

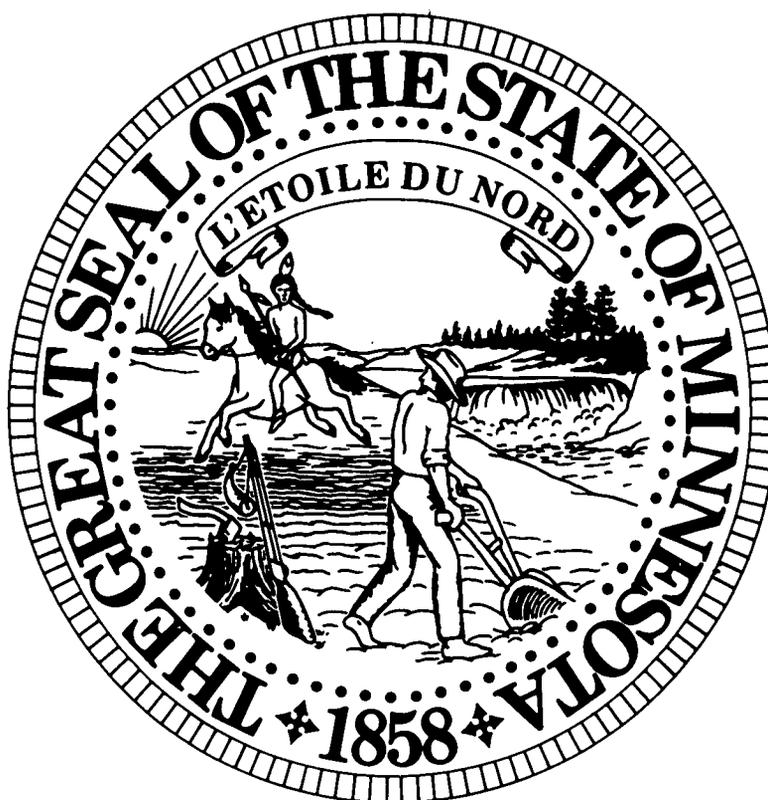
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State of Minnesota

STATE REGISTER

Department of Administration—Print Communications Division



Rules edition

Published every Monday

5 March 1990

Volume 14, Number 36

Pages 2147-2182

STATE REGISTER

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official notices, state and non-state contracts, contract awards, grants, supreme court and tax court decisions, and a monthly calendar of cases to be heard by the state supreme court.

A *Contracts Supplement* is published every Thursday and contains additional state contracts and advertised bids, and the most complete source of state contract awards available in one source.

Printing Schedule and Submission Deadlines

Vol. 14 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
36	Friday 16 February	Monday 26 February	Monday 5 March
37	Monday 26 February	Monday 5 March	Monday 12 March
38	Monday 5 March	Monday 12 March	Monday 19 March
39	Monday 12 March	Monday 19 March	Monday 26 March

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-4273.

The *STATE REGISTER* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *STATE REGISTER Contracts Supplement* is published every Thursday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme and tax courts; a monthly calendar of scheduled cases before the supreme court; and other announcements. The Thursday edition contains additional state contracts and advertised bids, and the most complete listing of contract awards available in one source.

In accordance with expressed legislative intent that the *STATE REGISTER* be self-supporting, the following subscription rates have been established: the Monday edition costs \$130.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined Monday and Thursday editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, include both the Monday and Thursday edition, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the Monday edition at St. Paul, MN, first class for the Thursday edition. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *STATE REGISTER* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

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FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-9747.

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Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Department of Agriculture

Proposed Permanent Rules Relating to Organic Certification

Notice of Intent to Adopt a Rule without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Department of Agriculture intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedures Act for adopting rules without a public hearing in *Minnesota Statutes*, sections 14.22-14.28. The statutory authority to adopt this rule is *Minnesota Statutes*, section 31.95, subdivision 4.

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state their name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any proposed change. If a public hearing is required, the department will proceed according to *Minnesota Statutes*, sections 14.131-14.20.

Comments or written requests for a public hearing must be submitted to: Carol Milligan, Minnesota Department of Agriculture, 90 West Plato Boulevard, St. Paul, MN 55107, (612) 296-6906.

The proposed rule may be modified if the modifications are supported by the data and views submitted to the department and do not result in a substantial change in the proposed rule as noticed.

A copy of the proposed rule is attached to this notice.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available upon request from Ms. Milligan.

Many of the firms seeking organic certification meet the definition of a small business in *Minnesota Statutes*, section 14.115. However, certification is voluntary, and this rule will have no impact on any small business not wishing to be certified.

If no hearing is required, upon adoption of the final rule, the rule and the required supporting documents will be submitted to Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule must submit a written request to Ms. Milligan.

Dated: 2 February 1990

Jim Nichols, Commissioner
Department of Agriculture

Rules as Proposed (all new material)**ORGANIC CERTIFICATION****1556.0100 PURPOSE.**

Parts 1556.0100 to 1556.0127 are authorized by *Minnesota Statutes*, section 31.95, subdivision 4. The purpose of parts 1556.0100 to 1556.0127 is to provide a framework for verifying that a product is produced, processed, and distributed in compliance with established Minnesota organic standards, through a process that includes on-site inspection, record keeping, laboratory testing, and an audit trail.

1556.0105 DEFINITIONS.

Subpart 1. **Scope.** The definitions in this part apply to parts 1556.0100 to 1556.0127.

Subp. 2. **Audit trail.** "Audit trail" means an unbroken chain of documentation that traces the growing, harvesting, handling, and processing history of a product from seed to sale.

Subp. 3. **Certification.** "Certification" means the process by which a certification organization verifies that a producer, processor, or handler meets Minnesota organic food law requirements under *Minnesota Statutes*, sections 31.92 to 31.94 and parts 1555.0005 to 1555.0013. Compliance must be determined through the use of questionnaires, affidavits, on-site inspections, laboratory tests, record audits, and other procedures.

Subp. 4. **Certification committee.** "Certification committee" means a panel or body consisting of at least three persons appointed by the designated certification organization to review applications for organic certification, oversee the site inspection process, supervise and manage records review and audit trail activities, and grant or reject certification status to applicants. At least one member of the committee must be knowledgeable about the product or facility that is to be inspected and certified.

Subp. 5. **Certified organic.** "Certified organic" means a label statement that indicates that a producer, product, or handler meets the requirements of *Minnesota Statutes*, sections 31.93 and 31.94, and parts 1555.0005 to 1555.0013, and that a designated certification organization or another certification program approved by the commissioner has verified compliance with those standards.

The term "certified" and any derivative of the term "certified" may only be used on a product whose organic production and handling history has been verified by a designated certification organization or by another certifying organization approved by the commissioner that certifies organic products.

Subp. 6. **Department.** "Department" means the Department of Agriculture.

Subp. 7. **Designated certification organization.** "Designated certification organization" means an organization made up of organic food growers, manufacturers, or sellers that has applied to the commissioner of agriculture and been appointed by the commissioner as an official certifying organization.

Subp. 8. **Enterprise.** "Enterprise" means the business and physical facilities of an applicant that are used to produce, process, or handle certified organic products.

Subp. 9. **On-site inspection.** "On-site inspection" means the process whereby a certification inspector visits and inspects the soil, growing conditions, records, and facilities on an applicant's farm, ranch, or property, whether rented or owned by the applicant.

Subp. 10. **Producer.** "Producer" means a person who is responsible for growing or raising organic food.

Subp. 11. **Handler.** "Handler" means a person who sells, transports, stores, purchases, processes, packages, or in any other way handles organically produced agricultural products.

1556.0107 CERTIFICATION PROCEDURE.

A certification applicant must apply for organic certification for a product or facility on forms provided by the department and available through a designated certification organization. The certification process must be completed no later than 60 days after the producer or handler has been contacted by the designated certification organization to initiate the certification process. If the certification committee determines that an applicant is ineligible for certification, a certified letter stating reasons for ineligibility must be sent to the applicant within ten days of the determination. This decision may be appealed under part 1556.0117.

Certification for producers and handlers must be renewed annually.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

1556.0109 CERTIFICATION REQUIREMENTS.

Subpart 1. **Separation of product.** A producer or handler of both organic and nonorganic products on the same farm, ranch, or property shall demonstrate the ability to keep the products separate.

Subp. 2. **Farm certification documentation.** If possible, the certification committee shall certify whole farms. However, individual fields or parts of fields may be certified. Documentation for whole farm or field certification must be in the form of a detailed field history for a minimum of each of the previous three years. The field history for each field must include:

- A. field identification, whether owned or leased, size, and crop currently being produced in that field;
- B. crop and spray plan for an applicant's nonorganic fields that are adjacent to organic fields;
- C. specific crops planted in each field for each of the previous three years;
- D. soil building activities used on each organic field;
- E. amount and source of fertilization materials used on each organic field;
- F. methods of weed control;
- G. pest control problems in the field, during transportation and in storage or processing facilities and what actions were taken to solve the problem; and
- H. how crops are harvested, transported, stored, dried, and protected from insects, contamination, and deterioration.

Subp. 3. **On-site inspection.** On-site inspections are required and include physical inspection of the enterprise. The enterprise's records must be reviewed at this time. If necessary, laboratory tests must be ordered. If a second on-site inspection becomes necessary it must be done at the producer or vendor's expense.

The applicant shall sign an affidavit in the presence of a notary or two witnesses attesting to the fact that all of the information supplied to the certification inspector is true and correct at the time of the on-site inspection. The certification committee shall inform the applicant in writing within 60 days of the on-site inspection whether certification status is granted. If status as a certified enterprise is denied, the certification committee shall provide written reasons for the denial by certified letter. This decision may be appealed in accordance with part 1556.0117.

Subp. 4. **Record keeping.** In order to establish an audit trail, record keeping requirements include:

A. field-by-field fertilization, cropping, and pest management histories; lot, bin, or shipment numbers and dates; and an indication of field of origin if a crop is produced on more than one field and, if both organic and nonorganic methods are used to produce, process, or manufacture the same product, records demonstrating that there has been no possibility of commingling of the products;

B. if both certified organic and noncertified products are produced by an applicant, records demonstrating that no commingling has occurred during harvest, storage, processing, transportation, packaging, or sale;

C. for livestock, records of all feed rations, including supplements, and their sources. Sources of young stock, if purchased off-farm, breeding, medication, and veterinary care history must be recorded. Any livestock to which necessary medications have been administered must be segregated or otherwise clearly identified. This also applies to animal products produced by or from that stock. There must be no possibility of interchange between certified organic and noncertified organic or conventional livestock products on a farm or in a processing or manufacturing facility; and

D. records of all laboratory analyses performed, including soil tests, plant tissue tests, bacteria counts, and residue tests for toxic contaminants in soil, water, crops, livestock products, or manufactured goods.

Handler's records must be held for three years and include purchase orders, invoices, and inventory, shipping, and processing records. Applicants must provide the designated certification organization with updates and changes in their crop management practices during the time that certification is in effect.

1556.0111 CERTIFICATION INSPECTORS.

All certification inspectors must be impartial and independent, and must meet the following requirements:

A. The inspector may not be a party to a transaction involving the sale or distribution of products of the applicant being inspected.

