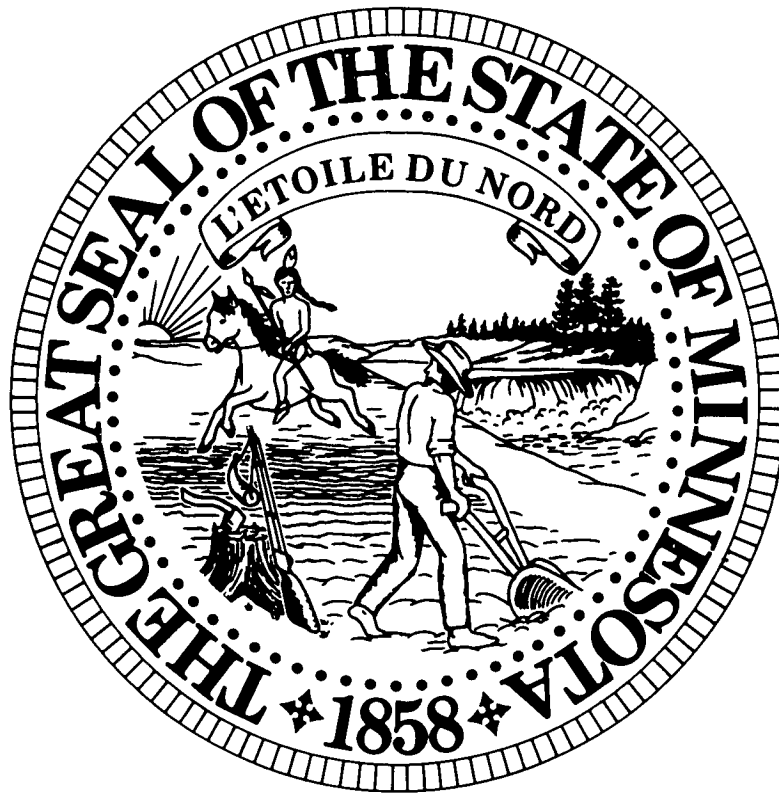


The Minnesota
**State
Register**

Department of Administration—Print Communications Division



Rules edition
Published every Monday
(Tuesday if Monday is a holiday)

Monday 4 February 1991
Volume 15, Number 32
Pages 1717-1772

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official notices, state and non-state contracts, contract awards, grants, and announcements.

A *Contracts Supplement* is published every Thursday and contains additional state contracts and advertised bids, and the most complete source of state contract awards available in one source.

Printing Schedule and Submission Deadlines

Vol. 15 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
32	Friday 18 January	Monday 28 January	Monday 4 February
33	Monday 28 January	Monday 4 February	Monday 11 February
34	Monday 4 February	Monday 11 February	Tuesday 19 February
35	Monday 11 February	Friday 15 February	Monday 25 February

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-4273.

The *State Register* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *State Register Contracts Supplement* is published every Thursday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The Thursday edition contains additional state contracts and advertised bids, and the most complete listing of contract awards available in one source.

In accordance with expressed legislative intent that the *State Register* be self-supporting, the following subscription rates have been established: the Monday edition costs \$140.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined Monday and Thursday editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, include both the Monday and Thursday edition, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the Monday edition at St. Paul, MN, first class for the Thursday edition. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

Arne H. Carlson, Governor

Terry L. Bock, Acting Commissioner
Department of Administration

Stephen A. Ordahl, Director
Print Communications Division
Robin PanLener, Editor

Paul Hoffman, Assistant Editor
Debbie George, Circulation Manager
Bonita Karels, Staff Assistant

FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-9747.

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Minnesota's future environment

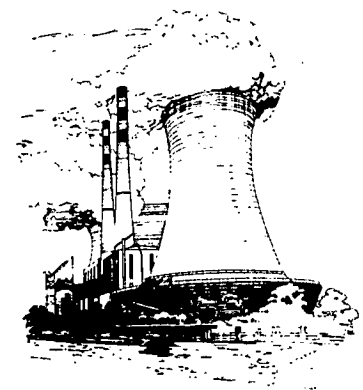
The issue of environmental protection is of continuing interest to both Minnesota business and the general public. Stay abreast of changes in state government regulations with these publications.

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TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. *Prices are subject to change.* FAX: (612) 296-2265.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Department of Public Safety

Office of Pipeline Safety

Proposed Permanent Rules Relating to a Model Pipeline Setback Ordinance

Notice of Intent to Adopt a Rule Without a Public Hearing and Notice of Intent to Adopt a Rule With a Public Hearing If Twenty-Five or More Persons Request a Hearing

NOTICE IS HEREBY GIVEN that the State Department of Public Safety proposes to adopt the above-entitled rule without a public hearing following the procedures set forth in *Minnesota Statutes*, section 14.22 to 14.28. The specific statutory authority to adopt the rule is *Minnesota Statutes*, section 299J.05.

Persons interested in this rule shall have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule and comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, section 14.131 to 14.20. **PLEASE NOTE that if twenty-five or more persons submit written requests for a public hearing within the 30-day comment period, a hearing will be held on Tuesday, March 12, 1991, unless a sufficient number withdraw their request, in accordance with the Notice of Public Hearing on these same rules published in this *State Register* and mailed to persons registered with the Department of Public Safety.** To verify whether a hearing will be held, please call the Office of Pipeline Safety between 9:00 a.m. and 4:30 p.m. at (612) 296-2999.

People who want to submit comments or a written request for a public hearing must submit such comments or requests to:

Brian Pierzina
Office of Pipeline Safety
175 Aurora Avenue
St. Paul, MN 55103
(612) 296-2999

Comments or requests for a public hearing must be received by the Department by 4:30 p.m. on Wednesday, March 6, 1991.

The proposed rule may be modified if the modifications are supported by data and views and do not result in a substantial change in the proposed rule as noticed.

A free copy of this rule is available on request for your review from Brian Pierzina at the address and telephone number listed above.

These rules propose a model setback ordinance to be adopted by statutory or home rule charter cities, towns or counties. The model ordinance requires a setback from pipelines in areas where residential or other development is allowed.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied on to support the proposed rule has been prepared and is available on request from Brian Pierzina.

These rules will have no direct impact on small business.

Adoption of these rules will not result in additional spending by local public bodies in the excess of \$100,000 per year for the first two years following adoption under the requirements of *Minnesota Statutes*, section 14.11.

If no hearing is required on adoption of the rule, the rule and the required supporting documents will be delivered to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit the written request to Katherine Burke Moore, Rules Coordinator, Department of Public Safety, 211 Transportation Building, 395 John Ireland Boulevard, St. Paul, MN 55155.

Ralph Church, Commissioner
Department of Public Safety

Notice of Hearing and Notice of Intent to Cancel Hearing if Fewer Than Twenty-Five Persons Request a Hearing in Response to Notice of Intent to Adopt Rules Without a Public Hearing

NOTICE IS HEREBY GIVEN that a public hearing on the above-entitled matter will be held in Room 116 B, Administration Building, 50 Sherburne Avenue, St. Paul, MN 55155, on Tuesday, March 12, 1991, commencing at 9:00 a.m. and continuing until all interested or affected persons have an opportunity to participate. The proposed rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the proposed rule, you are urged to participate in the rule hearing process.

PLEASE NOTE, however, that the hearing will be cancelled if fewer than twenty-five persons request a hearing in response to the Notice of Intent to Adopt these same rules without a public hearing published in this *State Register* and mailed to persons registered with the Department of Public Safety. To verify whether a hearing will be held, please call the Office of Pipeline Safety from March 7, 1991, through March 11, 1991, between 9:00 a.m. and 4:30 p.m. at (612) 296-2999.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to participate. Such persons may present their views either orally at the hearing or in writing at any time prior to the close of the hearing. All evidence presented should be pertinent to the matter at hand. Written material not submitted at the time of the hearing which is to be included in the hearing record may be mailed to: Steve M. Mihalchick, Administrative Law Judge, Office of Administrative Hearings, 500 Flour Exchange Building, 310 Fourth Avenue South, Minneapolis, MN 55415, either before the hearing or within five working days after the public hearing ends. The Administrative Law Judge may at the hearing, order the record be kept open for a longer period not to exceed 20 calendar days. The comments received during the comment period shall be available for review at the Office of Administrative Hearings.

Following the close of the comment period the agency and all interested persons have three business days to respond in writing to any new information submitted during the comment period. During the three-day period, the agency may indicate in writing whether there are amendments suggested by other persons which the agency is willing to adopt. No additional evidence may be submitted during the three-day period. The written responses shall be added to the rule making record. Upon the close of the record the Administrative Law Judge will write a report as provided for in *Minnesota Statutes*, sections 14.15 to 14.50. The rule hearing is governed by *Minnesota Statutes*, sections 14.14 to 14.20 and by *Minnesota Rules*, parts 1400.0200 to 1400.1200. Questions about procedure may be directed to the Administrative Law Judge at the address listed above or by calling (612) 349-2544.

These rules propose a model setback ordinance to be adopted by statutory or home rule charter cities, towns or counties. The model ordinance requires a setback from pipelines in areas where residential or other development is allowed.

The agency's authority to adopt the proposed rules is contained in *Minnesota Statutes*, section 299J.05.

Adoption of these rules will not result in additional spending by local public bodies in excess of \$100,000 per year for the first two years following adoption under the requirements of *Minnesota Statutes*, section 14.11.

These rules will not have a direct impact on small businesses.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to or calling: Brian Pierzina, Office of Pipeline Safety, 175 Aurora Avenue, St. Paul, MN 55103. (612) 296-2999.

Additional copies will be available at the hearing. If you have any questions on the content of the rule contact Brian Pierzina at the address and telephone number listed above.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

NOTICE: Any person may request notification of the date on which the Administrative Law Judge's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. If you desire to be notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Administrative Law Judge. Any person may request notification of the date on which the rules were adopted and filed with the Secretary of State. The notice must be mailed on the same day the rules are filed. If you want to be so notified you may so indicate at the hearing or send a request in writing to the agency at any time prior to the filing of the rules with the Secretary of State.

NOTICE IS HEREBY GIVEN that a Statement of Need and Reasonableness is now available for review at the agency and at the Office of Administrative Hearings. The Statement of Need and Reasonableness includes a summary of all the evidence and argument which the agency anticipates presenting at the hearing justifying both the need for and reasonableness of the proposed rules. Copies of the Statement of Need and Reasonableness may be reviewed at the agency or the Office of Administrative Hearings and copies may be obtained from the Office of Administrative Hearings at the cost of reproduction.

Minnesota Statutes, chapter 10A, requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in *Minnesota Statutes*, section 10A.01, subdivision 11, as any individual:

(a) engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communication or urging others to communicate with public officials; or

(b) who spends more than \$250, not including his own traveling expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 625 North Robert Street, St. Paul, Minnesota 55101, telephone (612) 296-5148.

Ralph Church, Commissioner
Department of Public Safety

Rules as Proposed (all new material)

7535.0100 DEFINITIONS.

Subpart 1. **Scope.** The terms used in this chapter have the meanings given them in this part.

Subp. 2. **Building.** "Building" means a structure designed primarily for human use or occupancy including businesses, offices, educational facilities, medical facilities, residences, and institutions. Decks, overhangs, porches, or similar attached structures are considered part of the building. Building does not include appurtenances required to operate or maintain pipeline systems.

Subp. 3. **Commissioner.** "Commissioner" means the commissioner of public safety.

Subp. 4. **Other development.** "Other development" means commercial, industrial, or agricultural development when it results in the construction of a building or place of public assembly.

Subp. 5. **Pipeline.** "Pipeline" has the meaning given it in *Minnesota Statutes*, section 299J.02, subdivision 11.

Subp. 6. **Pipeline easement.** "Pipeline easement" means the existing easement or the negotiated easement resulting from a blanket easement.

Subp. 7. **Place of public assembly.** "Place of public assembly" means a site that is occupied by 20 or more persons on at least five days a week for ten weeks in any 12-month period. The days and weeks need not be consecutive.

7535.0200 PURPOSE.

The purpose of this chapter is to set out a model ordinance requiring a setback from pipeline sites where residential or other development may occur.

7535.0300 SCOPE.

This chapter applies to statutory or home rule charter cities, towns, and counties that have planning and zoning authority under *Minnesota Statutes*, sections 366.10 to 366.19, 394.21 to 394.37, or 462.351 to 462.365, and in which a pipeline is located.

7535.0400 ADOPTION OF SETBACK ORDINANCE.

Subpart 1. **Deadline.** By August 1, 1991, each jurisdiction described in part 7535.0300 shall adopt an approved setback ordinance that meets or exceeds the minimum standards set out in this chapter.

Subp. 2. **Application.** The model setback ordinance must be applied to any jurisdiction that has not adopted an approved setback ordinance by August 1, 1991.

Subp. 3. **Approval process.** Each jurisdiction shall submit a copy of its proposed ordinance to the commissioner. The proposed ordinance must be compared to the definitions and model setback ordinance in parts 7535.0100 and 7535.0500 to ensure that the proposed setback meets or exceeds the minimum standards set out in the model. The commissioner's written decision on the proposed ordinance will be sent to the jurisdiction within 90 days of receipt. The decision must specify approval of the ordinance or areas of deficiency and recommended modifications.

7535.0500 MODEL SETBACK ORDINANCE.

Subpart 1. **Purpose.** The purpose of a model setback ordinance set out in this part is to increase public safety by requiring that new development be set back from pipeline locations.

Subp. 2. **Applicability.** This ordinance applies to new residential and other development. It does not apply to development that has occurred or for which development permits have been issued before the effective date of this part.

Subp. 3. **Setback.** Buildings and places of public assembly subject to this ordinance must be designed to accommodate a setback from the pipeline equal to or greater than the pipeline easement boundaries.

Board of Teaching

Proposed Permanent Rules Relating to Teacher Licenses

Notice of Intent to Adopt Rules Without a Public Hearing

NOTICE IS HEREBY GIVEN that the State Board of Teaching intends to adopt the above-entitled rules without a public hearing following the procedures set forth in the Administrative Procedures Act for adopting rules without a public hearing in *Minnesota Statutes*, section 14.22 to 14.28. The statutory authority to adopt the rules is *Minnesota Statutes*, sections 125.05, subd. 1 and 125.185 subd. 4.

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Comment is encouraged. Each comment should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rules within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any changes proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, sections 14.131 to 14.20.

Comment or written requests for a public hearing must be submitted to:

Kenneth L. Peatross, Executive Secretary
Minnesota Board of Teaching
608 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
612/296-2415

The proposed rules may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rules as noticed.

The rules proposed for adoption relate to technical amendments to existing nonvocational and secondary vocational licensure rules, amendments to the rule governing teacher examinations, revisions in the rule governing the licensure of teachers of music, an option for licensure of teachers of adult basic/continuing education, modification of criteria for conversion of certain secondary trade and industrial occupations licenses, and the application of current nonvocational rules to secondary vocational licenses, including those relating to teacher examinations, revocation and suspension of teaching licenses, code of ethics, and appeals. A free copy of the proposed rules is available upon request from:

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

Kenneth L. Peatross, Executive Secretary
Minnesota Board of Teaching
608 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
612/296-2415

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rules has been prepared and is available from:

Kenneth L. Peatross, Executive Secretary
Minnesota Board of Teaching
608 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
612/296-2415

If no hearing is required, upon adoption of the rules, the rules and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rules, must submit a written request to:

Kenneth L. Peatross, Executive Secretary
Minnesota Board of Teaching
608 Capitol Square Building
550 Cedar Street
St. Paul, MN 55101
612/296-2415

Dated: 4 February 1991

Kenneth L. Peatross, Executive Secretary
Minnesota Board of Teaching

Rules as Proposed

8700.0100 HOW THIS CHAPTER APPLIES.

This chapter governs the procedures for licensure and the educational requirements for nonvocational instructional and support personnel who are required to be licensed by the Board of Teaching.

8700.0200 REQUIREMENTS FOR THE ISSUANCE AND RENEWAL OF ALL LICENSES.

Subpart 1. **In general.** Licenses to teach in Minnesota shall be granted to persons who otherwise meet all requirements of applicable statutes and rules and who complete approved programs leading to teacher licensure in Minnesota institutions which are approved by the Board of Teaching to prepare persons for teacher licensure.

An applicant must qualify separately for each licensure area for which application is made and provide evidence of satisfactory completion of a program in ~~such~~ the licensure area which has been approved by the Board of Teaching. A license becomes valid on the date issued by the personnel licensing section.

Subp. 2. **Initial license; entrance license.** The initial license which shall be issued in any licensure area to an applicant who meets all requirements of subpart 1 is an entrance license, ~~valid for that expires~~ two years from the July 1 nearest the date the license was issued.

There are three exceptions to the requirement that the initial license which shall be issued in any licensure area must be an entrance license. ~~For these three exceptions, a continuing license for each licensure area shall be granted to:~~

A. an applicant who holds a life or continuing license as a ~~secondary school classroom teacher~~ who subsequently completes an approved program in an additional ~~classroom teaching~~ licensure area at the secondary school level must be issued a continuing license;

B. an applicant who holds a life an entrance or continuing license as an ~~elementary school classroom teacher or a secondary school classroom teacher~~ who secondary vocational license based on a degree program in home economics education, industrial education, agriculture education, business education, or marketing education, verifies one year of teaching experience in the corresponding category of practice while holding a valid license, and completes an approved program as a middle school classroom teacher in the same licensure area or in a different licensure area in a nonvocational licensure area must be issued a continuing license; and

C. an applicant who holds a life or continuing license to teach who completes an approved program in an additional licensure area for which the licensure rule specifies that the applicant must hold a license to teach as a requirement for the issuance of the additional license does not meet requirements for an entrance license may be issued a limited license or a provisional license according to criteria specified in Board of Teaching rules that authorize the issuance of limited licenses and provisional licenses.

