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The Minnesota
**State
Register**

Department of Administration—Print Communications Division

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Volume 15, Number 1

Pages 1-36

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official notices, state and non-state contracts, contract awards, grants, supreme court decisions, and a monthly calendar of cases to be heard by the state supreme court.

A *Contracts Supplement* is published every Thursday and contains additional state contracts and advertised bids, and the most complete source of state contract awards available in one source.

Printing Schedule and Submission Deadlines

Vol. 15 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
1	Monday 18 June	Monday 25 June	Monday 2 July
2	Monday 25 June	Monday 2 July	Monday 9 July
3	Monday 2 July	Monday 9 July	Monday 16 July
4	Monday 9 July	Monday 16 July	Monday 23 July

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-4273.

The *STATE REGISTER* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *STATE REGISTER Contracts Supplement* is published every Thursday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The Thursday edition contains additional state contracts and advertised bids, and the most complete listing of contract awards available in one source.

In accordance with expressed legislative intent that the *STATE REGISTER* be self-supporting, the following subscription rates have been established: the Monday edition costs \$130.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined Monday and Thursday editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, include both the Monday and Thursday edition, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the Monday edition at St. Paul, MN, first class for the Thursday edition. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *STATE REGISTER* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

Rudy Perpich, Governor

**Sandra J. Hale, Commissioner
Department of Administration**

**Stephen A. Ordahl, Director
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Robin PanLener, Editor

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FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the *State Register*

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-9747.

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Minnesota's future environment

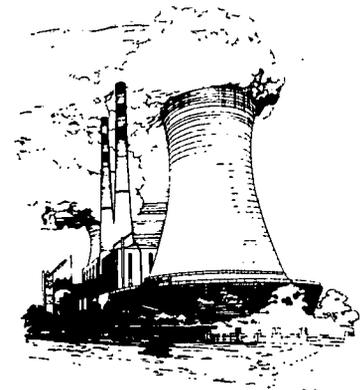
The issue of environmental protection is of continuing interest to both Minnesota business and the general public. Stay abreast of changes in state government regulations with these publications.

1989 Pollution Control Laws

Laws dealing with water pollution, disposal facilities, solid waste management, the MN Environmental Rights Act, recycling, and more. Code No. 2-21. \$24.95.

1989 Hazardous Waste Rules

Governs the production, storage, transportation and disposal of hazardous waste. MN Rules Chapter 7045 and 7046. Code No. 3-71. \$16.95.



TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. *Prices are subject to change.* FAX: (612) 296-2265.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Department of Agriculture

Proposed Permanent Rules Relating to Minnesota Grown Labeling Statements

Notice of Intent to Adopt a Rule Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Department of Agriculture intends to amend the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedures Act for adopting rules without a public hearing in *Minnesota Statutes*, sections 14.22-14.28. The statutory authority to adopt this rule is *Minnesota Statutes*, section 17.102, subdivision 6.

All persons have 30 days in which to submit comment in support of or in opposition to the proposed amendments or any part or subpart of the amendments. Comment is encouraged. Each comment should identify the portion of the proposed amendments addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the amendments within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state their name and address, and is encouraged to identify the portion of the proposed amendments addressed, the reason for the request, and any proposed change. If a public hearing is required, the department will proceed according to *Minnesota Statutes*, sections 14.131-14.20.

Comments or written requests for a public hearing must be submitted to: Carol Milligan, Minnesota Department of Agriculture, 90 West Plato Boulevard, St. Paul, MN 55107, (612) 296-6906.

The proposed amendments may be modified if the modifications are supported by the data and views submitted to the department and do not result in a substantial change in the proposed amendments as noticed.

A copy of the proposed amendments is attached to this notice.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed amendments and identifies the data and information relied upon to support the proposed amendments has been prepared and is available upon request from Ms. Milligan.

The department has determined that small business will be minimally affected by these amendments because they expand and clarify an existing rule, and therefore, do not affect any small businesses not already covered by the rule. Additionally, the program is completely voluntary and the only reporting requirement is an annual license application.

If no hearing is required, upon adoption of the final amendments, the amendments and the required supporting documents will be submitted to Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted amendments must submit a written request to Ms. Milligan.

STATE OF MINNESOTA
Jim Nichols, Commissioner
Department of Agriculture

Dated: 13 June 1990

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. **Strike outs** indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. **Strike outs** indicate deletions from proposed rule language.

Proposed Rules

Rules as Proposed

1556.0110 DEFINITIONS.

[For text of subpart 1, see M.R.]

Subp. 2. **Agricultural products.** "Agricultural products" means livestock or livestock products, dairy products, poultry or poultry products, fish, fruit, vegetables, grains, including natural and cultivated wild rice, bees, apiary products, and floral and nursery crops.

[For text of subs 3 and 4, see M.R.]

Subp. 4a. **Hand harvested wild rice.** "Hand harvested wild rice" means 100 percent natural lake or river grown wild rice which was hand harvested in accordance with Minnesota Statutes, section 84.111.

[For text of subs 5 to 7, see M.R.]

Subp. 8. **Producer.** "Producer" means an individual, partnership, family farm, family farm corporation, authorized farm corporation, or cooperative association engaged in the production for sale or harvest for sale of agricultural products.

[For text of subs 9 and 10, see M.R.]

1556.0120 "MINNESOTA GROWN" AND "2,000 MILES FRESHER" LABELING STATEMENTS.

[For text of subs 1 to 3, see M.R.]

Subp. 4. **Appearance of labeling statement.** The labeling statement may be added to an eligible product or display in any color or color combination, except on cultivated wild rice or products containing cultivated wild rice labeling statements may not be printed in navy blue and red or other color combinations designed to make the labeling statement similar in appearance to the "hand harvested wild rice" labeling statement.

1556.0132 "HAND HARVESTED WILD RICE" LABELING STATEMENT.

Subpart 1. **Eligible products.** Agricultural products containing hand harvested wild rice may be identified with the labeling statement if all of the wild rice contained in the product was hand harvested in Minnesota.

Subp. 2. **Use of the "hand harvested wild rice" labeling statement.** A producer licensed under part 1556.0160 may use the "hand harvested wild rice" labeling statement on an eligible agricultural product. A processor licensed under part 1556.0160 may use the "hand harvested wild rice" labeling statement on an eligible product if the wild rice was processed in a plant located partially or completely in Minnesota.

Subp. 3. **Use by retailers and wholesalers.** A retailer or wholesaler may use the "hand harvested wild rice" labeling statement without a license in order to display and advertise eligible products.

Subp. 4. **Availability and appearance of labeling statement.** The labeling statement may only be purchased from the commissioner at cost in the form of stickers. The stickers will only be made available in the color combination of navy blue and red.

1556.0134 "CULTIVATED WILD RICE" LABELING STATEMENT.

Subpart 1. **Eligible products.** Agricultural products containing cultivated wild rice may be identified with the labeling statement if no less than 80 percent of the wild rice contained in the product was produced in Minnesota.

Subp. 2. **Use of the "cultivated wild rice" labeling statement.** A producer licensed under part 1556.0160 may use the "cultivated wild rice" labeling statement on an eligible agricultural product. A processor licensed under part 1556.0160 may use the "cultivated wild rice" labeling statement on an eligible product if the cultivated wild rice was processed in a plant located partially or completely in Minnesota.

Subp. 3. **Use by retailers and wholesalers.** A retailer or wholesaler may use the "cultivated wild rice" labeling statement without a license in order to display and advertise eligible products.

Subp. 4. **Appearance of labeling statement.** The labeling statement may be added to an eligible product or display in any color or color combination except navy blue and red or other color combinations designed to make the labeling statement similar in appearance to the "hand harvested wild rice" labeling statement.

REPEALER. Minnesota Rules, part 1556.0130 is repealed.

Department of Health

Proposed Permanent Rules Relating to Fees for Manufactured Home Parks and Recreational Camping Areas

Notice of Intent to Adopt Rules Without a Public Hearing, Notice of Intent to Adopt Rules With a Public Hearing if 25 or More Persons Request a Hearing, and Notice of Intent to Cancel Hearing on the Proposed Rules if Fewer than 25 Persons Request a Hearing

I. Explanation of Alternative Notices

The Minnesota Department of Health (hereinafter "Department") hereby proposes to adopt rules without a public hearing under the noncontroversial rulemaking procedure of *Minnesota Statutes*, sections 14.22 to 14.28. However, if 25 or more persons request a hearing on the proposed rules, one will be held according to *Minnesota Statutes*, section 14.25. To expedite the rulemaking process should that occur, the Department is at the same time giving notice of hearing on the proposed rules according to *Minnesota Statutes*, sections 14.131 to 14.20. The hearing on the proposed rules will be cancelled if 25 or more persons do not request that one be held. With the comment period closing on August 1, 1990, there will be 14 days before the scheduled hearing date. This 14-day period will give interested persons time to contact the Department to find out whether the hearing will be cancelled.

II. Notice of Intent to Adopt Proposed Rules Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health (hereinafter "Department") proposes to adopt the above-captioned rules without a public hearing unless 25 or more persons submit written requests for a public hearing with respect to the proposed rules. The Department has determined that the proposed rules will be noncontroversial in nature and has elected to follow the procedures set forth in *Minnesota Statutes*, sections 14.22 to 14.28.

Interested persons shall have 30 days from the date this notice is published in the *State Register* to submit comments in support of or in opposition to the proposed rules. The 30 days will expire on August 1, 1990. Comment is encouraged. Each comment should identify the portion of the proposed rule being addressed, the reason for the comment, and any change proposed to the rule by the commentor. The proposed rule may be modified if the modifications are supported by the data and views submitted to the Department and do not result in a substantial change in the proposed language.

In addition to submitting comment, interested persons may request, in writing, during the 30-day comment period that a hearing be held on the proposed rules. Any person requesting a hearing should state his or her name, address, and telephone number and is encouraged to identify the portion of the proposed rules addressed, the reason for the request, and any changes the commentor wants made to the proposed rules. If a person desires that a hearing be held on only a portion of the proposed rules, it is requested that the Department be informed of the specific portion of the rules on which a hearing is being requested at the time that the hearing request is made. This will enable the Department to limit the hearing, if one is held, to the specific issues of concern. A public hearing will be held only if 25 or more persons submit in writing requests for a hearing on the proposed rules or portion thereof by August 1, 1990, thus necessitating that one be held with respect to the proposed rules. If a hearing is required, it will be held in accordance with the provisions of *Minnesota Statutes*, sections, 14.131 to 14.20 and the hearing notice provided in section III below.

Comments or written requests for a public hearing should be submitted to:

Charles Schneider
Environment Field Services
Environmental Health Division
Minnesota Department of Health
925 Delaware Street Southeast
Minneapolis, Minnesota 55459
Telephone: (612) 627-5032

The statutory authority of the Department to adopt the proposed rules is contained in *Minnesota Statutes*, sections 144.05, paragraphs (b) and (c), 144.12, 144.122, paragraph (a), 157.045 and 327.16, subdivision 3.

The proposed rules are published immediately following this notice in the *State Register* on July 2, 1990, and a free copy of the rules may be obtained from the Department by writing or telephoning Charles Schneider at the address or telephone number listed above.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

The proposed rules amend *Minnesota Rules*, part 4630.1900 to classify manufactured home parks and recreational camping areas as "category A" or "category B" sites. The proposed rules would increase the primary license fee in part 4630.2000 from \$75 for every 50 sites to \$75 for every 10 sites. The proposed amendments also change the fee for additional sites constructed after issuance of a primary license to \$75 for each ten sites or fraction thereof. The renewal fee for category A sites would increase, beginning January 1, 1991, to a \$75 base fee plus \$4 for each site up to 500 sites. The renewal fee for category B sites, beginning January 1, 1991, would increase to a \$75 base fee plus \$3 for each site up to 500 sites. The fee for late renewal is proposed to increase from \$10 to \$20 and the inspection frequency specified in part 4630.2210 is proposed to be at least once a year for category A sites and at least once every two years for category B sites.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied on to support the proposed rules has been prepared and may be obtained from the Department by writing or telephoning Charles Schneider at the address or telephone number listed above.

