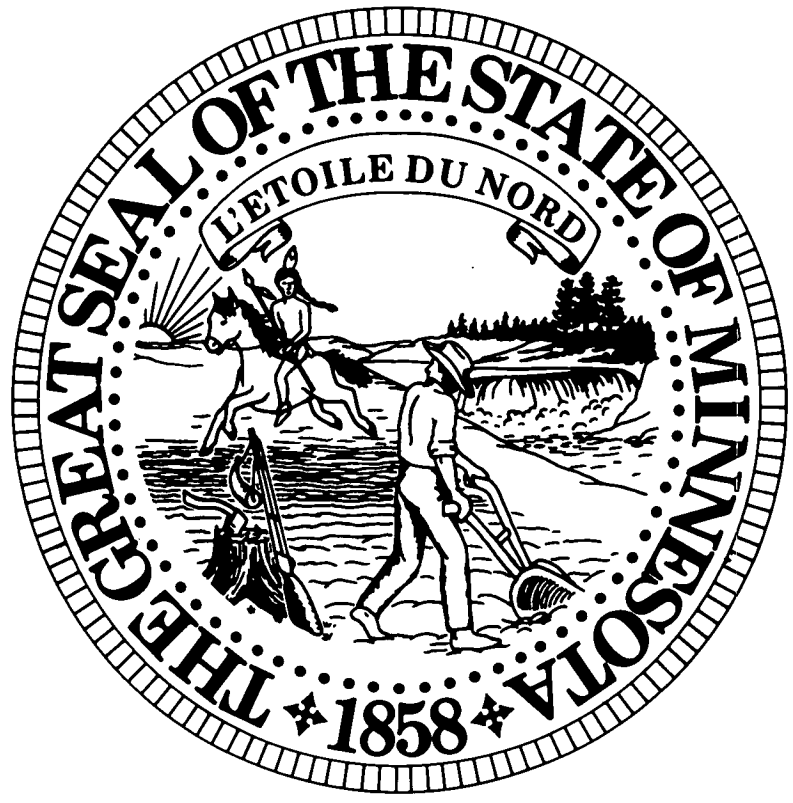


P182

The Minnesota
**State
Register**

Department of Administration—Print Communications Division



Rules edition
Published every Monday
(Tuesday if Monday is a holiday)

Monday 10 June 1991
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State Register

Judicial Notice Shall Be Taken of Material Published in the State Register

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official notices, state and non-state contracts, contract awards, grants, a monthly calendar of cases to be heard by the state supreme court, and announcements.

A *Contracts Supplement* is published every Thursday and contains additional state contracts and advertised bids, and the most complete source of state contract awards available in one source.

Printing Schedule and Submission Deadlines

Vol. 15 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
50	Friday 24 May	Monday 3 June	Monday 10 June
51	Monday 3 June	Monday 10 June	Monday 17 June
52	Monday 10 June	Monday 17 June	Monday 24 June
Vol. 16 #1	Monday 17 June	Monday 24 June	Monday 1 July

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-4273.

The *State Register* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *State Register Contracts Supplement* is published every Thursday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The Thursday edition contains additional state contracts and advertised bids, and the most complete listing of contract awards available in one source.

In accordance with expressed legislative intent that the *State Register* be self-supporting, the following subscription rates have been established: the Monday edition costs \$140.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined Monday and Thursday editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, include both the Monday and Thursday edition, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the Monday edition at St. Paul, MN, first class for the Thursday edition. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

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FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

Contents

Minnesota Rules: Amendments & Additions

Issues 40-50 inclusive (issues #1-39 appeared in #39) . . . 2592

Proposed Rules

Health Department

Penalties for patient rights violations 2594

Adopted Rules

Chiropractic Examiners Board

Practice of chiropractic 2595

Transportation Department

State-aid highway operations 2596

Withdrawn Rules

Technical Colleges Board

Teacher licenses 2598

Errata

Human Services Department

Correction to official notice on the premium schedule for alternative care program for 180-day eligible clients 2598

Official Notices

Minnesota State Agricultural Society (Minnesota State Fair)

Meeting of the board of managers 2598

Commerce Department

Bulletin of pending applications under the reciprocal interstate banking act 2598

Dentistry Board

Opinion sought on rules for fees 2599

Higher Education Facilities Authority

Public hearing on proposal to issue revenue bonds on behalf of the trustees of Hamline University 2600

Human Services

Opinion sought on rules for prior authorization of health care services as a condition of eligibility to receive medical assistance and general assistance medical care payment 2600

Labor & Industry Department

Opinion sought on rules for neutral physician list 2601

Pollution Control Agency

Opinion sought on rules for the establishment and collection of permit fees for solid waste management facilities 2601

Public Employees Retirement Association

Meeting of the board of trustees and a town meeting 2602

Secretary of State

Vacancies in multi-member agencies 2602

State Contracts & Advertised Bids

Administration Department

Materials Management Division: Commodities and requisitions open for bid 2605

Print Communications Division: Typesetting, keylining, photo prep and seps, printing, binding, labeling and mailing services open for bid 2606

Professional, Technical & Consulting Contracts

State Designer Selection Board

Proposals sought for a project in the capitol complex 2607

Health Department

Proposals sought for EMS (emergency medical services) medical director 2609

Human Services Department

Proposals sought for professional services of case managers, neuropsychologist and administrative assistant for traumatic brain injury survivors, families and social service agencies 2609

Proposals sought for a prime contractor for the issuance operations center (IOC) under the MAXIS project 2610

Transportation Department

Contract available for computer-aided drafting 2611

Contract available for I-394 marketing 2611

Bid closing for paving, minor grading and sensor and data acquisition system installation in Wright County on Trunk Highway 94 at the Minnesota Road Research Project 2612

Proposals sought for technical training in snow removal, salt and sand operation 2613

State Grants

Human Services Department

Discretionary targeted assistance grant to be announced by the federal Office of Refugee Resettlement 2615

Announcements 2615

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-9747.

Issues 40-50 inclusive (issues #1-39 appeared in #39)

Abstracters' Board of Examiners

1005.0200; .0600; .0700; .0800 (proposed) 2293

Administration Department

1230.0100; .1400; .1500; .1600; .1700; .1800;
.1810; .1820; .1830; .1850; .1860; .1900
(emergency extended) 2226

1230.1700 s.2,3; .1900 s.3,4,6; .2000; .2200;
.2300 (repealed emergency extended) 2226

1230.0100; .0150; .0300; .0400; .0500; .0600; .0700; .0900;
.1000; .1100; .1150; .1175; .1200; .1400; .1450; .1600;
.1700; .1805; .1810; .1820; .1830; .1850; .1860; .1900;
.1910 (proposed) 2165 and 2226

1230.0200; .0400 s.1,3; .0700 s.2; .1500; .1700 s.2,3;
.1800; .1900 s.2,3,4,6; .2000; .2100; .2200; .2300
(proposed repealer) 2165 and 2226

Animal Health Board

1710.1300-.1530 (proposed) 2466

1710.0010-.1290 (proposed repealer) 2466

Arts Board

1900.1400; .1700 (adopted) 2404

Assessors Board

1950.1020; .1030; .1050; .1060; .1070; .1080; .1090
(proposed) 2262

Chiropractic Examiners Board

2500.0100; .0500; .1110; .1200; .2000; .2020; .2030;
.2040; .2050; .2060; .2070; .4010 (adopted) 2265

2500.0100; .1160; .3000; .4000 (adopted) 2595

2500.2500-.2550 (proposed) 2217

Commerce Department

2890.0010; .0060; .0065; .0070; .0090; .1110 (adopted) 2266

Jobs & Training Department

3335.0010-.0030 (emergency proposed) 2493

Education Department

3515.6005; 3700.0305; .0310; .0315; .0325; .0330; .0335;
.0340; .0350; .0370; .0375; .0377; .0381 (proposed) 2487

3515.5050; .6000; 3700.0320; .0381 (proposed repealer) 2487

3515.5050; .6000; 3700.0320; .0381 (repealed) 2598

3515.6005; 3700.0305; .0310; .0315; .0325; .0330; .0335;
.0340; .0350; .0370; .0375; .0377; .0381 (adopted) 2598

3525.0200; .0550; .1100; .1150; .1310; .1320; .1325;

.1327; .1329; .1331; .1333; .1335; .1337; .1339; .1341;

.1343; .1345; .1347; .1349; .1500; .2325; .2335; .2340;

.2345; .2350; .2380; .2750; .2900; .2925; .3000; .3100;

.3300; .3500; .3800; .4100; .4200 (proposed) 2374

3525.0200 s.2,3; .2370; .2380 s.2; .2900 s.2,4, and 5

(proposed repealer) 2374

3530.6300; .6400 (proposed repealer) 2219

3600.0010; .0030; .0040; .0060; .0070 (proposed) 2554

3600.1000 (proposed) 2556

Technical Colleges Board

3700.0295 (adopted) 2308

3700.0296; .0298; .0450; .0768; .0845 (proposed) 2528

3700.0440 (adopted) 2308

Electricity Board

3800.3590 (adopted—effective date: July 1, 1991) 2266

Health Department

4655.9340 (proposed) 2594

4667.0005-.0030 (proposed) 2522

4685.2800 (adopted) 2430

4700.1900; .2000; .2100; .2300; .2410; .2420; .2500
(proposed) 2183

4700.2300 s.2; .2400; .2550 (proposed repealer) 2183

4730.1691 s.1-6 (correction to proposed) 2349

4740.2040 (adopted) 2308

Higher Education Coordinating Board

4830.1552; .1553; .1554 (proposed) 2220

4830.1554 s.1,2,3 (proposed repealer) 2220

4830.8000; .8010; .8020; .8030; .8040; .8510; .8520;

.8530; .8540; .8550; .8560; .8570; .8580 (adopted) 2266

Labor & Industry Department

5230.0100 (adopted) 2492

Mediation Services Bureau

5520.0120 s.8; .0250 s.3; .0400; .0500 s.7 (repealed) 2267

Natural Resources Department

6100.0700; .1610 (proposed) 2472
 6105.0330 (adopted) 2492
 6110.0100; .0300; .1000; .1200; .1400; .1500; .1800;
 .1900; .2100 (adopted) 2430
 6110.1500 s.6; .1600 s.3 (repealed) 2430