B. The inspector may not be an employee of, or have any direct financial interest in, a company that is a party to a transaction involving the products of the applicant being inspected.

C. Advice provided by the inspector is limited to helping the applicant meet Minnesota certification standards and improving

organic production techniques. Private consultation with the inspected applicant for an additional fee at any time within the certification year constitutes grounds not only for dismissing the inspector, but for revoking the applicant's right to certification.

D. The inspector may not have worked for the applicant being inspected in any capacity in the year before the inspection and may not work for the applicant in the two years following the inspection.

1556.0113 TRAINING OF CERTIFICATION INSPECTORS.

Certification inspectors must receive training in organic certification procedures and other related issues from a training course approved by the designated certification organization and the department. Certification inspectors are also required to pass a test approved by the designated certification organization and the department to become an approved certification inspector.

1556.0115 DECERTIFICATION.

Certification may be revoked for violation of *Minnesota Statutes*, sections 31.92 to 31.94 and parts 1556.0100 to 1556.0127 if sufficient cause is found to revoke certification. The certified producer or vendor must be notified by registered mail of the decision and the specific reasons for the revocation. The decision may be appealed in accordance with part 1556.0117.

The department must be notified in writing by the designated certification organization of all certifications and decertifications by the first of each month.

1556.0117 COMPLAINTS AND APPEALS.

Complaints should be directed to the office of the designated certification organization and the organization must be given 30 days to respond to the complaint.

If an applicant wishes to contest a determination made by the designated certification organization a letter of appeal must be filed with the certification committee within ten business days of the contested determination.

The burden of proof of injustice rests with the applicant filing the appeal. Requests and notices of appeal must be made in writing and accompanied by supporting documentation. The certification committee has 30 days to make findings on the contested issue. If the applicant filing the appeal feels that undue financial harm will occur due to the length of time taken by the appeal process the applicant may request an expedited hearing. The certification committee has 15 days to respond to the complaint with a written decision and the reasons for it.

If the applicant objects to the certification committee's decision, the applicant may appeal the decision to the Department of Agriculture. The department has 30 days to concur or overturn the certification committee's decision. The department's decision may be appealed under the Minnesota Administrative Procedure Act.

1556.0121 DATA PRIVACY.

In submitting data required by parts 1556.0010 to 1556.0127, the applicant may:

- A. clearly mark any portions that, in the applicant's opinion, are trade secrets, commercial, or financial information; and
- B. submit the marked material separately from other material.

1556.0123 FAIR LABOR PRACTICES.

An operator of a certified organic enterprise shall comply with applicable federal, state, and local laws concerning minimum wages or other compensation, workers' compensation insurance, working conditions, sanitary facilities, rest periods, safety conditions, housing, and arbitration.

1556.0125 FAIR TRADE PRACTICES.

Fair trade practices require that a certified organic enterprise may not:

- A. pass off goods or services as those of another;
- B. cause the likelihood of confusion or of misunderstanding as to the source, sponsorship, approval, or certification of goods or services;

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

- C. cause the likelihood of confusion or of misunderstanding as to affiliation, connection, or association with, or certification by another;
- D. use deceptive representations or designations of geographic origin in connection with goods or services;
- E. represent that goods or services have sponsorship, approval, characteristics, ingredients, uses, benefits, or quantities that they do not have or that a person has a sponsorship, approval, status, affiliation, or connection that the person does not have;
- F. represent that goods or services are of a particular standard, quality, or grade if they are of another; and
- G. disparage the goods, services, or business of another by false or misleading representation of fact.

1556.0127 LABELING.

A product that is labeled Minnesota certified organic or with any derivative of that term must meet Minnesota organic standards contained in parts 1555.0005 to 1555.0013. If a product is labeled "certified organic" or with any derivative of that term the name of the certifying person or organization must be stated on the label.

A handler of certified organic products shall maintain records that allow the product to be traced to its origin and show proof of compliance with the standards indicated on the product's label.

REPEALER. *Minnesota Rules*, parts 1555.0005, subparts 2 and 13; 1555.0011; and 1555.0013, are repealed.

Department of Revenue

Proposed Permanent Rules Relating to Single Return Filing by Affiliated Corporations

Notice of Intent to Adopt a Rule Without a Public Hearing

NOTICE IS HEREBY GIVEN that the Minnesota Department of Revenue intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes*, sections 14.22 to 14.28. The statutory authority to adopt the rule is *Minnesota Statutes* sections 290.52 and 290.37, subdivision 1(a).

All persons have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to:

Stephen E. Krenkel, Attorney
Business Tax Unit
Appeals and Legal Services Division
10 River Park Plaza
Mail Station 2220
St. Paul, MN 55146-2220
(612) 296-3438

The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

A copy of the proposed rule is attached to this notice.

A STATEMENT OF NEED AND REASONABLENESS that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Stephen E. Krenkel upon request.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of

submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit the written request to Stephen E. Krenkel.

Dated: 15 February 1990

John P. James, Commissioner
Department of Revenue

Rule as Proposed (all new material)

8019.0405 UNITARY GROUP FRANCHISE TAX RETURN.

Subpart 1. **Filing of a single return.** Members of a unitary group required to be included on a combined report may elect to file a single corporate franchise tax return for the group.

Subp. 2. **Definitions.** The following definitions apply to this part.

A. "Unitary group" means two or more corporations that are part of a unitary business, as defined in *Minnesota Statutes*, section 290.17, subdivision 4, and are required or permitted to file a combined report under *Minnesota Statutes*, section 290.34 and part 8019.0300.

B. "Designated member" means the member of the affiliated group designated by the unitary group as provided in subpart 4. The designated member must have nexus with Minnesota under *Minnesota Statutes*, section 290.015.

C. "Member" means a corporation that is part of a unitary group that elects to file a single return as provided in this part.

D. "Single return" means one return filed by the designated member on behalf of all members of a unitary group.

E. "Single return year" means a taxable year for which a single return is filed or required to be filed by a unitary group.

Subp. 3. **Taxable year.** A single return must be filed on the basis of the designated member's taxable year. Each member must adopt the designated member's annual accounting period for the first and subsequent single return years in which the member is included in the unitary group.

When a corporation becomes a member of the unitary group during the taxable year, its tax year must end on the same date as the designated member. When a corporation ceases to be a member of the unitary group during the taxable year, its tax year must begin on the same date as the designated member's tax year.

Subp. 4. **Election.** All members of the unitary group that are subject to Minnesota franchise taxes must make a written election to file a single return. The election must be filed with the single return in the form prescribed by the commissioner of revenue and contain:

A. the names of all members;

B. the Minnesota and federal employer identification numbers for each member; and

C. a statement appointing one member as the designated member and granting power of attorney to the designated member to represent the unitary group for all tax matters related to the single return.

The election to file a single return and the appointment of a designated member are binding for all subsequent tax years and may be rescinded or modified only on a form as prescribed by the commissioner.

Subp. 5. **Filing requirements.** The designated member is responsible for filing the single return. The return must be signed by a person who is authorized by the designated member and who has knowledge of the contents of the return.

The single return must include an explanation of changes in the unitary group's membership in the single return year, if any.

Subp. 6. **Payment of tax.** All taxes, penalties, interest, or additions to tax must be paid by the designated member on behalf of the unitary group. The designated member is responsible for the payment of all changes in tax liability or assessments for the taxable year.

Subp. 7. **Liability for tax.** Every corporation that was a member of a unitary group during any part of a single return year is severally liable for the taxes, penalties, interest, or additions to tax for that year. The commissioner may make assessment and collect a tax deficiency from a former member in an amount not exceeding the part of the deficiency which the commissioner determines to be allocable to the former member, based upon the proportion of the former member's taxable net income over the unitary group's taxable net income, if:

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Proposed Rules

- A. the corporation has ceased to be a member as the result of a bona fide sale or exchange of its stock for fair value;
- B. the sale or exchange occurred prior to the date of the assessment of the deficiency; and
- C. the commissioner believes that the assessment or collection of the balance of the deficiency is not jeopardized.

The tax liability prescribed in this part cannot be reduced by an agreement entered into by one or more members with another member or with another person.

Subp. 8. **Refunds.** Claims for refund are filed by the designated member on behalf of the members. Refunds are paid to the designated member.

Subp. 9. **Computation of tax.** Each member must compute its separate tax for the taxable year and combine those amounts for the unitary group's franchise tax liability for the taxable year in which a single return is filed.

Subp. 10. **Estimated payments.** The designated member must make quarterly payments of estimated taxes for the unitary group, as provided in *Minnesota Statutes*, section 290.933.

In applying the provisions of *Minnesota Statutes*, section 290.934, a unitary group electing to file a single combined return is treated as if it were a single corporation.

For purposes of the first taxable year in which an election is made under this part, the amount used as the tax liability for the prior taxable year to calculate the required installment under *Minnesota Statutes*, section 290.934, subdivision 3a, will be calculated using the total of the prior taxable year's tax liabilities of all the members.

If the members make separate estimated tax payments for the taxable year, then the provisions of this subpart do not apply and the provisions of *Minnesota Statutes*, sections 290.933 and 290.934, are applied to each member separately.

Subp. 11. **Forms and schedules.** The single return must include the forms and schedules prescribed by the commissioner.

Subp. 12. **Extensions.** A request for an extension in the time for filing a single return must be made by the designated member on behalf of the other members.

Subp. 13. **Interest.** Interest due on an underpayment or assessment of tax is calculated as if the unitary group were a single corporation.

Subp. 14. **Applicability.** This part applies to elections made for tax years beginning after December 31, 1989.

REPEALER. *Minnesota Rules*, part 8019.0400 is repealed.

Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. §14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. §14.33 and upon the approval of the Revisor of Statutes as specified in §14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under §14.18.

Public Employment Relations Board

Adopted Permanent Rules Relating to Public Employees; Arbitration

The rules proposed and published at *State Register*, Volume 14, Number 22, pages 1305-1313, November 27, 1989 (14 S.R. 1305) are adopted with the following modifications:

Rules as Adopted**7320.0090 ARBITRATOR CONDUCT, STANDARDS, AND RESPONSIBILITIES.**

Subp. 6. **Required disclosures.** Arbitrators are responsible for providing the board with complete and accurate data and to keep the board informed of changes in personal status and availability to arbitrate cases. Arbitrators must disclose on their biographical sketch as to whether they serve as a hearing examiner under Minnesota Statutes, chapter 125. Revisions regarding changes in biographical and availability data must be submitted to the board's executive director by the arbitrator as changes occur. Before acceptance of an arbitration case, an arbitrator must disclose to the parties and the executive director of the board any personal or professional relationships to the parties or other circumstances that might reasonably raise a question regarding the arbitrator's impartiality. If the circumstances requiring disclosure are not known to the arbitrator before acceptance of the case, disclosure must be made when circumstances become known to the arbitrator. An arbitrator shall withdraw from an arbitration at any time the arbitrator perceives a conflict of interest. Arbitrators shall file written requests with the board designating the cases for which they do not want their names proposed on arbitration panels due to a conflict of interest. The requests must be reviewed and approved by the board.