When one year of teaching experience is not completed prior to the expiration of an entrance license, another entrance license in that licensure area shall be issued upon application. If an entrance license in any licensure area is allowed to lapse, it shall be renewed, upon application, until the applicant has had one year of teaching experience in that licensure area after which time an applicant must qualify for a continuing license.

Subp. 3. **Continuing license.** A continuing license, ~~valid for that expires~~ five years from the July 1 nearest the date the license was issued, shall be issued to an applicant who has completed at least one year of teaching experience in a licensure area while holding an entrance license, as verified by the local continuing education committee. When a licensure area is added to a continuing license already in force, the expiration date becomes that already established for the continuing license in force.

Any person who applies for the renewal of a continuing license who has not at any time during the five-year period immediately preceding been employed in the licensure area for which the license is valid shall furnish evidence of having earned and been granted ~~+20 renewal units~~ 125 clock hours as verified by the local continuing education committee.

If a continuing license in any area is allowed to lapse, one of the following shall be issued:

A. a continuing license based upon verification by a local continuing education committee that the applicant has earned and been granted ~~+20 renewal units~~ 125 clock hours, during the five-year period immediately preceding the application:

[For text of item B, see M.R.]

C. a one-year renewal of the lapsed continuing license based upon evidence that the applicant has been offered a position contingent upon holding a valid license. In order to qualify for a continuing license at the end of one year, the applicant shall provide evidence that at least 12 quarter or eight semester hours of credit have been earned in the licensure area where application is being made or that 125 clock hours have been earned and granted as verified by the local continuing education committee during the five-year period immediately preceding the date of application for the continuing license.

Continuing licenses, ~~valid for that expire~~ five years, from the July 1 nearest the date the license was issued shall be renewed upon application according to the rules of the Board of Teaching ~~pertaining to governing~~ continuing education.

Subp. 4. **Provisional license.** A provisional license must be issued to an applicant who does not meet the standards for issuance of an entrance or a continuing license, but qualifies for a provisional license according to criteria in Board of Teaching rules that authorize the issuance of provisional licenses.

Subp. 5. **Classroom teaching license.** For purposes of licensure rules that require holding a valid classroom teaching license as a prerequisite for issuance of an additional field of licensure, the definition of a "classroom teaching license" is a nonvocational license valid to teach elementary school, secondary school subjects, or kindergarten to grade 12 subjects, or a secondary vocational license based on degree requirements in home economics education, industrial education, agriculture education, business education, or marketing education. This definition does not include limited licenses, provisional licenses, intern licenses, special education licenses, family education licenses, prekindergarten licenses, postsecondary vocational licenses, or secondary vocational licenses based upon criteria other than degree requirements in home economics education, industrial education, agriculture education, business education, or marketing education. This definition also does not include licenses as school psychologists, school counselors, school social workers, school nurses, recreation personnel, school administrators, school business officers, community education directors, special education directors, or secondary vocational directors or supervisors.

8700.0210 EXAMINATIONS FOR TEACHER LICENSES.

Subpart 1. **Examination requirement.** ~~Effective April 4, 1988,~~ An applicant described in *Minnesota Statutes*, section 125.03, subdivision 5₁, for an initial license, shall provide official evidence of having successfully completed examinations of skills in reading, writing, and mathematics before being issued an initial Minnesota teaching license. The examinations must have been adopted by the Board of Teaching. An applicant who is deaf must fulfill the mathematics requirement of this part by successfully completing the mathematics examination, and must fulfill the reading and writing requirements of this part either by successfully completing the reading and writing examinations or by evaluation by board approved colleges and universities of demonstrated proficiency (Intermediate Plus) in the expressive and receptive use of alternative communication systems including sign language and fingerspelling

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Proposed Rules

as measured by the Sign Communication Proficiency Inventory (SCPI). This inventory is published by the National Technical Institute for the Deaf in Rochester, New York, and is administered through the College of Education at the University of Minnesota on at least an annual basis. A description of this inventory is available through the Minitex interlibrary loan system in the Journal of Sign Language Studies and American Annals for the Deaf. The inventory is incorporated by reference. Before the 1991 amendment to this part was adopted, the inventory was last published in 1989. It may be periodically changed. An applicant who is blind shall be required to fulfill requirements of this part by successfully completing the examinations with an opportunity to select a reader, to use adaptive visual aids or technology aids, and to complete the testing under adaptive conditions.

[For text of subs 2 to 6, see M.R.]

Subp. 7. **Fees.** Candidates for licenses shall pay the examination fee approved by the Board of Teaching for the examinations they take. ~~The fee may not exceed \$50.~~

[For text of subs 8 to 12, see M.R.]

8700.0300 SUBSTITUTE TEACHERS.

[For text of subpart 1, see M.R.]

Subp. 2. **Short call teacher.** ~~A short call substitute licenses license to teach, valid for permits teaching on a day- to-day basis not to exceed 15 consecutive days in a single classroom or teaching assignment. It expires five years, shall be from the July 1 nearest the date the license is issued and must be issued to a previously licensed applicant which shall authorize teaching on a day-to-day basis not to exceed 15 consecutive days in a single classroom or teaching assignment in the field in which Minnesota continuing licensure was held. A short call substitute license may be renewed upon application.~~

8700.0400 PROCEDURES FOR THE ISSUANCE OF LIFE LICENSES.

Any teacher currently holding a valid license to teach granted by the Board of Teaching having a minimum of five years teaching experience in Minnesota, who was actually employed as a classroom teacher or other similar professional employee on a regular contract in any one of three years immediately preceding July 1, 1969, may apply for and receive a life license for those grades, subjects, and fields for which Minnesota licensure was held prior to July 1, 1969, upon payment of a processing fee of \$35 set by the Board of Teaching. ~~The application period to apply for a life license according to the provisions of this rule shall expire July 1, 1982.~~ The application shall be in writing on a life license application form addressed to: Minnesota State Department of Education, Personnel Licensing Section, Sixth Floor, Capitol Square Building, 550 Cedar Street, St. Paul, Minnesota 55101.

Life license application forms may be obtained from: Minnesota State Department of Education, Personnel Licensing Section, Sixth Floor, Capitol Square Building, 550 Cedar Street, St. Paul, Minnesota 55101, (612) 296-2046.

8700.0500 ISSUANCE, RENEWAL, AND VALIDITY OF ALL LICENSES.

All licenses to teach shall be issued ~~and/or or~~ renewed ~~in accordance with~~ according to Minnesota Statutes, section 125.05, and criteria established in rules of the Board of Teaching and shall be valid for the period of time specified in rules of the Board of Teaching:

A. ~~a limited license, valid for~~ expires one year from the July 1 nearest the date the license is issued;

B. ~~an entrance license, valid for~~ expires two years from the July 1 nearest the date the license is issued; and

C. ~~a continuing license, valid for~~ expires five years from the July 1 nearest the date the license is issued; and

D. a provisional license expires either one or two years, depending on the period of time specified in the specific rule, from the July 1 nearest the date the license is issued.

All licenses to teach shall bear the date of issue and the date of expiration and may be renewed on or before July 1 in the year of expiration.

After July 1 in the year of expiration, all licenses to teach not renewed shall be deemed expired and no longer valid for teaching.

8700.0501 PROCEDURES FOR VOLUNTARY SURRENDER OF TEACHING LICENSES.

[For text of subpart 1, see M.R.]

Subp. 2. **Surrender date.** When the executive secretary receives the materials listed in subpart 1 by January 1, the date of surrender is July 1 of that year. When the materials are received after January 1, the date of surrender is July 1 of the following calendar year. An applicant may revoke the request. The revocation must be made in writing to the executive secretary no later than December 31 of the year in which the request for voluntary surrender is received by the executive secretary.

[For text of subs 3 to 5, see M.R.]

8700.2000 VOCATIONALLY LICENSED TEACHERS.

The criteria for licensure renewal of vocationally licensed teachers are set forth in the Board of ~~Education~~ Teaching rules, parts ~~3545.2200 8750.7000 to 3545.3200 8750.8400~~.

8700.2500 APPEAL TO THE BOARD OF TEACHING.

All persons denied issuance or renewal of teaching licenses, and all Minnesota teacher-preparing institutions denied program or college approval, and all persons licensed by the Minnesota Board of Teaching whose appeals are denied by the local committee for continuing education/relicensure, are hereby entitled to a hearing pursuant to *Minnesota Statutes*, chapter ~~15~~ 14, on such denial and to a final decision by the Board of Teaching.

A person or an institution entitled to a hearing under the provisions of this part shall file a written request for such hearing with the executive secretary of the Board of Teaching within 30 days from the date of the denial. Failure to file a written request for a hearing within 30 days constitutes a waiver of the individual's right to a hearing.

8700.2900 ELEMENTARY SCHOOL CLASSROOM TEACHERS, GRADES 1 TO 6.

[For text of subs 1 to 4, see M.R.]

Subp. 5. [See repealer.]

Subp. 6. **Renewal of Continuing license licensure.** The continuing license shall be issued and renewed according to rules of the Board of Teaching ~~pertaining to governing continuing education/relicensure licensure~~.

[For text of subp 7, see M.R.]

8700.3200 PREKINDERGARTEN TEACHERS.

[For text of subs 1 to 3, see M.R.]

Subp. 4. **Continuing license.** ~~Continuing licensure shall be granted to a candidate who possesses a previously issued valid and appropriate entrance license and has completed the equivalent of one school year of full-time teaching experience at the prekindergarten level.~~

The continuing license shall must be issued and renewed according to the rules of the Board of Teaching ~~pertaining to governing continuing education licensure~~.

[For text of subs 5 and 6, see M.R.]

8700.3300 PREKINDERGARTEN ASSOCIATE.

[For text of subs 1 and 2, see M.R.]

Subp. 3. **Continuing license.** ~~Continuing licensure shall be granted to a candidate who possesses a previously issued valid and appropriate entrance license, and has completed the equivalent of one school year of full-time teaching experience at the prekindergarten level.~~

The continuing license shall must be issued and renewed according to the rules of the Board of Teaching ~~pertaining to governing continuing education licensure~~.

[For text of subs 4 and 5, see M.R.]

8700.3510 SECONDARY SCHOOL TEACHERS AND TEACHERS OF KINDERGARTEN TO GRADE 12 SUBJECTS.

[For text of subs 1 to 5, see M.R.]

Subp. 6. **Vocational licenses.** A vocational license may be issued to an applicant who meets the criteria stated in the vocational licensure rules of the ~~State Board of Education as adopted by the~~ Board of Teaching, chapter 8750.

Subp. 7. [See repealer.]

8700.3900 SOCIAL STUDIES IN SECONDARY SCHOOLS.

[For text of subs 1 to 5, see M.R.]

Subp. 6. **Continuing license.** ~~The issuance of the first continuing license is contingent upon:~~

~~A- the candidate's possession of a previously issued valid and appropriate entrance license; and~~

~~B- one year of successful experience in teaching social studies during the time that the applicant holds an appropriate entrance license.~~

The continuing license ~~may~~ must be issued and renewed according to ~~general~~ rules of the Board of Teaching ~~pertaining to governing continuing education licensure~~.

[For text of subp 7, see M.R.]

8700.4000 MODERN FOREIGN WORLD LANGUAGES AND CULTURES.

Subpart 1. **In general.** The prospective teacher of ~~modern foreign language world languages and cultures~~ shall meet one of the following sets of requirements in this part.

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Subp. 2. ~~Grades 1 Kindergarten to grade 12. Modern foreign language A license in world languages and cultures, grades 1 kindergarten to grade 12. Requirements requires:~~

[For text of item A, see M.R.]

B. 18 semester (27 quarter) credits in education including a methods course in ~~foreign language world languages and cultures~~ teaching at both the elementary and secondary levels and supervised student teaching at both levels; ~~or~~ and

[For text of item C, see M.R.]

Subp. 3. ~~Secondary school. Modern foreign A license in world languages and cultures, secondary school. Requirements requires:~~

A. for those with a major in the language:

[For text of subitems (1) and (2), see M.R.]

(3) a rating of good or superior by the language department of the teacher preparing institution in four of the seven competencies defined in the MLA "Qualifications for Secondary School Teachers of Modern Foreign Languages" and at least a minimal rating in the remaining three competencies. The four competencies are to include aural understanding, speaking, and reading; or

B. for those with a minor in the language:

(1) a bachelor's degree upon the completion of a teacher education program from an accredited teacher preparing institution with a minimum of 20 semester (30 quarter credits) in each language ~~to~~ for which ~~he is assigned licensure is recommended;~~ and

(2) 18 semester (27 quarter) credits in education including a methods course ~~and/or~~ and supervised student teaching of a language.

Subp. 4. ~~Elementary school. Modern foreign language A license in world languages and cultures, elementary school. Requirements requires:~~

A. a bachelor's degree upon the completion of a teacher education program from an accredited teacher preparing institution with a minimum of 20 semester (30 quarter) credits in each language ~~to~~ for which ~~he is assigned licensure is recommended;~~

B. 30 semester (45 quarter) credits in education including a methods course in the teaching of ~~foreign world languages and cultures~~ and supervised student teaching at the elementary level in the usual subject matter areas; and

[For text of item C, see M.R.]

Subp. 5. ~~Teacher from another country. Modern foreign language teacher from another country.~~ An accredited teacher-preparing institution may recommend a native speaker of a ~~modern foreign world~~ language for licensure as a teacher of world languages and cultures as provided in subpart 2, 3, or 4 ~~when he has met and the license must be issued if the applicant meets~~ the following requirements:

[For text of items A and B, see M.R.]

C. 18 semester (27 quarter) credits in education including a methods course in the teaching of ~~foreign world languages and cultures~~ and supervised ~~practice~~ student teaching in the language; and

[For text of item D, see M.R.]

Subp. 6. [See repealer.]

8700.4300 PHYSICAL EDUCATION AND HEALTH TEACHERS.

[For text of subpart 1, see M.R.]

Subp. 2. **Health teacher.** A prospective teacher of health, after September 1, 1967, shall have successfully completed a program of preparation consisting of minor preparation in school health education or broad major preparation in health and physical education or major in biological sciences with definite prescribed areas in health and safety, including the school health education minor competencies.

Effective September 1, 1973, an applicant for licensure as a health teacher, based on a school health education major, shall have completed the minimum program of preparation prescribed in item B.

[For text of item A, see M.R.]

B. School health education major. Effective September 1, 1973, major preparation in health education shall consist of not less than 42 semester (63 quarter) hours of credit in the areas listed below. In each case the listed courses or their equivalents must be included.

(1) Science: biology or zoology; bacteriology or microbiology; human sciences: physiology ~~or~~ and anatomy.

[For text of subitems (2) to (4), see M.R.]

(5) Student teaching and field experiences. The following experiences ~~should~~ must be included:

- (a) student teaching in elementary and secondary school health education;
- (b) coordinating the school health education curriculum, grades K to 12;
- (c) organizing and coordinating the school health services program; and
- (d) coordinating the school health program with the community health services and programs.

8700.4400 TEACHERS OF INDUSTRIAL ARTS.

[For text of subs 1 to 5, see M.R.]

Subp. 6. ~~Issuance of Continuing (five-year) license. Persons trained in Minnesota institutions with approved programs in industrial arts may receive a continuing license by meeting requirements of appropriate rules (part 8700.0200).~~

~~Persons trained in another state in a regionally accredited institution may receive an entrance license and are subject to the existing requirements for moving from an entrance to a continuing license (part 8700.0200). These persons shall also have their preservice training program reviewed by the Board of Teaching and complete recommended work, if any is necessary, to make their training consistent with that described above before a continuing license may be granted. It is recommended that this review is made early in the entrance license period.~~

~~Renewal of continuing (five-year) license. The continuing license may~~ must be issued and renewed according to rules of the Board of Teaching ~~pertaining to governing continuing education licensure.~~

[For text of subp 7, see M.R.]

8700.4500 TEACHERS OF ART.

[For text of subs 1 to 5, see M.R.]

Subp. 6. ~~Continuing license. The issuance of the first continuing license is contingent upon:~~

- ~~A. possession by the candidate of a valid and appropriate entrance license; and~~
- ~~B. one year of teaching experience in art.~~

The continuing license shall be issued and renewed according to ~~general~~ rules of the Board of Teaching ~~pertaining to governing~~ continuing licensure.

[For text of subp 7, see M.R.]

8700.4600 TEACHERS OF MUSIC.

Subpart 1. ~~Structure of the music education program~~ Licensure requirements. All candidates for licenses to teach music shall ~~hold a baccalaureate degree and have satisfactorily completed a program which has been approved by the Board of Teaching consisting of the following:~~

- ~~A. a music core equivalent to at least 25 percent of the total~~ hold a baccalaureate degree requirement;
- ~~B. one or more of the following areas of music specialization each of which is equivalent to at least 20 percent of the total baccalaureate degree requirement: band K to 12 and classroom music 5 to 12; orchestra K to 12 and classroom music 5 to 12; vocal and classroom music K to 9; vocal and classroom music 5 to 12; satisfactorily complete requirements for teachers of kindergarten to grade 12 subjects enumerated in part 8700.3510; and~~
- ~~C. a professional education program, including specialized methods and student teaching, equivalent to at least 15 percent of the total baccalaureate requirement; and satisfactorily complete a preparation program leading to the licensure of teachers of kindergarten to grade 12 music education, with a specialization in instrumental music or kindergarten to grade 12 music education, with a specialization in vocal music, both approved by the Board of Teaching.~~
- ~~D. evidence of competence in the areas enumerated in subparts 3 and 4.~~

Subp. 2. **Teacher assignment.** Licensed elementary school teachers employed in grades K to 6 working in teams or other cooperative arrangements shall hold the appropriate music licensure if more than 33 percent of a teaching assignment is in music. All other teachers of music in grades K to 12 shall hold the appropriate licenses for each music teaching assignment. Except for licensed elementary school teachers employed in grades K to 6 working in teams or other cooperative arrangements whose teaching assignment is not

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more than 33 percent, it is the intent of this part to preclude the teaching of music by persons with minors or less than the preparation outlined in this rule and to assure that preparation is appropriate for teaching assignments in the ~~four~~ two areas of specialization enumerated in subpart 1.