Nursing Board

6340.0100-.1100 (proposed) 2558

Podiatric Medicine Board

6900.0010; .0020; .0160; .0200; .0210; .0250;
 .0300; .0500 (proposed) 2400

Pollution Control Agency

7035.2685 (adopted) 2308
 7076.0110; .0120; .0130; .0140; .0150; .0160; .0170;
 .0180; .0190; .0200; .0210; .0220; .0230; .0240; .0280
 (proposed) 2333
 7076.0110 s.5,11,16,17; .0230 s.3; 0240 s.5
 (proposed repealer) 2333

Psychology Board

7200.6150 (adopted) 2430

Public Safety Department

7409.0100; .0200; .0300; .0400; .0500; .0600 (adopted) 2406
 7409.0100-.4600 (proposed) 2474
 7503.0100; .0300; .0800; .0900; .1000; .1200; .1300;
 .1600; .1700; .1750; .1800; .2200; .2300; .2400;
 .2500; .2600; .2700; .2800 (adopted) 2406
 7560.0100-.0800 (proposed) 2344

Public Service Department

7606.0040 (adopted) 2223
 7670.0100; .0125; .0130; .0260; .0325; .0400; .0450;
 .0470; .0480; .0500; .0510; .0550; .0610; .0660; .0670;
 .0710; .0800; .0850; .1000 (adopted) 2407

Minnesota Racing Commission

7870.0600-.0870 (proposed) 2296
 7891.0110 (proposed) 2296
 7870.0400; 7871.0010; 7872.0100; 7873.0100; 7873.0110;
 7873.0185; .0186; .0190; .0192; .0195; .0198;
 7875.0200; 7876.0110; 7877.0160; 7877.0170;
 7879.0100; 7883.0100; .0130; .0140; 7890.0100;
 7892.0120; 7895.0100; .0125; .0275; .0350; 7897.0100;
 .0110; 7899.0100 (adopted) 2307
 7897.0110 s.2 (adopted) 2307

Revenue Department

8092.1400 (proposed) 2526
 8100.0200; .0700 (adopted) 2190
 8130.8900 (proposed) 2484
 8130.8900 s.4 (proposed repealer) 2484

Secretary of State

8200.6400; .9115 (adopted) 2308
 8205.1000 (adopted) 2308
 8250.0360; .1400; .1550 (adopted) 2308

Teaching Board

8700.0100; .0200; .0210; .0300; .0400; .0500; .0501;
 .2000; .2500; .2900; .3200; .3300; .3510; .3900; .4000;
 .4300; .4400; .4500; .4600; .5300; .6410; .7100; .7300;
 .7400; .7800; .8010; .8020; .8040; .8110; .8120; .8140;
 .9010; 8750.0060; .0082; .0240; .0500; .0520; .1000;
 .1240; .1560; .1580; .1700; .1800; .1820; .1840; .1860;
 .1880; .1900; .1920; .1930; .1940; .1960; .1980; .2000;
 .2020; .2040; .2060; .2100; .2120; .3010; .3250; .3300;
 .3350; .3450; .3500; .3800; .3810; .3820; .3830; .3840;
 .4200; .6200; .8000 (adopted) 2267
 8700.2900 s.5; .3510 s.7; .4000 s.6; .4100 s.2; .4200 s.2;
 .4600 s.4 and 5; .7300 s.3; .7400 s.2 (repealed) 2267

Transportation Department

8820.0100; .0600; .0700; .0800; .1000; .1400; .1500;
 .1800; .1900; .2000; .2100; .2300; .2400; .2500; .2700;
 .2800; .2900; .3100; .3300; .3400; .9910; .9925; .9930;
 .9935; .9940; .9945; .9950; .9955; .9960; .9965;
 .9970 (adopted) 2596
 8820.9911-.9919 (repealed) 2596

Human Services Department

9500.1070 s.12,13,14,15 (repealed) 2404
 9505.0290; .0295; .0385; .0386; .0390; .0391; .0392;
 .0410; .0411; .0412 (adopted) 2404
 9505.0323 (proposed) 2295
 9505.1750-.2150 (repealed) 2563
 9505.2160-.2245 (adopted) 2563
 9530.6600; .6605; .6615; .6620; .6625; .6630; .6631;
 .6640; .6641; .6650; .6655; .7000; .7021;
 .7031 (proposed) 2257
 9530.6650 s.3 (proposed repeal) 2257
 9560.0410; .0420; .0430; .0440; .0450; .0460; .0470;
 .0475; .0480; .0485 (adopted) 2533

Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Department of Health

Proposed Permanent Rules Relating to Penalties for Patient Rights Violations

Notice of Intent to Adopt a Rule Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Department of Health intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act in *Minnesota Statutes*, sections 14.22 to 14.28. The statutory authority to adopt the rule is *Minnesota Statutes*, section 144A.10, subdivision 6d, paragraph (b).

All persons have 30 days or until 4:30 p.m. on July 10, 1991, in which to submit comment in support of or against the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their requests in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to:

Sandra Abrams
Minnesota Department of Health
393 N. Dunlap Street
P.O. Box 64900
St. Paul, MN 55164-0900

The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

A copy of the proposed rule is attached to this notice.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available upon request from:

Elise Paulsen
Minnesota Department of Health
393 N. Dunlap Street
P.O. Box 64900
St. Paul, MN 55164-0900

Adoption of these rules will not result in additional spending by local public bodies in excess of \$100,000 per year for the first two years following adoption under the requirements of *Minnesota Statutes*, section 14.11.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit a request to:

Elise Paulsen
Minnesota Department of Health
393 N. Dunlap Street
P.O. Box 64900
St. Paul, MN 55164-0900

Marlene E. Marschall
Commissioner

Rules as Proposed

4655.9340 DEPARTMENT OF HEALTH STATUTES; FINES.

Penalty assessments for violations of Minnesota Statutes, section 144.651 are as follows:
[For text of items A to O, see M.R.]

P. Minnesota Statutes, section 144.651, subdivision 18, ~~\$100~~ \$250.
[For text of item Q, see M.R.]

R. Minnesota Statutes, section 144.651, subdivision 20, ~~\$100~~ \$250.
[For text of item S, see M.R.]

T. A ~~\$100~~ \$250 penalty assessment shall be issued for a violation of the portions of Minnesota Statutes, section 144.651, subdivision 21, which state: "Patients and residents shall have access, at their expense, to writing instruments, stationery, and postage. . . . There shall be access to a telephone where patients and residents can make and receive calls as well as speak privately. Facilities which are unable to provide a private area shall make reasonable arrangements to accommodate the privacy of patients' or residents' calls."

U. Minnesota Statutes, section 144.651, subdivision 22, ~~\$100~~ \$250.
[For text of items V to Y, see M.R.]

Z. Minnesota Statutes, section 144.651, subdivision 27, ~~\$100~~ \$250.
[For text of items AA and BB, see M.R.]

CC. Minnesota Statutes, section 144.651, subdivision 30, \$250.

DD. Minnesota Statutes, section 144.652, subdivision 1, \$100.

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

State Board of Chiropractic Examiners

Adopted Permanent Rules Relating to the Practice of Chiropractic

The rules proposed and published at *State Register*, Volume 15, Number 29, pages 1561-1565, January 14, 1991 (15 SR 1561) and Volume 15, Number 31, page 1700, January 28, 1991 (15 SR 1700) are adopted with the following modifications:

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Adopted Rules

Rules as Adopted

2500.0100 DEFINITIONS.

Subp. 5. **Independent medical examination.** "Independent ~~medical~~ examination" means a physical examination of a patient or a review of records by a doctor of chiropractic, for the purpose of generating a report or opinion to aid a reparation obligor under Minnesota Statutes, chapter 65B, in making a determination regarding the condition or further treatment of the patient.

Subp. 6. **Instructor.** "Instructor" means a full-time faculty member of an accredited school who is duly licensed in the state of Minnesota, ~~has practiced a minimum of three years in the state of Minnesota,~~ and has ~~obtained~~ attained a ~~ranked~~ status of professor, associate professor, assistant professor, or instructor. An instructor does not include adjunct faculty, post-graduate faculty, or part-time faculty.

Subp. 7. **Invasive.** "Invasive" means instrumental penetration of the viscera or nonsuperficial tissues of the body, specifically excluding acupuncture ~~and venipuncture.~~

Subp. 9. **Rehabilitative therapy.** "Rehabilitative therapy" means therapy that restores an ill or injured patient to the maximum ~~medical functional~~ improvement by employing within the practice of chiropractic those methods, procedures, modalities, devices, and measures which include mobilization; thermotherapy; cryotherapy; hydrotherapy; exercise therapies; nutritional therapy; meridian therapy; vibratory therapy; traction; stretching; bracing and supports; trigger point therapy; massage and the use of forces associated with low voltage myostimulation, high voltage myostimulation, ultraviolet light, diathermy, and ultrasound; and counseling on dietary regimen, sanitary measures, occupational health, lifestyle factors, posture, rest, work, and recreational activities that may enhance or complement the chiropractic adjustment.

2500.1160 INDEPENDENT MEDICAL EXAMINATION REGISTRATION.

Subpart 1. **Qualifications; proof.** Documentation establishing that a chiropractor meets the qualifications must be included with the application to register with the board as an independent ~~medical~~ examiner under Minnesota Statutes, section 148.09. A chiropractor must be licensed to practice in Minnesota and must have been in practice for the ~~five two~~ years immediately preceding registration ~~and must have been in practice in Minnesota for the three years immediately preceding registration.~~

The chiropractor/instructor must present to the board proof of instructor status ~~with a minimum of three years' practice in the state of Minnesota~~ or attest to being involved in direct patient care ~~in the state of Minnesota~~ for 50 percent of the time spent in practice during the two years immediately preceding the independent ~~medical~~ examination of a patient. An affidavit on a form as provided by the board must be filed with the board at the time of application to register.