After the close of the comment period on the proposed rules, if no hearing is required, the Department will submit to the Attorney General the proposed rules and notice as published, the rules as proposed for adoption, any written comments received by the Department, the statement of need and reasonableness, and a statement explaining any modifications to the proposed rules. The Attorney General will approve or disapprove the rules as to their legality and form, including the issue of substantial change and determine whether the Department has the authority to adopt the rules and whether the record demonstrates a rational basis for the need for and reasonableness of the proposed rules. The Department will give notice to all persons who request to be informed that these materials have been submitted to the Attorney General. Persons who wish to be advised of the submission of these materials to the Attorney General should submit a written request to Charles Schneider at the address listed above. If the proposed rule has been modified, the notice will also state that fact and will state that a free copy of the proposed rule, as modified, will be available upon request from the department.

Local Government Considerations

The Department's evaluation of the impact of the proposed rule on the expenditure of public monies by local public bodies is addressed in the statement of need and reasonableness.

Agricultural Land

The proposed rule amendments will not have an impact on agricultural land; therefore, no further information need be provided under *Minnesota Statutes*, section 14.11.

Small Business Considerations

The Department is subject to *Minnesota Statutes*, section 14.115 regarding small business considerations in rulemaking. The Department's evaluation of the applicability of the methods contained in *Minnesota Statutes*, section 14.115, subdivision 2, for reducing the impact of the proposed rules is addressed in the statement of need and reasonableness.

Notice to Department of Finance

In accordance with *Minnesota Statutes*, section 16A.128, pertaining to fees, the Department has notified the Commissioner of Finance of the Department's intent to adopt the above-entitled matter. A copy of the Department's notice and the Commissioner of Finance's reply are attached to the Statement of Need and Reasonableness.

III. Notice of Intent to Adopt Rules With a Public Hearing on the Proposed Rules If 25 or More Persons Request a Hearing on the Proposed Rules

PLEASE NOTE THAT IF 25 OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING ON THE PROPOSED RULES WITHIN THE 30-DAY COMMENT PERIOD PURSUANT TO THE NOTICE GIVEN IN PART II ABOVE, A HEARING WILL BE HELD ON AUGUST 15, 1990, IN ACCORDANCE WITH THE FOLLOWING NOTICE OF PUBLIC HEARING.

NOTICE IS HEREBY GIVEN that a public hearing in the above-captioned matter will be held under *Minnesota Statutes*, sections 14.131 to 14.20, in Room 300 North, State Office Building, 100 Constitution Avenue, St. Paul, Minnesota, on August 15, 1990, commencing at 9:00 a.m. The hearing will continue, if necessary, at additional times and places determined during the hearing by the Administrative Law Judge.

All interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. Such persons may present their views either orally at the hearing or in writing at any time prior to the close of the hearing record. All evidence presented should be pertinent to the matter at hand. Written material not submitted at the time of hearing which is to be included in the hearing record may be mailed to Howard Kaibel, Administrative Law Judge, Office of Administrative Hearings, 500 Flour Exchange Building, 310 Fourth Avenue South, Minneapolis, Minnesota 55415, telephone (612) 341-7608. Unless a longer period not to exceed 20 calendar days is ordered by the administrative law judge at the hearing, the hearing record will remain open for the inclusion of written material for five working days after the hearing ends. Written material received during this period will be

available for review at the Office of Administrative Hearings. The department and interested persons may respond in writing within three business days after the submission period ends to any new information submitted. No additional evidence may be submitted during the three-day period. This rule hearing procedure is governed by *Minnesota Statutes*, sections 14.131 to 14.20 and by *Minnesota Rules*, parts 1400.0200 to 1400.1500. Questions about procedure may be directed to the administrative law judge.

The statutory authority for the Department to adopt the proposed rules is contained in *Minnesota Statutes*, sections 144.05, paragraphs (b) and (c), 144.12, 144.122, paragraph (a), 157.045 and 327.16, subdivision 3.

The proposed rules amend *Minnesota Rules*, part 4630.1900 to classify manufactured home parks and recreational camping areas as "category A" or "category B" sites. The proposed rules would increase the primary license fee in part 4630.2000 from \$75 for every 50 sites to \$75 for every 10 sites. The proposed amendments also change the fee for additional sites constructed after issuance of a primary license to \$75 for each ten sites or fraction thereof. The renewal fee for category A sites would increase, beginning January 1, 1991, to a \$75 base fee plus \$4 for each site up to 500 sites. The renewal fee for category B sites, beginning January 1, 1991, would increase to a \$75 base fee plus \$3 for each site up to 500 sites. The fee for late renewal is proposed to increase from \$10 to \$20 and the inspection frequency specified in part 4630.2210 is proposed to be at least once a year for category A sites and at least once every two years for category B sites. The proposed rules are published immediately following this notice in the *State Register* on July 2, 1990, and a free copy of the rule amendments may be obtained from the Department by writing or telephoning Charles Schneider at the address and telephone number listed above in Part II of this notice.

The proposed rule may be modified as a result of the rule hearing process. Persons who are potentially affected in any manner by the substance of the proposed rule are therefore advised to participate in the process.

Minnesota Statutes, Chapter 10A requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in *Minnesota Statutes*, section 10A.01, subdivision 11 as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than \$250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than \$250, not including his own traveling expenses and membership dues, in any year for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 625 North Robert Street, St. Paul, Minnesota 55101-2520, telephone: (612) 296-5148.

NOTICE IS HEREBY GIVEN that a statement of need and reasonableness is now available for review at the Department and at the Office of Administrative Hearings. This statement of need and reasonableness includes a summary of all the evidence which the Department anticipates presenting at the hearing justifying both the need for and the reasonableness of the proposed rules. Copies of the statement of need and reasonableness may be reviewed at the Department or the Office of Administrative Hearings and copies may be obtained from the Office of Administrative Hearings at the cost of reproduction.

Please note that any person may request notification of the date on which the administrative law judge's report will be available, after which date the Department may not take any final action on the proposed rules for a period of five working days. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the administrative law judge. Any person may request notification of the date on which the rules were adopted and filed with the Secretary of State. The notice must be mailed on the same day that the rules are filed. If you want to be so notified, you may so indicate at the hearing or send a request in writing to the Department at any time prior to the filing of the rules with the Secretary of State.

Local Government Considerations

The Department's evaluation of the impact of the proposed rules on the expenditure of public monies by local public bodies is addressed in the statement of need and reasonableness.

Agricultural Land

The proposed rule amendments will not have an impact on agricultural land; therefore, no further information need to be provided under *Minnesota Statutes*, section 14.11.

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Proposed Rules

Small Business Considerations

The Department is subject to *Minnesota Statutes*, section 14.115, regarding small business considerations in rulemaking. The Department's evaluation of the applicability of the methods contained in *Minnesota Statutes*, section 14.115, subdivision 2, for reducing the impact of the proposed rules is addressed in the statement of need and reasonableness.

Notice to Department of Finance

In accordance with *Minnesota Statutes*, section 16A.128, pertaining to fees, the Department has notified the Commissioner of Finance of the Department's intent to adopt the above-entitled matter. A copy of the Department's notice and the Commissioner of Finance's reply are attached to the statement of need and reasonableness.

IV. Notice of Intent to Cancel Hearing on the Proposed Rules If Fewer than 25 Persons Request a Hearing on the Proposed Rules

PLEASE NOTE THAT THE HEARING, NOTICE OF WHICH IS GIVEN IN PART III ABOVE, WILL BE CANCELLED IF FEWER THAN 25 PERSONS REQUEST A HEARING ON THE PROPOSED RULES IN RESPONSE TO THE NOTICE GIVEN IN PART II ABOVE.

To be informed whether a hearing notice in Part III above will be held, please call or write Charles Schneider at the address or telephone number listed above before August 1, 1990, and leave your name, address, and telephone number. You will be notified after August 1, 1990, if the hearing has been cancelled. You may also call Charles Schneider at (612) 627-5032 after August 1, 1990, for oral confirmation about the scheduled hearing.

Dated: 18 June 1990

Sister Mary Madonna Ashton
Commissioner of Health

Rules as Proposed

4630.1900 LICENSING; DEFINITIONS.

Subpart 1. **Scope.** The following definitions shall apply to parts 4630.1900 to ~~4630.2200~~ 4630.2210.

Subp. 1a. Category A site. "Category A site" means any manufactured home park or recreational camping area that meets one or more of the following conditions:

- A. has a public swimming pool;
- B. draws its drinking water from a surface water supply; or
- C. has 50 or more sites.

Subp. 1b. Category B site. "Category B site" means any manufactured home park or recreational camping area that is not a category A site.

Subp. 2. **Primary license.** "Primary license" shall mean means the initial license issued to the first person, firm, partnership, corporation, or other business association to establish and maintain, conduct, or operate a mobile home park or recreational camping area at any one location.

Subp. 3. **Renewal license.** "Renewal license" shall mean means a license issued to the person, firm, partnership, corporation, or other business association operating a previously licensed mobile home park or recreational camping area.

4630.2000 FEE SCHEDULE FOR LICENSES.

Subpart 1. General. The application for a primary license, or for a renewal thereof, license to operate a mobile manufactured home park or recreational camping area, as defined in *Minnesota Statutes*, section 327.14, shall must be accompanied by the following fees specified in this part.

~~A. Subp. 2. Primary license fee.~~ A primary (initial) license fee: must accompany all new applications for sites or when sites are added. The fee for the initial license is \$75 for each 50 ten sites or fraction thereof. The fee for additional sites proposed after a primary license has been issued shall be \$75 for each 50 ten sites or fraction thereof.

~~B. Subp. 3. Renewal fee for category A sites.~~ The renewal fee for year-round establishments: \$15 category A sites, beginning January 1, 1991, shall be \$75 base fee plus \$4 for each ten sites or fraction thereof with a maximum fee of \$300 site, up to 500 sites, except as provided for in item D subpart 5. A person, firm, or corporation who is licensed under Minnesota Statutes, section 157.03, as a hotel, motel, or resort shall pay only the per site fee.

~~C. Subp. 4. Renewal fee for category B sites.~~ Renewal fee for seasonal establishments: Beginning January 1, 1991, the renewal fee for any mobile manufactured home park or recreational camping area which operates for a continuous period of six months (183 days) or less during a calendar year shall pay 75 percent of the fee as computed pursuant to item B with a maximum fee of \$225 as a category B site shall be a \$75 base fee plus \$3 per site, up to 500 sites, except as provided for in item D subpart 5. A person, firm, or corporation who is licensed under Minnesota Statutes, section 157.03, as a hotel, motel, or resort shall pay only the per site fee.

~~D- Subp. 5. Increase fee for late renewal. Increased fee:~~ For year-round operations, the fee will be increased by ~~\$10~~ \$20 if the renewal application and fee are not submitted by January 15 of the year for which application for license is made. For seasonal operations, those that operate for a continuous period of six months (183) days or less during a calendar year, the fee will be increased ~~\$10~~ by \$20 if the renewal application and fee are not submitted within 15 calendar days after the establishment opens.

4630.2210 INSPECTION FREQUENCY.

Category A sites must be inspected at least once a year. Category B sites must be inspected at least once every two years.

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Department of Agriculture

Adopted Permanent Rules Relating to Organic Certification

The rules proposed and published at *State Register*, Volume 14, Number 36, pages 2152-2156, March 5, 1990 (14 S.R. 2152) are adopted with the following modifications:

Rules as Adopted

1556.0109 CERTIFICATION REQUIREMENTS.

Subp. 3. **On-site inspection.** On-site inspections are required and include physical inspection of the enterprise. The enterprise's records must be reviewed at this time. If necessary, laboratory tests must be ordered. If a second on-site inspection becomes necessary it must be done at the ~~producer~~ producer's or vendor's handler's expense.

The applicant shall sign an affidavit in the presence of a notary or two witnesses attesting to the fact that all of the information supplied to the certification inspector is true and correct at the time of the on-site inspection. The certification committee shall inform the applicant in writing within 60 days of the on-site inspection whether certification status is granted. If status as a certified enterprise is denied, the certification committee shall provide written reasons for the denial by certified letter. This decision may be appealed in accordance with part 1556.0117.

1556.0115 DECERTIFICATION.

Certification ~~may~~ must be revoked for a violation of *Minnesota Statutes*, sections 31.92 to 31.94 ~~and, parts 1555.0005 to 1555.0012~~ or parts 1556.0100 to 1556.0127 if sufficient cause is found to revoke certification. The certified producer or ~~vendor handler~~ must be notified by registered mail of the decision and the specific reasons for the revocation. The decision may be appealed in accordance with part 1556.0117.