State Board of Vocational Technical Education**Adopted Permanent Rules Relating to Project Discover License**

The rule proposed and published at *State Register*, Volume 14, Number 23, pages 1349-1351, December 4, 1989 (14 S.R. 1349) is adopted as proposed.

State Board of Vocational Technical Education**Adopted Permanent Rules Relating to Vocational Postsecondary Teacher Licenses;
Technical Occupations**

The rules proposed and published at *State Register*, Volume 14, Number 13, pages 840-846, September 25, 1989 (14 S.R. 840) and Volume 14, Number 23, pages 1351-1352, December 4, 1989 (14 S.R. 1351) are adopted with the following modifications:

Rules as Adopted**3700.0715 AUTOMATED SYSTEMS TECHNOLOGY.**

Subp. 3. **Educational and occupational experience requirement.** The applicant must have the educational and occupational experience as described in item A, B, or C. The education must be from an accredited postsecondary institution.

B. An associate degree in robotics, manufacturing technology, electronics, automated systems, automated manufacturing, automated machinery, automated packaging, instrumentation technology, or computer technology and 6,000 hours of occupational experience in automated manufacturing process application and industrial controls. A minimum of 4,000 hours in this area must be in at least two of the following: planning, systems interfacing, manufacturing methods, programming systems, or troubleshooting and repair of system and system configuration and product process. The 4,000 hours must include the 2,000 hours required in part 3700.0700, subpart 2. The remaining experience may be in any of the following: robotics/flexible automation application, flexible automation programming, quality control in a production environment, computer aided drafting (CAD), packaging technology, vision systems, mechanical power transmission, fluid power mechanics, computerized numerical controls (CNC), electronics technician, and electrician with voltage application in excess of 220 ~~watts~~ volts.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Official Notices

Pursuant to the provisions of Minnesota Statutes §14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Minnesota Agricultural and Economic Development Board

Notice of Public Hearing on Proposed Project and the Issuance of Bonds under Minnesota Statutes 1986, Chapter 116M and Minnesota Statutes, Chapter 41A

NOTICE IS HEREBY GIVEN that the Minnesota Agricultural and Economic Development Board (the "Board") or its designated representative, shall meet on March 22, 1990, at 9:30 a.m. o'clock, at 900 American Center Building, 150 East Kellogg Boulevard, Saint Paul, Minnesota, for the purpose of conducting a public hearing on a proposed issue of bonds (the "Bonds") and the provision of other financial assistance under *Minnesota Statutes* 1986, Chapter 116M, and *Minnesota Statutes*, Chapter 41A, as amended (the "Act"), to undertake and finance a project on behalf of **Christinson Systems, Inc.**, a Minnesota corporation (the "Applicant"). Such persons as desire to be heard with reference to said issue of Bonds will be heard at this public hearing.

The project to be financed consists of the renovation, expansion and equipping of a manufacturing facility in the City of Blomkest, Minnesota [general description of the location being at south of State Highway 7, one-half mile on County Road 122, Blomkest, Minnesota (the "Project")]. The initial owner of the Project will be the Applicant and the Project is expected to be operated and managed by the Applicant. It is contemplated that the Project will be used for manufacturing of pneumatic conveyors. The estimated amount of the Board's proposed bond issue is an amount not to exceed \$530,000. The Bonds shall be limited obligations of the Board, the Bonds and the interest thereon shall be payable solely from the revenue pledged to the payment thereof, and a mortgage or security interest or other security arrangements to be established by or on behalf of the Applicant. In addition, the Bonds and the Project may be subsequently considered by the Board for financial assistance to be provided by the Economic Development Fund created and established under *Minnesota Statutes* 1986, Chapter 116M or other financial or special assistance from the Board. Notwithstanding the foregoing, no holders of any such Bonds shall ever have the right to compel any exercise of the taxing powers of the State of Minnesota or any political subdivision thereof to pay the Bonds or the interest thereon nor to enforce payment against any property of said State or said political subdivision.

A copy of the Application to the Board for approval of the Project, together with all attachments and exhibits thereto and a copy of the Board's resolution accepting the Application and accepting the Project is available for public inspection at the offices of the Board at 900 American Center Building, 150 East Kellogg Boulevard, Saint Paul, Minnesota from the date of this notice to the date of the public hearing hereinabove identified, during normal business hours.

Dated: 21 February 1990

BY ORDER OF THE MEMBERS OF THE
MINNESOTA AGRICULTURAL AND
ECONOMIC DEVELOPMENT BOARD

Paul Moe, Executive Director,
Minnesota Agricultural and
Economic Development Board

Minnesota Agricultural and Economic Development Board

Notice of Public Hearing on Proposed Project and the Issuance of Bonds under Minnesota Statutes 1986, Chapter 116M and Minnesota Statutes, Chapter 41A

NOTICE IS HEREBY GIVEN that the Minnesota Agricultural and Economic Development Board (the "Board") or its designated representative, shall meet on March 21, 1990 at 9:30 a.m. o'clock, at 900 American Center Building, 150 East Kellogg Boulevard, Saint Paul, Minnesota, for the purpose of conducting a public hearing on a proposed issue of bonds (the "Bonds") and the provision of other financial assistance under *Minnesota Statutes* 1986, Chapter 116M, and *Minnesota Statutes*, Chapter 41A, as amended (the "Act"), to undertake and finance a Project on behalf of **Duluth Superior Steel Supply Center, Inc.**, a Minnesota corporation and David Berg (collectively, the "Applicant"). Such persons as desire to be heard with reference to said issue of Bonds will be heard at this public hearing.

The Project to be financed consists of the constructing and equipping of a manufacturing facilities in the City of Duluth, a Minnesota [a street address (if available) or general description of the location being at Block 2, Oneota Industrial Park, 1st Addition, Duluth, Minnesota (the "Project")]. The initial owner of the Project will be David Berg or Duluth Superior Steel Supply Center, Inc. and the Project is expected to be operated and managed by David Berg or Duluth Superior Steel Supply Center, Inc. It is contemplated that the Project will be used for fabrication, painting and other processing of raw steel. The estimated amount of the Board's proposed bond issue is an amount not to exceed \$1,350,000. The Bonds shall be limited obligations of the Board, the Bonds and the interest thereon shall be payable solely from the revenue pledged to the payment thereof, and a mortgage or security interest or other security arrangements to be established by or on behalf of the Applicant. In addition, the Bonds and the Project may be subsequently considered by the Board for financial assistance to be provided by the Economic Development Fund created and established under *Minnesota Statutes* 1986, Chapter 116M or other financial or special assistance from the Board. Notwithstanding the foregoing, no holders of any such Bonds shall ever have the right to compel any exercise of the taxing powers of the State of Minnesota or any political subdivision thereof to pay the Bonds or the interest thereon nor to enforce payment against any property of said State or said political subdivision.

A copy of the Application to the Board for approval of the Project, together with all attachments and exhibits thereto and a copy of the Board's resolution accepting the Application and accepting the Project is available for public inspection at the offices of the Board at 900 American Center Building, 150 East Kellogg Boulevard, Saint Paul, Minnesota from the date of this notice to the date of the public hearing hereinabove identified, during normal business hours.

Dated: 22 February 1990

BY ORDER OF THE MEMBERS OF THE
MINNESOTA AGRICULTURAL AND
ECONOMIC DEVELOPMENT BOARD

Paul Moe, Executive Director
Minnesota Agricultural and
Economic Development Board

Minnesota Agricultural and Economic Development Board

Notice of Public Hearing on Proposed Project and the Issuance of Bonds under *Minnesota Statutes* 1986, Chapter 116M and *Minnesota Statutes*, Chapter 41A

NOTICE IS HEREBY GIVEN that the Minnesota Agricultural and Economic Development Board (the "Board") or its designated representative, shall meet on March 22, 1990, at 9:30 a.m. o'clock, at 900 American Center Building, 150 East Kellogg Boulevard, Saint Paul, Minnesota, for the purpose of conducting a public hearing on a proposed issue of bonds (the "Bonds") and the provision of other financial assistance under *Minnesota Statutes* 1986, Chapter 116M, and *Minnesota Statutes*, Chapter 41A, as amended (the "Act"), to undertake and finance a project on behalf of **Heartland Food Co.**, a Minnesota corporation and Willmar Poultry Company, Inc., a Minnesota Corporation (collectively, the "Applicant"). Such persons as desire to be heard with reference to said issue of Bonds will be heard at this public hearing.

The project to be financed consists of the acquisition, expansion and equipping of an existing manufacturing facility in the City of Marshall, Minnesota [general description of the location being at 112 South Sixth Street, Marshall, Minnesota (the "Project")]. The initial owner of the Project will be the Applicant and the Project is expected to be operated and managed by the Applicant. It is contemplated that the Project will be used primarily for turkey processing and related activities. The estimated amount of the Board's proposed bond issue is an amount not to exceed \$4,000,000. The Bonds shall be limited obligations of the Board, the Bonds and the interest thereon shall be payable solely from the revenue pledged to the payment thereof, and a mortgage or security interest or other security arrangements to be established by or on behalf of the Applicant. In addition, the Bonds and the Project may be subsequently considered by the Board for financial assistance to be provided by the Economic Development Fund created and established under *Minnesota Statutes* 1986, Chapter 116M or other financial or special assistance from the Board. Notwithstanding the foregoing, no holders of any such Bonds shall ever have the right to compel any exercise of the taxing powers of the State of Minnesota or any political subdivision thereof to pay the Bonds or the interest thereon nor to enforce payment against any property of said State or said political subdivision.

A copy of the Application to the Board for approval of the Project, together with all attachments and exhibits thereto and a copy of the Board's resolution accepting the Application and accepting the Project is available for public inspection at the offices of the

Official Notices

Board at 900 American Center Building, 150 East Kellogg Boulevard, Saint Paul, Minnesota from the date of this notice to the date of the public hearing hereinabove identified, during normal business hours.

Dated: 21 February 1990

BY ORDER OF THE MEMBERS OF THE
MINNESOTA AGRICULTURAL AND
ECONOMIC DEVELOPMENT BOARD

Paul Moe, Executive Director,
Minnesota Agricultural and
Economic Development Board

Minnesota Agricultural and Economic Development Board

Notice of Public Hearing on Proposed Project and the Issuance of Bonds under *Minnesota Statutes 1986, Chapter 116M and Minnesota Statutes, Chapter 41A*

NOTICE IS HEREBY GIVEN that the Minnesota Agricultural and Economic Development Board (the "Board") or its designated representative, shall meet on March 22, 1990, at 9:30 a.m. o'clock, at 900 American Center Building 150 East Kellogg Boulevard, Saint Paul, Minnesota, for the purpose of conducting a public hearing on a proposed issue of bonds (the "Bonds") and the provision of other financial assistance under *Minnesota Statutes 1986, Chapter 116M*, and *Minnesota Statutes, Chapter 41A*, as amended (the "Act"), to undertake and finance a project on behalf of **Hiatt Manufacturing Inc.**, a Minnesota corporation and/or Steven W. Hiatt and Debbie A. Hiatt, individuals, (the "Applicant"). Such persons as desire to be heard with reference to said issue of Bonds will be heard at this public hearing.