Subp. 2. **Registration.** The chiropractor must apply for registration with the board not less than 30 days prior to the anticipated date of commencement of independent ~~medical~~ examinations. The chiropractor must pay a registration fee as established by the board in part 2500.1150, item G.

2500.4000 REHABILITATIVE TREATMENT.

Rehabilitative therapy, within the context of the practice of chiropractic, may be done ~~on days sequential to a day on which a chiropractic adjustment is rendered to prepare a patient for chiropractic adjustment or to complement the chiropractic adjustment,~~ provided the treating chiropractor initiates the development and authorization of the rehabilitative therapy.

The administration of the rehabilitative therapy is the responsibility of the treating chiropractor.

The rehabilitative therapy must be rendered under the direct supervision of qualified staff.

Department of Transportation

Adopted Permanent Rules Relating to State-Aid Highway Operations

The rules proposed and published at *State Register*, Volume 15, Number 2, pages 46-63, July 9, 1990 (15 SR 46); and Volume 15, Number 24, pages 1354-1356, December 10, 1990 (15 SR 1354), are adopted with the following modifications:

Rules as Adopted

8820.0100 DEFINITIONS.

Subp. 9b. **Force account agreement.** "Force account agreement" means an agreement between the Minnesota Department of Transportation and a city or county for the city or county to do state-aid funded construction projects with ~~its own local forces, railroad crossings to be constructed by railroad forces, or utility work to be done by public utility forces~~ and for the city or county to be reimbursed, based on ~~established item costs~~ agreed unit prices.

Subp. 10a. Local forces. "Local forces" means railroad forces when working on a railroad crossing, utility forces when conducting utility work eligible under a force account agreement, or the employees of a local unit of government needed to perform a specific project for reasons of expertise or necessary expediency.

8820.1000 MONEY NEEDS AND APPORTIONMENT DETERMINATION.

Subp. 2. **Incidental costs.** In addition to the direct construction or maintenance costs permitted under law, the cost of the following incidental items ~~must be considered as~~ is eligible for inclusion in the total estimate of needs:

8820.1400 MAINTENANCE, CONSTRUCTION, AND TURNBACK ACCOUNTS; STATE-AID PAYMENTS.

Subp. 3. **Urban maintenance apportionment account.** Twenty-five percent of the total allocation, if requested by the urban municipality before December 16 preceding the annual allocation, or \$1,500 per mile of improved municipal state-aid streets, is the minimum allotment for the general maintenance of the approved state-aid system. The commissioner may modify the minimum ~~payment allotment~~ to finance the amount needed to pay the interest due on municipal state-aid bonds and to accommodate the screening board resolutions pertaining to trunk highway turnback maintenance allowances.

Those municipalities desiring to receive an amount greater than the established minimum, not to exceed 35 percent of the total allocation, shall file a request with the commissioner before December 16 preceding the annual allocation and shall agree to file a detailed annual maintenance expenditure report at the end of the year.

8820.1800 TRANSFERS FOR HARDSHIP CONDITIONS OR OTHER LOCAL USE.

Subpart 1. **Hardship.** When the county board or governing body of an urban municipality, ~~for good cause shown,~~ desires to use a part of its state-aid allocation off an approved state-aid system, it shall certify to the commissioner that it is experiencing a hardship condition in regard to financing its local roads or streets while holding its current road and bridge levy or budget equal to or greater than the levy or budget for previous years. Approval may be granted only if the county board or governing body of an urban municipality demonstrates to the commissioner that the request is made for good cause. If the requested transfer is approved, the commissioner, without requiring progress reports and within 30 days, shall authorize either immediate payment of at least 50 percent of the total amount authorized, with the balance to be paid within 90 days, or schedule immediate payment of the entire amount authorized on determining that sufficient funds are available.

8820.3100 GENERAL STATE-AID LIMITATIONS.

Subp. 2. **Lighting hazardous areas.** ~~The lighting of hazardous locations or locations where accidents are prone to occur must be considered an eligible expense as follows:~~

- ~~A. the cost of complete lighting on four or more lanes;~~
- ~~B. the cost of lighting intersections;~~
- ~~C. to the extent that the county or urban municipality has furnished traffic information or other needed data to support its request for funding of additional locations; and~~
- ~~D. for reconstruction, the costs incidental to the necessary revision or relocation of existing lighting facilities.~~

~~Additional locations where the county or urban municipality would normally install lighting units are not considered an eligible expense. The cost of lighting of locations at which accidents are likely to occur or are otherwise hazardous is an eligible expense if that lighting:~~

A. meets one or more of the following criteria:

(1) is intended for four or more lanes (complete cost eligible);

(2) is intended for lighting intersections; or

(3) is a cost incidental to the necessary revision or relocation of existing lighting facilities on reconstruction projects; and

B. is not for a location where lighting would normally have been installed by the county or urban municipality.

For the funding of additional locations, lighting expenses are eligible only to the extent that the county or urban municipality has furnished traffic information or other needed data to support its request.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Withdrawn Rules

State Board of Technical Colleges

Notice of Withdrawal of Proposed Permanent Rules Relating to Teacher Licenses

NOTICE IS HEREBY GIVEN of withdrawal of Technical College Board Proposed Permanent Rules Relating to Teacher Licensure published in the *State Register* on Monday, May 20, 1991, Volume 15, Number 47, pages 2487 to 2492, rule numbers 3515.6005 and 3700.0305 to 3700.0381.

Helen Henrie, Deputy Chancellor
State Board of Technical Colleges

Errata

Department of Human Services

Correction to Official Notice on Premium Schedule for Alternative Care Program for 180-Day Eligible Clients

In the Official Notices of the *State Register*, Monday, June 3, 1991, page 2569 (CITE 15 S.R. 2569) the Department of Human Services notice should have included the following information:

PLEASE NOTE that any interested person who wishes to comment on the proposed premium schedule has 20 working days from June 3, 1991 or until July 1, 1991 to do so. Comments on the proposed premium schedule must be submitted to:

Judy Mangan
Long Term Care Management Division
Human Services Building
444 Lafayette Road
St. Paul, Minnesota 55155-3844
Telephone: (612) 296-2213

Official Notices

Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Minnesota State Agricultural Society—Minnesota State Fair

Notice of Meeting of the Board of Managers

The board of managers of the Minnesota State Agricultural Society, governing body of the State Fair, will conduct a business meeting at 10 a.m. Thursday June 20 at the Administration Building on the fairgrounds. Preceding the general business meeting will be a meeting of the board's space rental committee at 9 a.m.

Department of Commerce

Bulletin of Pending Applications Under the Reciprocal Interstate Banking Act *Minnesota Statutes § 48.98, Subdivision 2,(2)*

The following listing of applications are pending with the Commissioner of Commerce subject to criteria for approval as set out in *Minnesota Statutes § 48.93* and shall be disapproved if:

(1) The financial condition of any acquiring person is such as might jeopardize the financial stability of the bank or prejudice the interests of the depositors of the bank;

(2) The competence, experience, integrity of any acquiring person or of any of the proposed management personnel indicates that it would not be in the interest of the depositors of the bank, or in the interest of the public to permit the person to control the bank;

(3) The acquisition will result in undue concentration of resources or substantial lessening of competition in this state;

(4) The application failed to adequately demonstrate that the acquisition proposal would bring net new funds into Minnesota;

(5) A subsidiary of the acquiring bank holding company has failed to meet the requirements set forth in the federal Community Reinvestment Act; or

(6) The acquisition will result in over 30 percent of Minnesota's total deposits in financial institutions as defined in section 13A.01, subdivision 2, being held by banks located in this state owned by reciprocating state bank holding companies. This limitation does not apply to consideration for approval pursuant to section 48.99, special acquisitions.

In addition, the Commissioner has determined by rule that applicants must describe its plan of compliance in providing an acceptable level of development loans or developmental investments in the community affected.

Current List of Pending Applications:

• Valley Bancshares, Inc. P. O. Box 661, Nisswa, Minnesota 56468, an Iowa corporation with offices in Nisswa, Minnesota, proposes to acquire Nisswa State Bank, Nisswa, Crow Wing County, Minnesota 56468.

NOTICE

The Commissioner shall accept public comment on an application for a period of not less than 30 days from the date of the final publication in a newspaper of general circulation within the county in which the bank to be acquired or a proposed new bank is located; or 30 days after the date of the availability of the Bulletin of Pending Applications which includes the listing of the acquisition.

Public Information

Copies of bulletins of pending applications prepared and updated with each new application filed with the Commissioner are available without charge to any person upon request by writing to Department of Commerce, Bulletin of Pending Applications, Reciprocal Interstate Banking Act, 133 East Seventh Street, St. Paul, Minnesota 55101.

Dated: 31 May 1991

Bert J. McKasy
Commissioner of Commerce

Board of Dentistry

Notice of Solicitation of Outside Information or Opinions Regarding Existing Rule Amendment Governing Fees *Minnesota Rules*, part 3100.2000, subparts 1, 2, 3, 5 and 6

NOTICE IS HEREBY GIVEN that the State Board of Dentistry is seeking information or opinions from sources outside the Board in preparing to propose the amendment of the rule governing application fees; annual license or registration fees; licensure by credentials fees; duplicate license or registration fees; and reinstatement fees. The amendment of the rule is authorized by *Minnesota Statutes*, section 150A.04, subd. 5, 150A.09, subd. 1 and 214.06, subd. 1 which permits the Board to promulgate rules establishing license and registration renewal fees.

The State Board of Dentistry requests information and opinions concerning the subject matter of concern in writing or orally. Written statements should be addressed to:

Douglas R. Sell
Executive Director
Minnesota Board of Dentistry
2700 University Avenue West, Suite 70
St. Paul, Minnesota 55114

Oral statements will be received during regular business hours over the telephone at (612) 642-0579 and in person at the above address.

All statements of information shall be accepted until July 5, 1991. Any written material received by the State Board of Dentistry shall become part of the rulemaking record to be submitted to the attorney general in the event that the rule is adopted.

