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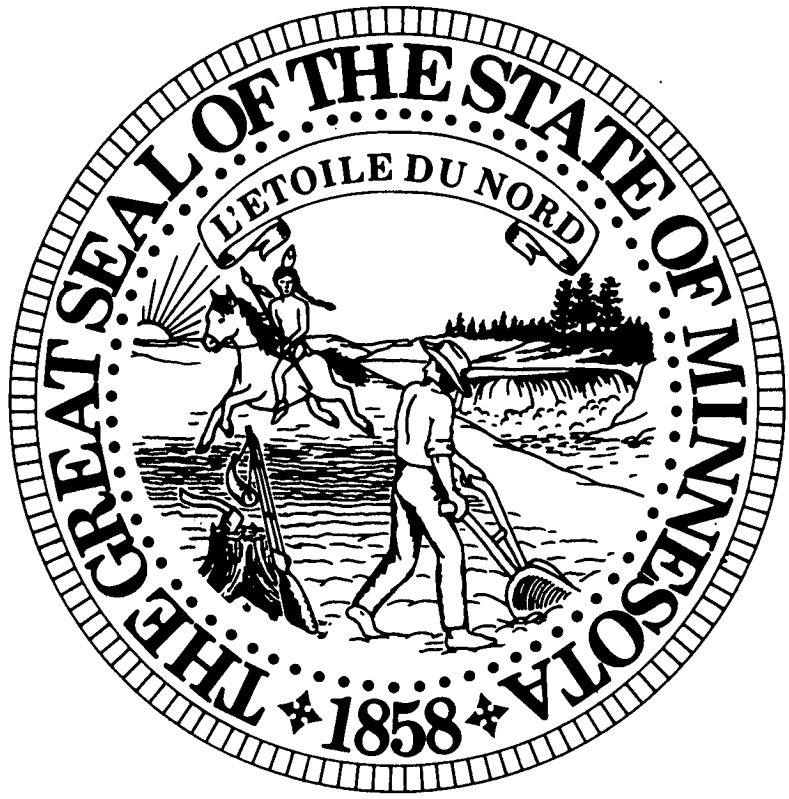
The Minnesota

State Register

Department of Administration—Print Communications Division



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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, state and non-state contracts, contract awards, grants, a monthly calendar of cases to be heard by the state supreme court, and announcements.

***A Contracts Supplement* is published every Thursday and contains additional state contracts and advertised bids, and the most complete source of state contract awards available in one source.**

Printing Schedule and Submission Deadlines

Vol. 17 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
4	Monday 13 July	Monday 20 July	Monday 27 July
5	Monday 20 July	Monday 27 July	Monday 3 August
6	Monday 27 July	Monday 3 August	Monday 10 August
7	Monday 3 August	Monday 10 August	Monday 17 August

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the ***State Register*** editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-0929.

The ***State Register*** is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A ***State Register** Contracts Supplement* is published every Thursday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The Thursday edition contains additional state contracts and advertised bids, and the most complete listing of contract awards available in one source.

In accordance with expressed legislative intent that the ***State Register*** be self-supporting, the following subscription rates have been established: the Monday edition costs $150.00 per year and includes an index issue published in August (single issues are available at the address listed above for $3.50 per copy); the combined Monday and Thursday editions cost $195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for $60.00, include both the Monday and Thursday edition, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the Monday edition at St. Paul, MN, first class for the Thursday edition. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the ***State Register*** circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

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Dana B. Badgerow, Commissioner
Department of Administration

Kathi Lynch, Director
Print Communications Division

Paul Hoffman, Acting Editor

Katherine J. Artishon, Assistant Editor
Debbie George, Circulation Manager
Bonita Karels, Staff Assistant

FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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The ***State Register*** is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the ***State Register***. Published every Monday, the ***State Register*** makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific ***Minnesota Rule*** chapter numbers. Every odd-numbered year the ***Minnesota Rules*** are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the ***State Register***.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the ***Official Notices*** section of the ***State Register***. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the ***State Register***. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the ***State Register*** as **Adopted Rules**. These final adopted rules are not printed in their entirety in the ***State Register***, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the ***State Register***, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the ***Minnesota Guidebook to State Agency Services***.

The ***State Register*** features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the ***State Register***, a subscription, the annual index, the ***Minnesota Rules*** or the ***Minnesota Guidebook to State Agency Services***, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-9747.

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Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Department of Agriculture

Proposed Permanent Rules Relating to Advocate Fees

Notice of Intent to Adopt a Rule Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Department of Agriculture intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedures Act for adopting rules without a public hearing in *Minnesota Statutes*, sections 14.22-14.28. The statutory authority to adopt this rule is *Minnesota Statutes*, section 16A.128.

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state their name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any proposed change. If a public hearing is required, the department will proceed according to *Minnesota Statutes*, sections 14.131-14.20.

Comments or written requests for a public hearing must be submitted to: Carol Milligan, Minnesota Department of Agriculture, 90 West Plato Boulevard, St. Paul, MN 55107, (612) 296-6906. The comment period ends on August 26, 1992. All comments must be received by the department by 4:30 p.m. on that day.

The proposed rule may be modified if the modifications are supported by the data and views submitted to the department and do not result in a substantial change in the proposed rule as noticed.

A copy of the proposed rule are attached to this notice.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available upon request from Ms. Milligan.

The department has determined that the farmers affected by the rule are small business as defined by *Minnesota Statutes*, section 14.115. Farmers will have to pay a fee for a service that was previously offered for free. However, the rule provides for a fee waiver in cases of financial hardship.

If no hearing is required, upon adoption of the final rule, the rule and the required supporting documents will be submitted to Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney,

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

General, or who wish to receive a copy of the adopted rule must submit a written request to Ms. Milligan.

Dated: 16 June 1992

State of Minnesota
Elton Redalen, Commissioner
Department of Agriculture

Rules as Proposed (all new material)

1502.0027 ADVOCATE SERVICES FEES.

As allowed in *Minnesota Statutes*, section 17.03, subdivision 9, the Department of Agriculture shall charge $15 per hour following a free two-hour consultation for farm advocate services. The department shall waive the fees upon proof that the farm advocate's client has a reportable federal adjusted gross income of $15,000 or less and a debt to asset ratio of greater than 50 percent.

Department of Health

Proposed Permanent Rules Relating to Health; Traumatic Brain Injury and Spinal Cord Injury Registry

Notice of Intent to Adopt Rules Without a Public Hearing, Notice of Intent to Adopt Rules With a Public Heaing if 25 or More Persons Request a Hearing, and Notice of Intent to Cancel Hearing if Fewer Than 25 Persons Request a Hearing

I.

EXPLANATION OF ALTERNATIVE NOTICES.

The Minnesota Department of Health (hereinafter "Department") **is hereby giving notice** of its intent to adopt rules without a public hearing under the noncontroversial rulemaking procedure of *Minnesota Statutes* §§ 14.22 to 14.28 (1990). However, in case 25 or more persons request a hearing, thus necessitating that one be held pursuant to *Minnesota Statutes* § 14.25 (1990), and in order to expedite the rulemaking process should that occur, the Department is at the same time hereby giving notice of the hearing on the proposed rules pursuant to *Minnesota Statutes* §§ 14.131 to 14.20 (1990). The hearing will be cancelled if 25 or more people do not request that one be held. The hearing will also be cancelled if a sufficient number of people withdraw their requests for a hearing. With the comment period closing on August 26, 1992, there will be 14 days before the scheduled hearing date which is September 9, 1992. This 14-day period will give interested persons ample time to contact the Department to find out whether the hearing will be cancelled and to plan accordingly.

II.

NOTICE OF INTENT TO ADOPT RULES WITHOUT A PUBLIC HEARING.

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health (hereinafter "Department") proposes to adopt the above-captioned rules without a public hearing unless 25 or more persons submit written requests for a public hearing. The Department has determined that the proposed rules will be noncontroversial in nature and has elected to follow procedures set forth in *Minnesota Statutes* §§ 14.22 to 14.28 (1990).

Interested persons shall have until August 26, 1992 to submit comments in support of or in opposition to the proposed rules. Comment is encouraged. Each comment should identify the portion of the proposed rules being addressed, the reason for the comment, and any change proposed to the rules by the comment. The proposed rules may be modified if the modifications are supported by the data and views submitted to the Department and do not result in a substantial change in the proposed language.

In addition to submitting comments, interested persons may request in writing, during the comment period, that a hearing be held on the proposed rules. Any person requesting a hearing should state his or her name, address, and telephone number and is encouraged to identify the portion of the proposed rules addressed, the reason for the request, and any changes they want made to the proposed rules. If a person desires that a hearing be held on only a portion of the proposed rules, it is requested that the Department be informed of the specific rules on which a hearing is being requested at the time that the hearing request is made. This will enable the Department to limit the hearing, if one is held, to the specific issues of concern. A public hearing will be held only if 25 or more persons submit in writing requests for a hearing on the proposed rules or a portion thereof by August 26, 1992. If a hearing is required, it will be held in accordance with the provisions of *Minnesota Statutes* §§ 14.131 to 14.20 (1990) and the hearing notice provided in Part III below.

Comments or written requests for a public hearing should be submitted to: Mark Kinde, Minnesota Department of Health, Health Promotion and Education Division, 717 Southeast Delaware Street, P.O. Box 9441, Minneapolis, MN 55440, (612) 623-5782.

The statutory authority of the Department to adopt the proposed rules is contained in *Minnesota Statutes* §§ 144.05, 144.12, and 144.661 to 144.665.

If adopted, the proposed rules will establish a statewide traumatic brain injury and spinal cord injury registry. A copy of the proposed rules is attached to this Notice. The proposed rules will also be published in the *State Register* issue of July 27, 1992, and a free copy of the rules may be obtained from the Department by writing or telephoning Mark Kinde at the address or telephone number listed above.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rules has been prepared and may be obtained from the Department by writing or telephoning Mark Kinde at the address or telephone number listed above.

Promulgation of the proposed rules will not result in the expenditure of more than $100,000 in public monies by local public bodies for the two years immediately following adoption of the rules nor have an impact on agricultural land; therefore, no further information need be provided under *Minnesota Statutes* § 14.11 (1990).

It is the position of the Department that it is subject to *Minnesota Statutes* § 14.115 (1990) regarding small business considerations in rulemaking. The basis for this position, and the Department's evaluation of the applicability of the methods contained in *Minnesota Statutes* § 14.115, subd. 2 (1990), for reducing the impact of the proposed rules, are addressed in the statement of need and reasonableness.

Pursuant to *Minnesota Statutes* § 14.115, subd. 4 (1990), the Department will mail a copy of this notice to every licensed hospital in the State of Minnesota in order to assure that small businesses have an opportunity to participate in the rulemaking process. In addition, the Department included representation from the Minnesota Hospital Association on the review committee that was established to assist with the adoption of the rules. If a hearing is held on these proposed rules, testimony will be received on the impact of them on small businesses.

If no hearing is required, upon adoption of the rules, the rules as proposed, this notice, the statement of need and reasonableness, all written comments received, the rules as adopted, and a statement explaining any differences between the rules as proposed and as adopted will be delivered to the Attorney General for review as to form and legality, including the issue of substantial change. Persons who wish to be advised of the submission of this material to the Attorney General or who wish to receive a copy of the rules as adopted should submit a written request to Mark Kinde at the address listed above.

III.

NOTICE OF INTENT TO ADOPT RULES WITH A PUBLIC HEARING IF 25 OR MORE PERSONS REQUEST A HEARING

PLEASE NOTE THAT IF 25 OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITH RESPECT TO THE ABOVE-CAPTIONED RULES WITHIN THE COMMENT PERIOD PURSUANT TO THE NOTICE GIVEN IN PART II ABOVE, A HEARING WILL BE HELD ON SEPTEMBER 9, 1992, IN ACCORDANCE WITH THE FOLLOWING NOTICE OF PUBLIC HEARING.

NOTICE IS HEREBY GIVEN that a public hearing in the above-captioned matter will be held pursuant to *Minnesota Statutes* § 14.131 to 14.20 (1990), and *Minnesota Rules*, parts 1400.0200 to 1400.1200 (1991) in the Chesley Room of the Minnesota Department of Health Building, 717 Delaware Street Southeast, Minneapolis, Minnesota on September 9, 1992, commencing at 9 a.m.

All interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. Such persons may present their views either orally at the hearing or in writing at any time prior to the close of the hearing record. All evidence presented should be pertinent to the matter at hand. Written material not submitted at the time of hearing which is to be included in the hearing record may be mailed to Howard L. Kaibel, Administrative Law Judge, Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138, telephone (612) 341-7600. Unless a longer period not to exceed 20 calendar days is ordered by the administrative law judge at the hearing, the hearing record will remain open for the inclusion of written material for five working days after the hearing ends. Written material received during this period will be available for reveiw at the Office of Administrative Hearings. The Department and interested persons may respond in writing within three business days after the submission period ends to any new information submitted. Any written material or responses submitted must be received at the office no later than 4:30 p.m. on the final day. No additional evidence may be submitted during the three-day

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period. This rule hearing procedure is governed by *Minnesota Statutes* §§ 14.131 to 14.20 (1990) and by *Minnesota Rules* pts. 1400.0200 to 1400.1200 (1991). Questions about procedure may be directed to the administrative law judge.

If adopted, the rules will establish a statewide traumatic brain injury and spinal cord injury registry. A copy of the proposed rules is attached to this Notice. The proposed rules will also be published in the *State Register* issue of July 27, 1992, and a free copy of the rules may be obtained from the Department by writing or telephoning Mark Kinde at the address and telephone number listed above in Part II of this notice.

The statutory authority of the Department to adopt the proposed rules is contained in *Minnesota Statutes* §§ 144.05, 144.12, and 144.661 to 144.665.

The proposed rules may be modified as a result of the rule hearing process. Those who are potentially affected in any manner by the substance of th proposed rules are therefore advised to participate in the process.

Minnesota Statutes ch. 10A requires each lobbyist to register with the Ethical Practices Board. Questions should be directed to the Ethical Practices Board, 625 North Robert Street, St. Paul, Minnesota 55101-2520, telephone: (612) 296-5148.

NOTICE IS HEREBY GIVEN that **A STATEMENT OF NEED AND REASONABLENESS** is now available for review at the Department and at the Office of Administrative Hearings. This statement of need and reasonableness includes a summary of all the evidence which the Department anticipates presenting at the hearing justifying both the need for and the reasonableness of the proposed rules. Copies of the statement of need and reasonablenss may be reviewed at the Department or the Office of Administrative Hearings and copies may be obtained from the Office of Administrative Hearings at the cost of reproduction.

Please note that any person may request notification of the date on which the administrative law judge's report will be available, after which date the Department may not take any final action on the rules for a period of five working days. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the administrative law judge. Any person may request notification of the date on which the rules are adopted and filed with the Secretary of State. The notice must be mailed on the same day that the rules are filed. If you want to be so notified, you may so indicate at the hearing or send a request in writing to the Department at any time prior to the filing of the rules with the Secretary of State.

Promulgation of these proposed rules will not result in the expenditure of more than $100,000 in public monies by local public bodies for the two years immediately following adoption of the rules nor have any impact on agricultural land; therefore, no further information need be provided under *Minnesota Statutes* § 14.11 (1990).