Subp. 3. Core preparation Program requirements. The music core shall consist of the following areas A program leading to the licensure of teachers of music must provide candidates recommended for licensure with the knowledge, skills, and understanding in items A and B:

A. Producing sounds. Music educators shall: kindergarten to grade 12 core preparation, consisting of the following:

- (1) be competent performers on an instrument or with the voice, with the ability sufficiently advanced to assure musically accurate and expressive performance;
- (2) be able to organize, rehearse, and conduct large and small ensembles;
- (3) be able to perform adequately on the keyboard so as to play simple accompaniments and study scores;
- (4) be able to improvise by means of their major performing medium; and
- (5) have a basic knowledge of an experience in playing fretted instruments: reading chord charts and simple strumming techniques.

B. Organizing sounds. Music educators shall:

- (1) be acquainted with the process of composing music and develop skills sufficient to compose in a variety of styles and simple forms; and
- (2) be able to arrange and adapt music creatively from a variety of sources to meet the needs and ability levels of school performance groups.

C. Describing sounds. Music educators shall:

- (1) be able to identify and explain structured forms, procedures, and compositional devices employed in all musics;
- (2) know the representative musical forms, styles, performance practices, performance media as well as representative composers and compositions for all periods and cultures;
- (3) have a basic knowledge of instrumental and vocal techniques: tone production, articulation and diction, voice placement and changing voice, and interpretation of fingering charts;
- (4) have a broad knowledge of music materials and literature for students of all age groups, abilities, and performance media; and
- (5) be able to demonstrate appropriate physical response to music: rhythmic movement, improvised movement, dance.

D. Music educators shall demonstrate personal qualities and knowledge that will facilitate interpersonal relationships and enhance student learning including:

- (1) knowledge and skill to relate to students and colleagues of varying backgrounds and be able to utilize cultural developments from all societies;
- (2) knowledge and skill to develop relationships between music and other arts and disciplines;
- (3) knowledge of learning theories and the scientific method and their applications to the physical and social sciences;

and

(4) knowledge and skill in communicating the art of music which includes the selection, adaptation, evaluation, and use of strategies and materials for the teaching of music so that teaching-learning situations for which the teacher is responsible will be consistent with general knowledge about teaching and learning and will be appropriate both to the special needs of the learners and the special characteristics of the discipline of music.

(1) Music educators must know how to listen to, read, write, produce, perform, analyze, create, compose, improvise, conduct, and evaluate music. Music educators must:

(a) identify and analyze representative musical forms, styles, performance practices, performance media, as well as representative composers and compositions of western music, and describe the musical traditions and characteristics of diverse and representative world cultures;

(b) demonstrate a basic knowledge of instrumental and vocal techniques and acoustics including tone production and intonation, articulation and diction, voice placement and changing voice, and interpretation of fingering charts;

(c) demonstrate a basic knowledge of approaches to music instruction, materials, and literature for students in kindergarten to grade 12 of varying abilities;

(d) demonstrate knowledge and skills of basic performance pedagogy for percussion, string, and wind instruments, or voice;

(e) play recorder and fretted instruments using simple fingering and strumming techniques while reading chord symbols;

(f) demonstrate competence in composing, improvising, and arranging music examples for diverse developmental and ability groupings represented by students in kindergarten to grade 12;

(g) demonstrate advanced solo and ensemble performance competence with an instrument or the voice to assure musical accuracy and expressiveness using music examples from diverse styles and time periods;

(h) demonstrate advanced performance competence in one's major vocal or instrumental performing medium in a small and large ensemble;

(i) organize, rehearse, and conduct small and large performance ensembles;

(j) perform simple keyboard accompaniments and play parts from a music score;

(k) improvise by means of an instrument or voice;

(l) demonstrate physical response to music including movement or dance; and

(m) identify and reproduce intervals, scales, and chord structures with an instrument or voice.

(2) Music educators must demonstrate competence in teaching students to:

(a) listen to music and read music symbols, notation, or scores;

(b) sing and play music instruments;

(c) analyze music historically, culturally, and theoretically;

(d) create music by arranging, composing, and improvising;

(e) move to and conduct music; and

(f) evaluate music and make judgments about music.

B. Preparation in specialized areas.

(1) Music educators, kindergarten to grade 12, with a specialization in instrumental music must:

(a) demonstrate advanced solo and ensemble performance competence on at least one instrument of the keyboard, percussion, string, or wind families;

(b) interpret condensed and full scores designed for instrumental ensembles and understand bowing, fingering, or articulation specific to percussion, string, and wind instruments;

(c) have knowledge of representative kindergarten to grade 12 solo and ensemble repertoire and instructional materials for beginning, intermediate, and advanced levels of various sizes from diverse periods and cultures; and

(d) be familiar with the construction and operation of, and make minor repairs to, percussion, string, and wind instruments.

(2) Music educators, kindergarten to grade 12, with a specialization in vocal music must:

(a) demonstrate advanced vocal solo and ensemble performance competence with the voice or keyboard;

(b) demonstrate ability to accompany a vocal ensemble on keyboard instrument;

(c) interpret vocal music scores and understand range, tessitura, and phrasing;

(d) interpret vocal scores with instrumental parts and understand percussion, string, or wind instrument requirements necessary for interpreting and producing music from the scores; and

(e) have knowledge of representative kindergarten to grade 12 solo and ensemble repertoire and instructional materials or beginning, intermediate, and advanced levels of various sizes from diverse periods and cultures.

Subp. 4. [See repealer.]

Subp. 5. [See repealer.]

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Subp. 5a. Program approval for institutions. An institution applying to the Board of Teaching for approval of its preparation program for teachers of music must comply with part 8700.7700. All approved programs leading to the licensure of teachers of music shall include a description of the way in which teachers previously or currently licensed as teachers of band kindergarten to grade 12 and classroom music grades 5 to 12, orchestra kindergarten to grade 12 and classroom music grades 5 to 12, vocal and classroom music kindergarten to grade 9, or vocal and classroom music grades 5 to 12 may have their previous teaching experience and previous teacher preparation in those areas enumerated in subpart 3 evaluated and credited by an institution maintaining an approved program leading to the licensure of teachers of music.

Subp. 6. **Continuing licensure.** The issuance of the first continuing license is contingent upon:

- A. the candidate's possession of a previously issued valid and appropriate entrance license; and
- B. one year of successful experience in teaching music.

The A continuing license ~~may~~ must be issued and renewed according to general rules of the Board of Teaching ~~pertaining to governing continuing education licensure.~~

Subp. 7. **Effective date.** This ~~provision part~~ is effective July 1, ~~1982~~ 1996, for all applicants for entrance licenses.

All persons holding licenses as teachers of music prior to July 1, 1982, based on less than major preparation who have not moved to a major in music prior to July 1, 1982, shall meet the requirements of this part at the time of the first renewal after July 1, 1982.

8700.5300 ADULT BASIC/CONTINUING EDUCATION.

[For text of subs 1 and 2, see M.R.]

Subp. 3. **License requirements.** All candidates recommended for licensure as teachers of adult basic/continuing education shall:

[For text of items A and B, see M.R.]

C. satisfactorily complete a program approved by the Board of Teaching leading to the licensure of teachers of adult basic/continuing education, consisting of a minimum of 15 quarter hours or the equivalent. ~~Such~~ The program shall include, but is not limited to, the following areas:

[For text of subitems (1) to (3), see M.R.]

Subp. 3a. Alternative qualifications for licensure. All candidates recommended for licensure according to this subpart must:

A. hold a baccalaureate degree; and

B. satisfactorily complete a program approved by the Board of Teaching leading to the licensure of teachers of adult/basic education, consisting of a minimum of 35 quarter hours or the equivalent. The program must include, but is not limited to, the areas listed in subpart 3, item C, subitems (1) to (3), and must also include adult counseling, observation in multicultural settings, and practicum experience in adult basic/continuing education.

[For text of subs 4 and 5, see M.R.]

Subp. 6. **Continuing licensure.** The continuing license ~~shall~~ must be issued and renewed according to rules of the Board of Teaching ~~pertaining to governing continuing education/relicensure licensure.~~

Subp. 7. **Effective date.** Except for subpart 3a, this part is effective July 1, 1983, for all applicants for licensure as teachers of adult basic/continuing education.

8700.6410 SCHOOL SOCIAL WORKER.

Subpart 1. **Licensure requirements.** A candidate recommended for licensure as a school social worker (prekindergarten to grade 12) shall complete the requirements in item A or B.

[For text of item A, see M.R.]

B. For level II licensure a candidate shall hold a master's degree in social work from a program accredited by the Council on Social Work Education; ~~with either one year of field work in a school setting, or one year of experience in school social work, or two years of experience in social work.~~

[For text of subs 2 and 3, see M.R.]

Subp. 4. **Continuing licensure.** A continuing license shall be issued and renewed according to the rules of the Board of Teaching governing continuing ~~licenses~~ licensure.

[For text of subp 5, see M.R.]

8700.7100 MEDIA SUPERVISOR.

Subpart 1. **License requirement.** Any person working at a specialized professional level in both print and nonprint areas, who is

responsible for the administration of a media program and for the direction or supervision of the work of other professional personnel shall hold the media supervisor license. Minimum requirements for licensure as a media supervisor, valid for two years are:

A. a valid continuing license as a media generalist; ~~or the completion of all requirements for the continuing license as media generalist; or the completion of all requirements for the entrance license as a media generalist and three years of supervisory experience as a media professional (library or audiovisual); and~~

B. three ~~more~~ years of successful experience in the areas of media while holding a valid license ~~valid for the position in which the media experience was obtained as a media generalist; and~~

[For text of item C, see M.R.]

[For text of subs 2 and 3, see M.R.]

Subp. 4. **Continuing license renewal.** ~~Upon expiration of the entrance license renewal of the media supervisor license for five years is contingent upon one or more years of successful experience as a media supervisor while holding the media supervisor license. The continuing license may must be issued and renewed according to general rules of the Board of Teaching pertaining to governing continuing education licensure.~~

8700.7300 ELEMENTARY LIMITED LICENSES.

Subpart 1. **In general.** ~~No An elementary limited licenses will be license must not be granted where it is evident there exists an available supply of teachers if a teacher who hold holds a regular teaching licenses license is available.~~

~~When~~ After a superintendent of schools of a district ~~maintaining a graded elementary school or a county superintendent or school board of a common school district shall certify~~ certifies that ~~such the~~ superintendent has been unable to find a fully qualified teacher for a position, a limited elementary license ~~may must~~ be granted to an applicant who meets the requirements as detailed in subparts 2 and 3.

Subp. 2. **License requirements.** ~~After the conditions in subpart 1 are met,~~ a teacher ~~may must~~ be granted ~~an original a~~ limited elementary license to teach in an elementary school based on a four-year degree from an accredited college with specific preparation for teaching in the elementary schools ~~provided that, within the previous five-year period, if the applicant has either earned at least eight quarter hours of college credit or had one year of teaching experience in elementary education.~~

A teacher who has been previously ~~issued~~ granted a limited elementary license may be granted another limited license if eight quarter hours of college credit have been earned since the last ~~such limited~~ license was issued. ~~These The~~ eight quarter hours must be courses that are applicable towards completion of an elementary teacher education program at an accredited institution.

Subp. 3. [See repealer.]

8700.7400 LIMITED LICENSE FOR SECONDARY SCHOOL.

Subpart 1. **In general.** A secondary limited license must not be granted if a teacher who holds a regular teaching license is available.

After a superintendent of schools certifies that the superintendent has been unable to find a fully qualified teacher for a position, a limited secondary license must be granted to an applicant who meets the requirements as detailed in subpart 1a.

Subp. 1a. License requirements. After the conditions in subpart 1 are met, a teacher ~~may must~~ be granted ~~an original a~~ limited license based on a four-year degree from an accredited college to teach ~~in secondary school departments, four-year secondary schools, junior secondary schools, senior secondary schools, and six-year secondary schools,~~ those subjects in which the applicant has ~~had adequate major or minor preparation; provided that within the previous five-year period the applicant has either earned at least eight quarter hours of college credit or had one year of teaching experience.~~

A teacher who has been granted a limited license may be granted another limited license if eight quarter hours of college credit in an approved program leading to licensure as a secondary school teacher have been earned since the last ~~such limited~~ license was issued.

Subp. 2. [See repealer.]

8700.7800 TEACHERS PREPARED IN STATES OTHER THAN MINNESOTA.

[For text of subs 1 and 2, see M.R.]

Subp. 3. **States without contracts with Minnesota.** Persons who complete programs leading to teacher licensure in teacher preparation institutions within states which have not signed contracts with Minnesota according to the provisions of the interstate

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agreement on qualification of educational personnel shall be granted a Minnesota entrance license when all of the following criteria are met:

[For text of item A, see M.R.]

B. the program leading to teacher licensure has been recognized by the state as qualifying the applicant completing the program for such current licensure within that state;

[For text of items C to F, see M.R.]

Subp. 4. **Provisional licenses Exception.** Notwithstanding the rule governing human relations, persons who have been prepared as teachers in states other than Minnesota shall be granted a Minnesota one-year nonrenewable provisional license based upon the provisions of this part. Upon meeting the provisions of this part, an entrance license shall be granted.

8700.8010 QUALIFICATIONS FOR LICENSURE.

Qualifications for licensure:

[For text of items A to D, see M.R.]

~~E. Have at least 2,000 hours of accumulated work experience outside of the field of education.~~

8700.8020 ALTERNATIVE QUALIFICATIONS FOR LICENSURE; EXPERIMENTAL PROGRAM.

Alternative qualifications for licensure. Experimental program:

[For text of items A to D, see M.R.]

~~E. Have at least 2,000 hours of accumulated work experience outside of the field of education.~~

8700.8040 ~~ISSUANCE OF A CONTINUING LICENSE~~ LICENSURE.

~~The issuance of the first continuing license is contingent upon: possession by the candidate of a valid entrance license as a secondary school counselor, and one year of experience as a secondary school counselor. The continuing license shall be issued and renewed according to the rules of the Board of Teaching pertaining to governing continuing education licensure.~~

8700.8110 QUALIFICATIONS FOR LICENSURE.

Qualifications for licensure:

[For text of items A to D, see M.R.]

~~E. Have at least 2,000 hours of accumulated work experience outside of the field of education.~~

8700.8120 ALTERNATIVE QUALIFICATIONS FOR LICENSURE, EXPERIMENTAL PROGRAM.

Alternative qualifications for licensure, experimental program:

[For text of items A to D, see M.R.]

~~E. Have at least 2,000 hours of accumulated work experience outside of the field of education.~~

8700.8140 ~~ISSUANCE OF CONTINUING AGENCY~~ LICENSURE.

~~The issuance of the first continuing license is contingent upon: possession by the candidate of a valid entrance license as an elementary school counselor, and one year of experience as an elementary school counselor. The continuing license shall must be issued and renewed according to the rules of the Board of Teaching pertaining to governing continuing education licensure.~~

8700.9010 REQUIREMENTS TO OBTAIN LICENSE.

[For text of subpart 1, see M.R.]

Subp. 2. **Requirements.** A license as school nurse, valid for two years, shall be granted to an applicant who provides evidence to the manager of teacher licensure that the following requirements have been met:

[For text of item A, see M.R.]

B. current Minnesota registration to practice as a licensed registered nurse, and certification as a Minnesota public health nurse as defined in *Minnesota Statutes*, section 145A.02, subdivision 18; ~~and~~

C. satisfactory completion of at least three quarter hours, or the equivalent, of work in each of the following areas:

(1) child growth and development;

(2) public health; ~~and~~

(3) special education; and

D. satisfactory compliance with part 8700.2700, Human Relations Components in all Programs Leading to Licensure in Education.

Applicants who meet requirements of items A and B, but who do not meet requirements of items C and D, must be granted a one-year nonrenewable provisional license, during which time the applicant must provide evidence of meeting the requirements of items C and D. Applicants who meet requirements of items A, B, and C, but who do not meet the requirements of item D, must be granted a one-year nonrenewable provisional license, during which time the applicant must provide evidence of meeting the requirements of item D. On complying with this subpart and other requirements, an entrance license must be granted.

8750.0060 SECONDARY VOCATIONAL SPECIAL NEEDS PERSONNEL.

[For text of subps 1 to 5, see M.R.]

Subp. 6. **Technical tutor/supplemental support staff.** A person holding a position as a technical tutor/supplemental support staff ~~must be licensed under part 8750.1580.~~ The tutor is responsible for the following activities:

[For text of items A and B, see M.R.]

[For text of subp 7, see M.R.]

8750.0082 FORMS; FEES; EVALUATION; AND VALIDITY.

[For text of subps 1 and 2, see M.R.]

Subp. 3. **Evaluating the credentials.** When an applicant submits credentials for licensure, the personnel licensing section shall evaluate them for compliance with this chapter. The section issues licenses only for existing secondary vocational licensure categories of practice, unless otherwise provided by rule.

[For text of subp 4, see M.R.]

8750.0240 SECONDARY VOCATIONAL AGRICULTURE TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **License validity.** A license under this part is valid to:

- (1) teach any junior high, grades 7 to 9 middle school, or senior high program in agriculture;
- (2) teach any junior high, grades 7 to 9 middle school, or senior high program in horticulture or specialty crops;
- (3) teach any junior high, grades 7 to 9 middle school, or senior high program in animal care occupations; and
- (4) teach any junior high, grades 7 to 9 middle school, or senior high program listed in secondary vocational program rules under agriculture occupations.

8750.0500 SECONDARY CONSUMER AND HOMEMAKING TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Validity.** A license under this part is valid to:

- A. teach junior high, grades 7 to 9 middle school, and senior high home economics; and

[For text of item B, see M.R.]