Dated: 29 May 1991

Douglas R. Sell
Executive Director

Minnesota Higher Education Facilities Authority

Notice of Public Hearing on Proposal to Issue Revenue Bonds

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds on behalf of the Trustees of the Hamline University of Minnesota, as owner and operator of Hamline University, a Minnesota non-profit institution of higher education (the "University"), at the Authority's offices at Suite 450 Galtier Plaza, 175 East Fifth Street, St. Paul, Minnesota on June 26, 1991 at 2 o'clock p.m.

Under the proposal, the Authority would issue its revenue bonds in an original aggregate principal amount of up to approximately \$5,000,000, to provide financing for a Project generally described as (i) the advance refunding of the Authority's Series Two-G Bonds, the proceeds of which were used for the renovation and refurbishing of Sorin, Peterson, Osborn, Schilling and Manor House Residence Halls (the "Refunding"); and (ii) (a) renovation, equipping and repairs to Manor House, Sorin and Drew Halls, the Law School, Bush Library, Old Main and the swimming pool facility; (b) the purchase and installation of an emergency generator; (c) the purchase and installation of signage throughout the campus and (d) maintenance and remodeling projects at various campus locations, including acquisition and installation of replacement windows and sidewalks and security lighting; all including appurtenant site improvements (the "Project") to be owned and operated by the University and located on its campus, the principal street address of which is Hamline University, 1536 Hewitt Ave., St. Paul, Minnesota 55104.

At said time and place the Authority shall give all parties who appear or have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the refunding and the Project.

Dated: 10 June 1991

By Order Of The Minnesota Higher
Education Facilities Authority
Joseph E. LaBelle
Executive Director

Department of Human Services

Health Care Management Division

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Revision of Adopted Rules Governing Prior Authorization of Health Care Services as a Condition of Eligibility to Receive Medical Assistance and General Assistance Medical Care Payment

NOTICE IS HEREBY GIVEN that the State Department of Human Services is seeking information or opinions from sources outside the agency in preparing to propose revisions to adopted rules governing Prior Authorization of Health Services As a Condition of Eligibility to Receive Medical Assistance and General Assistance Medical Care Payment, part 9505.5015, After the fact authorization. The adoption of the rule amendments is authorized by *Minnesota Statutes*, sections 256.991 and 256D.03, subdivision 7, paragraph (b) which require the agency to adopt rule related to deciding which medical assistance and general assistance medical care services require prior authorization.

The proposed amendments: 1. revise the form designation in subpart 1; 2. remove the requirement to submit a request for after the fact authorization within five working days after providing the initial service; 3. provide 180 days after the initial services for submitting a request for prior authorization based on the recipient's retroactive medical assistance eligibility; 4. provide 180 days after receipt of a third party payer denial in which to request after the fact prior authorization; 5. clarify the requirement for prior authorization of removable prostheses.

The State Department of Human Services requests information and opinions concerning the subject matter of the amendments to the rules. Interested persons or groups may submit data or views in writing or orally. Written statements should be addressed to:

Eleanor Weber
Rules and Bulletins Division
Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3816

Oral statements will be received during the regular business hours over the telephone at (612) 297-4301 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the State Department of Human Services shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event the rule is adopted.

Dated: 3 June 1991

Eleanor Weber, Rulemaker
Rules and Bulletins

Department of Labor and Industry

Workers' Compensation Division

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing a Neutral Physician List

NOTICE IS HEREBY GIVEN that the State Department of Labor and Industry is seeking information or opinions from sources outside the agency in preparing to propose the adoption of a rule governing the list of neutral physicians from which the commissioner, compensation judge, or workers' compensation court of appeals may designate a neutral physician to examine injured workers. The adoption of the rule is authorized by *Minnesota Statutes*, section 176.155, which requires the agency to develop and maintain the list.

The Department of Labor and Industry requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Sandra Keogh
Medical Policy Analyst
Rehabilitation and Medical Affairs
Department of Labor and Industry
Workers' Compensation Division
443 Lafayette Road
St. Paul, Minnesota 55155

Oral statements will be received during regular business hours over the telephone at 297-7134 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register*. Any written material received by the Department of Labor and Industry shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 31 May 1991

John B. Lennes
Commissioner

Minnesota Pollution Control Agency

Ground Water and Solid Waste Division

Notice of Intent to Solicit Outside Information Regarding Proposed Rules Governing the Establishment and Collection of Permit Fees for Solid Waste Management Facilities

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency (Agency) is seeking information or opinions from outside sources in preparing to propose the adoption of rules governing the establishment and collection of permit fees for solid waste management facilities. The adoption of the rule is authorized by *Minnesota Statutes* § 116.07, subd. 4d (1986), which in part allows the Agency to collect permit fees in amounts not greater than necessary to cover the reasonable costs of reviewing and acting upon applications for Agency permits.

The Agency requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views in writing or orally. Written or oral statements or comments should be directed to:

Official Notices

Cristine Leavitt
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, Minnesota 55155-3898
Telephone: (612) 296-8439 or 1-800-652-9747 (Toll-Free)

Oral Statements will be received during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

All statements of information and opinion will be accepted until July 15, 1991. Any written materials received by the Agency shall become part of the rulemaking record in the event that the rule is adopted.

Charles W. Williams
Commissioner

Public Employees Retirement Association

Notice of Meetings of the Board of Trustees and a Town Meeting

The next regular monthly meeting of the Board of Trustees of the Public Employees Retirement Association (PERA) is scheduled to be held on Thursday, June 13, 1991, at 2:30 p.m. at the Radisson Arrowwood, Alexandria, Minnesota.

A Town Meeting will be held on Thursday, June 13, 1991, at 6:30 p.m. in Jefferson High School Cafeteria, 1401 Jefferson Street, Alexandria, Minnesota.

Office of the Secretary of State

Notice of Vacancies in Multi-Member Agencies

NOTICE IS HEREBY GIVEN to the public that vacancies have occurred in multi-member state agencies, pursuant to *Minnesota Statutes* 15.0597, subdivision 4. Application forms may be obtained from the Office of the Secretary of State, Open Appointments, 180 State Office Building, St. Paul, MN 55155-1299; (612) 297-5845, or in person at Room 174 of the State Office Building. More specific information about these vacancies may be obtained from the agencies listed below. The application deadline is July 2, 1991.

Board on Judicial Standards

2025 Centre Pointe Blvd., Ste. 420, Mendota Hts. 55120. 612-296-3999
Minnesota Statutes 490.15

APPOINTING AUTHORITY: Governor. Senate confirmation. **COMPENSATION:** \$55 per diem.

VACANCY: One member: Must be a trial court judge.

The board investigates allegations of misconduct by Minnesota judges and referees and recommends judicial discipline to the supreme court, including censure, suspension, retirement or removal of judges. The board consists of ten members, including one judge of the court of appeals, three trial judges, two lawyers with ten years experience in the state, and four public members. Senate confirmation is not required for the judicial members. Monthly meetings.

Resource Programs Advisory Task Force

6125 Olson Memorial Hwy., Golden Valley 55422. 612-591-4700
Minnesota Statutes 15.059, subd. 6, and 15.014

APPOINTING AUTHORITY: Board of the MN Center for Arts Education. **COMPENSATION:** Expenses.

VACANCY: Fifteen members: Please see the description of this advisory task force.

The task force provides broad-based input to the Resource Programs Director on the development and maintenance of Resource Programs consistent with the mission of the Minnesota Center for Arts Education and Resource Program goals. The purpose of the Resource Programs is to meet arts education needs statewide, advance arts education at school district and local levels, and promote innovative practices. The task force consists of fifteen members, at least one from each congressional district; collectively, members represent diverse backgrounds in arts and education and include those knowledgeable in literary arts, media arts, music, visual arts, theater and dance as well as one person from each of the following organizations: MN Department of Education, MN State Arts Board, and an Education Cooperative Service Unit. Meetings held at the MN Center for Arts Education, 4-6 meetings a year, three hours in length.

American Indian Advisory Council on Chemical Dependency

444 Lafayette Rd., St. Paul 55155-3823. 612-296-8941

Minnesota Statutes 254A.035

APPOINTING AUTHORITY: Commissioner of Human Services. COMPENSATION: \$55 per diem plus expenses.

VACANCY: One member: American Indian to represent interests of the Mille Lacs Band of Chippewa Indians.

The council establishes policies and procedures for American Indian chemical dependency programs, and reviews and recommends proposals for funding. The council consists of seventeen members including one member from each of eleven reservations, two members from Minneapolis, two members from St. Paul, one member from Duluth, and one member from International Falls. Quarterly meetings.

Advisory Council on the Minnesota Academy for the Deaf and the Blind

P.O. Box 308, Faribault 55021. 507-332-3363

Minnesota Statutes 128A.03

APPOINTING AUTHORITY: Board of Education. COMPENSATION: \$55 per diem.

VACANCY: Six members: Please see the description of this advisory council.

The council advises the Board of Education on policies pertaining to the control, management, and administration of these academies. Up to fifteen members: shall be representative of the various geographic regions of the state and include parents or guardians of visually disabled or hearing impaired children, a staff representative of the applicable academy, two representatives from groups representing the interest of visually disabled or hearing impaired individuals. All members shall have knowledge, experience and interest in the problems of visually disabled or hearing impaired children.

Social Work Licensing Board

2700 University Ave. W. #225, St. Paul 55114. 612-643-2580

Minnesota Statutes 148B.19

APPOINTING AUTHORITY: Governor. COMPENSATION: \$55 per diem plus expenses.

VACANCY: One member: Must be a licensed independent social worker (LISW), employed in a private agency.

The board adopts and enforces rules for licensure of social workers and for regulation of their professional conduct. The board consists of ten members including six licensed social workers (two licensed independent clinical social workers, two licensed independent social workers, and two licensed social workers); three public members as defined in *Minnesota Statutes 214.02*; and one school social worker licensed by the Board of Teaching. The social workers shall represent the following employment settings: two shall represent public agencies, two shall represent private agencies, one shall be in private practice, and one shall be an educator engaged in regular teaching duties at an accredited program of social work. In addition, at least two members shall be persons of color, and at least four members shall reside outside the seven-county metropolitan area. Members must file with the Ethical Practices Board.

