing practice that occurred within the two years immediately preceding receipt by the board of the application for reregistration.

Subp. 6. Additional continuing education in lieu of acceptable nursing practice requirement. A licensee without current registration who is applying for reregistration must submit proof of at least 320 hours of acceptable nursing practice in the four years immediately preceding receipt by the board of the application for reregistration or meet the requirement in subpart 7. ~~To be acceptable the practice must have:~~

A. ~~consisted of employment or volunteer nursing in any setting, or participation in clinical nursing courses or any combination of these activities;~~

B. ~~occurred only while the licensee was authorized to practice nursing unless legal authorization for the practice was not required in the jurisdiction where it occurred; or~~

C. ~~included one or more of the functions defined in Minnesota Statutes, section 148.171, clause (3), for professional nurses or Minnesota Statutes, section 148.171, clause (5), for practical nurses, or be determined by the patient, employer, volunteer supervisor, patient's family or physician, instructor, or peer as requiring the appropriate nursing license. Licensees who have not been engaged in acceptable nursing practice within the two years preceding receipt by the board of the application for reregistration must comply with items A to D:~~

A. A licensee must report the number of months since their last date of acceptable nursing practice.

B. A licensee must submit a verification of acceptable nursing practice.

C. A licensee must participate in and report participation in acceptable continuing education as specified in part 6310.2800, subpart 3, items A, B, C, E, and F, 4, or 5. If the licensee has not engaged in acceptable nursing practice for ten years or more, the licensee must successfully complete a refresher course or refresher course equivalent. An affidavit of successful completion must be signed by the person responsible for the refresher course or the refresher course equivalent. If the length of the refresher course or its equivalent is less than the hours required in item D, other acceptable continuing education must be completed to meet the hour requirement. The licensee shall participate in the continuing education or complete the refresher course or the refresher course equivalent within the 24 months immediately preceding board action on the application for reregistration.

D. A licensee must complete the required number of contact hours. The registered nurse shall complete one contact hour of acceptable continuing education for each month that the licensee was not engaged in acceptable nursing practice. The licensed practical nurse shall complete one contact hour for every two months that the licensee was not engaged in acceptable nursing practice. The maximum hours required are 150 hours for a registered nurse and 75 hours for a licensed practical nurse.

Subp. 7. Refresher course requirement Permit to practice. Licensees without current registration who do not demonstrate compliance with the acceptable practice requirement in subpart 6, shall successfully complete a refresher course and must submit an affidavit of successful completion of a refresher course which occurred within the 24 months immediately preceding board action on the application for reregistration. The affidavit must be signed by the person responsible for the course, hereinafter, coordinator. For a professional nurse, the refresher course may be used to fulfill the continuing education activities required in subpart 2a, provided the refresher course meets the criteria in part 6310.2800.

The refresher course must have been designed to meet the following criteria:

A. The coordinator must be a registered nurse.

B. The course must include theory and clinical experience components. The theory component may be conducted in a classroom or through self study learning materials. The clinical experience may be arranged by the coordinator or by the student with the coordinator's approval.

C. Determination that a professional nurse or practical nurse student has successfully completed the course must include at least one evaluation of the student's ability to combine nursing abilities as outlined in part 6301.2200. The refresher course student's evaluation of combining nursing categories must include at least one ability from each subpart of part 6301.1800 and, in addition,

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for professional nurse students from each subpart of part 6301.1900. Whenever clinical experience has been arranged by the student, the coordinator shall be responsible for the evaluation preparation and for directing the conduct of the evaluation. The licensee shall have a permit to practice to participate in the clinical component of a refresher course or its equivalent with the exception of degree granting programs. For the latter, a permit may be issued if the degree granting program requires it.

Subp. 8. **Permit to practice Licensees residing outside Minnesota.** To participate in the clinical component of a refresher course, a licensee must have a permit. To receive a permit, the licensee must submit the completed reregistration application, fee, and an affidavit of enrollment in the refresher course that includes the request for a permit. When issued, the permit is valid only for participation in the clinical component of the refresher course and for no longer than 90 days. While the permit is in effect, a registered nurse may use the title registered nurse, abbreviated "RN," and a licensed practical nurse may use the title licensed practical nurse, abbreviated "LPN." The affidavit must be signed by the refresher course coordinator. If a licensee residing outside of Minnesota applies for reregistration for the purpose of obtaining verification of current registration status to another country or United States jurisdiction, the requirements for reregistration are the reregistration application, applicable fee, request for verification of licensure, and verification fee.

Subp. 9. [See repealer.]

Subp. 10. [See repealer.]

Subp. 11. [See repealer.]

Subp. 12. [See repealer.]

6310.3200 REREGISTRATION PROCEDURES.

Subpart 1. **Reregistration application.** A licensee shall obtain a reregistration application from the board. The licensee shall submit the completed and signed reregistration application which includes questions that relate to the grounds for disciplinary action listed in Minnesota Statutes, section 148.261. The licensee shall submit true information. Falsification or omission of information provides grounds for disciplinary action. The board may require further information of the licensee to determine whether the licensee has engaged in conduct warranting disciplinary action listed in Minnesota Statutes, section 148.261.

The board shall return an application that is received without a fee or an application that is incomplete.

Subp. 2. **Fee.** The licensee shall submit the fee with the application for reregistration. The fee must be payable to the Minnesota Board of Nursing. The board shall return the fee if it is received without an application or if it is made out incorrectly. If the requirements for reregistration are not met, the fee is not refundable.

Subp. 3. **Report of continuing education.** The board shall provide a form for reporting continuing education. In the report of continuing education, the board shall require the name of the activity, the date of the activity, and the number of contact hours for each of the activities. The board shall provide a section on the continuing education report form for the licensee to report participation in infection control continuing education, if taken. The licensee shall report participation in the required acceptable continuing education including the refresher course. A professional nurse who has been certified in a nursing specialty may submit a copy of the practice specialty certificate in lieu of reporting participation in the continuing education contact hours. The copy of the current certificate must be attached to the report of continuing education. Each licensee shall verify that the continuing education activities met all the criteria specified in part 6310.2800, subpart 3, with the exception of item D, or part 6310.2800, subpart 4 or 5, and that the information contained on the continuing education report form is true in every respect. The licensee shall sign and date the continuing education report form.

Subp. 4. **Acceptable nursing practice requirement.** Verification of acceptable nursing practice must be reported on a form provided by the board or in a statement submitted in writing which includes the information required by the board on the verification of practice form. It must be completed by the individual best able to verify the licensee's practice. If the licensee was employed by an institution or agency, an employer shall complete the verification. In lieu of an employer, a patient, volunteer supervisor, patient's family or physician, instructor, or peer may verify acceptable practice.

Subp. 5. **Permit to practice.** To obtain a permit to complete the clinical portion of a refresher course or its equivalent if being taken in Minnesota, a licensee shall submit the completed reregistration application, fee, and a statement of intent to participate in a refresher course or its equivalent. The statement of intent must be signed by the refresher course provider, the preceptor, the instructor, an official of the nursing program, or the employer. The statement of intent must contain the request for a permit. The board shall issue a permit after the application, fee, and statement of intent have been received and evaluated for compliance with this chapter. The board shall issue the permit for no more than 90 days. The permit is valid only for practice as a part of the refresher course or its equivalent. While the permit is in effect, the registered nurse may use the title registered nurse, abbreviated "RN," and a licensed practical nurse may use the title licensed practical nurse, abbreviated "LPN." If there is a delay in the completion of the clinical portion of the refresher course or its equivalent, the licensee shall return the expired permit and complete another statement of intent. The board shall issue another permit for no more than 90 days.

Subp. 6. Affidavit of successful completion of a refresher course or refresher course equivalent. The licensee who must successfully complete a refresher course or its equivalent shall submit the affidavit of successful completion of a refresher course or refresher course equivalent. The affidavit must be signed by the refresher course provider, the preceptor, the instructor, an official of the nursing program, or the employer.

Subp. 7. Out-of-state address. A licensee residing outside Minnesota who applies for reregistration for the purpose of obtaining verification of current registration status to another country or United States jurisdiction must have an out-of-state address and submit a verification of licensure request from another jurisdiction. The verification of licensure request must be submitted with the reregistration application. The fee for verification must be separate from the fee for reregistration.

Subp. 8. Nullification and reapplication. The board shall nullify an incomplete reregistration application if the licensee fails to complete the application process within one year after submission of the application or within one year after notification by the board of a deficiency.

For a nullified application, the fee shall be forfeited and the application and other documents may be destroyed according to Minnesota Statutes, section 138.17, subdivision 7. If a licensee fails to submit an application and fee within six months after the board received any other documents relating to the application, the board may destroy the documents.

If a licensee whose application has been nullified wants to be reregistered, a new reregistration application must be submitted and all applicable reregistration requirements must be met.

Subp. 9. Initial registration following reregistration. The board shall issue a registration certificate once the reregistration requirements have been met. The initial registration period is as defined in part 6310.2600, subpart 15. Licensees shall participate in the number of contact hours of acceptable continuing education equivalent to the number of full months in their initial registration period. The continuing education must meet the criteria in part 6310.2800.

6330.0350 PROFESSIONAL NURSING ORGANIZATIONS WITH AUTHORITY TO CERTIFY.

The following organizations meet the criteria in part 6330.0300 and have the authority to certify registered nurses in the advanced nursing practice categories listed:

[For text of item A, see M.R.]

B. American College of Nurse-Midwives Certification Council: nurse midwife.

C. American Nurses ~~Association~~ Credentialing Center:

[For text of subitems (1) and (2), see M.R.]

[For text of item D, see M.R.]

E. Nurses Association of American College of Obstetrics and Gynecology Certification Corporation National Certification Corporation for the Obstetric, Gynecologic and Neonatal Specialties:

(1) obstetric-gynecological nurse practitioner;

(2) neonatal nurse ~~clinician/practitioner~~ practitioner.

REPEALER. Minnesota Rules, parts 6310.2800, subpart 6; 6310.3100, subparts 9, 10, 11, and 12; 6320.0100; 6320.0200; 6320.0300; 6320.1000; 6320.1100; 6320.1200; 6320.1300; and 6320.1400, are repealed.

Board of Optometry

Proposed Permanent Rules Relating to Examinations

Notice of Intent to Adopt a Rule Without a Public Hearing

The Minnesota Board of Optometry (hereinafter "Board") intends to adopt a permanent rule without a public hearing following the procedures set forth in the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. You have 30 days to submit written comments on the proposed rule and may also submit a written request that a hearing be held on the rule.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

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Comments or questions on the rule and written requests for a public hearing on the rule must be submitted to:

Laurie Mickelson, Executive Director
Minnesota Board of Optometry
2700 University Avenue West, Suite 103
St. Paul, MN 55114
(612) 642-0594
FAX (612) 643-3676

The proposed rule is about examination requirements, fees, scheduling, and scoring. The statutory authority to adopt this rule is *Minnesota Statutes* 148.53. A copy of the proposed rule is published in the *State Register* and attached to this notice as mailed.

You have until 4:00 p.m., on June 7, 1993 to submit written comment in support of or in opposition to the proposed rule and any part or subpart of the rule. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

In addition to submitting comments, you may also request that a hearing be held on the rule. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:00 p.m. on June 7, 1993. Your written request for a public hearing must include your name and address. You are encouraged to identify the portion of the proposed rule which caused your request, the reason for the request, and any changes you want made to the proposed rule. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

The proposed rule may be modified as a result of public comment. The modifications must be supported by data and views submitted to the agency and may not result in a substantial change in the proposed rule as attached and printed in the *State Register*. If the proposed rule affects you in any way, you are encouraged to participate in the rulemaking process.

A statement of need and reasonableness is now available from the agency contact person. This statement describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule.

It is the position of the Board that it is not subject to *Minnesota Statutes* 14.115 regarding small business considerations in rulemaking. The basis for this position, and the Board's evaluation of the applicability of the methods contained in *Minnesota Statutes* 14.115, subd. 2 for reducing the impact of the proposed rules should it be determined that the Board is governed by *Minnesota Statutes* 14.115, are addressed in the statement of need and reasonableness.

If no hearing is required, after the end of the comment period the agency may adopt the rule. The rule and supporting documents will then be submitted to the attorney general for review as to legality and form to the extent form relates to legality. You may request to be notified of the date the rule is submitted to the attorney general or be notified of the attorney general's decision on the rule. If you wish to be so notified, or wish to receive a copy of the adopted rule, submit your request to the agency contact person listed above.

Dated: 14 April 1993

Laurie Mickelson
Executive Director

Rules as Proposed

6500.1800 LICENSE EXAMINATION FEE APPLICATION FEES.

Subpart 1. Board administered examination. ~~All applications~~ An application for licensure by examination in this state shall be accompanied by a \$75 fee. In the event the applicant fails to pass a part of the examination, upon application and the payment of an additional fee of \$50, the applicant may retake the examination at the a time for which the board next schedules examinations an examination.

Subp. 2. Nationally administered examination. An applicant for licensure in this state who:

A. has applied for a national examination; or

B. has successfully completed a national examination shall submit an application to the board accompanied by a \$75 fee.

6500.2300 CLINICAL PRACTICAL DEMONSTRATION EXAMINATION.

Subpart 1. Requirements. ~~A clinical practical demonstration examination~~ must be given in sections covering pathology, contact lenses, refraction, and any other sections the board deems necessary. The board examination administrators shall give written notice to the applicant of the sections on which he or she the applicant will be examined. No applicant will be required to be examined on a subject on which other applicants are not examined. All sections must be equally weighted in value.

Subp. 2. Pass-fail scoring. The following grade requirements apply to all applicants:

A. In a board constructed examination, a score of less than 75 percent of the total number of section points constitutes failure of the entire clinical demonstration examination. A single score of less than 65 percent of any single section constitutes failure of the entire demonstration examination.

B. In a nationally constructed examination, a passing score shall be set by the National Board of Examiners in Optometry and accepted by the board of optometry of this state.

6500.2400 JURISPRUDENCE TEST EXAMINATION.

Subpart 1. Requirements. A test An examination on Minnesota optometric jurisprudence shall be given and must be passed with a grade score of 65 percent or better. An applicant who fails the Minnesota jurisprudence test examination and passes the clinical practical demonstration sections a board constructed or nationally constructed clinical examination may repeat the jurisprudence test examination only. If the clinical practical demonstration portion examination is failed, the entire demonstration examination must be retaken, including the Minnesota jurisprudence test examination.

Subp. 2. Scheduling. An applicant for licensure in this state, wishing to take the jurisprudence examination in conjunction with a nationally presented examination, must apply to this state at least 30 days prior to a scheduled national examination. All other applicants for licensure in this state shall schedule an appointment to take the jurisprudence examination with the executive director of the board.

Department of Trade and Economic Development

Proposed Permanent Rules Relating to the Wastewater Infrastructure Funding Program

Notice of Intent to Adopt a Rule Without a Public Hearing

The Commissioner of Trade and Economic Development intends to adopt a permanent rule without a public hearing following the procedures set forth in the Administrative Procedures Act, *Minnesota Statutes*, sections 14.22 to 14.28. You have 30 days to submit written comments on the proposed rule and may also request that a hearing be held on the rule.

Agency contact person. Comments or questions on the rule and written requests for a public hearing on the rule must be submitted to:

Mr. Terry Kuhlman, Executive Director
Minnesota Public Facilities Authority
Department of Trade and Economic Development
500 Metro Square
St. Paul, MN 55101-2146
Tele: 612-296-4704
Fax: 612-296-5287

Subject of Rule and Statutory Authority. The proposed rule is about the Minnesota Public Facilities Authority's operation of the Wastewater Infrastructure Fund which will provide financial assistance to municipalities constructing wastewater treatment systems. The statutory authority to adopt this rule is *Minnesota Statutes* 446A.071. A copy of the proposed rule is published in the *State Register* and attached to this notice as mailed.

Comments. You have until 4:00 p.m. June 2, 1993 to submit written comment in support of or in opposition to the proposed rule and any part or subpart of the rule. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rule. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:00 p.m. on June 2, 1993. Your written request for a public hearing must include your name and address. You are encouraged to identify the portion of the proposed rule which caused your request, the reason for the request, and any changes you want made to the proposed rule. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their request in writing. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. **Strike outs** indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. **Strike outs** indicate deletions from proposed rule language.

Proposed Rules

Modifications. The proposed rule may be modified as a result of public comment. The modifications must be supported by data and views submitted to the agency and may not result in a substantial change in the proposed rule as attached and printed in the *State Register*. If the proposed rule affects you in any way, you are encouraged to participate in the rule making process.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule.

Small Business Considerations. The proposed rule will only be applicable to municipalities. The proposed rule will not be applicable to small businesses.

Expenditure of Public Money by Local Public Bodies. The proposed rule will not require expenditures of public money as municipalities are not required to participate in the programs described in the proposed rule.

Impact on Agricultural Lands. The proposed rule will not have a direct and substantial adverse impact on agricultural land in the state.

Adoption and Review of the Rule. If no hearing is required, after the end of the comment period the agency may adopt the rule. The rule amendment and supporting documents will then be submitted to the attorney general for review as to legality and form to the extent form relates to legality. You may request to be notified of the date the rule is submitted to the attorney general or be notified of the attorney general's decision on the rule. If you wish to be so notified, or wish to receive a copy of the adopted rule, submit your request to the agency contact person listed above.

Dated: 14 April 1993

E. Peter Gillette, Commissioner
Department of Trade and
Economic Development

Rules as Proposed (all new material)

WASTEWATER INFRASTRUCTURE FUNDING PROGRAM

7380.0300 PURPOSE.

The wastewater infrastructure funding program shall provide supplemental assistance to eligible municipalities as provided in *Minnesota Statutes*, section 446A.071, which also receive loans or other financing assistance from the water pollution control revolving fund under parts 7380.0400 to 7380.0480 and *Minnesota Statutes*, section 446A.07.

7380.0310 DEFINITIONS.

Subpart 1. **Scope.** The terms defined in this part and the terms defined in part 7380.0410 apply to parts 7380.0300 to 7380.0380.

Subp. 2. **Allowable costs.** "Allowable costs" means those costs that may be financed by the fund, as provided in parts 7380.0400 to 7380.0480, that are:

- A. certified to be essential project components by the commissioner of the agency;
- B. land acquisition, easements, and associated costs as certified by the commissioner of the agency; and
- C. expansion capacity for nonresidential users for economic development projects as provided in part 7380.0370.

Subp. 3. **Satisfactory performance of a project.** "Satisfactory performance of a project" means the constructed facilities achieve the operational performance standards established by the agency in part 7077.0290.

Subp. 4. **Supplemental assistance.** "Supplemental assistance" means the financing assistance which the authority may provide to reduce the debt service component of the sewer service charge of a municipality undertaking a wastewater treatment project when the sewer service charge upon satisfactory completion of the project exceeds the level of sewer charges as provided in part 7380.0350.

7380.0320 PROGRAM ADMINISTRATION.

Subpart 1. **In general.** The process to apply to the authority for supplemental assistance shall be as provided in part 7380.0420. The authority shall review and evaluate applications to determine the applicant's capacity to comply with parts 7380.0320 to 7380.0380 and *Minnesota Statutes*, section 446A.071. Applications must be certified by the commissioner of the agency and funded in accordance with the priority ranking as listed on the first intended use plan each year prepared by the agency, except for economic development projects as provided in part 7380.0370. The authority shall consider projects added to the intended use plan through amendments, provided sufficient funding exists after funding for eligible projects on the first intended use plan is set aside for those projects.

Subp. 2. **Eligibility.** Before being considered for supplemental assistance an eligible applicant must:

- A. be eligible for a water pollution control revolving fund loan as provided in parts 7380.0400 to 7380.0480;

B. receive the certification of the commissioner of the agency, including the essential project components percentage as calculated under part 7077.0276, subpart 2;

C. have applied to all grant-in-aid financing programs available for financing its wastewater treatment project;

D. demonstrate that it does not have adequate funds through its own resources or other grant-in-aid assistance to keep the sewer service charge from exceeding the level of sewer service charges as provided in part 7380.0350; and

E. provide a general obligation promissory note to the authority pledging the full faith and credit of the municipality for the amount of supplemental assistance to be provided by the authority.

7380.0330 TERMS AND CONDITIONS OF FINANCIAL ASSISTANCE.

Subpart 1. **In general.** The terms and conditions of supplemental assistance provided by the authority to approved applicants are as provided by applicable federal law, state law, parts 7380.0400 to 7380.0480, *Minnesota Statutes*, sections 446A.07 and 446A.071, and this part.

Subp. 2. **Wastewater system replacement fund.** A recipient of supplemental assistance must establish a system replacement fund that provides for the future replacement of the system. The fund shall only be used for expansion, major rehabilitation, or replacement of the wastewater treatment system. The recipient shall deposit at least ten cents per 1,000 gallons of wastewater flow in the fund. The fund shall be maintained for the term of the water pollution control revolving fund loan, or until the fund balance equals the amount of supplemental assistance and other grant funds provided for this project, whichever occurs first. The amount deposited may be less if the recipient demonstrates that an amount less than ten cents per 1,000 gallons over a 20-year period would equal the funding needed to replace the system. The applicant may deposit more into the fund up to the amount needed to replace the entire system at the end of its useful life.

Subp. 3. **Form of assistance.** Supplemental assistance shall be a loan until satisfactory performance of the project is achieved. Upon satisfactory performance, supplemental assistance shall be forgiven or applied to the semiannual debt payments due the authority.

Subp. 4. **Failure to achieve satisfactory performance.** If loan payments become due before satisfactory performance of the project has been achieved, they shall be paid in accordance with the repayment schedule in the project financing agreement.

The authority may defer one or more payments due on the supplemental assistance provided:

A. there is either a delay in starting construction, or in the construction schedule, and these delays are approved by the commissioner of the agency in accordance with the water permit discharge schedule issued by the agency; or

B. the system does not meet performance standards; however, the agency determines that the municipality is developing or implementing a corrective action plan according to part 7077.0288, subpart 3.

7380.0340 AUTHORITY EVALUATION PROCEDURE.

The authority shall evaluate applications certified by the commissioner of the agency to determine the applicant's capacity to comply with parts 7380.0300 to 7380.0380 and *Minnesota Statutes*, section 446A.071.

7380.0350 DETERMINATION OF AMOUNT OF SUPPLEMENTAL ASSISTANCE.

Subpart 1. **Generally.** The authority shall determine the average household cost for operation, maintenance, equipment replacement, the system replacement fund for up to a maximum of fifty cents per 1,000 gallons of wastewater, and debt service under the water pollution control revolving fund, taking into account the applicant's own funds available for the project and any other grant-in-aid programs that the applicant is eligible for and can expect to obtain. Applicants must impose a residential sewer service charge of at least \$18 per month per household, or 1.5 percent of the applicant's median household income level, whichever is greater. If necessary, the authority shall update the applicant's demographic information and sewer and water service charges using the Consumer Price Index, state demographer data, or other indexing methods, as provided in part 7380.0440, subpart 4, item D.

Subp. 2. **Supplemental assistance computation.** The authority shall determine the amount of assistance necessary to reduce the residential sewer service charge to a level of \$18 per month per household, as adjusted in subpart 3, or to a level of 1.5 percent of the median household income, whichever is greater. The amount of the authority's assistance shall be no greater than 75 percent of the amount determined, except as provided in subpart 4.

Subp. 3. **Scheduled change to the computation of supplemental assistance.** Beginning in 1996, the authority shall adjust the

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\$18 per month sewer service charge figure and median household income level by 75 percent of the Consumer Price Index using the year 1995 as the base year. If more current demographic data is available, the authority shall use that data rather than indexing.

Subp. 4. Additional subsidy consideration. The authority shall increase the percentage of supplemental assistance by an additional five percent if at least two of the following conditions are met:

- A. the applicant is a multijurisdiction sanitary sewer district;
- B. the residential water service fees in the applicant's jurisdictional area are in excess of \$2 per 1,000 gallons;
- C. the applicant has a poverty rate that exceeds two times the national average; or
- D. the applicant provides at least ten percent of the project cost from its own funds.

Subp. 5. Program funds. Based upon the amount of program funds available to the authority in a fiscal year, the amount of supplemental assistance the authority is able to provide to a municipality may not allow a municipality to lower the level of its sewer service charges to that provided under this part.

Subp. 6. Supplemental assistance limitation. Supplemental assistance shall not be used to reduce the sewer service charges of a significant wastewater contributor unless the applicant can demonstrate to the authority that the significant wastewater contributor cannot pay its fair share. In order to demonstrate the inability of the significant wastewater contributor to pay its fair share, the applicant shall provide the significant wastewater contributor's past three year's financial statements and business plans to the authority. A significant wastewater contributor is as defined in part 7380.0410, subpart 20.

7380.0360 REPAYMENT OF SUPPLEMENTAL ASSISTANCE.

Subpart 1. In general. If the supplemental assistance is not deferred, waived, or forgiven, and repayments are due to the authority, the requirements in items A and B apply.

A. Supplemental assistance shall be repaid on February 20 or August 20, whichever is the first date after the project is scheduled to be completed and to meet its one-year performance certification. The repayments of loans to the authority provided by this part shall be as provided in part 7380.0430, subpart 5.

B. The amortization schedule for a loan provided under this part shall be in addition to the amortization schedule of the loan provided under parts 7380.0400 to 7380.0480.

Subp. 2. Dedicated sources of revenue. The dedicated sources of revenue provided by the municipality to the authority shall be in the form of a general obligation promissory note.

Subp. 3. Payments. Payments by the municipality to the authority shall be as provided in part 7380.0430, subpart 5.

7380.0370 ASSISTANCE TO ECONOMIC DEVELOPMENT PROJECTS.

As provided in *Minnesota Statutes*, section 446A.071, subdivisions 1, paragraph (c), and 4, paragraph (c), the authority may set aside up to ten percent of program funds to provide supplemental assistance to municipalities, identified by the commissioner of Trade and Economic Development, for wastewater treatment projects or portions of projects that are necessary to accommodate economic development projects. Economic development projects provided for by this subpart shall be funded on a first-come, first-served basis. Assistance shall be as provided by this part, except part 7380.0320, subpart 1, shall not apply. Unexpended economic development funds in a given year may be carried over to the following year as provided in *Minnesota Statutes*, section 446A.11, subdivision 13.

7380.0380 RELEASE OF FUNDS.

The release of funds shall be as provided in part 7380.0470.

Department of Trade and Economic Development

Proposed Permanent Rules Relating to Water Pollution Control Revolving Fund

Notice of Intent to Adopt a Rule Without a Public Hearing

The Commissioner of Trade and Economic Development intends to adopt a permanent rule without a public hearing following the procedures set forth in the Administrative Procedures Act, *Minnesota Statutes*, sections 14.22 to 14.28. You have 30 days to submit written comments on the proposed rule and may also request that a hearing be held on the rule.