8750.0520 SECONDARY CONSUMER AND HOMEMAKING/FAMILY LIFE EDUCATION TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Validity.** A license under this part is valid to:

- A. teach junior high, grades 7 to 9 middle school, and senior high home economics;

[For text of items B and C, see M.R.]

Subp. 3. Family life education teacher. An applicant holding a valid license as a family life education teacher may renew the license according to rules of the Board of Teaching governing continuing education for vocational license renewals. The license is valid to teach junior high, grades 7 to 9 middle school, and senior high family life education; and the family life component of a secondary vocational consumer and homemaking occupations program.

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8750.1000 SECONDARY PERFORMING ARTS OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Secondary performing arts occupations teacher; option one.** For option one, the applicant must meet the following requirements:

A. Educational criteria:

[For text of subitem (1), see M.R.]

(2) ~~a course in vocational marketing education methods/curriculum and philosophy of vocational education completed before renewal of entrance license and a course in teacher internship as specified in part 8750.3250, subpart 2 the secondary vocational teacher education sequence as specified in part 8750.3150; and~~

[For text of subitem (3), see M.R.]

[For text of items B and C, see M.R.]

Subp. 3. **Secondary performing arts occupations teacher; option two.** For option two, the applicant must meet the following requirements:

A. Educational criteria:

(1) ~~a course in vocational marketing education methods/curriculum and philosophy of vocational education completed before renewal of entrance license and a course in teacher internship as specified in part 8750.3250, subpart 2 the secondary vocational teacher education sequence as specified in part 8750.3150; and~~

[For text of subitem (2), see M.R.]

[For text of items B and C, see M.R.]

8750.1240 SECONDARY CHILDHOOD EDUCATION AIDE (SUPPORT STAFF).

Subpart 1. **Requirements.** An applicant for an entrance license to serve as a childhood education aide who is responsible for assisting a secondary vocational child care and guidance education occupations teacher must meet either the educational criteria in item A or the occupational experience criteria in item C, plus item A, subitems (2) and (3):

A. Educational criteria:

(1) ~~A baccalaureate degree with a major in early childhood education, preschool/elementary education, child development, child psychology, or a minimum of a 280 hour child care and guidance education program.~~

(2) ~~The human relations program as specified in part 8750.3500.~~

(3) ~~The philosophy of vocational education requirement does not apply in this category of practice.~~

B. ~~No additional technical coursework is required in this category of practice.~~

C. Occupational experience:

(1) ~~The applicant must have 1,200 hours of occupational experience as specified in parts 8750.4000 to 8750.4200.~~

(2) ~~Occupational experience may be in either the emphasis or related areas.~~

(3) ~~Emphasis areas are assistant teacher or teacher in a licensed large group home, headstart, nursery school, latch key, kindergarten/primary, or preschool handicapped program.~~

(4) ~~Related areas are latch key aide, community school aide for children through age 12, licensed day care provider, vocational childhood aide, or day care aide.~~

(5) ~~Notwithstanding part 8750.4000, the requirement that 500 hours of the occupational experience must be within the last five years does not apply in this category of practice.~~

(6) ~~Notwithstanding part 8750.4000, an applicant may apply instructional experience with students as specified in subitems (3) and (4).~~

A secondary childhood education aide assists a secondary vocational child care and guidance occupations teacher. An initial license for this position must not be issued after July 1, 1991; however, an applicant holding a valid license as a secondary childhood education aide may renew the license. The renewal must be according to rules of the Board of Teaching governing continuing education for vocational license renewals.

[For text of subs 2 and 3, see M.R.]

8750.1560 SECONDARY SUPPORT SERVICE FACILITATOR.

An applicant for an entrance license to serve as support service facilitator in a secondary school must meet the following requirements:

[For text of item A, see M.R.]

B. Technical coursework:

[For text of subitem (1), see M.R.]

(2) A directed independent study through an approved Minnesota college designed to update the applicant in current employment environments and conditions and operation of ~~special needs work experience programs support service systems~~. This independent study replaces the need for the recency of 500 hours in the total of 2,000 hours of required paid employment. The independent study must be completed within the two years immediately before the date the license is issued.

[For text of subitems (3) to (6), see M.R.]

[For text of item C, see M.R.]

8750.1580 SECONDARY SUPPLEMENTAL SUPPORT/TECHNICAL TUTOR.

An applicant for an entrance license to serve as a supplemental support/technical tutor in a vocational program in a secondary school must meet the following requirements:

A. Educational criteria:

- (1) a course in philosophy of vocational education completed before renewal of the entrance license; and
- (2) the human relations program as specified in part 8750.3500.

B. Technical coursework is not required in this category of practice.

C. Occupational experience: recommendation by the authorized local vocational administrator verifying competencies to function as a technical tutor.

An initial license must not be issued after July 1, 1991; however, an applicant holding a valid license as a secondary supplemental support/technical tutor may renew the license. The renewal must be according to rules of the Board of Teaching governing continuing education for vocational license renewals.

8750.1700 SECONDARY EMPLOYMENT PLACEMENT SPECIALIST.

An applicant for an entrance license to serve as a vocational employment placement specialist in a secondary school must meet the following requirements:

[For text of item A, see M.R.]

B. Technical coursework: a directed independent study completed through an approved Minnesota college designed to update the applicant in current employment environments and conditions and operation of employment placement services. The independent study must be completed within the two years immediately before the date the license is issued.

[For text of item C, see M.R.]

8750.1800 SECONDARY AUTO BODY REPAIR OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Auto body repair teacher; option one.** For option one, the applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200; ~~subpart 2.~~ Experiences described in part 8750.4200, ~~subparts 3 to 7~~ subpart 5 must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitems (3) to (6), see M.R.]

[For text of subps 3 and 4, see M.R.]

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8750.1820 SECONDARY AUTO/TRUCK DISMANTLING OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Auto/truck dismantling teacher; option one.** For option one, the applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200, ~~subpart 2.~~ Experiences described in part 8750.4200, ~~subparts 3 to 7~~ subpart 5, must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitems (3) to (6), see M.R.]

[For text of subps 3 and 4, see M.R.]

8750.1840 SECONDARY AVIATION OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Aviation occupations teacher; option one.** For option one, the applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200, ~~subpart 2.~~ Experiences described in part 8750.4200, ~~subparts 3 to 7~~ subpart 5, must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitems (3) and (4), see M.R.]

(5) Related areas are airline reservationist passenger service agent, aircraft cabin attendant, and aircraft weight and balance specialist, flight dispatcher, and air traffic controller.

[For text of subitems (6) and (7), see M.R.]

Subp. 3. **Aviation occupations teacher; option two.** For option two, an applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

[For text of subitems (1) to (3), see M.R.]

(4) Related areas are airline reservationist passenger service agent, aircraft cabin attendant, and aircraft weight and balance specialist, flight dispatcher, and air traffic controller.

[For text of subitem (5), see M.R.]

Subp. 4. **Aviation occupations teacher; option three.** For option three, the applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

[For text of subitems (1) to (3), see M.R.]

(4) Related areas are airline reservationist passenger service agent, aircraft cabin attendant, and aircraft weight and balance specialist, flight dispatcher, and air traffic controller.

[For text of subitem (5), see M.R.]

8750.1860 SECONDARY BROADCAST/MEDIA OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Requirements for replacing narrower licenses.** A license under this part is required to teach broadcast/media occupations programs. ~~By July 1, 1992, the single-occupation programs of radio broadcasting and radio/television production must be converted to broadcast/media occupations programs. The personnel licensing section must not issue new licenses in the categories of practice that correspond to the programs being converted after this chapter takes effect.~~ However, valid licenses in the single-occupation programs being converted of radio broadcasting and radio/television production are renewable under this chapter ~~until July 1, 1992,~~ and are valid to teach the corresponding single-occupation programs.

To convert a single-occupation license in radio broadcasting or radio/television production to a broadcast/media occupations license, the applicant must verify competency in the emphasis area by meeting the requirements ~~in item one of items A or B to E~~ or a combination of items ~~A and B to E~~ as applicable and at the ratio given specified in item B: the selected item. The requirement for hours of related occupational experience is met by holding the single-occupation license being converted.

A. Completing the occupational experience emphasis area requirements in subpart 3, 4, or 5. An applicant must possess the educational qualifications stated in the chosen subpart. If converting under subpart 5, an applicant may complete the emphasis area occupational experience defined in subpart 4, item C.

B. Substituting for the required occupational experience emphasis hours, specific technical education in the emphasis area completed within the five years before conversion. One instructional clock hour of technical education workshop equals four hours of occupational experience. ~~The requirements for hours of related occupational experience are met by holding the single-occupation license being converted. One quarter credit of college work equals 80 clock hours of occupational experience.~~

C. Holding a valid Minnesota secondary vocational license in radio broadcasting and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. The teaching experience meets the emphasis area requirements in the corresponding emphasis area component of radio production. Two hours of teaching experience substitute for one hour of occupational experience.

D. Holding a valid Minnesota secondary vocational license in radio/television production and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area components of video production or radio production. Two hours of teaching experience substitute for one hour of occupational experience.

E. Holding a valid Minnesota secondary vocational license in communication/media technician occupations and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area components of video production or multi-image production. Two hours of teaching experience substitute for one hour of occupational experience.

Subp. 3. **Broadcast/media teacher; option one.** For option one the applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200; ~~subpart 2.~~ Experiences described in part 8750.4200, ~~subparts 3 to 7~~ subpart 5, must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitem (3), see M.R.]

(4) Emphasis areas are ~~radio or television broadcasting, script and program preparation, and television studio video production, radio production, and multi-image production.~~

(5) Related areas are broadcast engineering, ~~television studio directing, television camera operation, lighting/illumination direction, and script editing and program preparation, photography, audio production, presentation computer graphics, and media production lighting.~~

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[For text of subitem (6), see M.R.]

Subp. 4. **Broadcast/media teacher; option two.** For option two, the applicant must have:

[For text of items A and B, see M.R.]

C. Occupational experience:

[For text of subitems (1) and (2), see M.R.]

(3) Emphasis areas are ~~radio or television broadcasting, script and program preparation, and television studio video production,~~ radio production, and multi-image production.

(4) Related areas are broadcast engineering, ~~television studio directing, television camera operation, lighting/illumination direction, and script editing and program preparation,~~ photography, audio production, presentation computer graphics, and media production lighting.

Subp. 5. **Broadcast/media teacher; option three.** For option three, the applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

[For text of subitems (1) and (2), see M.R.]

(3) Emphasis areas are ~~radio or television broadcasting, script and program preparation, and television studio video production,~~ radio production, and multi-image production.

(4) Related areas are broadcast engineering, ~~television studio directing, television camera operation, lighting/illumination direction, and script editing and program preparation,~~ photography, audio production, presentation computer graphics, and media production lighting.

8750.1880 SECONDARY COMMUNICATIONS/MEDIA OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Requirements for replacing narrower licenses.** A license under this part is required to teach communications/media occupations programs. ~~By July 1, 1992, the following single-occupation programs must be converted to communications/media occupations programs: the industrial education areas of graphic arts, commercial art, commercial photography, and communications/media technology. The personnel licensing section must not issue new licenses in the categories of practice that correspond to the programs being converted after this chapter takes effect. However, valid single-occupation licenses in graphic arts, commercial art, commercial photography, and communications/media technology are renewable under this chapter until July 1, 1992, and are valid to teach the corresponding single-occupation programs.~~

To convert a single-occupation license in graphic arts, commercial art, commercial photography, or communications/media technology to a communications/media occupations license, the applicant must verify competency in the emphasis area by meeting the requirements in ~~item one of items A or B to F~~ or a combination of items A and B to F as applicable and at the ratio given specified in item B: the selected item. The requirement for hours of related occupational experience is met by holding the single-occupation license being converted.

A. Completing the occupational experience emphasis area requirements in subpart 3, 4, or 5. An applicant must possess the educational qualifications stated in the chosen subpart. If converting under subpart 5, an applicant may complete the emphasis area occupational experience defined in subpart 4, item C.

B. Substituting for the required occupational experience emphasis hours, specific technical education in the emphasis area completed within the five years before conversion. One instructional clock hour of technical education workshop equals four hours of occupational experience. ~~The requirements for hours of related occupational experience are met by holding the single-occupation license being converted. One quarter credit of college work equals 80 clock hours of occupational experience.~~

C. Holding a valid Minnesota secondary vocational license in graphic arts and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area components of layout and design; production/presswork; photography including line, halftone, and continuous tone; or platemaking. Two hours of teaching experience substitute for one hour of occupational experience.

D. Holding a valid Minnesota secondary vocational license in communications/media technician occupations and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area components of layout and design or composition. Two hours of teaching experience substitute for one hour of occupational experience.

E. Holding a valid Minnesota secondary vocational license in commercial photography and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area components of photography including line, halftone, and continuous tone; layout and design; or composition. Two hours of teaching experience substitute for one hour of occupational experience.

F. Holding a valid Minnesota secondary vocational license in commercial art and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area components of layout and design or composition. Two hours of teaching experience substitute for one hour of occupational experience.

Subp. 3. **Communications/media teacher; option one.** For option one, the applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200; ~~subpart 2.~~ Experiences described in part 8750.4200, ~~subparts 3 to 7~~ subpart 5, must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitems (3) to (6), see M.R.]

[For text of subps 4 and 5, see M.R.]

8750.1900 SECONDARY CONSTRUCTION OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Requirements for replacing narrower license.** A license under this part is required to teach construction occupations programs. ~~By July 1, 1992, the following single-occupation programs must be converted to construction occupations programs: the industrial education areas of cabinetmaking, construction occupations/finishing trades, construction occupations/general, construction occupations/masonry trades, construction occupations/mechanical trades, construction occupations/planning and management, energy occupations, mobile home maintenance, painting and decorating, and plastics/lamination occupations. The personnel licensing section must not issue new licenses in the categories of practice that correspond to these programs after this chapter takes effect.~~ However, valid single-occupation licenses in the programs being converted cabinetmaking, construction occupations/finishing trades, construction occupations/general, construction occupations/masonry trades, construction occupations/mechanical trades, construction occupations/planning and management, energy occupations, mobile home maintenance, painting and decorating, and plastics/lamination occupations are renewable under this chapter ~~until July 1, 1992,~~ and are valid to teach the corresponding single-occupation programs.

To convert a single-occupation license in cabinetmaking, construction occupations/finishing trades, construction occupations/general, construction occupations/masonry trades, construction occupations/mechanical trades, construction occupations/planning and management, energy occupations, mobile home maintenance, painting and decorating, or plastics/lamination occupations to a construction occupations license, the applicant must verify competency in the emphasis area by meeting the requirements in item A or B or a combination of items A and B as applicable and at the ratio given specified in item B: the selected item. The requirement for hours of related occupational experience is met by holding the single-occupation license being converted.

Upon application and payment of the processing fee, a holder of a valid secondary vocational teaching license in the construction occupations/finishing trades category of practice may have the license converted to the construction occupations broad category of practice.

A. Completing the occupational experience emphasis area requirements in subpart 3, 4, or 5. An applicant must possess the educational qualifications stated in the chosen subpart. If converting under subpart 5, an applicant may complete the emphasis area occupational experience defined in subpart 4, item C.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material."
ADOPTED RULES SECTION — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

B. Substituting for the required occupational experience emphasis hours, specific technical education in the emphasis area completed within the five years before conversion. One instructional clock hour of technical ~~education~~ workshop equals four hours of occupational experience. ~~The related occupational experience hour requirements are met by holding the single-occupation license being converted. One quarter credit of college work equals 80 clock hours of occupational experience.~~

Subp. 3. **Construction occupations teacher; option one.** For option one, the applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200, ~~subpart 2.~~ Experiences described in part 8750.4200, ~~subparts 3 to 7~~ subpart 5, must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitems (3) to (6), see M.R.]

[For text of subs 4 and 5, see M.R.]

8750.1920 SECONDARY CONTROL TECHNOLOGY OCCUPATIONS TEACHER.

An applicant for an entrance license to teach the vocational program of control technology in a secondary school must meet the following requirements:

[For text of item A, see M.R.]

B. Technical coursework: at least 12 clock hours each of microprocessor control and electromechanical systems, completed before renewal of the entrance license or within the five years immediately before the date a continuing license is issued in this category of practice.

[For text of item C, see M.R.]

8750.1930 SECONDARY DRAFTING OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Requirements for replacing narrower license.** A license under this part is required to teach drafting occupations programs. ~~By July 1, 1992, the following single-occupations programs must be converted to drafting occupations programs: the industrial occupation areas of construction occupations/planning and management, and mechanical drafting. The personnel licensing section must not issue new licenses in the categories of practice that correspond to these programs after July 6, 1987. However, valid single-occupation licenses in these categories construction occupations/planning and management, and mechanical drafting are renewable under this chapter until July 1, 1992, and are valid to teach the corresponding single-occupation programs.~~

To convert a single-occupation license in construction occupations/planning and management or mechanical drafting to a drafting occupations license, the applicant must verify competency in the emphasis area by meeting the requirements in ~~item one of items A or B to D~~ or a combination of items A and B to D as applicable and at the ratio given specified in item B: the selected item. The requirement for hours of related occupational experience is met by holding the single-occupation license being converted.

A. Completing the occupational experience emphasis area requirements in subpart 3, 4, or 5. An applicant must possess the educational qualifications stated in the chosen subpart. If converting under subpart 5, an applicant may complete the emphasis area occupational experience defined in subpart 4, item C.

B. Substituting for the required occupational experience emphasis hours, specific technical education in the emphasis area completed within the five years before conversion. One instructional clock hour of technical ~~education~~ workshop equals four hours of occupational experience. ~~The related occupational experience hour requirements are met by holding the single-occupation license being converted. One quarter credit of college work equals 80 clock hours of occupational experience.~~

C. Holding a valid Minnesota secondary vocational license in construction occupations/planning and management and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area component of architectural drafting. Two hours of teaching experience substitute for one hour of occupational experience.