Public Employees Retirement Association (PERA)

514 St. Peter Street, Suite 200, St. Paul 55102. 612-296-7460

Minnesota Statutes 353.03

APPOINTING AUTHORITY: Governor. COMPENSATION: Expenses.

VACANCY: One member: this is a newly created PERA board position to represent police and fire members of PERA; must be a member of PERA's police and fire fund (currently employed and covered under PERA's police and fire fund); term is four years. The association provides retirement, survivor, and disability benefits for public employees of county and local government. Management of the public employees retirement fund is vested in a board of trustees. The board of trustees consists of the state auditor and nine trustees. Six trustees are appointed by the governor, one representing school boards, one representing cities, one representing counties, one who is a member of the police and fire fund, one who is a retired annuitant, and one who is a public member knowledgeable in pension matters. The membership of the association elects three trustees. Meetings at the association office every second Thursday each month. Members must file with the Ethical Practices Board.

Information Policy Advisory Task Force

309 Administration Bldg., 50 Sherburne Ave., St. Paul 55155. 612-296-5643

Minnesota Statutes 16B.41

APPOINTING AUTHORITY: Commissioner of Administration. COMPENSATION: Non-legislative members are reimbursed for expenses.

VACANCY: Three members: One new position to be associated with the private sector, and two members associated with local government.

The task force advises the commissioner on the progress, needs, and recommended direction of information management for the state. The task force consists of nineteen members of which two are members of the house from different political parties, appointed by the speaker of the house, and two are members of the senate, from different political parties, appointed by the senate committee

Official Notices

on committees. The remaining fifteen members include representatives of the supreme court, executive branch, state agencies, local government, the higher education system, librarians, and private industry. Quarterly meetings.

Citizens' Council on Voyageurs National Park

509 3rd St., International Falls 56649. 218-283-3507
Minnesota Statutes 84B.11

APPOINTING AUTHORITY: Governor. COMPENSATION: \$55 per diem plus expenses.

VACANCY: One member to be a resident outside St. Louis and Koochiching county.

The council researches all matters related to the establishment and operation of Voyageurs National Park, makes recommendations to the U.S. National Park Service, and other federal and state agencies concerned. The governor appoints four members from Koochiching county, four members from St. Louis county, and five members at-large. The legislature appoints two senators and two representatives. Quarterly meetings.

Metropolitan Transit Commission

560 6th Ave. N., Minneapolis, MN 55411-4398. 612-349-7400
Minnesota Statutes 473.404 as amended by Laws of 1989

APPOINTING AUTHORITY: Regional Transit Board; advice and consent of the senate. COMPENSATION: \$50 per diem plus expenses.

VACANCY: Two members: One must reside in the city of St. Paul, and one must reside in the transit service area outside of St. Paul and Minneapolis that receives full and off peak transit services. Members must have transit, governmental or management experience.

The commission provides transit services within the metropolitan area in conformance with the implementation plan of the Regional Transit Board. Five members include one resident of Minneapolis, one resident of St. Paul, two who reside in the service area of the commission outside Minneapolis and St. Paul, and one who may reside anywhere in the metropolitan area. At least one of the members outside of St. Paul and Minneapolis must reside in the full-peak and off-peak service area. Each member must have transit, governmental, or management experience. Members may not, during term of office, be a member of the Metropolitan Council, the Regional Transit Board, the Metropolitan Waste Control Commission, the Metropolitan Airport Commission, the Metropolitan Sports Facilities Commission or any other independent regional commission, board or agency or hold any judicial office. Members must file with the Ethical Practices Board.

Minnesota Racing Commission

11000 W. 78th St., Suite 201, Eden Prairie 55344. 612-341-7555
Minnesota Statutes 240.02

APPOINTING AUTHORITY: Governor. Senate confirmation. COMPENSATION: \$35 per diem.

VACANCY: One member.

The commission licenses persons to operate racetracks, conduct horse racing, conduct pari-mutual wagering on horse racing, enforces and collects all applicable taxes and license fees, and establishes a Minnesota Breeders' Fund. Prescribed qualifications include Minnesota resident for five years before appointment, no more than five members of the same political party, appointees must file a bond of \$100,000. Terms are staggered. Members must file with the Ethical Practices Board.

Getaway in Style

Room at the Inn Wisconsin. Includes hard-to-find lodgings in out-of-the-way places, as well as in Wisconsin's major metropolitan areas and most popular vacation destinations. 224pp. Stock #19-3, \$9.95 plus tax.

Room at the Inn Minnesota. Looking for a weekday or weekend get-away? For a business meeting or simply pleasure? This is the only guide to more than 60 historic "Bed & Breakfast" homes, hotels, and country inns. 160pp. Stock #19-72, \$9.95 plus tax.

Roughing It Elegantly. A guide for the canoe camper visiting the BWCA, Voyageurs Park and Quetico Provincial Park. Full of practical tips and information: planning, organizing, packing, site location, and camp set-up. Simple, creative, enjoyable meals are a major feature. 159pp. Stock #9-3, \$9.95 plus tax.

A Paddler's Guide to the Boundary Waters Canoe Area, 78 pages of detailed maps and descriptions of 31 wilderness canoe routes in the Superior National Forest of Northern Minnesota. Includes what to bring along on canoe trips, regulations, canoe tips and detailed information for self-guided tours. Stock #19-17, \$4.95.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.



Publication editors: As a public service, please reprint this ad in your publication, either as is, reduced, or redesigned to suit your format.

State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Materials Management Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Awards of contracts and advertised bids for commodities and printing, as well as awards of professional, technical and consulting contracts, appear in the midweek STATE REGISTER Contracts Supplement, published every Thursday. Call (612) 296-0931 for subscription information.

Materials Management Division—Department of Administration:

Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

Commodity: Laptop computers
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: June 12
Agency: Public Safety Department
Deliver to: St. Paul
Requisition #: 07300-18362

Commodity: Copier rental—rebid
Contact: John Bauer 296-2621
Bid due date at 2pm: June 12
Agency: Jobs & Training Department
Deliver to: Crookston
Requisition #: 21200-41106-01

Commodity: Shelf filing system
Contact: John Bauer 296-2621
Bid due date at 2pm: June 12
Agency: Public Service Department
Deliver to: St. Paul
Requisition #: 80500-07428

Commodity: Delfia neonatal kits
Contact: Joan Breisler 296-9071
Bid due date at 2pm: June 14
Agency: Minnesota Health Department
Deliver to: Minneapolis
Requisition #: 12400-80061

Commodity: Automatic file
Contact: John Bauer 296-2621
Bid due date at 4:30pm: June 14
Agency: Administrative Hearings Office
Deliver to: Minneapolis
Requisition #: 99690-10146

Commodity: Copier lease
Contact: John Bauer 296-2621
Bid due date at 2pm: June 14
Agency: Employee Relations Department
Deliver to: St. Paul
Requisition #: 24000-21149

Commodity: Scotchman iron worker
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: June 14
Agency: Natural Resources Department
Deliver to: Grand Rapids
Requisition #: 29000-56369

Commodity: Used track type all-terrain vehicle
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: June 14
Agency: Natural Resources Department
Deliver to: Rochester
Requisition #: 29005-15046

Commodity: All terrain vehicle
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: June 14
Agency: Natural Resources Department
Deliver to: Grand Rapids
Requisition #: 29002-20920

Commodity: CPT equipment maintenance
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: June 17
Agency: Jobs & Training Department
Deliver to: St. Paul
Requisition #: 21200-41175

Commodity: Copier maintenance
Contact: John Bauer 296-2621
Bid due date at 4:30pm: June 17
Agency: Transportation Department
Deliver to: Duluth
Requisition #: 79100-09229

Commodity: PBX and voice mail
Contact: Teresa Ryan 296-7556
Bid due date at 2pm: June 20
Agency: North Hennepin Community College
Deliver to: Brooklyn Park
Requisition #: 27153-10334

Commodity: Crushed rock salt
Contact: Dale Meyer 296-3773
Bid due date at 2pm: June 26
Agency: Transportation Department and Various Political Subdivisions
Deliver to: Various
Requisition #: Price contract

Commodity: RFP: upgrade an IBM 3090/400J
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: June 26
Agency: Administration Department—InterTech
Deliver to: St. Paul
Requisition #: 02410-12044 (RFP)

Commodity: GPC sample processor
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: June 14
Agency: Health Department
Deliver to: Minneapolis
Requisition #: 12400-72210

State Contracts and Advertised Bids

Commodity: Mobile radio
Contact: Pamela Anderson 296-1053
Bid due date at 4:30pm: June 14
Agency: Transportation Department
Deliver to: North St. Paul
Requisition #: 29000-56335

Commodity: 72-inch rotary mower
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: June 18
Agency: Natural Resources
Deliver to: Bemidji
Requisition #: 29000-56371

Commodity: Brush chipper
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: June 18
Agency: Transportation Department
Deliver to: Detroit Lakes
Requisition #: 79382-02259

Commodity: Pickup sweeper and loader
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: June 18
Agency: Transportation Department
Deliver to: Various
Requisition #: 79382-02258

Commodity: NCR tower 32/700—no substitute
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: June 18
Agency: Human Rights Department
Deliver to: St. Paul
Requisition #: 17000-03027

Commodity: Radio tower
Contact: Pamela Anderson 296-1053
Bid due date at 4:30pm: June 18
Agency: Natural Resources Department
Deliver to: Various
Requisition #: 29000-56334

Commodity: Software for IBM
Contact: Joan Breisler 296-9071
Bid due date at 2pm: June 18
Agency: Natural Resources Department
Deliver to: St. Paul
Requisition #: 29000-56385

Commodity: Dump truck 1-ton 4x4
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: June 19
Agency: Natural Resources Department
Deliver to: Brainerd
Requisition #: 29000-56363

Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Printing vendors NOTE: Other printing contracts can be found in the Materials Management Division listing above, and in the Professional, Technical & Consulting Contracts section immediately following this section.

