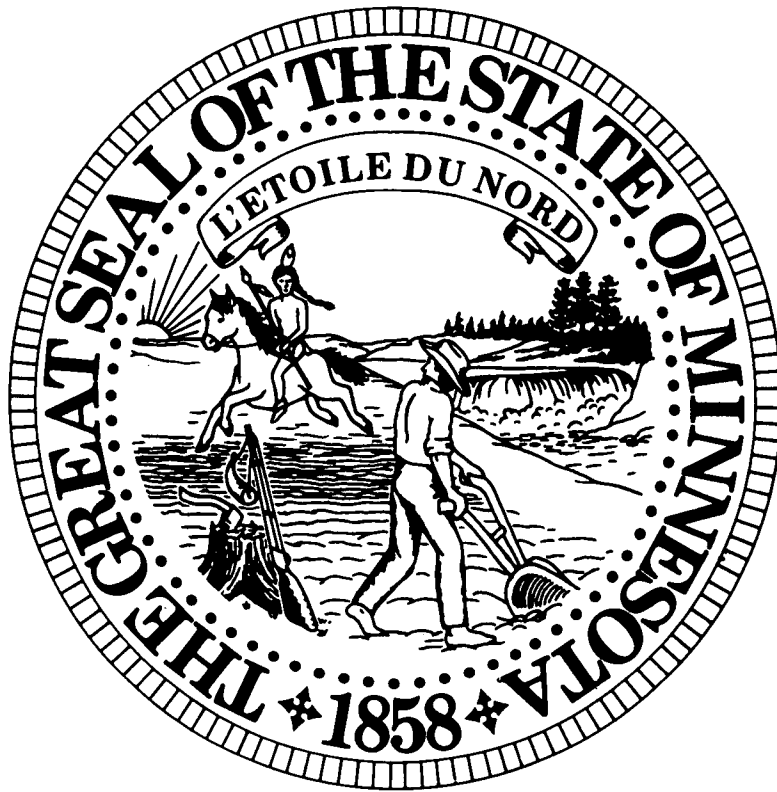


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The Minnesota
**State
Register**

Department of Administration—Print Communications Division



Rules edition
Published every Monday
(Tuesday if Monday is a holiday)

Monday 11 January 1993
Volume 17, Number 28
Pages 1745-1784

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official and revenue notices, professional, technical and consulting contracts, non-state bids and public contracts, contract awards, grants, and a monthly calendar of cases to be heard by the state supreme court.

A *Contracts Supplement* is published Tuesday, Wednesday and Friday and contains bids and proposals, including printing bids.

Printing Schedule and Submission Deadlines

Vol. 17 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
28	Monday 28 December	Monday 4 January	Monday 11 January
29	Monday 4 January	Monday 11 January	Tuesday 19 January
30	Monday 11 January	Friday 15 January	Monday 25 January
31	Friday 15 January	Monday 25 January	Monday 1 February

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 117 University Ave., St. Paul, Minnesota 55155, (612) 297-7963.

The *State Register* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *State Register Contracts Supplement* is published every Tuesday, Wednesday and Friday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The *State Register Contracts Supplement* contains additional state contracts and advertised bids.

In accordance with expressed legislative intent that the *State Register* be self-supporting, the following subscription rates have been established: the Monday edition costs \$150.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined four editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, includes four editions, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the *State Register* at St. Paul, MN, first class for the *Contracts Supplement*. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

Arne H. Carlson, Governor

Dana B. Badgerow, Commissioner
Department of Administration

Kathi Lynch, Director

Print Communications Division

Debbie George, Circulation Manager

Jane E. Schmidley, Acting Editor

612/297-7963

FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

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Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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NOTICE: How to Follow State Agency Rulemaking in the *State Register*

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-657-3757.

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Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Department of Natural Resources

Proposed Permanent Rules Relating to Experimental and Special Management Waters

Notice of Intent to Adopt a Rule Without a Public Hearing

The Department of Natural Resources, Division of Fish and Wildlife intends to adopt a permanent rule without a public hearing following the procedures set forth in the Administrative Procedures Act, *Minnesota Statutes*, sections 14.22 to 14.28. You have 30 days to submit written comments on the proposed rule and may also request that a hearing be held on the rule.

Agency Contact Person. Comments or questions on the rule and written requests for a public hearing on the rule must be submitted to:

Steven Hirsch
Department of Natural Resources
Section of Fisheries
500 Lafayette Road
St. Paul, MN 55155-4012
Telephone: (612) 296-3325
Fax: (612) 297-4916

Subject of Rule and Statutory Authority. The proposed rule is about experimental and special management waters. The statutory authority to adopt this rule is *Minnesota Statutes*, sections 97C.001, subdivision 1 and 97C.005, subdivision 1. A copy of the proposed rule is published in the *State Register* and attached to this notice as mailed.

Comments. You have until 4:30 p.m., February 12, 1993 to submit written comment in support of or in opposition to the proposed rule and any part or subpart of the rule. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comment should identify the portion of the proposed rule addressed, the reason for the comment, and any proposed change.

Request for a Hearing. In addition to submitting comments, you may also request that a hearing be held on the rule. Your request for a public hearing must be in writing and must be received by the agency contact person by 4:30 p.m. on February 12, 1993. Your written request for a public hearing must include your name and address. You are encouraged to identify the portion of the proposed rule which caused your request, the reason for the request, and any changes you want made to the proposed rule. If 25 or more persons submit a written request for a hearing, a public hearing will be held unless a sufficient number withdraw their requests in writing. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Modifications. The proposed rule may be modified as a result of public comment. The modifications must be supported by data and views submitted to the agency and may not result in a substantial change in the proposed rule as attached and printed in the *State Register*. If the proposed rule affects you in any way, you are encouraged to participate in the rulemaking process.

Statement of Need and Reasonableness. A statement of need and reasonableness is now available from the agency contact person.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

This statement describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule.

Small Business Considerations. The provisions of *Minnesota Statutes*, section 14.155 have been reviewed and it has been determined that this proposed rule will not affect small businesses.

Expenditure of Public Money by Local Public Bodies. The provisions of *Minnesota Statutes*, sections 3.982 and 14.11, subd. 1 have been reviewed and it has been determined that this proposed rule will not require the expenditure of public money by local public bodies; therefore, no fiscal statement is required.

Impact on Agriculture Lands. The provisions of *Minnesota Statutes*, sections 14.11, subd. 2 and 17.80-84 have been reviewed and it has been determined that this proposed rule will not affect agricultural land.

Adoption and Review of Rule. If no hearing is required, after the end of the comment period the agency may adopt the rule. The rule and supporting documents will then be submitted to the attorney general for review as to legality and form to the extent form relates to legality. You may request to be notified of the date the rule is submitted to the attorney general or be notified of the attorney general's decision on the rule. If you wish to be so notified, or wish to receive a copy of the adopted rule, submit your request to the agency contact person listed above.

Dated: 28 December 1992

Roger Holmes, Director
Division of Fish and Wildlife

Rules as Proposed (all new material)

6268.0010 DEFINITIONS.

Subpart 1. **Scope.** For purposes of parts 6268.0010 to 6268.0040, the following terms have the meanings given them unless otherwise provided.

Subp. 2. **Commissioner.** "Commissioner" means the commissioner of natural resources.

Subp. 3. **Department.** "Department" means the Minnesota Department of Natural Resources.

Subp. 4. **Experimental waters.** "Experimental waters" has the meaning given it in *Minnesota Statutes*, section 97C.001.

Subp. 5. **Special management waters.** "Special management waters" has the meaning given it in *Minnesota Statutes*, section 97C.005.

6268.0020 AUTHORITY; SCOPE; PURPOSE.

Subpart 1. **Authority.** Parts 6268.0010 to 6268.0040 are adopted under authority of *Minnesota Statutes*, sections 97C.001 and 97C.005.

Subp. 2. **Scope.** Parts 6268.0010 to 6268.0040 apply to public initiation and public participation in the evaluation of all experimental and special management waters designations.

Subp. 3. **Purpose.** The purpose of parts 6268.0010 to 6268.0040 is to ensure adequate opportunity for public involvement in the initiation, designation, and evaluation of experimental or special fishing regulations adopted under *Minnesota Statutes*, sections 97C.001 and 97C.005.

6268.0030 PUBLIC INITIATION OF EXPERIMENTAL AND SPECIAL MANAGEMENT WATERS DESIGNATION.

Subpart 1. **Submission of proposals.** A person, organization, or other entity may submit a proposal to the commissioner at any time for designation of specific lakes or streams as experimental or special management waters. Proposals must include the following information:

- A. names of waters proposed for designation and counties where waters are located;
- B. description of proposed experimental or special regulations;
- C. objective of proposed experimental or special regulations;
- D. documentation of public support for the proposal; and
- E. proposed implementation date.

Subp. 2. **Proposal evaluation.** The commissioner shall evaluate proposals for experimental or special management waters based on the following criteria:

- A. presence of an objective which meets a defined biological or social need supported by reliable information;
- B. compatibility with existing programs of the department;
- C. public acceptance;

- D. compatibility with existing state law;
- E. availability of sufficient funding if needed for evaluation; and
- F. scientific validity and conformance with established biological principles.

Subp. 3. **Action on proposal.** The commissioner may deny a proposal which does not meet the criteria in subpart 2, or may suggest modifications to the proposal so that it better meets the criteria. The commissioner shall notify originators of proposals of acceptance, denial, or suggested modifications within three months of receiving the proposal. The commissioner shall provide a written explanation for denials and suggestions for modification. The originator of the proposal may decide to accept suggested modifications or to drop the proposal. Acceptance of a proposal by the commissioner is not a guarantee that the proposal will be implemented as experimental or special management waters.

Subp. 4. **Proposal approval.** Proposals which are accepted by the commissioner are subject to further review by the department; public notice and meeting requirements of *Minnesota Statutes*, sections 97C.001, subdivision 2, and 97C.005, subdivision 1; and all other applicable state law before final approval and implementation. The commissioner may order that a proposal be dropped or modified at any time during the internal review or public notification process. If a proposal is dropped or modified, the commissioner shall provide the reasons for this action in writing to the originator of the proposal. The originator of the proposal may decide to accept the commissioner's modifications or to drop the proposal.

6268.0040 PUBLIC PARTICIPATION IN EVALUATION OF EXPERIMENTAL AND SPECIAL MANAGEMENT WATERS DESIGNATION.

Subpart 1. **Experimental waters.** Public meetings held to determine if experimental waters should be terminated, extended, or designated as special management waters must provide an opportunity for public review, comment, and questions concerning the proposed action. The commissioner shall review public comments before making a final determination on whether experimental waters should be terminated, extended, or designated as special management waters. Final determination regarding changes in experimental waters designation will consider public comments, but will also be based on natural resource needs and department management plans.

Subp. 2. **Special management waters.** The commissioner may hold meetings to allow public review, comment, and questions concerning existing special management waters. The commissioner shall review public comments before making a determination on changing the status of special management waters. Final determination regarding changes in special management waters designation will consider public comments, but will also be based on natural resource needs and department management plans.

Department of Transportation

Proposed Permanent Rules Relating to Natural Preservation Routes

Notice of Intent to Adopt a Rule With a Public Hearing

NOTICE IS HEREBY GIVEN that a public hearing on the above entitled matter will be held pursuant to *Minnesota Statutes*, section 14.14, subdivision 1. Fifty people requested a hearing in the Brainerd area. All other letters were received from the metropolitan area. It is therefore deemed appropriate to hold the hearing in two geographically separate locations, one at Brainerd and the other at Arden Hills. The hearings will be held according to the following schedule:

February 25, 1993 at 10:30 a.m.	—Crow Wing County Social Services Bldg. Hearing Room 2 Laurel Street Brainerd, Minnesota
March 1, 1993 at 9:00 a.m.	—Minnesota Department of Transportation Arden Hills Training Center, Class Room 4 1900 W. County Road I Arden Hills, Minnesota 55126

The hearing will begin at the stated time and continue until all interested or affected persons have had an opportunity to participate. Notice of the hearing will be given to all persons who have registered with the Minnesota Department of Transportation in order to receive rulemaking notices. The proposed rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the proposed rules, you are urged to participate in the rule hearing process.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

Following the department's presentation at the hearing, all interested or affected persons will have an opportunity to participate. Such persons may be heard concerning the adoption of the proposed rules by submitting either oral or written data, statements, or arguments. Statements, briefs, or written materials may be submitted within the comment period described in this notice without appearing at the hearing by sending them to the Administrative Law Judge assigned to conduct the hearing.

NOTICE: Reasonable accommodations and auxiliary aids will be provided for persons attending the hearing. For special accommodation needs or to request an auxiliary aid, please contact Dennis Carlson at the address below.

The matter will be heard before Administrative Law Judge Bruce D. Campbell, Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, MN 55401, (612) 341-7602.

The rule hearing procedure is governed by *Minnesota Statutes*, sections 14.14 to 14.20 and by the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.0200 to 1400.1200. Questions concerning the rule hearing procedure should be directed to the Administrative Law Judge at the address and telephone number stated above.

The Commissioner of Transportation's statutory authority to adopt the rules is *Minnesota Statutes*, section 162.021, subdivision 1.