D. Holding a valid Minnesota secondary vocational license in mechanical drafting and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the

applications for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area component of mechanical drafting. Two hours of teaching experience substitute for one hour of occupational experience.

Subp. 3. **Drafting occupations teacher; option one.** For option one, the applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200; ~~subpart 2. Experiences described in part 8750.4200, subparts 3 to 7~~ subpart 5, must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitems (3) to (6), see M.R.]

[For text of subps 4 and 5, see M.R.]

8750.1940 SECONDARY ELECTROMECHANICAL TECHNOLOGY OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Requirements for replacing narrower licenses.** A license under this part is required to teach electromechanical technology occupations programs. ~~By July 1, 1992, the following single-occupation programs must be converted to electromechanical technology occupations programs: the industrial education areas of automated packaging equipment maintenance, major appliances, office machine repair and servicing, vending machines repair, and heating/air conditioning/refrigeration. The personnel licensing section must not issue new licenses in the categories of practice that correspond to the programs being converted after July 6, 1987. However, valid single-occupation licenses in automated packaging equipment maintenance, major appliances, office machine repair and servicing, vending machines repair, and heating/air conditioning/refrigeration are renewable under this chapter until July 1, 1992, and are valid to teach the corresponding single-occupation programs.~~

To convert a single-occupation license in automated packaging equipment maintenance, major appliances, office machine repair and servicing, vending machines repair, or heating/air conditioning/refrigeration to an electromechanical technology occupations license, the applicant must verify competency in the emphasis area by meeting the requirements in ~~item one of items A or B to E~~ or a combination of items A and B to E as applicable and at the ratio given specified in item B: the selected item. The requirement for hours of related occupational experience is met by holding the single-occupation license being converted.

A. Completing the occupational experience emphasis area requirements in subpart 3, 4, or 5. An applicant must possess the educational qualifications stated in the chosen subpart. If converting under subpart 5, an applicant may complete the emphasis area occupational experience defined in subpart 4, item C.

B. Substituting for the required occupational experience emphasis hours, specific technical education in the emphasis area completed within the five years before conversion. One instructional clock hour of technical ~~education workshop~~ equals four hours of occupational experience. ~~The requirements for hours of related occupational experience are met by holding the single-occupation license being converted. One quarter credit of college work equals 80 clock hours of occupational experience.~~

C. Holding a valid Minnesota secondary vocational license in electronics occupations and having 1,000 hours of verified vocationally funded teaching experience in the same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area component of electronics maintenance and repair. Two hours of teaching experience substitute for one hour of occupational experience.

D. Holding a valid Minnesota secondary vocational license in automated packaging equipment maintenance and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area component of automated packaging equipment. Two hours of teaching experience substitute for one hour of occupational experience.

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Proposed Rules

E. Holding a valid Minnesota secondary vocational license in vending machines repair and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area component of vending machines repair. Two hours of teaching experience substitute for one hour of occupational experience.

Subp. 3. **Electromechanical technology teacher; option one.** For option one, the applicant must meet the following requirements:

[For text of item A, see M.R.]

B. Technical coursework: at least 12 clock hours each of microprocessor control and electromechanical systems, completed before renewal of the entrance license or within the five years immediately before the date a continuing license is issued in this category of practice.

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200; ~~subpart 2.~~ Experiences described in part 8750.4200, ~~subparts 3 to 7~~ subpart 5, must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitems (3) to (6), see M.R.]

Subp. 4. **Electromechanical technology teacher; option two.** For option two, the applicant must meet the following requirements:

[For text of item A, see M.R.]

B. Technical coursework:

(1) at least 18 months (2,160 hours) in a postsecondary technical program in electromechanical technology, robotics, or electronics; and

(2) at least 12 clock hours each of microprocessor control and electromechanical systems completed before renewal of the entrance license or within the five years immediately before the date a continuing license is issued in this category of practice.

[For text of item C, see M.R.]

Subp. 5. **Electromechanical technology teacher; option three.** For option three, the applicant must meet the following requirements:

[For text of item A, see M.R.]

B. Technical coursework ~~is not required for this option;~~ at least 12 clock hours each of microprocessor control and electromechanical systems completed before renewal of the entrance license or within the five years immediately before the date a continuing license is issued in this category of practice.

[For text of item C, see M.R.]

8750.1960 SECONDARY ELECTRONICS OCCUPATIONS TEACHER.

Subpart 1. **Requirements.** An applicant for an entrance license to teach the vocational program of ~~electricity/electronics~~ electronics occupations in a secondary school must meet the requirements in subpart 2, 3, or 4 (option one, two, or three).

Subp. 2. **Electronics teacher; option one.** For option one, the applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200; ~~subpart 2.~~ Experiences described in part 8750.4200, ~~subparts 3 to 7~~ subpart 5, must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitems (3) to (6), see M.R.]

[For text of subps 3 and 4, see M.R.]

8750.1980 SECONDARY INDUSTRIAL DESIGN TECHNOLOGY OCCUPATIONS TEACHER.

An applicant for an entrance license to teach the vocational program of industrial design technology in a secondary school must meet the following requirements:

[For text of item A, see M.R.]

B. Technical coursework ~~criteria~~: at least 12 clock hours in each of the following areas completed before renewal of the entrance license or within the five years immediately before the date a continuing license is issued in this category of practice:

[For text of subitems (1) to (4), see M.R.]

[For text of item C, see M.R.]

8750.2000 SECONDARY JEWELRY GOLDSMITHING AND SILVERSMITHING OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Jewelry goldsmithing and silversmithing teacher; option one.** For option one, the applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200; ~~subpart 2.~~ Experiences described in part 8750.4200, ~~subparts 3 to 7~~ subpart 5, must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitems (3) to (5), see M.R.]

[For text of subs 3 and 4, see M.R.]

8750.2020 SECONDARY MECHANICAL TECHNOLOGY OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Requirements for replacing narrower licenses.** A license under this part is required to teach mechanical technology occupations programs. ~~By July 1, 1992, the following single-occupation programs must be converted to mechanical technology occupations programs: the industrial education areas of fluid power mechanics, industrial equipment maintenance and repair, and quality/quantity control technician. The personnel licensing section must not issue new licenses in the categories of practice that correspond to the programs being converted after this chapter takes effect.~~ However, valid single-occupation licenses in fluid power mechanics, industrial equipment maintenance and repair, and quality/quantity control technician are renewable under this chapter ~~until July 1, 1992,~~ and are valid to teach the corresponding single-occupation programs.

To convert a single-occupation license in fluid power mechanics, industrial equipment maintenance and repair, or quality/quantity control technician to a mechanical technology occupations license, the applicant must verify competency in the emphasis area by meeting the requirements in ~~item one of items A or B to D~~ or a combination of items A and B to D as applicable and at the ratio given specified in item B: the selected item. The requirement for hours of related occupational experience is met by holding the single-occupation license being converted.

A. Completing the occupational experience emphasis area requirements in subpart 3, 4, or 5. An applicant must possess the educational qualifications stated in the chosen subpart. If converting under subpart 5, an applicant may complete the emphasis area occupational experience defined in subpart 4, item C.

B. Substituting for the required occupational experience emphasis hours, specific technical education in the emphasis area completed within the five years before conversion. One instructional clock hour of technical education workshop equals four hours of occupational experience. The requirements for hours of related occupational experience are met by holding the single-occupation license being converted. One quarter credit of college work equals 80 clock hours of occupational experience.

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Proposed Rules

C. Holding a valid Minnesota secondary vocational license in fluid power mechanics and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area component of fluid power. Two hours of teaching experience substitute for one hour of occupational experience.

D. Holding a valid Minnesota secondary vocational license in industrial equipment maintenance and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area component of industrial equipment maintenance. Two hours of teaching experience substitute for one hour of occupational experience.

Subp. 3. **Mechanical technology teacher; option one.** For option one, the applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200, ~~subpart 2. Experiences described in part 8750.4200, subparts 3 to 7 subpart 5,~~ must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitems (3) to (6), see M.R.]

[For text of subps 4 and 5, see M.R.]

8750.2040 SECONDARY METAL/MATERIAL PROCESSING OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Requirements for replacing narrower licenses.** A license under this part is required to teach metal/material processing occupations programs. ~~By July 1, 1992, the following single-occupation programs must be converted to metal/material processing occupations programs: the industrial education areas of machine shop; manufacturing technology; metal repairing, finishing and welding; metals fabrication; sheet metal working/fabrication; and welding occupations. The personnel licensing section must not issue new licenses in the categories of practice that correspond to the programs being converted after this chapter takes effect. However, valid single-occupation licenses in machine shop; manufacturing technology; metal repairing, finishing, and welding; metals fabrication; sheet metal working/fabrication; and welding occupations are renewable under this chapter until July 1, 1992, and are valid to teach the corresponding single-occupation programs.~~

To convert a single-occupation license in machine shop; manufacturing technology; metal repairing, finishing, and welding; metals fabrication; sheet metal working/fabrication; or welding occupations to a metal/material processing occupations license, the applicant must verify competency in the emphasis area by meeting the requirements in ~~item one of items A or B to D~~ or a combination of items A and B to D as applicable and at the ratio given specified in item B: the selected item. The requirement for hours of related occupational experience is met by holding the single-occupation license being converted.

A. completing the occupational experience emphasis area requirements in subpart 3, 4, or 5. An applicant must possess the educational qualifications stated in the chosen subpart. If converting under subpart 5, an applicant may complete the emphasis area occupational experience defined in subpart 4, item C.

B. substituting for the required occupational experience emphasis hours, specific technical education in the emphasis area completed within the five years before conversion. One instructional clock hour of technical ~~education~~ workshop equals four hours of occupational experience. ~~The requirements for hours of related occupational experience are met by holding the single-occupation license being converted. One quarter credit of college work equals 80 clock hours of occupational experience.~~

C. Holding a valid Minnesota secondary vocational license in machine shop operations and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area component of machine shop. Two hours of teaching experience substitute for one hour of occupational experience.

D. Holding a valid Minnesota secondary vocational license in welding occupations and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area component of welding. Two hours of teaching experience substitute for one hour of occupational experience.

Subp. 3. **Metal/material processing teacher; option one.** For option one, the applicant must meet the following requirements:

[For text of item A, see M.R.]

B. Technical coursework: at least two credits or 24 clock hours in computer integrated manufacturing, completed before renewal of the entrance license or within the five years immediately before the date a continuing license is issued in this category of practice.

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200; ~~subpart 2.~~ Experiences described in part 8750.4200, ~~subparts 3 to 7~~ subpart 5, must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitems (3) to (6), see M.R.]

Subp. 4. **Metal/material processing teacher; option two.** For option two, the applicant must meet the following requirements:

[For text of item A, see M.R.]

B. Technical coursework:

[For text of subitem (1), see M.R.]

(2) at least two credits or 24 clock hours in computer-integrated manufacturing completed before renewal of the entrance license or within the five years immediately before the date a continuing license is issued in this category of practice.

[For text of item C, see M.R.]

Subp. 5. **Metal/material processing teacher; option three.** For option three, the applicant must meet the following requirements:

[For text of item A, see M.R.]

B. Technical coursework: at least two credits or 24 clock hours in computer-integrated manufacturing completed before renewal of the entrance license or within the five years immediately before the date a continuing license is issued in this category of practice.

[For text of item C, see M.R.]

8750.2060 SECONDARY PARTS SALES AND SERVICE OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Parts sales and service occupations teacher; option one.** For option one, the applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200; ~~subpart 2.~~ Experiences described in part 8750.4200, ~~subparts 3 to 7~~ subpart 5, must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitems (3) to (6), see M.R.]

[For text of subps 3 and 4, see M.R.]

8750.2100 SECONDARY TRUCK/BUS DRIVING OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

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Proposed Rules

Subp. 2. **Truck/bus driving teacher; option one.** For option one, the applicant must meet the following requirements:

[For text of items A and B, see M.R.]

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200; ~~subpart 2. Experiences described in part 8750.4200, subparts 3 to 7 subpart 5,~~ must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitems (3) to (6), see M.R.]

[For text of subps 3 and 4, see M.R.]

8750.2120 SECONDARY VEHICLE SERVICES OCCUPATIONS TEACHER.

[For text of subpart 1, see M.R.]

Subp. 2. **Requirements for replacing narrower licenses.** A license under this part is required to teach vehicle services occupations programs. ~~By July 1, 1992, the following single-occupation programs must be converted to vehicle services occupations programs: the industrial education areas of auto mechanics, recreational vehicle repair, service station occupations, small engine repair, truck/diesel mechanics, and forest products harvesting equipment repair. The personnel licensing section must not issue new licenses in the categories of practice that correspond to the programs being converted after this chapter takes effect.~~ However, valid single-occupation licenses in auto mechanics, recreational vehicle repair, service station mechanics, small engine repair, truck/diesel mechanics, and forest products harvesting equipment repair are renewable under this chapter ~~until July 1, 1992,~~ and are valid to teach the corresponding single-occupation programs.

To convert a single-occupation license in auto mechanics, recreational vehicle repair, service station mechanics, small engine repair, truck/diesel mechanics, or forest products harvesting equipment repair to a vehicle services occupations license, the applicant must verify competency in the emphasis area by meeting the requirements in ~~item one of items A or B to D~~ or a combination of items A ~~and B to D as applicable~~ and at the ratio ~~given specified in item B: the selected item.~~ The requirement for hours of related occupational experience is met by holding the single-occupation license being converted.

A. completing the occupational experience emphasis area requirements in subpart 3, 4, or 5. An applicant must possess the educational qualifications stated in the chosen subpart. If converting under subpart 5, an applicant may complete the emphasis area occupational experience defined in subpart 4, item C.

B. substituting for the required occupational experience emphasis hours, specific technical education in the emphasis area completed within the five years before conversion. One instructional clock hour of technical education workshop equals four hours of occupational experience. The requirements for hours of related occupational experience are met by holding the single-occupation license being converted. One quarter credit of college work equals 80 clock hours of occupational experience.

C. Holding a valid Minnesota secondary vocational license in auto mechanics and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area components of automotive engine and drive train repair. Two hours of teaching experience substitute for one hour of occupational experience.

D. Holding a valid Minnesota secondary vocational license in small engine repair or recreational vehicle repair and having 1,000 hours of verified vocationally funded teaching experience in that same licensure category of practice within the five years immediately before the application for conversion of the license. This teaching experience meets the emphasis area requirements in the corresponding emphasis area component of small engines/recreational vehicle repair. Two hours of teaching experience substitute for one hour of occupational experience.

Subp. 3. **Vehicle services teacher; option one.** For option one, the applicant must meet the following requirements:

[For text of item A, see M.R.]

B. Technical coursework: at least two credits or 24 clock hours in automotive computer applications, completed before renewal of the entrance license or within the five years immediately before the date a continuing license is issued in this category of practice.

C. Occupational experience:

(1) The applicant must have 3,000 hours of occupational experience as specified in parts 8750.4000 to 8750.4200; ~~subpart 2. Experiences described in part 8750.4200, subparts 3 to 7 subpart 5,~~ must not be used.

(2) Of the 3,000 hours, 1,000 may be accrued from college credits or technical workshops. They must be in the emphasis areas listed in this category of practice. One quarter credit of college work equals 80 hours of occupational experience. One instructional clock hour of technical workshop equals four hours of occupational experience. The credits or workshops must be completed in the five years just before the license is to be issued and must be in addition to courses completed to obtain the degree specified in this option.

[For text of subitems (3) to (6), see M.R.]

Subp. 4. **Vehicle services teacher; option two.** For option two, the applicant must meet the following requirements:

[For text of item A, see M.R.]

B. Technical coursework:

[For text of subitem (1), see M.R.]

(2) at least two credits or 24 clock hours in automotive computer applications completed before renewal of the entrance license or within the five years immediately before the date a continuing license is issued in this category of practice.

[For text of item C, see M.R.]

Subp. 5. **Vehicle services teacher; option three.** For option three, the applicant must meet the following requirements:

[For text of item A, see M.R.]

B. Technical coursework: at least two credits or 24 clock hours in automotive computer applications completed before renewal of the entrance license or within the five years immediately before the date a continuing license is issued in this category of practice.

[For text of item C, see M.R.]

8750.3010 EXAMINATIONS FOR SECONDARY VOCATIONAL TEACHER LICENSES.

Subpart 1. Examination requirement. Effective April 8, 1991, an applicant for an initial secondary vocational teaching license, except a secondary vocational part-time resource specialist license issued according to part 8750.6000, a secondary short-call substitute license issued according to part 8750.6100, or a secondary vocational limited license issued according to part 8750.6200, shall provide evidence of having successfully completed examinations of skills in reading, writing, and mathematics, as required by Minnesota Statutes, section 125.05, subdivision 1. Provisions of part 8700.0210, subparts 1 to 7, 10, and 12, apply. This subpart does not apply to applicants who hold or previously held an entrance, continuing, or life nonvocational license granted by the Board of Teaching.

Subp. 2. Admission to secondary vocational teacher education core. Candidates may enroll in the secondary vocational teacher education core courses before successful completion of the skills area examinations; however, candidates must achieve the passing scores established in part 8700.0210, subpart 3, before an entrance vocational teaching license may be granted. Colleges and universities must provide candidates who fail the examinations access to opportunities to enhance their skills.

Subp. 3. Applicants who use secondary teacher education sequence. Notwithstanding parts 8750.3050, 8750.3100, and 8750.3250 governing the issuance of entrance licenses, applicants who use the secondary vocational teacher education sequence as specified in part 8750.3150 to meet the educational criteria requirement for licensure and who otherwise meet the applicable statutes and rules shall be granted a one-year nonrenewable license, during which time the applicant must provide official evidence of successful completion of the requirements of this part.