Agency contact person. Comments or questions on the rule and written requests for a public hearing on the rule must be submitted to:

Mr. Terry Kuhlman, Executive Director
Minnesota Public Facilities Authority

Department of Trade and Economic Development
500 Metro Square
St. Paul, MN 55101-2146
Tele: 612-296-4704
Fax: 612-296-5287

Subject of Rule and Statutory Authority. The proposed rule is about the Minnesota Public Facilities Authority's operation of the Water Pollution Control Revolving Fund which will provide financial assistance to municipalities constructing wastewater treatment systems. The statutory authority to adopt this rule is *Minnesota Statute 446A.071*. A copy of the proposed rule is published in the *State Register* and attached to this notice as mailed.

Comments. You have until 4:00 p.m. June 2, 1993 to submit written comment in support of or in opposition to the proposed rule and any part or subpart of the rule. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rule. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:00 p.m. on June 2, 1993. Your written request for a public hearing must include your name and address. You are encouraged to identify the portion of the proposed rule which caused your request, the reason for the request, and any changes you want made to the proposed rule. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their request in writing. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Modifications. The proposed rule may be modified as a result of public comment. The modifications must be supported by data and views submitted to the agency and may not result in a substantial change in the proposed rule as attached and printed in the *State Register*. If the proposed rule affects you in any way, you are encouraged to participate in the rule making process.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person. This statement describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule.

Small Business Considerations. The proposed rule will only be applicable to municipalities. The proposed rule will not be applicable to small businesses.

Expenditure of Public Money by Local Public Bodies. The proposed rule will not require expenditures of public money as municipalities are not required to participate in the programs described in the proposed rule.

Impact on Agricultural Lands. The proposed rule will not have a direct and substantial adverse impact on agricultural land in the state.

Adoption and Review of Rule. If no hearing is required, after the end of the comment period the agency may adopt the rule. The rule amendment and supporting documents will then be submitted to the attorney general for review as to legality and form to the extent form relates to legality. You may request to be notified of the date the rule is submitted to the attorney general or be notified of the attorney general's decision on the rule. If you wish to be so notified, or wish to receive a copy of the adopted rule, submit your request to the agency contact person listed above.

Dated: 14 April 1993

E. Peter Gillette, Commissioner
Department of Trade and
Economic Development

Rules as Proposed

7380.0400 PURPOSE.

The Water Pollution Control Revolving Fund administered by the Minnesota Public Facilities Authority provides loans and other forms of financial assistance for the planning, designing, and construction of municipal wastewater treatment ~~plants~~ systems to assure maintenance of progress toward municipal compliance, or implementation of nonpoint source management controls, as required by the Federal Water Pollution Control Act, to municipalities for projects that have been certified by the Minnesota Pollution Control

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Proposed Rules

Agency. The United States Environmental Protection Agency provides a capitalization grant to the state of Minnesota to provide loans through the authority to ensure that the Revolving Fund is available to finance water pollution control projects in perpetuity. The terms and conditions of the loan agreement for financial assistance provided by the authority must be in conformance with the Federal Water Pollution Control Act, *United States Code*, title 33, particularly sections 1381 to 1387, the rules of the agency, and this part.

7380.0410 DEFINITIONS.

[For text of subs 1 to 5, see M.R.]

Subp. 6. **Dedicated sources of revenue for repayment.** "Dedicated sources of revenue for repayment" means one or more dedicated sources of revenue established by the municipality to ensure repayment of the loan ~~from~~ to the authority. Dedicated sources of revenue may be: special assessments; general taxes or general obligation bonds; sewer service charges; or other revenue sources acceptable to the authority.

[For text of subs 7 to 13, see M.R.]

Subp. 14. **Poverty level.** "Poverty level" means the level number of income persons in poverty in a municipality, expressed as a percentage, identified as the poverty level of a municipality by the United States Census Bureau; or by another federal or state agency; or by an accredited independent survey, which most accurately measures the level of poverty within a project service area municipality.

[For text of subp 15, see M.R.]

Subp. 16. **Project Municipal service area.** "~~Project municipal~~ service area" means that part of the sewer service area directly served by the project being constructed the geographic area of the municipality.

Subp. 17. **Quarterly set rate.** "Quarterly set rate" means the maximum rate of interest set for a calendar quarter and shall be determined by the authority using as guidance the average of the municipal bond index for the four weeks prior to the beginning of the quarter minus 100 basis points for 20-year term loans. For loans of less than 20 years, ~~the quarterly set rate will be determined by the authority using as guidance an index of investment grade bond issues having a maturity equal to the term of the loan being requested by the municipality minus a discount of five basis points for each year less than 20 years shall be deducted from the quarterly set rate.~~

Subp. 18. **Sewer service area.** "Sewer service area" means the sewer service area that utilizes the ~~individual sewage municipal wastewater treatment plant system~~.

Subp. 19. **Sewer service charge.** "Sewer service charge" means a charge levied upon the users of in the sewer municipal service system area to pay for the use of the system capital cost, operation, and maintenance, and replacement of equipment. Service charges include tax assessment, special assessments, user charges, or other charges identified by any other name.

Subp. 20. Significant wastewater contributor. "Significant wastewater contributor" means a nonresidential user whose current wastewater flow or projected wastewater flow causes the need for the construction of the wastewater treatment project, or whose current wastewater contribution is at or exceeds one-half of the current wastewater treatment plant's flow.

7380.0420 PROCEDURES FOR FINANCIAL ASSISTANCE APPLICATIONS PROCESSING.

Subpart 1. **In general.** To apply for financial assistance from the authority, eligible applicants identified in the annual intended use plan prepared by the agency may submit an application at any time to the executive director of the authority, using the Department of Trade and Economic Development, Community Development Division's single application process.

Prior to the submission of an application to the authority, the municipality shall contact the authority to receive the authority's advice under *Minnesota Statutes*, section 446A.051.

The authority shall forward the application to the agency within ten day after receipt of the application by the authority. The agency will accept and review the application as provided in its rules.

Subp. 2. **Authority review.** When an application that has been certified by the commissioner of the agency is ~~returned to~~ and the as-bid cost have been received by the authority on or before the first business day of the month, the authority shall consider the application at the authority meeting that month. If the certified application is received after the first business day of the month and can be reviewed by the executive director prior to the authority agenda deadline, the authority may consider the application at the meeting in that month.

[For text of subs 3 to 5, see M.R.]

Subp. 6. **Rejection of loan applications by the authority.** The authority shall not provide financing for projects if the per household cost is in excess of \$10,000, in 1992 dollars, as adjusted by the Consumer Price Index, unless the commissioner of the agency certifies that the project should be funded due to the environmental benefit to the state. The authority may reject an application for financial assistance for the following reasons:

[For text of items A to C, see M.R.]

7380.0430 AUTHORITY EVALUATION PROCEDURE.

[For text of subpart 1, see M.R.]

Subp. 2. Loan terms and conditions.

A. The terms and conditions for loans and other forms of financial assistance provided by the authority to eligible applicants for certified projects are as provided by the act; *Minnesota Statutes*, chapter 446A; this part; and as provided by the authority in the loan agreement and the general obligation promissory note issued by the municipality to the authority for the project financing.

[For text of item B, see M.R.]

[For text of subp 3, see M.R.]

Subp. 4. Dedicated sources of revenue. Loan recipients shall establish, and identify in the application, dedicated sources of revenue sufficient to operate and maintain the new facility, replace equipment, and fully amortize the loan for a term of not more than 20 years. The authority shall examine the identified dedicated sources of revenue to ensure that they are a sufficient amount and of sufficient certainty to fully repay the loan. Municipalities whose projects involve significant wastewater contributors shall be required to enter into an agreement with the significant wastewater contributor so as to ensure that the municipality and the authority are adequately protected in the event that the significant wastewater contributor curtails its operations, ceases operations, or moves out of the municipality.

Subp. 5. Payments. The first principal and interest payment is due and payable not later than one year after project completion, or 24 months from the beginning of construction approval of the loan by the authority, whichever is earlier. Subsequent principal and interest payments by the loan recipient must be made at the times agreed upon by the loan recipient and the authority in the loan agreement. In general, semiannual loan payments will be required, unless a different payment schedule is agreed upon and provided in the loan agreement. However, in no case shall payments be less frequent than annual principal and interest payments sufficient to amortize the debt within the contracted period. Interest shall accrue on any funds paid out to the borrower by the authority starting six months prior to the due date of the first loan repayment to the authority.

7380.0440 INTEREST RATE DETERMINATIONS.

Subpart 1. In general. The interest rate charged by the authority to a loan recipient must be determined as provided in this part, except that in no case shall the rate of interest on a loan to a borrower be reduced to less than one percent, except as provided in subpart 6.

Subp. 2. Setting of interest rates.

A. The interest rate charged to a loan recipient must be determined by the authority using as guidance the quarterly set rate in effect at either the time of the municipality's application to the authority, or at the time of the signing of the loan agreement by the authority and the municipality, approval of the loan by the authority as determined by the municipality at the signing of the loan agreement time of the approval by the authority.

B. The applicant is entitled to the cumulative interest rate adjustments provided in this part, regardless of when the applicant chooses to set the interest rate as provided in item A. If an applicant's project includes a facility which has been in significant noncompliance in the past 12 months, all basis point reductions provided under this part shall be halved. Significant noncompliance means the facility is listed on the most recent "Facilities in Significant Noncompliance" report which the commissioner of the Minnesota Pollution Control Agency shall certify to the authority with the intended use plan and amendments to the intended use plan.

[For text of item C, see M.R.]

D. The authority shall annually provide in its application material by resolution the specific basis point reduction it will allow under item C.

[For text of subp 3, see M.R.]

Subp. 4. Demographic considerations.

A. A loan application will be considered for an interest rate reduction based upon the population of the municipal project service area, and be eligible for a reduction as follows:

(1) Applicants with a project service area population of less than 150,000 and larger than 100,000 are eligible to receive the quarterly set rate minus 25 basis points, subject to the interest rate adjustments given in this part.

(2) Applicants with a project service area population of 100,000 or less and larger than 25,000 are eligible to receive the quarterly set rate minus 50 basis points, subject to the interest rate adjustments given in this part.

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Proposed Rules

(3) Applicants with a project municipal service area population of 25,000 or less and larger than 5,000 are eligible to receive the quarterly set rate minus ~~75~~ 25 basis points, subject to the interest rate adjustments in this part.

(4) ~~(2)~~ Applicants with a project municipal service area population of 5,000 or less and larger than 2,500 are eligible to receive the quarterly set rate minus ~~100~~ 50 basis points, subject to the interest rate adjustments in this part.

~~(5)~~ ~~(3)~~ Applicants with a project municipal service area population of 2,500 or less but larger than 1,000 are eligible to receive the quarterly set rate minus ~~125~~ 75 basis points, subject to the interest rate adjustments in this part.

~~(6)~~ ~~(4)~~ Applicants with a project municipal service area population of 1,000 or less are eligible to receive the quarterly set rate minus ~~150~~ 100 basis points, subject to the interest rate adjustments in this part.

B. The data used to determine the population ~~and~~, the median household income, ~~and~~ poverty level of the project service area municipality should be that which most accurately measures the population ~~and~~, median household income, ~~and~~ poverty level of the area municipality. The authority shall determine if the data submitted by the municipality is an appropriate and accurate measurement of the population ~~and~~, household income, ~~and~~ poverty level of the project service area municipality.

C. The metropolitan and nonmetropolitan median household income levels of the state must be determined from income data from the most recent census of the United States or from data from the state demographer. The data provided must be applied as the criteria to determine if the ~~applicant's~~ project municipality's service area household income is at, below, or above the median household level for the metropolitan or nonmetropolitan area as applicable.

D. If there is reason to believe that the United States census data or the data from the state demographer is not a currently accurate representation of the median household income, poverty level, or population ~~within the project service area of the municipality~~, the applicant may document the reasons why the data is not an accurate representation, and obtain additional information regarding median household income ~~or~~, poverty level, or population ~~for the project service area of the municipality~~. The information must consist of reliable data from local, regional, state or federal sources, or from a survey conducted by a reliable impartial source. If the authority determines that the demographic data submitted by the municipality does not reflect the most current or accurate measure of the municipality's population, median household income level, and poverty level, the authority shall update the demographic data to reflect the most current and accurate figures.

Subp. 5. **Interest rate adjustment.** Any applicant is eligible to receive consideration for interest rate adjustments to the interest rate to be charged by the authority as provided in this ~~part~~ subpart.

A. The median household income is the income level for the project municipal service area of the facility being financed by the authority. If the median household income level ~~for the area of the municipality~~ is below the median household income level for a metropolitan or nonmetropolitan area, as applicable, the applicant is eligible for a 50 basis point reduction in the rate; ~~or~~

B. If the percentage of poverty level households in the project service area municipality is at or above the national average, the applicant is eligible for a 100 basis points reduction in the interest rate charged by the authority.

C. If the estimated annual sewer service charge of the project service area municipality after the completion of the project:

(1) is at or exceeds one percent of the median household income level of the project service area municipality, the municipality is eligible for a 100 basis point reduction in the interest rate;

(2) is at or exceeds 1-1/2 percent of the applicant's median household income, the municipality is eligible for a 100 basis point reduction in the interest rate; or

(3) is at or exceeds two percent of the applicant's median household income, the municipality is eligible for a 150 basis point reduction in the interest rate.

Subp. 6. **Interest-free or reduced rate loans.** The authority ~~may~~ shall reduce interest rates further or offer interest-free loans as provided in this part to municipalities ~~demonstrating in their application that they are financially unable to pay any interest charge on the loan which are approved for the wastewater infrastructure funding program as provided in parts 7380.0300 to 7380.0380.~~ The authority ~~shall not offer~~ shall limit the number of and the amount of interest-free loans ~~if the offering of an interest-free loan results in the combined rate of interest on the authority's portfolio to yield less than the rate of inflation as determined by the consumer price index in a given year if the offering of such loans would impair the ability of the fund to meet anticipated future financing needs or the revenue coverage requirements of the fund.~~

Interest-free loans for any applicant are limited to \$~~500,000~~ \$1,000,000, or the eligible cost of the project, whichever is less. The authority shall not provide interest-free loans, in total, exceeding up to ten percent of the total capitalization grant funds scheduled to be received by the authority.

To be eligible for consideration for an interest-free loan, an applicant must meet each of the following conditions:

A. the population of the project service area has declined over the past ten years;

B. the percent of poverty level households in the project service area of the project is at or above the national average; and

~~C. the estimated annual sewer service charge of the project service area after the completion of the project exceeds one and one-half percent of the median household income level of the project service area.~~

7380.0480 REPORTS AND AUDITS.

[For text of subpart 1, see M.R.]

Subp. 2. **Audits.** Financial assistance recipients must arrange and pay for independent audits, acceptable to the authority and prepared, if required by the Clean Water Act, in compliance with the Office of Management and Budget, Circular A-128, published in the *Federal Register*, volume 50, number 188, page 39083, on September 27, 1985, and in compliance with the Single Audit Act of 1984, *United States Code*, title 31, sections 7501 to 7507.

RENUMBERING INSTRUCTION. *Minnesota Rules*, part 7380.0410, subpart 16, shall be renumbered as subpart 12a.

Department of Labor and Industry

Proposed Permanent Rules Relating to Elevator Inspection; Fees

Notice of Intent to Amend Rules Without a Public Hearing

The Department of Labor and Industry intends to amend permanent rules without a public hearing following the procedures set forth in the Administrative Procedure Act. *Minnesota Statutes*, sections 14.22 to 14.28. You have 30 days to submit written comments on the proposed rule and may also submit a written request that a hearing be held on the rule.

Agency Contact Person. Comments or questions on the rule and written requests for a public hearing on the rule must be submitted to:

Kathy Smith, Administrator
Code Administration and Inspection Services
Minnesota Department of Labor and Industry
443 Lafayette Road
St. Paul, MN 55155-4304
(612) 297-2540
Fax 296-1140

Subject of Rule and Statutory Authority. The proposed rules are about permits and fees for installations and alterations, fees for inspection and contractor license fees. The statutory authority to adopt the rule amendments is in *Minnesota Statutes*, sections 183.357 and 183.358 (1992). A copy of the proposed rule amendments follow in the *State Register* and are attached to this notice as mailed.

Comments. You have until 4:30 p.m. on June 2, 1993 to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rules. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on June 2, 1993. Your written request for a public hearing must include your name, address, and telephone number. You are encouraged to identify the portion of the proposed rules which caused your request, the reason for the request, and any changes you want made to the proposed rule. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If a public hearing is required the agency will follow the procedures in *Minnesota Statutes*, sections 14.13 to 14.20.

Modifications. The proposed rule may be modified as a result of public comment. The modifications must be supported by data and views submitted to the agency and may not result in a substantial change in the proposed rules as attached and printed in the *State Register*. If the proposed rule affects you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness. A Statement of Need and Reasonableness is now available from the agency contact person. This statement describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rules.

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Proposed Rules

Promulgation of the proposed rules will not result in the expenditure of public monies by local public bodies nor have an impact on agricultural land; therefore the requirements of *Minnesota Statutes*, section 14.11 (1992) are not applicable.

The agency is subject to *Minnesota Statutes*, section 14.115 (1992) regarding small business considerations in rulemaking. The proposed rules will have a minimal impact on small businesses. The agency's evaluation of the applicability of the methods contained in *Minnesota Statutes*, section 14.115, subdivision 2 (1992), for reducing the impact of the proposed rules on small businesses is addressed in the Statement of Need and Reasonableness.

Adoption and Review of Rule. If no hearing is required, after the end of the comment period the agency may adopt the rule. The rule and supporting documents will then be submitted to the attorney general for review as to legality and form to the extent form relates to legality. You may request to be notified of the date the rule is submitted to the attorney general or be notified of the attorney general's decision on the rule. If you wish to be so notified, or wish to receive a copy of the adopted rule, submit your request to the agency contact person listed above.

Date: 23 April 1993

John B. Lennes, Jr., Commissioner
Department of Labor and Industry

Rules as Proposed

5226.0100 PERMIT TO CONSTRUCT OR INSTALL ELEVATORS AND ESCALATORS PERMITS AND FEES FOR INSTALLATIONS AND ALTERATIONS.

A person, firm, or corporation that ~~constructs, installs, seeks to install or performs alterations to elevators or escalators, pursuant to the American Society of Mechanical Engineers/American National Standards Institute A17.1 Safety Code for Elevators and Escalators;~~ alter an elevator shall file an application for first obtain a permit with from the department of Labor and Industry, or with a municipality that is authorized by law to issue a permit, before beginning ~~construction,~~ installation, or alteration. An application for a permit must be submitted on forms from the department or an authorized municipality. Plans and specifications describing the permitted work must be submitted with the application for a permit. A permit will be issued to the applicant when the plans and specifications have been approved and the appropriate permit fee has been paid. The permit issued by the department or an authorized municipality is only valid for work commenced within 12 months of issuance and completed within two years of issuance.

The department's fees for a permit to ~~construct or install elevators or escalators~~ alter an elevator are:

A. ~~Filing fee (application for permit), \$50; and \$200 if the application is received after construction has been initiated~~ A permit fee to install or alter an elevator is \$100, and \$500 if work that requires a permit is begun without a permit.

B. ~~Inspection fee; 0.04 (one percent) fees for installation and alteration of permitted elevator work are 1-1/2 percent of the total cost of the project~~ permitted work for labor and materials for ~~construction and installation of the elevator or escalator~~ including related electrical and mechanical equipment. The total inspection fee shall not exceed \$1,000 per ~~unit~~ permit. The ~~costs~~ cost of special decorative fixtures in the permitted work may be deducted from the cost of the ~~project~~ permitted elevator work up to a maximum of five percent of the total cost of the ~~project~~ permitted work upon approval of the commissioner.

C. ~~Filing fee (application for permit), \$50; and inspection fee \$50 for each altered unit~~ An elevator that passes department inspection will be issued an operating permit by the department.

D. Vertical reciprocating conveyors, (American Society of Mechanical Engineers/American National Standards Institute Standard B20.1) are subject to filing and inspection fees for new and altered installations, but are exempt from routine inspection by an elevator inspector.

5226.0200 FEE FOR ROUTINE INSPECTION OF ELEVATORS AND ESCALATORS FEES.

The inspection fee for existing hydraulic and traction elevators, escalators, endless belt lifts, and similar devices:

A. up to five floors or levels served, \$50;

B. six to ten floors or levels served, \$60;

C. 11 to 20 floors or levels served, \$70;

D. 21 or more floors or levels served, \$80; and

E. wheelchair and related accessibility lifts, dumbwaiters, escalators (each direction or individual unit), docklifts, handpowered elevators, and moving walks (each direction or individual unit) and other related equipment not otherwise specified in this part, \$50.

Subpart 1. Inspection fees. The fees for routine or periodic inspection of existing elevators are:

A. two stop elevators, \$50;

B. three stop elevators, \$75;

C. four stop elevators, \$100;

D. five stop elevators, \$125;

E. six or more stop elevators, \$150; and

E. escalators and moving walks, \$100.

Subp. 2. Exceptions. Vertical reciprocating conveyors, endless belt lifts, dock hoists, stage lifts, special purpose personal hoists, and mechanized garage parking devices are not subject to routine or periodic inspection by the department unless an accident occurs or a complaint is filed.

Subp. 3. Elevator inspector application and renewal fees. The fee for elevator inspector application is \$50. An annual inspector certificate may be renewed for a fee of \$25. If a certificate is not renewed within 30 days of the expiration date, the fee for renewal is \$50.

5226.0300 CONTRACTOR LICENSE FEE.

The fee for ~~examination~~ initial application and initial license of an elevator contractor is \$125 for a new license and \$110 for a renewal license \$500. The fee to renew a license is \$125. A revoked license may be renewed by payment of the initial application fee. The same fees are required for elevator contractors operating under a temporary license. The contractor is responsible for carrying all appropriate insurance, meeting all bonding requirements, and meeting all federal, state, and local law and code requirements.

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Department of Health

Adopted Permanent Rules Relating to Wells and Borings

The rules proposed and published at *State Register*, Volume 17, Number 7, pages 310-350, August 17, 1992 (17 SR 310), are adopted with the following modifications:

Rules as Adopted

4725.0100 DEFINITIONS.

Subp. 21c. **Bentonite grout.** "Bentonite grout" means:

B. ~~an equal volume of ten percent by weight of either~~ washed sand, cuttings taken from the bore hole, or granular bentonite.

Subp. 24a. **Confining layer.** "Confining layer" means a stratum of a geologic material at least ten feet thick that has a vertical hydraulic conductivity of less than 10^{-6} centimeters per second, including clay as defined by the United States Department of Agriculture in Handbook 18, and shale.

Subp. 41b. **Remedial well.** "Remedial well" means a well used to lower a groundwater level to control or remove contamination in groundwater and excludes horizontal trenches.

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Adopted Rules

Subp. 51a. **Well pump or pumping equipment.** "Well pump or pumping equipment" means a device, machine, or material used to withdraw or otherwise obtain water from a well, and all necessary seals, fittings, and pump controls. Well pump or pumping equipment does not include:

B. sampling devices ~~installed~~ placed in a monitoring well to obtain a water sample and are then removed after the sample is collected; or

4725.0475 ACTIVITIES REQUIRING LICENSURE OR REGISTRATION.

Subp. 2. **Exceptions to licensure or registration.** Nothing in this part shall prohibit:

A. a person from ~~installing~~ placing a water sampling device including a well pump or pumping equipment in a monitoring well or remedial well to obtain a water sample if the device is immediately removed after the sample is collected;

Subp. 5. **Elevator shaft contractor license.** A person must have an elevator shaft contractor's license or a well contractor's license to construct, repair, or seal excavations or borings for an elevator shaft hydraulic cylinder.

Subp. 6. **Monitoring well contractor registration.** A person must be either licensed as a well contractor or registered as a monitoring well contractor to:

B. install pumps in monitoring wells.

A person with a limited license to install a well pump or pumping equipment may install pumps in monitoring wells.

4725.0650 EXPERIENCE REQUIREMENTS.

Subp. 2. **Monitoring well contractor.** Anyone applying to be a representative of a monitoring well contractor must meet the requirements in items A to C, or meet the requirements in item D.

D. The applicant must have three years of experience in construction, repair, and sealing of monitoring wells ~~or~~ and environmental bore holes. A year of experience is a year in which the ~~representative applicant~~, personally and under the supervision of a registered monitoring well contractor or licensed well contractor, constructed a minimum of 20 monitoring wells or environmental bore holes, of which at least five must be monitoring wells, and constructed, sealed, and repaired monitoring wells or environmental bore holes for 1,000 hours.

4725.1830 MONITORING WELL CONSTRUCTION PERMIT.

This part applies to all monitoring wells, including drive point wells used as monitoring wells.

C. A permit application must be completed for each monitoring well.

(1) ~~However,~~ For monitoring wells used as leak detection devices at a petroleum bulk storage site or a motor fuel retail outlet, a single permit application may be completed for all wells on a site drilled under a single contract. A site consists of a single continuous piece of property on which the petroleum bulk storage facility or motor fuel retail outlet is located. The site does not include other properties on which monitoring wells are constructed to evaluate a spill or leak associated with the petroleum facility. All proposed monitoring wells on a site must be listed on the permit.

(2) A permit is not required for a monitoring well if the monitoring well is sealed within 48 hours of the time construction on the well begins.

E. The permit application must include the following information for each well:

(2) the name and address of the monitoring well owner, and property owner, if different;

4725.1837 EXCEPTION TO NOTICE AND PERMIT REQUIREMENTS.

A permit or notification is not required for installation of a pump, pumping equipment, pitless unit, pitless adapter, screen, or the repair of an existing well or boring if the repair does not involve deepening the well or boring through a confining layer or having casing installed or removed ~~through~~ below the frost line.

4725.1851 WELL AND BORING RECORDS.

Subpart 1. **General.** A licensee or registrant must submit a written record of well or boring construction and sealing of a well or boring on forms containing the information in subparts 2 to 4 within 30 days after completion of the work. A written construction record is not required for any well or boring sealed within 30 days of the time construction began and for which a sealing report is submitted.

Subp. 3. **Sealing record.** A sealing record signed by a representative must be submitted for all wells and borings sealed.

The sealing record must contain the following information:

G. a description of the geological materials penetrated by the well or boring or a description of material penetrated by the nearest well or boring for which records are available, using terms in subpart 4 or ASTM Standard D2487-85;

H. the original well or boring depth, if known, and current well or boring depth;

Subp. 4. **Geological materials.** The geological materials penetrated in drilling a well or boring must include the color, relative hardness, and be described using the following terms:

B. Rock:

(6) basalt, which is a ~~black~~ volcanic igneous rock; and

4725.2020 INTERCONNECTION OF AQUIFERS PROHIBITED.

Subp. 3. **Aquifers in rock.** Aquifers in rock separated by the Decorah, Glenwood, ~~basal Saint Peter~~, Saint Lawrence, and Eau Claire confining layers must not be interconnected. The confining layers specified are defined in "Geology of Minnesota: A Centennial Volume" by Sims, P.K. and Morey, G.B., pages 459-473, "Paleozoic Lithostratigraphy of Southeastern Minnesota" by George Austin, pages 205 to 213, which is incorporated by reference in part 4725.0150.