It is the position of the Department that it is subject to *Minnesota Statutes* § 14.115 (1990) regarding small business considerations in rulemaking. The basis for this position, and the Department's evaluation of the applicability of the methods contained in *Minnesota Statutes* § 14.115, subd. 2 (1990) for reducing the impact of the proposed rules are addressed in the statement of need and reasonableness.

Pursuant to *Minnesota Statutes* § 14.115, subd. 4 (1990), the Department will mail a copy of this notice to every licensed hospital in the State of Minnesota in order to assure that small businesses have an opportunity to participate in the rulemaking process. In addition, the Department included representation from the Minnesota Hospital Association on the review committee that was established to assist with the adoption of the rules. At the hearing on these rules, testimony will be received on the impact of them on small businesses.

IV.

NOTICE OF INTENT TO CANCEL HEARING IF FEWER THAN 25 PERSONS REQUEST A HEARING.

PLEASE NOTE THAT THE HEARING, NOTICE OF WHICH IS GIVEN IN PART III ABOVE, WILL BE CANCELLED IF FEWER THAN 25 PERSONS REQUEST A HEARING IN RESPONSE TO THE NOTICE GIVEN IN PART II ABOVE. ALSO, THE HEARING WILL BE CANCELLED IF A SUFFICIENT NUMBER OF PEOPLE WITHDRAW THEIR REQUEST FOR A HEARING IN RESPONSE TO PROPOSED REVISIONS OF THE PROPOSED RULES BY THE DEPARTMENT.

To be informed whether the hearing noticed in Part III above will be held, please telephone Mark Kinde at the telephone number listed above in Part II of this Notice before September 4, 1992, and leave your name, address, and telephone number. You will be notified if the hearing has been cancelled. You may also telephone Mark Kinde after September 4, 1992, for oral confirmation regarding the scheduled hearing.

Dated: 7 July 1992

Marlene E. Marschall
Commissioner of Health

Rules as Proposed (all new material)

4643.0010 PURPOSE, SCOPE, AND APPLICABILITY.

The purpose and scope of parts 4643.0010 to 4643.0040 are to prescribe requirements applicable to the statewide traumatic brain

injury and spinal cord injury registry, including what information must be reported, who is required to submit reports, when reports must be submitted, the provision of registry data to public and private entities, and fees to be charged for compiling or analyzing registry data.

4643.0015 INCORPORATIONS BY REFERENCE.

The Fourth edition of the International Classification of Diseases, Clinical Modification, 9th Revision, 1991, and corresponding annual updates is incorporated by reference. It is subject to frequent change, is published by the United States Department of Health and Human Services, Health Care Financing Administration, and may be purchased through the Superintendent of Documents, United States Government Printing Office, Washington, D.C. 20402. It is available through the Minitex interlibrary loan system.

4643.0020 DEFINITIONS.

Subpart 1. **Scope.** For purposes of parts 4643.0010 to 4643.0040, the following terms have the meanings given them in this part.

Subp. 2. **Commissioner.** "Commissioner" means the state commissioner of health, or the commissioner's designee.

Subp. 3. **E-Code.** "E-Code" means the ICD-9-CM classification code assigned to describe the environmental events, circumstances, and conditions determined to be the external cause of the injury.

Subp. 4. **Electronic submission of data.** "Electronic submission of data" means the transfer of data from a computer used by a reporting hospital to a computer specified by the commissioner through the use of a modem, magnetic tape, or magnetic disk.

Subp. 5. **Hospital.** "Hospital" means an acute care institution licensed in accordance with *Minnesota Statutes*, sections 144.50 to 144.581.

Subp. 6. **ICD-9-CM.** "ICD-9-CM" means the International Classification of Diseases, Clinical Modification, 9th Revision, 1991.

Subp. 7. **N-Code.** "N-Code" means the ICD-9-CM classification code assigned to describe the clinical nature of the injury.

Subp. 8. **Spinal cord injury reportable case.** "Spinal cord injury reportable case" means an injury event as defined in *Minnesota Statutes*, section 144.661, subdivision 3, which results in a hospital acute care inpatient admission or emergency room death, and is assigned one or more of the following N-Codes: 806, 907.2, and 952.

Subp. 9. **Summary registry data.** "Summary registry data" means statistical records and reports derived from registry data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify an individual is ascertainable.

Subp. 10. **Traumatic brain injury reportable case.** "Traumatic brain injury reportable case" means an injury event as defined in *Minnesota Statutes*, section 144.661, subdivision 2, which results in a hospital acute care inpatient admission or emergency room death, and is assigned one or more of the following N-Codes: 310.2, 348.1, (when used in combination with 994.1 or 994.7), 800, 801, 803, 804, 850, 851, 852, 853, 854, 905.0, 907.0 and 950.

4643.0030 REGISTRY REPORTING REQUIREMENTS.

Subpart 1. **Hospitals required to report.** Hospitals shall submit to the commissioner reports containing the information items in subpart 2 for all traumatic brain injury and spinal cord injury reportable cases.

Subp. 2. **Report content.** The following information items must be submitted to the commissioner for each reportable case:

A. Patient data including: name, street address, city, county, and state of residence, telephone number, date of birth, gender, race/ethnicity, social security number, type of insurance or payment source, and name of parent or guardian for individuals under the age of 18 years.

B. Injury circumstance data including: date and time of day injury occurred, location where injury occurred (street address, city, county, and state), E-Codes or equivalent information submitted on forms provided by the commissioner, alcohol/drug levels (from toxicology reports), employer name (for work-related injuries), and use of protective equipment.

C. Nature of injury data including: N-Codes and fatality of injury.

D. Reporting source data including: name and address of hospital, name and telephone number of person completing report, date of report, patient medical record number, date of admission, date of discharge or transfer from acute care, place discharged or transferred to (for example home, rehabilitation center, nursing home) and whether the place is located in Minnesota or another state, and name of attending physician.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Subp. 3. **Report format.** Registry information must be submitted on forms provided by the commissioner for that purpose. The commissioner may approve alternative means for providing registry information including the electronic submission of data.

Subp. 4. **Report submission deadline.** A report must be completed and submitted to the commissioner within 60 days of patient death, discharge, or transfer from the acute care setting.

Subp. 5. **Report quality assurance.** A hospital must take all reasonable measures to assure that the registry information submitted to the commissioner is complete and accurate. A hospital must cooperate with the commissioner in the conduct of registry information validation studies, including providing access to patient medical records.

4643.0040 PROVISION OF REGISTRY DATA.

Subpart 1. **Summary registry data.** Except as provided in *Minnesota Statutes*, section 144.664, subdivision 3, the commissioner will release only summary registry data.

Subp. 2. **Data compilation or analyses.** The commissioner must provide assistance in response to requests from public or private entities engaged in research regarding the compilation or analyses of summary registry data. The assistance must include interpreting data analysis results and providing recommendations concerning the subsequent use of this information.

Subp. 3. **Fees.** The commissioner may charge fees in accordance with *Minnesota Statutes*, section 13.03, subdivision 3, to recover all expenses and costs. These costs may include employee hourly wages, employee expenses, electronic data processing costs, duplicating, and clerical charges incurred by the commissioner as a result of requests by public and private entities for summary registry data compilation or analyses under the following conditions:

A. the entity requesting the summary registry data is not a community health services board as defined in *Minnesota Statutes*, chapter 145A;

B. the request requires more than one person hour of time to complete for an employee of the commissioner who is classified as either a programmer/analyst or higher, or an epidemiologist I or higher; and

C. the estimated total out-of-pocket expenses, regardless of person hours needed to satisfy the request, are greater than $50.

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Department of Agriculture

Adopted Permanent Rules Relating to Waste Pesticide Collection

The rules proposed and published at *State Register*, Volume 16, Number 44, pages 2366-2368, April 27, 1992 (16 SR 2366), are adopted with the following modifications:

Rules as Adopted

1509.0020 DEFINITIONS.

Subp. 8. **Waste pesticide.** "Waste pesticide" means ~~an unusable pesticide including: suspended, canceled, or degraded pesticide. Waste pesticide does not include other materials contaminated with pesticide formulations~~ a pesticide that the pesticide end user considers a waste. A waste pesticide can be a canceled pesticide, an unusable pesticide, or a usable pesticide.

Board of Electricity

Adopted Permanent Rules Relating to Minimum Experience Requirements for Licensure and Approval of Electrical Equipment

The rules proposed and published at *State Register*, Volume 16, Number 42, pages 2236-2237, April 13, 1992 (16 SR 2236), are adopted with the following modifications:

Rules as Adopted

3800.3620 APPROVAL OF ELECTRICAL EQUIPMENT.

Subp. 3. **Equipment exempt from listing requirements.** Equipment described in items A to E is exempt from the requirements in subparts 1 and 2.

B. Electrical equipment enclosed in a listed cabinet or box suitable for the environment in which it is installed, and electrically connected only to circuits supplied from listed Class 2, logic level, communications, or other circuits with maximum open circuit voltage of 30 volts rms AC, or DC, and overcurrent protection of eight amperes or less, or to any combination of such circuits, is not required to be listed, provided further that any printed wiring boards shall be of listed material and shall be permitted to be supplied from a ~~listed~~ labeled microcomputer power supply.

D. Custom-made electrical equipment or related installations that are designed and manufactured to a purchaser's specifications and are not marketed to the general public are exempt from listing and labeling requirements. Equipment or installations exempt under this item are subject to the following:

(2) they must be inspected by the electrical inspection authority having jurisdiction for compliance with the construction requirements of the applicable electrical standards used by electrical testing laboratories to evaluate the equipment, or the National Electrical Code~~, whichever is less stringent~~. Schematic wiring diagrams, component layout diagrams, and component electrical rating information shall be provided to enable evaluation under this subitem.

Environmental Quality Board

Adopted Permanent Rules Relating to the Release of Genetically Engineered Organisms

The rules proposed and published at *State Register*, Volume 16, Number 9, pages 422-433, August 26, 1991 (16 SR 422); and Volume 16, Number 26, pages 1528-1529, December 23, 1991 (16 SR 1528), are adopted with the following modifications:

Rules as Adopted

4410.0200 DEFINITIONS AND ABBREVIATIONS.

Subp. 35a. **Genetically engineered organism.** "Genetically engineered organism" has the meaning given in part 4420.0010, subpart 14.

Subp. 35b. **Genetic engineering.** "Genetic engineering" has the meaning given in part 4420.0010, subpart 15.

Subp. 55a. **Organism.** "Organism" has the meaning given in part 4420.0010, subpart 18.

Subp. 71b. **Release.** "Release" has the meaning given in part 4420.0010, subpart 19.

4410.4300 MANDATORY EAW CATEGORIES.

Subp. 35. **Release of genetically engineered organisms.** For the release of a genetically engineered organism that requires a release permit from the EQB under chapter 4420, the EQB is the RGU. For all other releases of genetically engineered organisms, the RGU is the permitting state agency. This subpart does not apply to the direct medical application of genetically engineered organisms to humans or animals.

4410.8000 SPECIAL RULES FOR RELEASE OF GENETICALLY ENGINEERED ORGANISMS.

Subpart 1. **Generally.** Environmental review for the release of genetically engineered organisms shall be conducted according to the procedures in parts 4410.1200 to 4410.3000 except as provided in items A to C.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

C. In deciding whether a project has the potential for significant environmental effects, the criteria in part 4410.1700, subpart 7, shall be replaced by the following factors:

(1) the familiarity and predictability of the ~~donor~~ ecologically relevant biological properties of the introduced DNA, the vector if one exists, the recipient, and engineered organisms;

(3) the potential for the genetically engineered organisms to cause adverse environmental effects including, but not limited to:

(c) the extent to which the genetically engineered organism's competitiveness and survivability under environmental stress including, but not limited to, dormancy, temperature tolerance, fire resistance, drought resistance, or ability to disperse in the environment have been changed or potentially changed as a result of the genetic engineering. The determination of potential changes must be based ~~upon consideration of~~ minimally on the natural history of the recipient organism and ~~subsequent~~ the potential effects ~~on~~ of natural selection on the genetically engineered organism;

(4) the adequacy and appropriateness of proposed measures, if any, for confinement of the genetically engineered organism;

(c) whether the scale of the assessment was adequate to assess potential for establishing ~~an ecological foothold~~ a self-reproducing population;

Subp. 2. **EAW and EIS preparation.**

C. When the EQB is the RGU, the EQB chair may direct the EQB genetic engineering advisory committee to ~~assist in the preparation of~~ provide advice and comment on the EAW or EIS. The chair may appoint special members to the advisory committee to assist with specific EAWs or EISs.

PERMITTING PROCESS; RELEASES

4420.0010 DEFINITIONS.

Subp. 7. **Containment facility.** "Containment facility" means a laboratory, greenhouse, building, structure, or other similar facility that complies with applicable ~~National Institutes of Health (NIH) "guidelines for Research Involving Recombinant DNA Molecules" 1986~~, regardless of whether the facility receives any support from NIH, and is certified pursuant to part ~~4420.0020~~ 4420.0070, subpart ~~6~~ 1, or that has been ~~found~~ exempted by the board ~~to be an adequate containment facility~~ under part ~~4420.0020~~ 4420.0070, subpart 4 3.

Subp. 17. **NIH guidelines.** "NIH guidelines" means the National Institutes of Health (NIH) "Guidelines for Research Involving Recombinant DNA Molecules," *Federal Register*, volume 51, page 16958 (May 7, 1986), and NIH actions under the guidelines in *Federal Register*, volume 52, page 31848 (August 24, 1987); volume 53, page 28819 (July 29, 1988); volume 53, page 43410 (October 26, 1988); volume 54, page 10508 (March 13, 1989); volume 55, page 7438 (March 1, 1990); volume 55, page 37565 (September 12, 1990); and volume 56, page 33174 (July 18, 1991). The guidelines and actions are available at the office of the board and at the Minnesota Law Library.

Subp. 18. **Organism.** "Organism" means any animal, plant, bacterium, cyanobacterium, fungus, protist, or virus.

Subp. ~~18.~~ 19. **Release.** "Release" means the placement or use of a genetically engineered organism outside a containment facility or under any other conditions not specifically determined by the board to be adequate containment pursuant to part ~~4420.0020~~ 4420.0070, subpart 4 3.

Subp. ~~19.~~ 20. **Release permit.** "Release permit" means the terms, conditions, and authorization by the board under this chapter for the release of a genetically engineered organism.

Subp. ~~20.~~ 21. **Significant environmental permit.** "Significant environmental permit" means a permit issued by a state agency with the authority to deny, modify, revoke, or place conditions on the permit in compliance with *Minnesota Statutes*, sections 116C.91 to 116C.96, chapter 116D, and the rules adopted under them.

4420.0015 AUTHORITY, SCOPE, PURPOSE.

Subp. 2. **Scope.** This chapter applies to all releases of genetically engineered organisms, except that this chapter does not apply to the direct medical application of genetically engineered organisms to humans or animals.

4420.0020 APPLICABILITY OF RULES.

Subpart 1. **Release permit required.** A release permit is required for all releases of genetically engineered organisms except as provided in ~~subparts 2 to 4. Notice of regular or special board meetings considering exemptions pursuant to subpart 2, 3, or 4 must include persons registered under part 4420.0060, subpart 1~~ parts 4420.0070, subpart 3; 4420.0075; and 4420.0080, and *Minnesota Statutes*, section 116C.94, paragraph (c).