The subject of the hearing will be proposed rules relating to the establishment of a natural preservation routes category within the county state-aid highway system. The proposed rules contain provisions concerning selection criteria, designation procedures, and standards for construction. A copy of the proposed rules is attached to this notice.

A free copy of the proposed rules is available upon request by contacting:

Dennis C. Carlson, Director
Division of State Aid for Local Transportation
Room 420, Transportation Building
395 John Ireland Boulevard
St. Paul, Minnesota 55155
(612) 296-9872

Notice is hereby given that a Statement of Need and Reasonableness is now available for review at the Minnesota Department of Transportation, Division of State Aid for Local Transportation and at the Office of Administrative Hearing. This Statement of Need and Reasonableness includes a summary of all the evidence and argument which the department anticipates presenting at the hearing justifying both the need for and reasonableness of the proposed rules. A free copy of the Statement of Need and Reasonableness may be obtained from Dennis Carlson at the address given above or a copy may be obtained from the Office of Administrative Hearings at the cost of reproduction.

Any person may present his or her views on the proposed rules in one or more of the following ways: by submitting written data to the Administrative Law Judge at any time before the close of the hearing; by submitting oral or written data at the hearing; and by submitting written data to the Administrative Law Judge during the comment period following the hearing.

The Minnesota Department of Transportation requests that any person submitting written views or data to the Administrative Law Judge prior to the hearing or during the comment period also submit a copy of the written data to Dennis Carlson at the address given above.

Written material may be submitted and recorded in the hearing record for five working days after the public hearing ends. The comment period may be extended for a longer period not to exceed 20 calendar days if ordered by the Administrative Law Judge at the hearing. Any written material must be received at the Office of Administrative Hearings no later than 4:30 on the final day. The written material received during the comment period will be available for review at the Office of Administrative Hearings. For five business days after expiration of the comment period, the Minnesota Department of Transportation and interested persons may respond in writing to any new information received during the comment period. Any written material or responses must be received at the Office of Administrative Hearings no later than 4:30 p.m. on the fifth day. No additional evidence may be submitted during this five day period.

Please be advised that *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. Questions should be directed to the Ethical Practices Board, First Floor, Centennial Office Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (612) 296-5148.

Notice: Any person may request notification of the date on which the Administrative Law Judge's report will be available, after which date the Department of Transportation may not take final action on the rules for a period of five working days. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Administrative Law Judge. Any person may request notification of the date on which the rules are adopted and filed with the Secretary of State. The notice must be mailed on the same day that the rules are filed. If you want to be notified you may so indicate at the hearing or send a request in writing to the department at any time prior to the filing of the rules with the Secretary of State.

In preparing the rules, the Department has considered the requirements of *Minnesota Statutes*, section 14.155, in regard to the

impact of the proposed rules on small businesses. The adoption of these rules will not affect small businesses.

The adoption of the proposed rules will not require a total expenditure of public monies by local public bodies of more than \$100,000 in either of the two years immediately following adoption. Therefore, *Minnesota Statutes*, section 14.11, subdivision 2, is not applicable to this rulemaking proceeding.

Adoption of the proposed rules will not have a direct or substantial adverse impact on agricultural land. Therefore, *Minnesota Statutes*, section 14.11, subdivision 2, is not applicable to this rulemaking proceeding.

Dated: 24 December 1992

James N. Denn, Commissioner
Department of Transportation

Rules as Proposed

8820.0100 DEFINITIONS.

[For text of subs 1 to 12, see M.R.]

Subp. 12a. Natural preservation route. "Natural preservation route" means an existing or proposed roadway that has been designated as a natural preservation route by the commissioner upon petition by a county board and that possesses sensitive or unique scenic, environmental, or historical characteristics. Examples may include roads along lakes, rivers, wetlands, or floodplains or through forests or hilly, rocky, or bluff terrain.

[For text of subs 13 to 22, see M.R.]

8820.2500 MINIMUM STATE-AID STANDARDS.

Subpart 1. **Geometric design standards.** The standards in part 8820.9910 apply to rural design undivided roadways, new or reconstruction.

The standards in part 8820.9930 apply to suburban design roadways that meet indicated conditions, new or reconstruction.

The standards in parts 8820.9935 and 8820.9940 apply to urban design roadways, new or reconstruction.

The requirements in parts 8820.9925, 8820.9945, and 8820.9970 apply to resurfacing projects.

The roadway classifications in part 8820.9950 apply to urban roadways.

The vertical clearances for underpasses in part 8820.9955 apply.

The standards in part 8820.9965 apply to designated forest highways within national forests and state park access roads within state parks, new or reconstruction.

The standards in parts 8820.9980 and 8820.9985 apply to designated natural preservation routes.

[For text of subs 2 to 4, see M.R.]

NATURAL PRESERVATION ROUTES

8820.4000 REQUEST TO COUNTY BOARD.

Any person may make a written request to designate a county state-aid highway as a natural preservation route. The request must be directed to the county board having jurisdiction over the route. A county board is not required to propose designation for the entire length of a county state-aid highway. The county board shall act on the request within 60 days. The commissioner may designate a county state-aid highway as a natural preservation route only after receipt of a board resolution from the county having jurisdiction over the road.

The county board shall use the descriptions in part 8820.4010 as a guide for determining which designation type best fits a particular route. All of the descriptors may be used in combination. No single descriptor, including ADT, may be used to eliminate a route type from consideration.

8820.4010 CHARACTERISTICS OF ROUTE TYPES.

Subpart 1. Selection criteria generally. To be considered for designation as a natural preservation route, a route must be on the county state-aid highway system. It may be selected if it possesses particular scenic, environmental, or historical characteristics such as routes along lakes, rivers, wetlands, or floodplains or through forests or hilly, rocky, or bluff terrain.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

Subp. 2. Type I natural preservation route. A type I natural preservation route is best characterized as one in which the natural surroundings convey a feeling of intimacy with nature. This type of route carries local passenger vehicles with occasional commercial vehicles. This route has very low volumes with leisurely driving speeds and may be used by pleasure drivers. The roadway alignment follows the terrain, which may be hilly or curving around lakes and wetlands, and can be described as lying lightly on the land. There are few reported accidents related to the geometric design of the roadway or accidents can be minimized without realignment. The operating speeds are generally lower than on regular county state-aid highway routes.

Subp. 3. Type II natural preservation route. A type II natural preservation route creates a feeling similar to the feeling created by a type I natural preservation route, but the surroundings and vistas may be more distant from the roadway. It carries local traffic with moderate amounts of commercial vehicles. This route generally has low volumes but may have seasonal peaks greater than 300 vehicles per day. It has leisurely driving speeds and may be used by some commuters and pleasure drivers. The roadway alignment follows the terrain, which may be hilly or curving around lakes and wetlands. Some modifications may be made to the land surface. There are few reported accidents related to the geometric design of the roadway or accidents can be minimized with mitigation as referred to in part 8820.4060. The operating speeds may be lower than regular county state-aid highway routes.

Subp. 4. Type III natural preservation route. A type III natural preservation route goes through an environment similar to the types I and II natural preservation routes, but the surroundings and vistas may be more distant from the roadway. It may function as a minor or major collector and may be used by general commercial traffic. It generally has volumes less than 750 vehicles per day but may have seasonal peaks. This type of roadway passes through diverse terrain features and the alignment is consistent with the traffic mix. It may have required some modifications to the land surface. The safety problems that may exist are related to the traffic volumes and to the geometric design of the roadway. The problems can be corrected with mitigation as referred to in part 8820.4060 or with reconstruction. The operating speeds may be lower than a comparable county state-aid highway route that is not on the natural preservation route system.

8820.4020 REQUIREMENTS FOR ROUTE DESIGNATION PROPOSALS.

Subpart 1. County board resolution. The county board shall submit a formal request to the commissioner in the form of a resolution.

Subp. 2. Required information. The request must be accompanied by:

- A. an index map that identifies the proposed natural preservation route by county state-aid highway number and termini;
- B. a narrative describing the history of the route, any controversy surrounding it, the in-place cross section, the particular scenic, environmental, or historical characteristics considered desirable to preserve, and which designation category (type I, II, or III) of natural preservation route being requested;
- C. photographs of the route;
- D. a listing of parks, rivers, or other designated natural or historical resource areas that the highway corridor passes through or adjoins and that are considered desirable to preserve;
- E. a description of any safety hazards existing along the route and a discussion of the accident record over the past five years;
- F. a transportation plan that considers alternate routes, or traffic management plan for the area including compatibility with the existing roadway network, as well as the existing and projected ADT;
- G. a description of the function of the route including the functional classification, the type of traffic using the route, and a discussion of seasonal variations and trip purposes;
- H. a comparison of the current operating speed, the legal speed limit, and the rationale for the selection of the planned design speed;
- I. a preliminary description of the planned design if construction or reconstruction is proposed, including a discussion of:
 - (1) what natural or historical elements might be affected by different construction alternatives;
 - (2) which safety features might be affected by different construction alternatives; and
 - (3) how any changes in the continuity of design will be mitigated;
- J. preliminary cost estimates of the various alternatives considered;
- K. environmental documentation that may have been completed, including public notices and public meetings that have occurred;
- L. a description of existing and projected land uses, any zoning in effect, and compatibility with the natural preservation route characteristics; and
- M. a description of any provisions to address bicycles, pedestrians, and equestrians.

8820.4030 ADVISORY COMMITTEE.

The commissioner shall appoint an advisory committee for each construction district consisting of seven members: one member from the department of natural resources, one county highway engineer, one county commissioner, one representative of a recognized environmental organization, and three members of the public. The commissioner shall refer each county board submittal received to the advisory committee for the construction district in which the county exists. The advisory committee shall consider all data relative to the petition for designation and make a recommendation to the commissioner. No elected or appointed official that represents a political subdivision requesting the designation or any public member residing in that county may serve on the committee.

8820.4040 DESIGNATION BY COMMISSIONER.

Following receipt of the advisory committee recommendation, the commissioner may designate the roadway as a natural preservation route.

8820.4050 EXTENT OF STATE AID.

The extent of state aid participation for a construction project must be determined on the same basis as a regular county state-aid highway project, except that landscaping items are eligible for up to two percent of the total construction allocation of the year in which any construction on the natural preservation route is completed.

8820.4060 GEOMETRIC STANDARDS.

The standards in parts 8820.9980 and 8820.9985 apply to designated natural preservation routes. The designer shall consider the use of guardrails, retaining walls, and curb sections to protect natural amenities. The designer shall consider landscaping, including native species, curving alignments, variable back slopes, variable ditch bottoms, limited clearing, and other means available to limit the impacts on the environment while still addressing public safety.

8820.4070 RECONSTRUCTION NOTIFICATION.

A county proposing a project that requires removal of the entire surface of a county state-aid highway that is a natural preservation route shall send to owners of property abutting the highway a written notice that describes the project. In addition, the county shall hold a public meeting to discuss design and construction alternatives. Spot maintenance projects, such as culvert replacements or subgrade corrections, do not require notice.

8820.4080 SIGNS.

Route markers must be posted at public road entry points to and at regular intervals along natural preservation routes. Signs posted must conform to the Minnesota Manual on Uniform Traffic Control Devices adopted under Minnesota Statutes, section 169.06. Properly posted signs are prima facie evidence that adequate notice of a natural preservation route has been given to the motoring public. Signs must conform to the requirements in part 8820.9990.

8820.4090 REMOVAL OF DESIGNATION.

A county board, after notice and a public hearing, may petition the commissioner to remove the natural preservation route designation if the board believes the characteristics on which the natural preservation route designation was approved have substantially been lost. The petition for removing the designation must be based on, and the advisory committee shall consider, such items as loss of aesthetic qualities, changes in land use, changes in road function, or significant increases in accidents. The committee shall then make a recommendation to the commissioner. Following receipt of the advisory committee's recommendation, the commissioner may remove the natural preservation route designation from the roadway.

8820.9980 MINIMUM GEOMETRIC DESIGN STANDARDS: NATURAL PRESERVATION ROUTES; NEW OR RECONSTRUCTION.

Subpart 1. Type I natural preservation route.

TYPE I NATURAL PRESERVATION ROUTE

<u>Surface Type</u>	<u>Aggregate</u>	<u>Paved</u>
<u>Design Speed (4)</u>	<u>30</u>	<u>30</u>
<u>Lane Width</u>	<u>11</u>	<u>11</u>
<u>Shoulder Width (8)</u>	<u>1</u>	<u>2 (5)</u>
<u>Inslope (1)</u>	<u>3:1</u>	<u>3:1</u>

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. **Strike outs** indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. **Strike outs** indicate deletions from proposed rule language.

Proposed Rules

TYPE I NATURAL PRESERVATION ROUTE

<u>Surface Type</u>	<u>Aggregate</u>	<u>Paved</u>
<u>Recovery Area (2)</u>	<u>3</u>	<u>10</u>
<u>Design Strength</u>		<u>9 tons</u>
<u>New Bridge (3) Width</u>	<u>28</u>	<u>28</u>
<u>Bridge to remain (10)</u>	<u>22</u>	<u>22</u>

(1) Applies to slope within recovery area only. Other design features, such as guardrails or retaining walls, should be considered in particularly sensitive areas in lieu of reconstructing the inslope.

(2) Obstacle-free area (measured from edge of traffic lane).

(3) HS-20 loading is required.

(4) Based on stopping sight distance.