4725.2050 USE OF WELLS OR BORINGS FOR DISPOSAL PROHIBITED.

A well or boring must not be used for disposal of surface water, groundwater, or any other liquid, gas, or chemical.

B. A well may be used for the injection of water to conduct a slug test if the injected water was originally taken from that well or is potable water.

4725.2150 REQUIRED DISTANCE FROM GAS PIPES, LIQUID PROPANE TANKS, AND ELECTRIC TRANSMISSION LINES.

Subpart 1. **General distance.** A well or boring must be at least ~~ten~~ five feet horizontally from a pipe with flammable or volatile gas, an overhead or underground electric transmission line, or a liquid propane tank. If an electric transmission line is in excess of 50 kilovolts or of unknown voltage, a well must be at least 25 feet horizontally from the electric transmission line. This subpart does not apply to the electrical service line for the well or boring.

A well or boring between five and ten feet from a pipe with flammable or volatile gas or an electric transmission line or liquid propane tank must be marked by the licensee or registrant with a permanent sign warning of the location of the electric transmission line and gas pipe.

Subp. 2. **Exception Safety precaution.** During construction, repair, or sealing, ~~a well or boring may be closer~~ any work within ten feet of a pipe with flammable or volatile gas, an overhead or underground electric transmission line, or a liquid propane tank must not be performed unless:

A. ~~to an~~ the electric transmission line ~~than the distance specified in subpart 1~~ if the line has been deenergized and visibly grounded, or insulating barriers not a part of or an attachment to the equipment or machinery have been erected to prevent physical contact with the line during well or boring construction, repair, or sealing; and

B. ~~to a~~ the gas pipe or propane tank ~~than the distances specified in subpart 1~~ if the pipe or tank does not contain flammable or volatile gas.

~~The well or boring must be marked by the licensee or registrant with a permanent sign warning of the location of the electric transmission line and gas pipe if it is closer than the distance specified in subpart 1.~~

4725.2175 LOCATION OF WELL OR BORING WITHIN BUILDING.

Subpart 1. **Location in a building.** A well or boring must not be located within a building unless the building is constructed according to this part over the well or boring exclusively to protect the well, boring, pump, and water treatment equipment. Environmental bore holes and monitoring wells are exempt from this subpart if sealed within 48 hours of the time construction begins on the well or bore hole.

4725.2185 DISTANCE FROM A BUILDING.

A well or boring must be at least three feet horizontally from the farthest exterior projection of a building, including the walls, roofs, decks, and overhangs unless located in a building constructed according to part 4725.2175. Environmental bore holes and monitoring wells are exempt from this subpart if sealed within 48 hours of the time construction begins on the well or bore hole.

4725.2250 GENERAL CASING REQUIREMENTS.

Subp. 8. **Inner and outer casing.** The inside diameter of an outer casing must ~~have an inside diameter~~ be at least 3.25 inches

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Adopted Rules

larger than the outside diameter of the inner casing, couplings or bell-end, whichever is larger, for inner casings with 12 inches inside diameter and smaller. The inside diameter of an outer casing must be at least 3.5 inches larger than the outside diameter of the inner casing, couplings, or bell end, whichever is larger, for inner casings larger than 12 inches inside diameter. The annular space between an inner casing and an outer casing must be grouted for its entire length by pumping neat cement grout through a tremie pipe or through the casing as specified in part 4725.3050. The inner casing must extend above the established ground surface at least 12 inches.

Subp. 10. **Casing inside diameter.** The inside diameter of a casing must not be less than two inches ~~except that for a well or boring less greater than 400 50 feet in depth may have a casing with a minimum 1.25 inches inside diameter.~~

4725.2550 PLASTIC CASING AND COUPLING REQUIREMENTS.

Subpart 1. **General requirements.** Plastic casing and couplings used in the permanent construction of a well or boring must:

- A. meet ASTM Standard F480-88; and
- B. withstand internal pressures of 200 pounds per square inch (psi).

Standard dimension ratios (SDR) and water pressure ratings (PR) at 23 degrees Celsius (73 degrees Fahrenheit) for nonthreaded polyvinyl chloride (PVC) and acrylonitrile-butadiene-styrene (ABS) plastic casing equal to or greater than 200 psi are as follows:

(1) pressure rating of PVC casing materials:

SDR	PVC 1120	PVC 1220	PVC 2112	PVC 2116	PVC 2120
13.5	315 psi	315 psi	200 psi	250 psi	315 psi
17	250 psi	250 psi	—	200 psi	250 psi
21	200 psi	200 psi	—	—	200 psi

(2) pressure rating of ABS casing materials:

SDR	ABS 1316	ABS 2112
13.5	250 psi	200 psi
17	200 psi	—

The sources of the pressure rating in item B are the American Society for Testing and Materials Standard D2241-88 "Standard Specifications for Poly(Vinyl Chloride) (PVC) Pressure-Rated Pipe (SDR Series)" Table XI.I Standard Thermoplastic Pipe Dimension Ratios (SDR) and Water Pressure Rating (PR) at 73 degrees Fahrenheit (23 degrees Celsius) for Nonthreaded Plastic Pipe; and Standard D2282-88 "Standard Specification for Acrylonitrile-Butadiene-Styrene (ABS) Plastic Pipe (SDR-PR)," Table XI.I Standard Plastic Pipe Dimension Ratios (SDR) and Water Pressure Ratings (PR) at 73 degrees Fahrenheit (23 degrees Celsius) for Nonthreaded ABS Plastic Pipe.

4725.2650 PLASTIC CASING INSTALLATION.

Subp. 4. **Primer.** A primer must be used when the casing and coupling surfaces must be softened and dissolved to form a continuous bond between the mating surfaces, or when the type of solvent cement used requires one.

Subp. 6. **Assembling.** When assembling plastic casing, a person must:

- D. insert the casing to the full depth of the coupling socket, and assemble casing by using casing joiners;

4725.3050 GROUTING.

Subp. 2. **Grouting methods.** Grouting must start immediately on completion of drilling and be completed before placing a well or boring in service. Grout must be pumped into the annular space from the bottom up through the casing or through a tremie pipe ~~except that a well or boring may be grouted with bentonite grout by shoveling the equal volume of washed sand, cuttings taken from the bore hole, or granular bentonite. The sand, granular bentonite, and cuttings specified in the definition of bentonite grout, part 4725.0100, subpart 21c, item B, must be mixed prior to placement or shoveled while pumping the mixture specified in part 4725.0100, subpart 21c, item A.~~ The bottom of the tremie pipe must remain submerged in grout while grouting. Neat cement grout or concrete grout must be allowed to set a minimum of 48 hours. Rapid setting cement must be allowed to set a minimum of 12 hours. Drilling, well development, or pump operation is prohibited during the time the cement is setting.

Subp. 3. **Grouting depth requirement.** When constructing a well or boring with a method such as mud or air rotary, auger, or jetting that creates an open annular space, a grouting material specified in subpart 1 and the grouting methods specified in subpart 2 must be used to fill the annular space between the casing and the bore hole.

B. If the depth of the casing is more than 30 feet, the annular space below 30 feet must be filled with grout except that the portion of the well or bore hole in unconsolidated formations below 30 feet in depth may be filled with cuttings taken from the bore hole. The annular space above 30 feet must be filled from:

~~C. The annular space below 30 feet in depth must be filled with grout except that the portion of the well or bore hole in unconsolidated formations below 30 feet in depth may be filled with cuttings taken from the bore hole.~~

Subp. 5. **Driving casing.** When driving casing, a cone-shaped depression or temporary outer casing filled with bentonite grout, bentonite powder, granular bentonite, or high solids bentonite grout must be maintained around the outside of the casing. The bottom of driven casing must be equipped with a drive shoe.

Subp. 7. **Grouting in rock.** The additional requirements in items A to D apply to grouting a well or boring in rock.

B. When the casing of a well or boring extends more than ten feet into rock, the casing must be installed in a bore hole 3.25 inches larger than the outside diameter of the casing or couplings, whichever is larger, except that a well or boring may be completed in a sandstone formation by driving steel or stainless steel casing in the sandstone if the sandstone:

(1) is the first rock unit; and

(2) ~~has no shale, limestone, or dolomite layers greater than one foot in thickness.~~

C. A water supply well constructed in or below dolomite or limestone rock, in addition to the requirements in this subpart, must meet the requirements in subitems (1) to (3).

(1) If the pumping static water level of a water supply well completed in limestone or dolomite is less than ten feet above the top of the dolomite or limestone rock formation, the bore hole must be at least 3.25 inches larger in diameter than the outside diameter of the casing or couplings, whichever is larger. The casing must extend at least ~~ten~~ 20 feet below the pumping static water level. The annular space must be grouted with neat cement grout or concrete grout.

(2) If a water supply well is constructed in a geological formation overlaid by limestone or dolomite, the casing must extend at least ten feet into the underlying formation. The bottom of the casing must be at least ten feet below the pumping static water level. The bore hole extending through the limestone or dolomite formation and ten feet into the underlying formation must be at least 3.25 inches larger in diameter than the outside diameter of the casing or the couplings, whichever is larger. The rock portion of annular space must be grouted with neat cement grout or concrete grout and the unconsolidated materials portion of the annular space must be grouted according to subparts 1 to 3.

D. If a cavern more than twice the diameter of the bore hole exists or the grout level fails to rise after insertion of either more than one cubic yard of grout or the quantity of grout necessary to fill ten vertical feet of hole, then the following grouting materials and methods may also be used in the portions where the conditions exist:

(3) pumping of alternate, equal thickness layers of concrete or neat cement grout and pouring gravel or stone aggregate not larger than one-half inch in diameter. Individual layers of aggregate must not exceed ~~20~~ ten feet in thickness. Aggregate must not be emplaced in a confining layer.

Neat cement grout or concrete grout must be pumped through the casing or through a tremie pipe. The aggregate must be poured into the bore hole at a rate that prevents bridging.

4725.3250 PUMPS AND PUMPING EQUIPMENT.

A pump or pump base installed on a well must be constructed so no unprotected openings exist into the interior of the pump or well casing.

A. A hand pump, hand pump head, stand, or similar device must have a closed and screened spout, directed downward. The pump must have a concrete slab at least four inches thick extending horizontally at least one foot in every direction from the well casing and sloped to divert water away from the casing. A watertight seal ~~which may be asphalt or a similar resilient material~~ must be provided between the casing and the slab.

4725.3350 INTERCONNECTIONS AND CROSS CONNECTIONS.

No connection between a well or boring and another well, boring, water supply system, or contamination source is allowed unless the connection is:

D. between wells or borings that meet the construction standards of this chapter ~~and~~ are used for the same purpose, and have equivalent water quality.

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Adopted Rules

4725.3450 FLOWING WELL OR BORING.

Subp 3. **Special construction standards.** A well or boring requiring special construction must be constructed by:

D. drilling through the confining layer into the aquifer a minimum of ten feet;

E. installing an inner casing into the aquifer which is a minimum of 3-25 inches smaller in diameter than the outer casing or open hole in accordance with part 4725.2250, subpart 8; and

4725.3850 SEALING WELL OR BORING.

Subp. 3. **Casing.** Casing with an open annular space must be:

A. grouted in place;

B. removed; or

C. perforated for its entire length with a minimum in each foot of casing of at least two one-half square inch perforations on opposite sides of the casing or ripped. Casing must be either:

(1) perforated a minimum of one-half square inch of open area in each foot of casing; or

(2) ripped a minimum of five feet for every 20 feet of casing.

Casing must be perforated or ripped through the entire length of a confining layer.

If casing is to be removed from a collapsing formation, grout must be inserted so the bottom of the casing remains submerged in grout.

Subp. 5. **Additional sealing requirements for well or boring in rock.** The requirements in items A to C apply to the sealing of a well or boring in rock.

B. The materials and methods described in item C are approved for sealing in those portions of a well or boring where the following conditions exist:

(3) the grout level fails to rise after insertion of more than one cubic yard of grout or the quantity of grout necessary to fill ten vertical feet of hole.

C. The materials and methods in this item are approved in those portions of a well or boring where the conditions in item B exist:

(3) placing alternate, equal thickness layers of concrete or neat cement grout and gravel or stone aggregate not larger than one-half inch in diameter. Neat cement grout or concrete grout must be pumped through the casing or a tremie pipe. The aggregate must be poured into the bore hole at a rate that prevents bridging. Individual layers of aggregate must not exceed 20 ten feet in thickness except in blasted and bailed sandstone formations. Aggregate must not be emplaced in a confining layer.

4725.4350 DISTANCE FROM WATER BODIES; PROTECTIONS IN FLOOD AREAS.

Subpart 1. **Distance from water bodies.** A water supply well must be at least 50 feet horizontally from the ordinary high water level as defined in *Minnesota Statutes*, section 103G.005, subdivision 14, of a stream, river, pond, or lake, or wetland.

4725.4450 DISTANCES FROM CONTAMINATION SOURCE.

Subpart 1. **Isolation distances.** A water supply well must be located where there is optimum surface drainage and at the highest practical elevation. A water supply well must be as far as practical from a contamination source, but no less than 150 feet upgrate from a sanitary landfill, dump, or waste stabilization pond.

B. 150 feet from a sanitary landfill, dump, or waste stabilization pond. The separation distance of 150 feet between a water supply well and a sanitary landfill or waste stabilization pond is the minimum separation distance required. Because containment contaminant movement is highly variable, water supply wells should not be located between sanitary landfills and waste stabilization ponds and points of groundwater discharge to the ground surface;

C. 100 feet from:

(2) an agricultural chemical storage or preparation area protected with containment safeguards as defined in parts 1505.3010 to 1505.3150 for bulk pesticides, or with safeguards as specified in standards of the Department of Agriculture for fertilizers under parts 1510.0370 to 1510.0408 and Minnesota Statutes, chapter 18C;

E. 50 feet from:

(1) an agricultural chemical storage or preparation area covered with a permanent watertight roof and protected with containment safeguards as defined in parts 1505.3010 to 1505.3150 and covered with a permanent watertight roof for bulk pesticides, or with safeguards as specified in standards of the Department of Agriculture for fertilizers under parts 1510.0370 to 1510.0408 and Minnesota Statutes, chapter 18C;

(5) a ~~flammable waste~~ an interceptor as defined in part 4715.0100, subpart 66;

(7) a ~~sediment interceptor~~ subsurface disposal field or privy except as provided in subpart 2;

(8) a septic tank, ~~subsurface disposal field,~~ sewage lift station, ~~or~~ nonwatertight sewage sump, or holding tank, ~~or privy~~ except as provided in subpart 2;

4725.4650 OTHER WATER SUPPLY WELL CONSTRUCTION REQUIREMENTS.

The following requirements also apply to a new or reconstructed water supply well.

C. A water supply well may not produce more than five milligrams per liter (mg/l) of sand for potable water ~~of 15 mg/l for irrigation purposes~~ at the design capacity of the well ~~provided that geological conditions permit.~~

4725.5450 VENTING WATER SUPPLY WELLS.

Subp. 2. **Vent construction.** A well vent must:

B. have watertight joints and terminate at least ~~two~~ five feet above the regional flood level unless provided with a watertight seal as specified in part 4725.4350, subpart 2;

4725.6650 CONSTRUCTION OF MONITORING WELLS.

Subp. 2. **Grouting of annular space.** The annular space of a monitoring well must be grouted from ten feet or less above the screen or open bore hole to the established ground surface according to part 4725.3050, except that no cuttings from the bore hole must be added to the grout. ~~The~~ Neat cement or concrete grout may terminate six inches below the manhole or vault for an at-grade installation. One layer of bentonite pellets is allowed when the total depth of the annular space to be grouted is less than 80 feet, the depth of water in the annular space is less than 50 feet, and limestone or dolomite rock formations have not been encountered. When bentonite pellets are used, the layer of bentonite pellets must:

4725.7250 ELEVATOR SHAFT HYDRAULIC CYLINDERS.

Subp. 3. **Exception.** The bore hole is exempt from the requirements in ~~part~~ parts 4725.2150; 4725.2175; 4725.2185; 4725.2250, subpart 8, concerning extension of the casing 12 inches above the established ground surface; and 4725.2250, subpart 11.

Subp. 4. **Hydraulic fluid leakage protection.** Hydraulic fluid must be protected from leakage by:

A. attaching a watertight cap or plate to the bottom of the casing and ~~setting surrounding~~ the casing half way into at least six inches of ~~with~~ neat cement or concrete grout. The grout must extend at least three inches above and three inches below the bottom of the casing;

B. ~~filling~~ grouting the inside of the casing with at least two feet of concrete grout or neat cement grout; or

NOTE: Part 4725.1000 as specified for repeal cites to rule part 4725.1000 as it exists in *Minnesota Rules 1991*.

Department of Human Services

Adopted Permanent Rules Governing Compulsive Gambling Assessments For Certain Offenders

The rules proposed and published at *State Register*, Volume 17, Number 32, pages 1949-1954, February 8, 1993 (17 SR 1949), are adopted as proposed.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Emergency Rules

Proposed Emergency Rules

According to Minn. Stat. of 1984, §§14.29-14.30, state agencies may propose adoption of emergency rules if: 1) expressly required; 2) authorized by statute; or 3) if the manner permitted by a directive (given by statute, federal law or court order) does not allow for compliance with sections 14.14-14.28. The agency must, however, publish a notice of intent to adopt emergency rules, along with the rules themselves, in the *State Register*. The notice must advise the public:

- 1) that a free copy of the proposed emergency rule is available upon request from the agency;
- 2) that notice of the date that the rule is submitted to the attorney general will be mailed to persons requesting notification;
- 3) that the public has at least 25 days after publication of the proposed emergency rule to submit data and views in writing; and
- 4) that the emergency rule may be modified if the data and views submitted support such modification.

Adopted Emergency Rules

Emergency rules take effect five working days after approval by the attorney general, and after compliance with Minn. Stat. §§14.29-14.365. As soon as possible, emergency rules are published in the *State Register* in the manner provided for in section 14.18.

Emergency rules are effective for the period stated in the notice of intent to adopt emergency rules. This may not exceed 180 days.

Continued/Extended Emergency Rules

Adopted emergency rules may be continued in effect (extended) for an additional 180 days. To do this, the agency must give notice by: 1) publishing notice in the *State Register*; and 2) mailing the same notice to all persons who requested notification on rulemaking. No emergency rule may remain in effect 361 days after its original effective date. At that point, permanent rules adopted according to Minn. Stat. 14.14-14.28 supercede emergency rules.

Department of Agriculture

Dairy and Livestock Division

Notice of Continuation of Emergency Rules Governing Class I Milk

NOTICE IS HEREBY GIVEN that the State Department of Agriculture is continuing the above-entitled emergency rules in effect for an additional 180 days in accordance with *Minnesota Statutes*, section 14.35.

The notice of adopted emergency rules was published in the *State Register*, volume 17, number 23, page 1407, on Monday, December 7, 1992 (17 S.R. 1407). The emergency rules became effective on November 3, 1992, and are scheduled to expire on May 3, 1993. This notice extends the expiration date of the emergency rules until October 30, 1993.

Dated: 15 April 1993

Elton Redalen
Commissioner

Department of Natural Resources

Adopted Emergency Rules Relating to Game and Fish Rules; Closing of a Portion of the Otter Tail River in Otter Tail County to the Harvest of Smallmouth Bass

Notice of Adoption of Emergency Rule

NOTICE IS HEREBY GIVEN that the above entitled rule has been adopted through the process prescribed by *Minnesota Statutes*, section 14.29, subd. 4(b). The rule pertains to the closing of a portion of the Otter Tail River in Otter Tail County to the harvest of smallmouth bass for an 18 month period. The statutory authority for this rule is *Minnesota Statutes*, section 97A.045, subd. 2.

Dated: 26 April 1993

Rodney W. Sando, Commissioner
Department of Natural Resources

Rules as Adopted (all new material)

6262.0610 AUTHORITY, SCOPE, PURPOSE.

Subpart. **Authority.** Parts 6262.0610 and 6262.0620 are adopted under authority granted by *Minnesota Statutes*, section 97A.045, subdivision 2.

Subp. 2. **Scope.** Parts 6262.0610 and 6262.0620 apply to the closing of the Otter Tail River from the Otter Tail Power Diversion

Dam (T.133N, R.42W, S.19) downstream to the Hoot Lake Power Plant Wier, located along the southeast side of the Hoot Lake Power Plant, (T.133N, R.43W, S.36) to the taking of smallmouth bass from May 29, 1993 to November 30, 1994.

Subp. 3. **Purpose.** The purpose of parts 6262.0610 and 6262.0620 is to prevent unnecessary depletion of the smallmouth bass population in the portion of the Otter Tail River from within T.133N, R.42W, Sec. 20, 21, 28, 29, 30, 31, 32, 33, and T.132N, R.42W, Sec. 5, 6. Smallmouth bass were introduced into the Otter Tail River in 1992 as part of a stream rehabilitation plan. This closure will protect smallmouth bass from exploitation for two angling seasons.

6260.0620 FISHING CLOSURE ON OTTER TAIL RIVER.

The Otter Tail River in Otter Tail county from the Otter Tail River Diversion Dam (T.133N, R.42W, S.19) to the Hoot Lake Power Plant Wier (T.133N, R.43W, S.36) is closed to the taking of smallmouth bass from May 29, 1993 to November 28, 1994. All smallmouth bass taken by anglers during this period must be returned to the water immediately.

Executive Orders

Executive Department

Executive Order 93-3: Providing for the Assignment of Duties to State Agencies Under the Land and Water Conservation Fund Act of 1965 (P.L. 94-422); Rescinding Executive Order No. 91-11

I, ARNE H. CARLSON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, proper administration of the federal Land and Water Conservation Fund Act of 1965, as amended, requires the assignment of specific duties to various state agencies; and

WHEREAS, *Minnesota Statutes 1992*, Section 86.71 authorizes designation of a state agency or agencies to apply for, receive, and accept federal funds from this grant program;

NOW, THEREFORE, I hereby order that:

1. The Department of Natural Resources be designated the state agency to administer the Land and Water Conservation Fund Grant Program in Minnesota.

2. The Director of the Trails and Waterways Unit in the Department of Natural Resources shall serve as the state liaison officer and shall be ultimately responsible for overall administration and compliance of the Land and Water Conservation Fund in Minnesota. In the absence of the Director of the Trails and Waterways Unit, the Assistant Commissioner for Operations in the Department of Natural Resources shall have authority to sign project agreements and amendments. Responsibility for administration of this program shall include:

a. Implementing an ongoing statewide comprehensive outdoor recreation planning process that includes an assessment of outdoor recreation in Minnesota, a plan for addressing outdoor recreation issues, and a process for allocating federal grant funds to acquire and develop projects that provide public outdoor recreation;

b. Ensuring compliance by all grant recipients with state laws and regulations and with federal requirements stated in the Land and Water Conservation Fund Grant Manual;

c. Managing projects sponsored by state agencies by: preparation and submission of applications, amendments and billings; inspection of projects to ensure proper completion, operation and maintenance; and other functions necessary for proper program administration and management; and

d. Reporting on activities of the Grant Program as required by federal and state regulations.

3. The Deputy Commissioner of Community Development in the Department of Trade and Economic Development shall serve as the alternate state liaison officer. In the absence of the Deputy Commissioner, the Director of the Outdoor Recreation Grant Unit in the Department of Trade and Economic Development shall have

Executive Orders

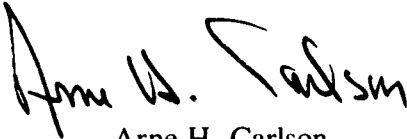
authority to sign project agreements and amendments for grants to local units of government. The alternate state liaison officer, pursuant to *Minnesota Statutes 1992*, Section 116J.401(5), shall have the following authority and responsibilities:

- a. Cooperating in the development of an ongoing statewide comprehensive outdoor recreation planning process by reviewing and commenting on outdoor recreation issues that affect local units of government;
- b. Ensuring compliance by all local government grant recipients with state laws and regulations, and with federal requirements stated in the Land and Water Conservation Fund Grant Manual;
- c. Managing projects sponsored by local units of government by: preparation and submission of applications, amendments and billings; inspection of projects to ensure proper completion, operation and maintenance; and other functions necessary for proper program administration and management; and
- d. Reporting to the state liaison officer on the activities and accomplishments of the local government grant program as requested by the state liaison officer to ensure overall compliance of the grant program.

Executive Order 91-11 is rescinded.

Pursuant to *Minnesota Statutes 1992*, Section 4.035, subd. 2, this Order shall be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes 1992*, Section 4.035, subd. 3.

IN TESTIMONY WHEREOF, I have set my hand this twenty-third day of April, 1993.


Arne H. Carlson
Governor

Filed According to Law:

Joan Anderson Growe
Secretary of State

Official Notices

Pursuant to the provisions of *Minnesota Statutes § 14.10*, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Ethical Practices Board

Advisory Opinion #129 re: Campaign Finance Disclosure

Issued 4-21-93 to B. Holly Schadler, Esq.—SUMMARY—129. The Democratic Congressional Campaign Committee is not included in the exemption to the campaign finance disclosure law for the purposes of *Minnesota Statutes § 10A.22*, subd. 7 (1992).

The full text of the opinion is available upon request from the Ethical Practices Board, 1st Floor South, Centennial Building, 658 Cedar Street, St. Paul, MN 55155-1603; (612) 296-5148.

Department of Health

Notice of Completed Application and Notice of and Order for Hearing: In the Matter of the License Application of EMS of Thief River Falls, Inc., Thief River Falls, Minnesota

PLEASE TAKE NOTICE that the Commissioner of Health (hereinafter "Commissioner") has received a completed application from EMS of Thief River Falls, Inc., Thief River Falls, Minnesota for Advanced Ambulance Services in an area including all of Pennington County and portions of Marshall and Red Lake Counties.

IT IS HEREBY ORDERED AND NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes* §§ 14.57–14.69 and *Minnesota Statutes* § 144.802 a public hearing will be held on June 10, 1993 at Pennington County Courthouse, 101 Main Ave. So., Thief River Falls, Minnesota, commencing at 1:00 p.m. If you have an interest in this matter you are hereby urged to attend the public hearing. Failure to do so may prejudice your rights in this and any subsequent proceedings in this matter.

1. The purpose of the hearing is to determine whether the application from this ambulance service should be granted based upon the criteria set forth in *Minnesota Statutes* § 144.802, subd. 3(g).