~~Subp. 2. **Exemption for a significant environmental permit.**~~

~~A. A permit from the board is not required for a proposed release if a significant environmental permit is required by another agency.~~

~~B. The board shall conduct a survey and evaluation of agency permits to determine which permits would be considered significant environmental permits for the release of genetically engineered organisms under this chapter. An agency may request the board to find that a permit is a significant environmental permit for the release of genetically engineered organisms.~~

~~C. The board shall find that the permit is a significant environmental permit if the rules and laws applied in the issuance of the permit include all of the following:~~

~~(1) a requirement for an environmental assessment worksheet for the proposed release, and compliance with *Minnesota Statutes*, chapter 116D, and rules adopted under it;~~

~~(2) an evaluation of the application using an interdisciplinary approach that will ensure the integrated use of the natural and environmental sciences, including involvement of the following disciplines, as appropriate: microbiology, ecology, public health, biological safety, agronomy, plant biology, risk assessment, molecular biology, biochemistry, entomology, vertebrate biology, physical and biological containment, and other appropriate disciplines;~~

~~(3) the authority to prescribe terms and/or place conditions on the permit, and the authority to deny, modify, suspend, or revoke the permit; and~~

~~(4) considerations for permit issuance or denial substantially the same or equivalent to those listed in part 4420.0035, subpart 3.~~

~~D. When the board finds that a permit is a significant environmental permit, the permit must be placed on the list of significant environmental permits for the release of genetically engineered organisms and the list must be published in the EQB Monitor and the *State Register*.~~

~~Subp. 3. **Exemption for other agency permits.**~~

~~A. Any person or entity proposing a release requiring an agency permit not on the list of significant environmental permits may request an exemption from the board release permit. The proposer must file with the board a written request for exemption that includes the reasons the proposed release should be exempted from a release permit, a declaration that the laws, rules, and procedures applied in issuing the agency permit meet the requirements in item B, and a copy of the application for the agency permit.~~

~~B. The board may exempt a release from a release permit if an agency permit not on the list of significant environmental permits is required and the board finds that the laws, rules, and procedures to be applied in the issuance of the permit include all of the following:~~

~~(1) a requirement for an environmental assessment worksheet for the proposed release and compliance with *Minnesota Statutes*, chapter 116D, and rules adopted under it;~~

~~(2) an evaluation of the application using an interdisciplinary approach that will ensure the integrated use of the natural and environmental sciences, including involvement of the following disciplines, as appropriate: microbiology, ecology, public health, biological safety, agronomy, plant biology, risk assessment, molecular biology, biochemistry, entomology, vertebrate biology, physical and biological containment, and other appropriate disciplines;~~

~~(3) the authority or an agreement with the proposer for the agency to place conditions on a permit to mitigate or minimize the adverse impacts of the release on human health or the environment and to provide the agency with information adequate to monitor compliance with the permit; and~~

~~(4) considerations for permit issuance or denial substantially the same or equivalent to those listed in part 4420.0035, subpart 3.~~

~~C. The board must deny or conditionally grant the exemption at its first regularly scheduled meeting after the request for exemption is filed, provided that the exemption is filed at least 21 calendar days before that meeting.~~

~~D. The conditional exemption must be revoked if, prior to 20 days after the issuance of the other agency permit, the board finds that the requirements of item B have not been met. The conditional exemption is no longer conditional if the board does not act by 20 days after the issuance of the other agency permit.~~

~~Subp. 4. **Exemption for use in a facility not a containment facility.** The procedure for obtaining an exemption from the requirement for a release permit is described in items A to E.~~

~~A. Any person or agency proposing the use of a genetically engineered organism in a facility other than a containment facility~~

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~~may request the board to find that the facility provides adequate containment for the specific use under *Minnesota Statutes*, section 116C.91, subdivision 6, and part 4420.0010, subpart 7, and to exempt the specific use of the genetically engineered organism in the facility from a release permit.~~

~~The proposer must file with the board a written request for exemption that includes:~~

~~(1) a description of the genetically engineered organism and the use;~~

~~(2) a description of the facility;~~

~~(3) the reasons why the facility provides adequate containment for this genetically engineered organism and this use; and~~

~~(4) any relevant submittals to the federal government.~~

~~B. Within five days of the filing, the chair must mail notice of the request to the local governmental units within whose jurisdiction the facility is located, governmental units with approval authority over the use of the facility, and the mailing list of part 4420.0060, subpart 1.~~

~~C. The board must grant or deny the exemption at its first regularly scheduled meeting after the request for exemption is filed, provided that the request is filed at least 21 calendar days before that meeting.~~

~~D. If the board denies an exemption, the board must inform the proposer in writing of its reasons. The proposer may refile a revised request for exemption or may apply for a release permit.~~

~~E. A use of the genetically engineered organism allowed in an exemption granted under this subpart is exempt from environmental review under chapter 4410.~~

~~Subp. 5. **Containment facility certification.** The use of a genetically engineered organism in a containment facility is not a release and does not require a release permit.~~

~~To certify a facility as a containment facility, the owner or operator of the facility must file with the board a certification stating the level of biosafety maintained at the facility and demonstrating with supporting documentation that the facility complies with the National Institutes of Health "Guidelines for Research Involving Recombinant DNA Molecules" 1986, and that the level of biosafety maintained is appropriate for the genetically engineered organisms being used.~~

~~The board may inspect the containment facility to determine if the facility and its operation comply with the certified level of biosafety and if the level of biosafety is appropriate for the genetically engineered organisms being used. If the board finds that the facility does not comply with the certified level of biosafety or if the board finds that level is inappropriate for the level of biosafety required for the genetically engineered organisms being used, it must order the responsible person or agency to comply with the guidelines or to cease using the genetically engineered organism or to file an application for a release permit or exemption. In addition, the board may place reasonable and appropriate conditions on the use of the genetically engineered organism while an application for a release permit or exemption is pending.~~

Subp. 2. **Containment facility.** The use of a genetically engineered organism in a containment facility is not a release and does not require a release permit.

Subp. 3. **Facility exemption.** The use of a genetically engineered organism in a facility that does not meet the requirements of a containment facility but has been found by the board to provide adequate containment for the specific use proposed is not a release and does not require a release permit.

Subp. 4. **Containment determined by another agency.** The use of a genetically engineered organism in a facility that does not meet the requirements of a containment facility but has been found, by an agency with a significant environmental permit and the authority under law to determine adequate containment, to provide adequate containment for the specific use proposed is not a release and does not require a release permit.

Subp. 5. **Use of genetically engineered organisms after the effective date of chapter.** After the effective date of this chapter, any person who proposes to use a genetically engineered organism must comply with this chapter.

Subp. 6. **1992 exemption.** Any person who by July 1, 1992, has received a declaration of no potential for significant environmental effects from the Minnesota Department of Agriculture for a proposed release or who has had prepared an environmental assessment worksheet by the Minnesota Department of Agriculture for a proposed release need not comply with this chapter for the proposed release in calendar year 1992.

Subp. 7. **Exemptions for licensed animal vaccines.** Chapter 4410 and this chapter do not apply to any animal vaccine containing a genetically engineered organism that has received a license from the United States Department of Agriculture prior to January 1, 1992, and any person may utilize such licensed product without a release permit.

4420.0025 APPLICATION PROCEDURES AND REQUIREMENTS.

Subp. 4. **Application distribution.** Within 21 days of the application acceptance, the applicant must provide a copy of the trade

secret deleted version of the accepted application to: each member of the EQB, the Environmental Conservation Library, the Legislative Reference Library, the regional development commission and regional development library for the region in which the release is proposed, and local governmental units within whose boundaries the release is proposed, and any other person upon written request. If a board member requests and receives a copy of an application that contains information that has been determined to be trade secret information pursuant to *Minnesota Statutes*, chapter 13, that board member must treat that information as nonpublic data pursuant to *Minnesota Statutes*, chapter 13. Copies of the complete application shall be made available to board members upon request. The applicant must provide additional copies of either version of the accepted application to the chair upon request.

4420.0035 BASIS FOR DECISION.

Subp. 3. **Considerations.** In determining pursuant to subparts 1 and 2 whether a release permit should be issued or denied, modified, or revoked and in specifying or modifying permit conditions, the board must consider the following:

A. the familiarity and predictability of the ~~donor~~ ecologically relevant biological properties of the introduced DNA, the vector if one exists, the recipient, and engineered organisms;

C. the potential for the genetically engineered organisms to cause adverse environmental effects including, but not limited to:

(3) the extent to which the genetically engineered organism's competitiveness, survivability under environmental stress including, but not limited to, dormancy, temperature tolerance, fire resistance, and drought resistance, or ability to disperse in the environment has been changed or potentially changed as a result of the genetic engineering. The determination of potential changes must be based ~~upon consideration of~~ minimally on the natural history of the recipient organism and ~~subsequent~~ the potential effects ~~on~~ of natural selection on the genetically engineered organism;

D. the adequacy and appropriateness of proposed measures, if any, for confinement of the genetically engineered organism;

E. any previous risk assessment for the release of the same or similar organisms prepared by federal or state agencies and the risk assessment adequacy and relevance to the current proposal including, but not limited to:

(3) whether the scale of the release was adequate to assess potential for establishing ~~an ecological foothold~~ a self-reproducing population;

F. the conclusions reached and conditions imposed by federal agencies with jurisdiction over the proposed release and their adequacy and relevance to the current proposal; ~~and~~

G. the conclusions reached or conditions imposed by federal or state agencies on previous environmental releases in Minnesota or elsewhere and their adequacy and relevance to the current proposal;

H. the type, extent, and reversibility of environmental effects;

I. the cumulative potential effects of related or anticipated future projects; and

J. the extent to which the environmental effects are subject to mitigation by ongoing public regulatory authority.

4420.0040 GENETIC ENGINEERING ADVISORY COMMITTEE.

Subpart 1. **General.** The board or chair must provide guidance to the genetic engineering advisory committee in the form of a charge and through specific requests. No member of the advisory committee may receive the trade secret information contained in an application if that person is, or represents in any capacity, a person engaged in any business or enterprise in competition with the applicant or in which the trade secret information could be used for product development purposes. If an advisory committee member receives a copy of an application that contains information that has been determined to be trade secret information pursuant to *Minnesota Statutes*, chapter 13, that advisory committee member must treat that information as nonpublic data pursuant to *Minnesota Statutes*, chapter 13.

Subp. 2. **Release review.** The chair may direct the genetic engineering advisory committee to ~~assist in the review of~~ provide advice and comment about applications and of requests for exemptions and the preparation of draft release permit documents or any other aspect relating to a release pursuant to this chapter. The chair may appoint special members to the advisory committee to ~~assist with~~ advise and comment on specific applications.

4420.0045 APPLICATION CONTENTS.

Subpart 1. **Release permit application.** Each application for a release permit shall contain the following information in a form approved by the chair:

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

E. a description of the proposed release including:

(4) the information necessary to evaluate the proposed release using the considerations identified in part 4420.0035, subpart 3; and

(5) ~~the estimated cost; and~~

~~(6)~~ any other information relevant to the release requested by the chair;

Subp. 2. **Trade secret information.** ~~Information submitted that qualifies as trade secret information under *Minnesota Statutes,* section 13.37, subdivision 1, paragraph (b), must be treated as nonpublic data in accordance with *Minnesota Statutes,* chapter 13. At the time of submittal, the applicant has the burden to demonstrate that the information in question qualifies as trade secret information. Information regarding the effects of a release on human health or the environment must not be included as trade secret information.~~

~~When the application contains information that qualifies as trade secret information, the applicant shall submit a second version of the application with the trade secret information deleted.~~ An applicant shall identify in the application any information that the applicant believes is trade secret information which should not be made available to the public. The applicant has the burden to establish that the information in question qualifies as trade secret information. In the event the chair disagrees with the applicant, the chair shall notify the applicant of the chair's decision at least five working days prior to making the information public. The applicant may withdraw the application or seek judicial recourse.

4420.0070 CONTAINMENT FACILITIES.

Subpart 1. **Certification.** To certify a facility as a containment facility, the owner or operator of the facility or the institutional biosafety committee, as defined in the NIH guidelines, for the facility must file with the board a certification stating the level of biosafety maintained at the facility and certifying that the facility complies with the applicable NIH guidelines and that the level of biosafety maintained is appropriate for the genetically engineered organisms being used in the facility. The board shall forward the containment facility certification documents to agencies with a significant environmental permit for review within the agency's authority.

Subp. 2. **Inspection.** The board or an agency with authority to inspect may inspect the containment facility to determine if the facility and its operation comply with the certified level of biosafety and if the level of biosafety is appropriate for the genetically engineered organisms being used. If it is found that the facility does not comply with the certified level of biosafety or that the biosafety level is inappropriate for the genetically engineered organisms being used, the responsible person must be ordered to comply with the guidelines or to cease using the genetically engineered organism or to file an application for a release permit or exemption. Reasonable and appropriate conditions may be placed on the use of the genetically engineered organism while an application for a release permit or exemption is pending.

Subp. 3. **Exemption.**

A. Any person proposing the use of a genetically engineered organism in a facility that does not meet the requirements of a containment facility, but provides adequate containment for the specific organism, may apply for an exemption from the requirement to obtain a release permit.

B. The proposer must file with the board a written request for exemption that includes:

(1) a description of the genetically engineered organism and its use;

(2) a description and location of the facility;

(3) the reasons why the facility provides adequate containment for the genetically engineered organism and its use;

(4) a list of governmental units with approval authority over the use of the facility; and

(5) any relevant submittals to the federal government.

C. Within five days of the filing, the chair must mail notice of the request to the local governmental units within whose jurisdiction the facility is located, governmental units with approval authority over the use of the facility, and the mailing list identified in part 4420.0060, subpart 1.

D. The board must grant or deny the exemption at its first regularly scheduled meeting after the request for exemption is filed, provided that the request is filed at least 21 calendar days before that meeting.

E. If the board denies an exemption, the board must inform the proposer in writing of its reasons. The proposer may refile a revised request for exemption or may apply for a release permit.

F. The use of the genetically engineered organism allowed in an exemption granted under this subpart is exempt from environmental review for a release under chapter 4410.

Subp. 4. **Facilities existing on the effective date of chapter.** On the effective date of this chapter, any person who is using a

genetically engineered organism in a containment facility, or in a facility that is not a containment facility and for which the person will seek an exemption, must file with the board, within 90 days, either the certification required under subpart 1 or the exemption request required under subpart 3.

4420.0075 SIGNIFICANT ENVIRONMENTAL PERMIT.

Subpart 1. **No board action.** A release permit from the board is not required for a proposed release if a significant environmental permit is required for the release by another agency. With respect to any release issued a significant environmental permit by another agency, the board retains its statutory authorities as the state coordinating organization for state and federal regulatory activities relating to genetically engineered organisms.

Subp. 2. **Request for finding of significant environmental permit.** An agency or a proposer may request the board to find that a permit issued by an agency is a significant environmental permit for the release of certain genetically engineered organisms.

Subp. 3. **Notice of finding consideration.** Notice of regular or special board meetings considering the request for a finding of a significant environmental permit must include persons registered under part 4420.0060, subpart 1.