The department must be notified in writing by the designated certification organization of all certifications and decertifications by the first of each month.

1556.0127 LABELING.

A product that is labeled ~~Minnesota~~ certified organic or with any derivative of that term must meet ~~Minnesota~~ organic standards

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Adopted Rules

contained in parts 1555.0005 to 1555.0013. If a product is labeled "certified organic" or with any derivative of that term the name of the certifying person or organization must be stated on the label.

A handler of certified organic products shall maintain records that allow the product to be traced to its origin and show proof of compliance with the standards indicated on the product's label.

Minnesota Housing Finance Agency

Adopted Permanent Rules Relating to Capacity Building Grant Program

The rules proposed and published at *State Register*, Volume 14, Number 37, pages 2188-2190, March 12, 1990 (14 S.R. 2188) are adopted as proposed.

Minnesota Housing Finance Agency

Adopted Permanent Rules Relating to Capacity Building Revolving Loan Program

The rules proposed and published at *State Register*, Volume 14, Number 37, pages 2190-2192, March 12, 1990 (14 S.R. 2190) are adopted as proposed.

Minnesota Housing Finance Agency

Adopted Permanent Rules Relating to Loans for Family Rental Housing

The rules proposed and published at *State Register*, Volume 14, Number 39, pages 2295-2297, March 26, 1990 (14 S.R. 2295) are adopted as proposed.

Minnesota Housing Finance Agency

Adopted Permanent Rules Relating to Rental Housing Loans for Individuals

The rules proposed and published at *State Register*, Volume 14, Number 39, pages 2297-2299, March 26, 1990 (14 S.R. 2297) are adopted as proposed.

Withdrawn Rules

Board of Education

In the Matter of the Proposed Repeal of Rules Governing Veteran's Education, *Minnesota Rules* Parts 3530.6300, 3530.6400

Notice of Order Withdrawing Rule Repeal

NOTICE IS HEREBY GIVEN that the Minnesota State Board of Education has issued an Order Withdrawing the Proposed Repeal of Rules Governing Veteran's Education, *Minnesota Rules* Parts 3530.6300 and 3530.6400. Those rules appeared at 14S.R.708, Monday 18 September 1989.

Persons having questions about this matter may contact John Allen at the Minnesota Department of Education, Capitol Square Building, 550 Cedar Street, St. Paul, Minnesota 55101, telephone (612) 296-7998.

Dated: 4 June 1990

Thomas A. Nelson

Official Notices

Pursuant to the provisions of Minnesota Statutes §14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Department of Agriculture

Agronomy Services Division

Notice of Special Local Need Registration

Pursuant to *Minnesota Statutes* 18B.27 and Parts 1505.0870-1505.0930, the Minnesota Department of Agriculture, on June 19, 1990, issued a Special Local Need Registration 24(c) for Fusilade 2000 herbicide, manufactured by ICI Americas, Wilmington, DE 19897. The State Registration Number assigned is MN-900003.

In addition to the uses prescribed on the product label, this Special Local Need Registration permits the use of this product for the control of quackgrass in fine fescue seed production. Written comment may be submitted to:

Calvin Blanchard
MDA—Agronomy Services Division
90 West Plato Boulevard
St. Paul, MN 55107

Department of Agriculture

Agronomy Services Division

Notice of Special Local Need Registration

Pursuant to *Minnesota Statutes* 18B.27 and Parts 1505.0870-1505.0930, the Minnesota Department of Agriculture, on June 19, 1990, issued a Special Local Need Registration 24(c) for Gramoxone Extra herbicide manufactured by ICI Americas, Wilmington, DE 19897. The State Registration Number assigned is MN-900004.

In addition to the uses prescribed on the product label, this Special Local Need Registration permits the use of this product for the desiccation of grass seed production fields. Written comment may be submitted to:

Calvin Blanchard
MDA—Agronomy Services Division
90 West Plato Boulevard
St. Paul, MN 55107

Department of Commerce

Notice of Activation of the Minnesota Joint Underwriting Association to Insure Specified Classes of Business and Public Hearing

NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes*, section 621.21, the Minnesota Joint Underwriting Association (MJUA) and the Market Assistance Plan (MAP) are activated to provide assistance to the following classes of business unable to obtain insurance from private insurers:

- chemical sprayer
- explosive contractor
- welder
- employers liability

The MJUA and MAP are activated to provide assistance to the above classes of business for a period of 180 days following

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Official Notices

publication of this notice. A public hearing will be held, for the purpose of determining whether activation should continue beyond 180 days, at the Office of Administrative Hearings, 310 - 4th Avenue South, 5th Floor, Flour Exchange Building, Minneapolis, Minnesota 55415 on July 24, 1990 at 9:00 p.m. and continuing until all interested persons and groups have had an opportunity to be heard. The hearing shall be governed by *Minnesota Statute* Sections 14.57-14.69 and by *Minnesota Rules* Parts 1400.1500-1400.8400, (1985). Questions regarding the procedure may be directed to Administrative Law Judge, Peter C. Erickson, 310 4th Avenue South, 4th Floor Summit Bank Building, Minneapolis, Minnesota 55415, telephone (612) 341-7600. The authority for this proceeding is found in Chapter 62I of *Minnesota Statutes*, specifically sections 62I.21 and 62I.22. (A copy of those sections follows this notice.)

Prior to the hearing a pre-hearing conference will be held at 1:00 p.m. on July 13, 1990, at the Office of Administrative Hearings, 310 4th Avenue South, 5th Floor Flour Exchange Building, Minneapolis, Minnesota 55415.

Minnesota Statutes, Chapter 62I, which governs the Minnesota Joint Underwriting Association provides for temporary activation for 180 days by the Commissioner of Commerce. To extend the Minnesota Joint Underwriting Association's authority beyond the 180 day period a hearing must be held. Those classes of business for which the Minnesota Joint Underwriting Association was temporarily activated, by this notice and by previously published notices, must prove, at the hearing, that they meet the statutory requirements for coverage by the Minnesota Joint Underwriting Association.

Among those requirements are:

- (1) That members of those classes are unable to obtain insurance through ordinary means;
- (2) That the insurance being sought is required by statute, ordinance, or otherwise required by law, or is necessary to earn a livelihood or conduct a business; and
- (3) That the classes of business serve a public purpose.

The classes of business specified in this notice and previously published notices must be shown to meet the statutory requirements of the Minnesota Joint Underwriting Association's authority to provide coverage to them will end after 180 days from the date the notice of activation was published in the State Register.

Activation of a class of business does not guarantee coverage to any class member. Coverage of individual class members is determined by the Minnesota Joint Underwriting Association on a case by case basis once the class has been activated. The MJUA's address is: Pioneer Post Office Box 1760, St. Paul, Minnesota 55101. Their phone number is (612) 222-0484.

The Department strongly suggests that any persons affected by this hearing or otherwise interested in the proceedings familiarize themselves with the requirements of Chapter 62I and the contested case procedures prior to the hearing, that they take such other steps as are appropriate to protect their interest and that any questions they may have as to how to proceed or how to participate at the hearing be directed to the Administrative Law Judge prior to the hearing.

All interested or affected persons will have an opportunity to participate at the hearing. Questioning of agency representatives or witnesses, and of interested persons making oral statements will be allowed in the manner set forth in the Rules pertaining to contested cases (*Minnesota Rules* parts 1400.1500-1400.8400).

Anyone wishing to oppose activation beyond the 180 days for any particular class, must file a petition to intervene with the administrative law judge at least 10 days before the hearing date. If no notice to intervene is filed for a class, then the class is activated beyond the 180 day period without further action.

Minnesota Statutes chapter 10A requires each lobbyist to register with the State of Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in *Minnesota Statute* Section 10A.01, subdivision 11 as an individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 625 North Robert Street, St. Paul, Minnesota 55101, telephone (612) 296-5148.

Dated 15 July 1990

Department of Health

Notice of Completed Application and Notice and Order for Hearing in the Matter of the License Application of Life Link III, St. Paul, Minnesota

PLEASE TAKE NOTICE that the Commissioner of Health (hereinafter "Commissioner") has received a completed application from Life Link III, St. Paul, Minnesota to provide Scheduled Advanced Ambulance Service in portions of the Metropolitan area.

IT IS HEREBY ORDERED AND NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes* §§ 14.57 to 14.69 and 144.802 a public hearing will be held on August 2, 1990 at the Office of Administrative Hearings, 500 Flour Exchange (5th Floor), 310 Fourth Avenue South, Minneapolis, Minnesota (check in with receptionist for room location) commencing at 9:00 a.m. If you have an interest in this matter you are hereby urged to attend the public hearing. Failure to do so may prejudice your rights in this and any subsequent proceedings in this matter.

1. The purpose of the hearing is to determine whether the application from this ambulance service should be granted based upon the criteria set out at *Minnesota Statutes* §§ 144.802, subd. 3(g).

2. This proceeding has been initiated pursuant to and will be controlled in all aspects by *Minnesota Statutes* §§ 144.801 to 144.8093, *Minnesota Statutes* §§ 14.57 to 14.69, and Rules for Contested Cases of the Office of Administrative Hearings, *Minnesota Rules* 1400.5100-1400.8402. Copies of the rules and statutes may be obtained for a fee from the Department of Administration, Public Documents Division, 117 University Avenue, St. Paul, Minnesota 55155, telephone: (612) 297-3000.

3. Howard L. Kaibel, Jr., Office of Administrative Hearings, 500 Flour Exchange, 310 Fourth Avenue South, Minneapolis, Minnesota 55415, telephone: (612) 341-7608, will preside as administrative law judge at the hearing, and will make a written recommendation on this application. After the hearing, the record and the administrative law judge's recommendation will be forwarded to the Commissioner to make the final determination in the matter.

4. Any person wishing to intervene as a party must submit a petition to do so under *Minnesota Rules* pt. 1400.6200 on or before July 23, 1990. This petition must be submitted to the administrative law judge and shall be served upon all existing parties and the Commissioner. The petition must show how the contested case affects the petitioner's legal rights, duties or privileges and shall state the grounds and purposes for which intervention is sought and indicate petitioner's statutory right to intervene if one exists.

5. In addition to or in place of participating at the hearing any person may also submit written recommendations for the disposition of the application. These recommendations must be mailed to the administrative law judge on or before July 23, 1990.

6. Any subpoena needed to compel the attendance of witnesses or the production of documents may be obtained pursuant to *Minnesota Rules* pt. 1400.7000.

7. At the hearing the applicant will present its evidence showing that a license should be granted and that all persons will be given an opportunity to cross-examine witnesses, to be heard orally, to present witnesses, and to submit written data or statements. All persons are encouraged to participate in the hearing and are requested to bring to the hearing all documents, records, and witnesses needed to support their position. It is not necessary to intervene as a party in order to participate in the hearing.

8. Please be advised that if non public data is admitted into evidence, it may become public data unless an objection is made and relief is requested under *Minnesota Statutes* §§ 14.60, subd. 2.

9. You are hereby informed that you may choose to be represented by an attorney in these proceedings, may represent yourself, or be represented by a person of your choice if not otherwise prohibited as the unauthorized practice of law.

10. A Notice of Appearance must be filed with the administrative law judge identified above within 20 days following receipt of the Notice by any person intending to appear at the hearing as a party.

11. In accordance with the provisions of *Minnesota Statutes* §§ 14.61, the final decision of the Commissioner in this proceeding will not be made until the Report of the Administrative Law Judge has been made available to the parties in this proceeding for at least 10 days. Any party adversely affected by the Report of the Administrative Law Judge has the right to file exceptions and present arguments to the Commissioner. Any exceptions or arguments must be submitted in writing and filed with the Commissioner of Health, 717 Delaware Street Southeast, Mpls., Minnesota 55440, within 10 days of the receipt of the Administrative Law Judge's Report.

Department of Human Services

Health Care Management Division

Public Notice Regarding Two (2) Additions to Health Services Requiring Prior Authorization Under The Medical Assistance And General Assistance Program

NOTICE IS HEREBY GIVEN to the public and providers of Minnesota Medical Assistance (MA) and General Assistance Medical Care (GAMC) of two (2) additions to health services requiring Prior Authorization (PA). This notice is published pursuant to *Minnesota Statute 256B.0625*, subdivision 25, which governs MA. The purpose of this notice is to inform the public and MA and GAMC providers of the specific health services that have been added and the process to request health services which require prior authorization.