(5) The designer will provide a four-foot paved shoulder if the route is a popular bike route.

(6) Ditch depths and widths should be kept to the minimum required to function hydraulically and to provide for adequate snow storage.

(7) The designer should specify in the plan and special provisions that the clearing width is to be kept to the absolute minimum. In sensitive areas, the normal clearance allowed to a contractor for working room is zero unless otherwise required for special conditions.

(8) If the route has scenic vistas that will require parking vehicles along the shoulder, widening the shoulder at these locations could be considered.

(9) Curb and gutter may be used in lieu of a ditch section under the paved option. The lane width, shoulder width, and recovery area must be maintained.

(10) Inventory design rating H-15.

Subp. 2. Type II natural preservation route.

TYPE II NATURAL PRESERVATION ROUTE

<u>Surface Type</u>	<u>Aggregate</u>	<u>Paved</u>
<u>Design Speed (4)</u>	<u>30</u>	<u>40</u>
<u>Lane Width</u>	<u>11</u>	<u>12</u>
<u>Shoulder Width (5)</u>	<u>2</u>	<u>4</u>
<u>Inslope (1)</u>	<u>3:1</u>	<u>4:1</u>
<u>Recovery Area (2)</u>	<u>9</u>	<u>10</u>
<u>Design Strength</u>		<u>9 tons</u>
<u>New Bridge (3) Width</u>	<u>28</u>	<u>32</u>
<u>Bridge to remain (8)</u>	<u>24</u>	<u>24</u>

(1) Applies to slope within recovery area only, other design features such as guardrail or retaining walls should be considered in particularly sensitive areas in lieu of reconstructing the inslope.

(2) Obstacle free area (measured from edge of traffic lane).

(3) HS-20 loading is required.

(4) Based on stopping sight distance.

(5) The designer will provide a six-foot paved shoulder if the route is a popular bike route. If the route has scenic vistas which will require parking vehicles along the shoulder, widening the shoulder at these locations could be considered.

(6) Ditch depths and widths should be kept to the minimum required to function hydraulically, to be traversable if within the recovery area, and to provide for adequate snow storage.

(7) The designer should specify in the plan and special provisions that the clearing width is to be kept to the absolute minimum. In sensitive areas the normal clearance allowed to a contractor for working room shall be zero unless required for special conditions.

(8) Inventory design rating H-15.

Subp. 3. Type III natural preservation route.

TYPE III NATURAL PRESERVATION ROUTE

<u>Surface Type</u>	<u>Aggregate</u>	<u>Paved</u>	<u>Paved</u>
<u>Design Speed (4)</u>	<u>30</u>	<u>30</u>	<u>40</u>
<u>Lane Width</u>	<u>12</u>	<u>12</u>	<u>12</u>
<u>Shoulder Width (5)</u>	<u>3</u>	<u>4</u>	<u>6</u>
<u>Inslope (1)</u>	<u>4:1</u>	<u>4:1</u>	<u>4:1</u>
<u>Recovery Area (2)</u>	<u>10</u>	<u>10</u>	<u>15</u>
<u>Design Strength(5)</u>		<u>9 tons</u>	<u>9 tons</u>
<u>New Bridge Width (3)</u>	<u>32</u>	<u>32</u>	<u>32</u>
<u>Bridge to remain (9)</u>	<u>24</u>	<u>24</u>	<u>24</u>

(1) Applies to slope within recovery area only, other design features such as guardrail or retaining walls should be considered in particularly sensitive areas in lieu of reconstructing the inslope.

(2) Obstacle free area (measured from edge of traffic lane).

(3) HS-25 loading is required.

(4) Based on stopping sight distance.

(5) The designer will provide a six-foot paved shoulder if the route is a popular bike route. If the route has scenic vistas which will require parking vehicles along the shoulder, widening the shoulder at these locations could be considered.

(6) Ditch depths and widths should be kept to the minimum required to function hydraulically, to be traversable if within the recovery area, and to provide for adequate snow storage.

(7) The designer should specify in the plan and special provisions that the clearing width is to be kept to the absolute minimum. In sensitive areas the normal clearance allowed to a contractor for working room shall be zero unless required for special conditions.

(8) The amount and type of traffic using the route should be one of the considerations used to determine which level should be used for design and construction.

(9) Inventory design rating H-15.

8820.9985 MINIMUM GEOMETRIC DESIGN STANDARDS: NATURAL PRESERVATION ROUTES; RESURFACING.

TYPE I, II, OR III NATURAL PRESERVATION ROUTE

<u>Proposed Design Strength</u>	<u>Pavement Width</u>	<u>Shoulder-to-Shoulder Width</u>
<u>7 tons</u>	<u>22</u>	<u>26</u>

Widths of bridges to remain in place must equal pavement width. H-15 loading is required.

8820.9990 ROUTE MARKER.



24 x 24

Green legend; white reflectorized background

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Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Department of Health

Adopted Permanent Rules Relating to Infants; Newborn Metabolic Error Test

Rules as Adopted

The rules proposed and published at *State Register*, Volume 17, Number 3, pages 85-87, July 20, 1992 (17 SR 85) and Volume 17, Number 11, page 571, September 14, 1992 (17 SR 571), are adopted as proposed.

Department of Revenue

Adopted Permanent Rules Relating to Income Tax Liability of Spouses

The rules proposed and published at *State Register*, Volume 17, Number 12, pages 631-633, September 21, 1992 (17 SR 631), and Volume 17, Number 21, page 1274, November 23, 1992 (17 SR 1274), are adopted as proposed.

Commissioners' Orders

Department of Transportation

Amended Uniform Traffic Control Devices Manual Order No. 78988

WHEREAS, the Commissioner of Transportation has adopted a manual (Minnesota Manual on Uniform Traffic Control Devices for Streets and Highways, dated October 3, 1991) establishing a uniform system of traffic control devices for streets and highways of the State of Minnesota as required by *Minnesota Statutes*, Section 169.06, Subdivision 1; and

WHEREAS, said manual is being revised, to be adopted and distributed during calendar year 1993; and

WHEREAS, the Commissioner may authorize and adopt amendments to the Minnesota Manual on Uniform Traffic Control Devices.

NOW, THEREFORE, pursuant to authority vested in my office and as provided in *Minnesota Statutes*, section 169.06, subd. 1 (1990), I do hereby adopt and prescribe the revisions as listed on the Record of Revisions or Additions as an amendment to the 1991 Minnesota Manual on Uniform Traffic Control Devices for Streets and Highways.

This Order amends Order No. 77588, dated October 3, 1991.

Dated at St. Paul, Minnesota, this 4th day of January, 1993.

RECORD OF REVISIONS OR ADDITIONS

REVISION NUMBER	DATE ISSUED	PAGES REVISED OR ADDED
1	1/93	1A-1, 1A-3, 2A-6, 2A-8, 2A-10, 2A-16, 2A-17, 2A-19, 2A-20, 2B-11, 2B-12, 2B-22, 2B-25, 2B-26, 2C-i, 2C-2a, 2C-8.2, 2C-18.1, 2D-8, 2D-16, 2D-21, 2D-26, 2D-30.3, 2D-34, 2D-36.1, 2G-1, 3B-5, 3B-6, 3B-12, 3B-14, 3B-16, 3B-17, 3B-24, 4A-i, 4B-14.1, 4B-14.2, 4C-7, 4C-8, 4C-8.1, 6B-4, 6B-5, 6C-1, 7B-4, 8B-4.1, 8B-7, A-4, APPENDIX B (in its entirety), C-4, C-7, C-9, C-10, C-11, C-14, C-21, C-22, C-23, C-28, C-31, C-35, C-36, C-37, C-38, C-39, C-40, C-41, C-44, C-49, C-51, C-52, C-55, C-56, INDEX 2, INDEX 19, OR-IV-9.

Dated: 4 January 1993

James N. Denn
Commissioner of Transportation

Official Notices

Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Department of Agriculture

Agronomy Services Division

Notice of Determination/Future ACRRR Surcharges

The Agricultural Chemical Response Compensation Board (ACRRR Board) and the Commissioner of the Minnesota Department of Agriculture (MDA) have determined that the amount of the annual response and reimbursement fees (surcharges) for the Agricultural Chemical Response and Reimbursement Account (ACRRR) will remain at the same amounts for 1993 as was determined and collected for 1992, in order to maintain the statutory-required ACRRR balance.

Therefore, the ACRRR surcharges to be imposed by the MDA for 1993 will be the following:

- For pesticides registered under *Minnesota Statutes* Chapter 18B.26: a surcharge equal to 0.2 percent of sales of pesticides in the state as well as sales of pesticides for use in the state, during the period January 1, 1993 through December 31, 1993.
- For fertilizers, soil amendments, and plant amendments inspection fees, under *Minnesota Statutes* Chapter 18C.4254: twenty (20) cents per ton.
- For sites licensed under *Minnesota Statutes* Chapter 18B.31—Pesticide Dealers; and for sites licensed under *Minnesota Statutes* Chapter 18C.415 and 18C.425—where a fertilizer, plant amendment, or soil amendment is distributed: \$300 per site.
- For Structural Pest Control Applicator business license, under *Minnesota Statutes* Chapter 18B.32: \$100 per license.
- For Commercial Pesticide Applicator license, under *Minnesota Statutes* Chapter 18B.33: \$40 per license.
- For Commercial Pesticide Applicator license (turf and ornamental category), under *Minnesota Statutes* Chapter 18B.33: \$50 per license.
- For Non-commercial Pesticide Applicator license, under *Minnesota Statutes* Chapter 18B.34: \$40 per license.

The ACRRR Board and the MDA have made the determination that maintaining the amounts of surcharges for 1993 at the levels previously set for 1991 and 1992 is reasonable and necessary for the following reasons:

- 1) The ACRRR, by statute, must maintain an unencumbered balance of \$1,000,000;
- 2) The ACRRR balance, after the addition of 1992 surcharges collected from November, 1992 to March, 1993 is projected to be more than \$1,000,000 and less than \$5,000,000;
- 3) Reimbursements or payments expected to be ordered by the ACRRR Board during the next year are estimated to be \$500,000 to \$1,500,000;
- 4) ACRRR surcharges for 1993, as detailed above, will not be collected until the period November, 1993 to March, 1994; and,
- 5) The Commissioner of the MDA, and the ACRRR Board, have been informed by persons required by statute to pay ACRRR surcharges that notification of determination of surcharge amounts is best managed, most acceptable and least objectionable to those affected if such determination and disclosure is made as soon as possible and no later than the end of any respective calendar year.

Persons needing further information may contact the MDA at (612) 297-3490.

CERTIFICATION OF THE AGRICULTURAL CHEMICAL RESPONSE COMPENSATION BOARD (ACRRR BOARD)

I, Paul Rhein, do hereby certify that I am a member and Chair of the Agricultural Chemical Response Compensation Board, a Board duly authorized under the laws of the State of Minnesota, and that the following is a true, complete, and correct copy of a resolution adopted at a meeting of the Agricultural Chemical Response Compensation Board, duly and properly called and held on the 16th day of December, 1992, that a quorum was present, and that all present voted for the resolution which has not been rescinded or modified.

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Official Notices

"RESOLVED, that the members of the Agricultural Chemical Response Compensation Board (ACRRA Board), after reviewing financial information describing Agricultural Chemical Response & Reimbursement Account carry-forward balance, anticipated revenues, current and projected expenditures, conclude that the various ACRRA surcharges for 1993 should remain at the same amounts set for 1992 in order for the account to have sufficient funds for anticipated Board business, as provided under *Minnesota Statutes* 18D.05 (1990)."

IN WITNESS WHEREOF, I have hereunto subscribed my name this 21st day of December, 1992.

Paul Rhein, Chair
ACRRA Board

Department of Health

Notice of Solicitation of Outside Information or Opinions in the Matter of the Proposed Amendment of Rules of the Minnesota Department of Health Relating to Public Permissible Levels of Ionizing Radiation from External Sources in Unrestricted Areas, *Minnesota Rules*, Part 4730.0380

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health is seeking information or opinions from sources outside the Department in preparing to propose the amendment of existing rules governing Public Permissible Levels of Ionizing Radiation from External Sources in Unrestricted Areas, *Minnesota Rules*, part 4730.0380. The adoption of rules is authorized by *Minnesota Statutes*, sections 144.05, 144.12 and 144.121.

The Minnesota Department of Health requests information and opinions concerning the subject matter of the rule. Interested or affected persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Timothy Donakowski
Minnesota Department of Health
Division of Environmental Health, P.O. Box 59040
925 Southeast Delaware Street
Minneapolis, Minnesota 55459-0040

Oral statements will be received during regular business hours over the telephone at (612) 627-5065 by Mr. Donakowski and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the Minnesota Department of Health becomes part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 4 January 1993

Marlene E. Marschall
Commissioner of Health

Department of Health

Notice of Completed Application and Notice of and Order for Hearing in the Matter of the License Application of Naeve Ambulance, Albert Lea, Minnesota

PLEASE TAKE NOTICE that the Commissioner of Health (hereinafter "Commissioner") has received a completed application from Naeve Ambulance, 404 Fountain, Albert Lea, Minnesota for an upgrade to Advanced Ambulance Services.