Subp. 4. **Approval of request for finding of significant environmental permit.** The board shall approve the request of an agency or proposer if the board finds that all of the following exist:

A. a requirement for an environmental assessment worksheet for the proposed release, and compliance with *Minnesota Statutes*, chapter 116D, and rules adopted under it;

B. an evaluation of an application using an interdisciplinary approach that will ensure the integrated use of the natural and environmental sciences, including involvement of the following disciplines, as appropriate: microbiology, ecology, public health, biological safety, agronomy, plant biology, risk assessment, molecular biology, biochemistry, entomology, vertebrate biology, physical and biological containment, and other appropriate disciplines;

C. the authority to prescribe terms and/or place conditions on the permit, and the authority to deny, modify, suspend, or revoke the permit; and

D. considerations substantially the same or equivalent to those the board would apply under part 4420.0035, subpart 3, in determining whether to issue or deny a permit.

Subp. 5. **Notice of finding.** When the board finds that a permit is a significant environmental permit, the board shall publish notice of the finding in the EQB Monitor and the *State Register.*

4420.0080 EXEMPTION FOR OTHER AGENCY PERMITS.

Subpart 1. **Exemption request.** Any person or entity proposing a release requiring an agency permit may request an exemption from the board release permit. The proposer must file with the board a written request for exemption that includes the reasons the proposed release should be exempted from a release permit; a declaration that the laws, rules, and procedures applied in issuing the agency permit meet the requirements in subpart 2; and a copy of the application for the agency permit.

Subp. 2. **Exemption standards.** The board may exempt a release from a release permit if an agency permit is required and the board finds that the laws, rules, and procedures to be applied in the issuance of the permit include all of the following:

A. a requirement for an environmental assessment worksheet for the proposed release and compliance with *Minnesota Statutes*, chapter 116D, and rules adopted under it;

B. an evaluation of the application using an interdisciplinary approach that will ensure the integrated use of the natural and environmental sciences, including involvement of the following disciplines, as appropriate: microbiology, ecology, public health, biological safety, agronomy, plant biology, risk assessment, molecular biology, biochemistry, entomology, vertebrate biology, physical and biological containment, and other appropriate disciplines;

C. the authority or an agreement with the proposer for the agency to place conditions on a permit to mitigate or minimize the adverse impacts of the release on human health or the environment and to provide the agency with information adequate to monitor compliance with the permit; and

D. considerations for permit issuance or denial substantially the same or equivalent to those listed in part 4420.0035, subpart 3.

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Subp. 3. **Board action.** Notice of regular or special board meetings considering an exemption must include persons registered under part 4420.0060, subpart 1. The board must deny or grant the exemption at its first regularly scheduled meeting after the request for exemption is filed, provided that the exemption is filed at least 21 calendar days before that meeting.

Subp. 4. **Exemption revocation.** The exemption must be revoked if, prior to 20 days after the issuance of the other agency permit, the board finds that the requirements of subpart 2 have not been met.

~~4420.0070~~ 4420.0085 GENERAL RESPONSIBILITIES.

The board shall monitor the effectiveness of this chapter and shall take appropriate measures to modify and improve the effectiveness of this chapter. The board shall assist governmental units and interested persons in understanding the rules.

Board of Water and Soil Resources

Adopted Permanent Rules Relating to Waters; Metropolitan Area Local Water Management

The rules proposed and published at *State Register*, Volume 16, Number 41, pages 2193-2206, April 6, 1992 (16 SR 2193), are adopted as proposed.

Withdrawn Rules

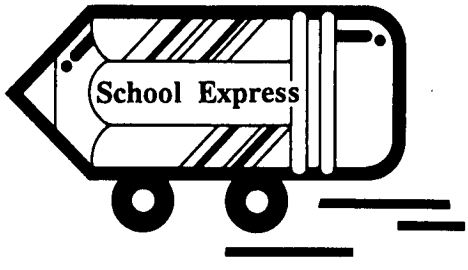
Minnesota Department of Health

Notice of Order Withdrawing Proposed Rule Amendments

NOTICE IS HEREBY GIVEN that the Minnesota Commissioner of Health has issued an Order Withdrawing Proposed Rule Amendments in the above-entitled matter. These rules are being withdrawn because legislation was enacted during the 1992 legislative session which renders the rule amendments unnecessary. These rule amendments were published in the *State Register*, 16 S.R. 2022-2024, on March 9, 1992. License fees for health care facilities are now governed by 1992 *Minnesota Laws* Ch. 513, Art. 6, Sec. 1.

Persons having questions about this matter may contact Sandra Abrams, Minnesota Department of Health, 393 N. Dunlap St., P.O. Box 64900, St. Paul, MN 55164-0900, telephone (612) 643-2157.

Marlene E. Marschall
Commissioner



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Emergency Rules

Proposed Emergency Rules

According to Minn. Stat. of 1984, §§14.29-14.30, state agencies may propose adoption of emergency rules if: 1) expressly required; 2) authorized by statute; or 3) if the manner permitted by a directive (given by statute, federal law or court order) does not allow for compliance with sections 14.14-14.28. The agency must, however, publish a notice of intent to adopt emergency rules, along with the rules themselves, in the *State Register*. The notice must advise the public:

1) that a free copy of the proposed emergency rule is available upon request from the agency;
2) that notice of the date that the rule is submitted to the attorney general will be mailed to persons requesting notification;
3) that the public has at least 25 days after publication of the proposed emergency rule to submit data and views in writing; and
4) that the emergency rule may be modified if the data and views submitted support such modification.

Adopted Emergency Rules

Emergency rules take effect five working days after approval by the attorney general, and after compliance with Minn. Stat. §§14.29-14.365. As soon as possible, emergency rules are published in the *State Register* in the manner provided for in section 14.18.

Emergency rules are effective for the period stated in the notice of intent to adopt emergency rules. This may not exceed 180 days.

Continued/Extended Emergency Rules

Adopted emergency rules may be continued in effect (extended) for an additional 180 days. To do this, the agency must give notice by: 1) publishing notice in the *State Register*: and 2) mailing the same notice to all persons who requested notification on rulemaking. No emergency rule may remain in effect 361 days after its original effective date. At that point, permanent rules adopted according to Minn. Stat. 14.14-14.28 supercede emergency rules.

Department of Labor and Industry

Proposed Emergency Rules Relating to Workers' Compensation; Managed Care

Notice of Intent to Adopt an Emergency Rule

NOTICE IS HEREBY GIVEN that the State Department of Labor and Industry intends to adopt the above-entitled emergency rules. The statutory authority to adopt the emergency rules is contained in *Minnesota Statutes*, section 176.1351, subd. 6 (*1992 Laws of Minnesota*, Chapter 510, Article 4, § 13). The agency, in adopting the rules, is following the procedures set forth in the Administrative Procedure Act for adopting emergency rules in *Minnesota Statutes*, sections 14.29 to 14.36.

All persons have 25 days after publication to submit data and views on the proposed emergency rules or any part or subpart of the rules in writing. Comments must be received by 4:30 p.m. on August 21, 1992. Comments must be submitted to:

Pam Zembal
Rehabilitation and Medical Affairs
Department of Labor and Industry
443 Lafayette Road North
St. Paul, Minnesoa 55155-4316
Telephone: (612) 297-5213

A copy of the proposed rules is attached to this notice.

A free copy of the proposed emergency rules is available by contacting Janice Keesling, Rehabilitation and Medical Affairs at (612) 296-8213.

The proposed emergency rules may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed emergency rules as noticed.

Upon adoption of the emergency rules by the agency, the emergency rules as adopted and its supporting documents will be delivered to the Attorney General for review as to legality and form to the extent form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rules, must submit the written request to Pam Zembal at the above address.

The emergency rules will take affect five working days after approval by the Attorney General and be effective for 180 days. The

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emergency rules will be continued in effect for an additional 180 days if the agency gives notice of continuation in accordance with *Minnesota Statutes*, section 14.35.

A fiscal note is not required by *Minnesota Statutes* § 14.11 because the rules do not require the expenditure of public money by local public bodies.

Dated 20 July 1992

John B. Lennes, Jr.
Commissioner

Rules as Proposed (all new material)

5218.0100 [Emergency] DEFINITIONS.

Subpart 1. **Scope.** The terms used in parts 5218.0100 to 5218.9000 [Emergency] have the meanings given them in this part.

Subp. 2. **Commissioner.** "Commissioner" means the commissioner of the Department of Labor and Industry or a designee.

Subp. 3. **Emergency care.** "Emergency care" means professional health services necessary to preserve life or limb.

Subp. 4. **Employee.** "Employee" means an employee entitled to treatment of a work injury under *Minnesota Statutes*, section 176.135.

Subp. 5. **Geographical service area.** "Geographical service area" means those counties in which a managed care plan has been certified to provide comprehensive health care services to injured employees.

Subp. 6. **Health care provider.** "Health care provider" has the meaning given in *Minnesota Statutes*, section 176.011, subdivision 24.

Subp. 7. **Insurer.** "Insurer" means the insurer providing workers' compensation insurance required by *Minnesota Statutes*, chapter 176, and includes a self-insured employer.

Subp. 8. **Managed care plan.** "Managed care plan" means a plan certified by the commissioner that provides for the management of treatment to injured employees under *Minnesota Statutes*, sections 176.135 and 176.1351.

Subp. 9. **Participating health care provider.** "Participating health care provider" means any person, provider, company, professional corporation, organization, or business entity with which the managed care plan has contracts or other agreements.

Subp. 10. **Physician.** "Physician" has the meaning given in *Minnesota Statutes*, section 176.135, subdivision 2a.

Subp. 11. **Revocation.** "Revocation" means a permanent revocation of a managed care plan's certification to provide services under parts 5218.0100 to 5218.9000 [Emergency].

Subp. 12. **Suspension.** "Suspension" means a stopping by the commissioner of the managed care plan's authority to enter into new contracts with insurers for a specified period of time.

5218.0210 [Emergency] AUTHORITY.

Parts 5218.0100 to 5218.9000 [Emergency] are adopted under the commissioner's emergency rulemaking authority under *Minnesota Statutes*, section 176.1351, subdivision 6.

5218.0220 [Emergency] PURPOSE AND SCOPE.

The purpose of parts 5218.0100 to 5218.9000 [Emergency] is to establish procedures and requirements relating to the delivery of medical services to injured employees within the workers' compensation system under a managed care plan certified by the commissioner under *Minnesota Statutes*, sections 176.135, subdivision 1, paragraph (f), and 176.1351.

5218.0230 [Emergency] EFFECTIVE DATE.

A managed care plan certified under the emergency rulemaking authority will receive provisional certification that will expire 60 days after adoption of the permanent rules unless otherwise provided for in the permanent rules.

5218.1000 [Emergency] APPLICATION FOR CERTIFICATION.

Subpart 1. **Provisional certification.** Any person or entity may make written application to the commissioner to provide managed care to injured employees for injuries and diseases compensable under *Minnesota Statutes*, chapter 176, under a plan certified by the commissioner. To obtain provisional certification of a plan, the requirements in items A to D must be complied with and documented.

A. The plan must identify any directors and officers of the managed care plan; the title and name of the person to be the day-to-day administrator of the managed care plan; the title and name of the person to be the administrator of the financial affairs of the managed care plan; and the name, address, and telephone number of a contact person.

B. The total annual compensation paid to an administrator, director, or executive officer of the managed care plan shall not exceed ten times the average annual wage as calculated in *Minnesota Statutes*, section 176.011, subdivision 20. The limit on compen-

sation under this subpart does not include payment received by a health care provider for actual medical services rendered to an employee under *Minnesota Statutes*, chapter 176.

C. Each application for certification must be accompanied by a nonrefundable fee of $1,500.

D. Additional documentation must be submitted as specified in subitems (1) to (11).

(1) The managed care plan must provide a list of the names, addresses, and specialties of the participating health care providers who will provide services under the managed care plan, together with a statement that all licensing, registration, or certification requirements have been met for the health care provider to practice in Minnesota.

(2) The managed care plan must provide a description of the times, places, and manner of providing services under the plan, including a description of the initial geographical service area, designated by county. The plan must comply with units (a) and (b).

(a) The managed care plan must provide quality services that meet uniform treatment standards prescribed by the commissioner and all medical and health care services that may be required by *Minnesota Statutes*, chapter 176, in a manner that is timely, effective, and convenient for the employee.

(b) The managed care plan may not discriminate against or exclude from participation in the plan any category of health care providers and must include an adequate number of each category of health care providers to give employees convenient geographic accessibility to all categories of providers and adequate flexibility to choose health care providers from among those who provide services under the plan, provided that the treatment is medically appropriate.

(3) The managed care plan must include a procedure to ensure that the employee will:

(a) receive initial evaluation by a participating physician within 24 hours of a request for treatment, following a work injury; the managed care plan may permit initial evaluations by a participating chiropractor, in which case the employee may decide whether the evaluation will be by a physician or a chiropractor;

(b) receive initial evaluation by a participating physician within five working days of a request for a change of doctor in cases where the employee has received treatment for the work injury by a health care provider outside the managed care plan under part 5218.5000 [Emergency], subpart 1, item A. The managed care plan may permit an initial evaluation by a participating chiropractor, in which case the employee may decide whether the evaluation will be by a physician or chiropractor;

(c) initially choose from at least three health care providers to whom the employee has been referred by the evaluating provider under unit (a) or (b) for treatment, and allow the employee to change providers within the managed care plan at least once. The procedure to allow the employee to select a health care provider must provide direct access to all health care profession disciplines if the treatment is determined to be appropriate for the condition by the evaluating health care provider under unit (a) or (b) or if the insurer approves the treatment;

(d) receive treatment or consultation by a managed care plan physician in cases requiring emergency in-patient hospitalization;

(e) receive information or advice on a 24-hour basis regarding medical services available within the managed care plan; and

(f) have access to health care providers within 30 miles of the employee's place of employment or residence, or the distance the employee normally travels to work, considering the normal patterns of travel, whichever is furthest.

(4) The managed care plan must designate the procedures and criteria for approval of services from a health care provider outside the managed care plan according to part 5218.5000 [Emergency].

(5) The application must include copies of contract agreements or other documents signed by each participating health care provider. Contractual provisions must be consistent with *Minnesota Statutes*, section 176.1351, and parts 5218.0100 to 5218.9000 [Emergency]. Standard contracts may be submitted instead of individual contracts if no modifications are made. Standard contracts submitted must include a list of signatories to the contract.

(6) The managed care plan must designate the name, address, and phone number of a communication liaison for the department and the insurer.

(7) The managed care plan must include a procedure for peer review, utilization review, and internal dispute resolution in accordance with *Minnesota Statutes*, section 176.1351, subdivision 2, paragraph (4), including a method to resolve complaints by injured employees, medical providers, and insurers.

(8) The managed care plan must include a procedure to notify the commissioner of the commencement or termination of participating health care providers.

(9) The managed care plan must describe how employers and insurers will be provided with information that will inform employees of all choices of medical service providers within the plan and how employees can gain access to those providers.

(10) The managed care plan must describe how it will provide aggressive case management for injured employees, and a program for early return to work and cooperative efforts by the employees, the employer, and the managed care plan to promote workplace health and safety consultative and other services.