Commodity: Certificate blank, 15M continuous feed sheets 9 $\frac{3}{4}$ "x3 $\frac{3}{8}$ ", fan-fold 3-up, camera ready, 1-sided, screen, computer pin feed punch
Contact: Printing Buyer's Office
Bids are due: June 12
Agency: Minnesota Health Department
Deliver to: Minneapolis
Requisition #: 16655

Commodity: Envelopes, 10M 11 $\frac{1}{2}$ "x14 $\frac{1}{2}$ " plus gummed flap with clasp, brown kraft, type to set, 1-sided, 100 per box
Contact: Printing Buyer's Office
Bids are due: June 12
Agency: Education Department
Deliver to: St. Paul
Requisition #: 16627

Commodity: Physically disabled parking certificate, 15M continuous sheets 10 $\frac{1}{4}$ "x3 $\frac{3}{8}$ " fan-fold 3-up 11", type to set + negs, 2-sided, $\frac{1}{2}$ " pinfeed punch
Contact: Printing Buyer's Office
Bids are due: June 12
Agency: Public Safety Department
Deliver to: St. Paul
Requisition #: 16684

Commodity: Board of teaching letterhead, 2500 8 $\frac{1}{2}$ "x11", type to set, 1-sided, green ink + green foil + gold engraving
Contact: Printing Buyer's Office
Bids are due: June 12
Agency: Education Department
Deliver to: St. Paul
Requisition #: 16626

Commodity: Nonqualification certificate, 25M sheets 8"x8", camera ready, 2-sided, form with perfs at bottom and right side
Contact: Printing Buyer's Office
Bids are due: June 12
Agency: Public Safety Department
Deliver to: St. Paul
Requisition #: 16669

Commodity: Dealer purchase receipt, 400M 3-part sets, 6 $\frac{1}{8}$ "x3" overall, type to set, 1-sided, perf right side for stub, carbon interleave
Contact: Printing Buyer's Office
Bids are due: June 12
Agency: Public Safety Department
Deliver to: St. Paul
Requisition #: 16668

Professional, Technical & Consulting Contracts

Commodity: Patient index cardineer, 6M cards, camera ready, 1-sided, punch center hole bottom, round top corners

Contact: Printing Buyer's Office

Bids are due: June 12

Agency: Human Services, Anoka Metro Regional Treatment Center

Deliver to: Anoka

Requisition #: 16591

Commodity: Fall on-campus/off-campus schedule, 16,650 64-page books 8"x10½", camera ready, 2-sided, newsprint, saddle stitch

Contact: Printing Buyer's Office

Bids are due: June 12

Agency: State University

Deliver to: Winona

Requisition #: 16675

Professional, Technical & Consulting Contracts

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

State Designer Selection Board

Request for Proposal for a Project in the Capitol Complex

To Minnesota Registered Design Professionals:

The State Designer Selection Board has been requested to select designers for a project in the Capitol Complex. Design firms who wish to be considered for this project should deliver proposals on or before 4:00 p.m., July 9, 1991, to George Iwan, Executive Secretary, State Designer Selection Board, Room G-10, Administration Building, St. Paul, Minnesota 55155-3000.

The proposal must conform to the following:

- 1) Six copies of the proposal will be required.
- 2) All data must be on 8½" x 11" sheets, soft bound.
- 3) The cover sheet of the proposal must be clearly labeled with the project number, as listed in number 7 below, together with the designer's firm name, address, telephone number and the name of the contact person.
- 4) **Mandatory Proposal contents in sequence:**
 - a) Identity of firm and an indication of its legal status, i.e. corporation, partnership, etc. If the response is from a joint venture, this information must be provided for firms comprising the joint venture.
 - b) Names of the persons who would be directly responsible for the major elements of the work, including consultants, together with brief descriptions of their qualifications. If desired, identify roles that such persons played in projects which are relevant to the project at hand.
 - c) A commitment to enter the work promptly, if selected, by engaging the consultants, and assigning the persons named 4b above along with adequate staff to meet the requirements of work.

Professional, Technical & Consulting Contracts

d) A list of State and University of Minnesota current and past commissions under contract or awarded to the prime firm(s) submitting this proposal during the three (3) years immediately preceding the date of this request for proposal. The prime firm(s) shall **list and total** all fees associated with these projects whether or not the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid directly to engineers or other specialty consultants employed on the projects listed pursuant to the above.

e) A section containing graphic material (photos, plans, drawings, etc.) as evidence of the firm's qualification for the work. The graphic material must be identified. It must be work in which the personnel listed in "c" have had significant participation and their roles must be clearly described. It must be noted if the personnel named were, at the time of the work, employed by other than their present firms.

The proposal shall consist of no more than twenty (20) pages. Proposals not conforming to the parameters set forth in this request will be disqualified and discarded without further examination.

5) Statutory Proposal Requirements:

In accordance with the provisions of *Minnesota Statutes, 1981 Supplement*, Section 363.073; for all contracts estimated to be in excess of \$50,000.00, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the Commissioner of Human Rights before a proposal may be accepted.

The proposal will not be accepted unless it includes one of the following:

- a) A copy of your firm's current certificate of compliance issued by the Commissioner of Human Rights; or
 - b) A statement certifying that the firm has a current certificate of compliance issued by the Commissioner of Human Rights;
- or
- c) A statement certifying that the firm has not had more than 20 full-time employees in Minnesota at any time during the previous 12 months; or
 - d) A statement certifying that the firm has an application pending for a certificate of compliance.
- 6) Design firms wishing to have their proposals returned after the Board's review must follow one of the following procedures:
- a) Enclose a self-addressed stamped postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two (2) weeks to pick up their proposals, after which time the proposals will be discarded; or
 - b) Enclose a self-addressed stamped mailing envelope with the proposals. When the Board has completed its review, proposals will be returned using this envelope.

In accordance with existing statute, the Board will retain one copy of each proposal submitted.

Any questions concerning the Board's procedures or their schedule for the project herein described may be referred to George Iwan at (612) 296-4656.

7a) PROJECT—02-91

Parking Facility
Lighting and Security Improvements
Capitol Complex

The 1991 State Legislature authorized \$961,000.00 to improve the lighting and electronic surveillance equipment for the State Capitol Complex parking facilities.

This allocation is the direct result of a Department of Administration's technical survey, an Interagency Security Task Force, and the newly adopted City of St. Paul's ordinance governing security for all public and private parking facilities.

It has been determined new emergency generators are needed to sustain the parking ramp lighting with 'rapid start' emergency fixtures, in the event of a power outage. This would replace the 'delayed restrike' feature of gaseous lights now prevalent in the existing ramps.

In addition to the lighting, surveillance equipment is needed in each parking facility in the form of voice monitors, remote television cameras, or both. This equipment will be relayed back to Capitol Security for twenty four hour observation.

There are 18 parking lots and 5 parking ramps with adjunct areas such as landscaped tracts, transit stops, ceremonial routes and walkways, all to be addressed and improved.

Questions concerning this project may be referred to A. Thomas Ulness at (612) 296-4646.

James Tillitt, Vice Chairman
State Designer Selection Board

Department of Health

Community Health Services Division

Emergency Medical Services Section

Notice of Request for Proposal for EMS Medical Director

The Minnesota Department of Health is requesting proposals from eligible physicians to serve as medical director of its Emergency Medical Services Section for the period from July 1, 1991, through June 30, 1992.

Qualifications for the position include: current active practice of emergency medicine or a related specialty; recognized standing in the professional community (e.g., current or recent chairmanships and memberships in American College of Emergency Physicians, Minnesota Medical Association, Minnesota Association of EMS Physicians, or other relevant professional associations); experience in working with governmental agencies; familiarity with the state emergency medical systems grant program and other federal and state programs; and interest in assisting the Department of Health in defining and achieving goals specific to the planning, development, and regulation of emergency medical services, and the setting of appropriate guidelines and standards.

Minimum tasks include:

- Assisting the Department in the administration of emergency medical services rules and regulations;
- Reviewing requests for licensure, waivers and variances;
- Representing the Department in its contacts with associations, public and private agencies, and the general public;
- Providing general technical assistance to the Department;
- Attending conferences appropriate to medical director involvement at state and national levels;
- Providing consultation services to Department EMS field staff and local providers and physician medical directors as requested and as necessary;
- Providing regular progress reports.

Candidates must respond in the form of a written proposal to enter into a contract as required by the Department of Health. Reimbursement for a maximum of 300 hours assistance will be \$19,000, which includes travel and expenses. The deadline for proposals is **Monday, June 24, 1991**.

Copies of the Request for Proposal (RFP), containing additional information about medical director duties and instructions for submitting a proposal, are available from:

Donald O. Hedman, Grants Manager
Emergency Medical Services Section
Minnesota Department of Health
717 S.E. Delaware St., P.O. Box 9441
Minneapolis, MN 55440
(612) 623-5488

Department of Human Services

Long Term Care Management Division

Traumatic Brain Injury Program

Request for Proposal for Administrative Case Management Services for Traumatic Brain Injury (TBI) Program

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services, Traumatic Brain Injury Program, is seeking applications for the following professional services:

- Case Managers
- Neuropsychologist
- Administrative Assistant

Professional, Technical & Consulting Contracts

Services will be provided to Medical Assistance (MA) eligible traumatic brain injured survivors, family members and social service agencies in and around the following areas; Metro, St. Cloud, Rochester, Virginia, Marshall, Bemidji. Duties will include, but are not limited to, individual assessment, care plan development, identifying needed services, assuring cost effectiveness and appropriateness of medical assistance (MA) services, training and technical assistance, assisting individuals with problems related to provision of home care services.

Individuals with experience and/or training in one or more of the following areas will be considered; traumatic brain injury, case management, health care administration, health care related training, (i.e. OT, PT, TR, Nursing, Social Work, etc.). Contracts would be for 40 hours per week.