IT IS HEREBY ORDERED AND NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes* §§ 14.57-14.69 and *Minnesota Statutes* § 144.802 a public hearing will be held on February 2, 1993 at Freeborn County Courthouse, Courtroom #1, 2nd floor, 411 South Broadway, Albert Lea, Minnesota, commencing at 7:00 p.m. If you have an interest in this matter you are hereby urged to attend the public hearing. Failure to do so may prejudice your rights in this and any subsequent proceedings in this matter.

1. The purpose of the hearing is to determine whether the application from this ambulance service should be granted based upon the criteria set forth in *Minnesota Statutes* § 144.802, subd. 3(g).

2. This proceeding has been initiated pursuant to and will be controlled in all aspects by *Minnesota Statutes* §§ 144.801-144.8093, *Minnesota Statutes* §§ 14.57-14.69, and Rules for Contested Cases of the Office of Administrative Hearings, *Minnesota*

Rules 1400.5100-1400.8402. Copies of the rules and statutes may be obtained for a fee from the Department of Administration, Public Documents Division, 117 University Avenue, St. Paul, Minnesota 55155, telephone: (612) 297-3000.

3. Peter Erickson, Office of Administrative Hearings, 100 Washington Square, Suite 1700, Minneapolis, Minnesota 55401-2138, telephone: (612) 341-7606, will preside as administrative law judge at the hearing, and will make a written recommendation on this application. After the hearing, the record and the administrative law judge's recommendation will be forwarded to the Commissioner to make the final determination in the matter.

4. Any person wishing to intervene as a party must submit a petition to do so under *Minnesota Rules* 1400.6200 on or before February 1, 1993. This petition must be submitted to the administrative law judge and shall be served upon all existing parties and the Commissioner. The petition must show how the contested case affects the petitioner's legal rights, duties or privileges and shall state the grounds and purposes for which intervention is sought and indicate petitioner's statutory right to intervene if one exists.

5. In addition to or in place of participating at the hearing, any person may also submit written recommendations for the disposition of the application. These recommendations must be mailed to the administrative law judge on or before February 10, 1993.

6. Any subpoena needed to compel the attendance of witnesses or the production of documents may be obtained pursuant to *Minnesota Rules* 1400.7000.

7. At the hearing the applicant will present its evidence showing that a license should be granted and that all persons will be given an opportunity to cross-examine witnesses, to be heard orally, to present witnesses, and to submit written data or statements. All persons are encouraged to participate in the hearing and are requested to bring to the hearing all documents, records, and witnesses needed to support their position. It is not necessary to intervene as a party in order to participate in the hearing.

8. Please be advised that if nonpublic data is admitted into evidence, it may become public data unless an objection is made and relief is requested under *Minnesota Statutes* § 14.60, subd. 2.

9. You are hereby informed that you may choose to be represented by an attorney in these proceedings, may represent yourself, or be represented by a person of your choice if not otherwise prohibited as the unauthorized practice of law.

10. A Notice of Appearance must be filed with the administrative law judge identified above within 20 days following receipt of the Notice by any person intending to appear at the hearing as a party.

11. In accordance with the provisions of *Minnesota Statutes* § 14.61, the final decision of the Commissioner in this proceeding will not be made until the Report of the Administrative Law Judge has been made available to the parties in this proceeding for at least 10 days. Any party adversely affected by the Report of the Administrative Law Judge has the right to file exceptions and present arguments to the Commissioner. Any exceptions or arguments must be submitted in writing and filed with the Commissioner of Health, 717 Delaware Street Southeast, Minneapolis, Minnesota 55440, within 10 days of the receipt of the Administrative Law Judge's Report.

Dated: 3 January 1993

Marlene E. Marschall
Commissioner of Health

Department of Health

Notice of Solicitation of Outside Information or Opinions in the Matter of the Proposed Adoption of Rules of the Minnesota Department of Health Governing Fees for Food and Beverage Establishments, Part 4625.5000; and Fees for Lodging Establishments, Part 4625.2300

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health is seeking information or opinions from sources outside the Department in preparing to propose amendments to existing rules governing fees for food and beverage establishments licensed under parts 5625.2401 to 4625.7801 (part 4625.7801) and fees for lodging establishments licensed under parts 4625.0100 to 4625.2355 (part 4625.2300).

The adoption of fees in rule for food and beverage establishments and lodging establishments is authorized by *Minnesota Statutes*, sections 144.122 and 157.03.

The Minnesota Department of Health requests information and opinions concerning the subject matter of the rule. Interested or affected persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Official Notices

Charles Schneider, section chief
Minnesota Department of Health
Division of Environmental Health, P.O. Box 59040
925 Southeast Delaware Street
Minneapolis, Minnesota 55459-0040

Oral statements will be received during regular business hours over the telephone at (612) 627-5032 by Mr. Schneider and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the Minnesota Department of Health becomes a part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 4 January 1993

Marlene E. Marschall
Commissioner of Health

Department of Human Services

Chemical Dependency Program Division

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing the Licensure of Chemical Dependency Rehabilitation Programs

NOTICE IS HEREBY GIVEN that the State Department of Human Services is seeking information or opinions from sources outside the agency in preparing to propose an amendment to *Minnesota Rules*, parts 9530.4230, subpart 2; 9530.6300, item J; and 9530.7030, subpart 2, item G. The amendments will eliminate the client follow-up requirement for clients discharged from licensed chemical dependency rehabilitation programs after December 31, 1992. The Department of Human Services has begun a project to follow-up clients discharged from licensed chemical dependency rehabilitation programs. To continue the rule requirement that programs perform client follow-up will result in duplication of evaluation effort.

The adoption of the amendments are authorized by *Minnesota Statutes*, section 245A.09, subdivision 1, which permits the agency to adopt rules to govern the operation, maintenance, and licensure of programs subject to licensure under *Minnesota Statutes*, sections 245A.01 to 245A.16 and *Minnesota Statutes*, section 254B.03, subdivision 5, which permits the agency to adopt rules to implement the Consolidated Chemical Dependency Treatment Fund, including determining vendor eligibility.

The State Department of Human Services requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to: Lee Gartner, Chemical Dependency Program Division, Department of Human Services, 444 Lafayette Road, St. Paul, MN 55155-3823. Oral statements will be received during regular business hours over the telephone at (612) 296-3978 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the State Department of Human Services shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 4 January 1993

Jim Schmidt
Rulemaker

Department of Human Services

CPT Codes Requiring Second Surgical Opinion for Recipients of Medical Assistance and General Assistance Medical Care

Effective for dates of service on or after March 1, 1993, the following hysterectomy surgery codes published in the *Physicians' Current Procedural Terminology*, 1993 edition, are subject to second surgical opinion requirements of the Medical Assistance and General Assistance Medical Care programs.

56308 Laparoscopy, surgical; with vaginal hysterectomy with or without removal of tube(s), with or without removal of ovary(s) (laparoscopic assisted vaginal hysterectomy)

58262 Vaginal hysterectomy; with removal of tube(s), and/or ovary(s)

58263 Vaginal hysterectomy; with removal of tube(s), and/or ovary(s), with repair of enterocele

Providers must contact the Department of Human Services' Medical Review Agent when the above procedures will be performed on an inpatient basis.

Direct questions or comments regarding this change to:

Christine Dobbe (612) 296-2811
Minnesota Department of Human Services
Health Care Management Division—3853
444 Lafayette Road
St. Paul, Minnesota 55155

Labor and Industry Department

Labor Standards Division

Notice of Prevailing Wage Certifications for Construction Projects

Effective January 11, 1993 prevailing wage rates are certified for commercial construction projects in: Hennepin county: Airport Police Department and Airport Terminal Building; Blue Earth county: Temperature Control Upgrade, Administration Building M.S.U.; Washington county: South West Jr. High, Scandia Elementary; Anoka county: Linwood Elementary.

Copies of the certified wage rates for these projects may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155-4306. The charge for the cost of copying and mailing are \$1.36 per project. Make check or money order payable to the State of Minnesota.

John B. Lennes, Jr.
Commissioner

Minnesota State Arts Board

Meeting Dates for the 1993 Calendar Year

The Minnesota State Arts Board is giving official notice of the meeting dates of the regular board meetings for the 1993 calendar year. The regular board meetings begin at 12:00 noon and are held at the Arts Board office, 432 Summit Avenue, Saint Paul, MN 55102. The dates are as follows:

January 28, 1993
March 25, 1993
May 27, 1993
July 22, 1993
September 23, 1993
December 2, 1993

Minnesota State Fair

Minnesota State Agricultural Society Annual Meeting Notice

The 134th annual meeting of the Minnesota State Agricultural Society, governing body of the State Fair, will be held Jan. 15, 16 and 17 at the St. Paul Radisson Hotel. For complete program information, call (612) 642-2251.

Minnesota State Retirement System

Board of Directors, Regular Meeting

The regular meeting of the Board of Directors, Minnesota State Retirement System, will be held on Friday, January 15, 1993 at 9:00 a.m. in the office of the System, 175 W. Lafayette Frontage Rd., St. Paul, Minnesota.

Office of the Ombudsman for Mental Health and Mental Retardation

Notice of Meeting

The Ombudsman for Mental Health and Mental Retardation Advisory Committee will hold a general meeting from 9:30 a.m. until 1:00 p.m. on Friday, January 29, 1993. The meeting will be held at the Ombudsman Office, Suite 202, Metro Square Building on 7th and Robert Street, St. Paul.

Public Employees Retirement Association

Board of Trustees, Notice of Meetings

The next regular monthly meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) will be held on Thursday, January 14, 1993 at 9:30 a.m. in the PERA offices, 514 St. Peter St., Suite 200-Skyway Level, Saint Paul, Minnesota.

An Information Forum of the Public Safety Officers will be held on Wednesday, January 20, 1993 at 1:30 p.m. in the offices of the Association.

State Board of Technical Colleges

Notice of Intent to Solicit Outside Opinion Regarding Proposed Rules Governing the Rules for Licensure of Postsecondary Technical Education Personnel

NOTICE IS HEREBY GIVEN that the State Board of Technical Colleges is seeking information or opinions from sources outside the agency in preparing to amend Chapter Thirty-Five: Rules for Licensure of Vocational Technical Education Personnel and specifically in General Education, Health Occupations, Work & Family, and Administrative Licensure. The adoption of these rules is authorized by *Minnesota Statutes* § 136C.04, subd. 9. and 125.185 subd. 4.

The State Board of Technical Colleges requests information and comments concerning the subject matter of these rules. Interested or affected persons may submit written statements of information or comment orally. Written comments should be addressed to:

Mr. M. Robert Babcock
State Board of Technical Colleges
314 Capitol Square Bldg.
550 Cedar Street
St. Paul, MN 55101
(612) 296-1867

Ms. Georgia Pomroy
State Board of Technical Colleges
322 Capitol Square Bldg.
550 Cedar Street
St. Paul, MN 55101
(612) 297-2204

Oral statements will be received during regular business hours over the telephone at (612) 296-0680 or in person at the above address.

All statements of information and comments shall be accepted until 4:30 p.m. Thursday, February 11, 1993. Any written material received by the State Board of Technical Colleges shall become part of the record to be submitted to the Attorney General or Administrative Law Judge in the event the rule is adopted.

Helen Henrie, Deputy Chancellor
State Board of Technical Colleges

Teachers Retirement Association

Notice of Regular Meeting

The Board of Trustees, Minnesota Teachers Retirement Association will hold a meeting on Wednesday, February 3, 1993, at 9:30 a.m., in Suite 500, Gallery Building, 17 W. Exchange St., St. Paul, MN to consider matters which may properly come before the Board.

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Labor and Industry Department

A Request for Proposals for Investigative Services from Minnesota Department of Labor and Industry Special Compensation Fund

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I. Introduction and Background.

The Minnesota Department of Labor and Industry, Special Compensation Fund has long been involved in the administration of workers' compensation claims brought by uninsured injured workers pursuant to *Minnesota Statutes* § 176.183. The Special Claims Unit of the Special Fund is to review claims made by uninsured employees and also is to conduct an investigation to determine liability.

Pursuant to its grant of authority, if the Special Fund makes a determination that there is liability, the Department will accept the claim and begin paying appropriate workers' compensation benefits to the injured employee of an uninsured employer.

The Department is considering various options to improve the quality, the efficiency, and the ability of the special claims unit to receive, analyze, investigate and make determinations on workers' compensation liability. The overall goal is to minimize the impact on employers and employees of making a workers' compensation claim.

An essential element of any claim is the question of primary liability, and, lesser questions regarding the employee's prior claim history, circumstances surrounding the injury, witnesses and the subsequent activities of the employee. Proper, expert investigative services are crucial in enabling the staff of the Special Claims Unit to handle and assess uninsured claims.

The options that the Department of Labor and Industry have considered, include, but are not limited to:

1. Increasing the number of Departmental staff in order to efficiently and professionally provide all services and tasks required for proper functioning of the Special Claims unit;
2. Contracting with a firm to provide investigation services for the Special Claims unit regarding the investigation and handling of workers' compensation cases.

The Minnesota Department of Labor and Industry, Special Compensation Fund, is soliciting proposals from firms or businesses providing investigative services to provide those services required to investigate and report on workers' compensation uninsured or bankrupt self-insured workers' compensation claims at the Department of Labor and Industry, Special Compensation Fund in accordance with all applicable laws, administrative rules, and specifications provided in a later section of this request for proposals.