(11) The managed care plan must submit treatment standards for medical services not already prescribed by the commissioner. All managed care plan health care providers and health care providers described in part 5218.5000 [Emergency] will be governed by these standards.

Subp. 2. **Notification; approval or denial.** The commissioner shall notify the applicant in writing of the approval or denial of certification. If certification is granted, the commissioner shall notify the managed care plan applicant of the effective date of the certification and the initial geographical service area approved. If the certification is denied, the applicant will be provided with the reason for the denial. The commissioner must require an in-person meeting if necessary to determine compliance with parts 5218.0100 to 5218.9000 [Emergency]. Modification of the plan as certified shall require approval before it may be implemented.

5218.2000 [Emergency] COVERAGE RESPONSIBILITY OF MANAGED CARE PLAN.

Subpart 1. **Scope.** A managed care plan shall provide comprehensive medical services according to its certification and *Minnesota Statutes*, chapter 176, and all other applicable statutes and rules.

Subp. 2. **Geographical service area; expansion.** The commissioner shall designate a managed care plan's initial geographical service area and approve any expansions to the managed care plan's service area. Injured employees shall not be covered by a managed care plan until the commissioner has approved the proposed expansion of the geographical service area.

Subp. 3. **Contracts.** When a managed care plan contracts with an insurer to provide services, the contract shall specify those employers covered by the contract and the estimated number of covered employees. The managed care plan contract must include the terms and conditions in items A to F.

A. The employer's place of employment must be within the authorized geographical service area.

B. Insurers may contract with multiple managed care plans to provide coverage for employers. When insurers contract with multiple managed care plans to cover the same employer, each employee shall have initial choice at time of injury to select the managed care plan that will manage the employee's care.

C. An employee with a compensable injury under *Minnesota Statutes*, chapter 176, occurring on or after the effective date of the managed care plan contract shall receive medical services in the manner prescribed by the terms and conditions of the managed care plan contract.

D. The requirements established in parts 5218.0100 to 5218.9000 [Emergency] do not apply to an employee with a compensable injury under *Minnesota Statutes*, chapter 176, that occurred before the effective date of the managed care plan contract, until the employee requests a change of doctor. At that time, further services shall be provided by the managed care plan in accordance with the procedures set forth in part 5218.1000 [Emergency], subpart 1, item D, subitem (3), units (b) and (c). Services by health care providers who are not participating providers must be delivered according to part 5218.5000 [Emergency].

E. To ensure continuity of care, the managed care plan contract shall specify the manner in which an injured employee with a compensable injury will receive medical services when a managed care plan contract terminates. When managed care plan coverage for an injured employee is being transferred from one managed care plan to another, the employee may continue to treat with the employee's original health care provider until the employee requests a change of doctor. At that time further services shall be provided under the managed care plan in accordance with the procedures set forth in part 5218.1000 [Emergency], subpart 1, item D, subitem (3), units (b) and (c). Services by providers who are not participating providers must be performed according to part 5218.5000 [Emergency].

F. Except as provided in part 5218.5000 [Emergency], an employer may require an employee who is claiming a workers' compensation injury to receive treatment from a managed care plan before the employer accepts or denies liability for the injury. In such cases the employer is liable for the cost of any treatment given before notice is given to the employee of a denial of liability, even if the employer is later determined to be not liable for the claimed injury.

The employee may receive treatment from any health care provider chosen by the employee after a notice of denial of liability has been given to the employee, or if the employer does not require the employee to receive treatment from a managed care plan prior to accepting liability for a claimed injury. If the employer later accepts liability or is determined by the commissioner, a compensation judge, or an appellate court to be liable for the claimed injury, the employer is responsible for the cost of all reasonable and necessary medical treatment received by the employee. Once the employer has admitted liability for the claimed injury or once the employer has been determined to be liable for the claimed injury, the employer may require that further medical treatment be received through the managed care plan unless the employee had a documented history of treatment with the health care provider as described in part 5218.5000 [Emergency], before the injury.

Subp. 4. **Restrictions.** When an insurer contracts with a single managed care plan for coverage for an employer, the plan may not

be formed, operated, or administered by the same employer or insurer. When an insurer contracts with multiple managed care plans, one or more of the plans, but not all, may be operated, formed, or administered by the employer or insurer. No employee shall be required to obtain services under a managed care plan that is operated, formed, or administered by the employer or insurer liable for the services under *Minnesota Statutes*, chapter 176.

5218.3000 [Emergency] REPORTING REQUIREMENTS FOR PROVISIONALLY CERTIFIED MANAGED CARE PLAN.

Subpart 1. **Contracts; modifications.** A managed care plan shall provide the commissioner with a copy of a managed care plan insurer contract and managed care plan participating provider contract agreements, signed by the parties, within 30 days of execution of the contracts. Standard contracts may be submitted instead of individual contracts if no modifications are made. Standard contracts shall include a list of signatories. Amendments and addendums to the contracts shall also be submitted to the commissioner within 30 days of execution. Contract provisions shall be consistent with *Minnesota Statutes*, section 176.1351, and parts 5218.0100 to 5218.9000 [Emergency].

Subp. 2. **Requirements.** Within six months of provisional certification, each managed care plan shall provide the following information in a form and format prescribed by the commissioner:

A. a current listing of participating health care providers, including provider names, specialty, business address, and phone number, and for any new health care provider the information required by part 5218.1000 [Emergency], subpart 1, item D, subitem (1);

B. a listing of all health care providers outside of the managed care plan who provided services to employees under part 5218.5000 [Emergency];

C. a listing of all employers covered by each contract including the employer's names, unemployment insurer's identification number, and estimated number of employees governed by the managed care plan contract;

D. a summary of any sanctions or punitive actions taken by the managed care plan against its members;

E. a report that summarizes peer review and utilization review performed showing cases reviewed, issues involved, and action taken. The review must include, but is not limited to, evaluation of compliance with treatment standards adopted by the commissioner; and

F. any proposed changes to the managed care plan as certified by the commissioner.

Subp. 3. **Insurers; data.** The managed care plan must report to the insurer any data regarding medical services and supplies required by the insurer to determine compensability, and any other data required by rule.

Subp. 4. **Monitoring.** The commissioner shall require additional information from the managed care plan as necessary to monitor the managed care plan's compliance with parts 5218.0100 to 5218.9000 [Emergency] and *Minnesota Statutes*, section 176.1351.

5218.4000 [Emergency] COMMENCEMENT AND TERMINATION OF PARTICIPATING PROVIDERS.

Subpart 1. **Commencement.** Prospective new participating health care providers under a managed care plan shall submit an application to the managed care plan. A director, executive director, or administrator may approve the application under the requirements of the managed care plan. The managed care plan shall verify that each new participating health care provider meets all licensing, registration, and certification requirements necessary to practice in Minnesota.

Subp. 2. **Termination.** A participating provider may elect to terminate participation in the managed care plan or be subject to cancellation by the managed care plan under the requirements of the managed care plan. Upon termination of a provider, the managed care plan shall make alternate arrangements to provide continuing medical services for an affected injured employee under the plan.

5218.5000 [Emergency] HEALTH CARE PROVIDERS WHO ARE NOT PARTICIPATING HEALTH CARE PROVIDERS.

Subpart 1. **Authorized services.** The managed care plan shall authorize a health care provider who is not a participating health care provider to provide medical services to an employee in the following circumstances:

A. if the health care provider maintains the employee's medical records and has a documented history of treatment of that employee before the date of injury. If the employee requests a change of doctor, further services shall be provided by the managed care plan in accordance with the procedures set forth in part 5218.1000 [Emergency], subpart 1, item D, subitem (3), units (b) and (c);

B. for emergency treatment; or

C. when referred outside the managed care plan for medical services by the managed care plan.

Subp. 2. **Requirements.** A health care provider who is not a participating health care provider must:

A. agree to comply with the managed care plan treatment standards, utilization review, peer review, dispute resolution, and billing and reporting procedures; and

B. agree to refer the covered employee to the managed care plan for specialized care, which includes, but is not limited to, physical therapy and diagnostic testing.

Subp. 3. **Disputes.** Any dispute under subpart 1 or 2 relating to the employee's selection of a health care provider who is not a managed care plan participating health care provider shall be resolved according to part 5218.7000 [Emergency]. Any dispute relating to a health care provider's compliance with the managed care plan standards and procedures or treatment standards adopted by the commissioner shall be resolved according to part 5218.7000 [Emergency] or *Minnesota Statutes*, section 176.103.

5218.6000 [Emergency] CHARGES AND FEES.

Billings for medical services under a managed care plan shall be submitted in the form and format as prescribed in part 5221.0700, subpart 2. The payment by the insurer or the managed care plan to participating and nonparticipating health care providers for medical services shall be according to the timeframes and procedures in part 5221.0600, subpart 3, and *Minnesota Statutes*, section 176.135, subdivision 6, and shall be the maximum amount allowed under *Minnesota Statutes*, section 176.136.

5218.7000 [Emergency] DISPUTE RESOLUTION.

Disputes that arise between the employee and the managed care plan related to delivery of health services shall first be processed through the dispute resolution process of the managed care plan. The managed care plan dispute resolution process must be completed within 30 days of receipt of a request. If the dispute cannot be resolved, the commissioner may issue an order to resolve the dispute under *Minnesota Statutes*, sections 176.106 and 176.305 or 176.2615.

5218.8000 [Emergency] MONITORING.

Subpart 1. **Audits.** The commissioner shall monitor and conduct periodic audits and special examinations of the managed care plan as necessary to ensure compliance with the managed care plan certification and performance requirements.

Subp. 2. **Records.** All records of the managed care plan and its participating health care providers shall be disclosed on request of the commissioner when necessary to ensure compliance with *Minnesota Statutes*, section 176.1351. These records must be legible and cannot be kept in a coded or semicoded manner unless a legend is provided for the codes.

5218.9000 [Emergency] SUSPENSION; REVOCATION.

Subpart 1. **Complaints; investigation.** Complaints pertaining to violations of parts 5218.0100 to 5218.9000 [Emergency] by the managed care plan shall be directed in writing to the commissioner. On receipt of a written complaint, or after monitoring the managed care plan operations, the department shall investigate the alleged rule violation. The investigation may include, but shall not be limited to, request for and review of pertinent managed care plan records. If the department determines on completion of the investigation that there has been a rule violation warranting suspension or revocation of provisional certification, the commissioner shall initiate a contested case proceeding under *Minnesota Statutes*, chapter 14.

Subp. 2. **Criteria.** Under *Minnesota Statutes*, section 176.1351, subdivision 5, the provisional certification of a managed care plan issued by the commissioner shall be suspended or revoked by the commissioner if:

A. service under the plan is not being provided according to the terms of the certified plan;

B. the plan for providing services or the contract with the insurer or health care provider fails to meet the requirements of parts 5218.0100 to 5218.9000 [Emergency] or *Minnesota Statutes*, section 176.1351;

C. the managed care plan fails to comply with *Minnesota Statutes*, section 176.1351, parts 5218.0100 to 5218.9000 [Emergency], and requirements of utilization and treatment standards adopted under *Minnesota Statutes*, section 176.83;

D. any false or misleading information is submitted by the managed care plan or a member of the plan; or

E. the managed care plan continues to use the services of a health care provider whose license has been suspended or revoked by the licensing board, or under *Minnesota Statutes*, section 176.103, or who is ineligible to provide treatment to an injured employee under *Minnesota Statutes*, section 256B.0644.

Subp. 3. **Effects.** All contracts with insurers are void if a managed care plan's provisional certification is revoked. Upon suspension of certification, the managed care plan may continue to provide services under contracts in effect if the commissioner determines injured employees will continue to receive necessary medical services under *Minnesota Statutes*, section 176.135.

Official Notices

Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Minnesota Comprehensive Health Association

Notice of Meeting of the Underwriting Committee

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association (MCHA), Underwriting Committee will be held at 8:00 a.m. on Tuesday, July 28, 1992 at the Minnesota Comprehensive Health Association, 5775 Wayzata Boulevard, Suite 910, St. Louis Park, Minnesota.

For additional information please call Lynn Gruber at (612) 593-9609.

Minnesota Health Care Commission

Notice of Meeting of Commission

NOTICE IS HEREBY GIVEN of a meeting of the Minnesota Health Care Commission, to be held on Tuesday, August 4 from 5:30 p.m. to 9:00 p.m. and on Wednesday, August 5, from 8:30 a.m. to 5:00 p.m. at the Holiday Inn Metrodome Hotel, 1500 Washington Avenue South, Minneapolis, Minnesota. The Tuesday session will be a dinner meeting with an orientation presentation to the members of the Health Care Commission, summarizing the contents of the HealthRight Act. The Wednesday session is expected to include status reports from various state agencies and discussions about health care cost containment, the Commission's responsibilities, and regional coordinating boards.

For further information, please call (612) 623-5460.

Department of Human Services

Vacancy on the Medicaid Drug Utilization Review Board

The Minnesota Department of Human Services is seeking applications from Minnesotans interested in serving on the Medicaid Drug Utilization Review Board. The purpose of the Board is to advise the Department on the development, implementation, and assessment of a prospective and retrospective drug utilization review program. There is a opening on the 12-member board for a consumer representative. Members serve three year terms and volunteer their time and service to the board. The Department will reimburse members for mileage expenses, to and from board meetings. For more information, please contact Nancy McMorran, Supervisor, Pharmacy and Cost-based Clinic Policy, at (612) 296-8822, or send a letter of interest and a curriculum vitae to Nancy McMorran, Department of Human Services, 444 Lafayette Road, St. Paul, Minnesota 55155. Applications will be accepted until August 7, 1992.

Department of Human Services
Department of Health
Department of Public Safety

Notice of Intent to Solicit Outside Information or Opinions Regarding Proposed Merit System Rules Governing the Compensation Plan and Salary Adjustments and Increases

NOTICE IS HEREBY GIVEN that the State Departments of Human Services, Health, and Public Safety are seeking information or opinions from sources outside the agencies in preparing to propose amendments to the Merit System rules governing the compensation plan and salary adjustments and increases. The amendments to the rules are authorized by *Minnesota Statutes*, sections 256.012, 144.071 and 12.22, subd. 3, which permit the Merit System to establish rules to provide local and county appointing authorities with an effective system of personnel administration based on merit principles. The amendments would provide for salary adjustments for incumbents and adjustments to the various salary ranges in the Merit System compensation plan.

The State Departments of Human Services, Health and Public Safety request information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally.

Written statements of information and comment should be addressed to:

Betty Carlson
Minnesota Merit System
Human Services Building
444 Lafayette Road
St. Paul, Minnesota 55155-3822

Oral statements will be received during regular business hours over the telephone by Betty Carlson at (612) 296-3996 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the Minnesota Merit System shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated 13 July 1992

Betty Carlson
Merit System Supervisor

Department of Revenue

Appeals, Legal Services, and Criminal Investigation Division

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing Franchise Tax Apportionment of Net Income; Determination of the Sales Factor From the Performance of Services

NOTICE IS HEREBY GIVEN that the State Department of Revenue is seeking information or opinions from sources outside the agency in preparing a rule governing Franchise Tax Apportionment of Net Income; Determination of the Sales Factor from the Performance of Services. The adoption of the rule is authorized by *Minnesota Statutes*, section 270.06, clause (13), which permits the agency to make, publish, and distribute rules for the administration and enforcement of state tax laws.

