

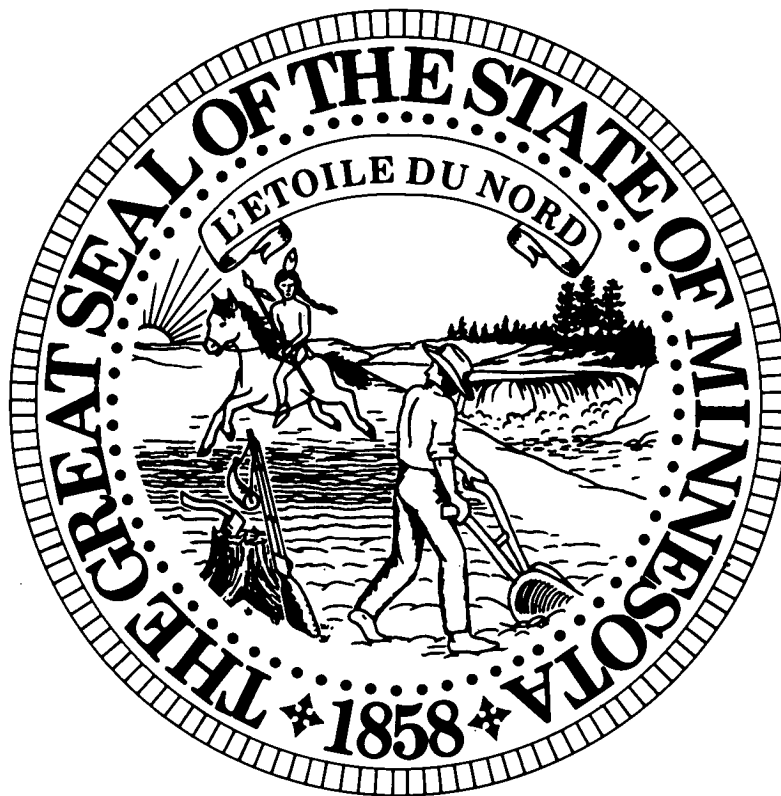
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State of Minnesota

STATE REGISTER

Department of Administration—Print Communications Division



Rules edition

Published every Monday

14 August 1989

Volume 14, Number 7

Pages 321-352

STATE REGISTER

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official notices, state and non-state contracts, contract awards, grants, supreme court and tax court decisions, and a monthly calendar of cases to be heard by the state supreme court.

A *Contracts Supplement* is published every Thursday and contains additional state contracts and advertised bids, and the most complete source of state contract awards available in one source.

Printing Schedule and Submission Deadlines

Vol. 14 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
7	Monday 31 July	Monday 7 August	Monday 14 August
8	Monday 7 August	Monday 14 August	Monday 21 August
9	Monday 14 August	Monday 21 August	Monday 28 August
10	Monday 21 August	Monday 28 August	Tuesday 5 September

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-4273.

The *STATE REGISTER* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *STATE REGISTER Contracts Supplement* is published every Thursday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme and tax courts; a monthly calendar of scheduled cases before the supreme court; and other announcements. The Thursday edition contains additional state contracts and advertised bids, and the most complete listing of contract awards available in one source.

In accordance with expressed legislative intent that the *STATE REGISTER* be self-supporting, the following subscription rates have been established: the Monday edition costs \$130.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined Monday and Thursday editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, include both the Monday and Thursday edition, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the Monday edition at St. Paul, MN, first class for the Thursday edition. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *STATE REGISTER* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

Rudy Perpich, Governor

**Sandra J. Hale, Commissioner
Department of Administration**

**Stephen A. Ordahl, Director
Minnesota Documents Division**

Robin PanLener, Editor

Paul Hoffman, Assistant Editor

Debbie George, Circulation Manager

Bonita Karels, Staff Assistant

FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as **Proposed Rules**. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-652-9747.

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Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Minnesota Housing Finance Agency

Proposed Permanent Rules Relating to Purchase and Rehabilitation or Refinance and Rehabilitation Mortgage Loans

Notice of Intent to Adopt a Rule Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Housing Finance Agency intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes* sections 14.22 to 14.28. The statutory authority to adopt the rule is *Minnesota Statutes* 462A.06, Subd. 4 and 11.

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to:

Susan K. Noren
Legal Division
Minnesota Housing Finance Agency
Suite 300
400 Sibley Street
St. Paul, Minnesota 55101
Telephone: (612) 296-9794

The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

A copy of the proposed rule is attached to this notice.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Susan K. Noren upon request.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General or who wish to receive a copy of the adopted rule, must submit the written request to Susan K. Noren.

Dated: 11 August 1989

James J. Solem
Commissioner

Rules as Proposed (all new material)

4900.2000 DEFINITIONS

Subpart 1. **Scope.** For the purpose of part 4900.2005, the following terms have the meanings given them.

Subp. 2. **Purchase and rehabilitation mortgage loan.** "Purchase and rehabilitation mortgage loan" means a financing mechanism through which an eligible borrower may simultaneously purchase an existing home and provide for its eligible rehabilitation through execution of a single set of mortgage documents.

Subp. 3. **Refinance and rehabilitation mortgage loan.** "Refinance and rehabilitation mortgage loan" means a financing mechanism through which an eligible borrower may simultaneously refinance the mortgage debt that is secured by an existing home that the borrower currently owns and provide for its eligible rehabilitation through execution of a single set of mortgage documents.

4900.2005 PURCHASE AND REHABILITATION OR REFINANCE AND REHABILITATION MORTGAGE LOANS.

Subpart 1. **Eligible property.** The property to be purchased or refinanced with a purchase and rehabilitation or refinance and rehabilitation mortgage loan must be an existing one-to-four family residential dwelling located in Minnesota. Mobile homes and trailers are not eligible for purchase and rehabilitation or refinance and rehabilitation mortgage loans.

Subp. 2. **Minimum rehabilitation.** Each property financed with a purchase and rehabilitation mortgage loan must require and receive rehabilitation in a dollar amount greater than or equal to 15 percent of the purchase price of the property. Each property financed with a refinance and rehabilitation mortgage loan must require and receive rehabilitation in a dollar amount greater than or equal to 15 percent of the value of the property prior to rehabilitation.

Subp. 3. **Eligible rehabilitation.** All rehabilitation work that is paid for out of the proceeds of a purchase and rehabilitation or refinance and rehabilitation mortgage loan must satisfy the following requirements:

A. Rehabilitation improvements must be made in order to comply with applicable state, county, and municipal health, housing, building, fire prevention, and housing maintenance codes, or other public standards applicable to housing; make the property more desirable to live in; increase the market value of the property; make the property more habitable; make the property more accessible to a handicapped person; make the property more energy efficient; or convert the property to or from a one-family residence from or to a two-to-four family residence.

B. Each rehabilitation improvement must be a permanent general improvement. Permanent general improvements include additions, alterations, renovations, or repairs upon or in connection with existing structures that materially preserve or improve the basic livability, safety, or utility of the property. Permanent general improvements do not include materials, fixtures, or landscaping

of a type or quality exceeding that customarily used in the locality for properties of the same general type as the property to be improved.

C. Each rehabilitation improvement must be made in compliance with all applicable health, fire prevention, building, and housing codes and standards; provided, however, that no application for a purchase and rehabilitation or refinance and rehabilitation mortgage loan for a property may be denied solely because the improvements will not bring such property into full compliance with all such codes and standards.

Subp. 4. **Scope of rehabilitation.** For purchase and rehabilitation or refinance and rehabilitation mortgage loans in which the cost of the rehabilitation work is over \$5,000, the borrower shall enter into an agreement with a reputable contractor to complete the rehabilitation work in accordance with written bids. Borrowers shall submit a minimum of two written bids from eligible contractors when the cost of the rehabilitation work exceeds \$5,000. No contractor is required if the cost of the rehabilitation work is under \$5,000. However, in such cases, borrowers shall submit cost estimates and proposals in a form specified by the agency for the rehabilitation work.

Subp. 5. **Borrower eligibility.** Each borrower shall meet the following requirements:

A. Each borrower shall be a person or family, including nonrelated individual adults, whose adjusted income does not exceed 100 percent of the greater of state or area median income as determined and adjusted from time to time by the United States Department of Housing and Urban Development; provided, however, that the maximum adjusted income for targeted neighborhoods may not exceed 115 percent of the greater of state or area median income as determined and adjusted from time to time by the United States Department of Housing and Urban Development. Targeted neighborhoods are specific geographic areas specified by local governments or housing and redevelopment authorities as neighborhoods to receive special emphasis in terms of rehabilitation or preservation of the housing stock.

B. Each borrower shall occupy the residence upon completion of the rehabilitation work as the borrower's primary, year-round residence.

C. Each borrower shall be a reasonable credit risk with the ability to pay the loan obligation in accordance with underwriting standards of the mortgage industry for the type of mortgage loan being provided.

Subp. 6. **Maximum mortgage amount.** The maximum mortgage amount for any purchase and rehabilitation or refinance and rehabilitation mortgage loan must not exceed the maximum mortgage amount for applicable areas of the state for mortgage loans to be insured by the Federal Housing Administration as determined and adjusted from time to time by the United States Department of Housing and Urban Development.

Pollution Control Agency

Proposed Permanent Rules Relating to Water Quality Permit Fees

Notice of Intent to Adopt Rules Without a Public Hearing and of Intent to Adopt Rules With a Public Hearing if 25 or More Persons Request a Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency (Agency) intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes* §§ 14.22 to 14.28 (1988). The proposed rules, if adopted, will raise all water quality permit fees a uniform 20 percent. This is the increase necessary to collect the increased total fee revenue required as a result of action taken during the 1989 legislative session, (*Minnesota Laws 1989*, ch. 335). The Agency's authority to adopt the rule is set forth in *Minnesota Statutes* § 116.07, subd. 4d (1988).