Interested persons must submit a written response containing the following:

1. Description of professional qualifications, including: educational background; professional experience; previous health care case management; traumatic brain injury and/or other disability experience
2. A statement indicating work hours available
3. Preference of geographical area

For a copy of the complete Request for Proposal (RFP) contact Allan Weinand at address below. All written responses must be received by the Department no later than August 1, 1991, Thursday, 4:30 p.m. Response and inquiries must be directed to:

Allan Weinand, Supervisor
Traumatic Brain Injury Program
Long Term Care Management Division
Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3844
(612) 297-3711

Department of Human Services

Family Support Programs

MAXIS Project

Request for Proposals: Issuance Operations Center

Due Date for Written Responses is 2:00 p.m., Thursday, July 11, 1991

The Minnesota Department of Human Services (MDHS), MAXIS Project is requesting proposals for a prime contractor for the Issuance Operations Center (IOC) which MAXIS will operate.

The Issuance Operations Center (IOC) receives data from the MAXIS application system to produce (print) notices, cash benefit payment warrants, food stamp mailing pieces, and some reports. These outputs are prepared for distribution via the U.S. Postal Service or direct delivery within the IOC. The IOC also maintains Minnesota's food stamp inventory and processes returned cash and food stamp benefits.

The RFP describes a relationship to be established between the State of Minnesota, Department of Human Services (MDHS) and a prime contractor. The prime contractor will provide primary and secondary support in establishing and maintaining operations of the State of Minnesota, Department of Human Services (MDHS) Issuance Operations Center (IOC).

RFP Components include the following:

- **Equipment:** Provide production and distribution equipment. This includes installation, associated peripherals, software, training and related products and services.
- **Maintenance:** Provide maintenance and technical support for production and distribution equipment and software.
- **Services:** Provide professional, technical, operations and support staff and services for transition to IOC operations.

MDHS will select a prime contractor responsible for the performance of this contract. A prime contractor is a company with a comprehensive selection of products and services, related to this RFP, available through established contractual arrangements with specialized manufacturers, maintenance providers and subcontractors.

The prime contractor arrangement described in this RFP emphasizes the terms of the business relationship. The prime contractor may have one or more subcontractors. The prime contractor will, however, remain solely responsible for the performance of all contractual obligations, whether performed by the prime contractor or subcontractors.

Professional, Technical & Consulting Contracts

Because the prime contractor arrangement allows subcontracting and other contractual arrangements, vendors as a whole enjoy greater opportunity to participate. Manufacturers and vendors wanting to participate in this procurement should work with a vendor which is responding to the RFP as a prime contractor.

Organizations interested in receiving a copy of this Request for Information contact:

Mr. Don Olson, Contract Administrator
Department of Administration
112 Administration Building
50 Sherburne Avenue
St. Paul, MN 55155

Any communication with MAXIS or MDHS relative to this RFP should be addressed, in writing, to the address shown above, or transmitted by fax (followed by original) to 297-3996.

All necessary review and approvals are expected to be complete for a contract to be in place with the selected vendor by September 15, 1991. Projected completion date of the initial transition to a fully operational permanent IOC is November 30, 1991.

Department of Transportation

Program Management Division

Office of Aeronautics

Notice of Availability of Computer-Aided Drafting Contract

The State of Minnesota will award one contract for annual updating and production of the airport directory drawings and 5010 airport inspection drawings. This contract also includes the maintenance and modification of electrical schematics. Experience with both Integraph Microstation and Autocad software is required. Experience with airports layouts, FAA 5010 inspection format, and electrical schematics is required. Contract award will be made based on the contractor's experience and hourly rate.

The Department estimates that the cost of this project need not approach but shall not exceed \$120,000 for the biennium and contract period, July 1, 1991 to June 30, 1993.

For further information contact:

Herman Hamre
Office of Aeronautics
Minnesota Department of Transportation
Room 417 Transportation Building
395 John Ireland Boulevard
Saint Paul, Minnesota 55155

Proposals must be received at the above address no later than 2:00 p.m., July 1, 1991.

Department of Transportation

Technical Services Division

Notice of Availability of Contract for I-394 Marketing

The Department of Transportation is requesting proposals for implementation of a marketing plan that will provide public, community, and media awareness of ridesharing and construction information programs in the I-394 corridor.

The agency has estimated that the cost of this project need not approach but shall not exceed \$1,000,000.00. It is anticipated that the contract period will begin July 1, 1991 and continue through July 1, 1993.

For further information, or to obtain a copy of the completed Request for Proposal, contact

Gabriel S. Bodoczy, P.E.
Consultant Agreements Engineer
Rm. 720-S Transportation Bldg.
395 John Ireland Blvd.
St. Paul, MN 55155

Professional, Technical & Consulting Contracts

Proposals must be received at the above address no later than 2:00 p.m. on June 24, 1991.

This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and the department reserves the right to cancel this solicitation. All expenses incurred in responding to this notice shall be borne by the responder.

Department of Transportation

Notice of Bid Closing for Paving, Minor Grading and Sensor & Data Acquisition System Installation in Wright County on Trunk Highway 94 at the Minnesota Road Research Project

NOTICE TO CONTRACTORS: Sealed proposals will be **RECEIVED** until 9:30 a.m., June 28, 1991 by the Commissioner of Transportation for the State of Minnesota, at the office building of the State of Minnesota Department of Transportation, 395 John Ireland Boulevard, Construction Office—Room G-4, St. Paul, MN 55101, for the construction of the State Projects listed below. Proposals will be **OPENED** and **READ** publicly by the Commissioner of Transportation in the Cafeteria of the Transportation Building immediately after the hour set for receiving the bids.

Bids will be received by only those Contractors whose Phase 1 proposals have been approved. As of May 17, 1991, the eligible bidders are as follows: **Prime Contractors**—Bauerly Brothers, Inc., Duinick Brothers, Inc., Progressive Contractors Inc. **Paving Subcontractors**—C.S. McCrossan Construction, Inc., Progressive Contractors Inc. **Sensor and Installation Subcontractors**—Law Engineering, Shannon & Wilson. A Pre-Letting meeting will be held June 12, 1:00 p.m. at the Materials and Research Laboratory in Maplewood. For information contact Nelrae Succio (612) 779-5509.

Minimum wage rates to be paid by the Contractors have been predetermined. All Projects financed with Federal-Aid are subject to the Work Hours Act of 1962, P.L. 87-581 and implementing regulations.

Read carefully the wage scales and Division A of the special provisions as they affect these projects.

The Minnesota Department of Transportation in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, *Code of Federal Regulations*, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded maximum opportunity to participate and/or to submit bids in response to this invitation, and will not be discriminated against on the grounds of race, color, sex or national origin in consideration for an award.

New Special Provisions will be sent to all current plan holders. Otherwise, Proposals, Plans, and Specifications may be examined and secured in Room B-9 of the Minnesota Department of Transportation Building.

Requests for plans may be submitted on construction form No. 21120 or company letterhead.

Bids must be accompanied by a certified check made payable to the Commissioner of Transportation or a corporate surety bond made in favor of the State of Minnesota in an amount as designated on the back of the proposal form.

Please Note: 6% Minnesota sales tax must be included on all counter purchases and on all orders shipped to points in Minnesota. Shipping charges will no longer be applicable.

Counter purchases may be made between 7:30 a.m. and 4:00 p.m.

Notice to All Bidders: If you are not a current holder of a compliance certificate issued by the state Human Rights Department and intend to bid on any of these jobs you must contact the Department of Human Rights immediately for assistance in obtaining a certificate.

The following notice from the Minnesota Department of Human Rights applies to all contractors:

"It is hereby agreed between the parties that *Minnesota Statute* section 363.073 and *Minnesota Rules*, parts 5000.3400 to 5000.3600 are incorporated into any contract between these parties based upon this specification or any modification of it. A copy of *Minnesota Statute* 363.073 and *Minnesota Rules*, parts 5000.3400 to 5000.3600 is available upon request from the contracting agency."

"It is hereby agreed between the parties that this agency will require affirmative action requirements be met by contractors in relation to *Minnesota Statute* 363.073 and *Minnesota Rules*, parts 5000.3600. Failure by a contractor to implement an affirmative action plan or make a good faith effort shall result in revocation of its certificate or revocation of the contract (*Minnesota Statute* 363.073, Subd. 2 and 3).

1. Paving, Minor Grading and Sensor & Data Acquisition System Installation

S.P. 8680-123,125 Located in Wright County on T.H. 94 between Monticello and Albertville at the Minnesota Road Research Project. The major items of the work are: com. exc. 40,302 cy, subgr. exc. 6,218 cy, agg. surf. 3,542 cy, agg. base 43,643 cy, stkpl.

Professional, Technical & Consulting Contracts

agg. 2,500 cy, agg. shldr. 13,735 cy, mill bit. or conc. surf. 2,365 sq. yd, conc. pavt. 32,378 sq. yd., type 31 wearing 821 ton, type 41 wearing 706 ton, type 61 wearing 3,927 ton, type 31 binder 205 ton, type 41 binder 1,267 ton, type 31 base 21,618 ton, type 31 shldr. 8,302 ton, sensor and data acquisition system (includes 4,600 sensors and 23 data acquisition units).

Start Date: August 5, 1991. Complete within 145 Working Days.

The Department of Transportation has budgeted approximately \$6,000,000 for the entire two year contract. The project is being jointly funded by the State and Federal government.

Requested by:

Nelrae Succio

Research and Development

Department of Transportation

Request for Proposal to Potential Contractors Interested in Providing Technical Training to the Minnesota Department of Transportation for Snow Removal, Salt and Sand, Operation.

The Minnesota Department of Transportation (MN/DOT) desires to provide maintenance training to 1700 maintenance operators and their supervisors. This training is needed to equip Mn/DOT maintenance operators and supervisors with the knowledge and skills required to respond effectively to the concerns and problems of the use of salt and sand and the removal of snow.

Mn/DOT is a statewide organization of approximately 4800 employees, with 3400 employees assigned to the Division of Operations. The 1700 employees are within the Operations Division. The Operations Division is divided into eight Districts located throughout Minnesota.

The purpose of this RFP is to extend an invitation to potential contractors to prepare a written training proposal according to the following outline.

1. The Snow Removal, Salt and Sand, training program will be provided to 19 District Superintendents in a Train-the-Trainer program. The superintendents will attend the seminars and then present the seminar to the operators in the area locations. The content of the seminars will vary by site to include prairie, forest and urban specific considerations and requirements for snow removal. To enhance adaptation of the content for different areas, and flexibility for delivery, the seminars will be designed on a modular basis.