1. Dental Services Additions

Effective July 1, 1990, Medical Assistance and General Assistance Medical Care will provide payment for fixed case metal restorations, with prior authorization, as a dental service. The fixed cast metal restorations will be considered when they are cost effective and are requested for persons who cannot use dentures because of their medical conditions. The addition of this dental service is the result of 1990 amendments to *Minnesota Statutes 1988*, section 256B.0625 subdivision 9. The service codes are limited to:

Crowns—Single Restorations Only

- D2710 Crown—resin (laboratory)
- D2720 Crown—resin with high noble metal
- D2721 Crown—resin with predominantly/base metal
- D2722 Crown—resin with noble metal
- D2740 Crown—porcelain/ceramic substrate
- D2750 Crown—porcelain fused to high noble metal
- D2751 Crown—porcelain fused to predominantly/base metal
- D2752 Crown—porcelain fused to noble metal
- D2790 Crown—full cast high noble metal
- D2791 Crown—full cast predominantly base metal
- D2792 Crown—full cast noble metal
- D2810 Crown—3/4 cast metallic

Crowns

- D6720 Crown—resin with high noble metal
- D6721 Crown—resin with predominantly base metal
- D6722 Crown—resin with noble metal
- D6750 Crown—porcelain fused to high noble metal
- D6751 Crown—porcelain fused to predominantly base metal
- D6752 Crown—porcelain fused to noble metal
- D6780 Crown—3/4 cast high noble metal
- D6790 Crown—full cast high noble metal
- D6791 Crown—full cast predominantly base metal
- D6792 Crown—full cast noble metal

Bridge Pontics

- D6210 Pontic—cast high noble metal
- D6211 Pontic—cast predominantly base metal
- D6212 Pontic—cast noble metal
- D6240 Pontic—porcelain fused to high noble metal
- D6241 Pontic—porcelain fused predominantly base metal
- D6242 Pontic—porcelain fused to noble metal
- D6250 Pontic—resin with high noble metal
- D6251 Pontic—resin with predominantly base metal
- D6252 Pontic—resin with noble metal

When requesting these codes for prior authorization on DHS form 1856, services must provide adequate case information and appropriate diagnostic materials to support that a recipient's medical condition would not allow him or her to use removable dentures and that a fixed cast metal restoration would be cost effective. This information or material is in addition to dental history, future dental plans, x-rays, identification of affected teeth and other documentation to support the dental needs of the recipient.

2. Pharmacy Services Addition

Effective July 1, 1990, Medical Assistance (MA) and General Assistance Medical Care (GMAC) will provide payment for Clozaril, subsequent to receiving prior authorization approval.

Prior authorization will be approved for Clozaril for MA and GMAC recipients who are diagnosed with schizophrenia and who have failed to respond to standard antipsychotic medications. Clozaril will be distributed through Caremark Pharmacy, Inc, 2111 Central Avenue Northeast, Minneapolis, Minnesota 55418.

Caremark Pharmacy will require physicians prescribing Clozaril to enroll the recipient in the Clozaril Patient Monitoring System. Caremark may be contacted by writing to the address above or by calling the Caremark Pharmacy at 1-800-237-2767.

Caremark Pharmacy will telephone the Department of Human Services for all prior authorization requests for Clozaril.

The service code is limited to 99199 for the DSM-III-R diagnosis of 295.xx.

Department of Human Services

Health Care and Residential Programs

Public Notice Regarding Changes to the Medical Assistance and General Assistance Medical Care Programs

NOTICE IS HEREBY GIVEN to recipients and providers of Minnesota Medical Assistance (MA) and General Assistance Medical Care (GAMC) of a change in the methods and standards for reimbursement of prescribed drugs. Reimbursement for the Clozaril Patient Monitoring System (CPMS) will be calculated as the sum of the following:

- (a) the reimbursement rate for a nursing visit provided by a home health agency visit; and
- (b) the reimbursement rate for a laboratory service; and
- (c) the difference between the submitted charge for the CPMS and the sum of items (a) and (b). Item (c) is deemed to equal the estimated acquisition cost of Clozaril and a reasonable dispensing fee.

This notice is published pursuant to federal regulations which govern the MA Program, *Code of Federal Regulations*, Title 42, section 447.205. Reimbursement for the CPMS is estimated to result in an estimated increase in MA expenditures of \$1,636,752 and GAMC expenditures of \$2,835,248 for state fiscal year 1991.

Information on the implementation of this policy will be provided to enrolled MA/GAMC providers through the MA/GAMC Provider Manual.

Written comments may be addressed to:

Health Care and Residential Programs
Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3852

Department of Human Services

Notice of Extension of Deadline for Proposal Submission: Medical Information Phone Line Services

On June 18, 1990, a notice of Request for Proposals for Medical Information Phone Line Services to Medical Assistance recipients in Ramsey County was published in the State Register. This notice extends the deadline for proposal submission from July 6, 1990 to July 20, 1990.

For information or a copy of the Request for Proposals, please contact:

Kathleen Schuler
Managed Health Care
Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3854
612-297-4668

Department of Human Services

Corrections and Additions to Notice of Health Services Requiring Prior Authorization for MA/ GAMC

The following are corrections and additions to the list of services requiring prior authorization which was published in the April 2, 1990 *STATE REGISTER*, Vol. 14, #40, pages 2365-2377. These newly added codes will require prior authorization for services provided on or after July 1, 1990.

CHANGE: (opening paragraph)

As authorized by *Minnesota Statutes*, section 256B.0625, subdivision 25,

I. Dental Services

Crowns—Single Restorations Only

- ADD: D2710 Crown—resin (laboratory)
- D2720 Crown—resin with high noble metal
- D2721 Crown—resin with predominantly/base metal
- D2722 Crown—resin with noble metal
- D2740 Crown—porcelain/ceramic substrate
- D2750 Crown—porcelain fused to high noble metal
- D2751 Crown—porcelain fused to predominantly/base metal
- D2752 Crown—porcelain fused to noble metal
- D2790 Crown—full cast high noble metal
- D2791 Crown—full cast predominantly base metal
- D2721 Crown—full cast noble metal
- D2810 Crown—3/4 cast metallic

Prosthodontics, Fixed Bridge Pontics

- ADD: D6210 Pontic—cast high noble metal
- D6211 Pontic—cast predominantly base metal
- D6212 Pontic—cast noble metal
- D6240 Pontic—porcelain fused to high noble metal
- D6241 Pontic—porcelain fused to predominantly base metal
- D6242 Pontic—porcelain fused to noble metal
- D6250 Pontic—resin with high noble metal
- D6251 Pontic—resin with predominantly base metal
- D6252 Pontic—resin with noble metal

Crowns

- ADD: D6720 Crown—resin with high noble metal
- D6721 Crown—resin with predominantly base metal
- D6722 Crown—resin with noble metal
- D6750 Crown—porcelain fused to high noble metal
- D6751 Crown—porcelain fused to predominantly base metal
- D6752 Crown—porcelain fused to noble metal
- D6780 Crown—3/4 cast high noble metal
- D6790 Crown—full cast high noble metal
- D6791 Crown—full cast predominantly base metal
- D6792 Crown—full cast noble metal

III. Medical Supplies and Equipment; Prosthetics and Orthotics

CHANGE: 3. Nondurable medical supplies when the cost exceeds \$250. per month per billable procedure code.

CHANGE: 4. Prostheses and orthoses when the purchase or projected cumulative rental cost exceeds \$2000.00, except those listed below.

CHANGE: 8. Adaptations to locomotion devices (durable medical equipment). Use the transaction code "XX" with the applicable HCPCS code.

ADD: E0193 Powered air flotation bed (low airloss therapy)

ADD: E0791 Parenteral infusion pump, stationary

ADD: Y5370 Wig

V. All Other Services

CHANGE: 1. All air ambulance transportation that originates or is to a destination outside Minnesota.

CHANGE: 2. Scheduled ALS or BLS ambulance trips in excess of six trips per month. Procedure codes:

A0010—basic life support

A0222—ambulance return trip

A0225—neonatal transport

A0220—advanced life support

A0223—ALS supplies billed separately

A0150—nonemergency ambulance care

CHANGE: 3. Scheduled ground transportation provided outside of Minnesota.

CHANGE: 4. All partial hospitalization programs, pain programs, cardiac rehabilitation programs, eating disorder programs, diabetic education programs, and other structured outpatient programs.

CHANGE: 5. Investigative health services and procedures.

CHANGE: 6. Elective plastic and reconstructive procedures.

CHANGE: 7. Nonformulary drugs.

CHANGE: 8. All surgical or behavioral modification services aimed specifically at weight reduction.

ADD: J1050*9 Medroxyprogesterone Acetate up to 100 mg. (DepoProvera)

ADD: 54401 Insertion of penile prosthesis; inflatable

ADD: 67345 Chemodeneration of extraocular muscle

ADD: 67916 Repair of ectropion; suture, blepharoplasty, excision tarsal wedge

ADD: 67917 extensive

ADD: 67923 Repair of entropion; suture, blepharoplasty, excision tarsal wedge

ADD: 67924 extensive

ADD: 67999*10 Unlisted procedure, eyelids

ADD: 99199*11 Unlisted special service or report

DELETE: 59015 Chorionic villi sampling

CHANGE: *1 Prior authorization is required if these services are provided for treatment of a condition other than phenylketonuria, hyperlysinemia, maple syrup urine disease, or a combined allergy to human milk and soy formula. A 30 day supply of an enteral nutritional product may be provided without prior authorization to a recipient being discharged from a hospital to a residence other than a long-term care facility.

ADD: *3 Prior authorization for rental or purchase beyond the required 3 month trial period.

ADD: *9 Prior authorization is required for use in contraception

ADD: *10 Prior authorization is required for chemodeneration of the eyelids

ADD: *11 Prior authorization is required for Clozaril

Department of Human Services

Notice of Special Transportation Payment Rate Under Medical Assistance (MA)

The Department of Human Services is establishing a Medical Assistance payment rate for ambulatory recipients using special transportation. Special transportation is provided to recipients who cannot use a regular bus, car or taxi because of a mental or physical impairment. The new rate will apply to trips provided to ambulatory recipients who are not wheelchair bound. This lesser payment rate is authorized by *Minnesota Statutes* section 256B.0625, subdivision 17.

Currently all special transportation services are reimbursed at a base rate of \$16.00. The special transportation base rate for ambulatory persons will be \$10.00. The rate is effective for services provided on or after August 1, 1990.

Official Notices

If 40 percent of the special transportation rides are billed at the ambulatory rate, the change in payment methodology is expected to decrease expenditures in the Medical Assistance Program by \$876,000 in FY 1991.

Additional information about this change in payment methodology may be obtained from:

Department of Human Services
Health Care Management Division
Health Care Policy Section
444 Lafayette Rd.
St. Paul, MN 55155-3853

State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. §14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Procurement Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Awards of contracts and advertised bids for commodities and printing, as well as awards of professional, technical and consulting contracts, appear in the midweek STATE REGISTER Contracts Supplement, published every Thursday. Call (612) 296-0931 for subscription information.