All persons have until 4:30 p.m. on September 13, 1989, to submit comments in support of or in opposition to the proposed rules or any part or subpart of the rules. Comment is encouraged. Each comment should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rules within the comment period. If 25 or more persons submit a written request for a public hearing within the comment period, the public hearing will be held unless a sufficient number

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Proposed Rules

withdraw their requests in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rules addressed, the reason for the request, and any change proposed. If a public hearing is required, the Agency will proceed pursuant to *Minnesota Statutes* §§ 14.131 to 14.20 (1988).

PLEASE NOTE THAT IF 25 OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITHIN THE 30-DAY COMMENT PERIOD, HEARINGS WILL BE HELD ON September 21, 25 and 27, 1989, UNLESS A SUFFICIENT NUMBER WITHDRAW THEIR REQUEST, IN ACCORDANCE WITH THE NOTICE OF PUBLIC HEARING ON THESE SAME RULES PUBLISHED IN THIS *STATE REGISTER* AND MAILED TO PERSONS REGISTERED WITH THE AGENCY. To verify whether hearings will be held, please call Karen Cibert of the Agency staff, between September 14, 1989, and the scheduled dates of hearing, at (612) 296-7752.

Comments or written requests for a public hearing must be submitted to:

David Christopherson
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, Minnesota 55155
(612) 296-7241

The proposed rules may be modified if the modifications are supported by data and views submitted to the Agency and do not result in a substantial change in the proposed rule as noticed.

The proposed rules are published below. One free copy of the rules is available upon request from David Christopherson at the address and telephone number stated above.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rules and identifies the data and information relied upon to support the proposed rule has been prepared and is available from David Christopherson upon request.

You are hereby advised, pursuant to *Minnesota Statutes* § 14.115 (1988), "Small business considerations in rulemaking," that the proposed rules affect small business because all fees charged under the existing fee rules will be increased by approximately 20 percent.

The Agency estimates that the cost of these rule amendments, for the two years immediately following their adoption, to all local public bodies in the state, will be approximately \$210,000, which is the total amount of the fee increase to municipalities. For the purposes of this estimate, "local public bodies" is defined by *Minnesota Statutes* § 14.11 (1988) as "officers and governing bodies of the political subdivisions of the state and other officers and bodies of less than state wide jurisdiction which have the authority to levy taxes."

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the rule as adopted, must submit a written request to David Christopherson.

Gerald L. Willet
Commissioner

Notice of Hearing and Notice of Intent to Cancel Hearing if Fewer than 25 Persons Request a Hearing in Response to Notice of Intent to Adopt Rules Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency (Agency) will hold public hearings in the above-entitled matter at the following times and locations:

Date	Time	Location
Thurs., Sept. 21, 1989	1:30 p.m.	Board Room Minnesota Pollution Control Agency 520 Lafayette Road St. Paul, MN 55155
Mon., Sept. 25, 1989	1:30 p.m.	Meeting Room New Ulm Public Library 17 North Broadway New Ulm, MN 56073

Proposed Rules

Wed., Sept. 27, 1989

1:30 p.m.

County Board Room
Itasca County Courthouse
Highway 2 East
Grand Rapids, MN 55744

Additional days of hearing will be scheduled if necessary. The subject of the hearing will be proposed amendments to the rules governing water quality permit fee amounts, *Minnesota Rules* Part 7002.0310. The proposed rules, if adopted, will raise all water quality permit fees a uniform 20 percent. This is the increase necessary to collect the increased total fee revenue now required as a result of action taken during the 1989 legislative session (*Minnesota Laws 1989*, ch. 335). The proposed rules are authorized by *Minnesota Statutes* § 116.07, subd. 4d (1988). All interested or affected persons will have an opportunity to participate by submitting either oral or written data, statements, or arguments. Statements or briefs may be submitted without appearing at the hearing.

PLEASE NOTE, HOWEVER, THAT THE HEARING WILL BE CANCELED IF FEWER THAN 25 PERSONS REQUEST A HEARING IN RESPONSE TO THE NOTICE OF INTENT TO ADOPT THESE SAME RULES WITHOUT A PUBLIC HEARING PUBLISHED IN THIS *STATE REGISTER* AND MAILED TO PERSONS REGISTERED WITH THE AGENCY. To verify whether a hearing will be held, please call Karen Cibert of the Agency staff, between September 14, 1989, and the scheduled dates of hearing, at (612) 296-7752.

The matter will be heard before Administrative Law Judge Richard C. Luis, Office of Administrative Hearings, 5th Floor, Flour Exchange Bldg., 310 Fourth Avenue South, Minneapolis, Minnesota 55415, (612) 341-7610. The rule hearing procedure is governed by *Minnesota Statutes*, §§ 14.131 to 14.20 (1988) and by the rules of the Office of Administrative Hearings, *Minnesota Rules* Parts 1400.0200 to 1400.1200 (1987). Questions concerning the rule hearing procedure should be directed to the Administrative Law Judge at the address and telephone number stated above.

The proposed rules are published below. One free copy of the rules is available on request by contacting:

David Christopherson
Minnesota Pollution Control Agency
520 Lafayette Road North
St. Paul, Minnesota 55155
(612) 296-7241

NOTICE IS HEREBY GIVEN that a Statement of Need and Reasonableness, including a Fiscal Note, is now available for review at the Agency offices and at the Office of Administrative Hearings. The Statement of Need and Reasonableness includes a summary of all the evidence and argument which the Agency anticipates presenting at the hearing justifying both the need for and reasonableness of the proposed rules. Copies of the Statement of Need and Reasonableness may be reviewed at the Agency offices or at the Office of Administrative Hearings and copies may be obtained from the Office of Administrative Hearings at the cost of reproduction.

Any person may present his or her views on the proposed rules in one or more of the following ways: by submitting written data to the Administrative Law Judge at any time before the close of the hearing; by submitting oral or written data at the hearing; and by submitting written data to the Administrative Law Judge during the comment period following the hearing. The comment period will be not less than five working days after the public hearing ends. The comment period may be extended for a longer period not to exceed 20 calendar days if ordered by the Administrative Law Judge at the hearing. The written material received during the comment period shall be available for review at the Office of Administrative Hearings. Within three business days after the expiration of the comment period, the Agency and interested persons may respond in writing to any new information received during the comment period; however, no additional evidence may be submitted during this three-day period.

The Agency requests that any person submitting written views or data to the Administrative Law Judge prior to the hearing or during the comment period also submit a copy of the written data to David Christopherson at the address stated above.

The proposed rules may be modified if the data and views received during the hearing process warrant modification and the modification does not result in a substantial change in the proposed rules.

NOTICE: Any person may request notification of the date on which the Administrative Law Judge's report will be available, after which date the Agency may not taken any final action on the rules for a period of five working days. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Administrative Law Judge. Any person may request notification of the date on which the rules were adopted and filed with the Secretary of State.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

The notice must be mailed on the same day that the rules are filed. If you want to be so notified you may so indicate at the hearing or send a request in writing to the Agency at any time prior to the filing of the rules with the Secretary of State.

You are hereby advised, pursuant to *Minnesota Statutes* § 14.115 (1988), "Small business considerations in rulemaking," that the proposed rules affect small business because all fees charged under the existing fee rules will be increased by approximately 20 percent.

The Agency estimates that the cost of these rule amendments, for the two years immediately following their adoption, to all local public bodies in the state, will be approximately \$210,000, which is the total amount of the fee increase to municipalities. For the purposes of this estimate, "local public bodies" is defined by *Minnesota Statutes* § 14.11 (1988) as "officers and governing bodies of the political subdivisions of the state and other officers and bodies of less than state wide jurisdiction which have the authority to levy taxes."

Please be advised that *Minnesota Statutes* ch. 10A (1988) requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in *Minnesota Statutes* § 10A.01, subd. 11 (1988) as any individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than \$250, not including his own travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than \$250 not including his own travel expenses and membership dues, in any year for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute contains certain exceptions. Questions should be directed to the Ethical Practices Board, 625 North Robert Street, St. Paul, Minnesota 55101-2520, telephone (612) 296-5615.

Gerald L. Willet
Commissioner

Rules as Proposed

7002.0310 TABLE, WATER QUALITY PERMIT FEES.

Subpart 1. **Major NPDES permit fees.** The following fees shall be paid for major NPDES facilities:

A. Municipal permits:

Design Flow in Million Gallons per Day (MGD)	Application Fee		Processing Fee		Annual Fee	
50 and over	\$50	\$60	\$52,200	\$62,600	\$69,600	\$83,500
20 to 49.99	50	60	22,600	27,100	43,900	16,700
5 to 19.99	50	60	10,400	12,500	4,400	5,300
Up to 4.99	50	60	4,900	5,900	1,700	2,000

B. Nonmunicipal permits:

Design Flow in Million Gallons per Day (MGD)	Application Fee		Processing Fee		Annual Fee	
20 to 49.99	\$50	\$60	\$22,600	\$27,100	\$15,700	\$18,800
5 to 19.99	50	60	12,500	15,000	5,200	6,200
Up to 4.99	50	60	6,400	7,700	2,600	3,100
Cooling or Mine Pit Dewatering (any flow)	50	60	12,500	15,000	5,200	6,200

Subp. 2. **Nonmajor NPDES and state disposal permit fees.** The following fees shall be paid by a permittee not designated as a major NPDES facility and by a permittee that has applied for or received a state disposal system permit.

A. Municipal permits:

Design Flow in Million Gallons per Day (MGD)	Application Fee		Processing Fee		Annual Fee	
Greater than .100	\$50	\$60	\$2,180	\$2,610	\$240	\$290
0 to .100	50	60	1,040	1,250	90	110
Sewage sludge landspreading facilities	50	60	1,040	1,250	90	110

B. Nonmunicipal permits:

Design Flow in Million Gallons per Day (MGD)	Application Fee		Processing Fee		Annual Fee	
Sewage 0 to .100	\$50	\$60	\$1,040	\$1,250	\$ 90	\$110
Other nonmunicipal (any flow)	50	60	2,180	2,610	300	360

Subp. 3. **Other water quality permit fees.** The following application fees shall be paid by a permittee that has applied for or received a general, sewer extension, or liquid storage permit.

