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State of Minnesota

# STATE REGISTER

Department of Administration—Print Communications Division

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# STATE REGISTER

## Judicial Notice Shall Be Taken of Material Published in the State Register

The *State Register* is the official publication of the State of Minnesota, containing executive orders of the governor, proposed and adopted rules of state agencies, official notices to the public, state and non-state public contracts, grants, supreme court and tax court decisions, and a monthly calendar of cases to be heard by the state supreme court.

### Printing Schedule and Submission Deadlines

Vol. 13 Issue Number	*Submission deadline for Executive Orders, Adopted Rules and **Proposed Rules	*Submission deadline for State Contract Notices and other **Official Notices	Issue Date
27	Monday 19 December	Friday 23 December	Tuesday 3 January
28	Friday 23 December	Friday 30 December	Monday 9 January
29	Friday 30 December	Monday 9 January	Tuesday 17, January
30	Monday 9 January	Friday 13 January	Monday 23 January

\*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

\*\*Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the State Register editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-4273.

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Contact: Senate Public Information Office  
Room 231 State Capitol, St. Paul, MN 55155  
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(612) 296-2146

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# Minnesota Rules: Amendments and Additions

**NOTICE: How to Follow State Agency Rulemaking in the State Register**

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as **Proposed Rules**. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-652-9747 and ask for "Documents."

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# Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

## Department of Corrections

### Proposed Permanent Rules Relating to Juveniles; Fire Inspection

#### Order for Notice of Intent to Adopt Amendment to Rules without a Public Hearing

NOTICE IS HEREBY GIVEN that the Department of Corrections proposes to adopt amendments to the above-entitled rules without a public hearing. The Commissioner has determined that the proposed adoption of these rules will be noncontroversial in nature and has elected to follow the procedures set forth in *Minnesota Statutes* 14.22-14.28 (1986).

Persons or groups interested in these amended rules shall have 30 days to submit comments on the proposed rules. The proposed rules may be modified if the modifications are supported by the data and views submitted to the agency and do not result in a substantial change in the proposed language.

Unless 25 or more persons submit requests for a public hearing on the proposed amended rules within the 30 day comment period, a public hearing will not be held. In the event a public hearing is required, the agency will proceed according to the provisions of *Minnesota Statutes* sections 14.14 to 14.20 and a notice of the public hearing shall be published in the *State Register*.

Persons or groups who wish to submit comments or written requests for a public hearing should submit such comments or requests to:

John McLagan  
Minnesota Department of Corrections  
300 Bigelow Building  
450 North Syndicate Street  
St. Paul, MN 55104

Authority for the adoption of the amendments to these rules is contained in *Minnesota Statutes* section 241.021, subd. 1. Additionally, a statement of need and reasonableness that describes the need for and reasonableness of each provision of the proposed amendments and identifies the data and information relied upon to support the amendments has been prepared and is available from John McLagan.

Upon adoption of the final amendments to the rules without a public hearing, the proposed rules, this notice, the statement of need and reasonableness, all written comments received and the final amended rules as adopted will be delivered to the Attorney General for review as to form and legality, including the issue of substantial change. Persons or groups who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the final rules as proposed for adoption, should submit a written statement of such request to John McLagan.

A copy of the proposed amendments are attached with this notice.

Additional copies of this notice and the proposed amendments are available and may be obtained by contacting Mr. McLagan at the Department of Corrections.

Orville B. Pung  
Commissioner of Corrections

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Proposed Rules

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### Rules as Proposed

#### 2910.1100 ORIENTATION TRAINING.

All custody personnel shall complete a minimum of 24 hours of orientation training to their duties and responsibilities. Orientation training for custody staff supervising juveniles must include working with juveniles. Such training shall be satisfactorily completed no more than 90 days from the time of employment. Orientation training shall include instruction in the state laws and state rules pertaining to staff duties. (Mandatory)

#### 2910.1300 IN-SERVICE TRAINING.

All custody personnel, middle and nonmanagement professional personnel shall complete a minimum of 16 hours of in-service training per year. The curriculum of the in-service training for staff supervising juveniles must include a minimum of two hours training on working with juveniles if the facility provides detention services to juveniles. This requirement is not applicable to holding facility staff.

#### 2910.6300 HOUSEKEEPING, SANITATION, AND PLANT MAINTENANCE.

Subpart 1. to 7. [Unchanged.]

Subp. 8. Fire inspection. Fire inspection of the facility must be conducted on an annual basis by a state fire marshal or local fire official. Documentation of the inspection and any orders resulting from the inspection must be maintained and available to the department. Failure to comply with fire safety requirements will result in the commissioner's denial of approval to continue facility operation.