The project to be financed consists of the constructing and equipping of a manufacturing facility in the City of Goodview, Minnesota [general description of the location being at 4410 Theurer Blvd., Goodview, Minnesota (the "Project")]. The initial owner of the Project will be the Applicant and the Project is expected to be operated and managed by Applicant. It is contemplated that the Project will be used for manufacture of wire products, pattern making and related activities. The estimated amount of the Board's proposed bond issue is an amount not to exceed \$875,000. The Bonds shall be limited obligations of the Board, the Bonds and the interest thereon shall be payable solely from the revenue pledged to the payment thereof, and a mortgage or security interest or other security arrangements to be established by or on behalf of the Applicant. In addition, the Bonds and the Project may be subsequently considered by the Board for financial assistance to be provided by the Economic Development Fund created and established under *Minnesota Statutes 1986, Chapter 116M* or other financial or special assistance from the Board. Notwithstanding the foregoing, no holders of any such Bonds shall ever have the right to compel any exercise of the taxing powers of the State of Minnesota or any political subdivision thereof to pay the Bonds or the interest thereon nor to enforce payment against any property of said State or said political subdivision.

A copy of the Application to the Board for approval of the Project, together with all attachments and exhibits thereto and a copy of the Board's resolution accepting the Application and accepting the Project is available for public inspection at the offices of the Board at 900 American Center Building, 150 East Kellogg Boulevard, Saint Paul, Minnesota from the date of this notice to the date of the public hearing hereinabove identified, during normal business hours.

Dated: 21 February 1990

BY ORDER OF THE MEMBERS OF THE
MINNESOTA AGRICULTURAL AND
ECONOMIC DEVELOPMENT BOARD

Paul Moe, Executive Director,
Minnesota Agricultural and
Economic Development Board

Minnesota Agricultural and Economic Development Board

Notice of Public Hearing on Proposed Project and the Issuance of Bonds under *Minnesota Statutes 1986, Chapter 116M and Minnesota Statutes, Chapter 41A*

NOTICE IS HEREBY GIVEN that the Minnesota Agricultural and Economic Development Board (the "Board") or its designated representative, shall meet on March 22, 1990, at 9:30 a.m. o'clock, at 900 American Center Building, 150 East Kellogg Boulevard, Saint Paul, Minnesota, for the purpose of conducting a public hearing on a proposed issue of bonds (the "Bonds") and the provision of other financial assistance under *Minnesota Statutes 1986, Chapter 116M*, and *Minnesota Statutes, Chapter 41A*, as amended (the "Act"), to undertake and finance a project on behalf of **Landscape Structures, Inc.**, a Minnesota corporation, a Minnesota corporation (the "Applicant"). Such persons as desire to be heard with reference to said issue of Bonds will be heard at this public hearing.

The project to be financed consists of the equipping and expanding of an existing manufacturing facility in the City of Delano, Minnesota [general description of the location being at 601 7th Street South, Delano, Minnesota (the "Project")]. The initial owner of the Project will be the Applicant and the Project is expected to be operated and managed by the Applicant. It is contemplated that the Project will be used for the manufacturing of playground and park equipment. The estimated amount of the Board's proposed bond issue is an amount not to exceed \$1,540,000. The Bonds shall be limited obligations of the Board, the Bonds and the interest thereon shall be payable solely from the revenue pledged to the payment thereof, and a mortgage or security interest or other security arrangements to be established by or on behalf of the Applicant. In addition, the Bonds and the Project may be subsequently considered by the Board for financial assistance to be provided by the Economic Development Fund created and established under *Minnesota Statutes 1986, Chapter 116M* or other financial or special assistance from the Board. Notwithstanding the foregoing, no holders of any such Bonds shall ever have the right to compel any exercise of the taxing powers of the State of Minnesota or any political subdivision thereof to pay the Bonds or the interest thereon nor to enforce payment against any property of said State or said political subdivision.

A copy of the Application to the Board for approval of the Project, together with all attachments and exhibits thereto and a copy of the Board's resolution accepting the Application and accepting the Project is available for public inspection at the offices of the Board at 900 American Center Building, 150 East Kellogg Boulevard, Saint Paul, Minnesota from the date of this notice to the date of the public hearing hereinabove identified, during normal business hours.

Dated: 21 February 1990

BY ORDER OF THE MEMBERS OF THE
MINNESOTA AGRICULTURAL AND
ECONOMIC DEVELOPMENT BOARD

Paul Moe, Executive Director,
Minnesota Agricultural and
Economic Development Board

Minnesota Agricultural and Economic Development Board

Notice of Public Hearing on Proposed Project and the Issuance of Bonds under *Minnesota Statutes 1986, Chapter 116M and Minnesota Statutes, Chapter 41A*

NOTICE IS HEREBY GIVEN that the Minnesota Agricultural and Economic Development Board (the "Board") or its designated representative, shall meet on March 21, 1989, at 9:30 a.m. o'clock, at 900 American Center Building, 150 East Kellogg Boulevard, Saint Paul, Minnesota, for the purpose of conducting a public hearing on a proposed issue of bonds (the "Bonds") and the provision of other financial assistance under *Minnesota Statutes 1986, Chapter 116M*, and *Minnesota Statutes, Chapter 41A*, as amended (the "Act"), to undertake and finance a Project on behalf of **St. Paul Steel Supply Co., Inc.**, a Minnesota corporation and David Berg (collectively, the "Applicant"). Such persons as desire to be heard with reference to said issue of Bonds will be heard at this public hearing.

The Project to be financed consists of the constructing and equipping of a manufacturing facilities in the City of South Saint Paul, a Minnesota [a street address (if available) or general description of the location being at NW corner of Hardman Ave. & John Carroll Blvd., South Saint Paul, Minnesota (the "Project")]. The initial owner of the Project will be the Applicant and the Project is expected to be operated and managed by the Applicant. It is contemplated that the Project will be used for fabrication, painting and other processing of raw steel. The estimated amount of the Board's proposed bond issue is an amount not to exceed \$1,830,000. The Bonds

Official Notices

shall be limited obligations of the Board, the Bonds and the interest thereon shall be payable solely from the revenue pledged to the payment thereof, and a mortgage or security interest or other security arrangements to be established by or on behalf of the Applicant. In addition, the Bonds and the Project may be subsequently considered by the Board for financial assistance to be provided by the Economic Development Fund created and established under *Minnesota Statutes* 1986, Chapter 116M or other financial or special assistance from the Board. Notwithstanding the foregoing, no holders of any such Bonds shall ever have the right to compel any exercise of the taxing powers of the State of Minnesota or any political subdivision thereof to pay the Bonds or the interest thereon nor to enforce payment against any property of said State or said political subdivision.

A copy of the Application to the Board for approval of the Project, together with all attachments and exhibits thereto and a copy of the Board's resolution accepting the Application and accepting the Project is available for public inspection at the offices of the Board at 900 American Center Building, 150 East Kellogg Boulevard, Saint Paul, Minnesota from the date of this notice to the date of the public hearing hereinabove identified, during normal business hours.

Dated: 21 February 1990

BY ORDER OF THE MEMBERS OF THE
MINNESOTA AGRICULTURAL AND
ECONOMIC DEVELOPMENT BOARD

Paul Moe, Executive Director,
Minnesota Agricultural &
Economic Development Board

Minnesota Department of Commerce

Notice of Activation of the Minnesota Joint Underwriting Association to Insure Specified Classes of Business and Public Hearing

NOTICE IS HEREBY GIVEN that, pursuant to *Minnesota Statutes*, section 62I.21, the Minnesota Joint Underwriting Association (MJUA) and the Market Assistance Plan (MAP) are activated to provide assistance to the following classes of business unable to obtain insurance from private insurers:

- Abstractor
- Lay Counselor
- Marriage & Family Counselor
- Riding Lessons
- Lymnologist
- Truth in Housing Inspector
- Building Inspector
- Sewer District

The MJUA and MAP are activated to provide assistance to the above classes of business for a period of 180 days following publication of this notice. A public hearing will be held, for the purpose of determining whether activation should continue beyond 180 days, at the Office of Administrative Hearings, 310-4th Avenue South, 5th Floor, Flour Exchange Building, Minneapolis, Minnesota 55415 on April 10, 1990 at 9:00 a.m. and continuing until all interested persons and groups have had an opportunity to be heard. The hearing shall be governed by *Minnesota Statute* Sections 14.57-14.69 and by *Minnesota Rules* Parts 1400.1500-1400.8400, (1985). Questions regarding the procedure may be directed to Administrative Law Judge, Peter C. Erickson, 310 4th Avenue South, 4th Floor Summit Bank Building, Minneapolis, Minnesota 55415, telephone (612) 341-7600. The authority for this proceeding is found in Chapter 62I of *Minnesota Statutes*, specifically sections 62I.21 and 62I.22. (A copy of those sections follows this notice.)

Prior to the hearing a pre-hearing conference will be held at 9:00 a.m. on March 27, 1990, at the Office of Administrative Hearings, 310 4th Avenue South, 5th Floor Flour Exchange Building, Minneapolis, Minnesota 55415.

Minnesota Statutes, Chapter 62I, which governs the Minnesota Joint Underwriting Association provides for temporary activation for 180 days by the Commissioner of Commerce. To extend the Minnesota Joint Underwriting Association's authority beyond the 180 day period a hearing must be held. Those classes of business for which the Minnesota Joint Underwriting Association was temporarily activated, by this notice and by previously published notices, must prove, at the hearing, that they meet the statutory requirements for coverage by the Minnesota Joint Underwriting Association.

Among those requirements are:

- (1) That members of those classes are unable to obtain insurance through ordinary means;
- (2) That the insurance being sought is required by statute, ordinance, or otherwise required by law, or is necessary to earn a livelihood or conduct a business; and
- (3) That the classes of business serve a public purpose.

The classes of business specified in this notice and previously published notices must be shown to meet the statutory requirements of the Minnesota Joint Underwriting Association's authority to provide coverage to them will end after 180 days from the date the notice of activation was published in the *State Register*.

Activation of a class of business does not guarantee coverage to any class member. Coverage of individual class members is determined by the Minnesota Joint Underwriting Association on a case by case basis once the class has been activated. The MJUA's address is: Pioneer Post Office Box 1760, St. Paul, Minnesota 55101. Their phone number is (612) 222-0484.

The Department strongly suggests that any persons affected by this hearing or otherwise interested in the proceedings familiarize themselves with the requirements of Chapter 621 and the contested case procedures prior to the hearing, that they take such other steps as are appropriate to protect their interest and that any questions they may have as to how to proceed or how to participate at the hearing be directed to the Administrative Law Judge prior to the hearing.

All interested or affected persons will have an opportunity to participate at the hearing. Questioning of agency representatives or witnesses, and of interested persons making oral statements will be allowed in the manner set forth in the Rules pertaining to contested cases (*Minnesota Rules* parts 1400.1500-1400.8400).

Anyone wishing to oppose activation beyond the 180 days for any particular class, must file a petition to intervene with the administrative law judge at least 10 days before the hearing date. If no notice to intervene is filed for a class, then the class is activated beyond the 180 day period without further action.

Minnesota Statutes chapter 10A requires each lobbyist to register with the State of Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in *Minnesota Statute* Section 10A.01, subdivision 11 as an individual:

(a) Engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) Who spends more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 625 North Robert Street, St. Paul, Minnesota 55101, telephone (612) 296-5148.