Subp. 4. Applicants prepared in other states. Applicants who have completed the educational criteria of the licensure requirements in other states who otherwise meet the applicable statutes and rules shall be granted a one-year nonrenewable license, during which time the applicant must provide official evidence of successful completion of the requirements of this part.

8750.3250 ENTRANCE LICENSES: COURSES IN TEACHER EDUCATION SEQUENCE.

Subpart 1. **Issuance.** When an applicant is using the teacher education sequence, a two-year entrance secondary vocational license shall be issued when the applicant successfully completes the skills area examinations according to part 8750.3010, the human relations requirement according to part 8750.3500, the three-credit introduction to vocational teaching course and has prearranged the teaching internship specified in subpart 2.

[For text of subps 2 and 3, see M.R.]

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

8750.3300 RENEWAL LICENSE IN TEACHER EDUCATION SEQUENCE.

Subpart 1. **First one-year renewal.** An applicant is eligible for the first one-year renewal of an entrance vocational license based on the teacher education sequence when the applicant has completed the human relations requirement under part 8750.3500 and an additional three-credit course from the teacher education core.

[For text of subps 2 to 4, see M.R.]

8750.3350 FIRST FIVE-YEAR LICENSE IN TEACHER EDUCATION SEQUENCE.

An applicant is eligible for the first five-year vocational license based on the teacher education sequence when the applicant successfully completes the skills area examinations and completes the teaching internship, the human relations requirement, and three credits in each of the five core courses through an approved licensing program in vocational teacher education at an approved Minnesota institution or equivalent courses completed elsewhere.

8750.3450 EQUIVALENCY FOR COURSES OUTSIDE TEACHER EDUCATION CORE.

When an applicant has completed coursework that is not included in part 8750.3150, subpart 2, to meet a licensure requirement and when the personnel licensing section cannot determine course equivalency on the basis of similar course titles or content, in consultation with the appropriate secondary vocational specialist, the following procedure applies:

[For text of items A to E, see M.R.]

F. Exception: Two years of active participation as an advisor in the appropriate vocational student organization or 24 clock hours of board of teaching approved workshops substitutes for the two required credits in integrating the appropriate vocational student organization into the curriculum. The board shall approve the substitution if the workshop is essentially equivalent in content to the two required credits. The advisor participation must be verified by the state program specialist responsible for the appropriate vocational student organization and. Either substitution must be within the five years just before the date the license is issued.

8750.3500 HUMAN RELATIONS REQUIREMENT.

[For text of subps 1 to 3, see M.R.]

Subp. 4. **Initial entrance license.** New personnel who are submitting their first applications for full-time entrance secondary vocational licensing and who have completed all applicable requirements except human relations, are eligible for an entrance a one-year nonrenewable license to allow time to complete the human relations program. Only one vocational license that entitles the licensee to work full time may be granted to an applicant who has not met the human relations requirement. The human relations requirements must be met before any secondary vocational license renewal or endorsement is made.

8750.3800 PROCEDURES FOR VOLUNTARY SURRENDER OF TEACHING LICENSES.

[For text of subpart 1, see M.R.]

Subp. 2. **Surrender date.** When the personnel licensing section receives the materials listed in subpart 1 by January 1, the date of surrender is July 1 of that year. When the materials are received after January 1, the date of surrender is July 1 of the following calendar year. An applicant may revoke the request. The revocation must be made in writing to the executive secretary no later than December 31 of the year in which the request for voluntary surrender is received by the executive secretary.

[For text of subps 3 to 5, see M.R.]

8750.3810 PROCEDURES FOR REVOCATION OR SUSPENSION OF ALL TEACHING LICENSES.

Subpart 1. **Statutory requirements.** Licenses shall be revoked or suspended pursuant to *Minnesota Statutes*, sections 125.09, and 125.185, or part 8750.3830.

Subp. 2. **Revocation.** Revocation shall include the cancellation or repeal of a teaching license and/or renewal privilege. Revocation shall disqualify a person from teaching, or performing any other function, which is permitted on the basis of holding a license issued pursuant to the rules of the Board of Teaching. Revocation shall be final, except that a person whose license has been revoked may petition the Board of Teaching for a license pursuant to part 8750.3820, subpart 1.

Subp. 3. **Suspension.** Suspension shall include the temporary withdrawal of a teaching license and/or renewal privilege. Suspension shall disqualify a person from teaching or performing any other function which is permitted on the basis of holding a license issued pursuant to the rules of the Board of Teaching. The length of each suspension and any terms and conditions attached thereto shall be determined by the Board of Teaching upon the consideration of the following factors:

- A. the activity of the individual which led to the license suspension;
- B. any relevant mitigating factors which the individual may interpose on his or her behalf;
- C. the prior teaching record of the individual; and
- D. other similar factors.

Unless otherwise provided by the Board of Teaching, a revocation or suspension applies to each license or renewal privilege held by the individual at the time final action is taken by the Board of Teaching. A person whose license or renewal privilege has been suspended or revoked shall be ineligible to be issued any other license by the Board of Teaching during the pendency of the suspension or revocation.

8750.3820 ISSUANCE OR REINSTATEMENT OF A LICENSE AFTER REVOCATION OR SUSPENSION.

Subpart 1. After revocation. A person whose teaching license or renewal privilege has been revoked by the Board of Teaching may apply for and shall be granted an entrance license upon presentation of competent evidence that all terms and conditions which the board may have imposed have been fulfilled, and upon meeting current entrance licensure standards.

Subp. 2. After suspension. A person whose teaching license or renewal privilege has been suspended by the Board of Teaching may apply for reinstatement of that license in one of the following manners:

A. If the suspended license was an entrance or a one-year license which has expired during the suspension, that license will be reinstated upon proper application after the period of suspension has expired and upon presentation of competent evidence that all terms and conditions which the board may have imposed have been fulfilled, provided that the applicant has met renewal requirements. A person whose license has lapsed for more than one fiscal year must meet the requirements of part 8750.3600 to reinstate the license. A five-year continuing license must be granted after all other conditions stated in subpart 2, item A, and criteria for issuance of the five-year continuing license have been met.

B. If the suspended license was an entrance or a one-year license which has not expired during the suspension, the person may resume teaching for whatever period of time remains on that license after the period of the suspension has expired and upon presentation of competent evidence that all terms and conditions which the board may have imposed have been fulfilled.

C. If the suspended license was a continuing license which has not expired during the period of the suspension, the person may resume teaching for whatever period of time remains on the continuing license after the suspension has expired and upon presentation of competent evidence that all terms and conditions which the board may have imposed have been fulfilled.

D. If the suspended license was a continuing license which expired during the period of the suspension, the person may apply for another continuing license which shall be granted provided that the suspension has expired and upon presentation of competent evidence that all terms and conditions which the board may have imposed have been fulfilled, and further provided that current continuing education requirements have been completed. A person whose license has lapsed for more than one fiscal year must meet the requirements of part 8750.3600 to reinstate the license.

8750.3830 CODE OF ETHICS FOR MINNESOTA TEACHERS.

Subpart 1. Scope. Each teacher, upon entering the teaching profession, assumes a number of obligations, one of which is to adhere to a set of principles which defines professional conduct. These principles are reflected in the following code of ethics, which sets forth to the education profession and the public it serves standards of professional conduct and procedures for implementation.

This code shall apply to all persons licensed according to rules established by the Board of Teaching.

Subp. 2. Standards of professional conduct. The standards of professional conduct are as follows:

A. A teacher shall provide professional education services in a nondiscriminatory manner.

B. A teacher shall make reasonable effort to protect the student from conditions harmful to health and safety.

C. According to state and federal laws, a teacher shall disclose confidential information about individuals only when a compelling professional purpose is served or when required by law.

D. A teacher shall take reasonable disciplinary action in exercising the authority to provide an atmosphere conducive to learning.

E. A teacher shall not use professional relationships with students, parents, and colleagues to private advantage.

F. A teacher shall delegate authority for teaching responsibilities only to licensed personnel.

G. A teacher shall not deliberately suppress or distort subject matter.

H. A teacher shall not knowingly falsify or misrepresent records or facts relating to that teacher's own qualifications or to other teachers' qualifications.

I. A teacher shall not knowingly make false or malicious statements about students or colleagues.

J. A teacher shall accept a contract for a teaching position that requires licensing only if properly or provisionally licensed for that position.

Subp. 3. Statutory enforcement of code: complaints, investigation, and hearing. The enforcement of the provisions of the code of ethics for Minnesota teachers shall be in accord with *Minnesota Statutes*, section 214.10.

Proposed Rules

Subp. 4. Complaints handled by board. When oral complaints alleging violations of the code of ethics are received, the executive secretary of the Board of Teaching shall request the complaining party to submit the complaint in writing within ten days.

Upon the receipt of a complaint in writing alleging violations of the code of ethics, the teacher named in the complaint shall be notified in writing within ten days of the receipt of the complaint.

The teacher shall be entitled to be represented by the teacher's own counsel or representative at each stage of the investigation and hearing.

Subp. 5. Enforcement procedures. The Board of Teaching may impose one or more of the following penalties when it has found a violation of the code of ethics. These actions shall be taken only after all previous efforts at remediation have been exhausted.

A. The Board of Teaching may enter into agreements with teachers accused of violating the code of ethics which would suspend or terminate proceedings against the teacher on conditions agreeable to both parties.

B. A letter of censure from the Board of Teaching may be sent to the person determined to be in violation of the standards of the code of ethics. A copy of the letter shall be filed with the Board of Teaching. The letters shall be kept on file for a period not to exceed one calendar year.

C. A teacher who has been found to have violated the code of ethics may be placed on probationary licensure status for a period of time to be determined by the Board of Teaching. The board may impose conditions on the teacher during the probationary period which are to be directed toward improving the teacher's performance in the area of the violation. During this period, the teacher's performance or conduct will be subject to review by the Board of Teaching or its designee. The review will be directed toward monitoring the teacher's activities or performance with regard to whatever conditions may be placed on the teacher during the probationary period. Before the end of the probationary period the Board of Teaching shall decide to extend or terminate the probationary licensure status or to take further disciplinary actions as are consistent with this part.

D. The license to teach of the person determined to be in violation of the standards of the code of ethics may be suspended for a period of time determined by the Board of Teaching.

E. The license to teach of the person determined to be in violation of the standards of the code of ethics may be revoked by the Board of Teaching.

8750.3840 APPEAL TO BOARD OF TEACHING.

All persons denied issuance or renewal of teaching licenses, and all Minnesota teacher-preparing institutions denied program or college approval, and all persons licensed by the Minnesota Board of Teaching whose appeals are denied by the local vocational relicensure committee, are entitled to a hearing pursuant to Minnesota Statutes, chapter 14, on the denial and to a final decision by the Board of Teaching.

A person or an institution entitled to a hearing under the provisions of this part shall file a written request for a hearing with the executive secretary of the Board of Teaching within 30 days from the date of the denial. Failure to file a written request for a hearing within 30 days constitutes a waiver of the individual's right to a hearing.

8750.4200 ALTERNATE FORMS OF OCCUPATIONAL EXPERIENCE.

Subpart 1. **Who may use.** Except where otherwise stated in this part and in parts 8750.0200 to 8750.2140, an applicant may use the following alternative experiences to meet occupational experience requirements. Except for converting to secondary trade and industrial occupations in accordance with criteria established in parts 8700.1800 to 8700.2140, the alternatives may not be used by nonbaccalaureate applicants who have completed less than a two-year program in the category of practice.

[For text of subs 2 to 5, see M.R.]

Subp. 6. **Funded Minnesota technical college vocational teaching.** An applicant ~~who seeks to add an existing~~ for a secondary vocational category of practice to license according to criteria established in current vocational licensure rules who holds a valid postsecondary vocational license in the same category of practice may substitute Minnesota technical college teaching within the past five years in that category of practice for the required recent 500 hours in an emphasis area. In this subpart, "the same category of practice" means a license in one of the occupational emphasis areas listed in the secondary license for which application is made or in a category of practice in which at least 50 percent of the program instruction is in the occupational emphasis areas listed in the secondary license for which application is made. The program content must be verified by the local vocational administrator responsible for the program. One year (1,080 hours) of vocationally funded teaching substitutes for the prerequisite 500 hours.

[For text of subp 7, see M.R.]

8750.6200 SECONDARY VOCATIONAL LIMITED LICENSE.

[For text of subs 1 to 3, see M.R.]

Subp. 4. **Duration of limited licenses.** An ~~entrance~~ A limited license issued before January 1 of a school year is valid for the

remainder of that school year only, and expires on June 30 of the school year following issuance. ~~An entrance~~ A limited license issued after January 1 of a school year is valid for the remainder of that school year plus the school year immediately following, and expires on the second June 30 following issuance.

[For text of subp 5, see M.R.]

8750.8000 FORMATION OF LOCAL VOCATIONAL RELICENSURE COMMITTEE.

Subpart 1. **Voting.** A person is eligible to vote in elections for the local vocational relicensure committee if the person holds a valid regular five-year secondary vocational license or a valid secondary vocational license on a sequence preparatory to obtaining a regular five-year secondary vocational license in a school district, approved vocational or cooperative center, or nonpublic school. Local vocational administrators and supervisors are not eligible to vote unless also ~~practicing on~~ holding a nonadministrative, nonsupervisory secondary vocational license.

Four members constitute a quorum. A majority vote of those voting members in attendance is enough to take action.

[For text of subps 2 and 3, see M.R.]

REPEALER. *Minnesota Rules*, parts 8700.2900, subpart 5; 8700.3510, subpart 7; 8700.4000, subpart 6; 8700.4100, subpart 2; 8700.4200, subpart 2; 8700.4600, subparts 4 and 5; 8700.7300, subpart 3; and 8700.7400, subpart 2, are repealed.

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Department of Health

Adopted Permanent Rules Relating to Speech-Language Pathologist and Audiologist Registration

The rules proposed and published at *State Register*, Volume 14, Number 45, pages 2563-2579, May 7, 1990 (14 SR 2563) are adopted with the following modifications:

Rules as Adopted

REGISTRATION OF SPEECH-LANGUAGE PATHOLOGISTS AND AUDIOLOGISTS

4750.0010 SCOPE.

Parts ~~4750.0020~~ 4750.0010 to 4750.0700 apply only to persons who are applicants for registration, who are registered, who use protected titles, or who represent that they are registered. Parts 4750.0010 to 4750.0700 do not apply to school personnel licensed by the Board of Teaching under part 8700.5505, provided that school personnel practicing within the scope of their licensed occupation preface titles protected in part 4750.0030 with the words "school" or "educational."

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Adopted Rules

4750.0030 PROTECTED TITLES AND RESTRICTIONS ON USE.

~~Subpart 1. Protected titles.~~ A person shall not use a title relating to speech-language pathology or audiology, except as provided in items A to ~~D~~ and B.

A. Use of the following ~~titles~~ terms or initials which represent the following terms, alone or in combination with any word or words, by any person to form an occupational title is prohibited unless that person is registered under parts 4750.0010 to 4750.0700:

- (1) ~~speech-language pathologist;~~
- (2) ~~speech~~ speech-language pathologist, S, SP, or SLP;
- (3) speech pathologist;
- (4) language pathologist; or
- ~~(4)~~ (5) audiologist, A, or AUD.

~~C. Use of the term "speech-language" in conjunction with any word or words, or use of the terms "speech" or "language" in conjunction with the term "pathologist" and any other word or words by a person to form an occupational title is prohibited unless that person is registered under parts 4750.0010 to 4750.0700.~~

~~Subp. 2. Restrictions on use of protected titles.~~ Notwithstanding subpart 1, items A to C, no person is prevented or restricted from using their official employment title if employed by the federal government; however, use of the official title under those circumstances, is allowed only in connection with performance of official duties for the federal government.

4750.0070 REGISTRATION BY EQUIVALENCY.

~~The commissioner may register an applicant who shows~~ An applicant who applies for registration by equivalency must show evidence of possessing a current certificate of clinical competence issued by the American Speech-Language-Hearing Association, and ~~who otherwise meets~~ must meet the requirements of part 4750.0040.

4750.0080 REGISTRATION BY RECIPROCITY.

Subpart 1. **Applicability.** An applicant ~~may be registered~~ who applies for registration as a speech-language pathologist or audiologist by reciprocity, ~~according to~~ must meet the requirements of subparts 2 and 3.

Subp. 2. **Current credentials required.** ~~When~~ An applicant applying for registration by reciprocity must provide evidence to the commissioner determines that an the applicant holds a current and unrestricted credential for the practice of speech-language pathology or audiology in another jurisdiction that has requirements equivalent to or higher than those in effect for determining whether an applicant in this state is qualified to be registered as a speech-language pathologist or audiologist, the commissioner may register the. An applicant without the applicant meeting who provides sufficient evidence need not meet the requirements of part 4750.0050 or 4750.0060, ~~if provided that~~ the applicant otherwise meets all other requirements of ~~parts 4750.0010 to 4750.0700~~ part 4750.0040.

4750.0090 REGISTRATION FOLLOWING LAPSE OF REGISTERED STATUS.

Subp. 2. **Lapse of more than three years.** For an applicant whose registered status has lapsed for more than three years, the applicant must:

A. apply for registration renewal according to part 4750.0300 and fulfill the requirements for registration in part 4750.0050, subparts 4 and 5, or 4750.0060, subparts 4 and 5, whichever is applicable. A qualifying score on the examination described in part 4750.0050, subpart 5, or 4750.0060, subpart 5, whichever is applicable, must be obtained within one year of the application date for registration renewal; or

4750.0200 REGISTRATION PROCEDURES.

Subp. 2. **Action on applications for registration.** The commissioner shall act on an application for registration according to items A to C.

C. An applicant denied registration may make a written request to the commissioner, within 30 days of the ~~commissioner's determination~~ date of notification to the applicant, to appear before the advisory council and for the advisory council to review the commissioner's decision to deny the applicant's registration. After reviewing the denial, the advisory council shall make a recommendation to the commissioner as to whether the denial should be affirmed. An applicant is allowed no more than one request for a review of denial of registration in any one registration renewal period.