Department of Administration: Materials Management Division

Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

Commodity: Conversion Van & Equip.
Contact: Brenda Thielen 296-9075
Bid due date at 2pm: July 5
Agency: Jobs & Training Dept.
Deliver to: Rochester
Requisition #: 21604-67470

Commodity: 80486/25 Computer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 5
Agency: Natural Resources Dept.
Deliver to: St. Paul
Requisition #: 29000-54440

Commodity: 1990 Mercury Sable or Ford or Equal
Contact: Brenda Thielen 296-9075
Bid due date at 2pm: July 9
Agency: Public Safety Dept.
Deliver to: St. Paul
Requisition #: 07300-69719

Commodity: UDS Modems
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 5
Agency: Revenue Dept.
Deliver to: St. Paul
Requisition #: 67520-23567

Commodity: Seagate External Disk Storage
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 5
Agency: Human Services Dept.
Deliver to: St. Paul
Requisition #: 55000-03951-01

Commodity: 80386 Computer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 9
Agency: DNR—Forestry
Deliver to: Lewiston
Requisition #: 29005-13922-01

Commodity: Bicon Lan Router
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 5
Agency: Natural Resources Dept.
Deliver to: St. Paul
Requisition #: 29000-54400

Commodity: Toshiba T3100SX Computer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 5
Agency: Human Services Dept.
Deliver to: St. Paul
Requisition #: 55000-03958-01

Commodity: 80386 Computer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 9
Agency: Labor & Industry Dept.
Deliver to: St. Paul
Requisition #: 42150-14723

State Contracts and Advertised Bids

Commodity: Canon Feeder
Contact: John Bauer 296-2621
Bid due date at 4:30pm: July 9
Agency: Revenue Dept.
Deliver to: St. Paul
Requisition #: 67440-23664

Commodity: IBM Mfg. System
Contact: Pamela Anderson 296-1053
Bid due date at 4:30pm: July 9
Agency: State University
Deliver to: St. Cloud
Requisition #: 26073-21935

Commodity: Furnish/Install Wall
Covering
Contact: Pamela Anderson 296-1053
Bid due date at 4:30pm: July 9
Agency: Mediation Services Bureau
Deliver to: St. Paul
Requisition #: 45000-00564

Commodity: Cheetah Gold Computer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 10
Agency: Transportation Dept.
Deliver to: St. Paul
Requisition #: 79000-06063

Commodity: Copiers
Contact: Joseph Gibbs 296-3750
Bid due date at 2pm: July 10
Agency: Human Services Dept.
Deliver to: St. Paul
Requisition #: 55000-10881-1

Commodity: Cabinets & Shelving—
Stainless Steel
Contact: Pamela Anderson 296-1053
Bid due date at 4:30pm: July 11
Agency: Thistledeew Camp
Deliver to: Togo
Requisition #: 78780-04375

Commodity: Northgate Slimline 320
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: July 9
Agency: Human Services Dept.
Deliver to: St. Paul
Requisition #: 55000-03653-1

Commodity: 80386 & 80486 Computers
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: July 9
Agency: Public Services Dept.
Deliver to: St. Paul
Requisition #: 80500-06640

Commodity: Roof extension—furnish
and install
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 10
Agency: Transportation
Deliver to: Detroit Lakes
Requisition #: 79400-03140

Commodity: Security sub-system
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 10
Agency: Transportation
Deliver to: Detroit Lakes
Requisition #: 79400-03137

Commodity: Test equipment
Contact: Pam Anderson 296-1053
Bid due date at 2pm: July 16
Agency: Transportation
Deliver to: So. St. Paul
Requisition #: 79000-05748

Commodity: Traffic signal cabinets
Contact: Pam Anderson 296-1053
Bid due date at 2pm: July 24
Agency: Transportation
Deliver to: St. Paul
Requisition #: 79050-25342

Commodity: Roof trusses
Contact: Pam Anderson 296-1053
Bid due date at 2pm: July 12
Agency: Transportation
Deliver to: St. Paul
Requisition #: 79000-06569

Commodity: Sun upgrade
Contact: Bernie Vogel 296-3778
Bid due date at 2pm: July 10
Agency: Health
Deliver to: Minneapolis
Requisition #: 12500-48236

Commodity: Typewriter maintenance
Contact: John Bauer 296-2621
Bid due date at 2pm: July 6
Agency: St. Cloud State University
Deliver to: St. Cloud
Requisition #: 26073-22064

Commodity: Direct mail service
Contact: Linda Parkos 296-3725
Bid due date at 2pm: July 9
Agency: Vermillion Community College
Deliver to: Ely
Requisition #: 27147-47270

Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Printing vendors NOTE: Other printing contracts can be found in the Materials Management Division listing above, and in the Professional, Technical & Consulting Contracts section immediately following this section.

Commodity: Gas Tickets, 30M 2-part sets, camera ready, 1-sided, 4 $\frac{1}{8}$ "x7 $\frac{3}{4}$ " overall, carbon interleave non-freeze type, perfs

Contact: Printing Buyer's Office

Bids are due: July 6

Agency: Admin. Dept.—Travel Mgmt.

Deliver to: St. Paul

Requisition #: 9615

Commodity: Fiche Envelope, 50M 6 $\frac{1}{8}$ "x4 $\frac{1}{8}$ " open side extended flap, no gum, type to set, 1-sided

Contact: Printing Buyer's Office

Bids are due: July 6

Agency: Admin. Dept.—Micrographics

Deliver to: St. Paul

Requisition #: 9614

Commodity: Continuing Education Schedules, 50M 16-page books + cover, 8 $\frac{3}{8}$ "x10 $\frac{7}{8}$ " camera ready, 2-sided, half tones, 2-color, include mailing

Contact: Printing Buyer's Office

Bids are due: July 6

Agency: Normandale Community College

Deliver to: Bloomington

Requisition #: 9665

Commodity: 1987-1989 Nongame Wildlife Biennial Report, 1,500 books, 52-pages + cover, 20"x8" folded once to 10"x8", camera ready, 2-sided, 32 halftones, 2 cutouts

Contact: Printing Buyer's Office

Bids are due: July 6

Agency: Natural Resources Dept.

Deliver to: St. Paul

Requisition #: 9501

Commodity: 1991 MN state parks vehicle permits, 150,000, 70# paper, 50 sheets per pad, 3"x3", camera ready

Contact: Printing Buyer's Office

Bids are due: July 10

Agency: Natural Resources

Deliver to: St. Paul

Requisition #: 9491

Commodity: Fall, Winter, Spring 1990-1991 Continuing Education Schedules, camera ready, two-sided, 100,000 per issue, 35# white offset, 8 $\frac{1}{2}$ "x11"

Contact: Printing Buyer's Office

Bids are due: July 10

Agency: Lakewood Community College

Deliver to: White Bear Lake

Requisition #: 9560

For Real Estate Professionals:

REAL ESTATE RULES 1987

Chapters 2800, 2805, and 2810 from the Minnesota Rules. *Essential* for both students and established brokers and salespersons. It contains all education and licensing requirements. Code No. 3-99. \$8.00

REAL ESTATE LAWS 1988

Includes all the changes made by the 1986 State Legislature. Complete and up-to-date. Code No. 2-92. \$7.00

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. *Prices are subject to change.* FAX: (612) 296-2265.



Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Professional, Technical & Consulting Contracts --- ---

Community College System

Request for Proposals for Technical Support for the Establishment of College Institutional Research Offices

A. Purpose of Project

The purpose of this project is to assist the Minnesota Community Colleges in establishing institutional research offices. The assistance will be in the form of consulting services provided to college institutional research staff. These services will support the implementation of personal computer based software applications for research and the initiation of community college institutional research projects.

B. Background

The Minnesota Community Colleges are establishing a research office as part of the System's Student Success Strategy. The Strategy includes assessment of new students' basic skills, placement of students in appropriate courses, offering necessary developmental courses, a student retention initiative and an expansion of the System's Student Outcomes Assessment Project. The research office is an integral part of the Strategy since it will support implementation and evaluation of the colleges' student success efforts as well as college decision-making in a variety of areas.

The research office will provide college research staff with access to Minnesota Community College System (MCCS) data bases and with the equipment and technical support to conduct research and analyses. College staff will have direct access to detailed information on their students, courses and faculty. They will have the capability to generate reports, prepare summary information, conduct analyses to meet specific college needs and generate lists and mailing labels. They will also have the capability to produce high-quality written, tabular and graphic output.

Each of the eighteen Colleges and the Cambridge Center will purchase a research workstation including an IBM compatible personal computer, laser printer and software for research. The software will include dBASE compatible data base software, Lotus 1-2-3 compatible spreadsheet software, PC Contact downloading software as well as statistics, graphics and word processing software.

The colleges are responsible for providing staffing, training and supplies for their research offices. The majority of the colleges do not currently have a research office. The research and personal computer experience and skills of the research staff they choose are likely to vary widely. As a result of the variations, the level of support provided will also vary from college to college. It is the responsibility of the college, however, to insure that its research staff has basic personal computing hardware and software skills. Research staffing arrangements will also vary. The research office may be staffed with a faculty member, a part-time research professional or a college administrator. Research staffing may also be combined with other functions at the college or with other colleges. It is possible that some colleges will not establish a research office at this time.

C. Project Goals

The goals of the project are as follows:

1. All colleges that choose to establish an institutional research office will have one functioning by June 30, 1991.
2. All college institutional research offices will have an operational student data base and the staff will have a basic understanding of the structure and use of the data base.
3. All college institutional research offices will have a staff member who can download student data from the MCCS IBM 4381 mainframe Student Information System and load it into the college student data base.
4. Some college institutional research offices will have a second research application operational.

D. Project Tasks

The selected vendor will serve as a consultant to the community colleges as they establish or augment their research offices. The consulting will be provided through on-site visits to each of the nineteen campuses and in response to phone inquiries.

The vendor will perform the following tasks:

1. Provide advice to college staff as requested regarding the most appropriate hardware and data base, statistical, graphic and spreadsheet software to meet their research needs.
2. Assist the research staff at each college in their initial download of a student demographic and academic data file in ASCII format. The file will be downloaded from the Student Information System on the MCCS IBM 4381 mainframe computer to the college personal computer using PC Contact software.
3. Assist the research staff at each college in establishing a dBASE compatible student data base and learning to use it.
4. Assist college research staff in merging the downloaded student data with student assessment data collected at the college through the Computerized Assessment and Placement Program (CAPP) and stored on an IBM compatible personal computer.

Professional, Technical & Consulting Contracts

5. Assist college research staff with other research projects or software applications identified in the research component of the college's Student Success Plan. The nature of these projects will vary depending upon the college's research priorities. Examples may include conducting statistical analysis, conducting data analyses with spreadsheet software, preparing graphic or tabular data summaries.

6. Provide advice to the college research staff on appropriate research methods.

7. Plan and attend the Minnesota Community College System Institutional Research Workshop.

8. Attend three meetings of community college institutional research staff.

E. Proposal Requirements

All proposals should include the following requirements.

1. A list of the tasks that will be performed and a schedule.
2. A description of prior work experience related to the tasks in this project.
3. A description of the experience and expertise of the person(s) who will work on the project.
4. A cost statement including total costs and an itemized list of component costs for personnel, travel and other costs.

F. Project Costs

It is anticipated that the cost of the technical consulting services for the colleges will be approximately \$25,000.

G. Evaluation of Proposals

Minnesota Community College System staff will evaluate the proposals and award the contract no later than September 1, 1990. System staff will use the following criteria in evaluating the proposals.

1. The extent to which the proposal meets the proposal requirements and anticipated project costs.
2. Evidence that the vendor has institutional research experience and knowledge of appropriate research methods.
3. Evidence that the vendor has technical expertise in the use of personal computer based software to support institutional research.
4. Evidence that the vendor has experience in the downloading of data sets from a mainframe to a personal computer.
5. Evidence that the vendor has an understanding of the mission, nature and operation of community colleges.
6. Evidence that the vendor has an understanding of the components of the Minnesota Community College System Student Success Strategy and the ways in which institutional research supports its accomplishment.

H. Length of Project

The vendor will be expected to provide technical consulting services from September 1, 1990 through June 30, 1991.

I. System Contact

Prospective vendors who have questions about this Request for Proposals should contact:

Craig Schoenecker, Research Associate
Minnesota Community College System
Suite 203, Capitol Square Building
550 Cedar Street, St. Paul, MN 55101
(612) 296-8884

J. Submission of Proposals

All proposals must be sent to and received by Craig Schoenecker at the address listed above by 4:00 p.m. on August 1, 1990. Late proposals will not be accepted.

State Designer Selection Board

Request for Proposal for Four Technical College Projects

To Minnesota Registered Design Professionals:

The State Designer Selection Board has been requested to select a designer for Four Technical College Projects. Design firms who wish to be considered for this project should submit proposals on or before 4:00 p.m., July 31, 1990, to George Iwan, Executive Secretary, State Designer Selection Board, Room G-10, Administration Building, St. Paul, Minnesota 55155-1495.

The proposal must conform to the following:

- 1) Six copies of the proposal will be required.
- 2) All data must be on 8½" x 11" sheets, soft bound.
- 3) The cover sheet of the proposal must be clearly labeled with the project number, as listed in number 7 below, together with the designer's firm name, address, telephone number and the name of the contact person.