Dated: 21 February 1990

Minnesota Department of Health

Health Systems Development

Health Occupations Program

Human Services Occupations Advisory Council (HSOAC)

Notice of Appointment to the Human Services Occupations Advisory Council

Commissioner Ashton of the Minnesota Department of Health has appointed Ms. Judith Walker of Blue Cross and Blue Shield of Minnesota to the HSOAC. She will represent a third-party payor to health care costs.

Department of Health

Possible Regulation of Chemical Dependency Counselors to be Discussed at Public Meeting

Interested members of the public will have a chance to discuss the need for regulating chemical dependency counselors at a meeting scheduled for March 13 in Minneapolis.

The two-hour meeting will be held at the Minnesota Department of Health, 717 Delaware St. S.E., beginning at 7:00 p.m.

The meeting is being held by staff from the Department and members of the Human Services Occupations Advisory Council (HSOAC). HSOAC and Department staff are currently reviewing a request from the Chemical Dependency Regulation Coalition, asking that all chemical dependency counselors in Minnesota be licensed by the state.

State law requires that the Department consider a number of factors before recommending regulation of a health-related occupation. In addition to determining whether failure to regulate will harm the public, the Department must consider what kind of skill or training is required to practice the occupation, and whether there are other ways to protect the public. The Department must also weigh the benefits of regulation against the possible costs and overall economic impact.

The meeting will be held in the Chesley Room (Room 105) at the Health Department Building. Written comments can be submitted on the day of the meeting, or mailed to the Health Occupations Program, 717 Delaware Street S.E./P.O. Box 9441, Minneapolis, MN 55440. For more information, contact Kay Markling at (612) 623-5535.

Department of Human Services

Notice of Hospital Cost Index

Minnesota Statutes 256.969, subdivision 1 and Minnesota Rules, parts 9500.1120 require the establishment of a Hospital Cost Index (HCI) for rate setting purposes for inpatient hospital services under the General Assistance Medical Care and Medical Assistance Programs. The inflation forecasts provided below were obtained from the Data Resources, Inc., *Health Care Costs* as published in the fourth quarter of 1989 using the percent moving average. The cost category weights were provided by the Minnesota Hospital Association. The HCI will be used to adjust the rates of hospitals whose next fiscal year begins during the second calendar quarter of 1990.

Comments concerning the HCI may be forwarded to the following address:

Richard Tester
Hospital Reimbursement Section
Audit Division
444 Lafayette Road, Fifth Floor
St. Paul, Minnesota 55155-3836

Cost Category	Weight	Percent	Weighted Percent
Salaries	.535	6.3	3.37
Employee Benefits	.091	5.1	.46
Medical Fees (Medical Care Service)	.056	8.2	.46
Raw Food	.013	4.0	.05
Medical Supplies (Medical Commodities)	.113	4.7	.53
Pharmaceuticals	.044	4.7	.21
Utilities	.024	2.2	.05
Repairs/Maintenance	.018	4.7	.08
Insurance*	.014	4.7	.07
Other Operating	.092	4.7	.43
	1.000		5.71
		Technology =	1.00
		HCI =	6.7%

*Excludes Malpractice

Department of Human Services

Mental Health Division

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules Governing Case Management Services to Children with Severe Emotional Disturbance

NOTICE IS HEREBY GIVEN that the State Department of Human Services is seeking information or opinions from sources outside the agency in preparing to propose rules governing case management services to children with severe emotional disturbance.

The adoption of the rule is authorized by *Minnesota Statutes*, section 245.484 which permits the agency to adopt permanent rules availability of case management services, notification of case management eligibility, qualifications and duties of the case manager, staffing ratios to serve the needs of clients, billings for services, and coordination between the case manager and family community support and other mental health services for the child with severe emotional disturbance.

The State Department of Human Services requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Eleanor Weber
Rules Division
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, MN 55155-3816

Oral statements will be received during regular business hours over the telephone at (612) 297-4301 by Eleanor Weber and in person at the above address.

All statements of information and opinions shall be accepted until further notice. Any written material received by the State Department of Human Services shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the amendment of the rule is adopted.

Eleanor E. Weber
Assistant Director, Rules Division

Office of the Ombudsman for Mental Health and Mental Retardation

Notice of Meeting

The Ombudsman for Mental Health and Mental Retardation Advisory Committee will hold a general meeting at 9:00 a.m. on Friday, March 9, 1990. The meeting will be held at the Ombudsman Office, Suite 202, Metro Square Building on 7th and Robert Street, St. Paul.

Minnesota Public Utilities Commission

Notice of Intent to Solicit Outside Information or Opinion in Preparing to Amend the Rules Governing the Telephone Assistance Plan, *Minnesota Rules*, Parts 7817.0100 to 7817.1000, Docket No. P-999/R-90-86

NOTICE IS HEREBY GIVEN that the Minnesota Public Utilities Commission (Commission) is seeking information or opinions from sources outside the agency in preparing to propose the amendment of the rules governing the telephone assistance plan, *Minnesota Rules*, parts 7817.0100 to 7817.1000. The adoption of amendments to these rules is authorized by *Minnesota Statute* § 237.71 (1988) which requires the Commission to adopt rules governing the telephone assistance plan. The adoption of these amendments is also authorized by *Minnesota Statutes*, section 237.71 (1988) which permits the Commission to adopt emergency and permanent rules to implement statutory amendments to the telephone assistance plan which were enacted in 1988.

Official Notices

The Commission requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written or oral statements should be directed to:

David Sharpe
Minnesota Public Utilities Commission
780 American Center Building
150 East Kellogg Boulevard
St. Paul, Minnesota 55101
Telephone: (612) 296-1339

Oral statements will be received during regular business hours, 8:00 a.m. to 4:30 p.m. Monday through Friday, by telephone at (612) 296-1339 and in person at the above address.

All statements of information and opinion will be accepted in response to this notice until the Commission publishes in the *State Register* proposed amendments to the above-entitled rules along with a notice of hearing under *Minnesota Statutes* § 14.14 (1988) or a notice of intent to adopt rules without a public hearing under *Minnesota Statutes* § 14.22 (1988). Any written material received and accepted by the Commission as provided in this notice will become part of the rulemaking record to be submitted to the attorney general under *Minnesota Rules*, part 2010.0300, item L or the administrative law judge under *Minnesota Rules*, part 1400.0600, item F.

Lee Larson
Acting Executive Secretary

Office of the Secretary of State

Notice of Vacancies in Multi-Member Agencies

NOTICE IS HEREBY GIVEN to the public that vacancies have occurred in multi-member state agencies, pursuant to *Minnesota Statutes* 15.0597, subdivision 4. Application forms may be obtained from the Office of the Secretary of State, Open Appointments, 180 State Office Building, St. Paul MN 55155-1299; (612) 297-5845, or in person at Room 174 of the State Office Building. More specific information about these vacancies may be obtained from the agencies listed below. The application deadline is March 27, 1990.

MN SENTENCING GUIDELINES COMMISSION

51 State Office Bldg., St. Paul 55155. 612-296-0144
Minnesota Statutes 244.09

APPOINTING AUTHORITY: Governor. COMPENSATION: \$50 per diem plus expenses.

VACANCY: One public member.

The commission will reduce disparity in sentencing practices throughout the state in terms of length of imprisonment as well as imprisonment versus probation and local incarceration. The commission consists of eleven members: one judge of the court of appeals and one district court judge to be appointed by the chief justice of the supreme court; one public defender; one county attorney; one peace officer; one probation officer or parole officer; three public members, one of whom must be a victim of a crime defined as a felony; and the chief justice of the supreme court and the commissioner of corrections or their designees. The term of any member appointed or reappointed by the governor before the first Monday in January 1991 expires on that date. The term of any member appointed or reappointed after that date is coterminous with the governor. Members, other than judges, must file with the Ethical Practices Board.

MN EDUCATIONAL COMPUTING CORPORATION

3490 Lexington Ave. N., Shoreview 55126. 612-481-3510
Minnesota Statutes 119.01

APPOINTING AUTHORITY: Governor. COMPENSATION: None.

VACANCY: One member: knowledgeable about the use of computing in elementary, secondary, and higher education, or the business community.

The corporation provides cost-effective computing and technology related products and services to the educational programs of educational institutions and agencies in Minnesota and elsewhere. The nine member board will be knowledgeable about the use of computing in elementary, secondary, vocational, and public and private higher education or the business community. Terms are for four years and are staggered. Members must file with the Ethical Practices Board.

State Contracts and Advertised Bids

MN ZOOLOGICAL BOARD

13000 Zoo Boulevard, Apple Valley 55124. 612-431-9200
Minnesota Statutes 85A.01

APPOINTING AUTHORITY: Governor; Zoo board; Dakota county board. **COMPENSATION:** Per diem.

VACANCY: One member: background or interest in zoological societies or zoo management or an ability to generate community interest in the Minnesota Zoo. Members should have the ability to raise significant funds from the private sector and represent various geographical areas of the state.

The board operates and maintains the Minnesota Zoological Garden. Thirty members must have a background or interest in zoological societies or zoo management or an ability to generate community interest in the Minnesota Zoological Garden. Fifteen members are appointed by the governor, one of whom must be a Dakota county resident appointed after consideration of a list supplied by the Dakota county board; and fifteen are appointed by the MN Zoological Board. To the extent possible, members will be appointed who are residents of the various geographical regions of the state. Members should have the ability to raise significant funds from the private sector. Monthly meetings at the Minnesota Zoological Garden.

HARMFUL SUBSTANCE COMPENSATION BOARD

2700 University Ave. W., Suite 115., St. Paul 55114. 612-642-0455
Minnesota Statutes 115B.27

APPOINTING AUTHORITY: Governor. Senate confirmation. **COMPENSATION:** \$35 per diem plus expenses.

VACANCY: One public member.

The board investigates claims of property damages or injury caused by releases of harmful substances into the environment and compensates victims for verified losses resulting from the releases. Five members include one physician knowledgeable in toxicology, one member of the bar in Minnesota, one health professional knowledgeable in the area of harmful substance injuries, and two public members. Members must file with the Ethical Practices Board.

METROPOLITAN COUNCIL

Mears Park Centre, 230 E. Fifth St., St. Paul 55101. 612-291-6390
Minnesota Statutes 473.123

APPOINTING AUTHORITY: Governor. Senate confirmation. **COMPENSATION:** \$50 per diem plus expenses.

VACANCY: One public member: must reside in Metropolitan District 4, which includes State Senate Districts 60 and 61, and Congressional District 5.

The council coordinates planning and development of the seven-county metro area and establishes policies for regional transportation, sewer, airports, parks, human services and housing systems. Seventeen members include sixteen members selected from districts of equal population, and a chair representing the metro area at large. The chair serves at the pleasure of the governor. Members cannot hold elected public office and must reside in the council district he or she represents. Meetings twice a month, St. Paul, Members must file with the Ethical Practices Board.

State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. §14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Procurement Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Awards of contracts and advertised bids for commodities and printing, as well as awards of professional, technical and consulting contracts, appear in the midweek STATE REGISTER Contracts Supplement, published every Thursday. Call (612) 296-0931 for subscription information.