- A. General, ~~\$50~~ \$60;
- B. Sewer extension, ~~\$140~~ \$170; and
- C. Liquid storage, ~~\$440~~ \$530.

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. § 14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. § 14.33 and upon the approval of the Revisor of Statutes as specified in § 14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under § 14.18.

Minnesota Housing Finance Agency

Adopted Permanent Rules Relating to Rehabilitation Loan Program Limits

The rule proposed and published at *State Register*, Volume 13, Number 46, pages 2749-2750, May 15, 1989 (13 S.R. 2749) is adopted as proposed.

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Adopted Rules

Minnesota Racing Commission

Adopted Permanent Rules Relating to Horse Racing in Minnesota

The rules proposed and published at *State Register*, Volume 13, Number 37, pages 2209-2214, March 13, 1989 (13 S.R. 2209) are adopted with the following modifications:

Rules as Adopted

7890.0140 BLEEDERS.

Subp. 6. Lasix® may be administered to certified bleeders. Upon request, any horse placed on the bleeder list shall, in its next race, be permitted the use of Lasix®. Once a horse has raced with Lasix®, it must continue to race with Lasix® in all subsequent races unless a request is made to discontinue the use. If the use of Lasix® is discontinued, the horse shall be prohibited from again racing with Lasix® unless it is later observed to be bleeding pursuant to subpart 1 or meets the requirements of subpart 3. Requests for the use of or discontinuance of Lasix® must be made to the commission veterinarian by the horse's trainer or assistant trainer on a form prescribed by the commission on or before the day of entry into the race for which the request is made. Lasix® shall be administered intravenously by a veterinarian employed by the owner or trainer of the horse. The Lasix® must be administered at least four hours before scheduled post time for any horse entered to race and the dose level of Lasix® must not exceed 250 milligrams (five milliliters of a 50 milligram/milliliter or five percent solution) per administration. Lasix® must be administered as follows:

A- The practicing veterinarian must deposit with the commission veterinarian at the Lasix® detention barn an unopened supply of Lasix® and sterile hypodermic needles and syringes to be used for the administration. The horse must be brought to the Lasix® detention barn for treatment not less than four hours before scheduled post time for the race in which it is entered to start. The Lasix® must be administered under the supervision of a person employed by the commission. Once at the Lasix® detention barn, a horse shall remain there until it is taken to the paddock to be saddled or harnessed for a race.

B- The requirements of item A shall not apply if:

(1) the commission approves a scientifically recognized test to determine the quantitative level of Lasix® in a plasma sample of the treated horse;

(2) the commission establishes the permitted quantitative level determined by scientific research and accepted as the recognized standard by the industry; and

(3) the trainer delivers to the commission veterinarian no later than one hour before post time of the race for which the horse is entered the following information, on a form provided by the commission:

(a) the racetrack name, date, and time of day Lasix® was administered to the entered horse;

(b) the dosage amount of Lasix® administered to the entered horse; and

(c) the printed name and signature of the veterinarian who administered the Lasix®.

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Emergency Rules

Proposed Emergency Rules

According to Minn. Stat. of 1984, §§ 14.29-14.30, state agencies may propose adoption of emergency rules if: 1) expressly required; 2) authorized by statute; or 3) if the manner permitted by a directive (given by statute, federal law or court order) does not allow for compliance with sections 14.14-14.28. The agency must, however, publish a notice of intent to adopt emergency rules, along with the rules themselves, in the *State Register*. The notice must advise the public:

- 1) that a free copy of the proposed emergency rule is available upon request from the agency;
- 2) that notice of the date that the rule is submitted to the attorney general will be mailed to persons requesting notification;
- 3) that the public has at least 25 days after publication of the proposed emergency rule to submit data and views in writing; and
- 4) that the emergency rule may be modified if the data and views submitted support such modification.

Adopted Emergency Rules

Emergency rules take effect five working days after approval by the attorney general, and after compliance with Minn. Stat. §§ 14.29-14.365. As soon as possible, emergency rules are published in the *State Register* in the manner provided for in section 14.18.

Emergency rules are effective for the period stated in the notice of intent to adopt emergency rules. This may not exceed 180 days.

Continued/Extended Emergency Rules

Adopted emergency rules may be continued in effect (extended) for an additional 180 days. To do this, the agency must give notice by: 1) publishing notice in the *State Register*; and 2) mailing the same notice to all persons who requested notification on rulemaking. No emergency rule may remain in effect 361 days after its original effective date. At that point, permanent rules adopted according to Minn. Stat. 14.14-14.28 supercede emergency rules.

Higher Education Coordinating Board

Proposed Emergency Rules Relating to Child Care Grants Program

Notice of Intent to Adopt an Emergency Rule

NOTICE IS HEREBY GIVEN that the Minnesota Higher Education Coordinating Board intends to adopt the above-entitled emergency rule. The statutory authority to adopt the emergency rule is contained in *Laws of Minnesota* for 1989, Chapter 293, Section 83. The agency, in adopting the rule, is following the procedures set forth in the Administrative Procedure Act for adopting emergency rules in *Minnesota Statutes*, sections 14.29 to 14.36.

All persons have 25 days after publication to submit data and views on the proposed emergency rule or any part or subpart of the rule in writing. Any comments must be submitted to:

Mary Lou Dresbach
Minnesota Higher Education Coordinating Board
550 Cedar Street, Suite 400
Capitol Square Building
St. Paul, MN 55101
(612) 296-9656

A copy of the proposed rule is attached to this notice. A free copy of the proposed emergency rule is available by contacting Mary Lou Dresbach.

The proposed emergency rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed emergency rule as noticed.

Upon adoption of the emergency rule by the agency, the emergency rule as adopted and its supporting documents will be delivered to the Attorney General for review as to legality and form to the extent form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or wish to receive a copy of the adopted rule, must submit the written request to Mary Lou Dresbach.

The emergency rule will take effect five working days after approval by the Attorney General and be effective for 180 days. The emergency rule will continue to be in effect for an additional 180 days if the agency gives notice of continuation in accordance with *Minnesota Statutes*, section 14.35.

Dated: 7 August 1989

David R. Powers, Executive Director
Higher Education Coordinating Board

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Emergency Rules

CHILD CARE GRANTS

4830.7000 [Emergency] SCOPE.

Parts 4830.7000 to 4830.7900 [Emergency] govern state assistance to institutions to reduce the cost of child care for eligible students attending eligible postsecondary institutions.

4830.7100 [Emergency] DEFINITIONS.

Subpart 1. **Scope.** The definitions in this part apply for the purposes of parts 4830.7000 to 4830.7900 [Emergency].

Subp. 2. **Continuing enrollment.** "Continuing enrollment" means that a student has not had an interruption in enrollment at the institution in which the student is currently enrolled for more than one academic term or 60 days of the immediately preceding academic year, whichever is longer. A student may miss one academic term and summer school and not lose continuing enrollment status.

Subp. 3. **Eligible employment.** "Eligible employment" means the number of hours of paid employment that the institution determines shall be covered with child care assistance, not to exceed 20 hours of employment per week.

Subp. 4. **Eligible hours of education.** "Eligible hours of education" means:

- A. hours spent in class;
- B. up to a maximum of one hour a day for transportation between class, home, and employment;
- C. up to four hours a day between classes; and
- D. additional eligible hours as determined by the institution.

Subp. 5. **Eligible student.** "Eligible student" means a student who:

A. has a child 12 years of age or younger, or 14 years of age or younger who is handicapped as defined in Minnesota Statutes, section 120.03, and who is receiving or will receive care on a regular basis from a provider of child care services as those terms are defined in Minnesota Statutes, section 256H.01, subdivisions 2 and 12, after the grant is received;

B. is a resident of Minnesota as defined in part 4830.0400, subpart 2;

C. is not a recipient of aid to families with dependent children;

D. has not earned a baccalaureate degree and has been enrolled full time in any postsecondary institution fewer than eight semesters, 12 quarters, or the equivalent;

E. is pursuing a nonsectarian program or course of study that applies to an undergraduate degree, diploma, or certificate;

F. is enrolled at least half time in an eligible institution for the term for which an award is received;

G. is in good academic standing and making satisfactory progress, as defined by the institution according to federal requirements; and

H. reports any changes to data reported on the child care application within ten days of the change.

Subp. 6. **Nonsectarian program.** "Nonsectarian program" means a program of study that is not specifically designed to prepare students to become ministers of religion, to enter some other religious vocation, or to prepare them to teach theological subjects. A nonsectarian program may provide for the scholarly study of religion as a discipline of knowledge in a manner similar to that provided for any other field of study, but must not require its students to take courses that are based on a particular set of religious beliefs, to receive instruction intended to propagate or promote any religious beliefs, to participate in religious activities, to maintain affiliation with a particular church or religious organization, or to attest to any particular religious beliefs.

Subp. 7. **Institution's share.** "Institution's share" means the number of students in an eligible institution who have applied for the state scholarship and grant program under parts 4830.0200 to 4830.0700 for the most current academic year and who have reported dependent children.

4830.7200 [Emergency] ELIGIBLE INSTITUTIONS.

Institutions eligible for child care grants are Minnesota public postsecondary institutions and private, residential colleges or universities granting two-year or four-year liberal arts degrees that have signed a child care program agreement with the board.

4830.7300 [Emergency] STUDENT PRIORITY.

Beginning July 1, 1990, a student who has received an award from the program in the immediately preceding academic year and who has had continuing enrollment at that institution must be given a child care award for the next academic year if the student remains eligible and funds are available. A student shall apply for a continuation of funds by June 1 of the preceding academic year or lose priority ranking for the funds over students who did not apply for a continuation of funds by June 1 and eligible students applying for a child care grant for the first time.