2. The topics to be produced into training modules for both a trainers manual (50 copies) and a participant manual (3600 copies) are:

- I. Review of basic snow removal operations
 - A. Mn/DOT mission for snow and ice removal
 - B. Salt fundamentals
 - C. Applying the salt fundamentals
 - D. Situational awareness
 - E. Environmental awareness
 - F. Safety
 - G. Planning and teamwork
- II. Weather information for determining level of salt and sand use
- III. Pavement types-gravel, bituminous, concrete
- IV. Safety techniques
- V. New technology and technology transfer
- VI. Planning and teamwork
- VII. Communications
- VIII. Costs of snow removal
 - A. Maintenance Management System (MMS)
 - B. Salt reports

Professional, Technical & Consulting Contracts

XI. Driving procedures

X. Clean-up guidelines

Several considerations should be taken into account when developing this training.

1. Each module should include reinforcement of important information.
2. The target population responds well to experiential, hands-on learning. Each module should include creative demonstrations and visual aids, such as graphs and charts. The use of humor is encouraged. Material needs to be presented in a thought-provoking way that grabs student attention and holds it.
3. The target population does not respond well to lengthy lectures or group work.
4. The material should be presented in an easy-to-understand way. Explanations should not be overly technical.
5. Emphasis should be placed on the importance of good judgment. Once operators are on the road, they must make good decisions that reflect Mn/DOT's philosophy of snow and ice removal.
6. The training should encourage the operators to be open-minded. Some operators who have decade-old habits will need to understand the benefits of changing their ways.

Special Training Considerations:

1. The training should emphasize the impact of keeping the roads clear. The training must focus on ecology, economic concerns, safety for both the operator and the public, new technology, and weather information.
2. The training needs to be flexible to accommodate the special needs of the various areas of the state and to fit with the schedules of the target population. Superintendents may need to deliver the training one or two modules at a time to accommodate operators who need to do road work.
3. The Operator's material will be used as support for new-hires who will use it as a self-paced training course.
4. The seminar material developed for this project should be designed and developed in such a way that it could easily be incorporated into a large training program.

3. The **contractor** must include the following in the proposal:

- A. A narrative of the scope of the Snow Removal, Salt and Sand, Operator training as the contractor plans to undertake it, addressing all the points described in the Request For Proposal (RFP).
- B. Time frame within which the training and manuals development will be developed and the anticipated completion date before March, 1992.
- C. Costs breakdown as to design and development, printing for participant manuals (3600) and trainer manuals (50), and train-the-trainer presentation. Since the selection of the contractor will be made based on the information furnished, the contractor must include all the costs in the proposal. In addition to a set of original masters of all manuals, a copy of all manuals will be provided on computer disk (3½ inch) done with WordPerfect 5.1 version.
- D. Names and qualifications of the professionals assigned by the contractor to the program as well as their respective hourly rates. If the contractor plans to use any subcontractor, these services must be included.

4. Mn/DOT will include the following in the contract:

- A. Mn/DOT or its representative has the prerogative to terminate the contract if design and development are considered to be non-acceptable.
- B. Once the course design is approved and manual development is in progress, contract payment will be made according to contract completion of each module. In addition, a percentage payment will be made upon initiation of the project.

Send proposals, postmarked not later than June 19, 1991 to:

Lonnie P. Cowherd
Technical Training Supervisor
Mn Department of Transportation
Rm 515 Transportation Bldg.
395 John Ireland Blvd.
St. Paul, MN 55155

State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Human Services

Family Support Programs

Refugee and Immigrant Assistance Division

Notice of Discretionary Targeted Assistance Grant

NOTICE IS HEREBY GIVEN that the Refugee and Immigrant Assistance Division, Family Support Programs, Minnesota Department of Human Services, anticipates that the Federal Office of Refugee Resettlement will announce for FFY 1991 Discretionary Targeted Assistance Grant in July or August 1991.

The funds available will probably be for employment services, schools, hospitals, and other institutions which have been "highly impacted" by refugees. One possible addition of services may be crime prevention.

The State is the only eligible applicant for this grant on behalf of local agencies.

Due to the short turnaround time between announcement and deadline date for submission of proposals, the Refugee and Immigrant Assistance Division suggests that interested applicants contact the State by June 28, 1991 to discuss their ideas and the possibility of including their proposals in the State's application for this grant.

Please refer to *Federal Register* Volume 55, Number 125, June 28, 1990 and/or contact the State for further information.

Minnesota Department of Human Services
Refugee and Immigrant Assistance Division
Anne Damon, 612-296-2754 or
Jan Rohweder-Kohrt, 612-296-1882

Announcements

Minnesota Grown Directory: The 1991 Minnesota Grown Directory of Farmers Markets, Pick-Your-Own Farms, Orchards and More lists over 300 locations statewide where you can purchase agricultural products directly from the producer. To receive a free copy, visit your local library, chamber of commerce, or extension office. Or call the Minnesota Office of Tourism at 296-5029 (metro) or 1-800-657-3700 (outstate).

State Universities: Dr. Terrence (Terry) J. MacTaggart was unanimously selected by the Minnesota State University Board as the fifth chancellor of the State University System. For the last four years, MacTaggart, 44 has been chancellor of the University of Wisconsin at Superior, one of the 13 four-year degree-granting universities in the University of Wisconsin system. He previously held various positions in the Minnesota State University System. Enrolling over 64,000 students, Minnesota's seven state universities will require, beginning in fall 1994, that entering freshmen have completed a college preparatory curriculum while in high school. Resident undergraduates who attend classes on any of the system's seven campuses will pay 8 percent more in tuition in each of the next two years. The increases, effective fall quarter 1991, result from action taken by the state university board increasing the per credit hour rate for resident students taking classes on campus from \$36.30 to \$39.20. Campuses are located at Bemidji, Mankato, Marshall (Southwest State), Minneapolis-St. Paul (Metropolitan State), Moorhead, St. Cloud and Winona.

Department of Commerce Regulated Profession Publications

Banking Laws 1989. Complete text of state law governing banks, trust companies and other financial institutions. Code #2-76. \$31.95

Business and Nonprofit Corporation Act of 1990. Laws governing establishment and conduct of for-profit and non-profit corporations in Minnesota. Chapters 302A, 308A, 317A. Code #2-87 \$19.95

Fair Labor Standards Act 1987. Minimum wage and overtime compensation standards for employers. Chapter 177. Code #2-75 \$5.00

Insurance Laws 1988. A compendium of laws applicable to the insurance business. Includes chapters on company and individual agents licensing requirements. Code #2-1. \$18.00

Insurance Rules 1989. Essential licensing information for businesses and agents. Includes standards on policies, practices, marketing and continuing education. Code #3-1 \$22.95

Banking Rules 1987. Code #3-81.

Notary Public Laws 1989. Statutory requirements regarding the oath of office, necessary bond, and taking of depositions. Includes an explanation of the term of the office and procedures for removal from office. Code #2-13 \$5.00

Real Estate Laws 1989. Complete and up-to-date extract from the 1986 Minnesota Statutes. Code #2-92 \$8.00

Real Estate Rules 1989. Contains all education and licensing requirements for agents. Chapters 2800.2805, and 2810. Code #3-99 \$9.00

Securities Laws 1989. Governs the activities of broker/dealers, agents or investment advisors. Chapter 80A. Code #2-12 \$7.00

Securities Rules 1988. Subjects include standards of conduct, equity securities, investment companies and more. Chapter 2875. Code #3-5 \$14.00

Mailing Lists. All kinds available. Call to receive a copy of mailing list service packet. (612) 297-2552.

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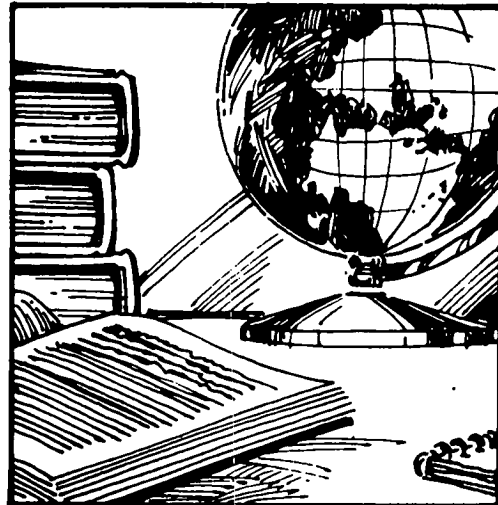
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Education Directory 1990-91. All the elementary and secondary schools in the state. Includes Minnesota school districts, superintendents, boards, principals, district addresses, phone numbers and enrollment figures. Code #1-93. \$9.95 plus tax.

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Business and NonProfit Corporation Act 1989. A handy reference that contains all the state laws governing the establishment and conduct of corporations in Minnesota. Includes *Minnesota Statutes* Chapters 308A, 302A and 317A. Code #2-87. \$19.95 plus tax.

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Public Employment Labor Relations Act 1989. The collective bargaining rights and responsibilities of public employers and public employees. Details employees' right to organize and the legislature's authority. Code #2-90, \$6.00 plus tax.

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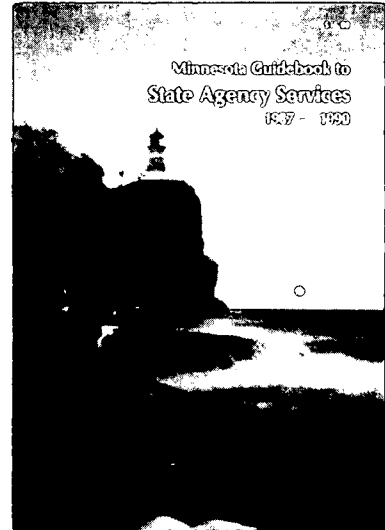
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Woodworking for Wildlife. Variety of game bird and mammal box designs, including details on placement in proper habitat areas and maintenance. Stock #9-14, \$3.95 + tax.

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