State Contracts and Advertised Bids

Department of Administration: Materials Management Division

Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

Commodity: Gridcase 1520 portable computer
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: March 12
Agency: Revenue Department
Deliver to: St. Paul
Requisition #: 67520 23435

Commodity: Grand piano
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: March 12
Agency: Center for Arts Education
Deliver to: Golden Valley
Requisition #: 25000 02323

Commodity: Heating & cooling coils
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: March 12
Agency: Southwestern State University
Deliver to: Marshall
Requisition #: 26175 00323 1

Commodity: Janitorial service
Contact: Joyce Dehn 297-3830
Bid due date at 2pm: March 13
Agency: Transportation Department
Deliver to: Maplewood
Requisition #: Price Contract

Commodity: DG laser printer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: March 8
Agency: Metro State University
Deliver to: St. Paul
Requisition #: 26176 03059

Commodity: Crawler dozer
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: March 9
Agency: Natural Resources Department
Deliver to: Grand Rapids
Requisition #: 29000 53649

Commodity: P.C. W/80386 processor
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: March 9
Agency: State Planning Agency
Deliver to: St. Paul
Requisition #: 30000 17819

Commodity: Entertainment lighting system
Contact: Joan Breisler 296-9071
Bid due date at 2pm: March 16
Agency: State University
Deliver to: Bemidji
Requisition #: 26070 13955 1

Commodity: Analytical lab services
Contact: Pat Anderson 296-3770
Bid due date at 2pm: March 23
Agency: Pollution Control Agency
Deliver to: St. Paul
Requisition #: Price Contract

Commodity: Concrete work
Contact: Joyce Dehn 297-3830
Bid due date at 2pm: March 23
Agency: Various
Deliver to: Various
Requisition #: Price Contract

Commodity: Truck
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: March 13
Agency: Transportation Department
Deliver to: St. Paul
Requisition #: 79382 01848

Commodity: Step van/delivery truck—rebid
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: March 13
Agency: Transportation Department
Deliver to: Various
Requisition #: 79382 01873 1

Commodity: Truck w/50 ft aerial platform
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: March 12
Agency: Transportation Department
Deliver to: St. Paul
Requisition #: 79382 01882

Commodity: Rev. snow plow
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: March 12
Agency: Transportation Department
Deliver to: Various
Requisition #: 79382 01896

Commodity: Meat for April delivery
Contact: Linda Parkos 296-3725
Bid due date at 2pm: March 9
Agency: Corrections Department
Deliver to: Stillwater
Requisition #: 78620 00320

Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Printing vendors NOTE: Other printing contracts can be found in the Materials Management Division listing above, and in the Professional, Technical & Consulting Contracts section immediately following this section.

State Contracts and Advertised Bids

Commodity: Drivers license window envelope, 150M, 4½" x 7½", camera ready, 1-sided
Contact: Printing Buyer's Office
Bids are due: March 7
Agency: Public Safety Department
Deliver to: St. Paul
Requisition #: 5383

Commodity: PAS forms, 20M 40-page books, 11" x 17" folded to 8½" x 11", saddle stitch, negs available, 2-sided
Contact: Printing Buyer's Office
Bids are due: March 7
Agency: Human Services Department
Deliver to: St. Paul
Requisition #: 5407

Commodity: Equipment inspection indicator label, 200 pads of 20 sets per pad, 3¾" x 1½", camera ready, 1-sided
Contact: Printing Buyer's Office
Bids are due: March 8
Agency: Transportation Department
Deliver to: St. Paul
Requisition #: 5427

Commodity: Weighing tickets, 5M pads of 50 sets per pad, 3¾" x 6¼" overall, preprinted numbering, 2-parts, 1-sided, taped and wire stapled
Contact: Printing Buyer's Office
Bids are due: March 8
Agency: Transportation Department
Deliver to: St. Paul
Requisition #: 5428

Commodity: Notice of action, 150M 3-part, 4-page sets, pts 1&2 8½" x 11", pt 3 8½" x 3½" detached, negs available, 2-sided
Contact: Printing Buyer's Office
Bids are due: March 8
Agency: Human Services Department
Deliver to: St. Paul
Requisition #: 5305

Commodity: Authorization forms, 75M 3-part sets, camera ready, 1-sided, 8½" x 11" detached
Contact: Printing Buyer's Office
Bids are due: March 8
Agency: Jobs & Training Department
Deliver to: St. Paul
Requisition #: 5423

Commodity: Water well record, 5,300 4-part sets, preprinted numbering, 8½" x 11" detached pts 1-3, 8½" x 14" detached pt 4, negs available
Contact: Printing Buyer's Office
Bids are due: March 8
Agency: Minnesota Health Department
Deliver to: Minneapolis
Requisition #: 5415

Commodity: 3-ring binders with dividers, 150 + 750 sets of dividers, 11"x8½"x1", one color silk screen front cover and spine
Contact: Printing Buyer's Office
Bids are due: March 9
Agency: Housing Finance Agency
Deliver to: St. Paul
Requisition #: 5445

Commodity: Food Expo Piggyback Labels, 5M, ¾"x¾" silver foil, camera ready, 1M per roll
Contact: Printing Buyer's Office
Bids are due: March 9
Agency: Agriculture Department
Deliver to: St. Paul
Requisition #: 5318

Commodity: Correction Order Extension, 50 pads of 25 4-part sets, 5½"x8" detached, type to set, 1-sided
Contact: Printing Buyer's Office
Bids are due: March 9
Agency: Board of Electricity
Deliver to: St. Paul
Requisition #: 5478

Commodity: Evidence tag, 500 3-part forms, 12"x5¾" includes stub, camera ready, 1-sided
Contact: Printing Buyer's Office
Bids are due: March 9
Agency: State Patrol
Deliver to: St. Paul
Requisition #: 5474

NOTARY PUBLIC LAWS 1989

Statutory requirements regarding the oath of office, necessary bond, and taking of depositions. Includes an explanation of the term of office and procedures for removal from office. Code No. 2-13. \$5.00.

U.S. SMALL BUSINESS ADMINISTRATION PUBLICATIONS:

Guides for Profit Planning	Stock #:16-41, \$4.50 + tax
Managing for Profits	Stock #:16-68, \$5.50 + tax
Small Business Finance	Stock #:16-42, \$2.00 + tax
Starting and Managing a Small Business of Your Own	Stock #:16-40, \$4.75 + tax

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for postage and handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.



Jane Smith
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY

My Commission Expires January 1, 1994

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Professional, Technical & Consulting Contracts

Department of Corrections

Minnesota Correctional Facility—Red Wing

Notice of Availability of Various Physical Health Services Contracts

Notice of Availability of Contract for Dietetic Services

The program at the Minnesota Correctional Facility—Red Wing requires the services of a licensed dietician from 7/1/90 to 6/30/91. This person will provide professional dietetic consultation, enabling dietetic staff to provide hygienic dietetic services that meet the daily nutritional needs of residents, ensures that special dietary needs are met and, provides palatable, attractive and acceptable meals. The consultant will provide a minimum of 20 hours per month of professional services. Annual cost is limited to \$4,600.00.

For further information on this contract, contact:

Richard Ottoson, Business Manager
Minnesota Correctional Facility—Red Wing
1079 Highway 292
Red Wing, Minnesota 55066
Telephone: (612) 388-7154

Final submission date for this contract is May 1, 1990.

Department of Corrections

Minnesota Correctional Facility—Red Wing

Notice of Availability of Various Emotional, Mental, Physical and Spiritual Health Services Contracts

Notice of Availability of Contract for Medical Clinic Services

The program at the Minnesota Correctional Facility—Red Wing requires the services of a medical clinic from 7/1/90 to 6/30/91. This clinic will provide all clinic services as ordered by the medical staff at MCF—Red Wing. Annual cost is limited to \$6,000.00.

Notice of Availability of Contract for Psychological Evaluation Services

The program at the Minnesota Correctional Facility—Red Wing requires the services of a licensed psychologist from 7/1/90 to 6/30/91. This person will provide the written psychological evaluation—through testing, interviews, etc., on up to a twice weekly basis for all new admissions to the institution, to re-test selected youths based upon specific staff referral, plus limited staff training in the area of his/her expertise. Payment is \$263.16 per 8 hour day. Annual cost is limited to \$25,000.00.

Notice of Availability of Contract for Physician Services

The program at the Minnesota Correctional Facility—Red Wing requires the services of a licensed physician from 7/1/90 to 6/30/91. This person will provide medical services to the clients at MCF—Red Wing. This person will provide 5 hours per week. Annual cost is limited to \$22,000.00.

Notice of Availability of Contract for Dental Lab Services

The program at the Minnesota Correctional Facility—Red Wing requires the services of a dental lab from 7/1/90 to 6/30/91. This laboratory will fabricate those dental appliances as prescribed by the dentist at MCF—Red Wing. Annual cost is limited to \$5,000.00.

Notice of Availability of Contract for Oral Surgical Services

The program at the Minnesota Correctional Facility—Red Wing requires the services of an oral surgeon from 7/1/90 to 6/30/91. The contractor will perform special surgical procedures that cannot be provided at MCF—Red Wing. Annual cost is limited to \$2,500.00.

Notice of Availability of Contract for Sexual Therapy Services

The program at the Minnesota Correctional Facility—Red Wing requires the services of a sexual therapist from 7/1/90 to 6/30/91. The contractor will provide consultant services to residents for criminal sexual misconduct or identified as having been victims of sexual abuse. Annual cost is limited to \$9,500.00.

Professional, Technical & Consulting Contracts

Notice of Availability of Contract for Volunteer Services Coordinator

The program at the Minnesota Correctional Facility—Red Wing requires the services of a volunteer coordinator. Position requires up to 50 hours per week. Responsibilities include the providing of professional volunteer services for juvenile clients at the institution through the recruiting and training of volunteers, plus the development of a coordinated scheduling of the volunteers, plus the development of a coordinated scheduling of the volunteers to augment the on-going programs. Payment is \$2,268.00 per month. Annual cost is limited to \$27,216.00.

Notice of Availability of Contract for Catholic Chaplain

The program at the Minnesota Correctional Facility—Red Wing requires the services of an ordained Catholic priest from 7/1/90 to 6/30/91. This person will provide weekly Mass and spiritual guidance and counseling for the Catholic students at MCF—Red Wing as requested. This person will provide up to 20 hours per week for 50 weeks at \$11.00 per hour. Annual cost is limited to \$11,000.00.

For further information on these contracts, contact:

Kenneth Williams, Assistant Superintendent
Minnesota Correctional Facility—Red Wing
1079 Highway 292
Red Wing, Minnesota 55066
Telephone: (612) 388-7154

Final submission date for these contracts is: May 1, 1990.

Department of Corrections

Minnesota Correctional Facility—Red Wing

Notice of Availability of Various Training Services

Notice of Availability of Contract for Certified Driver Education Instructor Services

The program at the Minnesota Correctional Facility requires the services of a certified driver education instructor from 7/1/90 to 6/30/91. This position requires up to 48 hours per month of instruction. Responsibilities include classroom and behind-the-wheel instruction, testing and record keeping. The instructor shall provide a safety certified driver education car. The instructor would also be required to provide special instruction to students on a special need basis. Hours of instruction will be coordinated with general school schedules. Payment is \$13.00/hour. Annual cost would be limited to \$7,500.00.