4830.7400 [Emergency] APPLICATION AND DISTRIBUTION OF FUNDS FOR GRANTS.

Subpart 1. **Initial allocation formula.** Funds shall be allocated to each eligible institution according to the following formula:

- A. the institution's share divided by the sum of participating institutions' shares; and
- B. multiplied by the current fiscal year's appropriation for child care grants.

Subp. 2. **Yearly allocation to institutions.** After the 1989-1990 academic year, funds shall be allocated to each eligible institution according to the following formula:

- A. the institution's share divided by the sum of participating institutions' shares;
- B. multiplied by the current fiscal year's appropriation for child care grants; and
- C. multiplied by the percent of funds for child care grants actually used by the institution during the prior academic year.

Subp. 3. **Reallocation.** The board shall reallocate available funds at least twice during the academic year to institutions requesting additional child care funds according to the following formula:

- A. the institution's share divided by the sum of the shares of institutions requesting additional funds; and
- B. multiplied by the amount of child care funds available for reallocation.

Subp. 4. **Administrative expense.** By July 1 of each year, the board shall set the percentage of awarded child care grant funds that may be used for administration of the child care program by the board and the institution.

Subp. 5. **Notification.** The board shall notify each participating institution in writing of allocation and reallocation amounts.

Subp. 6. **Accountability.** Each participating institution shall be accountable for any funds disbursed to students for child care grants. Funds may be used only during the fiscal year of disbursement. If a student does not use a grant because the student does not enroll or withdraws from the institution, the institution may use the funds for other eligible students or return them to the board.

Subp. 7. **Unused funds.** An institution shall return funds that the institution determines will not be used within 30 days from the date of a request by the board. The board shall reallocate unused funds to other participating institutions requesting additional funds.

4830.7500 [Emergency] AMOUNT AND TERM OF GRANTS.

Subpart 1. **Financial need.** An institution shall award a grant to each eligible student to the extent allocated funds are available. The family income and family size used shall be that used to determine eligibility for the state scholarship and grant program under parts 4830.0200 to 4830.0700 and must be within the income ranges established by Minnesota Statutes, section 256H.10, subdivision 2. Each student shall report any changes in income within ten days to the institution.

Subp. 2. **Amount.** The amount of a grant must cover:

- A. the cost of child care for all children 12 years old or younger, or 14 years old or younger if the child is handicapped as defined in Minnesota Statutes, section 120.03;
- B. the total number of eligible hours for which child care is needed; and
- C. the provider's charge up to a maximum rate established each year by the board based on rate information received from the Department of Human Services in each county where services are being provided.

The institution shall determine the amount of child care needed for the eligible hours of education as defined in part 4830.7100 [Emergency], subpart 4, and the number of eligible hours of employment as defined in part 4830.7100 [Emergency], subpart 3, for each academic term and then subtract the amount of student copayment for each month of child care according to charts provided by the board.

The amount of the grant must not exceed 60 hours per child per week and must not cover hours during which a parent or legal guardian is capable and available to care for the children.

If, after an award is made, a student presents information to the institution that would increase the student's child care award, the award must be increased if program funds are available.

Subp. 3. **Insufficient funds.** An institution shall make awards that cover all eligible hours as defined in part 4830.7100 [Emergency], subparts 3 and 4. An institution may use one of the following methods to award the next student on the institution's waiting list if funds are insufficient to award all students eligible for the child care grants:

A. an institution may delay the beginning of an award but once an award is made, the award must continue throughout the year unless a student becomes ineligible;

B. an institution may award a student a full child care grant but notify the student that all awards are contingent on the availability of funds and that the student might not receive the full award; as refunds or reallocations make funds available, no new

Emergency Rules

student may receive an award until outstanding awards are assured full disbursement; or

C. an institution may supplement child care money with institutional money in order to make a full disbursement to a student.

4830.7600 [Emergency] PAYMENT.

Child care payments shall be made each academic term to the student or to the child care provider, as determined by the institution.

4830.7700 [Emergency] TERMINATION OF CHILD CARE AWARD.

A child care award shall be terminated if the student ceases to meet the eligibility requirements in part 4830.7100 [Emergency], subpart 5. Before termination of the award occurs, the institution must allow the student to meet with the financial aid officer at the institution to discuss the termination, and provide documentation as to why the termination should not occur.

4380.7800 [Emergency] REFUNDS.

If a recipient reduces enrollment, the institution must refund the unused portion of the award. Refunds are determined as follows:

A. the percentage the child care award represents of the student's total financial aid package for the applicable term; and

B. multiplied by the amount determined to be refunded to the student under the institution's refund policy. The result yields the amount to be refunded to the program fund. Refunded awards are available for reassignment to other qualified applicants.

4830.7900 [Emergency] REPORTS OF DATA.

Institutions must:

A. collect demographic, educational, and financial data specified by the board from eligible students requesting child care grants;

B. provide the board with individual student data upon request;

C. report information about students who receive awards, students who are on the waiting list, and students who were denied awards, including the institution's methods of prioritizing applicants if insufficient funds are available; and

D. submit fiscal year program activity reports and student data reports to the board.

Fiscal year program activity reports and student data reports are required by the board. Institutions shall correctly complete and submit all required reports and any applicable refunds to the board by the first working day after August 9. The board shall withhold an institution's subsequent year's allocation if the deadline date is not met.

Official Notices

Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Department of Finance

Notice of Maximum Interest Rate for Municipal Obligations in August

Pursuant to *Minnesota Statutes*, Section 475.55, Subdivision 4, Commissioner of Finance, Tom Triplett, announced today that the maximum interest rate for municipal obligations in the month of August, 1989 would be eight (8) percent per annum. Obligations which are payable wholly or in part from the proceeds of special assessments or which are not secured by General Obligations of the municipality may bear an interest rate of up to nine (9) percent per annum.

Department of Health

Outside Opinions Sought Regarding a Proposed Rule Change to Permit a Time-Limited Opportunity to Reinstate Expired Certificates Previously Issued to Emergency Medical Technicians by the Commissioner of Health

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health is seeking information or opinions from sources outside the agency in preparation to amend *Minnesota Rule*, Chapter 4690, Department of Health Rules for Basic and Advanced Ambulance

Services. The promulgation of these rule changes is authorized by *Minnesota Statutes*, section 144.804, subdivision 1.

The proposed amendment pertaining to certification of emergency medical technicians would permit individuals to petition the commissioner of health for reinstatement of certification as a Minnesota emergency medical technician only. The applicant will be required to submit evidence of prior certification as an emergency medical technician. Proper evidence will consist of a copy of a Minnesota emergency medical care certificate issued by the commissioner of health pursuant to *Minnesota Rule 4690.4600*, or a copy of an Emergency Medical Technician—Ambulance registration issued by the National Registry of Emergency Medical Technicians. No other documentation will be accepted. The burden of evidence lies solely with the applicant. The Department of Health will assume no responsibility in determining the eligibility of applicants other than review of proper evidence submitted by the individual.

The successful applicant will be permitted to enroll in an emergency care refresher course as authorized by *Minnesota Rule 4690.4700*. Successful completion of the refresher course examinations as authorized by *Minnesota Rule 4690.4800* will entitle the applicant to receive current certification as a Minnesota emergency medical technician pursuant to *Minnesota Rule 4690.4600*, through December 31, 1991. The opportunity to apply for reinstatement of Minnesota emergency medical technician certification will expire July 1, 1990, without exception.

The Emergency Medical Services Section of the Minnesota Department of Health requests information and comments concerning the subject matter of this proposed rule change. All interested or affected parties are requested to participate. Statements of information and comment may be made orally or in writing until August 31, 1989. Written statements of information and comment may be addressed to:

Norman Hanson, Chief
Emergency Medical Services Section
Minnesota Department of Health
393 North Dunlap Street Box 64900
St. Paul, MN 55164-0900
612/643-2164

Department of Human Services

Long Term Care Management Division

Outside Information or Opinions Sought Regarding Amendments to Rules Relating to Preadmission Screening and Alternative Care Grants

NOTICE IS HEREBY GIVEN that the State Department of Human Services is seeking information or opinions from sources outside the agency in preparing to propose amendments to the rules relating to preadmission screening *Minnesota Rules*, parts 9505.2395, subpart 6, alternative care grant services; part 9505.2440, concerning the establishment of the annual maximum statewide reimbursement rate for preadmission screening; 9505.2445, subparts 2 and 3 concerning reimbursement for preadmission screenings.

The adoption of the amendments to the rules is authorized by *Minnesota Statutes*, section 256B.091, subdivisions 8 and 9, which require the agency to adopt rules related to the reimbursement of screening teams and services provided through alternative care grants.

The State Department of Human Services requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Eleanor Weber
Rules Division
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3816

Oral statements will be received during regular business hours over the telephone at (612) 297-4301 by Eleanor Weber and in person at the above address.

All statements of information and opinions shall be accepted until further notice. Any written material received by the State Department of Human Services shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the amendment of the rule is adopted.

Dated: 4 August 1989

Eleanor E. Weber
Assistant Director, Rules Division

Minnesota State Agricultural Society Minnesota State Fair

Meeting Notice

The first scheduled meeting of the Minnesota State Agricultural Society's board of managers during the 1989 State Fair, Aug. 24 through Sept. 4, will be at 10 a.m. Friday Aug. 25 in the Administration Building on the State Fairgrounds.

Subsequent meetings will be held at the call of society's president as necessary to conduct fair-related business. Dates and times will be available from the communications office in the Service Building on the fairgrounds.

State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Procurement Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Awards of contracts and advertised bids for commodities and printing, as well as awards of professional, technical and consulting contracts, appear in the midweek STATE REGISTER Contracts Supplement, published every Thursday. Call (612) 296-0931 for subscription information. Thank you.