4) *Mandatory Proposal contents in sequence:*

- a) Identity of firm and an indication of its legal status, i.e. corporation, partnership, etc. If the response is from a joint venture, this information must be provided for firms comprising the joint venture.
- b) Names of the persons who would be directly responsible for the major elements of the work, including consultants, together with brief descriptions of their qualifications. If desired, identify roles that such persons played in projects which are relevant to the project at hand.
- c) A commitment to enter the work promptly, if selected, by engaging the consultants, and assigning the persons named 4b above along with adequate staff to meet the requirements of work.
- d) A list of State and University of Minnesota current and past commissions under contract or awarded to the prime firm(s) submitting this proposal during the three (3) years immediately preceding the date of this request for proposal. The prime firm(s) shall **list and total** all fees associated with these projects whether or not the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid directly to engineers or other specialty consultants employed on the projects listed pursuant to the above.
- e) A section containing graphic material (photos, plans, drawings, etc.) as evidence of the firm's qualification for the work. The graphic material must be identified. It must be work in which the personnel listed in "c" have had significant participation and their roles must be clearly described. It must be noted if the personnel named were, at the time of the work, employed by other than their present firms.

The proposal shall consist of no more than twenty (2) faces. Proposals not conforming to the parameters set forth in this request will be disqualified and discarded without further examination.

5) *Statutory Proposal Requirements:*

In accordance with the provisions of *Minnesota Statutes*, 1981 Supplement, Section 363.073; for all contracts estimated to be in excess of \$50,000.00, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the Commissioner of Human Rights before a proposal may be accepted.

The proposal will not be accepted unless it includes one of the following:

- a) A copy of your firm's current certificate of compliance issued by the Commissioner of Human Rights; or
 - b) A statement certifying that the firm has a current certificate of compliance issued by the Commissioner of Human Rights;
- or
- c) A statement certifying that the firm has not had more than 20 full-time employees in Minnesota at any time during the previous 12 months; or
 - d) A statement certifying that the firm has an application pending for a certificate of compliance.
- 6) Design firms wishing to have their proposals returned after the Board's review must follow one of the following procedures:
- a) Enclose a self-addressed stamped postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two (2) weeks to pick up their proposals, after which time the proposals will be discarded; or
 - b) Enclose a self-addressed stamped mailing envelope with the proposals. When the Board has completed its review, proposals will be returned using this envelope.

In accordance with existing statute, the Board will retain one copy of each proposal submitted.

Any questions concerning the Board's procedures or their schedule for the project herein described may be referred to George Iwan at (612) 296-4656.

7a) **PROJECT—20-90**

Decision Driving Range
Dakota County Technical College

Design and construct a decision driving range for use in the training of emergency responders, school bus and truck drivers. The designer shall consider inputs of other sites already having a course of this nature and will work with the campus advisory committee

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in the final design. Any funds remaining after completion of the driving course may be used for the design and construction of additional classrooms. The maximum allowable expenditure for the entire project, including fees, is \$1,200,000.00.

Local Contact: David Schroeder (612) 423-2281

7b) PROJECT—21-90

Existing Wall Replacement
Duluth Technical College

The campus currently has an exterior wall which was not designed to withstand the wind loads to which it is subjected. This block and brick wall has been temporarily reinforced to prevent continuation of the bowing which has occurred in the past. The project is to re-design and replace the existing wall with materials consistent with the previous design. The project must be completed in a manner which allows the occupants to continue to use the existing automotive and carpentry labs during the replacement. The maximum allowable expenditure for the entire project, including fees, is \$612,000.00.

Local Contact: LeRoy Moore (218) 723-4139

7c) PROJECT—22-90

Campus Expansion and Remodeling
East Grand Forks Technical College

Design, remodel and construct an addition which includes classrooms, laboratories, commons, telecommunications space, and other related facilities. The project will also include the moving of the truck driving range on the site and additional parking. The estimated size of the project is approximately 34,000 square feet and the maximum allowable expenditure for the entire project, including fees, is \$2,353,000.00.

Local Contact: Gerald Folstrom (218) 773-3441

7d) PROJECT—23-90

Campus Additions
Southwestern Technical College

Design, removal and construct additions at all for campuses.

These are described as follows:

Canby Campus	Connecting links between the main classroom building and the student services area. Approximate budget including fees is \$300,000.00.
Granite Falls	Library and special resource area, special needs and student services areas. Approximate budget including fees is \$480,000.00.
Jackson Campus	Auto body and auto mechanic laboratories, and remodeling for a library. Approximate budget including fees is \$300,000.00.
Pipestone Campus	Remodeling for library, resource study space and student services. Approximate budget including fees is \$120,000.00.

This is to be treated as a single contract for design purposes. The same architect will be employed to do all four sites. The budget for all four projects shall not exceed \$1,200,000.00 including all fees.

Local Contact: Marlin Wacholz (612) 564-4511

The State contact for all of the above projects is Jerry Schmehl at (612) 296-7122.

Mark Anderson, Chairman
State Designer Selection Board

Department of Human Services

Request for Proposals (RFP) for Study and Recommendations on Chemical Dependency Aftercare Services in Minnesota. Due Date: July 30, 1990

The Chemical Dependency Program Division of the Minnesota Department of Human Services (hereinafter CDPD) is soliciting proposals for a study of chemical dependency aftercare services. The study must analyze the current funding and availability of aftercare services in Minnesota, the methods of funding available for the support of aftercare services and the need for regulation of the provision of aftercare services. There are two reports required in the course of the study. The first will be a report to the Department of Human Services that makes recommendations concerning needed changes in the funding and regulation of aftercare services. *The*

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first report is due January 1, 1991. The final report, containing all findings and recommendations from the full scope of work for this project is due May 1, 1991.

Proposals should not exceed \$95,000.00.

Funds may be used for preparation of survey materials, information gathering on current aftercare activity in the state, analysis of data and relevant laws and regulations affecting the provision of aftercare, and preparation of a final report. The funds available for this grant are state funds, and both non-profit and for-profit persons and organizations are eligible for funding.

Proposals must be received by CDPD no later than 4:30 p.m. on July 30, 1990, or have a legible postmark date no later than July 27, 1990. **Proposals must follow the CDPD proposal format.** Grant application forms are available on request from:

Dorrie Hennagir, Grants Analyst
Chemical Dependency Program Division
Department of Human Services
444 Lafayette Road
St. Paul, Minnesota 55155
Phone: (612) 296-4617

Department of Labor and Industry

Request for Proposal to Study Long Term Claims in the Workers' Compensation System

The Minnesota Department of Labor and Industry is seeking proposals to study long-term claims in the workers' compensation system. The study must include the early identification of factors contributing to long-term disabilities and the identification of medical care that results in the best recovery. Early identification is defined as before the mandated waiting period for rehabilitation evaluation of 30 days for a back injury and 60 days for other injuries. Long-term disability is defined as disability extending longer than six months.

The research study must:

- establish a uniform data collection system that will identify factors (e.g., employee, employer, and injury characteristics) that predict long-term disability;
- identify specific modes of treatment that can provide for the best recovery from the injury;
- test whether these treatments result in earlier return to work and less expensive workers' compensation claims (taking into account medical, indemnity, rehabilitation, and legal costs).

The proposal must describe the research design and methodology of the pilot project. The sample size should be large enough to detect a 10-percent difference in the outcome measures between the groups with an alpha of .05 and a power of .80. The pilot project must be designed to address issues of sensitivity and specificity of the instrument and meet strict scientific standards.

The pilot project must be a randomized controlled trial experimental design. The four study groups to be included are: (1) claimants who are identified by the instrument and where the score is reported to the insurer along with suggested medical treatments, (2) claimants who are identified by the instrument and where the score is reported to the insurer but no specific intervention is suggested, (3) a set of control cases that is tested but the scores are not reported to the insurer, and (4) a set of control cases that is not tested.

Data to be collected must include data necessary for the identification of factors contributing to recovery, detailed data on the treatment course (including ICD-9 diagnostic codes, CPT and UB 82 treatment codes, dates of service, and type of provider), and detailed information of the duration of disability and medical and indemnity workers' compensation costs.

The research must protect the confidentiality of the claimants. After the instrument is designed and before it is tested, the instrument must be reviewed by the legal staff of the Department of Labor and Industry. Any portions of the instrument that violate the confidentiality of participants or privileged information status in the workers' compensation system must be corrected prior to the testing of the instrument.

The evaluation of the instrument must address its utility for all parties in the workers' compensation system (workers, employers, medical and rehabilitation providers, insurers, state monitoring organizations, litigators, and adjudicators).

The project director must report on a quarterly basis to the Director of Research and Education at the Department of Labor and Industry as to the progress of the study.

The proposal must include copies of a proposed instrument, pilot study data on its reliability and validity along with detailed information on any prior studies conducted with the instrument (published papers, in-house data). All proprietary data will be protected but must be submitted.

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The proposing organization must have substantial background in medical and psychological instrumentation and substantial knowledge of disability assessment and the Minnesota workers' compensation system. Preference will be given to bidders who have no direct interest in the Minnesota workers' compensation system.

A report of the findings of this study must be submitted to the Commissioner of Labor and Industry by July 1, 1991. The report must include all data files as well as summary statistics and statistical tests. The Department will then review the study and evaluate the instruments' cost effectiveness in the workers' compensations system. The Department will present its evaluation of the project to the 1992 legislature.

The Department of Labor and Industry will contribute \$15,000 toward the cost of the project **only upon commitment by private sources** of at least five times that amount (\$75,000) in monies or in-kind services. The proposal must list the other funding sources and detail the nature of the support (monies or in-kind commitment). The Department will periodically review the research project and evaluate the project upon completion.

Proposals must be submitted to Lisa Thornquist, Research and Education, 443 Lafayette Road, St. Paul, MN 55155 by September 1, 1990.

Department of Trade & Economic Development

Minnesota Job Skills Partnership

Request for Proposals to Develop an Operator Training and Certification Program for Waste Combustor Operators

The Minnesota Job Skills Partnership is soliciting proposals to develop an operator training and certification program for waste combustor operators. The amount available for this special project is \$70,000.

Submitters must insure that the proposal makes provision for the incorporation of the following into the training program:

1. U.S. Environmental Protection Agency (USEPA)—existing and proposed guidelines and regulations for waste combustors.
2. American Society of Engineering (ASME)—training and certification standards for the Qualification and Certification of Resource Recovery Facility Operators.
3. Minnesota Pollution Control Agency (MPCA)—rules and regulations on the proper training for all types of waste combustors.
4. Internal Training Requirements of businesses participating in the project.

The successful proposal to develop a training program for waste combustor operators in Minnesota will then:

- develop standards of competence for waste combustor operators, which at a minimum are consistent with USEPA proposed regulations governing municipal waste combustor operators. It is desirable that standards of competence be developed that take into consideration the size of the waste combustor, and the source generating the waste.
- develop a training program designed to achieve the standards of competence.
- develop a certification program for all waste combustor operators. It is highly desirable that a certification program incorporate both classroom and on-the-job training. The certification program should also require operator recertification at intervals not to exceed four years.

The Minnesota Job Skills Partnership Board solicits grant proposals from educational and other non-profit organizations for training programs designed for specific businesses. Please contact the Partnership office at 612/296-0388 for details regarding grant applications.

Following are application deadline dates and Board meeting dates for 1990:

Deadline Dates for

New Grant Applications

July 20, 1990

October 19, 1990

MJSP Board Meeting Dates

August 20, 1990

November 19, 1990
(annual meeting)

Supreme Court Decisions, Opinions & Rules

Decisions Filed 29 June 1990

C5-89-1625 State of Minnesota v. William Edward Drieman, Appellant. St. Louis County.

The trial court's failure to grant defendant certain challenges for cause and motions to change venue did not deny defendant a fair and impartial jury.

Defendant waived his right to challenge the prosecutor's statements to the grand jury by failing to raise the issues in his motion to dismiss the indictment for insufficient evidence.

The trial court did not abuse its discretion by allowing evidence of an assault committed by defendant 9½ years before trial or by admitting photographs of Corey McDougall's body.

The evidence is sufficient to support convictions for murder in the first and second degree.

Affirmed. Yetka, J.

Orders

C7-88-2295 In Re the Petition for Disciplinary Action against William B. Simonet, Jr., an Attorney at Law of the State of Minnesota. Supreme Court.

Indefinitely suspended. Kelley, J.

Order: In Re: Amendment of the Rules of the State Board of Law Examiners for Admission to the Bar

WHEREAS, the State Board of Law Examiners has recommended that the Rules of the Supreme Court and of the State Board of Law Examiners for Admission to the Bar be amended to increase certain fees, charged in connection with applications for admission to the Bar of Minnesota,

NOW, THEREFORE, IT IS HEREBY ORDERED that Rule 105 of the Rules of the State Board of Law Examiners for Admission to the Bar is hereby amended as follows:

Rule 105. Fees

A. General. All fees required under these rules shall be paid in the form of certified check, money order or bank draft and payable to the Board. The fee applicable is determined as of the date of filing of a complete application under Rule 100.