Notice of Availability of Contract for Speech Therapist Services

The program at the Minnesota Correctional Facility—Red Wing requires the services of a speech therapist from 7/1/90 to 6/30/91. The contractor will provide the needed therapy for clients with special or severe speech problems at MCF—Red Wing. Annual cost is limited to \$3,120.00.

For further information on this contract, contact:

John Odden, Director of Education
Minnesota Correctional Facility—Red Wing
1079 Highway 292
Red Wing, Minnesota 55066
Telephone: (612) 388-7154

Final submission date for this contract is May 1, 1990.

State Designer Selection Board

Request for Proposal for a Project at Giants Ridge Recreation Area

To Registered Professional in Minnesota:

The State Designer Selection Board has been requested to select a designer for a project at Giants Ridge Recreation Area. Design firms who wish to be considered for this project should submit proposals on or before 4:00 p.m., March 27, 1990, to George Iwan, Executive Secretary, State Designer Selection Board, Room G-10, Administration Building, St. Paul, Minnesota 55155-1495.

Professional, Technical & Consulting Contracts

The proposal must conform to the following:

- 1) Six copies of the proposal will be required.
- 2) All data must be on 8½" x 11" sheets, soft bound.
- 3) The cover sheet of the proposal must be clearly labeled with the project number, as listed in number 7 below, together with the designer's firm name, address, telephone number and the name of the contact person.

4) Mandatory Proposal contents in sequence:

a) Identity of firm and an indication of its legal status, i.e. corporation, partnership, etc. If the response is from a joint venture, this information must be provided for firms comprising the joint venture.

b) Names of the persons who would be directly responsible for the major elements of the work, including consultants, together with brief descriptions of their qualifications. If desired, identify roles that such persons played in projects which are relevant to the project at hand.

c) A commitment to enter the work promptly, if selected, by engaging the consultants, and assigning the persons named 4b above along with adequate staff to meet the requirements of work.

d) A list of State and University of Minnesota current and past commissions under contract or awarded to the prime firm(s) submitting this proposal during the three (3) years immediately preceding the date of this request for proposal. The prime firm(s) shall **list and total** all fees associated with these projects whether or not the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid directly to engineers or other specialty consultants employed on the projects listed pursuant to the above.

e) A section containing graphic material (photos, plans, drawings, etc.) as evidence of the firm's qualification for the work. The graphic material must be identified. It must be work in which the personnel listed in "c" have had significant participation and their roles must be clearly described. It must be noted if the personnel named were, at the time of the work, employed by other than their present firms.

The proposal shall consist of no more than twenty (20) faces. Proposals not conforming to the parameters set forth in this request will be disqualified and discarded without further examination.

5) Statutory Proposal Requirements:

In accordance with the provisions of *Minnesota Statutes, 1981 Supplement*, Section 363.073; for all contracts estimated to be in excess of \$50,000.00, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the Commissioner of Human Rights before a proposal may be accepted.

The proposal will not be accepted unless it includes one of the following:

- a) A copy of your firm's current certificate of compliance issued by the Commissioner of Human Rights; or
 - b) A statement certifying that the firm has a current certificate of compliance issued by the Commissioner of Human Rights; or
 - c) A statement certifying that the firm has not had more than 20 full-time employees in Minnesota at any time during the previous 12 months; or
 - d) A statement certifying that the firm has an application pending for a certificate of compliance.
- 6) Design firms wishing to have their proposals returned after the Board's review must follow one of the following procedures:
- a) Enclose a self-addressed stamped postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two (2) weeks to pick up their proposals, after which time the proposals will be discarded; or
 - b) Enclose a self-addressed stamped mailing envelope with the proposals. When the Board has completed its review, proposals will be returned using this envelope.

In accordance with existing statute, the Board will retain one copy of each proposal submitted.

Any questions concerning the Board's procedures or their schedule for the project herein described may be referred to George Iwan at (612) 296-4656.

- 7) **PROJECT—04-90**
Chalet Building Expansion Study
Giants Ridge Recreation Area
Biwabik, Minnesota

Professional, Technical & Consulting Contracts

PROJECT DETAILS: Designer would provide specific options to expand existing ski chalet facility at Giants Ridge; provide recommendations to the IRRRB on possible expansions including preliminary cost estimates and conceptual drawings; shall work with the staff at Giants Ridge and determine needs, visitor traffic, etc.; shall submit a written report on recommendations, feasibilities, cost estimates, etc. on the project.

COST OF PROJECT: It is estimated that this project will cost approximately \$10,000.00.

The designer shall work for the Department of Iron Range Resources and Rehabilitation, but directly with Mr. Mike Gentile, Director of Giants Ridge Recreational Area, P.O. Box 190, Biwabik, Minnesota 55708. Phone (218) 865-4143 with all questions about this project.

Mark Anderson, Chairman
State Designer Selection Board

Department of Education

Proposal Readers Wanted for Indian Education Grant Program

Readers are being sought to read proposals for the Fiscal Year 1991 *American Indian Language and Culture Education Program*.

NUMBERS OF READERS SOUGHT: 5

TIME OBLIGATION: 2 Days (overnight included) plus travel time to St. Paul

COMPENSATION: \$150.00 per day, plus reimbursement for expenses

ELIGIBILITY/QUALIFICATIONS:

- Parents of children eligible to be enrolled in American Indian education programs
- American Indian language and culture education teachers and aides
- American Indian teachers and/or counselors
- Representatives from American Indian communities or Tribal bodies
- Persons experienced in the training of teachers for American Indian education programs
- Persons involved in programs for American Indian children in American Indian schools
- Persons knowledgeable in the field of American Indian education
- Students enrolled in post-secondary education programs in American Indian education

*****ALL READERS SHOULD HAVE EXPERIENCE IN READING GRANT PROPOSALS*****

DUTIES: Readers will be given ½ day of in-service for instructions and orientation. They will have 1½ days to read approximately 20-25 proposals, each approximately 20 pages in length. They will evaluate each proposal against State Board of Education adopted *Selection Criteria* and rate each criterion by assigning points to each proposal.

HOW TO APPLY: Send letter stating interest to serve as a reader. Briefly describe your experience reading proposals or grant applications and/or your background in American Indian education programs. Include a current resume.

Letter must be **received no later than March 26, 1990**. Decisions will be made within 24 hours of receipt of letters, therefore we will not be responsible for lost or delayed mail. Readers will be notified by phone by March 30, 1990. Proposal reading will take place the week of April 9, 1990, in St. Paul. Decisions will be final.

Send letters to: David L. Beaulieu, Manager
Indian Education Section
Minnesota Department of Education
727 Capitol Square Building
550 Cedar Street
St. Paul, Minnesota 55101

Office phone number: (612) 296-6458
FAX number: (612) 297-7201

Professional, Technical & Consulting Contracts

Minnesota Historical Society

Advertisement for Bids for Manufacturing of Two Books

BIDS

Sealed bids for the manufacturing of *A History of Minnesota* by Folwell, Volumes I & II, in accordance with specifications prepared by the Minnesota Historical Society, will be received in the office of the Contract Officer, Minnesota Historical Society, 1500 Mississippi Street, St. Paul, MN 55101 until 2:00 p.m., on March 20, 1990, at which time the bids will be publicly opened and read aloud. Bids received after 2:00 p.m., March 20, 1990, will be returned unopened.

BID SECURITY

Each proposal must be accompanied by a cash deposit, cashier's check, certified check, or corporate surety bond of a surety company duly authorized to do business in Minnesota, in the sum of not less than 5% of the total bid, payable without condition to the Minnesota Historical Society, which is submitted as bid security.

SPECIFICATIONS

Copies of bidding documents for preparation of bids may be obtained by contacting Mark Schwartz, Contract Officer, Minnesota Historical Society, 1500 Mississippi St., St. Paul, MN 55101, (612) 296-2155.

CONDITIONS OF BIDS

The Minnesota Historical Society reserves the right to accept or reject any or all bids and to waive any irregularities therein. No bid may be withdrawn within thirty (30) days after the scheduled closing time for the receipt of bids.

State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Minnesota Housing Finance Agency

Notice of Request for Proposals for Administrators for the Home Equity Conversion Counseling Program

The Minnesota Housing Finance Agency announces the availability for funding for the Home Equity Conversion Counseling Program. Proposals are hereby solicited from non-profit entities as defined in *Minnesota Rules* pt. 4900.0010, subpart 21, (including housing and redevelopment authorities) that have as a primary purpose assisting elderly persons in obtaining and maintaining affordable housing. Administrators may not be a part of or affiliated with a lender or a vendor of home equity conversion loans or products.

The Home Equity Conversion Counseling Program provides a grant for an eligible administrator to provide home equity conversion counseling services to senior homeowners on a state-wide basis. "Home equity conversion" means plans where homeowners convert equity in their homes into spendable funds while retaining title to the homes. The funds do not have an obligation of immediate repayment. The applicant selected to administer the program must, at a minimum, perform the counseling services prescribed in *Minnesota Rules* pt. 4900.2040.

There is currently a \$50,000 grant available for the Home Equity Conversion Counseling Program. Funds are available for the program on July 1, 1990, and may provide a home equity conversion counseling budget to run from July 1, 1990 through September 30, 1991. Only one grant will be provided.

Proposals must include:

1. Documentation of applicant eligibility as an administrator as described above and under *Minnesota Rules* 4900.2050.
2. A description of the applicant's organization that demonstrates that the applicant is knowledgeable about home equity conversion, including reverse mortgage programs; has experience in counseling older persons on housing, including knowledge of

alternative arrangements for older persons; and has knowledge of existing public benefit programs and other appropriate financial and legal resources for older persons.

3. A detailed description of how the proposed program would be administered, including qualifications of staff and proposed means of recordkeeping.

4. A detailed budget for the specified period showing all sources and uses of funds, including grant funds.

5. A description of the means that the applicant plans to use to provide outreach and counseling on a state-wide basis.

The deadline for receipt of hand delivered proposals is 4:30 p.m., May 11, 1990. All other proposals must be sent by certified mail and postmarked no later than May 10, 1990.

All proposals will be evaluated by the Agency in accordance with *Minnesota Rules* pt. 4900.2060. The Agency may enlist the services of individuals not employed by the Agency who are familiar with home equity conversion programs to aid in evaluating proposals received.

Complete proposal packets which contain specific information and instructions for proposal submission may be obtained from the Minnesota Housing Finance Agency, 400 Sibley Street, Suite 300, St. Paul, Minnesota 55101, Attention: Michael Haley, Director of Home Mortgage Programs.

Department of Public Service

Energy Division

Notice of Availability of Community Energy Council Grant Funds

Pursuant to *Minnesota Rules* 4160.5100-4160.5900 the Department of Public Service announces that it is accepting applications for community energy council grants from cities and counties, individually, collectively, or through the exercise of joint powers agreements. The maximum amount of a grant to an individual applicant is \$30,000 for the first year and \$15,000 for the second year. The maximum amount of a grant to a joint application for the first year is \$30,000 for the first applicant and \$24,000 for each additional applicant to a maximum of \$80,000. The maximum amount of a grant to a joint application for the second year is \$15,000 for the first applicant and \$12,000 for each additional applicant up to a maximum of \$48,000. All grants require local match.