2. This proceeding has been initiated pursuant to and will be controlled in all aspects by *Minnesota Statutes* §§ 144.801–144.8093, *Minnesota Statutes* § 14.57–14.69, and Rules for Contested Cases of the Office of Administrative Hearings, *Minnesota Rules* 1400.5100–1400.8402. Copies of the rules and statutes may be obtained for a fee from the Department of Administration, Public Documents Division, 117 University Avenue, St. Paul, Minnesota 55155, telephone: (612) 297-3000.

3. Barbara Neilson, Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138, telephone: (612) 341-7604, will preside as administrative law judge at the hearing, and will make a written recommendation on this application. After the hearing, the record and the administrative law judge's recommendation will be forwarded to the Commissioner to make the final determination in the matter.

4. Any person wishing to intervene as a party must submit a petition to do so under *Minnesota Rules* 1400.6200 on or before May 24, 1993. This petition must be submitted to the administrative law judge and shall be served upon all existing parties and the Commissioner. The petition must show how the contested case affects the petitioner's legal rights, duties or privileges and shall state the grounds and purposes for which intervention is sought and indicate petitioner's statutory right to intervene if one exists.

5. In addition to or in place of participating at the hearing, any person may also submit written recommendations for the disposition of the application. These recommendations must be mailed to the administrative law judge on or before June 2, 1993.

6. Any subpoena needed to compel the attendance of witnesses or the production of documents may be obtained pursuant to *Minnesota Rules* 1400.7000.

7. At the hearing the applicant will present its evidence showing that a license should be granted and that all persons will be given an opportunity to cross-examine witnesses, to be heard orally, to present witnesses, and to submit written data or statements. All persons are encouraged to participate in the hearing and are requested to bring to the hearing all documents, records, and witnesses, needed to support their position. It is not necessary to intervene as a party in order to participate in the hearing.

8. Please be advised that if nonpublic data is admitted into evidence, it may become public data unless an objection is made and relief is requested under *Minnesota Statutes* § 14.60, subd. 2.

9. You are hereby informed that you may choose to be represented by an attorney in these proceedings, may represent yourself, or be represented by a person of your choice if not otherwise prohibited as the unauthorized practice of law.

10. A Notice of Appearance must be filed with the administrative law judge identified above within 20 days following receipt of the Notice by any person intending to appear at the hearing as a party.

11. In accordance with the provisions of *Minnesota Statutes* § 14.61, the final decision of the Commissioner in this proceeding will not be made until the Report of the Administrative Law Judge has been made available to the parties in this proceeding for at least 10 days. Any party adversely affected by the Report of the Administrative Law Judge has the right to file exceptions and present arguments to the Commissioner. Any exceptions or arguments must be submitted in writing and filed with the Commissioner of Health, 717 Delaware Street Southeast, Minneapolis, Minnesota 55440, within 10 days of the receipt of the Administrative Law Judge's Report.

Dated: 27 April 1993

Marlene E. Marschall
Commissioner of Health

Labor and Industry Department

Labor Standards Division

Notice of Prevailing Wage Certifications for Commercial Construction Projects

Effective May 3, 1993 prevailing wage rates are certified for commercial construction projects in: Cass county: Walker/Akeley/Hackensack High School-Walker. Dakota county: Farmington District Service Center Elevator Addition-Farmington. Hennepin county: Minneapolis Community College-Mpls., MTC/Floor Repair/Shingle Creek-Brooklyn Center, MTC/Electrical/Heywood Office-Mpls., MTC/Pavement Repair South-Richfield, MTC/Shingle Creek Landscape-Brooklyn Center, MTC/F.T. Heywood Landscape-Mpls., MTC/F.T. Heywood Asphalt Repair-Mpls., 1993 Pavement Rehabilitation-Robbinsdale. Ottertail county: Fergus Falls RTC Stairway and Roof Repair-Fergus Falls. Ramsey county: MTC/Farebox Repair Room Remodel-St. Paul, Bel Air Elementary/Island Lake Elementary-New Brighton, Irondale High School/Chippewa Middle School-New Brighton. Redwood county: Lincoln High School-Redwood Falls. St. Louis county: Econolodge Motel-Chisholm, Soudan State Park Shop Building-Soudan. Stearns county: St. Cloud Technical College Reroof 'E' Wing-St. Cloud. Washington county: 1994 School Reroofing-South Washington County.

Copies of the certified wage rates for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing are \$1.36 per project. Make check or money order payable to the State of Minnesota.

John B. Lennes, Jr.
Commissioner

Minnesota Higher Education Facilities Authority

Notice of Public Hearing on Revenue Obligations: University of St. Thomas

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of the University of St. Thomas (the "University"), a Minnesota nonprofit corporation and institution of higher education, formerly known as the College of St. Thomas, at the College Center President's Room at the campus of St. Mary's College, 700 Terrace Heights, Winona, Minnesota on May 19, 1993 at 1:30 p.m. Under this proposal, the Authority would issue its revenue bonds or other obligations in an original principal amount of up to approximately \$46,560,000 to finance a project generally described as:

(i) the refunding of the Authority's outstanding First Mortgage Revenue Bonds, Series U (College of St. Thomas), dated January 1, 1978 originally issued to finance construction and equipping of a two-story residential facilities addition to Murray Hall, a student union facility;

(ii) the refunding of the Authority's outstanding First Mortgage Revenue Bonds, Series X (College of St. Thomas), dated September 1, 1978 originally issued to finance construction and equipping of the John Paul II residence building;

(iii) the refunding of the Authority's outstanding Revenue Bonds, Series Two-O (College of St. Thomas), dated May 1, 1988 originally issued to finance expansion and remodeling of Murray Hall, additions to and renovation of Brady Center, a classroom facility, exterior repairs to Grace and Cretin Residence Halls, renovation of the heating plant, acquisition and installation of computer equipment and acquisition of parcels of property adjacent to the St. Paul campus and located within the blocks bounded by Summit, Cretin, Grand and Cleveland Avenues;

(iv) the refunding of the Authority's outstanding Revenue Bonds, Series Two-S (College of St. Thomas), dated May 1, 1989 originally issued to finance renovation and equipping of Grace Residence Hall and Cretin Residence Hall and the renovation of and construction of an addition to Binz Refectory, a dining facility;

(v) the refunding of the Authority's outstanding Variable Rate Demand Revenue Bonds, Series Two-I (College of St. Thomas), dated December 5, 1985 originally issued to finance the construction and equipping of two additional floors to and renovation of Brady Hall Dormitory and Dowling Hall Dormitory and additional related parking; and

(vi) the refunding of the Authority's Mortgage Revenue Bonds, Series Three-C (University of St. Thomas), dated March 1, 1991 originally to finance the construction and equipping of an approximately 150,000 square foot multistory educational building at the downtown Minneapolis campus and acquisition of the site thereof (collectively, the "Project") owned and operated by the University and located on its main St. Paul campus, the principal street address of which is 2115 Summit Avenue, St. Paul, Minnesota 55105 and with respect to the downtown Minneapolis campus at 1000 LaSalle Avenue, Minneapolis, Minnesota 55403.

At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: 3 May 1993

By Order of the Minnesota Higher
Education Facilities Authority
Joseph E. LaBelle
Executive Director

Minnesota Higher Education Facilities Authority

Notice of Public Hearing on Revenue Obligations: Vermilion Community College

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of the State Board for Community Colleges (the "Board") for the use and benefit of Vermilion Community College, an institution of higher education (the "College") and a unit of the Minnesota Community College System, in the College Center President's Room at the campus of St. Mary's College, 700 Terrace Heights, Winona, Minnesota on May 19, 1993 at 1:30 p.m. Under the proposal, the Authority would issue its revenue bonds or other obligations in an original principal amount of up to approximately \$950,000 to finance a project generally described as the acquisition and installation of approximately eleven duplex manufactured housing units for approximately 82 student residents, including related site work and utilities (the "Project"), owned or to be owned by the Board and operated by the College and located on its main campus, the principal street address of which is 1900 East Camp Street, Ely, Minnesota 55731.

At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: 3 May 1993

By Order of the Minnesota Higher
Education Facilities Authority
Joseph E. LaBelle
Executive Director

Minnesota Higher Education Facilities Authority

Notice of Public Hearing on Revenue Obligations: Concordia College Corporation

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of The Concordia College Corporation, a Minnesota nonprofit corporation (the "College"), owner and operator of Concordia College, an institution of higher education, in the College Center President's Room at the campus of St. Mary's College, 700 Terrace Heights, Winona, Minnesota on May 19, 1993 at 1:30 p.m. Under the proposal, the Authority would issue its revenue bonds or other obligations in an original aggregate principal amount of up to approximately \$8,500,000 to provide financing for the refunding of the outstanding Minnesota Higher Education Facilities Authority Mortgage Revenue Bonds, Series Z (The Concordia College Corporation), dated August 1, 1979, originally issued to finance the acquisition, construction and equipping of a biology and home economics building of approximately 58,000 square feet, and Revenue Bonds, Series Two-F (The Concordia College Corporation), dated March 1, 1983, originally issued to finance improvements to Brown Hall, a student residence hall for approximately 270 students, with appurtenant site improvements, owned and operated by the College and located on its main campus, the principal street address of which is 901 South Eighth Street, Moorhead, Minnesota 56562.

At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: 3 May 1993

By Order of the Minnesota Higher
Education Facilities Authority
Joseph E. LaBelle
Executive Director

Minnesota Historical Society

State Review Board Regular Meeting

A meeting of the State Review Board of the Minnesota Historical Society to consider nominations to the National Register of Historic Places will be held on Thursday, May 20, 1993, in the Minnesota Historical Society History Center, Honeywell Commons, MacMillan Education Wing, St. Paul, Minnesota. The State Review Board will meet for a light dinner at 5:30 p.m. and an informational presentation on program activities will be made by the Preservation Office staff. The meeting will be called to order and consideration of the meeting's agenda will begin at 7:00 p.m. For further information contact the State Historic Preservation Office, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, MN 55102, (612) 296-5434.

Minnesota Housing Finance Association

Applications Accepted for the 1993 Federal Low Income Housing Tax Credit Program

Introduction

The Minnesota Housing Finance Agency (MHFA) is pleased to announce that it is accepting first competition applications for reservation and allocation of the Low Income Housing Tax Credits, authorized by the Federal Tax Reform Act of 1986 as revised. Applications for the low income housing tax credits, administered by the MHFA, for the first competition must be received no later than 5:00 p.m. Tuesday, June 15, 1993. Refer to application package for additional requirements.

The Low Income Housing Tax Credits offer a ten year reduction in tax liability to owners and investors in eligible low income, new construction, rehabilitation or existing rental housing with rehabilitation.

Credit Formula

The Minnesota Legislature designated the MHFA as the primary apportionment agency for low income housing tax credits for the state and also authorized eligible cities and counties to administer the tax credits in their respective jurisdictions based on the *Minnesota Statutes* Section 462A.222, Subd. 1a,2.

Local Administration of Tax Credit

The following eligible cities and counties have the authority to administer the tax credits locally:

Duluth (218) 723-3357	St. Paul (612) 228-3347
St. Cloud (612) 252-0880	Bloomington (612) 887-9637
Rochester (507) 285-8224	Washington County (612) 458-0936
Minneapolis (612) 673-5067	Dakota County (612) 423-8104

Applicants with eligible buildings located within the jurisdiction of the above local governments must apply to the local administrators for allocation of the low income housing tax credit. Any suballocation to local governments that is not committed by the end of the first competition must be returned to the MHFA for statewide allocation. The MHFA will not make an allocation for projects located within the jurisdiction of the cities or counties that have elected to administer the credits until the amounts reserved have been allocated or returned to the MHFA for allocation, except for the nonprofit set-aside.

Total estimated 1993 tax credits available for the State of Minnesota are based on anticipated U.S. Census Bureau population figures (4,480,000 population x \$1.25 per capita credit amount = \$5,600,000).

HOWEVER, TAX CREDITS HAVE NOT BEEN EXTENDED BY CONGRESS. ANY SELECTIONS/ALLOCATIONS ARE CONTINGENT UPON CONGRESSIONAL APPROVAL.

MHFA Administration Tax Credits

Applicants with eligible buildings in the balance of the state, not within the jurisdiction of eligible local credit administrators, may apply to the MHFA for an allocation of low income housing tax credits.

In addition, the MHFA has been designated as the credit agency to provide low income housing credits for projects involving qualified 501(c)(3) and 501(c)(4) nonprofit organizations statewide. Ten percent of the state ceiling has been set aside for qualified nonprofits as required by Section 42 of the *Internal Revenue Code of 1986*. Qualified nonprofits can apply to the MHFA for the low income housing tax credit set-aside, regardless of the geographic location of the proposed low income housing building, as specified in the allocation plan.

For additional information or an application packet for buildings located in the MHFA jurisdiction, please write to MHFA at:

Minnesota Housing Finance Agency

Multi-Family Underwriting
Low Income Housing Tax Credit Program
400 Sibley Street, Suite 300
St. Paul, MN 55101-1998

or call (612) 297-3294.

Department of Natural Resources

Division of Waters

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Amendment to the Management Plan for Parts of the Mississippi Wild and Scenic River (*Minnesota Rules*, Part 6105.0870)

NOTICE IS HEREBY GIVEN that the Minnesota Department of Natural Resources is seeking information or opinions from sources outside the agency in preparing to propose the amendment of the Management Plan for part of the Mississippi River. The adoption of the ordinance amendment is authorized by *Minnesota Statutes*, section 103F.321.

The Town of Otsego, Minnesota was incorporated into a city by order of the Municipal Board on December 18, 1990. The area subject to incorporation includes lands within the Mississippi River Wild, Scenic, and Recreational Land Use District as identified in the land use district property descriptions listed in *Minnesota Rules*, part 6105.0910. Since the 1976 Management Plan for the Mississippi River names no specific standards for official land use controls for the newly-incorporated City of Otsego, the Division of Waters is proposing an amendment to cite minimum criteria that the City of Otsego must follow when adopting their ordinance.

Interested persons or groups may submit data or views on the subject matter of concern. All statements of information and opinions shall be accepted until 30 days from this publication. Any written material received by the Division of Waters shall become part of the rulemaking record to be submitted to the administrative law judge. Specific comments should be addressed to:

Ogbazghi Sium, Land Use Management Section Supervisor
500 Lafayette Road
St. Paul, MN 55155-4032
(612) 296-0444

Pollution Control Agency

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rule Governing Satellite Accumulation for Generators of Hazardous Waste

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency is seeking information or opinions from sources outside the agency in preparing to propose the amendment of the rule governing satellite accumulation for generators of hazardous waste (*Minnesota Rules*, part 7045.0292, subpart 8). The amendment of the rule is authorized by *Minnesota Statutes*, section 116.07, subdivision 4 which permits the agency to amend rules relating to the management of hazardous waste.

The Minnesota Pollution Control Agency requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. The Agency will also be convening a work group concerning the subject matter of the rule. Persons or groups interested in participating in the work group should notify the contact person in writing or orally.

Written statements should be addressed to: Jeanne Eggleston, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, MN 55155-4194. Written statements may also be transmitted by fax to (612) 297-8676. Oral statements will be received during regular business hours over the telephone at (612) 297-8371 and in person at the above address.

All statements of information and opinions shall be accepted until May 28, 1993. Any written material received by the Minnesota Pollution Control Agency shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Charles W. Williams
Commissioner

Office of the Secretary of State

Notice of Vacancies in Multi-Member Agencies

NOTICE IS HEREBY GIVEN to the public that vacancies have occurred in multi-member state agencies, pursuant to *Minnesota Statutes* 15.0597, subdivision 4. Application forms may be obtained from the Office of the Secretary of State, Open Appointments, 180 State Office Building, St. Paul, MN 55155-1299; (612) 297-5845, or in person at Room 174 of the State Office Building. More specific information about these vacancies may be obtained from the agencies listed below. These vacancies will remain open for application through May 25, 1993. Appointing Authorities may also choose to review applications received after that date. Applications are kept on file for a one year period.

The 1992 Annual Compilation and Statistical Report is available from the Minnesota Bookstore. This publication includes a complete listing of state boards and councils that follow the Open Appointments process, descriptions of these agencies and their memberships, and statistical information about appointments and vacancies made during the 1992 fiscal year. The 1992 Annual Compilation also indicates members with terms which were scheduled to end in January 1993. Some of these positions may still be open for application. The cost of the 1992 Annual Compilation is \$5.50 per copy plus sales tax. There is a \$2.00 charge for mailing per order; an order may include any number of copies. To order copies of the 1992 Annual Compilation please call the Minnesota Bookstore at 297-3000 or 1-800-657-3757.

BOARD OF ARCHITECTURE, ENGINEERING, LAND SURVEYING, LANDSCAPE ARCHITECTURE & INTERIOR DESIGN

133 7th St. E., St. Paul, MN 55101-2333. 612-296-2388.
Minnesota Statutes 326.04.

APPOINTING AUTHORITY: Governor. **COMPENSATION:** \$55 per diem plus expenses.

VACANCY: One vacancy: Public member.

The board licenses and regulates architects, engineers, land surveyors, landscape architects and certifies interior designers. The board consists of twenty members including three licensed architects, five licensed engineers, one licensed landscape architect, two licensed land surveyors, one certified interior designer, and eight public members. Not more than one member may be from the same branch of the profession of engineering. Each professional member must have ten years experience in their profession and have been in responsible charge of work for at least five years. Meetings four times a year on the second Monday of January and the third Monday of April, July and October. Meetings are normally held at the Sheraton Inn Midway. Members must file with the Ethical Practices Board.

COUNCIL ON ASIAN-PACIFIC MINNESOTANS

205 Aurora Ave., Suite 100., St. Paul, MN 55103. 612-296-0538.
Minnesota Statutes 3.9226.

APPOINTING AUTHORITY: Governor. **COMPENSATION:** \$55 per diem plus expenses.

VACANCY: One vacancy: Member to represent the Japanese community of Minnesota, able to speak and write in Japanese, translate materials from English to Japanese and provide information on the Japanese culture, customs, values and traditions; advocate for Minnesota-Japanese trade relations.

The council advises the governor and legislature on issues confronting Asian-Pacific people in this state. The governor appoints thirteen members who represent the Asian-Pacific community of this state. The legislature appoints two senators and two representatives who are non-voting members. Quarterly meetings (special meetings as needed), hosted by various agencies throughout the state of Minnesota.

EMERGENCY RESPONSE COMMISSION

175 Bigelow Bldg., 450 Syndicate St., St. Paul, MN 55104. 612-643-3000.
Laws of 1989, Chapter 315.

APPOINTING AUTHORITY: Governor. **COMPENSATION:** Per diem plus expenses.

VACANCY: One vacancy: Member representing labor; knowledge of emergency and environmental issues would be beneficial. The Commission coordinates implementation of the Emergency Planning and Community Right-to-Know Act.

The commission coordinates the implementation of the federal Emergency Planning and Community Right-To-Know Act, carrying out the requirements of a commission under the Act, and may adopt rules in order to do so. The commission consists of twenty-one members, including the commissioners of the Departments of Public Safety, Health, Agriculture, the commissioner of the Pollution Control Agency; and seventeen members (four from outside the metro area) to be appointed by the governor to include one representative each of: fire chiefs, professional firefighters, volunteer firefighters, fire marshals, law enforcement personnel, emergency medical personnel, health professionals, wastewater treatment operators, labor, local elected officials, three representatives of community

groups or the public, four representatives from business and industry, at least one of whom must represent small business. Members must file with the Ethical Practices board.

ENVIRONMENTAL HEALTH SPECIALIST/SANITARIAN ADVISORY TASK FORCE

P.O. Box 59040, 925 Delaware St. SE, Mpls., MN 55459-0040. 612-627-5023.

Minnesota Statutes 214.13.

APPOINTING AUTHORITY: Commissioner of Health. **COMPENSATION:** None.

VACANCY: Seven positions: Please see the description of this advisory task force.

The task force recommends applicants for registration as environmental health specialists/sanitarians, advises the commissioner on standards, rules and requirements for registration, and advises on a continuing education program for registration renewal. The task force consists of seven members including four registered environmental health specialist/sanitarians; one representative of a regulated industry or educator; and two public members. Two meetings a year. Meeting location: Dinnaken Office Building.

GAMBLING CONTROL BOARD

1711 W. Co. Rd. B, Roseville, MN 55113. 612-639-4000.

Minnesota Statutes 349.151.

APPOINTING AUTHORITY: Governor/Attorney General/Commissioner of Public Safety. **COMPENSATION:** \$55 per diem plus expenses.

VACANCY: One vacancy: Member to be appointed by the governor.

The board issues, suspends and revokes licenses of organizations, bingo halls, distributors and manufacturers of gambling equipment, registers gambling equipment, collects license fees and inspects records, conducts hearings to insure integrity of operations and compliance with all applicable laws and rules. The board consists of seven members including five members appointed by the governor, one member appointed by the commissioner of Public Safety, and one member appointed by the attorney general. No more than three members appointed by the governor may belong to the same political party. All appointments are with the advice and consent of the senate. Members must file with the Ethical Practices Board. Meetings are held at the Kelly Inn, St. Paul, on the third Monday of each month.

LONG TERM CARE COMMISSION

Department of Human Services, 444 Lafayette Rd., St. Paul, MN 55155-3844. 612-296-6117.

Pending 1993 Legislation (SF 1496).

APPOINTING AUTHORITY: Governor in coordination with Commissioners of Human Services & Health. **COMPENSATION:** None.

VACANCY: Twelve to fifteen positions: Please see the description of this new commission.

Focusing on services to the aging population, the commission will assess the current financing structure for long term care and make recommendations to reduce growth in the state's rate of spending for long term care. Twelve to fifteen members including consumers, providers, and funders of long term care services. Bi-weekly meetings, six to eight hours a month; meeting location not determined at this time.

MARKET ASSISTANCE PROGRAM COMMITTEE

133 E. 7th St., Attn: L. Esau, St. Paul, MN 55101. 612-297-4634.

Minnesota Statutes 62I.09.

APPOINTING AUTHORITY: Commissioner of Commerce. **COMPENSATION:** None.

VACANCY: Twelve vacancies: Please see the description of this committee.

The committee reviews applicants of the Minnesota Joint Underwriting Association to ascertain if coverage is available in private insurance. The committee consists of twelve members including six representatives of insurers, two insurance agents, two public members, and two representatives of groups insured by the Minnesota Joint Underwriting Association. Meeting schedule varies, usually monthly or bimonthly.

MATERNAL AND CHILD HEALTH ADVISORY TASK FORCE

Dept. of Health, Maternal and Child Health Division, Box 9441, 717 Delaware St. S.E., Mpls., MN 55440. 612-623-5459.

Minnesota Statutes 145.881.

APPOINTING AUTHORITY: Commissioner of Health. **COMPENSATION:** Reimbursed for expenses.

VACANCY: One vacancy: Professional working in maternal and child health.

The task force meets to review and report on the health care needs of mothers and children throughout the state of Minnesota. The task force consists of fifteen members providing equal representation from five professionals with expertise in maternal and child health services, five representatives of local community health boards as defined in Minnesota Statutes 145A.02, subdivision 5, and

Official Notices

five consumer representatives interested in the health of mothers and children. No member may be an employee of the state Department of Health.

MINNESOTA-WISCONSIN BOUNDARY AREA COMMISSION

619 2nd St., Hudson, WI 54016. 612-436-7131.

Minnesota Statutes 1.31.

APPOINTING AUTHORITY: Governor. **COMPENSATION:** Reimbursed for expenses.

VACANCY: Two vacancies: Residents of the state of Minnesota.

The commission studies, makes recommendations, coordinates intergovernmental activities and provides public information on the use, development and protection of the St. Croix and Mississippi rivers that form the interstate border of Minnesota and Wisconsin. Members include five commissioners from each state, each Minnesota member has a four year term. Terms are staggered. Bi-monthly commission meetings; more frequent committee meetings.

MN BOARD ON AGING

4th Floor, Human Services Bldg., 444 Lafayette Road, St. Paul, MN 55155-3843. 612-296-2770.

Minnesota Statutes 256.975.

APPOINTING AUTHORITY: Governor. **COMPENSATION:** \$55 per diem plus expenses.

VACANCY: One vacancy: Member residing in the First Congressional District.

The board develops, coordinates, evaluates, and administers federal and state funds for programs for the aging; makes grants to 14 area agencies on aging and non-profit agencies; serves as advocate for older persons. The board consists of twenty-five members including at least one member from each congressional district. Monthly meetings on the third Friday of each month, committee meetings are the preceding day. Members must file with the Ethical Practices Board.

MN COMPREHENSIVE HEALTH ASSOCIATION BOARD OF DIRECTORS

Dept. of Commerce, 133 E. 7th St., St. Paul, MN 55101. 612-297-4634.

Minnesota Statutes 62E.10.

APPOINTING AUTHORITY: Commissioner of Commerce. **COMPENSATION:** Per diem plus expenses for public members.

VACANCY: Four vacancies: Public members.

The board will govern the activities of the Minnesota association which provides basic health insurance coverage to persons in Minnesota unable to obtain coverage through the open market. The board consists of nine members of which four are public members. Quarterly meetings in the Twin Cities area.

MN ENVIRONMENTAL QUALITY BOARD

Centennial Bldg., 3rd Floor, St. Paul, MN 55155. 612-296-2723.

Minnesota Statutes 116C.03.

APPOINTING AUTHORITY: Governor. Senate confirmation. **COMPENSATION:** \$55 per diem.

VACANCY: One vacancy: General public member; at least two of the five public members on the board must have knowledge of and be conversant in water management issues in Minnesota.

The board insures coordination and cooperation among state agencies on environmental issues and advises the governor and legislature on environmental legislation and issues. The board consists of fifteen members including five public members appointed by the governor. A representative of the governor's office serves as chair. Other members include the commissioners of the Department of Agriculture, Department of Health, Department of Natural Resources, Department of Transportation, Pollution Control Agency, Department of Public Service, and the director of the Office of Strategic and Long Range Planning, the chair of the Board of Water and Soil Resources, and the director of the Office of Waste Management. EQB programs: environmental review, water resources management and planning, power plant siting, power transmission line routing, critical areas, radioactive waste management, pipeline routing. Monthly meetings. Members must file with the Ethical Practices Board.

MN HEALTH CARE COMMISSION

717 Delaware St. SE, Mpls., MN 55414. 612-623-5555.

Laws of 1992, Chapter 549, Art. 1, Sec. 4.

APPOINTING AUTHORITY: Governor. **COMPENSATION:** \$55 per diem plus expenses.

VACANCY: Two vacancies: One representative of employers, one consumer over age 65.