Department of Administration: Materials Management Division

Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

Commodity: New 1988 Chev with conversion
Contact: Brenda Thielen 296-9075
Bid due date at 2pm: August 16
Agency: Public Safety
Deliver to: St. Paul
Requisition #: 07300 60655

Commodity: Calcium Chloride
Contact: Jim Johnson 296-3779
Bid due date at 2pm: August 18
Agency: Transportation
Deliver to: Various
Requisition #: Price Contract

Commodity: Lease Seven passenger van
Contact: Brenda Thielen 296-9075
Bid due date at 2pm: August 18
Agency: Human Services
Deliver to: St. Paul
Requisition #: 55000 01669

Commodity: Genuine sunstrand transmission repair parts
Contact: Dale Meyer 296-3773
Bid due date at 2pm: August 21
Agency: Various
Deliver to: Various
Requisition #: Price Contract

Commodity: Pleated shades, draperies installed—Rebid
Contact: Linda Parkos 296-3725
Bid due date at 2pm: August 18
Agency: Minnesota Academy for the Deaf
Deliver to: Faribault
Requisition #: 37001 09016 1

Commodity: Alpana window repair
Contact: Pam Anderson 296-1053
Bid due date at 2pm: August 21
Agency: Administration
Deliver to: St. Paul
Requisition #: 02307 01237

Commodity: Zenith computers
Contact: Bernie Vogel 296-3778
Bid due date at 2pm: August 21
Agency: Hibbing Community College
Deliver to: Hibbing
Requisition #: 27143 43159

Commodity: Refurbished grand piano
Contact: Linda Parkos 296-3725
Bid due date at 2pm: August 21
Agency: Normandale Community College
Deliver to: Bloomington
Requisition #: 27156 10515

Commodity: Trail groomer—Eveleth
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: August 17
Agency: IRR&RB
Deliver to: Eveleth
Requisition #: 43000 11214

State Contracts and Advertised Bids

Commodity: 5 year lease purchase of used trail groomer—Eveleth
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: August 17
Agency: IRR&RB
Deliver to: Eveleth
Requisition #: 43000 11215

Commodity: Tablet arm chairs
Contact: John Bauer 296-2621
Bid due date at 2pm: August 21
Agency: North Hennepin Community College
Deliver to: Minneapolis
Requisition #: 27153 10240

Commodity: Mobile office units rental
Contact: Pam Anderson 296-1053
Bid due date at 2pm: August 18
Agency: Hibbing Extension Center
Deliver to: Duluth
Requisition #: 27163 43158

Commodity: Purchase of Risograph
Contact: Teresa Ryan 296-7556
Bid due date at 2pm: August 18
Agency: Vermillion Community College
Deliver to: Ely
Requisition #: 27147 47187

Commodity: Fuel oil—heavy
Contact: Jim Johnson 296-3779
Bid due date at 2pm: August 21
Agency: Various
Deliver to: Various
Requisition #: Price Contract

Commodity: Print and distribution of *The State Register*
Contact: Norma Cameron 296-2546
Bid due date at 2pm: August 21
Agency: Administration Department—Print Communications
Deliver to: St. Paul
Requisition #: Price Contract

Commodity: Mailing machine
Contact: Jack Bauer 296-2621
Bid due date at 2pm: August 23
Agency: State University
Deliver to: St. Cloud
Requisition #: 26073 21333

Commodity: Wood chips—rebid
Contact: John Bauer 296-2621
Bid due date at 2pm: August 22
Agency: Community College
Deliver to: Grand Rapids & Ely
Requisition #: 27144 44196 1

Commodity: No. Hennepin signage
Contact: John Bauer 296-2621
Bid due date at 2pm: August 22
Agency: North Hennepin Community College
Deliver to: Minneapolis
Requisition #: 27153 10238

Commodity: Rotenone
Contact: Jim Johnson 296-3779
Bid due date at 2pm: August 22
Agency: Natural Resources
Deliver to: Various
Requisition #: Price Contract

Commodity: Batteries, storage for automotive and trucks
Contact: Dale Meyer 296-3773
Bid due date at 2pm: August 22
Agency: Various
Deliver to: Various
Requisition #: Price Contract

Commodity: Genuine repair parts for Dresser Crawler tractors—4 wheel loaders & graders
Contact: Dale Meyer 296-3773
Bid due date at 2pm: August 23
Agency: Various
Deliver to: Various
Requisition #: Price Contract

Commodity: Alpana window repair
Contact: Pam Anderson 296-1053
Bid due date at 2pm: August 23
Agency: Admin. Department, Plant Management
Deliver to: 02307 01237

Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Commodity: 1989 Individual Cross Country Ski Pass, 60,000 shrink-wrapped, two-sided
Contact: Printing Buyer's Office
Bids are due: August 17
Agency: Natural Resources
Deliver to: St. Paul
Requisition #: 0596

Commodity: Direct Mailing Brochure, 35,000, type to be set, two-sided, perforations
Contact: Printing Buyer's Office
Bids are due: August 17
Agency: Vermillion Community College
Deliver to: Ely
Requisition #: 0306

Commodity: Physician's orders, 8,300 sets, carbonless
Contact: Printing Buyer's Office
Bids are due: August 21
Agency: Faribault Regional Center
Deliver to: Faribault
Requisition #: 0831

Commodity: Receipt/Invoice 80,000, copy camera ready, carbonless
Contact: Printing Buyer's Office
Bids are due: August 17
Agency: Secretary of State
Deliver to: St. Paul
Requisition #: 0537

Commodity: Physicians hospital order sheet, 50,000 sets, type to be set, 8½ x 11, shrink-wrap
Contact: Printing Buyer's Office
Bids are due: August 17
Agency: Human Services
Deliver to: St. Paul
Requisition #: 0093

Commodity: Notice to report (continuous cards), 15,000 sheets, perforating marginal feed
Contact: Printing Buyer's Office
Bids are due: August 17
Agency: Employee Relations
Deliver to: St. Paul
Requisition #: 0753

State Contracts and Advertised Bids

Commodity: HRF Envelope, 225,000, type to be set, double window envelope

Contact: Printing Buyer's Office

Bids are due: August 17

Agency: Federal Surplus Property

Deliver to: New Brighton

Requisition #: 0737

Commodity: DL Poly window envelope, 150,000, copy camera ready windowed

Contact: Printing Buyer's Office

Bids are due: August 17

Agency: Public Safety

Deliver to: St. Paul

Requisition #: 0814

Commodity: Snowmobile transfer duplicates form, 50,000 sets, one-sided, type to be set carbon

Contact: Printing Buyer's Office

Bids are due: August 17

Agency: Natural Resources

Deliver to: St. Paul

Requisition #: 0757

Commodity: Snowmobile registration application, 75,000 sets, type to be set, one-sided, perforating carbon interleave

Contact: Printing Buyer's Office

Bids are due: August 17

Agency: Natural Resources

Deliver to: St. Paul

Requisition #: 0758

Commodity: Grade report mailer, white bond stock, 15#, 50,000 continuous 4 ply computer form

Contact: Printing Buyer's Office

Bids are due: August 17

Agency: St. Cloud State University

Deliver to: St. Cloud

Requisition #: 0657

Commodity: "Outlook"—tabloid, 4 issues, 53.5M each, 16 pages, 11½"x15", 4-color, quarterfold to 11½"x7½", label and bundle by zip

Contact: Printing Buyer's Office

Bids are due: August 23

Agency: State University

Deliver to: St. Cloud

Requisition #: 0308

Commodity: 1989 XM book, 224 pages, 15M, type to set + camera ready, 8½"x11", saddle stitch

Contact: Printing Buyer's Office

Bids are due: August 22

Agency: Revenue Department

Deliver to: St. Paul

Requisition #: 0727

Commodity: 1989 Income Tax and Property Tax refund envelope, 4⅝"x9½", 3 different runs: 3,270M, 1,700M, and 85M, type to set

Contact: Printing Buyer's Office

Bids are due: August 22

Agency: Revenue Department

Deliver to: St. Paul

Requisition #: 0725

Commodity: 1989 Income Tax forms and instructions printing, various quantities totalling over 4,000M, camera ready, 8½"x11", various papers, 2-sided

Contact: Printing Buyer's Office

Bids are due: August 22

Agency: Revenue Department

Deliver to: St. Paul

Requisition #: 0724

Commodity: Explore Southern MN travel guide, 125M 112-page books, camera ready, 2-sided, 4-color, saddle stitch, 8¼"x10¾"

Contact: Printing Buyer's Office

Bids are due: August 22

Agency: Trade & Economic

Development

Deliver to: St. Paul

Requisition #: 0325

Commodity: Explore Northcentral/West MN travel guide, 125M 80-page books, 8¼"x10¾" camera ready, saddle stitch

Contact: Printing Buyer's Office

Bids are due: August 22

Agency: Trade & Economic

Development

Deliver to: St. Paul

Requisition #: 0327

Commodity: 1989-91 viewbook, 45M 32-pages + cover, 8½"x11", 4-color, camera ready, saddle stitch, pocket glued inside

Contact: Printing Buyer's Office

Bids are due: August 23

Agency: State University

Deliver to: St. Cloud

Requisition #: 0307

Commodity: Articulars newsletter, 5 issues, 23M each, 17"x22" folded to 8½"x11" camera ready, bleeds and halftones

Contact: Printing Buyer's Office

Bids are due: August 23

Agency: Center for Arts Education

Deliver to: St. Paul

Requisition #: 0593

Commodity: Application, 650M 4-part snap out form, 8½"x11¼" incl. stub, type to set, 2-sided

Contact: Printing Buyer's Office

Bids are due: August 23

Agency: Public Safety Department

Deliver to: St. Paul

Requisition #: 0689

Commodity: Medical assistance (MA) invoices, a series of seven forms, total 6,000M

Contact: Printing Buyer's Office

Bids are due: August 24

Agency: Human Services Department

Deliver to: St. Paul

Requisition #: 0894

Commodity: 1989 Income Tax and Property Tax refund booklets—printing & typesetting, 8½"x11" various quantities and page counts, saddle stitch

Contact: Printing Buyer's Office

Bids are due: August 24

Agency: Revenue Department

Deliver to: St. Paul

Requisition #: 0728

Commodity: North Star Printing 1989-90, 8 issues of newsletters (8-20 pages), 3M per issue, 16½"x11½" and 16½"x23" sheets folded to 8⅝"x11½"

Contact: Printing Buyer's Office

Bids are due: August 18

Agency: North Hennepin Community

College

Deliver to: Brooklyn Park

Requisition #: 0876

Print Communications Division ads continued on page 345.