The total amount of funds available is \$690,666, from the following sources:

Previously announced Exxon oil overcharge funds of \$613,245

New Exxon oil overcharge interest of \$77,421

Pursuant to *Minnesota Rules* part 4160.5300, subpart 4, a portion of the new interest is reserved to fund applications submitted by cities of the first class. This portion equals the percent of the state population constituted by cities of the first class. Therefore:

- \$6,395 is reserved for the City of Minneapolis
- \$4,769 is reserved for the City of St. Paul
- \$1,486 is reserved for the City of Duluth

The balance of \$678,016 is available to fund applications submitted by all other eligible communities. Funds are available from these sources to support a variety of local energy programs in different energy use sectors.

Applications must be received no later than 4:30 p.m. on Wednesday, May 23, 1990, at the address given below.

Application forms, program rules and other information can be obtained by contacting:

Mark Schoenbaum
Department of Public Service
900 American Center Bldg.
150 E. Kellogg Blvd.
St. Paul, MN 55101
(612) 297-2602

State Planning Agency

Governor's Advisory Council on Technology

Notice of STAR Grants for Community-Based Assistive Technology Resources and Assistive Technology Mobile Van Delivery Programs

The STAR program, a project of the Governor's Advisory Council on Technology for People with Disabilities, is seeking request for proposals for two grant programs.

The first grant program is for community-based assistive technology resources, which will encourage the expansion of existing community-based technology-related assistance programs and the creation of new programs that will provide technology-related assistance to underserved people with disabilities throughout the state. The total level of funding for this program is \$75,000 with the average anticipated grant award being \$5,000 - \$25,000.

The second grant program is for an assistive technology mobile van delivery program to improve the delivery of assistive technology devices and services to underserved populations in all geographic areas of the state. The total level of funding for this program is \$60,000.

Application must be received by 4:30 p.m. on May 4, 1990. For applications and further information, please contact: Rachel Wobschall, Executive Director, Governor's Advisory Council on Technology for People with Disabilities, 300 Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, (612) 296-2771 (621) 296-9962 TDD.

Supreme Court Decisions, Opinions & Orders

Decisions Filed 2 March 1990

C2-88-1684 In the Matter of the Welfare of: M.M. Court of Appeals.

To avoid the preferential placement of the subject child in accordance with *Minnesota Statutes* § 260.181, subd. 3 (1988), a party must demonstrate an actual negative or detrimental effect or a substantial likelihood that a detriment will result from the placement of the child with the preferred individual.

Reversed. Coyne, J.

C5-89-1091 Chateau Community Housing Association, Inc., Relator v. County of Hennepin. Tax Court.

1. Strict rules of construction are applied when determining whether an entity is a purely public charity entitled to a real property tax exemption under *Minnesota Statute* section 272.02, subdivision 1(6) (1986).

2. Chateau did not meet its burden of proving that as of January 2, 1987 it was a purely public charity under *Minnesota Statute* section 272.02, subdivision 1(6), and is therefore not entitled to a real property tax exemption.

Affirmed. Keith, J.

Order for the Appointment of Chairman of the Eleventh District Ethics Committee

It appearing to the court that Richard R. Burns has completed his term as chairman of the Eleventh District Ethics Committee after many years of conscientious and effective performance in that position.

Nicholas Ostapenko is hereby appointed as chairman of the Eleventh District Bar Association Ethics Committee effective June 1, 1990.

Date: 26 February 1990

BY THE COURT:
Glenn E. Kelley, Associate Justice

Announcements

Special State University Board Meeting: The Minnesota State University Board will hold a special meeting for the purpose of interviewing final candidates and selecting a President of Bemidji State University. The meeting will be held on Wednesday, March 7, 1990, in the Aragon Room, Holiday Inn-Metrodome, 1500 Washington Avenue South, Minneapolis, Minnesota beginning at 1:30 p.m. CONTACT: Sharon K. Miller, Director of Public Information, (612) 296-4404.

State Certification for Labs that Do Environmental Testing: Laboratories that do environmental testing in Minnesota are being encouraged to take part in a new certification program offered by the Minnesota Department of Health (MDH). Labs can now be certified by MDH to test for chemicals and other potential disease-causing substances in water. As part of the certification program, MDH will take steps to ensure the quality of environmental testing services offered by certified labs. MDH will evaluate the proficiency of labs in performing the procedures for which they are certified. Although participation in the program is voluntary, test results from uncertified labs will no longer be accepted by MDH for compliance with the Safe Drinking Water Act. The Minnesota Pollution Control Agency (MPCA) will also require the use of certified labs for National Pollutant Discharge Elimination System (NPDES) and State Disposal System permit holders. Local health agencies may also begin requiring the use of certified labs for environmental testing, according to MDH officials. In addition, many private sector users of lab services may insist on having their work done by certified labs. One example would be realtors, who often need to test the water quality of a private well before selling a property. Labs must pay a fee to be certified. The size of the fee depends on the number and type of testing procedures for which the lab is being certified. Labs interested in being certified should call MDH at (612) 623-5243.

• **Possible Regulation of Chemical Dependency Counselors:** Interested members of the public will have a chance to discuss the need for regulating chemical dependency counselors at a meeting scheduled for March 13 in Minneapolis. The two-hour meeting will be held at the Minnesota Department of Health, 717 Delaware St. S.E., beginning at 7:00 p.m. The meeting is being held by staff from the Department and members of the Human Services Occupations Advisory Council (HSOAC). HSOAC and Department staff are currently reviewing a request from the Chemical Dependency Regulation Coalition, asking that all chemical dependency counselors in Minnesota be licensed by the state. The meeting will be held in the Chesley Room (Room 105) at the Health Department Building. Written comments can be submitted on the day of the meeting, or mailed to the Health Occupations Program, 717 Delaware St. S.E./ Box 9441, Minneapolis 55440. For further information, contact Tom Hiendlmayr at (612) 623-5185.

Governor's Appointments: Governor Rudy Perpich announced appointments to the *Minnesota Humanities Center Task Force* and the *Blue Ribbon Committee on Mentoring and Youth Service*. The Humanities Center Task Force was created to develop plans for a Humanities Center designed to improve humanities education in Minnesota. **Christine M. Matuzek**, Spring Lake Park, was appointed to replace Bernard Brommer. The term is to Jan. 1991. • The *Blue Ribbon Committee on Mentoring and Youth Service* collects and coordinates information on mentoring and youth service. Appointed to the committee is **Dianne Brennan** of Minneapolis to a term that expires in Jan. 1991. • In addition two new Minnesota District Court judges were appointed: **Terri Jean Stoneburner** of Mankato to the Fifth Judicial District seat in New Ulm. Stoneburner will succeed Judge Noah Rosenbloom, who retires on March 25. In the Seventh Judicial District, Skipper J. Pearson of St. Cloud was appointed to succeed Judge Rainer L. Weis, who retires April 30. The state Supreme Court has transferred this seat from St. Cloud to Foley in Benton County.

Metropolitan Council Arts Grants Information Meetings: The Metropolitan Council will hold four public meetings to inform potential applicants of available arts sponsor assistance grants. The grants assist local organizations and groups to sponsor artists and arts activities in their local community. Eligible activities include art programs such as touring theater and music shows, art exhibits and poetry reading, as well as residencies, classes, and workshops by professional artists. Activities in any arts discipline are eligible. Eligible applicants include non-profit, tax-exempt organizations; accredited schools or units of government; and non-profit community-based programs and groups of three or more artists who use a fiscal agent. Other requirements include an annual operating budget under \$300,000. Applicants must reside and provide programs in the seven-county Metro Area. The meetings are scheduled as follows: Thursday, March 22, 3:30-5 p.m. at Room 2A in the Council, Mears Park Centre, 230 E. Fifth St., St. Paul; Monday, March 26, 4:30-6 p.m. at the Banfill-Locke Center for the Arts, 6666 E. River Road, Fridley; Wednesday, April 11, 6:30-8 p.m. at the Minneapolis Public Library, Room 253, 3rd and Nicollet, Minneapolis; and Thursday, April 12, 3:30-5 p.m. at the Pillsbury House, Room B, 3501 Chicago Av. So., Mpls. Call 291-6303 to register for a meeting, receive grant guidelines and applications, and directions to the various meeting locations.

Murder: Minnesota style

Murder in Minnesota: A treasury of vintage crimes in which famous and obscure characters come to life in all their cleverness or murderous madness. Minnesota cases from 1858-1917. 253 pp. photos, index. Code 17-35, \$5.95.

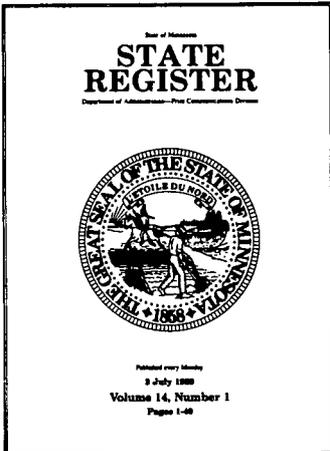
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Minnesota's Bookstore offers several subscription services of activities, awards, decisions and special bulletins of various Minnesota state agencies.

Use the handy order form on the back of the *State Register* to order. Simply fill in the subscription code number, include your name, address and zip and your check made out to the State of Minnesota (**PREPAYMENT IS REQUIRED**) and send it in. We'll start your subscription as soon as we receive your order, or whenever you like.

SUBSCRIPTION	COST	CODE NO.	SUBSCRIPTION	COST	CODE NO.
Career Opportunity Bulletin, 1 year	\$ 25.00	90-3	State Register, Monday edition only, 1 year	\$130.00	90-1
Career Opportunity Bulletin, 6 mos.	\$ 20.00	90-4	State Register, Monday and Thursday editions, 1 year	\$195.00	90-1
Human Services Informational and Instructional Bulletin	\$100.00	90-6	Trial State Register, 3-months, Monday and Thursday	\$ 60.00	90-2
Human Services Bulletin List	\$ 55.00	90-7	Tax Court/Property Decisions	\$225.00	90-11
PERB (Public Employee Relations Board) Awards and Decisions, 1 year	\$285.00	90-9	Workers Compensation Decisions, unpublished subs run Jan-Dec; can be prorated	\$320.00	90-12
			Workers Compensation Decisions Vol. 41	\$110.00	90-13
			Minnesota Rules, Set + Supplement	\$160.00	18/200

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Chemical Dependency Programs Directory 1989. Features comprehensive listings for programs ranging from Prevention/Intervention Services to a wide range of Treatment Services. Each type of program includes an alphabetical listing of facilities and brief narrative description of programming provided. Stock No. 1-12, \$15.00 plus tax.

Process Parenting—Breaking the Addictive Cycle. A training manual that provides parent education and treatment techniques for professionals who work with recovering chemically dependent parents or dysfunctional families. Stock No. 5-4, \$15.00 plus tax.

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