The commission shall make recommendations to the commissioner of Health and the legislature regarding health care cost containment and help improve accessibility, affordability and quality of health care in Minnesota. The commission consists of twenty-five members, including ten members appointed by the governor: one representing health plan companies, one rural physician, two

members representing health care providers other than hospitals, physicians, and nurses, two members representing employers, three members representing consumers, one of whom shall be over the age of 65, and one member representing labor unions other than the AFL-CIO Minnesota. Two additional consumer members shall be appointed, one under the rules of the Senate, one under the rules of the House of Representatives. Ten members shall be appointed by organizations outside the state government. Those organizations have been notified by letter that they should provide the name of their appointees to the Governor's office, when received, those names will be forwarded to the Secretary of State's office. The remaining three members of the commission shall be the commissioners of Commerce, Employee Relations, and Human Services. The governor and legislature shall coordinate appointments to the Commission to ensure gender balance and proportionate geographic representation among the members of the commission. Members must file with the Ethical Practices Board. Meeting schedule and location is not determined at this time.

MN JOINT UNDERWRITING ASSOCIATION—LIABILITY INSURANCE

133 E. 7th St., St. Paul, MN 55101. 612-297-4634.

Minnesota Statutes 62I.02.

APPOINTING AUTHORITY: Commissioner of Commerce. **COMPENSATION:** \$150 per diem plus mileage.

VACANCY: Six vacancies: Three public members and three members from groups to whom coverage is currently extended.

The association provides liability insurance coverage for persons unable to obtain it through ordinary means where coverage is required by law or is necessary for the conduct of business and serves a public purpose. The association consists of three public members and three members of groups to whom coverage is currently extended; five additional members are elected from industry. Quarterly meetings, may meet more frequently when necessary.

MN ZOOLOGICAL BOARD

13000 Zoo Boulevard, Apple Valley, MN 55124. 612-431-9200.

Minnesota Statutes 85A.01.

APPOINTING AUTHORITY: Governor, Zoo board. **COMPENSATION:** \$55 per diem plus expenses.

VACANCY: One vacancy: Background of interest in zoological societies or zoo management or an ability to generate community interest in the Minnesota Zoo. To the extent possible, members will be appointed who are residents of various geographical regions of the state. Members should have the ability to raise significant funds from the private sector.

The board operates and maintains the Minnesota Zoological Garden. The board consists of thirty members who must have a background or interest in zoological societies, zoo management, or an ability to generate community interest in the Minnesota Zoological Garden. Fifteen of the members are appointed by the governor, one of whom must be a Dakota county resident appointed after consideration of a list supplied by the Dakota county board; and fifteen of the members are appointed by the Minnesota Zoological Board. To the extent possible, members will be appointed who are residents of the various geographical regions of the state. Members should have the ability to raise significant funds from the private sector. Meetings at the Minnesota Zoological Garden, six times a year.

REGIONAL TRANSIT BOARD

Mears Park Centre 230 E. Fifth St., St. Paul, MN 55101. 612-292-8789.

Minnesota Statutes 473.373.

APPOINTING AUTHORITY: Governor, Metropolitan Council. **COMPENSATION:** \$50 per diem plus expenses.

VACANCY: One vacancy: Must reside in Regional Transit Board District H (Metropolitan Council Districts 15 & 16) and must be an elected official.

The board coordinates transit programs, conducts transit research and evaluation, and implements short to mid-range planning consistent with the long-range transit plans of the Metropolitan Council. The board consists of eleven members, including eight members appointed by the Metropolitan Council, one from each metropolitan agency district, six of the eight members are to be elected city, town, or county officials; three members appointed by the governor, including a chair, one person age 65 or older, and one person with a disability. Appointments are with the advice and consent of the senate. Members must file with the Ethical Practices Board. Meetings at 4:00 every 1st and 3rd Monday at Mears Park Centre.

SPECIAL EDUCATION ADVISORY COUNCIL

Learning Improvement Team, 811 Capitol Square Bldg., 550 Cedar St., St. Paul, MN 55101. 612-296-0313.

Public Law 94-142.

APPOINTING AUTHORITY: State Board of Education. **COMPENSATION:** Reimbursed for expenses.

VACANCY: Four vacancies: Members should have knowledge of the unique needs of children and youth with disabilities; knowledge of regular and special education; able to advise the State Board of Education and the Minnesota Department of Education in developing special education policies.

Official Notices

The council assists the state in developing policies, plans and practices that will assure effective and efficient special education programs for learners with disabilities ages birth to 21. The fifteen member council represents parents of children with disabilities, consumers, advocacy organizations, special education teachers and administrators, regular education teachers and administrators, and higher education teacher training programs, as well as Congressional Districts. Members are appointed for three year terms. The council generally meets five times each school year. Meetings are one and one-half days in length. Reimbursement is provided for travel costs, lodging and meals.

SUBCOMMITTEE ON CHILDREN'S MENTAL HEALTH

444 Lafayette Rd., St. Paul, MN 55155-3828. 612-297-4163.

Laws of 1988, Chapter 689.

APPOINTING AUTHORITY: Chairman, State Advisory Council on Mental Health. **COMPENSATION:** \$55. per diem plus expenses. **VACANCY:** One vacancy: Requires person knowledgeable about the needs of emotionally disturbed children of minority races and cultures; preference for a parent of a child with emotional disturbance.

The subcommittee must make recommendations to the advisory council on policies, law, regulations, and services relating to children's mental health. Members include: commissioners or designees of Department of Commerce, Corrections, Education, Health, Human Services, Finance, and State Planning; one member children's mental health advocacy group, three service providers (preadolescent, adolescent, and hospital-based), parents of emotionally disturbed children; a consumer of adolescent mental health services; educators currently serving emotionally disturbed children; people who worked with emotionally disturbed minority children, or with emotionally disturbed juvenile status offenders; social service representatives; county commissioners; advisory council members; one representative of the local corrections system; and one representative from the Minnesota District Judges Association juvenile committee. The subcommittee meets once a month.

WASTE EDUCATION COALITION

Office of Waste Management, Waste Education Program, 1350 Energy Lane, St. Paul, MN 55108. 612-649-5750.

Minnesota Statutes 115A.072.

APPOINTING AUTHORITY: Office of Waste Management. **COMPENSATION:** Expenses.

VACANCY: Two vacancies: Please see description of this coalition; seeking applicants from any category.

The coalition is to advise and assist the staff of the Office of Waste Management to develop, implement, and coordinate state and regional resources in an integrated long-term waste education program which encourages the reduction, reuse, resource recovery, and proper management of solid and hazardous wastes. Eighteen members: one member each from the Pollution Control Agency, Metropolitan Council, Dept. of Education, Dept. of Agriculture, Environmental Education Board, Environmental Quality Board, educational institutions, other public agencies with responsibility for waste management or public education, and three persons representing private recycling or solid waste industries. Meeting schedule: monthly, 3 hrs/mo., at the Office of Waste Management.

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Department of Administration

Information Policy Office

Notice of Request for Proposal to Perform Electronic Data Processing Performance Audit of MAXIS

The Minnesota Department of Human Services (DHS) supervises the state's major public assistance programs: General Assistance Medical Care, Aid to Families with Dependent Children, Welfare Reform, Food Stamps General Assistance for Work Readiness, Medical Assistance, and Minnesota Supplemental Aid, in partnership with Minnesota's eighty seven counties. The counties are the direct contact points for clients, where their possible eligibility for assistance programs is determined.

MAXIS is the information system that counties use to determine assistance program eligibility. Prior to MAXIS, counties and DHS were not linked by a unified eligibility determination system.

Professional, Technical & Consulting Contracts

Copies of the RFP will be available to perspective companies on May 3, 1993 and may be obtained by contacting Rick Hullsiek, Information Policy Office, 320 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, (612) 297-3256. A pre-bid conference will be held on May 10, 1993. Copies of the RFP proposals must be received by 4:00 p.m. June 4, 1993 at the Information Policy Office.

Department of Corrections

Minnesota Correctional Facility—Faribault

Notice of Request for Proposals for Providing Food Service

NOTICE IS HEREBY GIVEN that the Minnesota Correctional Facility—Faribault is requesting proposals for professional management of our Institution Food Service activity for the period of July 1, 1993 through June 30, 1995. The estimated cost is \$350,000.00 for the period from July 1, 1993 to June 30, 1995. Specific details on the purpose and scope of this service and a copy of the "Request for Proposal" can be obtained by calling Lynn Dingle, MCF—Faribault, Associate Superintendent Administration at (507) 334-0703. The proposal must be submitted by 4:00 p.m. on May 14, 1993. Send the proposals to: Lynn Dingle, MCF—Faribault, 1101 Linden Lane, Faribault, MN 55021.

Minnesota Department of Corrections

Minnesota Correctional Facility—Lino Lakes

Notice of Availability of Professional/Technical Services Contracts for Various Medical, Psychological, Educational, and Program Development Services

In order to comply with State law, the Minnesota Correctional Facility—Lino Lakes, a medium security prison housing 520 adult male inmates, hereby publishes its intention to contract for certain services for the biennium commencing July 1, 1993. Where current contractors have at least equal qualifications they will be given preference in order to maintain program consistency and stability. The following contracts are up for renewal:

Employee Physical Exams—To perform employee pre-employment and employment-extension physical examinations and employee drug testing as required by the State. Includes testing for tuberculosis. Report exam results and note any limitations on job duties. Provider must be a licensed physicians' clinic, hospital, or medical center with physicians specializing in occupational health medicine and be located within 30 miles of the Facility. Maximum cost for the two year period estimated at \$12,000.00. Charges for services must be in accordance with the local 'usual and customary' fee rates approved by health insurers and be fixed for the two year period.

Emergency Medical Services—To provide complete medical care services of an emergency or urgent care nature to inmates, including general physician and specialized clinic services, radiology and lab work, emergency room services, 24 hour on-call physician services, take-home medications, and ALS ambulance/paramedic services. Provider must be a licensed hospital or medical care facility capable of providing all the above services and be located no more than 10 to 15 minutes away from the Facility. Maximum cost for the two year period estimated at \$100,000.00. Charges for services must be in accordance with the local 'usual and customary' fee rates approved by health insurers. Desire offering of prompt payment discounts on billings paid within 30 days.

Dental Care & Oral Surgery—To provide the services of a licensed dentist and dental assistant or hygienist to perform on-site basic dental care and hygiene instruction to inmates including: teeth cleaning, restorations, oral surgery and root canals, and fitting dentures. Sessions to be scheduled on an average of 20 hours per week for a total annual time of 1,040 hours or 2,080 hours for the two year period estimated at a maximum cost of \$104,000. All supplies and equipment will be provided by the Facility.

Optometrist—To provide the services of a licensed optometrist (and optional optician) for on-site eye examinations and glaucoma testing of inmates and the writing of prescriptions for corrective lenses and the fitting of glasses. Sessions to be scheduled on an average of two visits per month averaging four hours per visit wherein approximately 12 eye exams and six glaucoma tests will be performed. Billings for services to be based on the number of eye exams and glaucoma tests performed during the two year period estimated at a maximum cost of \$18,000.00. Rates charges will be fixed for the two year period.

Clinical Psychologist—To conduct on-site psychological evaluations of inmates referred by program and administrative personnel and to advise staff regarding the treatment needs of inmates. Sessions to be scheduled on an average of three times per week, six hours per session for a total annual time of 900 hours or 1,800 hours for the two year period estimated at a maximum cost of \$117,000.00. Required qualifications include a doctorate in clinical psychology, license to practice in the State, and a minimum of five years experience in working with adult male correctional institution clients.

Professional, Technical & Consulting Contracts

Psychotherapist—To conduct on-site psychiatric screenings, crisis intervention counseling, and psychotherapy to individual inmates. Sessions to be scheduled on an average of eight hours per week for a total annual time of 416 hours or 832 hours for the two year period estimated at a maximum cost of \$32,000.00. Minimum qualifications are that of being a licensed independent clinical social worker or equivalent and five years experience in providing the above-described services to adult male correctional institution clients.

Catholic Chaplain—To provide on-site spiritual guidance and religious counseling to Catholic faith inmates. Sessions to be scheduled on an average of one visit per week with a minimum of three hours of institution time per visit for a total annual time of at least 156 hours or 312 hours for the two year period estimated at a maximum cost of \$10,000.00. Must be an ordained clergyman in good standing with the Roman Catholic Church.

Native American PIPES Chemical Dependency—To facilitate and coordinate the PIPES Alcohol and Chemical Dependency recovery program utilizing traditional Native American spirituality in the treatment process. Expected that services would be rendered on-site for at least two hours per week on a one evening per week basis through two or three 12 week sessions annually. Estimated total working time could range from 48 to 108 hours annually or 96 to 216 hours during the two year period estimated at a maximum cost of \$5,000.00. Provider must be educated and experienced in Native American alcohol/chemical dependency concerns/treatment and possess a thorough knowledge and respect as a PIPES practitioner in the local/State Native American community.

C.D./Therapeutic Program Development and Staff Training—To provide training and consultation to staff in conducting individual and group therapy and in developing treatment plans for inmates having chemical dependency or other personality disorders. Expected that services would be rendered on-site on a twice-per-month session basis totalling seven to eight hours per month for a total time of around 95 hours annually or 190 hours during the two year period estimated at a maximum cost of \$16,000.00. Qualifications considered in vendor selection: an active involvement and knowledge of current theories and practice, appropriate credentials in psychology and/or social work, State licensing, and experience in conducting this work for a correctional setting.

Sex Offender Program Development and Staff Training—To provide training and consultation to staff in developing and enhancing individual and group therapy counseling techniques. Instruct/guide staff as to the theory and methodology of leading/facilitating therapy groups for sex offenders and their victims/families. Expected that services would be rendered on-site on a twice-per-month session basis totalling seven to eight hours per month for a total time of around 85 hours annually or 170 hours during the two year period estimated at a maximum cost of \$16,000.00. Qualifications considered in vendor selection include: an active involvement and knowledge of current theories and practice, appropriate credentials in clinical psychology, State licensing, and experience in conducting this work for a correctional setting.

Pre-Release Employment Readiness—To provide training and counseling to inmates nearing release, including job seeking/keeping skills, interviewing, skill assessment, personal finance, basic living/coping skills, self respect, etc. Services to be provided on-site an average of four hours per week for a total annual time of 200 hours or 400 hours for the two year period estimated at a maximum cost of \$8,000.00. Must have appropriate education/training in employment readiness and experience in working with correctional inmates.

Adult Literacy Instruction—To furnish appropriately certified and licensed teachers who will provide instructional services to inmates in reading and math literacy, adult basic education, and independent living and remedial skills. Services will be rendered on-site via individualized instruction, testing and assessment, and through establishing learning objectives. Due to scheduling and tutoring needs, multiple instructors will be needed in order to work approximately four hours per week night on intermittent/seasonal alternating and concurrent schedules, proposals will be accepted from only accredited educational agencies, institutions, or school districts which can furnish two or more teachers. Total cumulative working time for all teachers anticipated in the two year period is 1,040 hours estimated at a maximum cost of \$20,000.00.

Parenting Skills Development—To conduct a program for inmates who wish to improve their parenting skills so as to ease family problems associated with incarcerated fathers and reintegration to family life upon release. Desire a 12 to 13 week program which can be offered on-site three times per year for new enrollees as well as a continuous support-group follow-up effort for graduates. Expected time requirements are six hours per week for class and prep time. Contract cost for the two year period estimated at a maximum of \$14,000.00. All responding proposals must include a detailed work plan describing program curriculum, text/resources, delivery approach/style, scheduling, instructors/facilitators, support staff and expenses, program budget, and references.

Fatheread Instruction—To plan, teach, and facilitate the Fatheread program, a modification of the nationally known "Motheread" program wherein parenting skills for inmates and education/nurturing for their children is practiced through the co-reading of childrens books. Expected that services would be rendered on-site an average of eight hours per week for a total annual time of 400 hours or a maximum of 800 hours during the up-to-two year period estimated at a maximum cost of \$10,000.00. Provider must possess appropriate education and training in adult and child literacy guidance/tutoring. Experience in working with disadvantaged families preferred.

Family Education Coordinator—To develop and coordinate the Family Focused Counseling and Education program for inmates and their families. Program is designed to recognize and resolve barriers to intra-family communications and relationships, enhance parenting skills, and improve literacy. Topics would include: self-worth, values, behavior, substance abuse, family life styles. Expected

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that services would be rendered on-site an average of 19 hours per week for a total annual time of 950 hours or a maximum of 1,900 hours during the up-to-two year period estimated at a maximum cost of \$25,000.00. Provider must possess formal education and training at a M.S.W. degree level or equivalent with studies concentration in family education. Experience in working with disadvantaged families preferred.

Child Care Lead-worker—To provide on-site direct child care and lead-worker direction of other child care workers in the Rainbow Road child care program which offers temporary care of small children (ages 2 through 11) to parents who are visiting inmates. Lead age-appropriate child development, social/behavioral, and educational/literacy enrichment activities. Work hours are generally scheduled three hours each evening Wednesday through Friday and five hours each afternoon Saturday and Sunday for a total of 19 hours per week for a total annual time of 988 hours or 1,976 hours for the two year period estimated at a maximum cost of \$14,000.00. Provider must have at least three years of relevant child care center experience and must possess appropriate coursework certification and continuing education in child guidance/development from an accredited educational institution.

Child Care Assistant—To provide on-site direct child care in the Rainbow Road child care program which offers temporary care of small children (ages 2 through 11) to parents who are visiting inmates. Lead age-appropriate child development, social/behavioral, and educational/literacy enrichment activities. Work hours are generally scheduled three hours each evening Wednesday through Friday and five hours each afternoon Saturday and Sunday for a total of 19 hours per week for a total annual time of 988 hours or a maximum of 1,976 hours during the up-to-two year period estimated at a maximum cost of \$12,000.00. Provider must possess appropriate certification and continuing education in child guidance/development from an accredited educational institution.

African American Male Culture—To develop and present a program for inmates interested in understanding the traditional and changing contemporary roles of African American males in society as it affects their personal well-being, relationships with others, emotional expression, and ways of developing and adapting new male roles as part of their release back into society. Expected that services would be rendered on-site from two to three hours per week on a one evening per week basis through two or three nine week sessions annually. Contract cost for the two year period estimated at a maximum of \$7,000.00. All responding proposals must include a detailed work plan describing program curriculum, course materials, presentation style, staff references, and costs.

Bloodborne Pathogen Notice: Regardless of the specific type of services to be performed in a correctional facility, there is nevertheless always a remote possibility that any individual working there may be at risk for exposure to a bloodborne pathogen such as the hepatitis B virus.

Tuberculosis Notice: Any individual providing services whose work involves interaction with inmates must provide proof that they are free of active tuberculin disease, such as a negative result Mantoux test or chest X-ray.

Requests for further information as well as proposal responses on any of these available contracts must be received by 4:30 p.m. Monday, May 17, 1993 at the Finance Office, Minnesota Correctional Facility—Lino Lakes, 7525 4th Avenue, Lino Lakes, MN 55014-1099. For information, please contact Dennis C. Anderson, Finance Director at the above address, telephone (612) 780-6114.

Department of Corrections

Minnesota Correctional Facility—Oak Park Heights, Stillwater, MN 55082

Notice of Request for Proposals for Providing Food Services

NOTICE IS HEREBY GIVEN that the Minnesota Correctional Facility—Oak Park Heights, is requesting proposals for the professional management of our Food Service activity for the period of July 1, 1993 through June 30, 1995. The estimated cost will not exceed \$500,000 for the two-year contract period. This proposal shall include all civilian personnel to operate the service. The proposals must be submitted by 4:30 p.m., May 21, 1993, to: Chuck Jakway, Associate Warden of Administration. Please contact Mr. Jakway at (612) 779-1461, if interested.

Department of Corrections

Minnesota Correctional Facility—Sauk Centre

Notice of Request for Proposals for Qualified Chemical Dependency Services

NOTICE IS HEREBY GIVEN that the Minnesota Correctional Facility at Sauk Centre is requesting proposals for qualified chemical dependency services to include written chemical dependency evaluations, counseling, training and staff consultations. Approximately eleven (11) hours per week are required, forty-eight (48) weeks per year, for the two-year period from July 1, 1993 through June 30, 1995. This contract amount will not exceed \$18,000.

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Proposals must be submitted by 8:00 a.m. on May 14, 1993. For guidelines to this proposal or for additional information, contact:

Richard M. Dold, Assistant Program Director,
or, Warren E. Higgins, Program Director
Minnesota Correctional Facility—Sauk Centre
Box C
Sauk Centre, MN 56378
(612) 352-2296

Notice of Request for Proposals for Licensed Consulting Psychologist

NOTICE IS HEREBY GIVEN that the Minnesota Correctional Facility at Sauk Centre is requesting proposals for licensed consulting psychologist to provide services that include written psychological evaluations on residents with treatment recommendations, and individual counseling in select cases as requested by staff. This proposal shall cover approximately eight (8) hours per week for forty-eight (48) weeks per year, for the period from July 1, 1993 through June 30, 1995. This contract amount will not exceed \$40,000.

Proposals must be submitted by 8:00 a.m. on May 14, 1993. For guidelines to this proposal or for additional information, contact:

Richard M. Dold, Assistant Program Director,
or, Warren E. Higgins, Program Director
Minnesota Correctional Facility—Sauk Centre
Box C
Sauk Centre, MN 56378
(612) 352-2296

Notice of Request for Proposals for Protestant Chaplaincy Services

NOTICE IS HEREBY GIVEN that the Minnesota Correctional Facility at Sauk Centre is requesting proposals for a Clinical Pastoral Education (CPE) Protestant Chaplain to provide religious counseling services, and to work with other religious staff to provide weekly worship services as well as a meaningful religious program for all residents. Approximately fourteen (14) hours per week are required, forty-eight (48) weeks per year, for the two-year period from July 1, 1993 through June 30, 1995. This contract amount will not exceed \$25,000.

Proposals must be submitted by 8:00 a.m. on May 14, 1993. For guidelines to this proposal or for additional information, contact:

Richard M. Dold, Assistant Program Director,
or, Warren E. Higgins, Program Director
Minnesota Correctional Facility—Sauk Centre
Box C
Sauk Centre, MN 56378
(612) 352-2296

Notice of Request for Proposals for Medical/Clinic Services

NOTICE IS HEREBY GIVEN that the Minnesota Correctional Facility at Sauk Centre is requesting proposals for physician services to include weekly clinic visits to the facility, and as needed, laboratory tests, referrals, out-patient services at the local clinic, and emergency services at the local hospital. Physicians must have privileges at St. Michael's Hospital of Sauk Centre, Minnesota. This proposal is to cover a two-year period from July 1, 1993 through June 30, 1995. This contract amount will not exceed \$20,000.

Proposals must be submitted by 8:00 a.m. on May 14, 1993. For guidelines to this proposal or for additional information, contact:

Dennis N. Rykken, Assistant Superintendent
Minnesota Correctional Facility—Sauk Centre
Box C
Sauk Centre, MN 56378
(612) 352-2296

Notice of Request for Proposals for Licensed Dental Services

NOTICE IS HEREBY GIVEN that the Minnesota Correctional Facility at Sauk Centre is requesting proposals for state-licensed dental services for one day, bi-weekly on-site visits to include dental examinations, x-rays, dental treatments or referrals as deemed necessary, and dental hygiene services. This proposal is to cover a two-year period from July 1, 1993 through June 30, 1995. This contract amount will not exceed \$25,000.

Proposals must be submitted by 8:00 a.m. on May 14, 1993. For guidelines to this proposal or for additional information, contact:

Dennis N. Rykken, Assistant Superintendent
Minnesota Correctional Facility—Sauk Centre
Box C
Sauk Centre, MN 56378
(612) 352-2296

Department of Corrections

Minnesota Correctional Facility—Shakopee

Notice of Request for Proposal for Food Service

NOTICE IS HEREBY GIVEN to request proposals to provide quality food and food service at MCF—Shakopee through the use of specialized professional management of the food service activities. The operational of our food services facility requires professional, qualified management personnel. Proposal shall cover the period of July 1, 1993 to June 30, 1995 at an approximate cost of \$116,400.00 for the period of July 1, 1993 to June 30, 1994, and \$121,000.00 for the period of July 1, 1994 to June 30, 1995. Proposals must be received at MCF—Shakopee by 3:30 p.m. on May 14, 1993.

To submit proposals or for additional information, contact:

Lynwood Watson, Jr., Business Manager
Minnesota Correctional Facility—Shakopee
P.O. Box 7
Shakopee, MN 55379
(612) 496-4456

Department of Corrections

Minnesota Correctional Facility—Willow River/Moose Lake

Notice of Request for Proposal for Psychological Services

NOTICE IS HEREBY GIVEN to request proposal to provide psychological services to inmates incarcerated at the Minnesota Correctional Facility in Moose Lake and Willow River. Candidates duties involve conducting assessment interviews and individual counseling, prepare evaluation and recommendation reports and staff training.

Proposals should be based on services to be provided at the facilities for approximately four to six hours per week from July 1, 1993 to June 30, 1995, and shall be submitted by 4:00 p.m. on May 18, 1993.

To submit proposals or for additional information, contact:

Mr. Jim Benson, Business Manager
Minnesota Correctional Facility—Willow River/Moose Lake
P.O. Box 359
Moose Lake, MN 55737
(218) 485-8081

Department of Health

Division of Disease Prevention and Control

AIDS/STD Prevention Services Section

Request for Proposals for Ad Placements of Human Immunodeficiency Virus (HIV) and Other Sexually Transmitted Diseases (STDs) Risk Reduction Messages

NOTICE IS HEREBY GIVEN that the AIDS/STD Prevention Services Section, Division of Disease Prevention and Control, Minnesota Department of Health is seeking proposals from qualified agencies for targeted placement of print and media broadcast media products with HIV/STD risk reduction messages.

Professional, Technical & Consulting Contracts

Background

The Minnesota Department of Health has \$48,000 of state and federal funds for targeted ad placements of HIV/STD risk reduction messages for the period, October 1, 1993–September 30, 1995. The contract period and the total amount of funding for placement may be extended beyond the given contract period at the option of the state.

Objectives

The objectives of the HIV/STD media placement effort are to:

- Suggest and reinforce the benefits of risk reducing behaviors for HIV and STDs;
- Increase understanding about the relationship between HIV and STDs;
- Increase awareness and utilization of HIV antibody and STD testing opportunities within the community, and the benefits of early intervention and/or treatment;
- Promote the programs and services of the MDH AIDS/STD Prevention Services Section and of MDH-funded agencies providing HIV/STD prevention services; and
- Promote the National CDC AIDS Hotline, Minnesota AIDSLine and/or the Minnesota Family Planning/STD Hotline, as primary sources of accurate, up-to-date information regarding HIV/STDs.

Target Audiences

The proposed media placement effort is to be targeted at the following groups which are not mutually exclusive:

Adult Audiences

- Communities of Color (African Americans, Hispanics, American Indians, Asians)
- Injecting Drug Users
- Sexually Active Singles (20-49 years of age)
- Female Sexual Partners of Men Who Have Sex with Men and/or Injecting Drug Users

Youth Audience

- Youth of Color (13-18 years of age)

Proposal Information

Proposals are due to the Minnesota Department of Health by 4:00 p.m. on Friday, June 18, 1993. Late or faxed proposals will not be accepted. Notice of awards will be made on or after August 2, 1993. The complete Request for Proposals is available from:

Roy Nelson
AIDS/STD Prevention Services Section
Minnesota Department of Health
717 S.E. Delaware Street, P.O. Box 9441
Minneapolis, Minnesota 55440-9441
(612) 623-5698

Mr. Nelson is the only employee authorized to answer questions about this RFP.