Professional, Technical & Consulting Contracts ---

Gambling Control Board

Applicants Sought for Director of the Gambling Control Division

The Gambling Control Board is seeking applicants for the position of Director of the Gambling Control Division of the new Department of Gaming. The Board is a new agency created by the Legislature to replace the Charitable Gambling Board. The Director, who will be appointed by the Governor from a list of finalists referred by the Board, is responsible for managing the Division's administrative functions and its human and fiscal resources; advising and making recommendations to the Board on lawful gambling rules, policies, licensing issues and civil penalties; administering gambling policies and issuing licenses; and communicating and explaining Board policies and decisions to licensees through consultation, training and technical assistance. DESIRABLE QUALIFICATIONS: Substantial management experience which included responsibility for administering fiscal and human resources and providing training and technical assistance to others. Special consideration will be given to candidates who have successfully demonstrated the ability to establish and maintain effective working relationships with citizen boards and local government officials. Persons affiliated with or having an interest in any corporation, association or partnership licensed by the Board as a distributor, manufacturer or bingo hall may not serve as the Director. Compensation for the position includes a salary between \$49,029-\$65,104 annually, depending on qualifications, plus an attractive benefits package. Submit cover letter and resume no later than August 21, 1989 to: Minnesota Gambling Control Board, c/o Minnesota Department of Employee Relations, 3rd Floor, 520 Lafayette Road, St. Paul, MN 55155. The State of Minnesota is an Equal Opportunity Employer.

Minnesota Higher Education Coordinating Board

Notice of Request for Proposals for Contractual Services

The Minnesota Higher Education Coordinating Board requests proposals for a comprehensive study of needs for post-secondary education by residents in Greater Minnesota—all areas of the state except the population corridor from St. Cloud to Rochester.

Project Scope

The goals of this project are to describe current and future post-secondary education needs of residents, evaluate the resources available to meet those needs, and identify and analyze alternative strategies for future services.

Project Start and Completion Dates

The contract will become effective September, 1989, and end no later than June 30, 1991. Most of the work must be completed by November, 1990.

Project Costs

Total project costs should not exceed \$300,000 for professional fees and expenses.

The Request for Proposals is available from:

Arlon J. Hauptert
Director of Administrative Services
400 Capitol Square Building
550 Cedar Street
St. Paul, Minnesota 55101
(612) 296-9685

Proposals will be accepted until 4:30 p.m., September 11, 1989.

Department of Human Services

Notice of Request for Proposals for a Demonstration Project Developing Services for Families Experiencing Infant Medical Neglect

The Minnesota Department of Human Services is requesting proposals from qualified applicants to develop a demonstration project to train and develop a risk assessment guide for child protection workers, hospital staff and public health nurses to better prepare them to provide services to families who are neglecting their child's medical care where the child is disabled with life threatening conditions.

Professional, Technical & Consulting Contracts

Contracts will be awarded based on: 1) applicants ability to demonstrate experience and expertise in the areas of case management, child maltreatment services and risk assessment; 2) expertise in curriculum development for interdisciplinary training; and 3) knowledge of the special care needs and resource development for families with disabled infants with life threatening conditions and program design and development.

The formal request for proposals are available from the Department of Human Services. The deadline for submitting a proposal is 9:00 a.m. on September 5, 1989.

Please direct all inquiries and proposal responses to:

John C. Langworthy, MSW-MPH
Protective Services Program Consultant
Children Services Division
444 Lafayette Road
St. Paul, Minnesota 55155-3830
Phone: 612/296-8337

Department of Jobs and Training

Notice of Proposed Contracts for Federal Fiscal Years 1990

The Minnesota Department of Jobs and Training, Services for the Blind is publishing notice that the contracts listed below are available and will be awarded for federal fiscal year 1990 (October 1, 1989 to September 30, 1990).

A. Notice of Proposed Contracts for Reader Services

SSB is seeking individuals/organizations to provide reader services as a reasonable accommodation to blind or visually handicapped employees of the agency. As a Reader, the individual will read incoming correspondence, case file information, regulations, grants/grant applications, etc. and record information on fiscal documents, rehabilitation plans, applications and client information system forms as dictated by the blind or visually handicapped employee. The following approximate number of contracts will be let:

1. 4 Readers for the Metro area; 1 of these must have a working knowledge or familiarity of computer-related technical terms and language.

All individuals will be paid at a starting rate of \$4.50 per hour. Contracts will range from 10-20 hours per week based on the individual need of the employee. Total cost of all contracts is not expected to exceed \$11,000.00.

Inquiries and/or proposals including a brief statement of qualifications and training/work experience should be directed to:

Julie Talbott, Program Support Manager
Services for the Blind and Visually Handicapped
1745 University Avenue
St. Paul, Minnesota 55104
(612) 642-0511

All proposals must be received by 4:30 p.m., Friday, 9/1/89.

B. Notice of Proposed Contracts for Driver Services

SSB is seeking individuals/organizations to provide driver services as a reasonable accommodation to blind or visually handicapped employees of the agency. As a Driver, the individual will drive the blind or visually handicapped employee to meetings, client interviews or appointments and return to the office in their own or a state-owned vehicle. The following approximate number of contracts will be let:

1. 4 Drivers for the Metro area.

Candidates must possess a valid driver's license and good driving record and provide proof of insurance if their own vehicle is to be used.

All individuals will be paid at a starting rate of \$4.50 per hour. Contracts will range from 10-20 hours per week based on the individual need of the employee. An individual providing driver services who uses his/her own vehicle shall be reimbursed as part of the contract at a rate of \$.27 per mile. Total cost of all contracts is not expected to exceed \$11,000.00.

Inquiries and/or proposals including a brief statement of qualifications and training/work experience should be directed to:

Julie Talbott, Program Support Manager
Services for the Blind and Visually Handicapped

1745 University Avenue
St. Paul, Minnesota 55104
(612) 642-0511

Individuals interested in being both a reader and a driver should indicate this in their brief statement. All proposals must be received by 4:30 p.m., Friday, 9/1/89.

Metropolitan Transit Commission

Request for Proposals for Professional Services

The Metropolitan Transit Commission (MTC) is requesting proposals from firms and individuals for providing professional services for the day-to-day management of the transit system in the Minneapolis-St. Paul metropolitan area.

Interested parties should contact Jim Zacher, Manager of Internal Audit, at (612) 349-7760 or write to him at the address given below to obtain a copy of the Request for Proposals.

The Request for Proposals must be submitted by 5:00 p.m. on Monday, September 4, 1989 to:

Metropolitan Transit Commission
Attn: Jim Zacher, Manager of Internal Audit
560 Sixth Avenue North
Minneapolis, MN 55411-4398

Department of Natural Resources

Division of Waters

Notice of Request for Proposal for Professional Services Pursuant to Consumptive Water Use Study Mandated by Laws of Minnesota 1989, Chapter 326

NOTICE IS HEREBY GIVEN that the Department of Natural Resources is seeking proposals for professional services for conducting a consumptive water use study as mandated by *Laws of Minnesota 1989*, Chapter 326, Article 4. This Request for Proposal does not obligate the Department to complete the project, and the Department reserves the right to cancel the solicitation if it is considered to be in its best interest.

Contact Person: James M. Japs
Minnesota Department of Natural Resources
Division of Waters
Third Floor, DNR Building
500 Lafayette Road
St. Paul, MN 55155-4032
Phone: (612) 297-2835.

Estimated Cost: Not to exceed \$50,000.00

Submission Deadline: 4:30 p.m., September 8, 1989

Interested persons may obtain a Request for Proposal and submit proposals to the above stated contact person.

The consultant contractor must be a registered professional engineer having extensive experience in and knowledge of mechanical engineering related to heating and cooling systems for commercial/industrial facilities which use groundwater and surface water sources as well as conventional energy sources.

1. BACKGROUND

Minnesota Laws of 1989, Chapter 326, Article 4, Section 4, Subd. 1c, prohibits the Department of Natural Resources from issuing a water use permit from a ground water source for once-through heating or cooling using in excess of five million gallons annually. Section 8 of Chapter 326 requires the Department to conduct a study to be submitted to the legislative water commission by February 15, 1990. This study will include an evaluation of the impacts of once-through systems or ground water aquifers and a review of methods to reduce consumptive water use, including the conversion of once-through systems to more efficient alternative systems.

Professional, Technical & Consulting Contracts

The environmental and economic implications of the alternative systems must also be evaluated. The study must provide recommendations on: options for converting once-through cooling systems; a time schedule for phasing out existing systems; recommended technologies to be used to accomplish the conversion; recommendations for a fee structure that will make once-through cooling systems and conventional systems equal in operating costs; recommendations on the use of deep aquifers for once-through heating and cooling systems; recommendations on authorizing systems of better efficiency; and advisability of systems that recharge aquifers.

Department of Natural Resources staff will be responsible for portions of the study relating to impacts on existing aquifers and the extent of ground water use for geothermal heating and cooling.

II. PROJECT TASKS

Prepare a report evaluating the following:

A. Relative costs (purchase and operating) for once-through heating and cooling systems compared to alternative conventional methods (including, but not limited to, air cooled systems and district heating and cooling systems).