4750.0400 CONTINUING EDUCATION REQUIREMENTS.

Subpart 1. **Number of contact hours required.** An applicant for registration renewal must meet the requirements for continuing education according to this subpart.

A. ~~Except as provided in item B.~~ An applicant for registration renewal as either a speech-language pathologist or an audiologist must provide evidence to the commissioner of a minimum of 30 contact hours of continuing education offered by an approved

continuing education sponsor within the two years immediately preceding registration renewal. A minimum of 20 contact hours of continuing education must be directly related to the registrant's area of registration. Ten contact hours of continuing education may be in areas generally related to the registrant's area of registration.

B. If An applicant for registration renewal is ~~registered~~ as a both a speech-language pathologist and as an audiologist, ~~the applicant~~ must attest to and document completion of a minimum of 36 contact hours of continuing education offered by an approved continuing education sponsor within the two years immediately preceding registration renewal. A minimum of 15 contact hours must be received in the area of speech-language pathology and a minimum of 15 contact hours must be received in the area of audiology. Six contact hours of continuing education may be in areas generally related to the registrant's areas of registration.

C. If the registrant is licensed by the Board of Teaching:

(1) activities that are approved in the categories of part 8700.1000, subpart 3, items A and B, and that relate to speech-language pathology, shall be considered:

(a) offered by an approved sponsor of continuing education; and

(b) directly related to speech-language pathology;

(2) activities that are approved in the categories of part 8700.1000, subpart 3, shall be considered:

(a) offered by an approved sponsor of continuing education; and

(b) generally related to speech-language pathology; and

(3) one clock hour as defined in part 8700.1000, subpart 1, is equivalent to 1.2 contact hours of continuing education.

D. Contact hours cannot be accumulated in advance and transferred to a future continuing education period.

Subp. 3. **Approval of continuing education sponsors.** Continuing education sponsors, unless preapproved under subpart 2, must be approved by the commissioner according to items A to D.

D. The commissioner may withdraw the To maintain approval of any as a continuing education sponsor for failure, a continuing education sponsor must continue to comply with this part.

Subp. 5. **Continuing education activities offered by a sponsor not approved by the commissioner.** A registrant may seek approval of a continuing education activity offered by a sponsor who is not approved by the commissioner. The registrant must seek approval according to items A and B.

A. The registrant's request for approval must be made in writing to the commissioner, on forms available from the commissioner. A request for approval before the continuing education activity is attended must be made a minimum of 45 days before the first day of the continuing education activity. A request for approval after the continuing education activity is attended must be made within ~~30~~ 45 days of the last day of the continuing education activity and must include verification of attendance. A registrant not complying with this subpart will not receive approval for the continuing education activity.

Subp. 7. **Verification of continuing education reports.** The commissioner may request a registrant or continuing education sponsor to verify the continuing education to which the registrant attested. Documentation may come directly from the registrant, the continuing education sponsor, or from a national accrediting or certifying organization which maintains the records.

Subp. 8. Waiver of continuing education requirements. The commissioner may grant a waiver of the requirements of this part in cases where the requirements would impose an undue burden on the registrant. A registrant must request in writing a waiver of the requirements of this part. The request for a waiver must cite part 4750.0400, the reasons for requesting the waiver, the period of time the registrant wishes to have the continuing education requirement waived, and the alternative measures that will be taken if a waiver is granted. The commissioner shall set forth, in writing, the reasons for granting or denying the waiver. Waivers granted by the commissioner shall specify in writing the time limitation and required alternative measures to be taken by the registrant.

4750.0600 INVESTIGATION PROCESS AND GROUNDS FOR DISCIPLINARY ACTION.

Subp. 3. **Grounds for disciplinary action by commissioner.** The commissioner may take any of the disciplinary actions listed in subpart 4 on proof that the individual has:

F been convicted within the last five years of violating any laws of the United States, or any state or territory of the United States violated any state or federal law, rule, or regulation, and the violation is a felony or misdemeanor, an essential element of which is dishonesty, or which relates directly or indirectly to the practice of speech-language pathology or audiology; Conviction for

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Adopted Rules

violating any state or federal law which relates to speech-language pathology or audiology is necessarily considered to constitute a violation, except as provided in *Minnesota Statutes*, chapter 364;

~~O. violated any state or federal law, rule or regulation which relates directly or indirectly to the practice of speech-language pathology or audiology;~~

~~P. performed services for a client who had no possibility of benefiting from the services;~~

~~Q. P. failed to refer a client for medical evaluation or to other health care professionals when appropriate or when a client indicated symptoms associated with diseases that could be medically or surgically treated; or~~

~~R. Q. if the individual is a seller of hearing instruments as defined by *Minnesota Statutes*, section 153A.13, subdivision 5, had the permit required by *Minnesota Statutes*, chapter 153A, denied, suspended, or revoked according to chapter 4692.~~

Subp. 4. **Disciplinary actions.** If the commissioner finds that an individual should be disciplined according to subpart 3, the commissioner may take any one or more of the following actions:

C. revoke registration for a period not exceeding three years; or

Subp. 6. **Reinstatement requirements after disciplinary action.** A speech-language pathologist or audiologist who has had registration suspended or revoked may apply petition on forms provided by the commissioner for reinstatement or registration renewal following the period of suspension or revocation specified by the commissioner. The requirements of part 4750.0300 for renewing registration must be met before registration may be reinstated or renewed.

Executive Orders

Executive Order No. 91-4: Barring Discrimination in State Government on the Basis of Sexual or Affectional Preference

I, ARNE H. CARLSON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, the right of privacy for all Minnesotans is inalienable and must be respected and vigorously enforced; and

WHEREAS, government must not tolerate discrimination or harassment based on sexual or affectional preference; and

WHEREAS, all state workers have the right to a work environment free from hostile, intimidating, or offensive behavior;

NOW, THEREFORE, I hereby order that:

The agencies, departments, boards and commissions within the Executive Branch of state government and under the jurisdiction of the Governor:

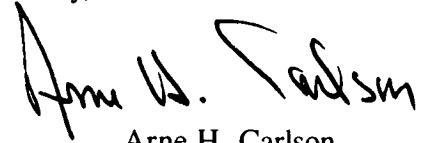
1. Shall not discriminate in state employment against any individual based on that person's sexual orientation including, but not limited to, recruitment, hiring, promotion, tenure, and compensation.

2. Shall provide a work environment free of harassment, which is a form of discrimination and in general is the display of behavior by one employee toward another which has the purpose or effect of unreasonably interfering with an individual's work performance or creating a hostile, intimidating, or offensive work environment.

3. The head of each department or agency shall, by appropriate means, ensure that all staff are advised of this order.

Pursuant to *Minnesota Statutes* 1990, Section 4.035, this Order shall be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1990, Section 4.035, Subdivision 3.

IN TESTIMONY WHEREOF I have set my hand this 29th day of January, 1991.



Arne H. Carlson
Governor

Executive Order No. 91-5: Providing for Non-Discrimination in State Government of Individuals Because of Acquired Immune Deficiency Syndrome (AIDS)

I, ARNE H. CARLSON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, the state recognizes the rights and concerns of employees who have AIDS; and

WHEREAS, the state recognizes the rights of inmates, residents of state facilities, students, and the public at large who have AIDS to continue to receive quality service; and

WHEREAS, people who have AIDS are entitled to the same rights and opportunities as other persons who are disabled or have a serious, life-threatening illness;


NOW, THEREFORE, I hereby order that:

The agencies, departments, boards and commissions within the Executive Branch of state government and under the jurisdiction of the Governor:

1. Shall not discriminate in state employment against any individual based on his or her HIV infection status including, but not limited to, recruitment, hiring, promotion, tenure and compensation.
2. Shall provide that no employee shall be discriminated against because of his or her HIV infection status, including testing, removal from normal and customary status, or deprivation of any rights, privileges, or freedoms, except for clearly stated and specific medical and/or public health reasons.
3. Shall not discriminate against any individual applicant, inmate, resident, or client because of his or her HIV infection status, except for clearly stated and specific medical and/or public health reasons.
4. The head of each department or agency shall, by appropriate means, ensure that all staff are advised of this order.

Pursuant to *Minnesota Statutes* 1990, Section 4.035, this Order shall be effective fifteen (15) days after publication in the *State Register* and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with *Minnesota Statutes* 1990, Section 4.035, Subdivision 3.

IN TESTIMONY WHEREOF I have set my hand this 29th day of January, 1991.



Arne H. Carlson
Governor

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Official Notices

Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Minnesota Comprehensive Health Association

Notice of Meeting of the Executive Committee

NOTICE IS HEREBY GIVEN that a meeting of the Executive Committee of the Minnesota Comprehensive Health Association will be held at 3:00 p.m. on Monday, February 4, 1991, at Group Health, Inc., 2829 University Avenue S.E., Minneapolis, Minnesota, in the sixth floor Small Conference Room.

For additional information, please call 456-8466.

Minnesota Comprehensive Health Association

Notice of Actuarial Committee Meeting

NOTICE IS HEREBY GIVEN that a meeting of the Minnesota Comprehensive Health Association Actuarial Committee will be held on Monday, February 18 at 12:00 noon in the Fishbowl at the Blue Cross and Blue Shield of Minnesota building in Eagan. For further information call Earl Hoffman at 372-5369.

Ethical Practices Board

Request for Advisory Opinion Re: Lobbyist Disclosure

The Ethical Practices Board solicits comments regarding the following request for an advisory opinion received from Timothy P. Flaherty, Esq. Written comments should arrive at the Board office, 625 N. Robert St., St. Paul, MN 55101, prior to February 19, 1991, for consideration at the Board's meeting of March 8, 1991.

January 24, 1991—As a result of the changes made by the 1990 legislature to *Minnesota Statute* § 10A, et. seq. and the withdrawal of your proposed rules, we request an advisory opinion from the Ethical Practices Board with regard to the following questions:

1. If an individual is retained by an organization to merely prepare research materials and reports that may or may not be used to influence legislative, administrative, or metropolitan government action, does this individual fall under the definition of "lobbyist" under *Minnesota Statutes* Section 10A.01 Subd. 11 (a)? (assuming that individual meets the other criterion under the definition).
2. If the answer to question (1) is yes, would that individual (registered lobbyist) be required to report the cost of the preparation of the research report, or does the language contained in *Minnesota Rules* 4510.0500 Subpart 3A... "the cost of researching and writing reports from which data is used in preparing lobbying materials is not reportable as a lobbyist disbursements even if the individual preparing the research materials is a registered lobbyist", still reflect the position of the Board with respect to the reporting of these costs?
3. Is it the interpretation of the Board that if a political subdivision makes monetary contributions to an association that retains a lobbyist to influence legislative, administrative, or metropolitan government action that this political subdivision falls under the definition of "principal" under *Minnesota Statutes* § 10A.01, Subd. 28 and is therefore required to submit lobbyist reports under *Minnesota Statutes* § 10A.04 Subd. 6? Does the Board have any direction on how an individual member of an association will determine which portion of their association dues is attributable for lobbying purposes?
4. Where an employee of an association, political subdivision, or public higher education system is required to register as a lobbyist, and also retains a contract lobbyist, we would ask that the Board provide guidance to us in reporting the total disbursements for that principal. It would appear that both the contract lobbyist and the employee lobbyist will be required to report the total disbursements on behalf of the principal. This could lead to a duplication of disbursements reporting. We would appreciate any guidance that you are able to provide with respect to this matter.
5. Under *Minnesota Statutes* § 10A.04, subd. 6 (3), "all salaries and administrative expenses attributable to activities of the principal relating to efforts to influence legislative action, administrative action, or the official action of metropolitan governmental units in Minnesota" is it the interpretation of the Board that the principal should only report that pro-rata portion of an employee salary attributable to the activity of influencing legislative action, administrative action, or the official action of a metropolitan governmental unit. If not, please advise us on the Board's interpretation of this language and any direction you believe would be useful.

Let me thank you in advance for your assistance in providing an advisory opinion to the questions posed above. We look forward to your advisory opinions to assist us in preparation of our Ethical Practices filings and fulfillment of our requirements under *Minnesota Statute*.

Ethical Practices Board

Request for Advisory Opinion Re: Local Officials

The Ethical Practices Board solicits comments regarding the following request for an advisory opinion received from Susan A. Powers, City Clerk, Burnsville. Written comments should arrive at the Board office, 625 N. Robert St., St. Paul, MN 55101, prior to February 19, 1991, for consideration at the Board's meeting of March 8, 1991.

January 16, 1991—As the final U. S. Census data will likely indicate that the City of Burnsville's population is in excess of 50,000, the City is beginning to review the requirements of the Ethics Reform Act so we are ready to comply on April 1, 1991. Burnsville would like the Board's advisory opinion on what procedures to follow in order to meet these requirements for compliance.

Please send a copy of any booklets and various forms that will need to be filed to my attention. Any clarification of compliance (i.e. city staff that must file) will be greatly appreciated. Thank you for your attention to this matter.

Department of Finance

Maximum Interest Rate for January

Pursuant to *Minnesota Statutes*, Section 475.55, Subdivision 4, Commissioner of Finance, John Gunyou, announced today that the maximum interest rate for municipal obligations in the month of January, 1991 would be nine (9) percent per annum.

Obligations which are payable wholly or in part from the proceeds of special assessments or which are not secured by General Obligations of the municipality may bear an interest rate of up to ten (10) percent per annum.

Minnesota Higher Education Facilities Authority

Notice of Public Hearing on Proposal to Issue Revenue Bonds

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds on behalf of the University of St. Thomas, a Minnesota non-profit corporation and institution of higher education formerly known as the College of St. Thomas (the "University"), at the Authority's offices at Suite 450 Galtier Plaza, 175 East Fifth Street, St. Paul, Minnesota on February 27, 1991 at 2 o'clock p.m. Under the proposal, the Authority would issue its revenue bonds in an original aggregate principal amount of up to approximately \$24,000,000, to provide financing for a Project generally described as the acquisition of land (the "Project Site") in the City of Minneapolis, Minnesota bounded by 10th and 11th Streets, Harmon Place and LaSalle Avenue and constructing and equipping on the Project Site a multistory educational building containing approximately 150,000 square feet of interior space, including approximately 35 underground parking places and an underground dock and receiving area and site improvements (the "Project") to be owned and operated by the University as its downtown Minneapolis campus. The principal street address of the University is University of St. Thomas, 2115 Summit Ave., St. Paul, Minnesota. At said time and place the Authority shall give all parties who appear an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: 23 January 1991

By Order of the Minnesota Higher
Education Facilities Authority
Joseph E. LaBelle
Executive Director

Minnesota Historical Society

Saint Anthony Falls Heritage Board

Notice of Correction of Due Date for Proposals

Saint Anthony Falls Heritage Trail
and Orientation Center Exhibit

Proposals for the above project, advertised in the January 28, 1991 issue of the *State Register*, are due by 4:00 p.m. February 22, 1991, not February 15 as stated in the advertised notice and on page 10 of the Request for Proposals.

The correct address is 690 Cedar Street, St. Paul, MN 55101.

Minnesota Housing Finance Agency

Notice of Public Hearing on the Low Income Housing Tax Credit Allocation Plan

The Minnesota Housing Finance Agency (MHFA) will hold a public hearing pursuant to Section 42 of the Internal Revenue Code of 1986, as amended. The public hearing will be held at the time and place listed below:

February 11, 1991
Monday
1:30 p.m.
Board Room
Minnesota Housing Finance Agency
400 Sibley Street, Suite 300
St. Paul, MN

The Omnibus Budget Reconciliation Act of 1989 (OBRA) requires that Low Income Housing Tax Credit Allocating Agencies develop a plan for allocating tax credits within their jurisdiction, setting forth criteria to determine priorities for selection of developments to receive tax credits. The OBRA also requires Tax Credit Agencies to hold a public hearing to receive public comment on the Allocation Plan.

The above public hearing is for the Allocation Plan developed by the MHFA, in cooperation with local government representatives, for use within the Tax Credit Allocation jurisdiction of the MHFA. Other Tax Credit Suballocating Agencies in Minnesota will be holding public hearings for their areas of jurisdiction. Currently, the following cities and counties are eligible to be Suballocating Agencies in Minnesota: Duluth, St. Cloud, Rochester, Minneapolis, St. Paul, Bloomington, Washington and Dakota counties.

All persons interested will be given an opportunity to express their views. In order to more effectively plan for the conduct of the hearings, persons desiring to speak at the hearing must so request in writing at least 24 hours before the hearing. Oral remarks by any person will be limited to 10 minutes. Written comments may also be submitted to the undersigned, and will be considered at the hearing.

Note that this public hearing is not a workshop or training session, but is intended to solicit the comments of the public.

Copies of the Allocation Plan may be picked up at the address listed below and by mail or phone at (612) 297-3294, and by requesting a copy of the Low Income Housing Tax Credit Allocation Plan.

Minnesota Housing Finance Agency
Multi-Family Underwriting
Low Income Housing Tax Credit Program
400 Sibley Street Suite 300
St. Paul, MN 55101

James J. Solem
Commissioner

Metropolitan Council

Notice to Solicit Comments Concerning Proposed Amendment to the Transportation Chapter of the Metropolitan Development Guide

NOTICE IS HEREBY GIVEN pursuant to *Minnesota Statutes* 473.146 the Metropolitan Council of the Twin Cities will amend

the Transportation Development Guide/Policy Plan. The complete Pre-drafting Notice, which describes in greater detail the subject of the amendment, may be obtained by calling the Council's Data Center at 291-8140 during normal working hours. Comments will be received until March 6, 1991. Such comments should be mailed to the Metropolitan Council. Questions and oral comments may be directed to Carl Ohrn at 291-6507.