Disclaimer:

Issuance of this request for proposals in no way commits the Department of Labor and Industry to enter into a contract for services outlined in the request for proposals. The State reserves the right to reject any or all proposals submitted in response to this request for proposals. This request for proposals does not obligate the state to complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

II. The Scope of the Project.

The Department of Labor and Industry, Special Compensation Fund, Special Claims Unit, investigates all reports of uninsured/bankrupt self-insured claims to determine workers' compensation liability.

Investigation of uninsured/bankrupt-self-insured employees/employers includes taking statements from all relevant parties, producing asset checks on alleged uninsured employers, and production of all medical records.

Professional, Technical & Consulting Contracts

At the present time, it is unknown what the volume of individual cases of workers' compensation uninsured claims will be on a monthly or yearly basis. Therefore, proposals should evidence the ability to be flexible and accommodating.

If the Department of Labor and Industry, Special Compensation Fund, decides to contract for investigative services, such services will be requested on a case by case basis. It is envisioned that files will be assigned to the investigative services contractor with specified parameters and instructions regarding the investigative services required and requested.

The contractor will be expected to maintain close contact with the Special Claims Unit Adjuster regarding any case that it is assigned to investigate.

III. Proposal Format and Minimum Content.

- A. The name and address of your company;
- B. The name and telephone number of the contact person for your proposal;
- C. How long your company has been in continuous business providing investigative services, and whether or not those investigative services have been provided in the workers' compensation area. (If your company is a subsidiary, please provide this information for both the entity that will actually provide the services and the parent company.);
- D. Provide the most recent annual statement or other documentation of the financial position of your company and any parent company;
- E. What percentage of your business revenue is derived from the following services:
 1. Investigation of workers' compensation matters;
 2. Investigation of insurance matters of a general nature;
 3. Private investigation regarding such matters as private surveillance, searches for lost persons, and other such sundry investigative services;
- F. Address and telephone number of the office from which you will provide the services to the Department of Labor and Industry fraud unit;
- G. How many members your firm or company will have available to provide services, and your ability to expand or contract your staff to meet the Department's needs and requests;
- H. Identify the individual or individuals who would be assigned to the Department of Labor and Industry account, with relevant work histories, functions and levels of responsibility;
- I. Identify any subcontractors that would be used to provide services to the Department of Labor and Industry, and provide the same information for those subcontractors that you provided for your company in the items above;
- J. Provide at least five references of major accounts handled by the office that would provide services to the Department of Labor and Industry fraud unit with the name and telephone number of the contact person for each reference provided;
- K. Please provide any and all licensing authority and affiliations with professional organizations of your company;
- L. Specify the fee or cost per services or other mode of payment for full investigation services fees, including all incidentals, as defined in a later section of this request for proposals;
- M. Provide any other information that you feel would demonstrate special capabilities or services your company would be able to provide, provided that all information must be contained in the maximum of a four page single spaced document with at least one inch margins.

IV. General Conditions

- A. The contact will be approximately 12 months in duration, commencing on or about March 1, 1993 and continuing through February 28, 1994 subject to annual review and approval by the State of Minnesota. The ability to extend and renew is retained by the Department of Labor and Industry. The Department of Labor and Industry would reserve the right to immediately recover any materials assigned or provided to your company, and to resume direct administration of the file if the Department chooses to;
- B. All matters assigned to your company are to remain confidential and to be handled in accordance with general business practices of an investigative company or agency;
- C. Your company shall provide a complete explanation, in writing, of any deviation from the specifications outlined herein. The State of Minnesota, Department of Labor and Industry shall have the sole authority to weigh the merits of any such deviation and to accept or reject any bid which deviates;
- D. The Department of Labor and Industry Special Claims Unit shall have the right to approve the assignment of the personnel that are providing the services pursuant to this request for proposals throughout the term of the contract;

Professional, Technical & Consulting Contracts

E. Affirmative Action: In accordance with the provisions of *Minnesota Statutes* § 363.073, for all contracts estimated to be in excess of \$50,000, all responders having more than 20 full time employees at any time during the previous 12 months must have an affirmative action plan approved by the Commissioner of Human Rights before the proposal may be accepted. Your proposal will not be accepted unless it includes one of the following:

1. A copy of your company's current certification of compliance issued by the Commissioner of Human Rights; or
2. A notarized statement certifying that your company has not had more than 20 full time employees at any time during the previous 12 months;

F. It shall be the bidders responsibility to satisfy himself/herself as to the accuracy of any data included in the specifications;

G. Your company, the bidder, shall furnish to the State of Minnesota, Department of Labor and Industry, a certification of insurance, which shall be proof of workers' compensation insurance coverage on your employees.

V. Submission of Proposals.

A. All proposals must be sent to and received by: Deborah L. Cordes, Special Compensation Fund, Department of Labor and Industry, 443 Lafayette Road North, St. Paul, Minnesota 55155-4317;

B. All proposals must be received by the Department of Labor and Industry, no later than 4:30 p.m., February 15, 1993. Late proposals will not be accepted;

C. Six copies of the proposal must be submitted. Proposals are to be sealed in mailing envelopes or packages with the responders name and address clearly specified on the outside. Each copy of the proposal must be signed in ink by an authorized member of the company submitted the proposal. Prices and terms of the proposal as stated must be valid for the length of the contract.

D. The Department has determined that the cost on an annual basis shall not exceed \$250,000.

VI. Evaluation and Award.

A. All proposals received by the deadline will be evaluated by a committee selected by the Department of Labor and Industry;

B. Up to ten finalists may be selected, at the discretion of the committee, and provided an opportunity to provide a supplementary presentation of up to 30 minutes each and/or to answer direct questions from the committee;

C. Factors upon which the proposals will be judged include, but are not limited to the following:

1. Knowledge of, and experience in providing investigation services in workers' compensation matters, and/or insurance fraud.

2. Responses of the client references provided by the bidder; experience in working with governmental agencies.

3. Knowledge and demonstrated skills of persons specified by the bidder to provide services to the Department of Labor and Industry fraud unit.

4. Knowledge of the Minnesota workers' compensation law and administrative rules.

5. Compatibility of claims management philosophy over the bidder with the Department of Labor and Industry, particularly as demonstrated by observations of the Department staff monitoring other accounts managed by the bidder in previous years.

6. The selection committee's confidence in the ability and willingness of the bidder to perform the Department's work, and work with the Department staff.

7. Agreement of the bidder with the Department to implement management and utilization of review programs as an integral part of file management; overall cost of services available.

8. Evaluation and selection will be completed by March 1, 1993 or as soon thereafter as possible. The results will be sent to all responders as soon as possible after a decision has been made.

VII. Minimum Service Contract or Responsibilities.

A. Initial acknowledgment of receipt of assignment and activities requested with expected completion dates in written form;

B. Oral and/or written reports, status reports or summary of activities as requested;

C. Periodic updates and reports as are reasonable with all requests of the Department;

D. Specific tasks and expertise requirements:

1. Accurate, concise and complete report writing skills;

2. Professional interviewing skills;

3. Professional interrogations skills;

Professional, Technical & Consulting Contracts

4. Ability and procedures together with records and/or data from sources, including but not limited to places of employment, businesses, other governmental agencies, business entities such as attorney's offices, doctors records, chiropractic records, insurance records, and other records and or data as requested;

5. Surveillance and trailing skills, with the requisite state of the art technological equipment such as video and photography equipment;

6. Taking recorded and or written statements and transcribing them;

7. Knowledge of privacy law and data privacy law, in matter of etiquette, professionalism and ethical behavior;

8. Data base access to investigation and information sources and services;

9. Licensure and or ability to travel out of state, or in the alternative contract with approved out of state vendors and/or services;

10. Experience and ability to testify in court as required as a witness or expert;

11. Ability to partake in undercover operations and/or stings;

12. Knowledge of workers' compensation system and other aspects of system regarding benefits so as to enable understanding of possible pipes of fraud and or illegal behavior;

E. It shall be the responsibility of the bidder to clarify any provision of the specifications above that the bidder does not understand. Only the Department of Labor and Industry's Special Claims Unit may authorize deviation from these minimum specifications of performance and/or required tasks and expertise.

Department of Labor and Industry

Request for Proposal for Foreign Language Written Translation

Purpose:

The Minnesota Department of Labor and Industry has defined a need for multi-lingual written translation to communicate with and be informative to the multi-lingual communities in Minnesota. This Request for Proposal seeks translations of state mandated employment posters. This request for proposal does not obligate the state to complete the project, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Submission of Proposals:

All proposals must be sent to and received by Nancy Hoglund, Office Manager, Research and Education Unit, 443 Lafayette Road North, St. Paul, MN 55155, (612) 297-4700 not later than 4:30 p.m. on February 8, 1993. Prospective responders who have any questions regarding this request for proposal may contact Nancy Hoglund at the above address or telephone number. Please note that other department personnel are not allowed to discuss the project with responders before the submittal of proposed deadline.

Late proposals will not be accepted.

Project Details:

The Department has State mandated posters that need to be translated into Spanish, Hmong, Laotian, Vietnamese and Cambodian. Translations must be in a linguistically appropriate manner with regards to spelling, punctuation and sentence structure of the translated language. The translator must be familiar with legal and medical terminology and be able to translate the posters into language that the average teenage or adult can understand.

The responder may submit proposals for any or all of the languages listed above. A sample of previous work should be attached to the proposal.

All translations will be cross-translated by an independent third party.

The responder may propose additional tasks or activities if they will substantially improve the results of the project.

Estimated Project Cost:

The Department has estimated that the cost of this project should not exceed \$20,000. An invoice detailing the services provided must be submitted after completion of the project. Payment will be made after the satisfactory completion of the project.

Proposal Requirements:

1. Submit 2 copies of the proposal. Proposals are to be sealed in mailing envelopes or packages with the firm's name and address clearly written on the outside. Each copy of the proposal must be signed, in ink, by an authorized member of the firm. The cover sheet of the proposal must clearly indicate the name, address and telephone number of the contact person. Prices and terms of the proposal as stated must be valid for the length of the project.

Professional, Technical & Consulting Contracts

2. A camera-ready original of each poster must be provided. The responder must have multi-lingual word processing and typesetting to provide high quality originals.
3. The final products shall be on single 8½ x 11 sheets of paper, if possible. If its is necessary to print on oversized paper, the approximate size of the final posters should be included in the proposal.
4. The responder must provide a project workplan including timetable.
5. The responder must list the names of persons who would be directly responsible for translations with a brief description of their qualifications.
6. The successful responder will be required to submit acceptable evidence of compliance with workers' compensation insurance coverage requirements prior to execution of the contract.

Proposal Evaluation Criteria:

All proposals received by the deadline will be evaluated by representatives of the Department of Labor and Industry. An interview with the responder may be part of the evaluation process. Factors upon which proposals will be judged include those listed below. However, factors used to choose the contract award are not limited to these.

1. Expressed understanding of project objectives.
2. Detailed project work plan including timetable.
3. Project cost detail.
4. Overall cost of the project.
5. Qualifications of both company and personnel. Experience of project personnel will be given greater weight than that of the firm.

Evaluation and selection will be completed by February 22, 1993.

Office of Waste Management

Notice of Request for Proposals (RFP) for a Survey of Minnesota Businesses

The Minnesota Office of Waste Management (OWM) is soliciting proposals from qualified entities to conduct a statistically valid survey of Minnesota businesses regarding their purchase of recycled-content products. The scope of work includes: (1) determining the methodology of the survey, (2) obtaining the necessary lists, (3) developing and testing the questionnaire and related materials, (4) conducting the survey with a guaranteed minimum response rate, (5) conducting data entry and statistical analyses, (6) developing detailed recommendations for the OWM's Buy Recycled Campaign, and (7) writing the final project report.

Total project costs may not exceed \$35,000.

For a copy of the RFP, contact:

Laura Millberg
Recycling Market Development
Minnesota Office of Waste Management
1350 Energy Lane, Suite 201
St. Paul, Minnesota 55108
(612) 649-5762 or MN Toll-Free 1-800-657-3843

All proposals must be submitted to the OWM no later than 5 p.m. Monday, February 8, 1993.

Diane Wesman
Acting Director

State Designer Selection Board

Request for Proposal for a State University Project

To Minnesota Registered Design Professionals:

The State Designer Selection Board has been requested to select a designer for a State University project. Design firms who wish to be considered for this project should deliver proposals on or before 4:00 p.m., February 2, 1993, to:

George Iwan
Executive Secretary, State Designer Selection Board

Professional, Technical & Consulting Contracts

Room G-10, Administration Building
St. Paul, Minnesota 55155-3000

The proposal must conform to the following:

- 1) Six copies of the proposal will be required.
- 2) All data must be on 8½" x 11" sheets, soft bound.
- 3) The cover sheet of the proposal must be clearly labeled with the project number, as listed in number 7 below, together with the designer's firm name, address, telephone number and the name of the contact person.