The State Department of Revenue requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Stephen K. Krenkel
Department of Revenue
Appeals, Legal Services, and Criminal Investigation Division
10 River Park Plaza
Mail Station 2220
St. Paul, MN 55146-2220

Oral statements will be received during regular business hours over the telephone at (612) 296-1902 Extension 135 and in person at the above address.

All statements of information and opinions shall be accepted until August 21, 1992. Any written material received by the State Department of Revenue shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Stephen E. Krenkel
Attorney

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over $10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Department of Agriculture

Marketing Division

Notice of Request for Proposal for Oxyfuel Field Outreach Program Contractor

Person to conduct educational field outreach programs on technical aspects of oxygenated fuels. Individual must interface with the public and members of the fuel, automotive and small engine industries. This activity is to assist the state in compliance with the oxygenated fuels mandate as required by the federal Clean Air Act Amendments of 1990.

Applicant must have a thorough understanding of gasoline oxygenates, the gasoline distribution system and the effects of oxygenates on all storage and engine applications. Applicant must possess writing and communication skills to develop educational programs, and to respond to questions about oxygenated fuels from industry, consumers and the media. Applicant must have own vehicle, flexible hours and the ability to travel (throughout the carbon monoxide non-attainment counties).

Proposals must be received by 4 p.m., August 10, 1992.

Proposals must be submitted to, and further information is available from:

Ralph Groschen, Director, Marketing Division
Minnesota Department of Agriculture
90 West Plato Boulevard
St. Paul, MN 55107
612/297-2223

State Designer Selection Board

Request for Proposal for a University of Minnesota Project

To Minnesota Registered Design Professionals:

The State Designer Selection Board has been requested to select a designer for a University of Minnesota project. Design firms who wish to be considered for this project should deliver proposals on or before 4:00 p.m., August 18, 1992, to:

George Iwan
Executive Secretary, State Designer Selection Board
Room G-10, Administration Building
St. Paul, Minnesota 55155-3000

The proposal must conform to the following:

1) Six copies of the proposal will be required.

2) All data must be on 8½" x 11" sheets, soft bound.

3) The cover sheet of the proposal must be clearly labeled with the project number, as listed in number 7 below, together with the designer's firm name, address, telephone number and the name of the contact person.

4) Mandatory Proposal contents in sequence:

a) Identity of firm and an indication of its legal status, i.e. corporation, partnership, etc. If the response is from a joint venture, this information must be provided for firms comprising the joint venture.

b) Names of the persons who would be directly responsible for the major elements of the work, including consultants, together with brief descriptions of their qualifications. Identify roles that such persons played in projects which are relevant to the project at hand. NOTE NEW REQUIREMENT: The proposal must contain a statement indicating whether or not the consultants listed have been contacted and have agreed to be a part of the design team.

c) A commitment to enter the work promptly, if selected, by engaging the consultants, and assigning the persons named 4b above along with adequate staff to meet the requirements of work.

d) A list of State and University of Minnesota current and past projects and studies under contract or awarded to the prime

firm(s) submitting this proposal during the three (3) years immediately preceding the date of this request for proposal. The prime firm(s) shall list and total all fees associated with these projects and studies whether or not the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid directly to engineers or other specialty consultants employed on the projects and studies listed pursuant to the above. NOTE: Please call for a copy of the acceptable format for providing this information.

e) A section containing graphic material (photos, plans, drawings, etc.) as evidence of the firm's qualification for the work. The graphic material must be identified. It must be work in which the personnel listed in "c" have had significant participation and their roles must be clearly described. It must be noted if the personnel were, at the time of the work, employed by other than their present firms.

The proposal shall consist of no more than twenty (20) faces. Proposals not conforming to the parameters set forth in this request will be disqualified and discarded without further examination.

5) Statutory Proposal Requirements:

In accordance with the provisions of *Minnesota Statutes,* 1981 Supplement, Section 363.073; for all contracts estimated to be in excess of $50,000.00, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the Commissioner of Human Rights before a proposal may be accepted.

The proposal will not be accepted unless it includes one of the following:

a) A copy of your firm's current certificate of compliance issued by the Commissioner of Human Rights; or

b) A statement certifying that the firm has a current certificate of compliance issued by the Commissioner of Human Rights; or

c) A statement certifying that the firm has not had more than 20 full-time employees in Minnesota at any time during the previous 12 months; or

d) A statement certifying that the firm has an application pending for a certificate of compliance.

6) Design firms wishing to have their proposals returned after the Board's review must follow one of the following procedures:

a) Enclose a self-addressed stamped postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two (2) weeks to pick up their proposals, after which time the proposals will be discarded; or

b) Enclose a self-addressed stamped mailing envelope with the proposals. When the Board has completed its review, proposals will be returned using this envelope.

In accordance with existing statute, the Board will retain one copy of each proposal submitted.

Any questions concerning the Board's procedures, their schedule for the project herein described or the fee format form may be referred to George Iwan at (612) 296-4656.

7) PROJECT—19-92

Central Heating Plant and
Steam Distribution System Study
University of Minnesota
Duluth, Minnesota

The University of Minnesota, Duluth, in order to plan for the future of its campus heating system, desires a study of its existing Central Heating Plant and Steam Distribution System. The fee for the study is estimated at $60,000.00.

The study should investigate the existing Central Heating Plant's present steam generating capacity as well as its future capabilities to provide steam to proposed new buildings.

Likewise, the Steam Distribution system should be evaluated for both present and future capabilities.

As a minimum, the following subjects should be included in the study:

I. Central Plant
   A. Existing boilers 1, 2, and 3
      1. Reuse/rebuild
      2. Retire/replace
   B. Fuel oil systems—#2 and #6
   C. Asbestos abatement/reinsulation of plant
   D. Underground storage tanks

E. Code and permit considerations

F. Existing coal gasifier demolition

G. Distribution system controls

H. Data Acquisition System

II. Steam and Condensate Distribution System

A. Pneumatic control valves

B. Direct buried piping

C. Reducing stations

D. Future expansion

E. Vacuum and gravity return systems

III. Lower Campus Heating Plant

A. Stack demolition and replacement

B. Asbestos abatement and reinsulation

IV. Stadium Apartments

A. New steam service

B. Underground storage tanks

V. Expand District Heating System

A. Woodland Junior High School

B. Chester Park Elementary School

VI. Co-Generation

The study should evaluate all options from an economic standpoint with an emphasis on payback and life cycle costs.

Following review of options set forth in the study, UMD will determine a course of action and request legislative funding. Upon receipt of funding, this consultant will continue with the design phase.

Demonstrative experience in preparing studies of this nature is required.

Questions concerning this project may be referred to Roger Wegner at (612) 625-9866.

M.J. Czarniecki III, Chair
State Designer Selection Board

Department of Human Services

Ah-Gwah-Ching Center

MIS Consulting Services Sought

The Minnesota Department of Human Services, Ah-Gwah-Ching Center, located 200 miles north of the Twin Cities, is soliciting proposals from qualified parties to provide part-time MIS consulting services in a variety of PC disciplines.

This request for proposals does not obligate the State to complete the project and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

I. SCOPE OF PROJECT

The primary scope of the project is to augment the present Ah-Gwah-Ching staff with expertise in a variety of PC related products and to provide a knowledge transfer in these disciplines and products. It is anticipated that the qualified consultant(s) will spend approximately 20 hours per month on site and assist the AGC Center with the implementation of a major hardware/software installation.

II. GOALS AND OBJECTIVES

A. Goal

The goal of the project is to install and implement a new client/server network of PC based products and train the staff on the use and maintenance of this new technology.

B. Objectives

1. To install and implement a Wyse 486 server platform.

2. To install and implement a UNIX operating system.

3. To install and operate a network of client PCs.

4. To install and implement a server based custom application package for state institutions.

5. To install an IBM Token Ring network.

6. To bridge the UNIX network to a Token Ring network.

7. To install and implement a variety of application packages including a cost accounting module, a fixed asset inventory module, and a physical plant preventative maintenance module.

8. To provide an interface to the current stand-alone PC applications and software packages, including: WordPerfect 5.1, QuatroPro, Enable, dBase III, Res data, and First Choice.

9. To provide assistance in the downsizing and elimination of an existing TI 990 mainframe environment.

10. To train the users in the operations of their applications and the advantages and uses of the network environment.

III. PROJECT TASKS

The tasks include, but are not limited to:

- Providing systems analysis of current applications and make recommendations on how to incorporate the existing applications into the new environment and implement the recommended changes.
- Working in cooperation with the facility electrician to provide network support in the design and physical implementation of the appropriate wiring, connection boxes, network software, and PC hardware to ensure the network is fully functional.
- Provide UNIX expertise to assist the current staff in resolving any UNIX or UNIX related problems.
- Assist the current staff in designing and implementing a comprehensive training program.
- Work with current staff and other RTC personnel to assist with the downloading of current applications and data files from a TI 990 mainframe environment.
- Work with staff to debug and resolve errors as they occur during the implementation process.
- Provide a limited number of telephone consultations to assist staff in answering problems and resolving issues.

IV. SUBMISSION OF PROPOSALS

All proposals must be sent to and received by:

Ted Ledman
Director of Fiscal Services
Ah-Gwah-Ching Center
Ah-Gwah-Ching, MN 56430

not later than 4:00 p.m., August 14, 1992.

Late proposals will not be accepted. Submit two copies of proposal. Proposals must be submitted in a sealed mailing envelope or package with the responder's name and address clearly written on the outside. Each copy of the proposal must be signed in ink, by an authorized member of the firm. Prices and terms of the proposal must be valid for the length of the proposal.

Any questions pertaining to the proposal can be directed to Ted Ledman at 218/547-8302.

V. PROJECT COSTS

The department has estimated that the cost of this project will not exceed $12,500.00.

VI. PROJECT COMPLETION DATE

The project will be completed by June 30, 1993.

VII. PROPOSAL CONTENTS

The following will be considered minimum contents of the proposal:

1. A statement of understanding of the project.

2. A synopsis of your experience with any of the products mentioned in the objectives and tasks.

3. Outline of your background and experience.

4. Hourly rate and suggested work plan and deliverables.
5. List of references with contact name and current telephone number.

Department of Human Services

Ah-Gwah-Ching Center

Rehabilitation Consulting Services Sought

The Minnesota Department of Human Services, Ah-Gwah-Ching Center, located 200 miles north of the twin cities, is soliciting proposals from qualified parties to provide part-time resident rehabilitation consulting services in a variety of modalities.

This request for proposals does not obligate the State to complete the project and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

I. SCOPE OF PROJECT

The primary focus of the project is to increase the knowledge of Ah-Gwah-Ching Center staff in a variety of resident care modalities related to feeding programs; ADLs/independent cares; wheelchair positioning/splinting; and structuring of environments and activities to reduce and increase stimuli to resident benefit. It is anticipated that qualified professional consultants will spend approximately 152 hours spread out over a 10-month period in the facility teaching and assisting staff in implementing resident restorative modalities.

II. GOALS AND OBJECTIVES

A. The goal of the project is to develop, implement, and monitor an ongoing resident restorative program for a psycho-geriatric population.

B. Objectives

1. To evaluate existing resident feeding; ADL/self-care; wheelchair positioning/splinting; and recreation/activity programs.

2. To develop and implement a resident dining program which would promote resident independence in eating and allow more residents to eat in a congregate social setting.

3. To develop and implement a multi-departmental approach to self-care and restorative care programs.

4. To develop and implement a multi-departmental program for restructuring of environments and activities to provide the appropriate amount of stimuli to maximize resident independence and functioning.

5. To provide ongoing staff training and program evaluation to ensure follow through of program implementation.

III. PROJECT TASKS

The tasks include, but are not limited to:

- Monitor current staff practices in feeding, resident care, wheelchair positioning, and activity program development.
- Provide planned and on-the-spot in-service training for staff in resident restorative areas; i.e. ambulation, transfer mobility modes.
- Provide staff training in assessment techniques for determining resident needs in specialized consultative areas such as occupational therapy, speech and hearing, and swallowing evaluations.
- Work collaboratively with staff in evaluating living areas regarding the level of environmental stimuli that would be most conducive to resident functional capacities.
- Work collaboratively with staff in planning and structuring activities which would be most conducive to resident cognitive and functional capabilities.
- Ability to provide and bill for resident specific rehabilitative therapy ancillary services.
- Increase the number of residents eating in the main dining room.
- Increase the number of residents eating at tables.
- Train staff in modalities for the prevention of deformities through splinting, positioning, and joint protection techniques.
- Train staff in resident range of motion exercises and muscle re-education programs.

- Train staff in techniques for increasing resident ADL mobility.

Responders may propose additional tasks or activities if they will substantially improve the results of the project.

IV. SUBMISSION OF PROPOSALS

All proposals must be sent to and received by:

Nancy F. Dahl
Director of Nursing
Ah-Gwah-Ching Center
Ah-Gwah-Ching, MN 56430

not later than 4:00 p.m., August 14, 1992.

Late proposals will not be accepted. Submit two copies of proposals. Proposals must be submitted in a sealed mailing envelope or package with the responder's name and address clearly written on the outside. Each copy of the proposal must be signed, in ink, by an authorized member of the firm. Prices and terms of the proposal must be valid for the length of the proposal.

Any questions pertaining to this proposal can be directed to Nancy Dahl at 218/547-8351.

V. PROJECT COSTS

The Department has estimated that the cost of this project would not exceed $13,000.

VI. The project will be completed by June 30, 1993.

VII. PROPOSAL CONTENTS

1. A statement of understanding of the project.
2. A synopsis of your experience with similar projects as mentioned in the objectives and tasks.
3. Outline of professional staff's background and experience that will be assigned to this project.
4. Hourly rate and suggested work plan.
5. List of references with contact name and current telephone number.

Department of Human Services

Chemical Dependency Program Division

Request for Proposals (RFP) for Chemical Dependency Programs for Pregnant Women and Women with Children

The Chemical Dependency Program Division of the Minnesota Department of Human Services (hereinafter CDPD) is soliciting proposals for initiation of new or enhancement of existing services to increase treatment slots and positive treatment outcomes for chemically dependent pregnant women and women with children. $250,000 is available for one or more grantees. Eligible applicants are licensed halfway houses or primary alcohol and drug treatment programs knowledgeable in the areas of chemical dependency, child development, parenting skills, and housing who are willing to develop a new or expand an existing project for chemically dependent women in alcohol and drug treatment and aftercare where their children (ages 0-12) can be with them and be connected with services that provide pre/postnatal care. Proposals may be submitted for the development of new or continuation of existing residential or non-residential chemical dependency treatment services for women and their children (ages 0-12).

Funds may be used for operating costs, transportation, child development, subsidized housing and parenting education. It is anticipated that the work called for would begin by November 1, 1992 or upon such date as the grant agreement is executed as to encumbrance by the Commissioner of Finance, whichever occurs later. The funds contemplated for this RFP are state funds. State funds are available for use through June 30, 1993.