B. Fee for Examination, Not Previously Admitted. An applicant taking the examination for the first time and making timely filing on or before October 15 for the February examination, or on or before March 15 for the July examination, shall submit a fee of ~~\$240~~ \$300.

An application for the examination submitted after the timely filing date but on or before December 15 for the February examination, or on or before May 15 for the July examination, shall include a fee of ~~\$360~~ \$450.

C. Fee for Examination, Prior Admission. An applicant licensed to practice in another jurisdiction more than six months preceding the date of the Minnesota examination and making a timely filing shall submit a fee of ~~\$540~~ \$600.

An application for examination submitted after the timely filing date but on or before December 15 for the February examination, or on or before May 15 for the July examination, shall include a fee of ~~\$660~~ \$750.

An applicant licensed to practice in another jurisdiction less than six months preceding the date of the Minnesota examination shall comply with paragraph B.

D. Repeat Examination. An applicant who has previously been unsuccessful on the examination and filing on or before December 15 for the February examination or on or before May 15 for the July examination, shall include a fee of ~~\$240~~ \$300 and comply with Rule 100.E and Rule 101.D(5).

E. Fee for Admission Without Examination. An applicant for admission without examination shall submit a fee of ~~\$500~~ \$600. An applicant for admission pursuant to Rule VI shall submit a fee of ~~\$700~~ \$800.

F. Refund of Fees. An applicant may request a refund in the amount of \$50 in the following circumstances:

(1) An applicant who advises the Board in writing at least four days prior to an examination of the applicant's desire to withdraw the application.

(2) An applicant denied permission to take an examination under Rule 101.D(1) or 101.D(5).

G. Carry-over of Fees. The fee of an applicant declared ineligible under Court Rule IV shall be applied to an examination held within the succeeding 15 months at the written request of the applicant received within 30 days of notice of the denial. No other transfers of fees shall be granted.

H. Transfer of Examination Scores. A request for transfer of scores pursuant to Rule 102.B shall include a fee of \$10. A score report may be obtained by submitting payment of \$10 to the National Conference of Bar Examiners.

Supreme Court Decisions, Opinions & Rules

I. Copies of Examination Answers. An unsuccessful applicant may request copies of the applicant's essay answers upon written request to the Board within 30 days of the release of the examination rules and submission of a fee of \$15.

J. Other Fees. For matters not covered in these Rules, the Director may set reasonable fees which reflect the costs of staff time, services, duplicating, postage, etc.

(Former Rules V and VIII renumbered and amended October 1, 1986; amended May 25, 1988; amended May 10, 1990.)

Dated: 20 June 1990

BY THE COURT:
Peter S. Popovich
Chief Justice

Order C4-84-2164: In Re Appointment to Legal Services Advisory Committee

Pursuant to the Rules for the Legal Services Advisory Committee adopted by this Court,

IT IS ORDERED:

Paul A. Nelson is hereby appointed, as the Minnesota Bar Association representative, to serve as a member of the Legal Services Advisory Committee for a three-year term to commence on July 1, 1990 and to end on June 30, 1993. Mr. Nelson succeeds Mr. Daniel Gislason, who has served the maximum number of terms permitted.

Dated: 21 June 1990

BY THE COURT:
Peter S. Popovich
Chief Justice

Order C4-84-2164: In Re Appointment to Legal Services Advisory Committee

Pursuant to the Rules for the Legal Services Advisory Committee adopted by this Court,

IT IS ORDERED:

Catherine F. Haukedahl is hereby appointed, as the Minnesota Bar Association representative, to serve as a member of the Legal Services Advisory Committee for a three-year term to commence on July 1, 1990 and to end on June 30, 1993. Ms. Haukedahl succeeds Mr. James Baillie, who has served the maximum number of terms permitted.

Dated: 21 June 1990

BY THE COURT:
Peter S. Popovich
Chief Justice

Tax Court

Pursuant to Minn. Stat. §271.06, subd. 1, an appeal to the tax court may be taken from any official order of the Commissioner of Revenue regarding any tax, fee or assessment, or any matter concerning the tax laws listed in §271.01, subd. 5, by an interested or affected person, by any political subdivision of the state, by the Attorney General in behalf of the state, or by any resident taxpayer of the state in behalf of the state in case the Attorney General, upon request, shall refuse to appeal. Decisions of the tax court are printed in the *State Register*, except in the case of appeals dealing with property valuation, assessment, or taxation for property tax purposes.

Notice of Discontinuation of Publication in the *State Register*.

NOTICE IS HEREBY GIVEN that publication of selected Minnesota Tax Court—Regular Division decisions will no longer be published in the *State Register*.

Subscription service to **all decisions** of the Minnesota Tax Court/Property Decisions is available through Minnesota's Bookstore. An annual subscription for a full 12 months costs \$275.00 and is renewable on the subscription's anniversary. Individual copies of the Regular Tax Court Decisions may be purchased for \$2.25 plus 6% sales tax \$2.00 postage/handling per order. Prices vary on individual Property Decisions based on the number of pages. To subscribe, or order individual decisions, use the order form at the back of this magazine, or call (612) 296-0931 for more information.

Announcements

Environmental Quality Board (EQB): Comments are due July 25 on EAWs (environmental assessment worksheets) on the following projects at their listed regional governing unit: **West River Meadows**, Stearns County, Jack Wimmer, P.O. Box 604, Courthouse, St. Cloud, MN 56302; **Irvingboro**, City of Bemidji (218) 751-5610; **East Central Compost Facility**, MPCA (Minn. Pollution Control Agency) (612) 296-7795; **Northern States Power Company Proposed Natural Gas Pipeline-Hugo Project**, EQB (612) 296-5089. • To receive more information on the **Northern States Power Company (NSP)** proposed Prairie Island independent spent nuclear fuel installation, contact Bob Cupit, EQB, (612) 296-2906. • Comments will be accepted through July 30 on the **Laurentian Taconite Mine** and should be directed to: Rebecca A. Wooden, DNR (612) 297-3355. • A public hearing will be held July 17 at 10 a.m. in the large conference room of the Polk County Courthouse, Crookston, MN, to discuss the **Alteration** of the cross-section of **Maple Lake**, by Dennis Lindberg without a permit. For information, contact the DNR (612) 296-0688.

September Canada Goose Season Permits: Experimental Canada goose seasons will again be held in three areas of Minnesota this year. The zones will be identical to 1989: Fergus Falls/Alexandria Zone, Southwest Border Zone, and the Twin Cities Metro Zone. Individuals interested in participating in the September Canada goose seasons will need to apply for permits by Aug. 1. Application forms will be available after June 22 at county auditors offices, DNR wildlife offices, license agents, and the DNR License Bureau at 500 Lafayette Road, St. Paul. To participate in these September seasons, all hunters must have the special goose hunt permit in their possession. An unlimited number of permits are available, but they must be applied for by the Aug. 1 deadline. Applicants must mail a separate application along with a \$3 fee (do not send cash) for each hunt to an address provided on the application. Applications must be postmarked or delivered to the appropriate address given on the application by Aug. 1. Persons who want to hunt in the proposed late December goose season in the metropolitan area need this same permit. They should apply for the early metro season. The same permit will be valid for both the early and the late metro hunts. In addition to a valid special permit, hunters must have a current small game license, federal duck stamp, and a Minnesota migratory waterfowl stamp, in accordance with state and federal regulations. All three seasons will run from Sept. 1 through Sept. 10, with shooting hours from one-half hour before sunrise to sunset daily. Bag limits will be four daily and eight in possession in the Twin Cities Metro Zone, and two daily and four in possession in the Fergus Falls/Alexandria and Southwest Border zones. • **Steel shot** is required for all waterfowl hunting in Minnesota. In order to protect resident duck populations, no hunting will be allowed within 100 yards of surface water. In addition, no hunting will be allowed from or upon public roads or road right-of-ways in the Fergus Falls/Alexandria Zone and the Twin Cities Metro Zone. Hunters should check regulations for closed refuges and hunt area boundaries. A summary of the regulations and a map depicting the hunt zone boundaries will be provided to each permittee.



Social workers', counselors' and therapists' guides and directories

It's Never OK. A handbook for professionals on sexual exploitation by counselors and therapists. It covers the therapeutic and prevention issues and employer responsibilities, plus recommended curriculum for training institutions for counselors and therapists. Stock No. 14-16, \$19.95 + tax.

Chemical Dependency Programs Directory 1989. Features comprehensive listings for programs ranging from prevention/intervention services to a wide range of treatment services. Each type of program includes a listing of facilities and description of programs. Stock No. 1-12, \$15.00 + tax.

Process parenting—Breaking the Addictive Cycle. This training manual provides parent education and treatment techniques for professionals working with recovering chemically dependent parents or dysfunctional families. Stock No. 5-4, \$15.00 + tax.

TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax and \$2.00 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone. FAX: (612) 296-2265.

Publication editors: As a public service please reprint this ad in your publications. Thank you.

Minnesota's North Shore

Historic Sites and Place Names of Minnesota North Shore. Stories recounted by a retired DNR Forester about the North Shore's timbermen, pioneer settlers, commercial fishermen, and others who knew the area first hand. Stock #9-11. 35pp. \$3.50 + tax.

Up North. A memorable collection of essays and stories that capture the mystic moods, seasonal subtleties and colorful characters that fill the landscape up north. Stock #19-16. \$14.95 + tax.

A Family Guide to Minnesota's North Shore. The 150 miles from Duluth to the Canadian border offer travelers wilderness experiences, places of historic significance, and visions of astonishing beauty. Stock #19-84. \$3.95 + tax.

Boundary Waters. Almost 100 pages of beautiful color photographs of Minnesota's canoe country, by Jerry Stebbins with rich text by Greg Breining. Stock #19-69. \$24.99 + tax.

Minnesota II. Colorful photographs showing the lyrical balance between country and city, land and water, inhabited by 4.2 million people across 84,000 square miles. A delight for the eyes, with photos by Richard Hamilton Smith and text by Richard A. Coffey. Stock #19-30. \$32.50 + tax.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.



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River Stories That Warm Your Heart

A Stretch on the River. 1950 novel about the son of a wealthy family who goes to work on a Mississippi River towboat to avoid being drafted. With power, gusto and humor, author Richard Bissel creates an energetic, rowdy, and delightful account of a typical trip up the river, accurately re-creating a colorful era of towboating on America's major waterway. Stock #17-6, \$8.95 plus tax.

High Water. During the worst flood on the Mississippi River anyone can remember, the mate of a towboat has his hands full on a perilous trip, working with an unhappy crew, an angry captain, and too many barges to push against too much river. A 1954 Richard Bissel novel reveals the drama, humor and charm of working on the river. Stock #17-8. \$8.95 plus tax.

Old Times on the Mississippi River. George Merrick's lively, loving, and humorous reminiscences of his steamboat life from the bottom up, as a pantry boy, apprentice engineer, second clerk, and "cub" pilot. First published in 1909, he describes steamboat operations—from machinery and personnel to the economics of the business—with vivid examples and rich detail. 323 pp. includes appendices and index. Stock #17-45. \$8.95 plus tax.

Canoeing with the Cree. Minnesota's distinguished newsman, Eric Sevareid, wrote his first book in 1935 about a canoe journey he and a classmate made to Hudson Bay. The classic recounts their trip on the Mississippi, Minnesota and Red River of the North Rivers into Lake Winnipeg, and then God's River to Hudson Bay. 209 pp. includes index, maps and photos. Stock #17-14. \$6.95 plus tax.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.



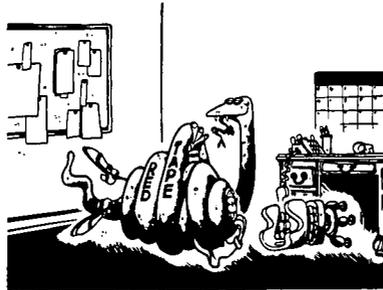
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"Red Tape" Choking You?

Relax. Unwind. Cut your frustrations with the *Minnesota Guidebook to State Agency Services 1987-1990*.

Packed with information that cuts red tape and gets results fast, the *Guidebook* tells you how to put your tax dollars TO WORK FOR YOU! It tells how to obtain grants, scholarships, assistance, information services, tax help and forms, maps, reports, guides, newsletters and publications.