Department of Human Services

Hearing Aid Services List

The following are additional prior authorization requirements for hearing aid services published in the March 1, 1993, update to the Medical Assistance Provider Manual. The following will require prior authorization on or after May 3, 1993, and are in addition to other prior authorization requirements for hearing services previously published in the *State Register*. Consult the Provider Manual for a complete listing.

PRIOR AUTHORIZATION LIST:

As authorized by *Minnesota Statutes*, section 256B.0625, subdivision 25, the following hearing aid services that require prior authorization as a condition of Medical Assistance/General Assistance Medical Care and MinnesotaCare reimbursement.

The following hearing aid services require prior authorization:

1. Hearing aid dispensing fee if provided more than once in the five year period from the last dispensing fee date-of-service.

2. More than one miscellaneous hearing aid service per calendar year.
3. More than two ear molds per calendar year.
4. More than two other hearing instrument parts and accessory services per calendar year.
5. Repairs required during the hearing aid warranty period.

Department of Human Services

Cambridge Regional Human Services Center: Neurology Consultation

A Brief Description of the Project or Tasks:

Neurology Consultation: Board certified or eligible neurologist to provide neurologic consultation to clients of Cambridge Regional Human Services Center, a state operated facility, serving developmentally disabled clients. Frequency: approximately one on-site four-hour clinic per month plus 29 EEG's per year.

Estimated Cost: \$7,628.00 per year

Agency Contact Person: David Paulson, M.D.

Final date completed proposals will be accepted: May 24, 1993

Request for Proposal is available upon request.

Cambridge Regional Human Services Center
1235 Highway 293
Cambridge, MN 55008

Cambridge Regional Human Services Center: Psychiatric Consultation

A Brief Description of the Project or Tasks:

Psychiatric Consultation: Two board certified or eligible psychiatrists to provide psychiatric consultation to clients of Cambridge Regional Human Services Center, an approximately 185 bed state facility providing services to developmentally disabled clients. Frequency: Approximately one day per week.

Estimated Cost: One at \$44,000.00 per year and one at \$38,500.00 per year

Agency Contact Person: David Paulson, M.D.

Final date completed proposals will be accepted: May 24, 1993

Request for Proposal is available upon request.

Cambridge Regional Human Services Center
1235 Highway 293
Cambridge, MN 55008

Department of Labor & Industry

Request for Proposal for Medical Consultant

The Minnesota Department of Labor and Industry is requesting proposals from eligible physicians who would be able to serve as the medical consultant to the Department, including consulting with the Research and Education unit, the Medical Services Review Board, and the Rehabilitation Review Panel of the Minnesota Department of Labor and Industry for a period of time from July 1, 1993 through June 30, 1994.

Qualifications for the position include: current active practice of medicine, preferably with active practice in the area of workers' compensation, recognized standing in the professional community and with relevant professional associations, and experience in working with governmental agencies. The candidate must have a familiarity with the state workers' compensation rehabilitation and medical programs.

The candidate will assist the Department of Labor and Industry in developing and implementing a program to oversee the effective delivery of workers' compensation rehabilitation and medical services, the regulation of services currently provided, and the development of treatment guidelines and standards. Minimum tasks include: assisting the Department and its boards in the development and administration of rules and regulations pertaining to workers' compensation medical and rehabilitation services, representing the

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Department to various professional, governmental, and public entities and providing general technical assistance to the Department.

Candidates must respond in the form of a proposal to enter into a contract as required by the Department of Labor and Industry. In the proposal, the candidate must supply a résumé or curriculum vitae outlining his or her qualifications for the position. This must include relevant academic training, licenses and certificates, and standing in the medical community. The candidate must also outline his or her experience relevant to local, state, or federal work. The candidate must demonstrate an understanding of the objectives, goals, and tasks of the Department as it relates to overseeing the delivery of rehabilitation and medical services and the candidate's view of his or her role in this process. No change in personnel assigned to the project will be permitted without the approval of the state Project Director/Manager. Submit two copies of the proposal. Each copy of the proposal must be signed, in ink, by an authorized member of the firm.

Maximum reimbursement for a total of 700-800 hours assistance will be \$56,000 which includes travel and expenses. In accordance with the provisions of *Minnesota Statutes*, 1990 supplement, section 363.073; for all contracts estimated to be in excess of \$50,000, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the commissioner of Human Rights before a proposal may be accepted. A successful responder will be required to submit acceptable evidence of compliance with workers' compensation insurance coverage requirements prior to execution of the contract.

The deadline for proposals which must include current résumé or curriculum vitae is 4:30 p.m. on May 28, 1993. All proposals received by the deadline will be evaluated by representatives of the Department of Labor and Industry. In some instances, an interview will be part of the evaluation process. Factors upon which proposals will be judged include, but are not limited to, the following: expressed understanding of project objectives, qualifications of the applicant, and previous work experience with governmental agencies overseeing medical programs.

Proposals should be sent to:

Lisa Thornquist, Director
Research and Education
Minnesota Department of Labor and Industry
443 Lafayette Road North
St. Paul, MN 55155-4309

Department of Natural Resources

Warehousing and Distribution

The Minnesota Department of Natural Resources (DNR) wishes to enter into a sole vendor contract with a distribution company to provide services for the MN DNR—for publication sales, primarily that of the Public Recreation Information Maps (PRIM). Proposals must be received no later than 4:30 p.m. on May 14, 1993. Please call Maureen Janke at 297-4928 for a full copy of the Request for Proposal (RFP).

Pollution Control Agency

Advertisement for Bids: Construction on Long Prairie Superfund Site

Sealed proposals (bids) for the Long Prairie Ground Water Remediation Project at Long Prairie, Todd County, Minnesota, will be received by the Division of Materials Management, Department of Administration, State of Minnesota, Room 112, Administration Building, 50 Sherburne Avenue, St. Paul, Minnesota 55155, until 2:30 p.m. on June 14, 1993, and will then be opened and publicly read aloud. The bid will be awarded to the lowest responsive responsible bidder.

This work is installation of a pumping and treatment facility including recovery wells, collection system, filtration and activated carbon treatment, and soil vapor dual extraction and treatment, due to contamination with hazardous wastes. The project includes the following estimated quantities: construction of Treatment Building including installation of treatment equipment, construction of wells and well vaults No. 1, 2, 3 and 6, modification and refurbishing of well No. 5, construction of 3700 lineal feet (LF) of 2", 2.5", 3" and 4" raw water lines, installation of a well recovery system, 150 LF cased crossings, soil vapor extraction and treatment work, installation of landscaping, restoration of bituminous and concrete pavement and curb, and disposal of 50 cubic yards well cuttings at a Hazardous Waste Disposal Facility.

The Project Manual including proposal forms, plans and specifications, drawings and all Contract documents, and any Addenda, as prepared by Malcolm Pirnie, Inc., are on file for examination at the Division of Materials Management, located as above; at F. W. Dodge Division, McGraw-Hill Information System Co., 7600 Parklawn Avenue, Suite 352, Minneapolis, Minnesota; at the Daily

Professional, Technical & Consulting Contracts

Construction Bulletin Plan Room, 8401 73rd Avenue North, Brooklyn Park, Minnesota; the National Association of Minority Contractors, 1121 Glenwood Avenue North, Minneapolis, Minnesota; at the Long Prairie City Hall, 42 3rd Street North, Long Prairie, Minnesota; and at the following Builders Exchanges: St. Paul, Minneapolis, Duluth and St. Cloud.

Copies of the Project Manual for use by contractors, after May 11, 1993, in submitting bids may be obtained from Malcolm Pirnie, Inc., 5500 Wayzata Boulevard, Suite 600, Minneapolis, Minnesota 55416-1262, upon receipt of a refundable check in the amount of \$100.00 made payable to Malcolm Pirnie, Inc. Bidders who do not purchase the Project Manual from Malcolm Pirnie, Inc. should assure that Malcolm Pirnie, Inc. has their names and addresses on the mailing list for any Addenda.

Bidders' attendance is recommended at a pre-bid meeting to be held on May 26, 1993 at 10:00 a.m. at the Minnesota Pollution Control Agency lower level, Board Room Central, 520 Lafayette Road North, St. Paul, Minnesota 55155.

This project is funded by the U.S. Environmental Protection Agency and the Minnesota Pollution Control Agency, State of Minnesota. Neither the United States nor any of its departments, agencies or employees is or will be a party to this advertisement for bid nor any resulting Contract. The successful Bidder must comply with all applicable federal, state and local laws, regulations, rules, and ordinances.

Regarding affirmative action, this procurement is subject to regulations in 40 CFR Parts 31, 33, and 41 CFR 60-4, and state regulations cited in the project manual. In addition to Equal Employment Opportunity actions, the Bidder must take all required affirmative action steps to assure that small, small rural area, minority and women's businesses (SMWB) and labor surplus area firms are used when possible. Bidders are alerted of the requirements for timely notification of SMWBs and SMWB assistance organizations. Federal government policy is that the state receiving federal funds will assure awarding a share of contracts, under that assistance, to SMWBs. The fair share of SMWBs for the Long Prairie Ground Water Remediation Project Contract is four (4) percent of the total bid price for minority business, four (4) percent of the total bid price for women's business, and one-half (.5) percent for small business in rural areas. Bidders must comply with other state affirmative action regulations as described in the bidding documents. The Contractor should subcontract a minimum of these amounts to SMWBs for supplies, construction or services. Material Management Division's certified targeted group vendors can be used to meet this share. Call (612) 296-2600 to obtain this list.

Each bid which totals over \$15,000.00 must be accompanied by a certified check made payable to the State of Minnesota, or a surety bond of a surety company duly authorized to do business in the state of Minnesota, in an amount equal to five percent (5%) of the bid.

Division of Materials Management
Department of Administration

Minnesota Department of Trade and Economic Development

Minnesota Public Facilities Authority

Request for Proposal for Audit Services

This Request for Proposals does not obligate the State to complete the project, and the State reserves the right to cancel the solicitation if it is not considered to be in the State's best interest. The State will not be liable for any expenses incurred by firms in preparing and submitting proposals.

Submission of Proposals

All proposals must be sent to and received by the Contracting Officer, who is:

Judith M. Charron, (612) 297-1360, at the
MN Department of Trade and Economic Development
500 Metro Square
121 7th Place East
Saint Paul, MN 55101-2146

No later than 4:00 p.m. May 21, 1993. Late proposals will not be accepted. Submit five (5) copies of the proposals. Proposals are to be sealed in mailing envelopes or packages with the responder's name and address clearly written on the outside. To facilitate proper handling, proposals should be marked with the words "SEALED BID—DO NOT OPEN" prominently displayed on the outside of the envelope. Each copy of the proposal must be signed in ink by an authorized member of the firm. Prices and terms of the proposal as stated must be valid for the length of the project. It is recommended that firms call to confirm that their proposal has been received. Note: other department personnel are not allowed to discuss the project with responders before the proposal deadline.

Professional, Technical & Consulting Contracts

Introduction

The Minnesota Department of Trade and Economic Development is requesting proposals to conduct a financial and compliance audit of the Minnesota Public Facilities Authority for the state fiscal year ending June 30, 1993. The Department will enter into a one year contract with the selected firm with the option of renewing the contract on an annual basis through the fiscal year ending June 30, 1997, based upon satisfactory performance. Final audit reports, including copies, must be delivered to the Authority by August 31 of each year unless otherwise specified in that year's contract.

Background

The Minnesota Public Facilities Authority (the "Authority") was created in 1987 under *Minnesota Statutes*, Chapter 446A. The Minnesota Department of Trade and Economic Development provides administrative staff and support services to the Authority while the Authority has responsibility for administering the State's Water Pollution Control Revolving Fund Program.

Under the Water Quality Act of 1987, which amended the Clean Water Act of 1972, the federal grants program was phased out in federal fiscal year 1990 and replaced by the state loan program. States were then required to create state revolving loan funds ("SRFs") to accept federal capitalization grants and to appropriate state matching funds equal to a minimum of twenty percent (20%) of the federal grants. The Minnesota SRF administered by the Authority provides financial assistance to municipalities for the construction of wastewater collection and treatment systems.

Program

The Authority established the Water Pollution Control Revolving Fund, the SRF for Minnesota, under the Clean Water Act. The Authority offers financial assistance in the form of below market rate loans to municipalities and eligible political subdivisions to assist them in attaining and maintaining compliance with federal and state water quality standards. When bonds are issued to make loans, the Program uses all or a portion of the federal capitalization grant as security on the bonds and as a source of revenue to offset the interest rate subsidy given to borrowers. When bonds are not issued, the Program uses the federal capitalization grants to make loans.

Pursuant to the Clean Water Act, the SRF may provide loans to any municipality, intermunicipal, interstate or state agency, home rule charter or statutory city, county, sanitary district or other governmental subdivision. In the Bond Resolution, the Authority reserved the right to make loans to any such other municipal entity as may be permitted by the Act and the Clean Water Act. The borrowers, principal amounts, interest rates and credit worthiness of borrowers will differ.

Loans will be made at below market interest rates at terms not to exceed twenty (20) years, principal and interest repayments must start within one (1) year of project completion and loans must be fully amortized. A dedicated source of revenue must be established and loan repayments must be credited to the SRF. The Authority determines interest rates on the loans on a basis not directly related to its cost of funds.

Additional Information

Copies of the following documents are available upon request.

1. *Minnesota Statutes*, Chapter 446A.
2. Basic Bond Resolution.
3. Series Bond Resolution and/or Official Statement for the series 1992A bonds.

Scope of the Work to be Performed

Audits are required annually at the end of the state fiscal year (June 30th). The audits will be financial and compliance audits of the SRF and the operations of the SRF. Audits to be performed will conform to the following:

1. Requirements of the Basic Bond Resolution of the Minnesota Public Facilities Authority.
2. Generally Accepted Government Auditing Standards; the Single Audit Act of 1984, and the provisions of the U.S. Office of Management and Budget's (OMB) Circular A-128, *Audits of State and Local Governments*.
3. The format used by the Minnesota Department of Finance for Enterprise funds in preparing the State of Minnesota Comprehensive Annual Financial Report consisting of the Balance Sheet, the Statement of Revenues, Expenses and Changes in Retained Earnings, and the Statement of Cash Flows (using the Indirect Method). The current policy of the Minnesota Department of Finance requires agencies to include an Annual Statement of Cash Flows in accordance with the Governmental Accounting Standards Board Statement 9 (GASB 9).
4. All other audit provisions that may apply.

The following information is intended to show the major activity of the SRF to date; it is not intended as a comprehensive summary of all activity or assets of the SRF:

Professional, Technical & Consulting Contracts

Revenue bonds issued to date:			Capitalization Grants and State Match to date:		
Series	Closing	Face Value	Grant Yr.	Capitaliz. Grant	State Match
1989A	07/13/89	46,698,221.20	1989	17,336,385.00	3,647,277.00
1990A	08/09/90	71,029,776.85	1990	17,975,776.00	4,252,723.00
1991A	06/13/91	31,400,000.00	1991	37,720,881.00	7,544,174.00
1991B	09/25/91	32,655,000.00	1992	35,712,270.00	8,055,823.00
1992A	05/06/92	55,549,118.60	1993	35,327,457.00	7,065,500.00
		237,332,116.65		144,072,768.00	30,565,497.00

Loans as of 04/01/93: # of loan agreements made: 38. Outstanding balance: \$234,832,659.77.

Evaluation of Award

All proposals received will be evaluated by the Department for the purpose of selecting the proposal that most closely meets the requirements of the request for proposals. The following areas of consideration will be used in making the selection.

A. Contractor Qualifications—This criterion includes the ability of the Contractor to meet the terms of the request, especially the time constraint and the quality, relevancy, and recency of studies and projects completed by the Contractor, as determined by the quality of the response and experience with auditing similar state programs.

B. Professional Personnel—This refers to the competence of professional personnel who would be assigned to the job by the Contractor. Qualifications of professional personnel will be measured by education and experienced, with particular reference to experience on projects similar to that described in the request.

C. Cost—While this is weighed heavily, it will not necessarily be the deciding factor in the selection process.

The contract will be awarded on or before June 4, 1993 and is subject to the appropriate approvals. The executed contract will be a maximum price contract with payment for services rendered to be made upon delivery and acceptance of each audit report.

Form of Proposal for Contract Work

To whom it may concern:

1. The Undersigned, being familiar with the local conditions affecting the cost of the work and with the specifications and general conditions, hereby propose and agree, if this proposal is accepted, to furnish services to the Department of Trade and Economic Development promptly, correctly, and in the most professional manner, in accordance with the provisions of the specifications attached to this proposal, for the prices set forth in the attached Contractor's Statement of Qualifications, subject to a maximum price (Total Cost), including travel and out-of-pocket costs of \$ _____.

2. In submitting this proposal it is understood that the right is reserved by the Department to reject any and all proposals and it is agreed that this proposal may not be withdrawn for a period of 45 days after the date of filing it.

3. If a corporation, what is the State of Incorporation: _____

4. If a Partnership, state full name of all co-partners located in Minnesota:

5. Conditional Proposals will not be accepted, and no changes of these forms are permitted.

	By	
	Title	
	Date	
	By	
	Title	
	Date	

Form of Contractor's Statement of Qualifications

Statement of Problem

State in succinct terms your understanding of the problem presented by the request for proposals.

Professional, Technical & Consulting Contracts

Management Summary

Include a narrative description of the proposed effort and a list of the reports that will be delivered.

Work Plan

Describe in narrative form your technical plan for accomplishing the work. Indicate the number of person-hours you have allocated each task.

Prior Experience

Include experience in related governmental, financial and compliance auditing. Experience shown should be work done by individuals who will be assigned to this audit. Projects referred to should be identified and the name of the customer shown, including the name, address, and phone number of the responsible officials of the customer who may be contacted.

Personnel

Include the number and type of executive and professional personnel who will be employed in the work. Include education and experience related to governmental, financial and compliance auditing.

- A. Staff Costs—Itemize so as to show the following for each category of personnel with a different rate per hour:
 1. Category: e.g., partner, manager, senior accountant
 2. Estimated Hours
 3. Rate per hour
 4. Total cost for each category and staff needs
- B. Cost of supplies and materials/Itemize.
- C. Indirect costs—Itemize and show basis.
- D. Travel and subsistence costs—Show travel and per diem separately.
- E. Total Costs.
- F. Basis that will be used in determining costs of future year audits.

The Minnesota Veterans Home

Request for Proposal: The Minnesota Veterans Home—Minneapolis Makes Psychiatric Consultations Available to Residents. The Home Does Not Have a Psychiatrist on Staff

This request for proposal does not obligate the state to complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Scope of project—Psychiatric consultations to be available to residents.

Goals and objectives—Psychiatric consultations are made available to residents.

Project tasks

1. Provide psychiatric consultations to residents four hours per week.
2. All services shall be provided during normal working hours.
3. Coordinate clinical efforts with the Medical Director.
4. Administratively report to the Administrator.
5. Provide evidence of malpractice insurance.
6. Provide written records for inclusion in the residents/patients care records for all services.
7. Provide evidence of Minnesota Medical Licensure and Board Certification in Psychiatry.

Responder may propose additional tasks or activities if they will substantially improve the results of the project.

Department contact—Prospective responders who have any questions regarding this request for proposal may call or write:

Karen Jennings
Assistant Administrator
Minnesota Veterans Home—Minneapolis

Professional, Technical & Consulting Contracts

5101 Minnehaha Avenue South
Minneapolis, Minnesota 55417
(612) 721-0633

Please note that other department personnel are not allowed to discuss the project with responders before the submittal of proposed deadline.

Submission of proposals—All proposals must be sent to and received by:

Karen Jennings
Assistant Administrator
Minnesota Veterans Home—Minneapolis
5101 Minnehaha Avenue South
Minneapolis, Minnesota 55417

Not later than 3:00 p.m. May 21, 1993.

Late proposals will not be accepted. Submit 3 copies of proposal. Proposals are to be sealed in mailing envelopes or packages with the responder's name and address clearly written on the outside. Each copy of the proposal must be signed, in ink, by an authorized member of the firm. Prices and terms of the proposal stated must be valid for the length of the project.

Project costs—The department has estimated that the cost of this project should not exceed \$55,000.

Project completion date—This project will be completed by December 31, 1995.

Proposal contents—The following will be considered minimum contents of the proposal:

1. A restatement of the objectives, goals, and tasks to show or demonstrate the responder's view of the nature of the project.
2. Identify and describe the deliverables to be provided by the responder.
3. Outline the responder's background and experience with particular emphasis on local, state, and federal government work. Identify personnel to conduct the project and detail their training and work experience. No change in personnel assigned to the project will be permitted without the approval of the state Project Director/Manager.
4. Responder will prepare a detailed cost and work plan which will identify the major tasks to be accomplished and be used as a scheduling and managing tool, as well as the basis for invoicing.
5. Identify the level of the department's participation in the project as well as any other services to be provided by the department.

Evaluation criteria—All proposals received by the deadline will be evaluated by representatives of the Minnesota Veterans Home—Minneapolis. In some instances, an interview may be part of the evaluation process. Factors upon which proposals will be judged, but are not limited to, include the following.

1. Expressed understanding of the project objectives.
2. Project work plan.
3. Project cost detail.
4. Qualifications of both company and personnel. Experience of project personnel will be given greater weight than that of the firm.

Evaluation and selection may be completed by June 4, 1993.

Affirmative action—In accordance with the provisions of *Minnesota Statutes*, 1990 supplement, section 363.073; for all contracts estimated to be in excess of \$50,000, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the commissioner of Human Rights before a proposal may be accepted. Your proposal will not be accepted unless it includes one of the following:

1. A copy of the firm's approved certificate of compliance.
2. Certification that the firm did not have more than 20 full-time employees at any time during the last 12 months.

Worker's Compensation—The successful responder will be required to submit acceptable evidence of compliance with worker's compensation insurance coverage requirements prior to execution of the contract.

Non-State Public Bids and Contracts

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Metropolitan Waste Control Commission

Public Notice for Letters of Interest from Small Businesses in Rural Areas for Professional Services Firms

The Metropolitan Waste Control Commission is soliciting letters of interest from certified **SMALL BUSINESSES** located in **RURAL AREAS** who are interested in providing professional services on various Commission design projects.

From time to time, the Commission enters into contracts with outside professional services firms for study, design, and/or construction services of wastewater transportation and treatment facilities. Many of these projects comply with existing regulations to maintain eligibility for participation in the Revolving Loan Program, including the requirement to utilize Small Businesses In Rural Areas.

The Commission is actively seeking to develop a data-base of certified small businesses located in rural areas for use by the Commission's prime consultants in their complying with utilization requirements.

IF YOUR FIRM IS A CERTIFIED SMALL BUSINESS AND IS LOCATED IN A RURAL AREA, and you are interested in being placed in the Commission's data-base, provide the following information:

- Firm Name
- Firm Address
- County Located In
- Firm Phone Number
- Firm FAX Number
- Contact Person
- Areas of Firm's Expertise
- Copy of the Certification Letter (certifying small business status and from the Small Business Administration or a State Agency or a Federal Agency)

Information may be FAX-ed to: Attn: Ms. Jan Bevins at (612) 229-2138 or mailed to: Ms. Jan Bevins, Administrative Assistant; Contracts And Documents Division; Metropolitan Waste Control Commission; 230 East 5th Street; St. Paul, MN 55101. Questions should be directed to Joseph H. Edwards at (612) 229-5019.

Dated: 13 April 1993

By Order of the
Metropolitan Waste Control Commission
Gordon O. Voss, Chief Administrator

Metropolitan Waste Control Commission

Public Notice for Letters of Interest for Professional Services

NOTICE IS HEREBY GIVEN that the Metropolitan Waste Control Commission is soliciting prequalifications for professional services for Lino Lakes Improvements (910600), Waconia Interceptor Improvements (920400) and Chaska WWTP Phaseout (920600).

The work will consist of three distinct projects, each in accordance with the final recommendations of their respective Facility Plan, which include:

1. Lino Lakes Improvements: Design a new interceptor and preparation of Bidding Documents.
2. Waconia Interceptor Improvements: Design a new lift station and forcemain, design modification to existing lift stations and forcemains, and preparation of Bidding Documents.
3. Chaska WWTP Phaseout: Design of a lift station, interceptor, and forcemain, and preparation of Bidding Documents.

Awards of State Contracts and Advertised Bids

All firms interested in being considered for this Project are invited to submit a Letter Of Interest (LOI) asking for the project Request For Qualifications (RFQ).

All inquiries and submittals are to be addressed to:

Administrative Assistant, Contracts & Documents Division
Metropolitan Waste Control Commission
Mears Park Centre
230 East Fifth Street
St. Paul, MN 55101

Dated: 21 April 1993

By Order of the
Metropolitan Waste Control Commission
Gordon O. Voss
Chief Administrator

Awards of State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Materials Management Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Department of Administration

Contracts and Requisitions Open for Bid: Call 296-2600 for information on a specific bid, or to request a specific bid.