B. Compare existing heating and cooling systems used in Minnesota and determine efficiency of water use and energy consumption. This will include qualifying the amount of evaporative losses for systems that use cooling towers prior to recirculation or discharge. A section of the report shall identify the state-of-the-art technology and systems available with the highest efficiency ratings with respect to water use.

C. Options and costs for converting existing once-through heating and cooling systems to conventional systems, air cooled systems, district heating/cooling systems or highly efficient water-type systems. Practical considerations relating to the feasibility of converting to other systems must be identified such as the ability to install cooling towers and impacts on chiller capacity.

D. Identify facilities in the Twin Cities with heating and cooling systems that utilize municipal water supplied by St. Paul and Minneapolis. Compare any differences between the use of surface water and ground water for heating and cooling systems especially with respect to water use efficiencies.

Schedule for Task Completion

Report to be completed on or before December 29, 1989.

III. DEPARTMENT CONTACTS

Prospective responders who have questions regarding this request for proposal may call:

James Japs
Water Appropriations Permit Programs Coordinator
(612) 297-2835

No other employee of the DNR is allowed to discuss this proposal.

IV. SUBMISSION OF PROPOSALS

All proposals must be sent to and received by:

Ronald D. Harnack, Administrator
Permits and Land Use Section
Department of Natural Resources
500 Lafayette Road
St. Paul, MN 55155-4032

Not later than 4:30 p.m., September 8, 1989.

Late proposals will not be accepted. Four copies of the proposals are required. Proposals are to be sealed in mailing envelopes or packages with the responder's name and address clearly written on the outside. Each copy of the proposal must be signed by an authorized member of the firm. Prices and terms of the proposal as stated must be valid for the length of the project.

V. PROJECT COSTS

The Department has estimated that the cost of this project should not exceed \$50,000 for professional services.

VI. PROJECT COMPLETION DATE

The project shall be completed by December 29, 1989.

VII. PROPOSAL CONTENTS

The following will be considered minimum contents of the proposal:

- A. A statement of the objectives to show or demonstrate the responder's view of the nature of the project.
- B. Identify and describe the deliverables to be provided by the responder.

Professional, Technical & Consulting Contracts

C. Outline the responder's background and experience with similar work. Identify personnel to conduct the project and detail their training and work experience. No change in personnel assigned to the project will be permitted without the approval of the DNR. Experience and knowledge in appropriate technology related to heating and cooling systems shall be detailed.

D. Responder will prepare a detailed cost and work plan which is based on the listed project tasks and will be used as a scheduling and managing tool as well as the basis for invoicing.

E. Identify the level of the MDNR participation in the project as well as any other services to be provided by the MDNR.

F. A list of all present and past Minnesota clients for projects involving geothermal heating or cooling.

VIII. EVALUATION

All proposals received by the deadline will be evaluated by representatives of the MDNR. An interview may be part of the evaluation process. Factors upon which proposals will be judged include (but not limited to) the following:

A. Expressed understanding of project objectives.

B. Project work plan.

C. Project cost detail.

D. Qualifications of the project personnel and also the company. Experience of project personnel will be given greater weight than that of the firm.

Evaluation and selection will be completed by September 15, 1989. Results will be sent immediately by mail to all responders.

State Planning Agency

Planning Information Center

Notice of Request for Proposals for Consultant to Explore Future Directions for Minnesota in Land Management Information Systems

The State Planning Agency is requesting proposals from any qualified individual or firm interested in assisting to define strategies to advance land resource information systems in Minnesota. This study will explore the inter-governmental organization for data development and exchange based on the current status of development in Minnesota and models implemented in other states and nations.

A pre-bid conference will be held September 15, 1989. Proposals must be received by 4:30 p.m. October 13, 1989. Interviews of finalists will be held October 24 with final selection by October 27. The study is expected to extend over a 12-month period beginning November 27, 1989. Estimated cost of the contract is \$50,000.

For a copy of the Request for Proposals contact:

Alan Robinette
State Planning Agency
300 Centennial Office Building
658 Cedar Street
St. Paul, MN 55155-1600
(612) 296-1209

Print Communications ads continued from page 340.

Commodity: Letterhead and envelopes, 10M letterhead, 4 style envelopes all #10, totaling 30M, 8½"x11", type to set, 1-sided

Contact: Printing Buyer's Office

Bids are due: August 18

Agency: Community College System

Deliver to: St. Paul

Requisition #: 0722

Commodity: Film booking record, 1200 9¾"x8" folded to 8"x4¾" + ¼" lip, camera ready, 2-sided

Contact: Printing Buyer's Office

Bids are due: August 18

Agency: Health Department

Deliver to: Minneapolis

Requisition #: 0915

Non-State Public Contracts

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Regional Transit Board

Request for Proposal for Consultant Services on Light Rail Transit Development and Financial Plan

On August 22, 1989, the Regional Transit Board (RTB) is expected to issue a Request for Proposal (RFP) for Consultant Services for preparation of a Light Rail Transit (LRT) Development and Financial Plan. The purpose of this notice is to provide early notification of the RFP since response time for preparation of proposals will be very limited.

The Development and Financial Plan is a major element of the regional LRT plan that has been mandated as a part of legislation passed in 1989. This plan will address various matters related to LRT capital development, cost and finance.

The Development and Financial plan must include five-, ten- and twenty-year staging plans for light rail corridors. It must also include a statement of needs, objectives and priorities for capital development and service. Recommendations on long term capital and operating cost funding will be made by the consultant. The consultant will also present criteria for corridor evaluation. These criteria will address capital and operating costs, ridership forecasts and right-of-way availability.

In addition, the plan must include a regional financial plan. This plan will contain financing options and recommendations for preferred funding of capital and operating costs associated with the development plan.

The proposal is limited to ten (10) pages. It should include a cover letter, an introduction, a project organization outline, a work plan, project staffing proposals, the qualifications of the consultant, a timeline and budget for the project, a demonstration of compliance with affirmative action employment policies and a plan to utilize disadvantaged and women-owned business enterprises.

The services and products to be provided by the consultant are expected to include a review of existing LRT plans, policies and criteria for LRT implementation, a development plan and a financial plan.

The selected consultant will work with the RTB's staff and the joint LRT Advisory Committee which will review the work and make recommendations to the RTB.

A tentative timeline for work on the Development and Financial Plan:

August 22:	RFP issued
August 30:	Proposals due
September 11:	RTB makes consultant selection decision
September 12:	Work begins
December 1:	Draft Development and Financial Plan completed for public review

If there are any questions concerning the upcoming RFP, please contact Howard Blin at 229-2711.

Metropolitan Waste Control Commission

Public Notice for Prequalifications for Engineering Services

NOTICE IS HEREBY GIVEN that the Metropolitan Waste Control Commission is soliciting prequalifications for engineering services for the following studies:

1. Metropolitan Wastewater Treatment Plant Evaluation, MWCC Project 85-56-316 and
2. Metropolitan Wastewater Treatment Plant Energy Study, MWCC Project 83-54.

The prequalification should include the firm's interest to provide services, background data, qualifications and disciplines of employees and the demonstrable experience of the firm.

Supreme Court Decisions

The prequalification should include information on the firm's programs for compliance with equal employment opportunities, affirmative action and utilization of minority firms. The prequalifications will be used by the Commission as a mechanism for selecting firms to provide engineering services.

Firms not currently on the Commission's prequalification list should submit a letter stating their interest in the projects or services and one copy of its prequalifications. Firms presently on the Commission's prequalification list need only to submit a letter stating their interest in the projects or services and the necessary information, if any, to update their prior prequalifications, to the Metropolitan Waste Control Commission, Mears Park Centre, 230 East 5th Street, St. Paul, Minnesota 55101. Inquiries regarding the solicitations should be directed to Mr. C.R. Payne, at (612) 229-2186.

By Order of the
Metropolitan Waste Control Commission
Mr. Gordon O. Voss
Chief Administrator

State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Corrections

Notice of Availability of Funds

The Minnesota Department of Corrections, Victim Services Unit, announces the availability of grant funds for statewide battered women services. Both existing and new programs are eligible to apply for these funds.

A total of \$401,938 is available for direct services to battered women, community education, professional training and coordination, and consultation to enhance overall response to battered women for a nine month period, September 1, 1989-June 30, 1990. These funds are being made available through appropriation by the Minnesota Legislature (State), the Family Violence Prevention Services Act (FVPSA), and the Victim of Crime Act (VOCA). VOCA funding requires 20% in-kind or cash match for agencies currently providing effective services to victims and 35% cash or in-kind match for agencies not yet providing victim services. The RFP contains detailed requirements. Successful applicant(s) may be eligible for continued funding after the initial grant period.

Private, non-profit and governmental units are eligible to apply. The deadline for grant proposal submission is Monday, September 18, 1989, 4:30 p.m. For information on the breakdown of service categories and/or minimum standard of service, or to receive a request for proposals which describes how to apply for this funding contact Pat Prinzevalle, Minnesota Department of Corrections, Victim Services Unit, 300 Bigelow Building, 450 North Syndicate, St. Paul, Minnesota 55104; Telephone: (612) 642-0253.

Supreme Court Decisions

Order Filed 8 August 1989

C7-89-1030 *In Re Petition for Disciplinary Action against Lawrence Randal Pebbles, an Attorney at Law of the State of Minnesota.* Supreme Court.

Disbarred. Popovich, C.J.

Opinion Filed 11 August 1989

C7-88-1891 *Friesen's, Inc., et al., Appellants v. Arnold Larson, Donovan, McCarthy, Crassweller, Larson & Magie, P.A., James Balmer, et al.* Court of Appeals.

Summary judgment is appropriate where there exist no genuine issues of material fact regarding causation with regard to defendant's alleged negligence.

Reversed and summary judgment reinstated. Popovich, C.J.

Announcements

Environmental Quality Board (EQB): Comments on environmental assessment worksheets (EAWs) for the following projects are due September 6 at their listed regional governing unit: **Laurentian Taconite Mine**, MN DNR (612) 296-8212; **Minneapolis East Interceptor, Phase II**, MN PCA (612) 296-7795. • A petition for environmental review has been received by the MN PCA for the **Holden Hog Feedlot**, Forest Township, Rice County, Contact (612) 296-7799.