The Transportation Development Guide/Policy Plan, adopted by the Metropolitan Council in October 1988, addresses both highway and transit service needs, investment priorities and finances. The plan amendment will focus on the investment priorities and finances, but elements of both the highway and transit sections will also be affected. The amendment will analyze the progress made in implementing major transportation projects over the past two years, how recent studies might change priorities and how changes or proposed changes in state and federal transportation funding or allocation of funds might require changes to regional priorities. At the request of the Minnesota Department of Transportation received during the review of the draft pre-drafting notice, the guidelines for park and ride lots found in Appendix D will be reviewed to determine if changes are appropriate. The amendment for the most part will not significantly change the 19 policies.

The following is a tentative schedule. Those interested should contact the Metropolitan Council to obtain specific dates.

February 1990	Pre-drafting notification/publication in <i>State Register</i> .
March-May 1991	Discussion of issues and options for plan amendment.
June 1991	Preparation of draft plan amendment.
August 1991	RTB review of draft plan amendment.
October 1991	Public hearing on draft plan amendment.
December 1991	Council adoption of plan amendment.

The Council made the commitment to review and revise the investment priorities recorded in the Guide every two years, if needed. A number of studies have been or are anticipated to be completed that have an effect on these priorities. These studies include the Major River Crossing, Minor Arterial and High Occupancy Vehicles studies. In addition, there have been changes in state transportation funding. The Transportation Study Board's report will be presented to the state legislature in 1991 and the Federal Land Transportation Act is being revised. Each of these actions has a potential to make a significant impact on transportation in the future. Finally, the Regional Transit Board's Light Rail Transit (LRT) Coordination Report is now being completed. Collectively, these studies and actions require amendments to the Transportation Development Guide.

The changes proposed may affect the standards for determining projects of metropolitan significance in the metropolitan significance rules.

Comments should be sent to Carl Ohrn, Mears Park Centre, 230 E. Fifth Street, St. Paul, MN 55101; through March 6, 1991. A copy of the Pre-Drafting Notice for the preparation of an amendment to the Transportation Development Guide/Policy Plan of the Metropolitan Development Guide can be received by calling the Council's Data Center at 291-8140 during normal working hours.

Department of Natural Resources

Notice of Request for Proposals for Contractor to Microfilm Geologic Data Files

The Department of Natural Resources is requesting proposals from any qualified individual or firm interested in microfilming the geologic data files stored at the Minerals Division Office in Hibbing. The work involves microfilming items of various sizes and types and producing microfiche.

Proposals must be received by 4:30 p.m., March 8, 1991. Evaluation of proposals and selection of contractor will be completed by March 22, 1991. Microfilming must be completed by June 30, 1991.

For a copy of the Request for Proposals contact:

Nancy Nelson
Research Scientist
Department of Natural Resources
P.O. Box 567, 1525 Third Ave. E.
Hibbing, Minnesota 55746
218/262-6767

Pollution Control Agency

Hazardous Waste Division

Notice of Availability of Contract and Notice of Request for Proposal for Contractor Services to Conduct Collection of Past Due Fees From Hazardous Waste Generators in Outstate Minnesota

The Minnesota Pollution Control Agency (MPCA) is seeking proposals from contractors qualified in conducting collection services from outstate generators that have past due hazardous waste generator fees. The MPCA desires to contract with these qualified parties for services during fiscal years 1991 and 1992. No actual work or payment is guaranteed pursuant to the contract, but services are anticipated as a result of past due fees.

The duration of the contract with qualified parties is fourteen months with an execution date anticipated for March of 1991. Funding for this contract will be provided by deducting the proposers fee prior to transfer of collected funds to the MPCA.

Request for the RFP document, which describes the requirements necessary for the contract and inquiries should be directed to:

Ken Moon
Minnesota Pollution Control Agency
Program Development Section
Hazardous Waste Division
520 Lafayette Road North
St. Paul, Minnesota 55155-3898

The deadline for receipt of completed proposals is 4:30 p.m. on February 13, 1991. Proposals should be submitted to the attention of the above MPCA contact person. Late submittals will not be accepted.

Minnesota Property Insurance Placement Facility

Notice of Meeting of the Data Processing Committee

NOTICE IS HEREBY GIVEN that a meeting of the Data Processing Committee of the Minnesota Property Insurance Placement Facility will be held at 8:30 a.m. on Wednesday, February 6, 1991, at its office located at 17 North Washington Avenue (Suite 300), Minneapolis, MN. For additional information please call 338-7584.

Department of Labor and Industry

Labor Standards Division

Notice of Prevailing Wage Determinations for Highway/Heavy and Commercial Projects

On February 1, 1991 the commissioner certified prevailing wage rates for highway/heavy and commercial construction projects in the following Minnesota counties: **AITKIN, BECKER, BELTRAMI, CARLTON, CASS, CLAY, CLEARWATER, COOK, CROW WING, HUBBARD, ITASCA, KITTSO, KOCHICHING, LAKE, LAKE OF WOODS, MAHNOMEN, MARSHALL, NORMAN, OTTERTAIL, PENNINGTON, POLK, REDLAKE, ROSEAU, ST. LOUIS, WADENA, WILKIN.**

Copies of the determined wage rates for Minnesota counties may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road, St. Paul, Minnesota 55155, or calling (612) 296-6452. The charges for the cost of copying and mailing are \$1.00 for the first copy and \$.50 for any additional copies. Please note that the cost for one county varies according to the number of pages per county.

Ann Clayton, Commissioner
Department of Labor and Industry

Office of the Secretary of State

Notice of Vacancies in Multi-Member Agencies

NOTICE IS HEREBY GIVEN to the public that vacancies have occurred in mutli-member state agencies, pursuant to *Minnesota Statutes* 15.0597, subdivision 4. Application forms may be obtained from the Office of the Secretary of State, Open Appointments,

180 State Office Building, St. Paul, MN 55155-1299; (612) 297-5845, or in person at Room 174 of the State Office Building. More specific information about these vacancies may be obtained from the agencies listed below. The application deadline is February 26, 1991.

Minnesota Amateur Sports Commission

1770 105th Ave. N.E., Blaine 55434. 612-785-5630

Minnesota Statutes 240A.02

APPOINTING AUTHORITY: Governor. COMPENSATION: \$55 per diem plus expenses.

VACANCY: One voting member.

The commission works and supports the amateur sports associations in the state and promotes amateur sports events. There are nine voting members of whom four must be experienced in promoting amateur sports, appointed for three year terms. In addition the legislature will appoint one senator and one representative who will be non-voting members. Quarterly meetings and at other times as determined by the commission. Members must file with the Ethical Practice Board.

Children's Trust Fund Advisory Council

333 Sibley St., Suite 567, St. Paul 55101. 612-296-5437

Minnesota Statutes 299.23

APPOINTING AUTHORITY: Governor. COMPENSATION: \$55 per diem plus expenses.

VACANCY: One member: needs to possess knowledge about child abuse and neglect. Preference: Representative of or knowledgeable about the needs of the Native American communities.

The council recommends strategies to promote education, programs and services that support parents and families and thereby prevent child abuse and neglect; and makes recommendations regarding grants to be awarded to fund child maltreatment prevention programs. The governor appoints ten members who have a demonstrated knowledge in the area of child abuse and represent the demographic and geographic composition of the state, local government, parents, racial and ethnic minority communities, religious community, professionals and volunteers. The commissioners of Human Services, Health, Education and Corrections each appoint one member. The legislature appoints two senators and two representatives, each with one member from both caucuses. Three hour meetings once a month for ten months of the year, and for two consecutive days in July.

Investment Advisory Council

M.E.A. Bldg., Room 105, 55 Sherburne Ave., St. Paul 55155. 612-296-3328

Minnesota Statutes 11.08

APPOINTING AUTHORITY: Board of Investments/Governor. COMPENSATION: None.

VACANCY: One member to be appointed by the State Board of Investment. The member is required to be experienced in general investment matters. Typically, board appointments have come from the corporate, financial, and investment community.

The council advises the board of investment on policy relating to investments of state funds. The council consists of seventeen members including ten members experienced in general investment matters. Other members include the commissioner of Finance, the executive director of the Minnesota State Retirement System, the executive director of the Public Employees Retirement Association, the executive director of the Teachers Retirement Association. The retiree and two public members are appointed by the governor. Members must file with the Ethical Practices Board.

Minnesota Academic Excellence Foundation

751 Capitol Square Bldg., St. Paul 55101. 612-297-1875

Minnesota Statutes 121.612

APPOINTING AUTHORITY: Governor. COMPENSATION: None.

VACANCY: One new member to fill an unexpired term: representative of an education group such as the Association of School Administrators, the Minnesota Education Association, an alternate education organization, etc. Members should be committed to the MAEF mission; willing and able to do fund raising; knowledgeable of non-profit operations and public-private partnerships. Individuals from non-metro areas, especially southern Minnesota and north central Minnesota, and from communities of color are urged to apply. The foundation promotes academic excellence in Minnesota schools through public-private partnerships. The board of directors consists of a member of the State Board of Education who shall serve as chair, the commissioner of the Dept. of Education, and twenty members including eight who represent various education groups and twelve who represent various business groups.

Advisory Task Force on Mental Retardation and Related Conditions

444 Lafayette Road, St. Paul 55155-3825. 612-296-1090

Minnesota Statutes 252.31

APPOINTING AUTHORITY: Commissioner of Human Services. COMPENSATION: None.

VACANCY: Twenty-six members: this advisory task force is being renewed for another two year period.

Official Notices

The task force advises the commissioner as to public policy, programs, and services for persons with mental retardation and related conditions. Members are providers or consumers of services for persons who are mentally retarded or physically handicapped; or parents of persons who are mentally retarded or physically handicapped; or interested citizens. Bimonthly meetings approximately three hours long, at the Human Services Building in St. Paul.

D.A.R.E. Advisory Council

102 State Capitol, St. Paul 55155. 612-296-6196

Minnesota Statutes 299A.331

APPOINTING AUTHORITY: Attorney General, Commissioners of Public Safety & Education, POST Board. **COMPENSATION:** N/A.

VACANCY: One member: representative of law enforcement to be appointed by the commissioner of Public Safety.

The council advises the Bureau of Criminal Apprehension in establishing a drug abuse resistance education program and works to expand the DARE program throughout the state. The council consists of seventeen members including the attorney general serving as chair; the commissioner of Public Safety; the commissioner of Education; three representatives of law enforcement appointed by the commissioner of Public Safety; three representatives of education appointed by the commissioner of Education; a representative of the DARE officers association appointed by the Peace Officer Standards and Training Board from among recommendations of the association; and seven citizens appointed by the attorney general. Meeting schedule and location undetermined at this time.

Minnesota State Arts Board

432 Summit Ave., St. Paul 55102. 612-297-2603

Minnesota Statutes 139.08

APPOINTING AUTHORITY: Governor. Senate confirmation. **COMPENSATION:** \$35 per diem plus expenses.

VACANCY: One at-large member.

The board is dedicated to making the arts available to all citizens of Minnesota. The development of the arts is featured through a series of grants, programs, and services which are administered by a professional staff. The board consists of eleven members including one member from each congressional district and three at-large members; only four members may serve on boards of other arts organizations. Ten meetings per year. Members must file with the Ethical Practices Board.

Regional Transit Board

Mears Park Centre, 230 E. Fifth St., St. Paul 55101. 612-292-8789

Minnesota Statutes 473.373

APPOINTING AUTHORITY: Governor, Metropolitan Council. **COMPENSATION:** \$50 per diem plus expenses.

VACANCY: One member to be appointed by the governor; must be age 65 or over.

The board coordinates transit programs, conducts transit research and evaluation, and implements short to mid-range planning consistent with the long-range transit plans of the Metropolitan Council. The board consists of eleven members, including eight members appointed by the Metropolitan Council, one from each metropolitan agency district, six of the eight members are to be elected city, town, or county officials with at least two county board members from different counties; three members appointed by the governor, including a chair, one person age 65 or older, and one person with a disability. Governor's appointments are with the advice and consent of the senate. Members must file with the Ethical Practices Board. Meetings at 4:00 every 1st and 3rd Monday at Mears Park Centre.

Minnesota Zoological Board

13000 Zoo Boulevard, Apple Valley 55124. 612-431-9200

Minnesota Statutes 85A.01

APPOINTING AUTHORITY: Governor; Zoo board; Dakota county board. **COMPENSATION:** \$55 per diem plus expenses.

VACANCY: One member to be appointed by the Minnesota Zoological Board.

The board operates and maintains the Minnesota Zoological Garden. The board consists of thirty members who must have a background or interest in zoological societies, zoo management, or an ability to generate community interest in the Minnesota Zoological Garden. Fifteen of the members are appointed by the governor, one of whom must be a Dakota county resident appointed after consideration of a list supplied by the Dakota county board; and fifteen of the members are appointed by the Minnesota Zoological Board. To the extent possible, members will be appointed who are residents of the various geographical regions of the state. Members should have the ability to raise significant funds from the private sector. Meetings at the Minnesota Zoological Garden, six times a year.

Board of Teaching

Notice of Intent to Solicit Outside Opinion Concerning a Proposed Rule Governing Licensure of Teachers of Aquatics

NOTICE IS HEREBY GIVEN that the Board of Teaching is seeking information or opinions from sources outside the Board in preparing to propose the adoption of a licensure rule governing teachers of aquatics. Any interested person may submit data or views on this subject in writing or orally to:

Kenneth L. Peatross, Executive Secretary
Minnesota Board of Teaching
608 Capitol Square
550 Cedar Street
St. Paul, MN 55101
612/296-2415

Any written materials received by the Board shall become part of the hearing record in the event that a rule governing this subject is promulgated.

State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Materials Management Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Awards of contracts and advertised bids for commodities and printing, as well as awards of professional, technical and consulting contracts, appear in the midweek STATE REGISTER Contracts Supplement, published every Thursday. Call (612) 296-0931 for subscription information.

Materials Management Division—Department of Administration:

Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

Commodity: Betterment tasks to four (4) Striper trucks
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: February 11
Agency: Transportation Department
Deliver to: Various
Requisition #: 79990-00308

Commodity: Automatic cone setting attachment
Contact: John Bauer 296-2621
Bid due date at 4:30pm: February 8
Agency: Transportation Department
Deliver to: Golden Valley
Requisition #: 79382-02171

Commodity: Truck tire changer
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: February 8
Agency: Transportation Department
Deliver to: Bemidji
Requisition #: 79000-12809

Commodity: Transformer lighting bases
Contact: Joan Breisler 296-9071
Bid due date at 2pm: February 11
Agency: Transportation, Electrical Service Department
Deliver to: St. Paul
Requisition #: 79000-13851

Commodity: Sealcoat/crackfill/stripe
Contact: Pamela Anderson 296-1053
Bid due date at 2pm: February 11
Agency: Treatment Center
Deliver to: Moose Lake
Requisition #: 55103-05593

Commodity: Tool boxes
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: February 8
Agency: Transportation Department
Deliver to: Oakdale
Requisition #: 79000-12807

State Contracts and Advertised Bids

Commodity: AWOS-Aeronautics
Contact: Pamela Anderson 296-1053
Bid due date at 2pm: February 20
Agency: Transportation Department
Deliver to: St. Paul
Requisition #: 79000-13866

Commodity: Refinish walls
Contact: Pamela Anderson 296-1053
Bid due date at 4:30pm: February 11
Agency: Correctional Facility
Deliver to: St. Cloud
Requisition #: 78830-10688

Commodity: Hollow metal fabricator
Contact: John Bauer 296-2621
Bid due date at 4:30pm: February 11
Agency: Correctional Facility
Deliver to: Faribault
Requisition #: 78790-01671

Commodity: Carpet and install
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: February 12
Agency: Human Service Center
Deliver to: Cambridge
Requisition #: 55201-08150

Commodity: Radio transmitter
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: February 11
Agency: Natural Resources
Deliver to: Bemidji
Requisition #: 29001-17787

Commodity: Kitchen equipment
Contact: Joan Breisler 296-9071
Bid due date at 2pm: February 12
Agency: Corrections
Deliver to: Faribault
Requisition #: 78790-01691

Commodity: Chloride measuring instrument
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: February 12
Agency: Transportation Department
Deliver to: St. Paul
Requisition #: 79000-12821

Commodity: Racks
Contact: John Bauer 296-2621
Bid due date at 4:30pm: February 12
Agency: Correctional Facility
Deliver to: Shakopee
Requisition #: 78640-02179

Commodity: Lumber
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: February 7
Agency: Transportation Department
Deliver to: Golden Valley
Requisition #: 79500-21523

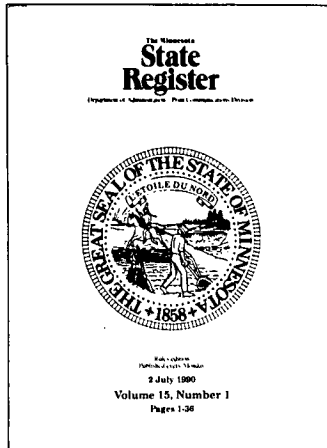
Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Printing vendors NOTE: Other printing contracts can be found in the Materials Management Division listing above, and in the Professional, Technical & Consulting Contracts section immediately following this section.

Commodity: 1991 MN Grown Directory, camera-ready copy, two-sided, 70,000 books 56pp, folding, saddle-stitch
Contact: Printing Buyer's Office
Bids are due: February 11
Agency: Agriculture
Deliver to: St. Paul
Requisition #: 14236

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Human Services Informational and Instructional Bulletin	\$100.00	90-6	Trial State Register, 3-months, Monday and Thursday	\$ 60.00	90-2
Human Services Bulletin List	\$ 55.00	90-7	Tax Court/Property Decisions	\$225.00	90-11
PERB (Public Employee Relations Board) Awards and Decisions, 1 year	\$285.00	90-9	Workers Compensation Decisions, unpublished subs run Jan-Dec; can be prorated	\$320.00	90-12
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