COMMODITY CODE KEY

A = Sealed Bid	G = \$5,000-\$15,000 Estimated Dollar Value	J = Targeted Vendors Only
B = Write for Price	H = \$15,000-\$50,000 Sealed Bid	K = Local Service Needed
C = Request for Proposal	I = \$50,000 and Over Sealed Bid/Human Rights Compliance Required	L = No Substitute
D = Request for Information		M = Installation Needed
E = \$0-\$1,500 Estimated Dollar Value		N = Pre-Bid Conference
F = \$1,500-\$5,000 Estimated Dollar Value		O = Insurance or Bonding Required

Materials Management Division: Commodities and Requisitions Awarded

Item: Copy Machine, High Speed; Over
50 CPM

Req.#: 26070-15272-01

Awarded to: Xerox Corporation, Grand
Rapids, MN

Awarded amount: \$46,470.38

Awarded date: April 27, 1993

Expir/deliv date: May 10, 1993

Shipped to: Bemidji State University

Item: Laboratory/Science Supplies

Req.#: 26072-04152-01

Awarded to: Pasco Scientific Company,
Roseville, CA

Awarded amount: \$2,211.00

Awarded date: April 27, 1993

Expir/deliv date: May 15, 1993

Shipped to: Moorhead State University

Item: Testing Equipment, Non-
Destructive

Req.#: 26073-24654-01

Awarded to: North Star Imaging, Inc.,
St. Paul, MN

Awarded amount: \$509.00

Awarded date: April 27, 1993

Expir/deliv date: May 21, 1993

Shipped to: St. Cloud State University

Item: Optical Devices and Supplies

Req.#: 26073-24656-01

Awarded to: Orion Telescope Center,
Santa Cruz, CA

Awarded amount: \$575.00

Awarded date: April 27, 1993

Expir/deliv date: May 21, 1993

Shipped to: St. Cloud State University

Item: Facsimile Machine, Plain Paper

Req.#: 27158-58147-01

Awarded to: Stringer Business Systems,
St. Paul, MN

Awards of State Contracts and Advertised Bids

Awarded amount: \$2,376.00
Awarded date: April 27, 1993
Expir/deliv date: May 14, 1993
Shipped to: Arrowhead Community College

Item: Computer, Personal
Req.#: 27151-93171-01
Awarded to: Parker Assoc., Wayzata, MN

Awarded amount: \$2,478.00
Awarded date: April 27, 1993
Expir/deliv date: May 10, 1993
Shipped to: Minneapolis Community College

Item: Camera Accessories, Still Picture
Req.#: 29000-60714-01
Awarded to: National Camera Exchange, Minneapolis, MN
Awarded amount: \$8,600.00
Awarded date: April 27, 1993
Expir/deliv date: May 14, 1993
Shipped to: Department of Natural Resources

Item: Award/Promotional, Miscellaneous
Req.#: 36000-31874-01
Awarded to: Jamco, International Inc., Chaska, MN
Awarded amount: \$581.67
Awarded date: April 27, 1993
Expir/deliv date: May 30, 1993
Shipped to: Board of Voc-Tech Education

Item: Auto, (Contract):
Req.#: 02514-30199-01
Awarded to: Midway Ford, Roseville, MN
Awarded amount: \$167,706.00
Awarded date: April 27, 1993
Expir/deliv date: June 30, 1993
Shipped to: Central Motor Pool

Item: Auto, (Contract):
Req.#: 02514-30198-01
Awarded to: Coon Rapids Chrysler, Coon Rapids, MN
Awarded amount: \$453,400.00
Awarded date: April 27, 1993
Expir/deliv date: June 30, 1993
Shipped to: Central Motor Pool

Item: Van, (Contract):
Req.#: 02514-30203-01
Awarded to: Coon Rapids Chrysler, Coon Rapids, MN
Awarded amount: \$29,824.00
Awarded date: April 27, 1993
Expir/deliv date: June 30, 1993
Shipped to: Central Motor Pool

Item: Van, (Contract):
Req.#: 02514-30201-01
Awarded to: Ron Becker, Hastings, MN
Awarded amount: \$244,800.00
Awarded date: April 27, 1993
Expir/deliv date: June 30, 1993
Shipped to: Central Motor Pool

Item: Van, (Contract):
Req.#: 02514-30206-01
Awarded to: Brookdale Pontiac GMC, Minneapolis, MN
Awarded amount: \$49,560.00
Awarded date: April 27, 1993
Expir/deliv date: June 30, 1993
Shipped to: Central Motor Pool

Item: Van, (Contract):
Req.#: 02514-30207-01
Awarded to: Brookdale Pontiac GMC, Minneapolis, MN
Awarded amount: \$47,350.00
Awarded date: April 27, 1993
Expir/deliv date: June 30, 1993
Shipped to: Central Motor Pool

Item: Van, Modification, Handicap:
Req.#: 21605-08828-01
Awarded to: Complete Mobility Systems, Roseville, MN
Awarded amount: \$2,750.00
Awarded date: April 27, 1993
Expir/deliv date: April 30, 1993
Shipped to: Various Locations

Item: Laminating Equipment
Req.#: 22200-01548-01
Awarded to: General Binding Corporation, Mendota Heights, MN
Awarded amount: \$431.88
Awarded date: April 27, 1993
Expir/deliv date: May 15, 1993
Shipped to: Trade & Economic Development

Item: Printer Accessories, Computer
Req.#: 37106-14196-01
Awarded to: Galaxy Computer Services, St. Paul, MN
Awarded amount: \$665.99
Awarded date: April 27, 1993
Expir/deliv date: May 21, 1993
Shipped to: Minnesota Department of Education Receiving

Item: Printer, Computer
Req.#: 37106-14195-01
Awarded to: Cedar Computer Center, Edina, MN
Awarded amount: \$663.99
Awarded date: April 27, 1993
Expir/deliv date: May 21, 1993
Shipped to: Minnesota Department of Education Receiving

Item: Washer, Laundry, Commercial
Req.#: 37001-31056-01
Awarded to: Quality TV & Appliance, Faribault, MN
Awarded amount: \$2,670.00
Awarded date: April 27, 1993
Expir/deliv date: May 2, 1993
Shipped to: Minnesota Academy for the Deaf

Item: Service, Food, Equipment, (Furnish/Install)
Req.#: 55000-32575-01
Awarded to: Brownsworth Inc., Minneapolis, MN
Awarded amount: \$51,072.00
Awarded date: April 27, 1993
Expir/deliv date: May 1, 1993
Shipped to: Department of Human Services

Item: Auto, New:
Req.#: 55510-03034-01
Awarded to: Thane Hawkins Polar Chevrolet, White Bear Lake, MN
Awarded amount: \$16,809.00
Awarded date: April 27, 1993
Expir/deliv date: June 30, 1993
Shipped to: Ah Gwah Ching Nursing Home

Item: Truck, Light; to 11,000 GVW:
Req.#: 55105-09303-01
Awarded to: Factor Motor Sales, Le Center, MN

Awards of State Contracts and Advertised Bids

Awarded amount: \$2,350.00
Awarded date: April 27, 1993
Expir/deliv date: May 20, 1993
Shipped to: St. Peter Regional Treatment Center

Item: Contractor, Sprinkler System, Fire
Req.#: 79000-33588-01
Awarded to: Viking Auto Sprinkler Co., St. Paul, MN
Awarded amount: \$5,440.00
Awarded date: April 27, 1993
Expir/deliv date: April 28, 1993
Shipped to: Various Locations

Item: Mower, Commercial
Req.#: 79382-02631-01
Awarded to: MTI Distributing Company, Minneapolis, MN
Awarded amount: \$31,485.00
Awarded date: April 27, 1993
Expir/deliv date: June 1, 1993
Shipped to: Various Locations

Item: Plotter, Computer
Req.#: 79000-63510-01
Awarded to: Intergraph Corporation, Mendota Heights, MN
Awarded amount: \$15,470.00
Awarded date: April 27, 1993
Expir/deliv date: June 12, 1993
Shipped to: Minnesota Department of Transportation

Item: Computer, Personal
Req.#: 79000-63511-01
Awarded to: Intergraph Corporation, Mendota Heights, MN
Awarded amount: \$31,555.00
Awarded date: April 27, 1993
Expir/deliv date: June 12, 1993
Shipped to: Minnesota Department of Transportation

Item: Service, Computer Related Maintenance Contract
Req.#: 79000-33655-01
Awarded to: Bell Atlantic Business 2, Bloomington, MN
Awarded amount: \$6,348.00
Awarded date: April 26, 1993
Expir/deliv date: May 1, 1993
Shipped to: Minnesota Department of Transportation

Item: Lift, Hydraulic, Vehicle, Repair/Maintenance
Req.#: 79800-04146-01
Awarded to: Pederson Sells Equipment Company, Burnsville, MN
Awarded amount: \$1,237.00
Awarded date: April 26, 1993
Expir/deliv date: June 1, 1993
Shipped to: Minnesota Department of Transportation

Item: Lift, Hydraulic, Vehicle, Repair/Maintenance
Req.#: 79800-04145-01
Awarded to: PJ Distributing Company, Mound, MN
Awarded amount: \$443.00
Awarded date: April 26, 1993
Expir/deliv date: June 1, 1993
Shipped to: Minnesota Department of Transportation

Item: Lift, Hydraulic, Vehicle, Repair/Maintenance
Req.#: 79800-04147-01
Awarded to: PJ Distributing Company, Mound, MN
Awarded amount: \$1,725.00
Awarded date: April 26, 1993
Expir/deliv date: June 1, 1993
Shipped to: Minnesota Department of Transportation

Item: Computer Network Supplies
Req.#: 79000-63317-01
Awarded to: Parker Associates, Wayzata, MN
Awarded amount: \$2,849.00
Awarded date: April 26, 1993
Expir/deliv date: May 13, 1993
Shipped to: Minnesota Department of Transportation

Item: Software, Personal Computer
Req.#: 79000-63512-01
Awarded to: Intergraph Corporation, Mendota Heights, MN
Awarded amount: \$9,149.00
Awarded date: April 26, 1993
Expir/deliv date: May 12, 1993
Shipped to: Minnesota Department of Transportation

Item: Software, Personal Computer
Req.#: 79000-33488-01
Awarded to: Intergraph Corporation, Mendota Heights, MN

Awarded amount: \$3,330.00
Awarded date: April 26, 1993
Expir/deliv date: May 13, 1993
Shipped to: Minnesota Department of Transportation

Item: Furniture, Computer, Miscellaneous
Req.#: 78830-11830-01
Awarded to: Business Security, Minneapolis, MN
Awarded amount: \$2,591.90
Awarded date: April 26, 1993
Expir/deliv date: April 30, 1993
Shipped to: Minnesota Correctional Facility

Item: Boilers, Industrial, Parts & Supplies
Req.#: 78830-11813-01
Awarded to: Johnson Controls Inc., St. Cloud, MN
Awarded amount: \$553.01
Awarded date: April 26, 1993
Expir/deliv date: May 10, 1993
Shipped to: Minnesota Correctional Facility

Item: Testing Equipment, Local Area Network
Req.#: 79000-33702-01
Awarded to: Solid State Devices, Tempe, AZ
Awarded amount: \$6,044.19
Awarded date: April 26, 1993
Expir/deliv date: May 6, 1993
Shipped to: Minnesota Department of Transportation

Item: Multimeter, Electronic Test
Req.#: 79000-33709-01
Awarded to: Stark Elec. Supply, Minneapolis, MN
Awarded amount: \$5,624.00
Awarded date: April 26, 1993
Expir/deliv date: May 6, 1993
Shipped to: Minnesota Department of Transportation

Item: Oscilloscope, Electronic Test
Req.#: 79000-33707-01
Awarded to: Instrumentation Service, Minneapolis, MN
Awarded amount: \$2,335.00
Awarded date: April 26, 1993
Expir/deliv date: May 6, 1993
Shipped to: Minnesota Department of Transportation

Awards of State Contracts and Advertised Bids

Item: Multimeter, Electronic Test
Req.#: 79000-33711-01
Awarded to: Leading Tech Sales Inc.,
Minneapolis, MN
Awarded amount: \$2,393.00
Awarded date: April 26, 1993
Expir/deliv date: May 6, 1993
Shipped to: Minnesota Department of
Transportation

Item: Drive, Disk or Tape, Computer
Req.#: 79000-33630-01
Awarded to: A I Systems Inc.,
Minneapolis, MN
Awarded amount: \$1,509.84
Awarded date: April 26, 1993
Expir/deliv date: May 7, 1993
Shipped to: Minnesota Department of
Transportation

Item: Plotter, Computer
Req.#: 79200-04676-01
Awarded to: Intergraph Corporation,
Mendota Heights, MN
Awarded amount: \$12,896.00
Awarded date: April 26, 1993
Expir/deliv date: May 14, 1993
Shipped to: Minnesota Department of
Transportation

Item: Sign (Not Powered, Not Highway)
Req.#: 29000-60343-01
Awarded to: Lyle Signs Inc., Eden
Prairie, MN
Awarded amount: \$4,806.06
Awarded date: April 26, 1993
Expir/deliv date: May 14, 1993
Shipped to: Department of Natural
Resources—Southern Service Center

Item: Sign (Not Powered, Not Highway)
Req.#: 29000-60343-02
Awarded to: Hall Signs Inc.,
Bloomington, MN
Awarded amount: \$7,368.00
Awarded date: April 26, 1993
Expir/deliv date: May 24, 1993
Shipped to: Department of Natural
Resources—Southern Service Center

Item: Computer, Personal
Req.#: 30000-18831-01
Awarded to: PC Tailors, Roseville, MN
Awarded amount: \$1,875.00
Awarded date: April 26, 1993
Expir/deliv date: May 7, 1993
Shipped to: State Planning Agency

Item: Computer, Equipment, Used
Req.#: 37090-14035-01
Awarded to: Metro II, Mendota Heights,
MN
Awarded amount: \$12,400.00
Awarded date: April 26, 1993
Expir/deliv date: April 30, 1993
Shipped to: Minnesota Department of
Education Receiving

Item: Computer, Personal
Req.#: 37106-13860-01
Awarded to: PC Tailors, Roseville, MN
Awarded amount: \$7,128.00
Awarded date: April 26, 1993
Expir/deliv date: May 7, 1993
Shipped to: Minnesota Department of
Education Receiving

Item: Printer, Computer
Req.#: 37106-13902-02
Awarded to: Cedar Computer Center,
Edina, MN
Awarded amount: \$2,718.00
Awarded date: April 26, 1993
Expir/deliv date: May 8, 1993
Shipped to: Minnesota Department of
Education Receiving

Item: X-ray Equipment Parts &
Accessories
Req.#: 55201-30319-01
Awarded to: Lifespan Inc., Moundsview,
MN
Awarded amount: \$2,000.00
Awarded date: April 26, 1993
Expir/deliv date: April 29, 1993
Shipped to: Cambridge Regional
Human Services Center

Item: Copy Machine, Personal Speed:
Req.#: 78000-40520-01
Awarded to: Copy Duplicating Products,
Richfield, MN
Awarded amount: \$2,231.85
Awarded date: April 26, 1993
Expir/deliv date: May 5, 1993
Shipped to: St. Paul Ramsey Medical
Center

Item: Computer Network Equipment
Req.#: 26073-24646-01
Awarded to: IBM Corporation,
Minneapolis, MN

Awarded amount: \$722.00
Awarded date: April 26, 1993
Expir/deliv date: May 19, 1993
Shipped to: St. Cloud State University

Item: Wire & Cable, Electrical
Req.#: 26073-24417-01
Awarded to: Americable, Eden Prairie,
MN
Awarded amount: \$584.00
Awarded date: April 26, 1993
Expir/deliv date: May 22, 1993
Shipped to: St. Cloud State University

Item: Paper, Fine, Print Shop
Req.#: 26175-03329-01
Awarded to: Leslie Paper Company,
Minneapolis, MN
Awarded amount: \$700.80
Awarded date: April 26, 1993
Expir/deliv date: April 30, 1993
Shipped to: Southwest State University

Item: Computer, Personal
Req.#: 27000-53922-01
Awarded to: PC Tailors, Roseville, MN
Awarded amount: \$2,985.00
Awarded date: April 26, 1993
Expir/deliv date: May 5, 1993
Shipped to: Anoka Ramsey Community
College

Item: Drive, Disk or Tape, Computer
Req.#: 27140-30085-01
Awarded to: Encomm, Loretto, MN
Awarded amount: \$3,263.45
Awarded date: April 26, 1993
Expir/deliv date: May 5, 1993
Shipped to: Brainerd Community
College

Item: Biological Equipment
Req.#: 27156-11152-01
Awarded to: Fisher Scientific Company,
Itasca, IL
Awarded amount: \$965.22
Awarded date: April 26, 1993
Expir/deliv date: May 21, 1993
Shipped to: Normandale Community
College

Item: Printing Machine, Plate Maker
Req.#: 27156-11141-01
Awarded to: Dick, A.B. Company,
Minneapolis, MN

Awards of State Contracts and Advertised Bids

Awarded amount: \$9,620.00
Awarded date: April 26, 1993
Expir/deliv date: May 14, 1993
Shipped to: Normandale Community College

Item: Aggregate, Gravel and Sand
Req.#: 29005-16924-01
Awarded to: Roverud Construction Company, Spring Grove, MN
Awarded amount: \$24,990.00
Awarded date: April 26, 1993
Expir/deliv date: May 10, 1993
Shipped to: Department of Natural Resources—Peterson Hatchery

Item: Health Care Equipment, Miscellaneous
Req.#: 02305-37037-01
Awarded to: Stat Med, Inc., Eden Prairie, MN
Awarded amount: \$146.00
Awarded date: April 26, 1993
Expir/deliv date: June 1, 1993
Shipped to: Minnesota Veterans Home

Item: Auto, (Contract)
Req.#: 02514-30196-01
Awarded to: C & M Ford Sales, Inc., Hallock, MN
Awarded amount: \$13,807.00
Awarded date: April 26, 1993
Expir/deliv date: June 30, 1993
Shipped to: Central Motor Pool

Item: Service, Auto Body Repair; Non Metro Area
Req.#: 07500-42241-01
Awarded to: Syverson, Dave Ford, Albert Lea, MN
Awarded amount: \$2,783.67
Awarded date: April 26, 1993
Expir/deliv date: April 30, 1993
Shipped to: Department of Public Safety

Item: Computer, Personal
Req.#: 21605-07794-01
Awarded to: PC Tailors, Roseville, MN
Awarded amount: \$2,314.00
Awarded date: April 26, 1993
Expir/deliv date: May 7, 1993
Shipped to: Various Locations

Item: Table, Miscellaneous
Req.#: 21200-54002-01
Awarded to: SPS Office Products, Inc., Vadnais Heights, MN

Awarded amount: \$3,778.88
Awarded date: April 26, 1993
Expir/deliv date: May 6, 1993
Shipped to: Minnesota Department of Jobs & Training

Item: Wheelchair
Req.#: 21604-98187-01
Awarded to: Anderson Wheelchair, Rochester, MN
Awarded amount: \$6,690.00
Awarded date: April 26, 1993
Expir/deliv date: June 30, 1993
Shipped to: Various Locations

Item: Biological Substances & Supplies
Req.#: 26070-15283-01
Awarded to: Sigma Chemical Co., St. Louis, MO
Awarded amount: \$1,820.00
Awarded date: April 26, 1993
Expir/deliv date: May 1, 1993
Shipped to: Bemidji State University

Item: Computer, Personal
Req.#: 26073-24606-01
Awarded to: Gateway 2000, North Sioux City, SD
Awarded amount: \$3,960.00
Awarded date: April 26, 1993
Expir/deliv date: May 26, 1993
Shipped to: St. Cloud State University

Item: Lawn & Garden Devices & Supplies
Req.#: 02307-34364-01
Awarded to: Wahls Enterprises, Lakeville, MN
Awarded amount: \$1,967.40
Awarded date: April 23, 1993
Expir/deliv date: May 30, 1993
Shipped to: Plant Management Grounds

Item: Towel, Paper
Req.#: 04661-32388-01
Awarded to: Anchor Paper Co., St. Paul, MN
Awarded amount: \$713.68
Awarded date: April 23, 1993
Expir/deliv date: May 14, 1993
Shipped to: Minnesota Department of Agriculture

Item: Drive, Disk or Tape, Computer
Req.#: 99997-30031-01
Awarded to: Parker Assoc., Wayzata, MN

Awarded amount: \$3,498.33
Awarded date: April 23, 1993
Expir/deliv date: May 1, 1993
Shipped to: Minnesota State Lottery

Item: Office Machine, Lettering
Req.#: 21200-53983-01
Awarded to: Tierney Bros. Inc., Minneapolis, MN
Awarded amount: \$5,232.00
Awarded date: April 23, 1993
Expir/deliv date: May 7, 1993
Shipped to: Minnesota Department of Jobs & Training

Item: Laboratory/Science Supplies
Req.#: 26071-64620-01
Awarded to: Mississippi Welders, Winona, MN
Awarded amount: \$3,285.23
Awarded date: April 23, 1993
Expir/deliv date: May 15, 1993
Shipped to: Mankato State University

Item: Computer, Personal
Req.#: 27152-47069-01
Awarded to: PC Express Inc., Richfield, MN
Awarded amount: \$2,115.00
Awarded date: April 23, 1993
Expir/deliv date: April 26, 1993
Shipped to: Anoka Ramsey Community College

Item: Musical Instrument, Piano
Req.#: 27151-93167-02
Awarded to: Hendricks Pianos, Minnetonka, MN
Awarded amount: \$3,300.00
Awarded date: April 23, 1993
Expir/deliv date: April 30, 1993
Shipped to: Minneapolis Community College

Item: Cabinet, Storage, Photographic Slides
Req.#: 27156-11144-01
Awarded to: Multiplex Display Fixture, St. Louis, MO
Awarded amount: \$1,520.47
Awarded date: April 23, 1993
Expir/deliv date: May 14, 1993
Shipped to: Normandale Community College

Awards of State Contracts and Advertised Bids

Item: Computer Equipment,
Miscellaneous

Req.#: 27149-03026-01

Awarded to: Speech Recognition Tech,
Minneapolis, MN

Awarded amount: \$3,457.00

Awarded date: April 23, 1993

Expir/deliv date: May 1, 1993

Shipped to: Northland Community
College

Item: Propulsion Unit, Outboard & I/O,
Boat

Req.#: 29001-25811-01

Awarded to: Outboard Marine Corp.,
Waukegan, IL

Awarded amount: \$11,356.00

Awarded date: April 23, 1993

Expir/deliv date: May 7, 1993

Shipped to: Department of Natural
Resources

Item: Fish Hatchery Equipment,
Miscellaneous

Req.#: 29004-18665-01

Awarded to: Smith Root, Vancouver,
WA

Awarded amount: \$3,045.00

Awarded date: April 23, 1993

Expir/deliv date: May 14, 1993

Shipped to: Department of Natural
Resources

Item: Aggregate, Gravel & Sand

Req.#: 29005-16925-01

Awarded to: Bennett & Sons, Plainview,
MN

Awarded amount: \$2,854.00

Awarded date: April 23, 1993

Expir/deliv date: June 1, 1993

Shipped to: Various Locations

Item: Propulsion Unit, Outboard & I/O,
Boat

Req.#: 29000-60642-01

Awarded to: Mercury Marine, Fond du
Lac, WI

Awarded amount: \$2,977.62

Awarded date: April 23, 1993

Expir/deliv date: May 10, 1993

Shipped to: Various Locations

Item: Propulsion Unit, Outboard & I/O,
Boat

Req.#: 29000-60643-01

Awarded to: Mercury Marine, Fond du
Lac, WI

Awarded amount: \$1,344.66

Awarded date: April 23, 1993

Expir/deliv date: May 10, 1993

Shipped to: Various Locations

Item: Propulsion Unit, Outboard & I/O,
Boat

Req.#: 29000-60641-01

Awarded to: Outboard Marine
Corporation, Waukegan, IL

Awarded amount: \$8,174.38

Awarded date: April 23, 1993

Expir/deliv date: May 21, 1993

Shipped to: Various Locations

Item: Propulsion Unit, Outboard & I/O,
Boat

Req.#: 29000-60644-01

Awarded to: Go Devil Mfg. Co. of Baton
Rouge, LA

Awarded amount: \$1,072.89

Awarded date: April 23, 1993

Expir/deliv date: May 7, 1993

Shipped to: Various Locations

Item: Printer, Computer

Req.#: 37106-13902-01

Awarded to: A I Systems, Inc.,
Minneapolis, MN

Awarded amount: \$3,110.00

Awarded date: April 23, 1993

Expir/deliv date: April 30, 1993

Shipped to: Minnesota Department of
Education Receiving

Item: Washer, Laundry, Commercial

Req.#: 37001-31056-01

Awarded to: Quality TV & Appliance,
Faribault, MN

Awarded amount: \$1,470.00

Awarded date: April 23, 1993

Expir/deliv date: May 2, 1993

Shipped to: Minnesota Academy for the
Deaf

Item: Telecommunication Equipment,
Miscellaneous

Req.#: 55000-32516-01

Awarded to: Loffler Business Systems,
Edina, MN

Awarded amount: \$1,763.00

Awarded date: April 23, 1993

Expir/deliv date: May 7, 1993

Shipped to: Department of Human
Services

Item: Telecommunication Equipment,
Miscellaneous

Req.#: 55000-32574-01

Awarded to: Golens Products, Duluth,
MN

Awarded amount: \$1,575.00

Awarded date: April 23, 1993

Expir/deliv date: May 3, 1993

Shipped to: Department of Human
Services

Item: Terminal, Computer

Req.#: 55201-30322-01

Awarded to: Wahl & Wahl Inc.,
Bloomington, MN

Awarded amount: \$1,315.40

Awarded date: April 23, 1993

Expir/deliv date: May 1, 1993

Shipped to: Cambridge Regional
Human Service Center

Item: Laundry Equipment Parts

Req.#: 55303-93594-01

Awarded to: Minnesota Chemical Co.,
St. Paul, MN

Awarded amount: \$4,498.81

Awarded date: April 23, 1993

Expir/deliv date: May 30, 1993

Shipped to: Faribault Regional Center

Item: Van/Bus, Handicap Equipped

Req.#: 79000-32053-01

Awarded to: Superior Ford,
Minneapolis, MN

Awarded amount: \$16,316.80

Awarded date: April 23, 1993

Expir/deliv date: August 1, 1993

Shipped to: Various Locations

Item: Van/Bus, Handicapped Equipped

Req.#: 79000-32055-01

Awarded to: Superior Ford,
Minneapolis, MN

Awarded amount: \$16,236.80

Awarded date: April 23, 1993

Expir/deliv date: August 1, 1993

Shipped to: Various Locations

Item: Van/Bus, Handicapped Equipped

Req.#: 79000-32068-01

Awarded to: Superior Ford,
Minneapolis, MN

Awarded amount: \$16,248.80

Awarded date: April 23, 1993

Expir/deliv date: August 1, 1993

Shipped to: Various Locations

Awards of State Contracts and Advertised Bids

Item: Van/Bus, Handicapped Equipped
Req.#: 79000-32092-01
Awarded to: Superior Ford,
Minneapolis, MN
Awarded amount: \$4,079.20
Awarded date: April 23, 1993
Expir/deliv date: August 1, 1993
Shipped to: Various Locations

Item: Van/Bus, Handicapped Equipped
Req.#: 79000-32094-01
Awarded to: Superior Ford,
Minneapolis, MN
Awarded amount: \$4,059.20
Awarded date: April 23, 1993
Expir/deliv date: August 1, 1993
Shipped to: Various Locations

Item: Van/Bus, Handicapped Equipped
Req.#: 79000-32107-01
Awarded to: Superior Ford,
Minneapolis, MN
Awarded amount: \$4,062.20
Awarded date: April 23, 1993
Expir/deliv date: August 1, 1993
Shipped to: Various Locations

Item: Desk, Office
Req.#: 02310-36632-01
Awarded to: CNK Inc., Mendota
Heights, MN
Awarded amount: \$14,416.80
Awarded date: April 23, 1993
Expir/deliv date: June 21, 1993
Shipped to: Public Utilities Commission

Item: Furniture, Office, Miscellaneous
Req.#: 02310-36633-01
Awarded to: CNK Inc., Mendota
Heights, MN
Awarded amount: \$3,583.18
Awarded date: April 23, 1993
Expir/deliv date: June 21, 1993
Shipped to: Public Utilities Commission