4) Mandatory Proposal contents in sequence:

a) Identity of firm and an indication of its legal status, i.e. corporation, partnership, etc. If the response is from a joint venture, this information must be provided for firms comprising the joint venture.

b) Names of the persons who would be directly responsible for the major elements of the work, including consultants, together with brief descriptions of their qualifications. Identify roles that such persons played in projects which are relevant to the project at hand. **NOTE NEW REQUIREMENT:** The proposal must contain a statement indicating whether or not the consultants listed have been contacted and have agreed to be a part of the design team.

c) A commitment to enter the work promptly, if selected, by engaging the consultants, and assigning the persons named 4b above along with adequate staff to meet the requirements of work.

d) A list of State and University of Minnesota current and past projects and studies under contract to the prime firm(s) submitting this proposal during the four (4) years immediately preceding the date of this request for proposal. The prime firm(s) shall list and total all fees associated with these projects and studies whether or not the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid directly to engineers or other specialty consultants employed on the projects and studies listed pursuant to the above. **NOTE:** Please call for a copy of the acceptable format for providing this information.

e) A section containing graphic material (photos, plans, drawings, etc.) as evidence of the firm's qualification for the work. The graphic material must be identified. It must be work in which the personnel listed in "c" have had significant participation and their roles must be clearly described. It must be noted if the personnel were, at the time of the work, employed by other than their present firms.

The proposal shall consist of no more than twenty (20) pages. Proposals not conforming to the parameters set forth in this request will be disqualified and discarded without further examination.

5) Statutory Proposal Requirements:

In accordance with the provisions of *Minnesota Statutes*, 1981 Supplement, Section 363.073; for all contracts estimated to be in excess of \$50,000.00, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the Commissioner of Human Rights before a proposal may be accepted.

The proposal will not be accepted unless it includes one of the following:

- a) A copy of your firm's current certificate of compliance issued by the Commissioner of Human Rights; or
 - b) A statement certifying that the firm has a current certificate of compliance issued by the Commissioner of Human Rights;
- or
- c) A statement certifying that the firm has not had more than 20 full-time employees in Minnesota at any time during the previous 12 months; or
 - d) A statement certifying that the firm has an application pending for a certificate of compliance.
- 6) Design firms wishing to have their proposals returned after the Board's review must follow one of the following procedures:
- a) Enclose a self-addressed stamped postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two (2) weeks to pick up their proposals, after which time the proposals will be discarded; or
 - b) Enclose a self-addressed stamped mailing envelope with the proposals. When the Board has completed its review, proposals will be returned using this envelope.

In accordance with existing statute, the Board will retain one copy of each proposal submitted.

Any questions concerning the Board's procedures, their schedule for the project herein described or the fee format form may be referred to George Iwan at (612) 296-4656.

Professional, Technical & Consulting Contracts

7) PROJECT—1-93

Heating Plant Mechanical and Electrical Upgrade
Moorhead State University

Appropriation: \$4,090,000.00 to design and construct the upgrade.

Scope of Project: Rehabilitate heating plant to remedy equipment and operating problems, put the plant in reliable operating condition, and meet future steam demand. The work will require major mechanical and electrical construction:

MECHANICAL

Boiler replacement
Deaerator
Condensate system
Domestic water/service piping modifications
Water softener
Fuel oil system
Combustion air intake
Flowmeters
Feedwater system
Boiler repair

ELECTRICAL

Heating plant
Demolition
New service
Transformer
15kv conductors/modifications
Branch circuit modifications
Uninterruptible power supply
Maintenance building
New service
Branch circuit modifications
Emergency generator
Demolition
New emergency generator
New transfer switch
Branch circuit modifications
New underground fuel tank
Possible new housing (350 gross square feet addition to heating plant)

The new emergency generator will be sized to handle all heating plant and campus emergency electric loads.

Asbestos abatement is included in the project budget, but is excluded from the selected engineer's scope of work.

Purpose of the Project: The objective of this work is to increase the maximum plant output from approximately 63,000 pounds per hour to something in excess of 160,000 pounds per hour. The heating plant boilers (there are three) have a combined steam output rating of 160,000 pounds per hour. Wear and tear (the boilers were new in 1958, 1966, and 1976) has reduced combined output to 125,500 pounds per hour. Limited electrical capacity within the heating building limits operation to only two boilers at a time, which further reduces the heating plant output to 85,500 pounds per hour. Deficiencies with the mechanical equipment that support the boilers further reduce the maximum plant output from 85,500 to 70,000 pounds per hour. Boiler fuel is interruptible natural gas and No. 6 fuel oil during periods of gas interruption. Gas interruption further reduces the plant output to 63,000 pounds per hour because 7,000 pounds per hour steam is required to heat the No. 6 oil. This 7,000 pounds per hour can be recovered by staying on natural gas, but the penalty for continuing with natural gas during interruptible times ranges from \$160,000-\$225,000.

Engineering Responsibilities: For planning through schematic design, the architect will be responsible for such tasks as review of the University's heating plant study report completed in 1991, preparation of preliminary schematics (including consideration of alternative designs), cost estimates, and the schematic design report. Following approval of schematic design, the engineer will continue with design development drawings, specifications, and cost estimate; final construction documents and cost estimate; and project administration during construction, including but not limited to preparation of construction change orders, review and approval/rejection of shop drawing and payment requests, oversight of project for owner (including on-site observation and chairing construction meetings), and recommendation to the owner of project acceptance. Design and construction will be done consistent with Minnesota State University System standards.

Prior experience with design of heating plants of similar size is required. Personnel with experience focused on construction will be an important consideration.

Engineer will be required to assist the University in obtaining all required Minnesota Pollution Control Agency permits and other required regulatory approvals.

Engineering Fee: To be negotiated.

Professional, Technical & Consulting Contracts

University Contact:

Otis Anderson, Associate Vice President of Administrative Affairs
Ownes Hall 206
Moorhead State University
Moorhead, Minnesota 56563
(218) 236-3854

State University System Contact:

David Hardin
Director of Facilities Management
Minnesota State University System
555 Park Street, Suite 230
St. Paul, Minnesota 55103
(612) 296-6624

M.J. Czarniecki III, Chair
State Designer Selection Board

Awards of State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Materials Management Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Department of Administration—Materials Management Division

Contracts and Requisitions Open for Bid: Call 296-2600 for information on a specific bid, or to request a specific bid.

COMMODITY CODE KEY

A = Sealed Bid	G = \$5,000-\$15,000 Estimated Dollar Value	J = Targeted Vendors Only
B = Write for Price	H = \$15,000-\$50,000 Sealed Bid	K = Local Service Needed
C = Request for Proposal	I = \$50,000 and Over Sealed Bid/Human Rights Compliance Required	L = No Substitute
D = Request for Information		M = Installation Needed
E = \$0-\$1,500 Estimated Dollar Value		N = Pre-Bid Conference
F = \$1,500-\$5,000 Estimated Dollar Value		O = Insurance or Bonding Required

Item: Printer, Computer
Req.#: 26175-03299-01
Awarded to: Parker Assoc., Wayzata,
MN
Awarded amount: \$7,458.54
Awarded date: December 30, 1992
Expir/deliv date: January 5, 1993
Shipped to: Southwest State University

Awarded date: December 30, 1992
Expir/deliv date: January 5, 1993
Shipped to: Southwest State University

Item: Computer, Personal, Portable
Req.#: 27000-53819-01
Awarded to: Unique Software
Corporation, Eagan, MN
Awarded amount: \$5,385.04
Awarded date: December 30, 1992
Expir/deliv date: January 15, 1993
Shipped to: Community College Board

Item: Computer Equipment Supplies
Req.#: 26175-03300-01
Awarded to: Parker Assoc., Wayzata,
MN
Awarded amount: \$975.69

Item: Printer, Computer
Req.#: 26175-03296-01
Awarded to: Computerland, Plymouth,
MN
Awarded amount: \$13,119.09
Awarded date: December 30, 1992
Expir/deliv date: January 31, 1993
Shipped to: Southwest State University

Awards of State Contracts and Advertised Bids

Item: Computer Network Equipment
Req.#: 27152-47020-01
Awarded to: Inacomp Computer Centers, Eden Prairie, MN
Awarded amount: \$24,989.90
Awarded date: December 30, 1992
Expir/deliv date: December 30, 1992
Shipped to: Anoka Ramsey Community College

Item: Computer Network Supplies
Req.#: 27148-61074-01
Awarded to: Parker Assoc., Wayzata, MN
Awarded amount: \$1,646.76
Awarded date: December 30, 1992
Expir/deliv date: January 4, 1993
Shipped to: Rochester Community College

Item: Tractor, Loader
Req.#: 27148-61057-01
Awarded to: St. Charles Equipment, Inc., St. Charles, MN
Awarded amount: \$27,396.06
Awarded date: December 30, 1992
Expir/deliv date: January 15, 1993
Shipped to: Rochester Community College

Item: Laboratory/Science Supplies
Req.#: 32200-34677-01
Awarded to: Scientific Instrument Specialists, Moscow, ID
Awarded amount: \$2,522.40
Awarded date: December 30, 1992
Expir/deliv date: January 14, 1993
Shipped to: Minnesota Pollution Control Agency

Item: Computer Equipment, Miscellaneous
Req.#: 55000-32309-01
Awarded to: Dodd Technical Corporation, St. Paul, MN
Awarded amount: \$1,738.50
Awarded date: December 30, 1992
Expir/deliv date: January 4, 1993
Shipped to: Department of Human Services

Item: Computer Equipment, Miscellaneous
Req.#: 55000-32310-01
Awarded to: Dytec North, Inc., St. Paul, MN
Awarded amount: \$3,623.60

Awarded date: December 30, 1992
Expir/deliv date: January 14, 1993
Shipped to: Department of Human Services

Item: Shelving, Storeroom
Req.#: 78550-93368-01
Awarded to: Parker Assoc., Wayzata, MN

Awarded amount: \$960.00
Awarded date: December 30, 1992
Expir/deliv date: February 2, 1993
Shipped to: Minnesota Correctional Facility

Item: Container, Plastic; Special Box
Req.#: 78640-02565-01
Awarded to: Aladdin Synergetics, Inc., Nashville, TN

Awarded amount: \$2,168.83
Awarded date: December 30, 1992
Expir/deliv date: January 14, 1993
Shipped to: Minnesota Correctional Facility

Item: Cart, Food Service
Req.#: 78830-11582-01
Awarded to: St. Cloud Restaurant, St. Cloud, MN

Awarded amount: \$738.00
Awarded date: December 30, 1992
Expir/deliv date: January 30, 1993
Shipped to: Minnesota Correctional Facility

Item: Electrical Supplies, Miscellaneous
Req.#: 79000-32820-01
Awarded to: Larson J H Electric, Golden Valley, MN

Awarded amount: \$4,630.00
Awarded date: December 30, 1992
Expir/deliv date: January 14, 1993
Shipped to: Minnesota Department of Transportation

Item: Washing Equipment, Pressure
Req.#: 79000-32503-01
Awarded to: American Pressure, Wayzata, MN

Awarded amount: \$2,925.00
Awarded date: December 30, 1992
Expir/deliv date: January 13, 1993
Shipped to: Minnesota Department of Transportation

Item: Fixture, Lighting, Indoor
Req.#: 02310-36298-01
Awarded to: H & C Elec. Supply, Mankato, MN

Awarded amount: \$191.10
Awarded date: December 30, 1992
Expir/deliv date: January 10, 1993
Shipped to: St. Peter Reg. Treatment Center

Item: Printer, Computer
Req.#: 02420-34764-01
Awarded to: Parker Assoc., Wayzata, MN

Awarded amount: \$1,369.00
Awarded date: December 30, 1992
Expir/deliv date: January 11, 1993
Shipped to: Department of Administration

Item: Projection Viewer, Computer
Req.#: 26071-67419-01
Awarded to: Alpha Video & Audio, Bloomington, MN

Awarded amount: \$1,735.00
Awarded date: December 30, 1992
Expir/deliv date: January 11, 1993
Shipped to: Mankato State University

Item: Computer Equipment, Miscellaneous
Req.#: 26071-52344-01
Awarded to: Shiva, Cambridge, MN
Awarded amount: \$2,765.28
Awarded date: December 30, 1992
Expir/deliv date: January 11, 1993
Shipped to: Mankato State University

Item: Computer Equipment, Miscellaneous
Req.#: 26071-64557-01
Awarded to: On Sync, Minneapolis, MN
Awarded amount: \$5,550.00
Awarded date: December 30, 1992
Expir/deliv date: January 8, 1993
Shipped to: Mankato State University

Item: Computer, Personal
Req.#: 26073-24304-01
Awarded to: Gateway 2000, North Sioux City, SD
Awarded amount: \$9,560.00
Awarded date: December 30, 1992
Expir/deliv date: January 29, 1993
Shipped to: St. Cloud State University

Awards of State Contracts and Advertised Bids

Item: Board, Computer
Req.#: 26073-24292-01
Awarded to: Computerland, Plymouth, MN
Awarded amount: \$531.00
Awarded date: December 30, 1992
Expir/deliv date: January 8, 1993
Shipped to: St. Cloud State University

Item: Scanner/Optical Reader, Computer
Req.#: 26073-24278-01
Awarded to: Copicard Inc., Dallas, TX
Awarded amount: \$2,412.00
Awarded date: December 30, 1992
Expir/deliv date: January 11, 1993
Shipped to: St. Cloud State University

Item: Heath Care Equipment, Miscellaneous
Req.#: 78620-00483-01
Awarded to: Homedco Health Care, Plymouth, MN
Awarded amount: \$2,700.00
Awarded date: December 29, 1992
Expir/deliv date: December 29, 1992
Shipped to: MN Correctional Facility