This Request for Proposals is contingent on the availability of funds. The State reserves the right to reject any and all proposals and to apply the funds to another purpose. The state will not reimburse for the costs of proposal preparation or participation in proposal consideration procedures. Eight copies of the proposal must be received by CDPD no later than 4:20 p.m. on Thursday, August 20, 1992, or have a legible postmark date no later than August 19, 1992. Proposals must follow the CDPD proposal format. Grant application forms are available on request from the Chemical Dependency Program Division (612/296-3991). Copies of the RFP are available on request from Pamela Young (612/296-4589). Proposals should be sent to:

Dorrie Hennagir, Grants Manager
Chemical Dependency Program Division

Department of Human Services
444 Lafayette Road
St. Paul, Minnesota 55155-3823

Requests for information concerning program issues should be addressed to Pamela Young (612/296-4589) and budget/fund usage questions should be addressed to Dorrie Hennagir (612/296-4617).

Department of Labor and Industry

Notice of Request for Proposals for Research on Workers' Compensation

The Minnesota Department of Labor and Industry is seeking proposals from organizations interested in providing information and research on various projects mandated by the 1992 Minnesota state legislature in S.F. 2107.

The projects include:

- A study of existing data to determine whether data are readily available that can identify employers who are not complying with insurance requirements. The Department must submit a report to the legislature by January 30, 1993 along with proposed legislation that would enable the department to obtain the information.
- A study of the practice of employee leasing and declaration of independent contractor status in workers' compensation as ways to evade work comp coverage. The Department must submit a report to the legislature by January 15, 1993 along with proposals for legislative action.
- A survey of employers in the state to ensure they received their 16 percent mandated rate reduction from insurers and that the refund was provided in a uniform and nondiscriminatory manner. The report is due to the legislature March 1, 1993.
- A study of excessive utilization of high tech medical services. The project must include input from physicians, hospitals, medical device manufacturers, purchasers, consumers, and ethicists. The report is due to the legislature, along with recommendations for legislation, by January 30, 1993.
- A study of the feasibility of 24-hour coverage to be reported to the legislature with recommendations by February 1, 1993.

There is no funding provided for these projects. However, the Department welcomes input from interested parties. Proposals for input are due to the Department by September 1, 1992. Send proposals to Lisa Thornquist, Research and Education Unit. Minnesota Department of Labor and Industry, 443 Lafayette Road, St. Paul, MN 55155. Any questions please call Lisa Thornquist at (612) 297-4594.

Non-State Public Contracts

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as $1,000. Contact the editor for further details.

Minnesota Historical Society

Notice of Request for Bids for Interior Sign Manufacture and Installation

The Minnesota Historical Society is seeking bids from qualified firms and individuals to provide all materials, supplies and labor for the manufacture, delivery and installation of interior signs at the Minnesota History Center, 345 Kellogg Blvd. West, St. Paul, MN 55102.

The Request for Bids is available by calling or writing Gary W. Goldsmith, Contracting Officer, Minnesota Historical Society, 345 Kellogg Blvd. West, St. Paul, MN 55102. Telephone (612) 297-5863.

Details concerning submission requirements and due dates are included in the Request for Bids.

Metropolitan Council

Request for Proposals to Design an Interconnect Network for a Region-Wide 800 MHZ Trunked Radio System

The Metropolitan Council solicits proposals for entering into a contract with a consulting engineer to design and develop cost estimates for a backbone interconnect network to support an integrated 800 MHZ trunked radio system serving government agencies throughout the Twin Cities Metropolitan Area.

Ten copies of the proposal should be submitted to the Metropolitan Council, Mears Park Centre, 230 E. Fifth St., St. Paul, MN 55101, Attention: John McGough, contract manager. The deadline for submission is 4 p.m., Aug. 14, 1992.

The Council, by this RFP, does not promise to accept the lowest, or any other, proposal, and specifically reserves the right to reject any or all proposals, waive any formal requirements, reject any provision in any proposal, obtain new proposals, or proceed to do the work otherwise.

To request a copy of the RFP, call John McGough at 612/291-6388.

State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over $2,000.

Commodities contracts with an estimated value of $15,000 or more are listed under the Materials Management Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Awards of contracts and advertised bids for commodities and printing, as well as awards of professional, technical and consulting contracts, appear in the midweek STATE REGISTER Contracts Supplement, published every Thursday. Call (612) 296-0931 for subscription information.

Materials Management Division—Department of Administration:

Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

COMMODITY CODE KEY

A = Sealed Bid
B = Write for Price
C = Request for Proposal
D = Request for Information
E = $0-$1,500 Estimated Dollar Value
F = $1,500-$5,000 Estimated Dollar Value
G = $5,000-$15,000 Estimated Dollar Value
H = $15,000-$50,000 Sealed Bid
I = $50,000 and Over Sealed Bid/Human Rights Compliance Required
J = Targeted Vendors Only
K = Local Service Needed
L = No Substitute
M = Installation Needed
N = Pre-Bid Conference
O = Insurance or Bonding Required

Commodity: B G L—Medical training supplies
Contact: Teresa Manzella 612-296-7556
Bid due date at 4:30pm: August 3
Agency: Itasca Community College
Deliver to: Grand Rapids
Requisition #: B 27144-44395

Commodity: B F—Orbit 40 telephones
Contact: Teresa Manzella 612-296-7556
Bid due date at 2pm: July 30
Agency: Department of Human Services
Deliver to: St. Paul
Requisition #: B 55000-25402

Commodity: A H—Maintenance contract prime computer
Contact: Bernadette Vogel 612-296-3778
Bid due date at 2pm: August 3
Agency: Intertechnologies Group
Deliver to: St. Paul
Requisition #: B 02420-34560

Commodity: B F—Goldstar monitors
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: July 29
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64362

Commodity: A H L—Superflow Dynamometer
Contact: Bernadette Vogel 612-296-3778
Bid due date at 2pm: August 3
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64370

Commodity: B F L—Neway power unit
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: July 29
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64384

Commodity: B G—Supply & install cables
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 4
Agency: Department of Natural Resources—Bureau of Management
Deliver to: St. Paul
Requisition #: B 29000-59061

Commodity: B G—Medical training equipment
Contact: Teresa Manzella 612-296-7556
Bid due date at 4:30pm: August 4
Agency: Itasca Community College
Deliver to: Grand Rapids
Requisition #: B 27144-44396

Commodity: A H—Hypo-allergenic gloves
Contact: Teresa Manzella 612-296-7556
Bid due date at 2pm: August 3
Agency: Moose Lake R.T.C.
Deliver to: Moose Lake
Requisition #: B 55103-05977

Commodity: B G—Grid work for theater
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 5
Agency: Minnesota Center for Arts Education
Deliver to: Golden Valley
Requisition #: B 25000-30118

Commodity: B F L—Hard drive for TN-5500 analyser
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: July 29
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64369

Commodity: B F L—TPI-SM touch trigger probe
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: July 29
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64382

Commodity: A H—Contact mask aligner
Contact: Bernadette Vogel 612-296-3778
Bid due date at 2pm: August 5
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64433

Commodity: B F L—Nikon slide scanner
Contact: Bernadette Vogel 612-296-3778
Bid due date at 2pm: August 3
Agency: Minnesota Department of Transportation
Deliver to: Various Places
Requisition #: B 79000-23897-1

Commodity: B F—Fluorescent standing accessory
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Agriculture
Deliver to: St. Paul
Requisition #: B 04121-22357

Commodity: A H—Direct mail service & printing
Contact: Pam Anderson 612-296-1053
Bid due date at 2pm: August 5
Agency: Vermilion Community College
Deliver to: Ely
Requisition #: B 27147-47474

Commodity: B E—Courier service
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Department of Public Service
Deliver to: St. Paul
Requisition #: B 80400-93045

Commodity: B F K M—Copier rental—Rebid
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: August 3
Agency: Minnesota Correctional Facility
Deliver to: St. Cloud
Requisition #: B 78830-11251-1

Commodity: A I—Air traffic training center upgrade
Contact: Mary Jo Bruski 612-296-3772
Bid due date at 2pm: August 3
Agency: Board of Vocational-Technical Education/Air Traffic
Deliver to: Eden Prairie
Requisition #: B 36100-51522

Commodity: B F—Courier service
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Health
Deliver to: Minneapolis
Requisition #: B 12000-10695

Commodity: B G—Soil boring unit
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 5
Agency: Minnesota Department of Transportation
Deliver to: Rochester
Requisition #: B 79000-23978

Commodity: A H—Floor cleaning equipment
Contact: Linda Parkos 612-296-3725
Bid due date at 2pm: August 3
Agency: Winona State University
Deliver to: Winona
Requisition #: B 26074-14444-1

Commodity: B F—Helicopter inspection
Contact: Mary Jo Bruski 612-296-3772
Bid due date at 4:30pm: July 31
Agency: Department of Public Safety/ Finance
Deliver to: St. Paul
Requisition #: B 07500-42016

Commodity: B F—Maintenance contract—Toshiba & Mitsubishi
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: July 27
Agency: Office of the State Auditor
Deliver to: Various Places
Requisition #: B 61000-43014

Commodity: B E—OH projector
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Department of Gaming
Deliver to: Roseville
Requisition #: B 09200-92040

Commodity: B G—Noise dosimeters
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Health
Deliver to: Minneapolis
Requisition #: B 12200-88768

Commodity: B F—Recorders
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota Center for Arts Education
Deliver to: Golden Valley
Requisition #: B 25000-20694

Commodity: B F—Camcorder
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14783

Commodity: B E—VCR
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14805

Commodity: B G—A-V equipment
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-65818

Commodity: A H L—Electrohome project units
Contact: Bernadette Vogel 612-296-3778
Bid due date at 2pm: July 30
Agency: Minnesota Department of Transportation
Deliver to: Various Places
Requisition #: B 79000-24335

Commodity: B E—Slide projector
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Department of Gaming
Deliver to: Roseville
Requisition #: B 09200-92042

Commodity: B F—Combination TV/ VCR
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Health
Deliver to: Minneapolis
Requisition #: B 12600-88789

Commodity: B E—VCR
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14782

Commodity: B E—Video equipment
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14785

Commodity: B F—Strain gauges
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64436

Commodity: B F K—Roofing repair contract
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 5
Agency: Southwest State University
Deliver to: Marshall
Requisition #: B 26175-03203

Commodity: B E—Video disk player
Contact: Pam Anderson 612-296-1053
Bid due date at 2pm: August 3
Agency: Rochester Community College
Deliver to: Rochester
Requisition #: B 27148-60950

Commodity: B F—A/V mixer, Charac generator
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Department of Natural Resources—Bureau of Information & Education
Deliver to: St. Paul
Requisition #: B 29000-58740

Commodity: B E—Sampling equipment
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 5
Agency: Minnesota Pollution Control Agency
Deliver to: St. Paul
Requisition #: B 32100-31572

Commodity: B F—Electrical locator
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Transportation
Deliver to: Mankato
Requisition #: B 79000-24075

Commodity: B G—Digital proj. monitor
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Transportation
Deliver to: New Brighton
Requisition #: B 79000-24134

Commodity: A H—Building lightning protection system
Contact: Pam Anderson 612-296-1053
Bid due date at 2pm: August 5
Agency: Minnesota Department of Transportation
Deliver to: Maplewood
Requisition #: B 79000-24150

Commodity: B E—Magnetic locator
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Transportation
Deliver to: Baxter
Requisition #: B 79000-24203

Commodity: B G—Spectrometer
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 5
Agency: Anoka Ramsey Community College
Deliver to: Coon Rapids
Requisition #: B 27152-46958

Commodity: B F—Transducer
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Department of Natural Resources—Division of Waters
Deliver to: St. Paul
Requisition #: B 29000-58927

Commodity: B E—Sony camcorder
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota Correctional Facility
Deliver to: St. Cloud
Requisition #: B 78830-11440

Commodity: B G—Unconfined compression machine
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Transportation
Deliver to: Maplewood
Requisition #: B 79000-24105

Commodity: B E—PA equipment
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Transportation
Deliver to: New Brighton
Requisition #: B 79000-24136

Commodity: B F—Video equipment
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Transportation
Deliver to: St. Paul
Requisition #: B 79000-24174

Commodity: B F—TV/VCR
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Transportation
Deliver to: Willmar
Requisition #: B 79800-03924

Commodity: B F—Windows/screens
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Transportation
Deliver to: Oakdale
Requisition #: B 79900-92504

Commodity: B F K—Woodworking tools
Contact: Linda Parkos 612-296-3725
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Jobs & Training
Deliver to: Various Places
Requisition #: B 21603-22842

Commodity: B G—ATV helmets
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: August 5
Agency: Department of Natural Resources—Grand Rapids Warehouse
Deliver to: Grand Rapids
Requisition #: B 29002-22521

Commodity: B F K M—Copier rental
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: August 5
Agency: Department of Labor and Industry
Deliver to: Various Places
Requisition #: B 42202-17565

Commodity: B F K M—Copier rental
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: August 5
Agency: Department of Labor and Industry
Deliver to: Various Places
Requisition #: B 42701-18329

Commodity: A H—Riding lawn mowers 8-12 hp
Contact: Mary Jo Bruski 612-296-3772
Bid due date at 2pm: August 5
Agency: Department of Human Services
Deliver to: Various Places
Requisition #: B 55000-25893

Commodity: B E—Portable OH projector
Contact: Pam Anderson 612-296-1053
Bid due date at 4:30pm: August 3
Agency: Minnesota State Council on Disability
Deliver to: St. Paul
Requisition #: B 99510-24004

Commodity: A H—File folders
Contact: Linda Parkos 612-296-3725
Bid due date at 2pm: August 12
Agency: Department of Revenue
Deliver to: St. Paul
Requisition #: B 67420-43873

Commodity: B F—Life Jackets/vests
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: August 5
Agency: Department of Natural Resources—Grand Rapids Warehouse
Deliver to: Grand Rapids
Requisition #: B 29002-22523

Commodity: B F K M—Copier lease/purchase
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: August 3
Agency: Department of Labor and Industry
Deliver to: Various Places
Requisition #: B 42202-17575

Commodity: B F—Display
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: August 3
Agency: Department of Public Service
Deliver to: St. Paul
Requisition #: B 80500-09146

Commodity: B F—Spectrom modules
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 3
Agency: Intertechnologies Group
Deliver to: St. Paul
Requisition #: B 02410-32335

Commodity: B F L—IBM PS/1 computer
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Jobs & Training
Deliver to: Various places
Requisition #: B 21607-42851

Commodity: B F—Hard drive
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 3
Agency: Department of Public Safety/Finance
Deliver to: Bemidji
Requisition #: B 26070-14817

Commodity: B F—Magniview data projector
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 3
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14819

Commodity: B G—Raster ops board
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 4
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14822

Commodity: B F—Service electron microscope
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 4
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64366

Commodity: B F—Fluke scope meter
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 3
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64431

Commodity: B F M—Hard disk for sun server
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 3
Agency: Minnesota Department of Health
Deliver to: Minneapolis
Requisition #: B 12500-10694

Commodity: B F L—Wyse terminals
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 3
Agency: Trade & Economic Development/Fiscal Services
Deliver to: St. Paul
Requisition #: B 22400-00262

Commodity: B F—386/20 computer
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 4
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14818

Commodity: B F—Amiga computer
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 4
Agency: Department of Public Safety/Finance
Deliver to: Various places
Requisition #: B 26070-14820

Commodity: B F—386/16 computer
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 3
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14831