Item: Cable and Cord, Electronic
Req.#: 02410-32456-01
Awarded to: Anixter Bros., Inc.,
St. Paul, MN
Awarded amount: \$2,250.00
Awarded date: April 22, 1993
Expir/deliv date: April 28, 1993
Shipped to: Intertechologies Group

Item: Seating, Office
Req.#: 10000-05094-01
Awarded to: Elec Office Environment,
St. Paul, MN
Awarded amount: \$964.00
Awarded date: April 22, 1993
Expir/deliv date: May 1, 1993
Shipped to: Department of Finance

Item: Monitor, Video, Computer
Req.#: 21605-06036-01
Awarded to: Apple Computer, Inc.,
Austin, TX
Awarded amount: \$1,579.00
Awarded date: April 22, 1993
Expir/deliv date: April 30, 1993
Shipped to: Various Locations

Item: Computer, Personal, Portable
Req.#: 26070-15294-01
Awarded to: Sharper Image,
Minneapolis, MN
Awarded amount: \$861.90
Awarded date: April 22, 1993
Expir/deliv date: May 16, 1993
Shipped to: Bemidji State University

Item: Laboratory/Science Equipment,
Miscellaneous
Req.#: 26074-14885-01
Awarded to: Jeol USA, Peabody, MA
Awarded amount: \$6,120.00
Awarded date: April 22, 1993
Expir/deliv date: May 19, 1993
Shipped to: Winona State University

Item: Software, Personal Computer
Req.#: 42207-18935-01
Awarded to: Intercomputer,
Cincinnati, OH
Awarded amount: \$1,485.00
Awarded date: April 22, 1993
Expir/deliv date: June 15, 1993
Shipped to: Department of Labor &
Industry

Item: Software, Personal Computer
Req.#: 42207-18945-01
Awarded to: Intercomputer,
Cincinnati, OH
Awarded amount: \$4,455.00
Awarded date: April 22, 1993
Expir/deliv date: June 15, 1993
Shipped to: Department of Labor &
Industry

Item: Boilers, Industrial, Parts and
Supplies
Req.#: 78830-11817-01
Awarded to: Boiler Combustion,
Fridley, MN
Awarded amount: \$529.32
Awarded date: April 22, 1993
Expir/deliv date: April 30, 1993
Shipped to: Minnesota Correctional
Facility

Item: Lift, Hydraulic, Vehicle, Repair/
Maintenance
Req.#: 79000-33954-01
Awarded to: Myers Tire Supply,
St. Paul, MN
Awarded amount: \$1,629.00
Awarded date: April 22, 1993
Expir/deliv date: May 1, 1993
Shipped to: Minnesota Department of
Transportation

Item: Welding Equipment,
Miscellaneous
Req.#: 79800-04149-01
Awarded to: American Welding Supplies
Inc., Willmar, MN
Awarded amount: \$2,320.00
Awarded date: April 22, 1993
Expir/deliv date: June 1, 1993
Shipped to: Minnesota Department of
Transportation

Item: Labels, Office Supplies
Req.#: 02410-32523-01
Awarded to: Wright Line,
Bloomington, MN
Awarded amount: \$3,558.00
Awarded date: April 21, 1993
Expir/deliv date: May 3, 1993
Shipped to: Intertechologies Group

Item: Towel, Paper
Req.#: 04661-32388-01
Awarded to: Anchor Paper Co.,
St. Paul, MN
Awarded amount: \$558.00
Awarded date: April 21, 1993
Expir/deliv date: May 14, 1993
Shipped to: Minnesota Department of
Agriculture

Item: Laboratory/Science Supplies
Req.#: 07300-52186-01
Awarded to: Perkin Elmer Corp.,
Lenexa, KS

Awards of State Contracts and Advertised Bids

Awarded amount: \$4,350.00
Awarded date: April 21, 1993
Expir/deliv date: May 7, 1993
Shipped to: Department of Public Safety

Item: Auto, (Contract)
Req.#: 07500-42242-01
Awarded to: Superior Ford,
Minneapolis, MN
Awarded amount: \$598,804.26
Awarded date: April 21, 1993
Expir/deliv date: August 23, 1993
Shipped to: Various Locations

Item: Contractor, General Remodeling
Req.#: 21200-53928-01
Awarded to: Schrieber Mullaney,
Woodbury, MN
Awarded amount: \$18,060.74
Awarded date: April 21, 1993
Expir/deliv date: April 23, 1993
Shipped to: Minnesota Department of
Jobs & Training

Item: Wheelchair
Req.#: 21604-98187-01
Awarded to: Anderson Wheelchair,
Rochester, MN
Awarded amount: \$6,690.00
Awarded date: April 21, 1993
Expir/deliv date: June 30, 1993
Shipped to: Various Locations

Item: Software, Personal Computer
Req.#: 24500-30698-01
Awarded to: Egghead Software,
Minnetonka, MN
Awarded amount: \$305.00
Awarded date: April 21, 1993
Expir/deliv date: May 10, 1993
Shipped to: Minnesota Department of
Employee Relations

Item: Hockey Equipment
Req.#: 26070-15265-01
Awarded to: Zamboni, Frank J. & Co.
Inc., Paramount, CA
Awarded amount: \$63,425.00
Awarded date: April 21, 1993
Expir/deliv date: June 30, 1993
Shipped to: Bemidji State University

Item: Computer, Personal
Req.#: 26071-90352-01
Awarded to: Gateway 2000, North Sioux
City, SD

Awarded amount: \$3,455.00
Awarded date: April 21, 1993
Expir/deliv date: May 21, 1993
Shipped to: Mankato State University

Item: Audio/Video Equipment,
Miscellaneous
Req.#: 26073-24625-01
Awarded to: Alpha Video & Audio,
Bloomington, MN
Awarded amount: \$499.00
Awarded date: April 21, 1993
Expir/deliv date: May 15, 1993
Shipped to: St. Cloud State University

Item: Copy Machine, Medium Speed;
15 to 50 CPM
Req.#: 26073-24530-01
Awarded to: Marco Business Products,
St. Cloud, MN
Awarded amount: \$33,485.00
Awarded date: April 21, 1993
Expir/deliv date: May 1, 1993
Shipped to: St. Cloud State University

Item: Computer, Personal
Req.#: 27143-43327-01
Awarded to: PC Tailors, Roseville, MN
Awarded amount: \$1,777.00
Awarded date: April 21, 1993
Expir/deliv date: May 7, 1993
Shipped to: Hibbing Community
College

Item: Microscope
Req.#: 27151-93153-02
Awarded to: Curtin Matheson Scientific,
Eden Prairie, MN
Awarded amount: \$2,028.00
Awarded date: April 21, 1993
Expir/deliv date: April 30, 1993
Shipped to: Minneapolis Community
College

Item: Lights and Sirens, Vehicle
Req.#: 29000-60678-01
Awarded to: Streicher, Don, Guns,
Minneapolis, MN
Awarded amount: \$1,389.15
Awarded date: April 21, 1993
Expir/deliv date: May 21, 1993
Shipped to: Department of Natural
Resources—Regional Headquarters

Item: Lights and Sirens, Vehicle
Req.#: 29000-60679-01
Awarded to: Streicher, Don, Guns,
Minneapolis, MN
Awarded amount: \$3,447.00
Awarded date: April 21, 1993
Expir/deliv date: May 21, 1993
Shipped to: Department of Natural
Resources—Regional Headquarters

Item: Sign (Not Powered, Not Highway)
Req.#: 29006-31024-01
Awarded to: Hall Signs, Inc.,
Bloomington, MN
Awarded amount: \$1,356.75
Awarded date: April 21, 1993
Expir/deliv date: May 7, 1993
Shipped to: Department of Natural
Resources—Southern Service Center

Item: Badges, Shields, ID Pins
Req.#: 29000-60601-01
Awarded to: Uniforms Unlimited,
St. Paul, MN
Awarded amount: \$1,131.00
Awarded date: April 21, 1993
Expir/deliv date: June 30, 1993
Shipped to: Department of Natural
Resources—Enforcement

Item: Radio, 2-way, Mobile Equipment
(Under \$500)
Req.#: 29000-60680-01
Awarded to: Action Radio, St. Paul, MN
Awarded amount: \$953.20
Awarded date: April 21, 1993
Expir/deliv date: June 1, 1993
Shipped to: Minnesota Department of
Transportation

Item: Mower, Commercial
Req.#: 29000-60464-01
Awarded to: Cushman Motor Co.,
Minneapolis, MN
Awarded amount: \$9,115.00
Awarded date: April 21, 1993
Expir/deliv date: June 1, 1993
Shipped to: Various Locations

Item: Mower, Commercial
Req.#: 29000-60465-01
Awarded to: Cushman Motor Co.,
Minneapolis, MN
Awarded amount: \$9,115.00
Awarded date: April 21, 1993
Expir/deliv date: June 1, 1993
Shipped to: Various Locations

Awards of State Contracts and Advertised Bids

Item: Mower, Commercial
Req.#: 29000-60466-01
Awarded to: Midwest Specialty Sales,
Blaine, MN
Awarded amount: \$8,870.00
Awarded date: April 21, 1993
Expir/deliv date: June 1, 1993
Shipped to: Department of Natural
Resources—Regional Headquarters

Item: Mower, Commercial
Req.#: 29000-60468-01
Awarded to: Midwest Specialty Sales,
Blaine, MN
Awarded amount: \$8,800.00
Awarded date: April 21, 1993
Expir/deliv date: June 1, 1993
Shipped to: Department of Natural
Resources—Regional Headquarters

Item: Mower, Commercial
Req.#: 29000-60463-01
Awarded to: Custom Products &
Service, Minneapolis, MN
Awarded amount: \$12,996.00
Awarded date: April 21, 1993
Expir/deliv date: June 1, 1993
Shipped to: Various Locations

Item: Mower, Commercial
Req.#: 29000-60467-01
Awarded to: Evergreen Equipment Inc.,
Little Falls, MN
Awarded amount: \$7,988.00
Awarded date: April 21, 1993
Expir/deliv date: June 1, 1993
Shipped to: Department of Natural
Resources—Regional Headquarters

Item: Pump, Construction
Req.#: 29005-16919-01
Awarded to: Acme Electric Motor Inc.,
Grand Forks, ND
Awarded amount: \$1,984.53
Awarded date: April 21, 1993
Expir/deliv date: May 3, 1993
Shipped to: Department of Natural
Resources

Item: Award/Promotional,
Miscellaneous
Req.#: 36000-31874-01
Awarded to: Jamco International, Inc.,
Chaska, MN

Awarded amount: \$478.67
Awarded date: April 21, 1993
Expir/deliv date: May 30, 1993
Shipped to: Board of Voc-Tech
Education

Item: Shelving, Storeroom
Req.#: 36000-31966-01
Awarded to: Mid America Business
Systems, Minneapolis, MN
Awarded amount: \$673.67
Awarded date: April 21, 1993
Expir/deliv date: May 27, 1993
Shipped to: Board of Voc-Tech
Education

Item: Handicapped Device, Visual
Req.#: 37001-31057-01
Awarded to: Howe Press of Perkins,
Watertown, MA
Awarded amount: \$1,140.00
Awarded date: April 21, 1993
Expir/deliv date:
Shipped to: Minnesota Academy for the
Deaf

Item: Medical/Surgical Equipment
Req.#: 55510-03033-01
Awarded to: Unimed Midwest,
Burnsville, MN
Awarded amount: \$2,950.00
Awarded date: April 21, 1993
Expir/deliv date: May 28, 1993
Shipped to: Ah Gwah Ching
Nursing Home

Item: Kitchen Devices and Supplies
Req.#: 55304-09498-01
Awarded to: Upper Lakes Foods, Inc.,
Cloquet, MN
Awarded amount: \$1,886.88
Awarded date: April 21, 1993
Expir/deliv date: April 29, 1993
Shipped to: Brainerd Regional Human
Service Center

Item: Hardware, Door Lock and Hinging
Req.#: 78550-93390-01
Awarded to: Glewwe Doors Inc.,
Egan, MN
Awarded amount: \$2,155.00
Awarded date: April 21, 1993
Expir/deliv date: June 30, 1993
Shipped to: Minnesota Correctional
Facility

Item: Copy Machine, High Speed; Over
50 CPM
Req.#: 78760-03265-02
Awarded to: Stringer Business Systems,
St. Paul, MN
Awarded amount: \$9,220.40
Awarded date: April 21, 1993
Expir/deliv date: May 1, 1993
Shipped to: Minnesota Correctional
Facility

Item: Construction Material,
Miscellaneous
Req.#: 78790-30781-01
Awarded to: Northwest Sheetmetal Co.,
St. Paul, MN
Awarded amount: \$17,870.00
Awarded date: April 21, 1993
Expir/deliv date: April 30, 1993
Shipped to: Minnesota Correctional
Facility—Faribault

Item: Wire and Cable, Electrical
Req.#: 78830-11840-01
Awarded to: North Supply Co.,
Industrial Airport, KS
Awarded amount: \$476.22
Awarded date: April 21, 1993
Expir/deliv date: May 7, 1993
Shipped to: Minnesota Correctional
Facility

Item: Detector, Metal
Req.#: 79000-33706-01
Awarded to: Border States Electric Co.,
Plymouth, MN
Awarded amount: \$1,424.00
Awarded date: April 21, 1993
Expir/deliv date: May 6, 1993
Shipped to: Minnesota Department of
Transportation

Item: Conveyor, Material Handling
Req.#: 79382-02627-01
Awarded to: Road Machinery &
Supplies, Savage, MN
Awarded amount: \$4,100.00
Awarded date: April 21, 1993
Expir/deliv date: July 16, 1993
Shipped to: Minnesota Department of
Transportation

Awards of State Contracts and Advertised Bids

Item: Snowplow Attachment, Truck
Req.#: 79382-02564-01
Awarded to: Little Falls Machine, Little Falls, MN
Awarded amount: \$2,348.00
Awarded date: April 21, 1993
Expir/deliv date: July 15, 1993
Shipped to: Various Locations

Item: Snowplow Attachment, Truck
Req.#: 79382-02565-01
Awarded to: Little Falls Machine, Little Falls, MN
Awarded amount: \$78,390.00
Awarded date: April 21, 1993
Expir/deliv date: July 15, 1993
Shipped to: Various Locations

Item: Snowplow Attachment, Truck
Req.#: 79382-02567-01
Awarded to: Little Falls Machine, Little Falls, MN
Awarded amount: \$3,480.00
Awarded date: April 21, 1993
Expir/deliv date: July 15, 1993
Shipped to: Various Locations

Item: Roller, Construction
Req.#: 79382-02605-01
Awarded to: Ziegler, Inc., Minneapolis, MN
Awarded amount: \$23,272.00
Awarded date: April 21, 1993
Expir/deliv date: June 1, 1993
Shipped to: Minnesota Department of Transportation

Item: Highway Maintenance Equipment, Miscellaneous
Req.#: 79000-33583-01
Awarded to: Carlson Equipment Co., St. Paul, MN
Awarded amount: \$1,774.00
Awarded date: April 21, 1993
Expir/deliv date: June 14, 1993
Shipped to: Minnesota Department of Transportation

Item: Computer, Personal
Req.#: 55105-09296-01
Awarded to: ABC Systems, Eden Prairie, MN
Awarded amount: \$3,605.00
Awarded date: April 15, 1993
Expir/deliv date: April 19, 1993
Shipped to: St. Peter Regional Treatment Center

Item: Reader and Printer, Micrographic
Req.#: 67520-53619-01
Awarded to: Abaci, Inc., St. Paul, MN
Awarded amount: \$4,889.50
Awarded date: April 15, 1993
Expir/deliv date: April 26, 1993
Shipped to: Department of Revenue, Support

Item: Surveillance System
Req.#: 78000-40516-01
Awarded to: Audio Visual Wholesalers, Plymouth, MN
Awarded amount: \$4,924.60
Awarded date: April 15, 1993
Expir/deliv date: May 1, 1993
Shipped to: Minnesota Correctional Facility

Item: Counter Equipment, Traffic
Req.#: 79000-33539-01
Awarded to: BBK Electric, Inc., New Port Richey, FL
Awarded amount: \$3,924.00
Awarded date: April 15, 1993
Expir/deliv date: April 30, 1993
Shipped to: Minnesota Department of Transportation

Item: Trees and Shrubs
Req.#: 79050-70175-02
Awarded to: Bailey Nurseries, Newport, MN
Awarded amount: \$945.50
Awarded date: April 15, 1993
Expir/deliv date: April 23, 1993
Shipped to: Various Locations

Item: Counter Equipment, Traffic
Req.#: 79000-33530-01
Awarded to: International Road Dynamics, Saskatoon, SA
Awarded amount: \$15,295.00
Awarded date: April 15, 1993
Expir/deliv date: June 15, 1993
Shipped to: Minnesota Department of Transportation, Becky Scott

Item: Wallboard, Construction
Req.#: 79700-03927-01
Awarded to: United Building Center, Mankato, MN
Awarded amount: \$1,937.46
Awarded date: April 15, 1993
Expir/deliv date: April 23, 1993
Shipped to: Minnesota Department of Transportation

Item: Lumber, Softwood
Req.#: 79700-03928-01
Awarded to: Countryside Farm & Home, Mankato, MN
Awarded amount: \$4,819.06
Awarded date: April 15, 1993
Expir/deliv date: April 23, 1993
Shipped to: Minnesota Department of Transportation

Item: Plywood
Req.#: 79700-03929-01
Awarded to: Countryside Farm & Home, Mankato, MN
Awarded amount: \$4,051.16
Awarded date: April 15, 1993
Expir/deliv date: April 23, 1993
Shipped to: Minnesota Department of Transportation

Item: Audio/Video Equipment, Miscellaneous
Req.?: 26175-03328-01
Awarded to: Blumberg Communications, Minneapolis, MN
Awarded amount: \$3,175.00
Awarded date: April 15, 1993
Expir/deliv date: April 22, 1993
Shipped to: Southwest State University

Item: Paper, Fine, Print Shop
Req.#: 26175-03330-01
Awarded to: Anchor Paper Co., St. Paul, MN
Awarded amount: \$798.45
Awarded date: April 15, 1993
Expir/deliv date: April 30, 1993
Shipped to: Southwest State University

Item: Musical Instrument, Piano
Req.#: 27151-93167-01
Awarded to: Schmitt Music Co., Minneapolis, MN
Awarded amount: \$2,745.00
Awarded date: April 15, 1993
Expir/deliv date: April 30, 1993
Shipped to: Minneapolis Community College

Item: Water Testing/Sampling Equipment
Req.#: 32100-34992-01
Awarded to: Isco Inc., Minneapolis, MN
Awarded amount: \$5,557.00
Awarded date: April 15, 1993
Expir/deliv date: April 26, 1993
Shipped to: Minnesota Pollution Control Agency

Awards of State Contracts and Advertised Bids

Item: Hardware, Miscellaneous
Req.#: 32300-35036-01
Awarded to: Camden Industrial Supply,
Minneapolis, MN
Awarded amount: \$1,366.56
Awarded date: April 15, 1993
Expir/deliv date: May 1, 1993
Shipped to: Minnesota Pollution Control
Agency

Item: Asphalt, Paving
Req.#: 43000-70535-01
Awarded to: Mesabi Bituminous Inc.,
Gilbert, MN
Awarded amount: \$5,600.00
Awarded date: April 15, 1993
Expir/deliv date: April 27, 1993
Shipped to: IRRRB Mineland
Reclamation

Item: Curtain, Auditorium/Theater
Req.#: 43000-70493-01
Awarded to: Stahls Upholstery,
Virginia, MN
Awarded amount: \$5,509.00
Awarded date: April 15, 1993
Expir/deliv date: June 30, 1993
Shipped to: Iron Range Research Center

Item: Cleaner, Vacuum, Commercial
Req.#: 55304-09485-01
Awarded to: Upper Midwest Sales, Inc.,
Minneapolis, MN
Awarded amount: \$3,276.00
Awarded date: April 15, 1993
Expir/deliv date: May 15, 1993
Shipped to: Brainerd Regional Human
Service Center

Item: Contractor, Landscaping, Repair/
Maintenance
Req.#: 02310-36777-01
Awarded to: Minnesota Valley
Landscape Inc., Shakopee, MN
Awarded amount: \$4,750.00
Awarded date: April 15, 1993
Expir/deliv date: May 15, 1993
Shipped to: Minnesota Correctional
Facility

Item: Mulch
Req.#: 02307-34361-02
Awarded to: Jackson Landscape,
Lakeville, MN

Awarded amount: \$1,530.00
Awarded date: April 15, 1993
Expir/deliv date: April 19, 1993
Shipped to: Plant Management Grounds

Item: Truck, Heavy Duty; Over
26,001 GVW:
Req.#: 02307-34359-01
Awarded to: Boyer Ford Trucks,
Minneapolis, MN
Awarded amount: \$63,700.00
Awarded date: April 15, 1993
Expir/deliv date: July 15, 1993
Shipped to: Plant Management Grounds

Item: Agricultural Test Equipment,
Miscellaneous
Req.#: 04131-32141-01
Awarded to: Perstorp Analytical, Inc.,
Hawley, MN
Awarded amount: \$29,100.00
Awarded date: April 15, 1993
Expir/deliv date: April 30, 1993
Shipped to: Minnesota Department of
Agriculture

Item: Service, Carpet/Upholstery
Cleaning
Req.#: 99997-40001-01
Awarded to: Avalon Carpet Cleaning,
Minneapolis, MN
Awarded amount: \$3,227.28
Awarded date: April 15, 1993
Expir/deliv date: July 1, 1993
Shipped to: Minnesota State Lottery

Item: Computer, Personal, Portable
Req.#: 10000-05047-02
Awarded to: Compar, Inc.,
Eden Prairie, MN
Awarded amount: \$31,677.00
Awarded date: April 15, 1993
Expir/deliv date: April 16, 1993
Shipped to: Department of Finance

Item: Musical Instruments,
Miscellaneous
Req.#: 26073-24553-01
Awarded to: Southwestern Stringed,
Tucson, AZ
Awarded amount: \$947.25
Awarded date: April 15, 1993
Expir/deliv date: May 10, 1993
Shipped to: St. Cloud State University

Item: Cleaner, Vacuum, Commercial
Req.#: 26073-24587-01
Awarded to: Vacuum Cleaner Center,
St. Cloud, MN
Awarded amount: \$1,340.00
Awarded date: April 15, 1993
Expir/deliv date: April 30, 1993
Shipped to: St. Cloud State University

Item: Surveying, Instrument/Equipment
Req.#: 79000-33695-01
Awarded to: Berntsen International,
Inc., Madison, WI
Awarded amount: \$5,182.00
Awarded date: April 14, 1993
Expir/deliv date: April 26, 1993
Shipped to: Minnesota Department of
Transportation

Item: Truck Power Transmission
Components
Req.#: 79382-02608-01
Awarded to: Lakeland Ford,
South St. Paul, MN
Awarded amount: \$4,200.00
Awarded date: April 14, 1993
Expir/deliv date: May 21, 1993
Shipped to: Various Locations

Item: Truck, Light, (Contract):
Req.#: 79382-02622-01
Awarded to: Use 059326010
Awarded amount: \$471,540.94
Awarded date: April 14, 1993
Expir/deliv date: July 9, 1993
Shipped to: Minnesota Department of
Transportation

Item: Auto, (Contract):
Req.#: 79382-02625-01
Awarded to: Coon Rapids Chrysler,
Coon Rapids, MN
Awarded amount: \$44,695.00
Awarded date: April 14, 1993
Expir/deliv date: July 9, 1993
Shipped to: Minnesota Department of
Transportation

Item: Lumber, Softwood
Req.#: 79700-03933-01
Awarded to: Lloyd Lumber Co.,
North Mankato, MN
Awarded amount: \$4,962.30
Awarded date: April 14, 1993
Expir/deliv date: April 23, 1993
Shipped to: Minnesota Department of
Transportation

Awards of State Contracts and Advertised Bids

Item: Air Purification Filters and Supplies
Req. #: 02307-34363-01
Awarded to: Ace Hardware, Sandstone, MN
Awarded amount: \$3,473.48
Awarded date: April 14, 1993
Expir/deliv date: April 28, 1993
Shipped to: Plant Management Operations

Item: Computer Equipment Supplies
Req. #: 02410-32521-01
Awarded to: Parker Associates, Wayzata, MN
Awarded amount: \$504.00
Awarded date: April 14, 1993
Expir/deliv date: April 24, 1993
Shipped to: Intertechnologies Group

Item: Optical Devices and Supplies
Req. #: 26071-64602-01
Awarded to: Science Technology Supply, Bloomington, MN
Awarded amount: \$2,132.00
Awarded date: April 14, 1993
Expir/deliv date: April 20, 1993
Shipped to: Mankato State University

Item: Service, Musical Instrument, Repair/Maintenance
Req. #: 26072-04144-01
Awarded to: Durbin Piano Service, Fargo, ND
Awarded amount: \$3,306.00
Awarded date: April 14, 1993
Expir/deliv date: May 15, 1993
Shipped to: Moorhead State University

Item: Auto, Used:
Req. #: 26073-24619-01
Awarded to: Alexandria, City of, Alexandria, MN
Awarded amount: \$4,750.00
Awarded date: April 14, 1993
Expir/deliv date: May 12, 1993
Shipped to: St. Cloud State University

Item: Recorder, Audio Tape/Disc (Not Dictation)
Req. #: 27158-58141-01
Awarded to: R & D Audio, Hopkins, MN
Awarded amount: \$2,647.00
Awarded date: April 14, 1993
Expir/deliv date: April 17, 1993
Shipped to: Hibbing Community College

Item: Geophysical Supplies
Req. #: 29000-60593-01
Awarded to: Reef Industries, Houston, TX
Awarded amount: \$14,143.83
Awarded date: April 14, 1993
Expir/deliv date: April 25, 1993
Shipped to: Department of Natural Resources—Southern Service Center

Item: Software, Personal Computer
Req. #: 78550-93398-01
Awarded to: Parker Associates, Wayzata, MN
Awarded amount: \$3,075.75
Awarded date: April 14, 1993
Expir/deliv date: April 25, 1993
Shipped to: Minnesota Correctional Facility

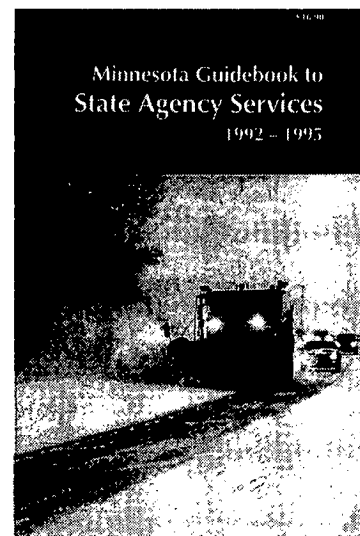
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