Item: Meat
Req.#: 78620-00487-01
Awarded to: Quality Meats Seafood, West Fargo, ND
Awarded amount: \$8,044.00
Awarded date: December 29, 1992
Expir/deliv date: January 11, 1993
Shipped to: MN Correctional Facility

Item: Meat
Req.#: 78620-00487-02
Awarded to: Mapelli Food Distribution, St. Paul, MN
Awarded amount: \$5,779.00
Awarded date: December 29, 1992
Expir/deliv date: January 11, 1993
Shipped to: MN Correctional Facility

Item: Poultry
Req.#: 78620-00488-01
Awarded to: Mapelli Food Distribution, St. Paul, MN
Awarded amount: \$3,419.50
Awarded date: December 29, 1992
Expir/deliv date: January 15, 1993
Shipped to: MN Correctional Facility

Item: Meat
Req.#: 78620-00487-03

Awarded to: Granite City Meats, Sauk Rapids, MN
Awarded amount: \$1,742.00
Awarded date: December 29, 1992
Expir/deliv date: January 11, 1993
Shipped to: MN Correctional Facility

Item: Heating Equipment, Gas
Req.#: 78790-30713-01
Awarded to: Faribo Plumbing & Heating Inc., Faribault, MN
Awarded amount: \$10,335.00
Awarded date: December 29, 1992
Expir/deliv date: January 15, 1993
Shipped to: MN Correctional Facility—Faribault

Item: Washing Equipment, Pressure
Req.#: 79000-32502-01
Awarded to: Acme Electric Motor Inc., Grand Forks, ND
Awarded amount: \$16,623.65
Awarded date: December 29, 1992
Expir/deliv date: January 11, 1993
Shipped to: MN Department of Transportation

Item: Construction Material, Miscellaneous
Req.#: 79350-01250-01
Awarded to: Country Lumber, Elk River, MN
Awarded amount: \$2,523.98
Awarded date: December 29, 1992
Expir/deliv date: December 29, 1992
Shipped to: Various Locations

Item: Toilet
Req.#: 01000-07247-01
Awarded to: Blakeman Pumping Service, Nisswa, MN
Awarded amount: \$7,031.25
Awarded date: December 29, 1992
Expir/deliv date: January 3, 1993
Shipped to: Facilities Management Office

Item: Shearing Machine, Metal Work
Req.#: 02310-36108-01
Awarded to: Gladwin Machinery, Minneapolis, MN
Awarded amount: \$34,400.00
Awarded date: December 29, 1992
Expir/deliv date: January 20, 1993
Shipped to: MN Correctional Facility—Faribault

Item: Compressor, Air
Req.#: 02307-34307-01
Awarded to: Compressor Service Ltd., Minneapolis, MN
Awarded amount: \$4,243.00
Awarded date: December 29, 1992
Expir/deliv date: January 12, 1993
Shipped to: Plant Management Operations

Item: Gate
Req.#: 07300-41454-01
Awarded to: Crowley Co. Inc., Minneapolis, MN
Awarded amount: \$6,875.00
Awarded date: December 29, 1992
Expir/deliv date: February 4, 1993
Shipped to: Department of Public Safety

Item: Typewriter
Req.#: 07500-42116-01
Awarded to: AAA Office Products, St. Paul, MN
Awarded amount: \$3,783.00
Awarded date: December 29, 1992
Expir/deliv date: December 31, 1992
Shipped to: Department of Public Safety Warehouse

Item: Seating, Stool, Laboratory/Engrg.
Req.#: 26070-14952-01
Awarded to: North Country Business, Bemidji, MN
Awarded amount: \$3,357.12
Awarded date: December 29, 1992
Expir/deliv date: January 9, 1993
Shipped to: Bemidji State University

Item: Drive, Disk or Tape, Computer
Req.#: 27150-50359-01
Awarded to: Midwest Computer Depot Inc., Hibbing, MN
Awarded amount: \$750.00
Awarded date: December 29, 1992
Expir/deliv date: January 21, 1993
Shipped to: Mesabi Community College

Item: Computer, Personal
Req.#: 27149-03014-01
Awarded to: PC Express Inc., Richfield, MN
Awarded amount: \$24,080.00
Awarded date: December 29, 1992
Expir/deliv date: January 11, 1993
Shipped to: Northland Community College

Awards of State Contracts and Advertised Bids

Item: Heath Care Equipment,
Miscellaneous
Req.#: 27147-47514-01
Awarded to: Emergency Med. Products,
Des Moines, IA
Awarded amount: \$1,135.00
Awarded date: December 29, 1992
Expir/deliv date: January 10, 1993
Shipped to: Vermilion Community
College

Item: Reader & Printer, Micrographic
Req.#: 27147-47503-01
Awarded to: Garrett H. R. Co. The,
Duluth, MN
Awarded amount: \$1,125.00
Awarded date: December 29, 1992
Expir/deliv date: January 21, 1993
Shipped to: Vermilion Community
College

Item: Truck Body, Cab & Frame
Components
Req.#: 55304-09469-01
Awarded to: Truck Utilities & Mfg., St.
Paul, MN
Awarded amount: \$2,998.00
Awarded date: December 29, 1992
Expir/deliv date: January 15, 1993
Shipped to: Brainerd Regional Human
Service

Item: Lift, Aerial, Personnel
Req.#: 55105-09275-01
Awarded to: Ziegler Inc., Bloomington,
MN
Awarded amount: \$4,882.00
Awarded date: December 29, 1992
Expir/deliv date: January 7, 1993
Shipped to: St. Peter Regional
Treatment Center

Item: Service, Advertising
Req.#: 67420-53347-02
Awarded to: Skoglund Communications,
Duluth, MN
Awarded amount: \$1,680.00
Awarded date: December 29, 1992
Expir/deliv date: January 15, 1993
Shipped to: Department of Revenue,
Support

Item: Service, Advertising
Req.#: 67420-53346-01
Awarded to: Houck Motorcoach,
Roseville, MN

Awarded amount: \$7,400.00
Awarded date: December 29, 1992
Expir/deliv date: January 15, 1993
Shipped to: Department of Revenue,
Support

Item: Service, Advertising
Req.#: 67420-53347-01
Awarded to: Naegele Outdoor,
Bloomington, MN
Awarded amount: \$18,173.80
Awarded date: December 29, 1992
Expir/deliv date: January 15, 1993
Shipped to: Department of Revenue,
Support

Item: Service, Advertising
Req.#: 67420-53347-03
Awarded to: Vogel Outdoor, Rochester,
MN
Awarded amount: \$1,780.00
Awarded date: December 29, 1992
Expir/deliv date: January 15, 1993
Shipped to: Department of Revenue,
Support

Item: Truck, Snowplow
Req.#: 79382-02556-01
Awarded to: Pengwyn, Columbus, OH
Awarded amount: \$9,410.00
Awarded date: December 31, 1992
Expir/deliv date: February 1, 1993
Shipped to: MN Department of
Transportation

Item: Truck, Light, (Contract)
Req.#: 79382-02536-01
Awarded to: Midway Ford, Roseville,
MN
Awarded amount: \$15,911.00
Awarded date: December 31, 1992
Expir/deliv date: March 15, 1993
Shipped to: MN Department of
Transportation

Item: Van, (Contract)
Req.#: 79382-02532-02
Awarded to: Thane Hawkins Polar
Chevrolet, White Bear Lake, MN
Awarded amount: \$48,690.00
Awarded date: December 31, 1992
Expir/deliv date: March 15, 1993
Shipped to: MN Department of
Transportation

Item: Copy Machine, High Speed; Over
50 CPM
Req.#: 80100-93205-01
Awarded to: Xerox Corporation,
Bloomington, MN
Awarded amount: \$35,477.48
Awarded date: December 31, 1992
Expir/deliv date: January 15, 1993
Shipped to: MN Department of Public
Service

Item: Office Supplies, Miscellaneous
Req.#: 26175-03307-01
Awarded to: Xerox Corporation,
Bloomington, MN
Awarded amount: \$1,998.00
Awarded date: December 31, 1992
Expir/deliv date: January 22, 1993
Shipped to: Southwest State University

Item: Copy Machine, Medium Speed; 15
to 50 CPM
Req.#: 27165-65106-01
Awarded to: Midwest Business, Duluth,
MN
Awarded amount: \$3,600.00
Awarded date: December 31, 1992
Expir/deliv date: January 1, 1993
Shipped to: Duluth Community College
Center

Item: Printer, Computer
Req.#: 27156-11049-01
Awarded to: Cedar Computer Center,
Bloomington, MN
Awarded amount: \$2,456.00
Awarded date: December 31, 1992
Expir/deliv date: January 11, 1993
Shipped to: Normandale Community
College

Item: Printer, Computer
Req.#: 27153-21484-01
Awarded to: Cedar Computer Center,
Bloomington, MN
Awarded amount: \$7,355.00
Awarded date: December 31, 1992
Expir/deliv date: January 11, 1993
Shipped to: North Hennepin Community
College

Awards of State Contracts and Advertised Bids

Item: Van, Modification, Handicap
Req.#: 55303-93468-01
Awarded to: Handicapped Driving,
Burnsville, MN
Awarded amount: \$6,295.00
Awarded date: December 31, 1992
Expir/deliv date: January 15, 1993
Shipped to: Faribault Regional Center

Item: Van, Modification, Handicap
Req.#: 55303-93469-01
Awarded to: Handicapped Driving,
Burnsville, MN
Awarded amount: \$6,295.00
Awarded date: December 31, 1992
Expir/deliv date: January 15, 1993
Shipped to: Faribault Regional Center

Item: Service Advertising
Req.#: 67420-53347-04
Awarded to: Newman Outdoor, Fargo,
ND
Awarded amount: \$1,200.00
Awarded date: December 31, 1992
Expir/deliv date: January 15, 1993
Shipped to: Department of Revenue,
Support

Item: Law Officer Equipment
Req.#: 78830-11597-01
Awarded to: Streicher Don Guns,
Minneapolis, MN
Awarded amount: \$356.25
Awarded date: December 31, 1992
Expir/deliv date: January 30, 1993
Shipped to: Minnesota Correctional
Facility

Item: Gun, Firearm
Req.#: 07300-41610-01
Awarded to: Heckler & Koch Inc.,
Sterling, VA
Awarded amount: \$1,630.00
Awarded date: December 31, 1992
Expir/deliv date: March 31, 1993
Shipped to: Department of Public Safety

Item: Service, Truck, Repair/
Maintenance
Req.#: 21604-92754-01
Awarded to: Bangs SS Service, Lake
City, MN
Awarded amount: \$1,941.30
Awarded date: December 31, 1992
Expir/deliv date: January 31, 1993
Shipped to: Various Locations

Item: Computer, Personal
Req.#: 26071-67677-01
Awarded to: Gateway 2000, North Sioux
City, SD
Awarded amount: \$2,545.00
Awarded date: December 31, 1992
Expir/deliv date: January 31, 1993
Shipped to: Mankato State University

Item: Computer, Personal
Req.#: 26071-52880-01
Awarded to: Empac Computer Inc., New
Hope, MN
Awarded amount: \$1,529.00
Awarded date: December 31, 1992
Expir/deliv date: January 10, 1993
Shipped to: Mankato State University

Item: Computer, Personal
Req.#: 26071-67450-01
Awarded to: Empac Computer Inc., New
Hope, MN
Awarded amount: \$1,619.00
Awarded date: December 31, 1992
Expir/deliv date: January 11, 1993
Shipped to: Mankato State University

Item: Computer, Personal
Req.#: 26071-52877-01
Awarded to: Computer Bay, Mankato,
MN
Awarded amount: \$1,799.00
Awarded date: December 31, 1992
Expir/deliv date: January 8, 1993
Shipped to: Mankato State University

Item: Copy Machine, Medium Speed; 15
to 50 CPM
Req.#: 26071-38597-01
Awarded to: Xerox Corporation,
Bloomington, MN
Awarded amount: \$219,630.60
Awarded date: December 31, 1992
Expir/deliv date: January 15, 1993
Shipped to: Mankato State University

Item: Hardware, Miscellaneous
Req.#: 26073-24295-01
Awarded to: Olson David Sales,
Minneapolis, MN
Awarded amount: \$2,097.15
Awarded date: December 31, 1992
Expir/deliv date: January 15, 1993
Shipped to: St. Cloud State University

Item: Drive, Disk or Tape, Computer
Req.#: 12200-13248-01
Awarded to: On Sync, Minneapolis,
MN
Awarded amount: \$2,400.00
Awarded date: January 4, 1993
Expir/deliv date: January 11, 1993
Shipped to: Minnesota Department of
Health

Item: Handicapped, Device, Visual
Req.#: 21701-53552-01
Awarded to: Tojek & Assoc. Inc.,
Brookfield, WI
Awarded amount: \$2,430.00
Awarded date: January 4, 1993
Expir/deliv date: January 30, 1993
Shipped to: Various Locations

Item: Cable & Cord, Electronic
Req.#: 26073-24313-01
Awarded to: Anixter Minn, Plymouth,
MN
Awarded amount: \$1,720.70
Awarded date: January 4, 1993
Expir/deliv date: January 15, 1993
Shipped to: St. Cloud State University