Commodity: B G L—Axis rotational assembly
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 4
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64378

Commodity: A H—Fourier analyzer
Contact: Bernadette Vogel 612-296-3778
Bid due date at 2pm: August 6
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64435

Commodity: B F—Motor driver system
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 4
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64439

Commodity: A H—Modular servo system
Contact: Bernadette Vogel 612-296-3778
Bid due date at 2pm: August 6
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64445

Commodity: B F L—E-Machines monitor
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 3
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-6440

Commodity: B F—Nikon microscope
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 3
Agency: Winona State University
Deliver to: Winona
Requisition #: B 26074-14592

Commodity: B G—Xerox imaging PC
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 4
Agency: Hibbing Extension Duluth Center
Deliver to: Duluth
Requisition #: B 27165-65085

Commodity: B G—Maintenance agreement—Mac computers
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 4
Agency: Minnesota Department of Education/Accounts Payable
Deliver to: Various places
Requisition #: B 37010-03732

Commodity: B F K—Used Epson 486/25
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 4
Agency: Brainerd Regional Human Services Center
Deliver to: Brainerd
Requisition #: B 55304-09407

Commodity: B G—Scales and balances
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 4
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64442

Commodity: B F—Brookfield viscometer
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 3
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64446

Commodity: B F—Video microscopy system
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 4
Agency: Winona State University
Deliver to: Winona
Requisition #: B 26074-14587

Commodity: B G—Sayett LCD projector
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 3
Agency: Winona State University
Deliver to: Winona
Requisition #: B 26074-14599

Commodity: B F—386/40 computer
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 3
Agency: Minnesota State Planning Agency
Deliver to: St. Paul
Requisition #: B 30000-18733

Commodity: B G—386/20 computers
Contact: Bernadette Vogel 612-296-3778
Bid due date at 4:30pm: August 4
Agency: St. Peter Regional Treatment Center
Deliver to: St. Peter
Requisition #: B 55105-09201

Commodity: A H—Colilert
Contact: Joan Breisler 612-296-9071
Bid due date at 2pm: August 6
Agency: Minnesota Department of Health
Deliver to: Minneapolis
Requisition #: B 12200-10838

Commodity: B F—Flash system
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 4
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14733

Commodity: B F—Transformer
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 3
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-09726

Commodity: B F—Floor finishes
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 4
Agency: Hibbing Community College
Deliver to: Hibbing
Requisition #: B 27000-43295

Commodity: A H—Bond paper
Contact: Brenda Thielen 612-296-9075
Bid due date at 2pm: July 30
Agency: Minnesota Department of Jobs & Training
Deliver to: St. Paul
Requisition #: B 21200-52300

Commodity: A H—Wood chips
Contact: Jack Bauer 612-296-2621
Bid due date at 2pm: August 6
Agency: Vermilion Community College
Deliver to: Ely
Requisition #: B 27147-47481

Commodity: B E—Insulate—install plywood in truck
Contact: Mary Jo Bruski 612-296-3772
Bid due date at 4:30pm: August 3
Agency: Minnesota Pollution Control Agency
Deliver to: St. Paul
Requisition #: B 32400-31553

Commodity: B E M—Autocad software
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 4
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14811

Commodity: B F—Acquisition board and software
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 4
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-64440

Commodity: B E—Hot food table
Contact: Joan Breisler 612-296-9071
Bid due date at 4:30pm: August 4
Agency: Minnesota Correctional Facility
Deliver to: St. Cloud
Requisition #: B 78830-11445

Commodity: A H M—Signage
Contact: Jack Bauer 612-296-2621
Bid due date at 2pm: July 30
Agency: State University Board
Deliver to: Winona
Requisition #: B 26137-07311

Commodity: B G K M—Copier—rebid
Contact: Jack Bauer 612-296-2621
Bid due date at 4:30pm: August 3
Agency: Department of Natural Resources—Field Services
Deliver to: Hibbing
Requisition #: B 29000-58766-1

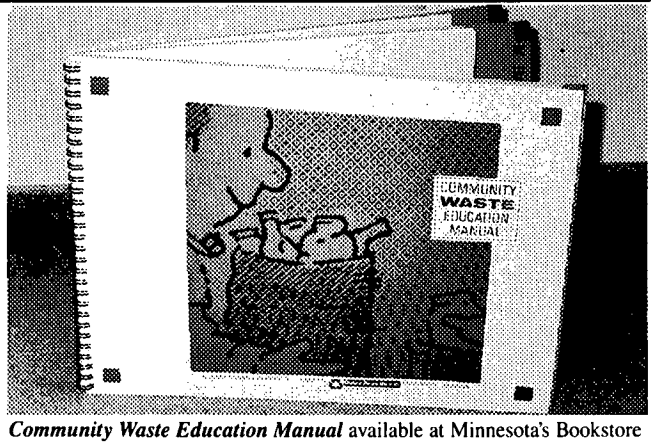
Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Printing vendors NOTE: Other printing contracts can be found in the Materials Management Division listing above, and in the Professional, Technical & Consulting Contracts section immediately following this section.

Commodity: Focus on financial aid, camera ready copy, two-sided, 135M, 40pp plus cover, saddle stitch
Contact: Printing Buyer's Office
Bids are due: August 3
Agency: Higher Education Coordinating Board
Deliver to: St. Paul
Requisition #: 24296

Commodity: Metro shore fishing map, camera ready copy, 25,015 quantity, folding, two-sided, 70# opaque white 100% recycled
Contact: Printing Buyer's Office
Bids are due: August 3
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 24484



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Waste Education Campaigns

The **COMMUNITY WASTE EDUCATION MANUAL** offers practical guidance to help communities develop waste education campaigns. Tremendous step-by-step guide to organizing volunteers, planning a budget, working with media and more. Includes camera-ready art and copy for media and publication needs. 82 pp. Produced by the Minnesota Office of Waste Management. Stock #5-7. **Now only $9.95.**

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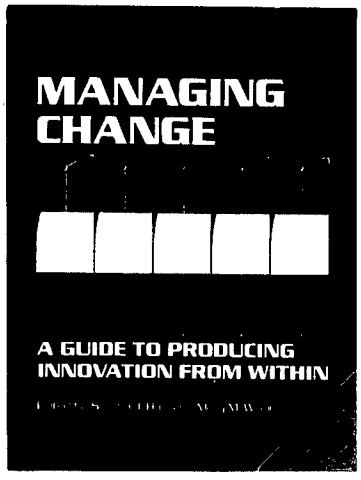
Manage Change and Information Plans

Managing Change. A guide to managing change from *within* an organization, it combines common sense with solid theory about organizational behavior and change. Based on the premise: for an enterprise to succeed, employees must be involved as active partners. Operating in an environment of change, government adapts to newly elected officials, new political appointees, new economic conditions, new laws and rules, new managers and employees, and new mandates and priorities. Through the STEP plan, government capitalizes on that change by emphasizing closeness to the customer, employee participation, managerial discretion, partnerships, productivity improvement and work measurement. Contains a project directory and glossary. Paperbound, 181 pages. Stock #19-64, $19.00.



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Minnesota: national leader in education

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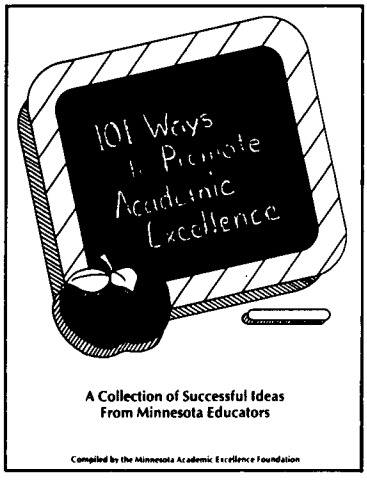
A collection of nuts-and-bolts methods educators have successfully used to foster academic achievement. These are techniques that directly help students, can be replicated easily, are cost-effective, and that work in meeting the public educations' great challenge: helping every single child learn. Code #5-1, $4.50.

Education Directory, 1991-92

This popular comprehensive directory contains Minnesota school districts, superintendents, principals, addresses, phone numbers and enrollment. 170 pages, paperbound. Code #1-93, $9.95.



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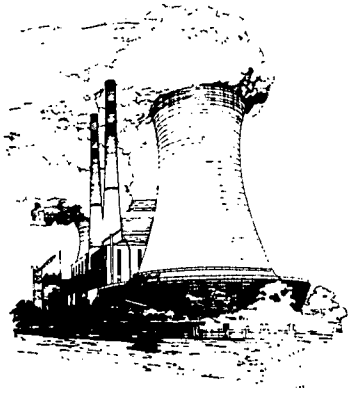
Minnesota's future environment

The issue of environmental protection is of continuing interest to both Minnesota business and the general public. Stay abreast of changes in state government regulations with these publications.



1989 Pollution Control Laws

Laws dealing with water pollution, disposal facilities, solid waste management, the MN Environmental Rights Act, recycling, and more. Code No. 2-21. $24.95.

1991 Hazardous Waste Rules

Governs the production, storage, transportation and disposal of hazardous waste. MN Rules Chapter 7045 and 7046. Code No. 3-71. $17.95.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6½% sales tax. On all orders, add $2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard, American Express and Discover orders accepted over phone and through mail. ***Prices are subject to change.*** FAX: (612) 296-2265.

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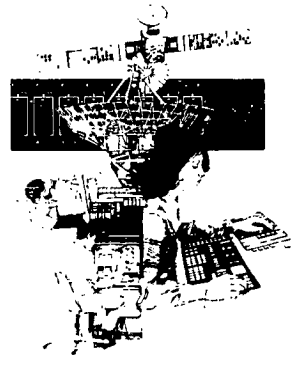
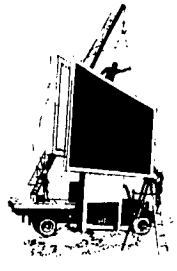
Minnesota Manufacturer's Directory 1992

NEW: In the directory this year are two titles (where applicable) Chief Engineer and Data Processing Manager.



UPDATED: Name, address, phone number, staff size, sales volume, market area, year of establishment, type of firm, C.E.O., Sales or Marketing Manager, Purchasing Manager and four major manufactured products. Code #40-2. $90.00.



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Voices of the Loon

Its voice severs the bonds to the world of cities, traffic, crowds, lights and noise. The lyrical magic of the loon, sometimes hauntingly eerie, makes the skin tingle, and the hair on the back of the neck stand on edge, awakening a primitive response. Its solitary wail turns the shadowy wilderness into a mysterious path into eternity.

Voices of the Loon, cassette tape, includes introduction and loon call identification, chorus from a distant lake, tremolo duet, wail duet, border confrontation, wails with morning songbird chorus, tremolos while running, wails during a thunderstorm, and coyotes calling with loons. Code #19-73, $12.00.

The Loon: Voice of the Wilderness, hardbound with color plates and illustrations, 143 pages. Code #19-54, $16.95.

Love of Loons. A Voyageur Wilderness Book, with color photos and lore of this delightful state bird makes this a beautiful gift. Stock #9-22, $12.95 + tax.

Loon Lapel Pin. Code #15-30, $2.49.

Loon Windsock, 56 inches long in full color. Code #15-29, $19.95.

Loon Nature Print, full-color poster 16″ × 22″, Code #15-18, $3.00.

Loon with Baby–poster, 16″ × 20″. Code #15-48, $3.00.

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Minnesota's Bookstore

Publications, Services, Subscriptions

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1991 Minnesota Rules. Eleven volume set includes 1992 Supplement as a subscription service. Stock #18-100, $200 + tax (Minnesota residents only). Individual volumes can be purchased at $20.00 + tax.

1992 Minnesota Session Laws. Two volume set includes laws passed during the 1992 session. Stock #18-12. $30.00 + tax.

101 Ways to Promote Academic Excellence. A collection of nuts-and-bolts methods educators have successfully used to foster academic achievement. These are techniques that directly help students, can be replicated easily, are cost-effective, and that work in meeting the public education's great challenge: helping every single child learn. Code #5-1, $4.50.

1989 Pollution Control Laws. Laws dealing with water pollution, disposal facilities, solid waste management, the Minnesota Environmental Rights Act, recycling, and more. Code #2-21, $24.95.

1991 Hazardous Waste Rules. Governs the production, storage, transportation and disposal of hazardous waste. *Minnesota Rules* Chapter 7045 and 7046. Code #3-71, $17.95.

Real Estate Rules 1991. Chapters 2800, 2805 and 2810 from the *Minnesota Rules*. Essential for both students and established brokers and salespersons. It contains all education and licensing requirements. Code #3-99, $6.00.

Police Report Writing Style Manual 1989. A common framework for report writing throughout the state. Discusses the general purpose of police reports, reviews field notetaking, offers instructions on completing common report forms and introduces the Data Practices Law. Code #14-13, $15.00.

OTHER PUBLICATIONS

Voices of the Loon. Includes introduction, loon call identification, distant chorus, tremolo duet, wail duet, border confrontation, wails with morning songbird chorus, tremolos while running, wails during thunderstorm and coyotes calling with loons. Cassette tape. Code #19-73, $12.00.

Secrets of the Congdon Mansion. A complex, intriguing murder case set in one of Minnesota's most spectacular mansions. Now a top Minnesota tourist attraction on Duluth's famous Lake Superior North Shore Drive. By Joe Kimball. Code #19-56, $5.95.

A Paddler's Guide to the Boundary Waters Canoe Area. Advice on what to bring along on canoe trips, regulations, canoe tips and detailed information for self-guided tours. Includes detailed maps and descriptions of 31 wilderness canoe routes in the Superior National Forest of Northern Minnesota. Stock #19-17, $4.95.

Minnesota Geographic Names. Names of places by the thousand plus interesting historical tidbits included in this 800+ page book. Minnesota history buffs—this is for you! Stock #17-13, $12.95.

Room at the Inn Minnesota. The only guide to more than 60 historic Bed & Breakfast homes, hotels and country inns. Stock #19-72, $9.95.

Minnesota Manufacturer's Directory, 1992. More than 7,000 entries listing name, address, phone, staff size, sales volume, market area, year of establishment, type of firm, CEO, sales or marketing and purchase managers, and four manufactured products. Stock #40-2. $90.00.

SUBSCRIPTIONS:

State Register. Minnesota's official weekly publication for agency rules and notices, executive orders of the Governor, state contracts, Supreme Court Calendar, Supreme Court and Tax Court Decisions. Annual subscription: Monday edition only $150.00; Monday and Thursday's State Contract Supplement $195; 13-week trial (includes both Monday and Thursday editions) $60.00.

Workers Compensation Decisions. Volume 46. Selected landmark decisions of the Worker's Compensation Court of Appeals during the period Dec. '91 through July '92. The subscription rate for this volume is $180.00.

SERVICES:

Mailing Lists. Lists of Minnesota licensed professionals and permit holders. Write or call (612) 297-2552 for a free mailing list catalog which contains available lists, selections, formats, pricing and ordering information.

American Flag. Perfect for home or office. 3′ x 5′ with embroidered stars. Heavy nylon bunting. Code No. 6-1. $21.00 + tax.

1991 Lake Map Index. Listing over 4,000 lake maps. Free.

State Register Binder. Durable 3½ inches, forest green binders imprinted with the *State Register* logo. $10.00 + tax.

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