## Department of Natural Resource

### Proposed Permanent Rules Relating to Water Permit Fees

#### Notice of Hearing

PLEASE TAKE NOTICE that the Department of Natural Resources is proposing to amend its rules for water permit fees. The hearing on the proposed amendments will be held beginning at 9:00 a.m. on Tuesday, February 7, 1988, at the St. Paul Technical Institute, 1st Floor Auditorium, 235 Marshall Avenue, St. Paul, Minnesota.

Changes are proposed to sections concerning fees for permit applications, amendments and transfers, and field inspection fees. The amendments are being made to conform the rule to changes in the statute made by *Laws of Minnesota 1988*, chapter 686, article 1, section 56. The rules are authorized by *Minnesota Statutes*, section 105.44, subdivision 10.

The purpose of the proposed rule amendments is to bring the water permit fees into compliance with the 1988 act. The act requires that the new minimum and maximum fees for protected waters permits will take effect on January 1, 1989. The act eliminates the additional application fee for *Minnesota Statutes* 105.42 protected waters permits and establishes a single application fee ranging from a minimum of \$75.00 to a maximum of \$500.00. The amendments will simplify the parameter schedule used to calculate the fees within this range.

In addition, the act establishes a \$75.00 application fee for *Minnesota Statutes* 105.41 water appropriation permits, *Minnesota Statutes* 105.392 state water bank permits, *Minnesota Statutes* 105.535 dam safety permits, and each request to amend or transfer an existing permit. The proposed rule changes will exempt certain water appropriation permit actions from amendment or transfer fees. The fee for shoreline erosion protection by riprap and shoreline recovery lost by natural forces shall be limited to \$75.00.

The act establishes a minimum fee of \$100.00 for certain field inspections and sets the maximum fee for field inspections as the actual cost for the inspection.

The *State Register* containing this notice shows the rules with all the changes being proposed. Those needing a copy of the rules showing the proposed changes can get one free by writing DNR, 500 Lafayette Road, St. Paul, Minnesota 55155-4032, Attention: Permits Unit.

Interested persons may attend the hearing, and will have an opportunity to present their views and evidence orally, or in writing. Written material may also be mailed to the administrative law judge at the address given below. Written material may be submitted and recorded in the hearing record for five working days after the hearings end, or the administrative law judge may enlarge that comment period to not more than 20 calendar days. Comments received during the comment period will be available for review at the Office of Administrative Hearings. The agency and interested persons may respond to the comments within three business days after the comment period ends. No additional evidence may be submitted during the three-day period.

Be aware that any of the changes proposed may be modified or withdrawn as a result of the hearing.

The agency's authority for the rules is *Minnesota Statutes*, section 105.44, subd. 10.

Notice: Any person may request notification of the date on which the administrative law judge's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. If you desire to be so notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the administrative law judge. Any person may request notification of the date on which the rules were adopted and filed with the secretary of state. The notice must be mailed on the same day that the rules are filed. If you want to be so notified you may so indicate at the hearing or send a request in writing to the agency at any time prior to the filing of the rules with the secretary of state.

Notice is hereby given that a statement of need and reasonableness is now available for review at the agency and at the Office of Administrative Hearings. This statement of need and reasonableness includes a summary of all the evidence and argument which the agency anticipates presenting at the hearing justifying both the need for and the reasonableness of the proposed rules. Copies of the statement of need and reasonableness may be reviewed at the agency or the Office of Administrative Hearings or obtained from the agency.

*Minnesota Statutes*, Chapter 10A requires each lobbyist to register with the state Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in *Minnesota Statutes*, section 10A.01, subdivision 11 as any individual:

(a) engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials; or

(b) who spends more than \$250, including traveling expenses and membership dues, in any year for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 41 State Office Building, St. Paul, Minnesota 55155, telephone (612) 296-5615.

The rule hearing procedure is governed by *Minnesota Statutes*, sections 14.14 to 14.20 and by *Minnesota Rules* parts 1400.0200 to 1400.1200. Questions about procedure may be directed to Administrative Law Judge Phyllis Reha, 500 Flour Exchange Building, 310 Fourth Avenue South, Minneapolis, Minnesota 55415, telephone (612) 341-7611.

Regarding impacts on small businesses, these amendments do not propose any stringent schedules, deadlines, compliance, or reporting requirements. Basically all that is required is that the fee be paid before the permit can be issued. The 30 day time period for payment of the additional fee without penalty is common business practice. The requirement of a professional cost estimate on projects costing over \$25,000 asks for what a reasonable business person would have in any event.

The agency believes that the rules will not have a direct and substantial adverse affect on agricultural land.

Dated: 19 December 1988

Joseph N. Alexander  
Commissioner

## Rules as Proposed

### 6115.0060 PERMIT APPLICATION FEES APPLICATIONS.

Subpart 1. Fee. A permit application fee of ~~\$30~~ \$75 shall accompany permit applications submitted under Minnesota Statutes, section 105.41, appropriation and use of water, *Minnesota Statutes*, section 105.535, relating to dams, ~~Minnesota Statutes, section 105.42, relating to alterations of protected waters,~~ *Minnesota Statutes*, section 105.64, relating to the drainage or diversion of water to facilitate mining, and *Minnesota Statutes*, section 105.391, relating to water bank.