Small Business & Environmental Issues: A book on environmental issues that affect small businesses *Environmental Issues in Business Operations and Commercial Transactions*, has been published by the Minnesota Small Business Assistance Office in conjunction with Briggs & Morgan, P.A. Sample topics covered in the book include: air quality, toxic substance control, underground storage tanks, worker right to know laws, and real estate concerns. The book is available without charge from the Minnesota Small Business Assistance Office, 900 American Center Building, 150 East Kellogg Boulevard, St. Paul, MN 55101. Phone (612) 296-3871.

Grant Money Available for Individual Artists: The Minnesota State Arts Board will be able to award up to thirty-five fellowships of \$6,000 each in fiscal year 1990, eight more awards than the number offered in 1989. An increase of approximately \$9,000 is also available in the Career Opportunity Grant program. The new funding for these programs comes from the Minnesota State Legislature, and from the National Endowment for the Arts Challenge III grant program. The Arts Board recently set deadlines for Fellowship and Career Opportunity Grants during the coming year, with grant rounds beginning in September. Combined guidelines and application forms for both programs will be mailed in early August. **FY 1990 Fellowship Deadlines:** September 15, 1989—Visual Arts, Photography, Film & Video; November 3, 1989—Music and Dance; January 5, 1990—Prose, Poetry, and Theater Arts; **FY 1990 Career Opportunity Grant Deadlines:** September 29, 1989; December 1, 1989; February 2, 1990; May 4, 1990. The Arts Board offers fellowship grants to recognize, reward, and encourage outstanding individual artists throughout Minnesota. Career Opportunity Grants fund impending, concrete opportunities which would significantly enhance an artist's work or career. Minnesota professional artists working in all disciplines are eligible for both programs. For more information and application forms, contact the Minnesota State Arts Board, 432 Summit Avenue, Saint Paul, MN 55102, (612) 297-2603 or toll-free in Minnesota (800) 652-9747.

Vacancy on Parks and Open Space Commission: The Metropolitan Parks and Open Space Commission has a vacancy created by the appointment Monday of Commissioner Dick Wedell to the Regional Transit Board. The vacancy is in Commission District B (northern Ramsey and Washington County). Citizens interested in serving on the commission can write to the Chair's Office, Metropolitan Council, 230 E. Fifth St., St. Paul, MN 55101, or call 291-6390. Application deadline is Sept. 19. The nine-member commission assists the Council in developing policy regarding regional park and open space facilities in the Twin Cities Metropolitan Area. The commission also makes grants of federal and state monies to regional park agencies for park acquisition and development. Commission members are paid a \$50 per diem for days they attend meetings and are reimbursed for parking and travel expenses. The Council will make its appointment on Sept. 28. The appointment takes effect Sept. 29.

Governor Makes Appointments: Governor Rudy Perpich today announced appointments to several state boards and commissions. **Doris A. Caranicas** of Minneapolis and **Terrance S. O'Toole** of St. Paul were appointed to serve on the Regional Transit Board. Caranicas will represent the disability community and O'Toole will represent citizens 65-years-of-age and older. This Board coordinates transit plans, programs and research for the metropolitan area. **Donald A. Crowther** of Minneapolis, **Diane M. Morey** of Bemidji, and **Fermin L. Aragon** of Roseville were appointed to the Small Business Procurements Commission. The Commission searches for discriminatory practices in industry and then makes recommendations for change. The Governor has appointed four persons to serve on an Advisory Council to assist in implementing the Statewide Telecommunications Access and Routing System (STARS). STARS will provide effective and cost efficient telecommunications services to people who live and learn in Minnesota. These four members include **Charles C. Schultz**, deputy commissioner, Human Services Department; **Marina McManus**, deputy commissioner, Public Safety Department; **Douglas H. Differt**, deputy commissioner, Transportation Department; and **Susan K. Dosal**, state court administrator, Supreme Court. Governor Perpich also reappointed 10 members to the Emergency Response Commission. Members residing in the metro area include: **Brian Holzer**, **Michael Stockstead**, **Tobey Lapakko**, **Gene Christenson**, **William Heim**, **Roscoe Evavold** and **Craig Sallstrom**. Members living outside the Twin Cities area are **William Goff**, **Jerry Rosendahl** and **David Senjem**. The Emergency Response Commission deals with matters relating to public safety, emergency planning, and hazardous substances and chemicals. Governor Rudy Perpich has appointed **Duane M. Peterson** of Winona and **Joseph Wieners** of Kasson to judgeships in the Third Judicial District. Peterson, 59, was named to the seat in Caledonia in Houston County that is being vacated by Judge S.A. Sawyer, whose retirement is effective Sept. 30. Peterson holds law degrees from William Mitchell College of Law in St. Paul and the U.S. Naval School of Naval Justice. He pursued a pre-law course of studies at the University of Minnesota-Duluth. Currently in private practice, Peterson has specialized in workers' compensation, labor and tort law. Joseph Wieners, 41, was appointed to the seat in Rochester vacated by Judge William Nierengarten, who retired effective July 31. Wieners, a former Dodge County attorney, is a partner in the Peterson, Wieners and Lawhead law firm in Kasson. In private practice, he has handled various types of cases, including those dealing with personal injury and workers' compensation, criminal defense and family law. Wieners earned a B.A. degree from the College of St. Thomas in St. Paul and a law degree from the University of Minnesota law school.

Getaway in Style

Room at the Inn Wisconsin. Includes hard-to-find lodgings in out-of-the-way places, as well as in Wisconsin's major metropolitan areas and most popular vacation destinations. 224pp. Stock #19-3. \$9.95 plus tax.

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Roughing It Elegantly. A guide for the canoe camper visiting the BWCA, Voyageurs Park and Quetico Provincial Park. Full of practical tips and information: planning, organizing, packing, site location, and camp set-up. Simple, creative, enjoyable meals are a major feature. 159pp. Stock #9-3, \$9.95 plus tax.

Guide to Wilderness Canoeing. A unique blend of practical information and personal philosophy. Subjects covered include: spring and fall canoeing, traditional versus modern canoe design, and different paddling techniques. 143pp. Stock #19-81, \$6.95 plus tax.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$1.50 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard orders accepted over phone and through mail. **Prices are subject to change.**



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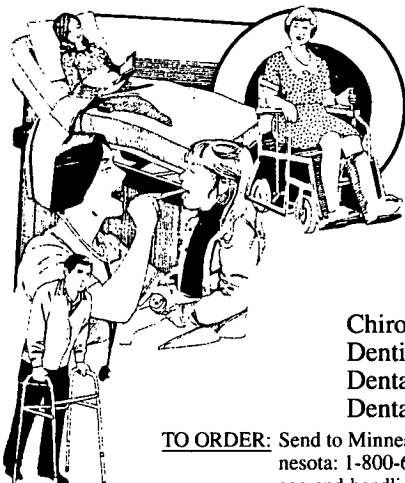
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Minnesota's North Shore

Historic Sites and Place Names of Minnesota North Shore. Stories recounted by a retired DNR Forester about the North Shore's timbermen, pioneer settlers, commercial fishermen, and others who knew the area first hand. Stock #9-11. 35pp. \$3.50 + tax.

Up North. A memorable collection of essays and stories that capture the mystic moods, seasonal subtleties and colorful characters that fill the landscape up north. Stock #19-16. \$14.95 + tax.

A Family Guide to Minnesota's North Shore. The 150 miles from Duluth to the Canadian border offer travelers wilderness experiences, places of historic significance, and visions of astonishing beauty. Stock #19-84. \$3.95 + tax.

Boundary Waters. Almost 100 pages of beautiful color photographs of Minnesota's canoe country, by Jerry Stebbins with rich text by Greg Breining. Stock #19-69. \$24.99 + tax.

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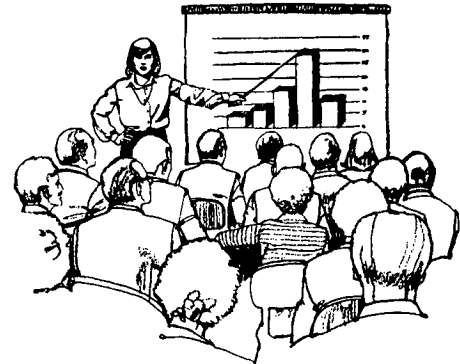
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Old Times on the Mississippi River. George Merrick's lively, loving, and humorous reminiscences of his steamboat life from the bottom up, as a pantry boy, apprentice engineer, second clerk, and "cub" pilot. First published in 1909, he describes steamboat operations—from machinery and personnel to the economics of the business—with vivid examples and rich detail. 323 pp. includes appendices and index. Stock #17-45. \$8.95 plus tax.

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Chemical Dependency Programs Directory 1989. Features comprehensive listings for programs ranging from Prevention/Intervention Services to a wide range of Treatment Services. Each type of program includes an alphabetical listing of facilities and brief narrative description of programming provided. Stock No. 1-12, \$15.00 plus tax.

Process Parenting—Breaking the Addictive Cycle. A training manual that provides parent education and treatment techniques for professionals who work with recovering chemically dependent parents or dysfunctional families. Stock No. 5-4, \$15.00 plus tax.

It's Never Okay: A Handbook for Professionals on Sexual Exploitation by Counselors and Therapists. Therapeutic and prevention issues and employer responsibilities are discussed in this task force report, as well as recommended curriculum for training institutions for counselors and therapists. Stock No. 14-16, \$19.95

Hazardous Waste Rules 1989. Governs the storage, treatment, utilization, processing, transfer, and disposal of hazardous waste. Contains the complete requirements for application for permits for discharge of hazardous waste on construction and operation of a treatment facility. Stock No. 3-71, \$16.95 plus tax.

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