You'll gain access to state agencies like never before and have AT YOUR FINGERTIPS emergency phone numbers, crisis and hot lines. This *Guidebook* will save you valuable time and money by



speedily getting you through the fears of license requirements, forms, fees, application and complaint filing, and even tells the length of waiting time for obtaining services.

Need to know about license requirements for your profession and for

recreation? IT'S A BREEZE with the *Guidebook* on your desk. It's a treasure of information on state parks, campgrounds, state forests and wildlife management areas, historic sites, museums, art galleries, festivals, libraries, education resources, agency descriptions with names and phone numbers of real people, statistical data and historical profiles.

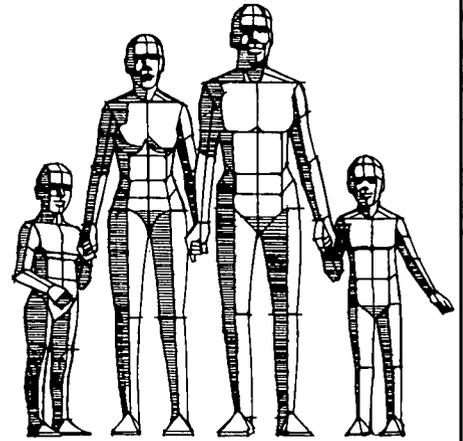
It's "MINNESOTA'S OWNER'S MANUAL"—the handiest, fact-filled resource that answers thousands of your questions about Minnesota and how it works. Order today before they're gone. Stop struggling with bureaucratic red tape! Stock #1-4, 640 pages. \$15.00 + 90¢ tax. FAX: (612) 296-2265.

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Adoption and Process Parenting

Adoption Resource Directory. This comprehensive resource directory to adoption services and laws will be your best friend if you are looking into adoption. Over 300-pages of research by the Minnesota Dept. of Human Services Adoption Unit make this a valuable tool that includes federal and state adoption laws and policies, information on Minnesota's adoption program and child placement resources. It goes into detail listing support groups, advocacy groups; health, education, social service and vocational resources; and a whole range of assorted community and state resources, and legal services including IRS information. Stock #1-16, \$12.45 + 75¢ tax.

Process Parenting: Breaking the Addictive Cycle. This is a curriculum and training manual designed to help chemical dependency treatment counselors to incorporate parent education into their on-going programs. It focuses on positive parent-child interactions and parenting strengths to assist chemically dependent persons develop a more positive view of self, feelings of greater control or influence over situations, understanding of self-defeating behaviors, and increased responsibility within one's social/community situation. 163 pages plus appendices. Stock #5-4, \$15.00 + 90¢ tax.



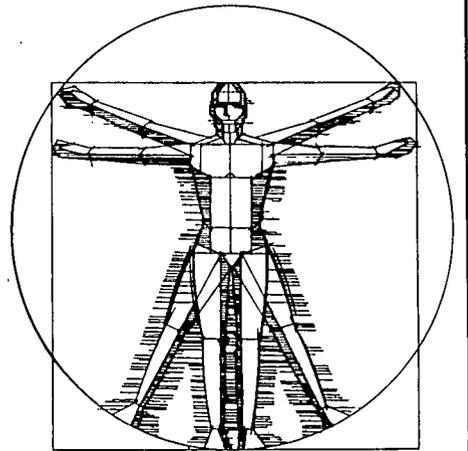
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A Helping Hand for the Chemically Dependent

Directory of Chemical Dependency Programs in Minnesota.

This 250-page directory lists prevention and intervention programs including county social service agencies, mental health centers, other information and referral programs, self-help programs and employee assistance programs. It also lists DWI (Driving While Intoxicated) clinics and detoxification centers. Outlining Minnesota's continuum of care, the Minn. Dept. of Human Services Directory lists treatment services under three headings: **Primary Residential Programs**—freestanding facilities, hospital-based facilities and state regional treatment centers; **Intermediate/Extended Residential Programs**—halfway houses, extended care facilities, and board and lodging facilities; **Non-Residential Programs**—freestanding facilities and hospital-based facilities. Stock #1-12. \$15.00 + 90¢ tax.



TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. *Prices are subject to change.* FAX: (612) 296-2265.

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Minnesota: national leader in education

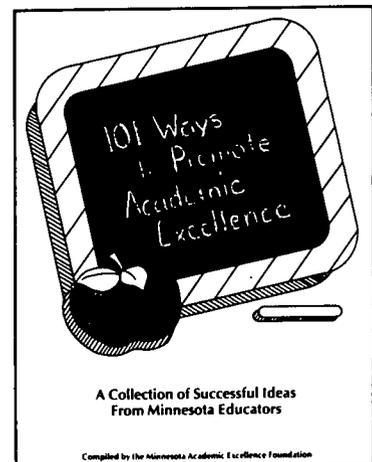
101 Ways to Promote Academic Excellence

A collection of nuts-and-bolts methods educators have successfully used to foster academic achievement. These are techniques that directly help students, can be replicated easily, are cost-effective, and that work in meeting the public educators' great challenge: helping every single child learn. Code #5-1, \$4.50.

Education Directory, 1989-90

This popular comprehensive directory contains Minnesota school districts, superintendents, principals, addresses, phone numbers and enrollment. 170 pages, paperbound. Code #1-93, \$8.95.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. *Prices are subject to change.* FAX: (612) 296-2265.



A Collection of Successful Ideas
From Minnesota Educators

Compiled by the Minnesota Academic Excellence Foundation

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MAILING LISTS GALORE

Successful business means successful sales

The Minnesota Documents Division has a variety of mailing lists of licensed professionals and permit holders that will enable you to focus your marketing efforts on a targeted audience.

Types of lists available are: registered nurses, real estate agents, physicians, insurance agents, boatowners, hunters, cosmetologists, teachers, and many more! And you can get them on printouts, cheshire/pressure sensitive labels, as well as 9-track magnetic tapes.

What's more, you can choose from several selection capabilities. You will find our selections most helpful and beneficial to your business when you learn that you can acquire names and addresses of individuals in the areas you need to target most.

Find out more about our mailing lists by writing for our free mailing list catalog. In a hurry? Call (612) 297-2552 for more information. Requests can be sent to: Minnesota Documents Division, Mailing List Operation, 117 University Avenue, St. Paul, MN 55155. FAX: (612) 296-2265.

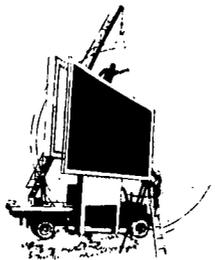
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Minnesota Manufacturer's Directory 1989-90



UPDATED: Name, address, phone number, staff size, sales volume, market area, year of establishment, type of firm, C.E.O., Sales or Marketing Manager, Purchasing Manager and four major manufactured products. Code #40-2, \$78.50.

NEW: In the directory this year are two titles (where applicable) Chief Engineer and Data Processing Manager.



TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.

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Voices of the Loon

Its voice severs the bonds to the world of cities, traffic, crowds, lights and noise. The lyrical magic of the loon, sometimes hauntingly eerie, makes the skin tingle, and the hair on the back of the neck stand on edge, awakening a primitive response. Its solitary wail turns the shadowy wilderness into a mysterious path into eternity.

Voices of the Loon, cassette tape, includes introduction and loon call identification, chorus from a distant lake, tremolo duet, wail duet, border confrontation, wails with morning songbird chorus, tremolos while running, wails during a thunderstorm, and coyotes calling with loons. Code #19-73, \$12.00.

The Loon: Voice of the Wilderness, hardbound with color plates and illustrations, 143 pages. Code #19-54, \$17.95.

Love of Loons. A Voyageur Wilderness Book, with color photos and lore of this delightful state bird make this a beautiful gift. Stock #9-22, \$12.95 + tax.

Loon Lapel Pin. Code #15-30, \$2.49.

Loon Windsock, 56 inches long in full color. Code #15-29, \$19.95.

Loon Nature Print, full-color poster 16" x 22", Code #15-18, \$3.00.

Loon with Baby-poster, 16" x 20". Code #15-48, \$3.00.

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Minnesota Rules 1989. An 11-volume set of rules from the approximately 75 agencies empowered to promulgate rules by the Administrative Procedure Act. Stock #18-200, \$160.00 + tax, or \$15 for individual volumes. **NOTE:** This is a subscription service for the set, entitling subscriber to updates as they are produced.

Chemical Dependency Programs Directory 1989. Features comprehensive listings for programs ranging from Prevention/Intervention Services to a wide range of Treatment Services. Each type of program includes an alphabetical listing of facilities and brief narrative description of programming provided. Stock No. 1-12, \$15.00 plus tax.

Process Parenting—Breaking the Addictive Cycle. A training manual that provides parent education and treatment techniques for professionals who work with recovering chemically dependent parents or dysfunctional families. Stock No. 5-4, \$15.00 plus tax.

It's Never Okay: A Handbook for Professionals on Sexual Exploitation by Counselors and Therapists. Therapeutic and prevention issues and employer responsibilities are discussed in this task force report, as well as recommended curriculum for training institutions for counselors and therapists. Stock No. 14-16, \$19.95

Hazardous Waste Rules 1989. Governs the storage, treatment, utilization, processing, transfer, and disposal of hazardous waste. Contains the complete requirements for application for permits for discharge of hazardous waste on construction and operation of a treatment facility. Stock No. 3-71, \$16.95 plus tax.

Environmental Quality Board Rules 1989. Essential for long-term planning. Details the scope, purpose and objectives of the rules. Explains the need for environmental impact statements and the review process. Includes a special section on large energy facilities and high voltage transmission lines. Stock No. 3-54, \$5.00 plus tax.

OTHER PUBLICATIONS

Our Minnesota. More than 100 full-color photos by Les and Craig Blacklock portray Minnesota in her seasonal beauty, with text from the personal journal of Fran Blacklock's thirty years of traveling the state. Stock #9-23. \$13.95 plus tax.

Historic Sites and Place Names of Minnesota's North Shore. John Fritzen, long time employee of the Minnesota DNR draws upon his almost 40 years as a forester, mostly spent on Minnesota's colorful and legendary North Shore, to regale readers with tales of timbermen, pioneer settlers, miners, commercial fishermen and others. Black and white photos. Stock #9-11. \$3.50 plus tax.

Landscaping for Wildlife. Attract songbirds, deer, butterflies, hummingbirds, pheasants, and other wildlife to your property by using the tips in this 144-page, 4-color book. Stock #9-15, \$8.95 plus tax. See "Special Set Offer" below.

Woodworking for Wildlife. Carefully illustrated with a variety of game bird and mammal box designs, including maintenance requirements and important tips on placement of nests in proper habitat areas. 47 pages with diagrams. Stock #9-14, \$3.95 plus tax. See "Special Set Offer" below.

"Special Set Offer." Save 15% by purchasing the two books together on wildlife mentioned above. Stock #9-20, \$10.95 plus tax.

Minnesota Manufacturer's Directory, 1990. More than 7,000 entries listing name, address, phone, staff size, sales volume, market area, year of establishment, type of firm, CEO, sales or marketing and purchasing managers, and four manufactured products. Stock #40-2. \$78.50 + \$4.71 sales tax.

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State Register. Minnesota's official weekly publication for agency rules and notices, executive orders of the Governor, state contracts, Supreme Court Calendar, Supreme Court and Tax Court Decisions. Annual subscription: Monday edition only \$130; Monday and Thursday's State Contract Supplement \$195; 13-week trial (includes both Monday and Thursday editions) \$60.00.

Workers Compensation Decisions. Volume 40. Selected landmark decisions of the Worker's Compensation Court of Appeals. Annual subscription. \$105.00.

SERVICES:

Mailing Lists. Lists of Minnesota licensed professionals and permit holders. Write or call (612) 297-2552 for a free mailing list catalog which contains available lists, selections, formats, pricing and ordering information.

American Flag. Perfect for home or office. 3' x 5' with embroidered stars. Heavy nylon bunting. Code No. 6-1. \$21.00, plus tax.

1989 Lake Map Index. Listing over 4,000 lake maps. Free.

1989 Publication Catalog of Minnesota's Bookstore. Lists publications available through Minnesota's Bookstore. Free.

State Register Binder. Durable 3½ inches, forest green binders imprinted with the State Register logo. \$6.50 plus 39¢ tax.