Item: Laboratory/Science Supplies
Req.#: 26074-14830-01
Awarded to: Ace Glass Company Inc.,
Vineland, NJ
Awarded amount: \$2,379.99
Awarded date: January 4, 1993
Expir/deliv date: February 15, 1993
Shipped to: Winona State University

Item: Wrestling/Boxing/Karate
Equipment
Req.#: 27152-46959-02
Awarded to: Action Athletic Company,
Minneapolis, MN
Awarded amount: \$2,845.00
Awarded date: January 4, 1993
Expir/deliv date: February 19, 1993
Shipped to: Anoka Ramsey Community
College

Awards of State Contracts and Advertised Bids

Item: Wrestling/Boxing/Karate Equipment
Req. #: 27152-47033-01
Awarded to: Action Athletic Company, Minneapolis, MN
Awarded amount: \$355.00
Awarded date: January 4, 1993
Expir/deliv date: February 19, 1993
Shipped to: Anoka Ramsey Community College

Item: Polisher/Scrubber, Floor
Req. #: 27154-47549-01
Awarded to: Savoie Supply Company, Inc., Minneapolis, MN
Awarded amount: \$5,541.45
Awarded date: January 4, 1993
Expir/deliv date: January 15, 1993
Shipped to: Lakewood Community College

Item: Truck, Light; to 11,000 GVW
Req. #: 78790-30695-01
Awarded to: Browns Harry, Faribault, MN
Awarded amount: \$4,000.00
Awarded date: January 4, 1993
Expir/deliv date: January 5, 1993
Shipped to: Minnesota Correctional Facility—Faribault

Item: Heat Exchanger Parts & Supplies
Req. #: 78830-11596-01
Awarded to: Minvalco Inc., Minneapolis, MN
Awarded amount: \$283.00
Awarded date: January 4, 1993
Expir/deliv date: January 10, 1993
Shipped to: Minnesota Correctional Facility

Item: Tool, Hand, Gas, Engine Powered
Req. #: 79382-02552-01
Awarded to: Acme Elec. Motor Inc., Grand Forks, ND
Awarded amount: \$1,724.00
Awarded date: January 4, 1993
Expir/deliv date: February 26, 1993
Shipped to: Minnesota Department of Transportation

Item: Service, Auto Body Repair; Non Metro Area
Req. #: 07500-42112-01
Awarded to: Westside Motors, Thief River Falls, MN
Awarded amount: \$1,962.95
Awarded date: January 5, 1993
Expir/deliv date: January 11, 1993
Shipped to: Department of Public Safety

Item: Computer Equipment, Miscellaneous
Req. #: 26071-63099-01
Awarded to: Dahlgren Control System, Walworth, WI
Awarded amount: \$4,430.00
Awarded date: January 5, 1993
Expir/deliv date: January 8, 1993
Shipped to: Mankato State University

Item: Tiles & Panels, Ceiling
Req. #: 26073-24247-01
Awarded to: Minnesota Building Supply Inc., Eagan, MN
Awarded amount: \$2,523.49
Awarded date: January 5, 1993
Expir/deliv date: January 10, 1993
Shipped to: St. Cloud State University

Item: Floor Maintenance Equipment, Parts & Accessories
Req. #: 26175-03303-01
Awarded to: Hillyard Floor Care, Sioux Falls, SD
Awarded amount: \$296.08
Awarded date: January 5, 1993
Expir/deliv date: January 13, 1993
Shipped to: Southwest State University

Item: Computer, Personal
Req. #: 27151-93120-01
Awarded to: PC Tailors, Roseville, MN
Awarded amount: \$3,295.00
Awarded date: January 5, 1993
Expir/deliv date: January 15, 1993
Shipped to: Minneapolis Community College

Item: Laboratory/Science Supplies
Req. #: 32200-34707-01
Awarded to: Waters Division of Millipore, Milford, MA
Awarded amount: \$1,661.00
Awarded date: January 5, 1993
Expir/deliv date: January 11, 1993
Shipped to: Minnesota Pollution Control Agency

Item: Contractor, Heating (Water/Steam) New
Req. #: 43000-70419-01
Awarded to: Clarks Plumbing & Heating, Hibbing, MN
Awarded amount: \$2,239.00
Awarded date: January 5, 1993
Expir/deliv date: January 10, 1993
Shipped to: IRRRB Mineland Reclamation

Item: Plumbing Supplies, Miscellaneous
Req. #: 55105-09273-01
Awarded to: Mustang Units Company Inc., Eldridge, IA
Awarded amount: \$1,979.30
Awarded date: January 5, 1993
Expir/deliv date: January 22, 1993
Shipped to: St. Peter Regional Treatment Center

Item: Ice Making Machine
Req. #: 75200-80713-01
Awarded to: St. Cloud Restaurant, St. Cloud, MN
Awarded amount: \$3,790.00
Awarded date: January 5, 1993
Expir/deliv date: January 20, 1993
Shipped to: Minnesota Veterans Home

Item: Copy Machine, Medium Speed; 15 to 50 CPM
Req. #: 78770-03592-01
Awarded to: Cyberstar Corporation, Waite Park, MN
Awarded amount: \$13,639.80
Awarded date: January 5, 1993
Expir/deliv date: January 11, 1993
Shipped to: Minnesota Correctional Facility

Awards of State Contracts and Advertised Bids

Department of Administration—Print Communications Division

Printing Bids Awarded

Item: 93-94 Minnesota Group Tour
Planner

Req.#: 26933

Awarded to: Printed Media Services

Amount: \$19,167.87

Date awarded: January 4

Deliver to: DTED

Delivery date: 20 days

Item: Report of Child Maltreatment

Req.#: 27144

Awarded to: Pauly Business Forms

Amount: \$1,361.07

Date awarded: January 4

Deliver to: Human Services Department

Delivery date: 10 days

Item: Homestead Continuous Feed
Letterhead

Req.#: 27171

Awarded to: Royal Business Forms

Amount: \$388.46

Date awarded: January 4

Deliver to: Jobs & Training Department

Delivery date: 10 days

Item: Plant Maintenance Request

Req.#: 27187

Awarded to: Royal Business Forms

Amount: \$791.03

Date awarded: January 4

Deliver to: Human Services Department

Delivery date: A/R

Item: Confirmation of Lien Perfection
Form

Req.#: 27095

Awarded to: Financial Forms

Amount: \$1,928.02

Date awarded: December 12

Deliver to: Public Safety Department

Delivery date: A/R

Item: Vehicle Lease & Rental Tax
Coupon Book

Req.#: 27107

Awarded to: Comdata Inc.

Amount: \$2,827.58

Date awarded: December 31

Deliver to: Revenue Department

Delivery date: A/R

Item: Minnesota Water Safety Titling
Laws

Req.#: 27154

Awarded to: Johnson Litho Graphics

Amount: \$1,807.31

Date awarded: January 4

Deliver to: DNR

Delivery date: 16 days

Item: Dealers and Mfg. Snowmobile
decals

Req.#: 27065

Awarded to: Applied Power Products

Amount: \$597.04

Date awarded: December 31

Deliver to: Department of Natural
Resources

Delivery date: 21 days

Item: Ballot Envelope

Req.#: 27124

Awarded to: Heinrich Envelope

Corporation

Amount: \$890.34

Date awarded: January 4

Deliver to: Retirement Association

Delivery date: 3 weeks

Item: Teller Envelope

Req.#: 27123

Awarded to: Heinrich Envelope

Corporation

Amount: \$1,007.49

Date awarded: January 4

Deliver to: Retirement Association

Delivery date: 3 weeks

Item: Kaleidoscope

Req.#: 27198

Awarded to: Shakopee Valley Printing

Amount: \$2,238.63

Date awarded: January 4

Deliver to: Lakewood Community
College

Delivery date: A/R

Item: 92 Energy Conservation Policy
Report

Req.#: 27217

Awarded to: Printing Resources

Amount: \$12,129.29

Date awarded: January 4

Deliver to: Public Service Department

Delivery date: A/R

Item: The Degree of Choice

Req.#: 27206

Awarded to: Printing Enterprises

Amount: \$4,960.00

Date awarded: January 4

Deliver to: Metropolitan State University

Delivery date: A/R

Item: MinnesotaCare Poster

Req.#: 26781

Awarded to: Printing Enterprises

Amount: \$2,550.68

Date awarded: January 4

Deliver to: Human Services Department

Delivery date: 14 days

Item: Carnival Inspection Labels

Req.#: 27292

Awarded to: Applied Power Products

Amount: \$241.76

Date awarded: January 4

Deliver to: State Board of Electricity

Delivery date: 21 days

Item: Letterhead Stationery

Req.#: 27271

Awarded to: Hawkensen Printing
Company

Amount: \$591.08

Date awarded: January 4

Deliver to: Bureau of Mediation Services

Delivery date: 10-15 days

Item: Request for Electrical Inspection
(CAV)

Req.#: 27296

Awarded to: Royal Business Forms

Amount: \$406.22

Date awarded: January 4

Deliver to: State Board of Electricity

Delivery date: 30 days

Item: Tips for Finding the Right Job
Req.#: 27264
Awarded to: Printing Resources
Amount: \$1,194.93
Date awarded: January 4
Deliver to: Jobs & Training Department
Delivery date: 10 days

Item: Biennial Budget Books
Req.#: 27168
Awarded to: Printing Resources
Amount: \$15,935.60
Date awarded: January 4
Deliver to: Printing Resources
Delivery date: A/R

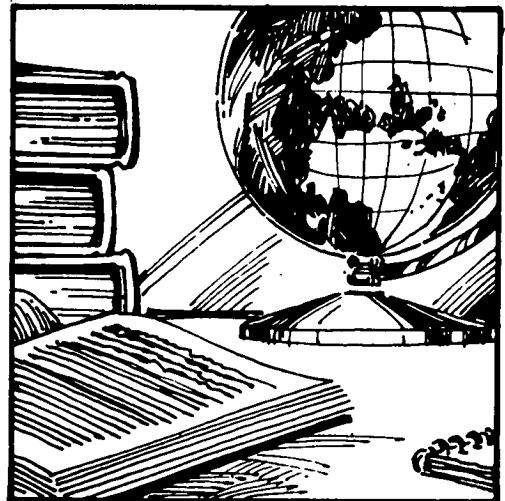
Item: MinnesotaCare Application Forms
Req.#: 27267
Awarded to: Printed Media Services
Amount: \$9,178.17
Date awarded: January 4
Deliver to: Human Services Department
Delivery date: A/R

Get Smart with these Education Resources

Board of Teaching-Licensure Rules 1990. *Minnesota Rules Chapter 8700.* Requirements for the issuance and renewal of all licenses, from vo-tech and hearing impaired to librarians and media generalists. Includes the Code of Ethics for Minnesota Teachers, and standards for teachers prepared in other states. Code #3-74. \$14.95 plus tax.

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Business and NonProfit Corporation Act 1989. A handy reference that contains all the state laws governing the establishment and conduct of corporations in Minnesota. Includes *Minnesota Statutes Chapters 308A, 302A and 317A.* Code #2-87. \$19.95 plus tax.

Minnesota Guidebook to State Agency Services 1992-95. Packed with information to help you cut through red tape for easy and fast dealing with state agencies, this treasure of information opens state government to you. Its 640 pages describe agencies, how they work, listing contacts, addresses, phones, and license requirements, grants, forms, reports, maps, publications and much more. Gives historical, statistical and important data useful in hundreds of ways. Code #1-11. \$16.90 plus tax. FAX: (612) 296-2265.



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A Paddler's Guide to the Boundary Waters Canoe Area, 78 pages of detailed maps and descriptions of 31 wilderness canoe routes in the Superior National Forest of Northern Minnesota. Includes what to bring along on canoe trips, regulations, canoe tips and detailed information for self-guided tours. Stock #19-17, \$4.95.



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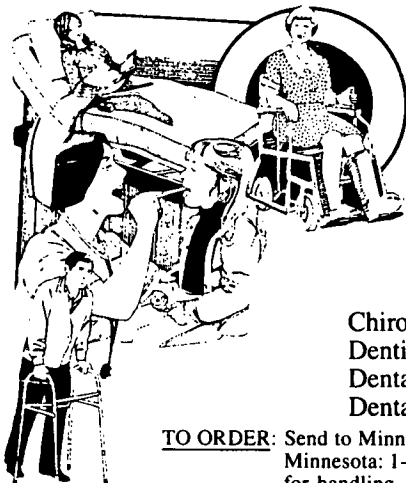
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Historic Sites and Place Names of Minnesota North Shore. Stories recounted by a retired DNR Forester about the North Shore's timbermen, pioneer settlers, commercial fishermen, and others who knew the area first hand. Stock #9-11. 35pp. \$4.95 + tax.

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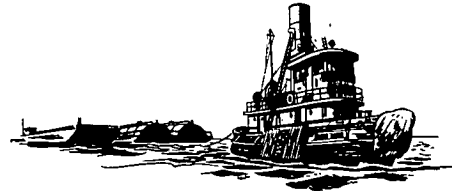
A Stretch on the River. 1950 novel about the son of a wealthy family who goes to work on a Mississippi River towboat to avoid being drafted. With power, gusto and humor, author Richard Bissel creates an energetic, rowdy, and delightful account of a typical trip up the river, accurately re-creating a colorful era of towboating on America's major waterway. Stock #17-6, \$8.95 plus tax.

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