A ~~minimum additional permit application fee of \$20 if required by part 6115.0000 must accompany each permit application for applications submitted under Minnesota Statutes, section 105.64, relating to the drainage or diversion of water to facilitate mining.~~ (For permit applications requiring an additional permit application fee, the minimum payment to accompany the application is \$50; a \$30 application fee plus a \$20 additional permit application fee.)

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## Proposed Rules

Subp. 2. Protected waters; fee. The permit application fee for works affecting protected waters, authorized under *Minnesota Statutes*, sections 105.42 and 105.64, shall be based on estimated project cost, the amount of material deposited in or removed from the protected waters, and the amount of shoreline affected by the project. The commissioner shall make the final determination of project costs used to calculate the permit application fee. The permit application fee shall be at least \$75 but otherwise the lesser of \$500, or the largest of the fees calculated from the following three parameter schedules:

A. Project cost parameter. If the project cost is greater than \$7,500, the fee shall be one percent of the project cost. If a dispute arises between the commissioner and a permit applicant over project cost, the commissioner may require the permit applicant to submit a project cost estimate prepared by a registered professional engineer, contractor, planning consultant, or other qualified professional entity.

B. Shoreline affected parameter. If the project affects more than 100 feet of shoreline, the fee shall be 75 cents per foot of shoreline affected. For channel excavation projects, the shoreline affected is the difference in length in feet between the existing channel and the proposed channel.

C. Fill-excavation parameter. If the project requires more than 100 cubic yards of fill or excavation, the fee shall be 75 cents per cubic yard of material filled or excavated. For channel excavation projects, the volume in cubic yards is only that material filled or excavated in existing protected waters.

D. The permit application fee for protection of shoreline from erosion by placement of riprap and to recover shoreland lost by erosion or other natural forces, shall be limited to \$75.

Subp. 3. Failure to remit. If the permit application fee and the minimum additional permit application fee required by part 6115.0000 ~~do~~ does not accompany the application, the applicant will be so notified. If no fee is received within 30 days from mailing of the written notice, the commissioner shall consider the application withdrawn and no further action shall be taken on it unless the applicant submits a new application accompanied by the minimum fee.

Subp. 4. Multiple applications. If a project requires several permit applications, the permit application fee and minimum additional permit application fee must accompany each application. For example, if a project entails both appropriating water and changing the course, current, or cross-section of a lake, there shall be two applications and two sets of fees. Projects that involve a combination of work that results in both the alteration of protected waters and the use of waters of the state, shall be required to submit only one permit application and one set of fees. The type of permit application to be used and the fees to be charged shall be determined by the ultimate purpose of the project.

Subp. 5. Nonrefundable. The permit application fee and minimum additional permit application fee are is not returnable, whether the application is permitted, modified, or denied, unless the commissioner determines the activity does not require a permit.

Subp. 6. Applications after commencement. The permit application fee for permit applications filed after the work applied for has been partially or wholly completed, except for emergency work provided for in existing permit rules and policies, shall be double the amount that would have been charged if a timely application had been filed. In the case of a belated permit application, the permit application fee shall accompany the application or the commissioner shall proceed to issue a restoration order under *Minnesota Statutes*, section 105.461.

Subp. 7. Fees following a hearing. If a hearing is demanded, and if the outcome of the hearing is a decision to issue a permit, payment of all required fees must precede issuance. The fee charged will be based on the schedules contained in this part regardless of whether a permit application has been filed.

Subp. 8. Form of payment. Payment of all fees covered by parts 6115.0010 to 6115.0030, 6115.0060, 6115.0080 to 6115.0100, and 6115.0130 shall be made by check or money order payable to the Minnesota state treasurer Department of Natural Resources. Cash cannot be accepted.

### 6115.0065 AMENDMENT AND TRANSFER FEE.

Each request by a permittee to amend or transfer an existing permit shall be accompanied by a ~~\$30~~ \$75 fee.

The effective date of this part is August 1, 1985, unless exempted under part 6115.0120. Any amendment initiated by the department is exempt from fees. Projects that involve a combination of transfer and amendment requests shall only be required to pay the \$75 fee.

### 6115.0080 ~~ADDITIONAL~~ FIELD INSPECTION FEES AUTHORIZED BY MINNESOTA STATUTES, CHAPTER 105.

Subpart 1. [See repealer.]

Subp. 2. Field inspection fees Computation. If a field inspection is conducted, field inspection fees shall be charged only for: (1) projects requiring an environmental assessment worksheet (EAW) or environmental impact statement (EIS) pursuant to *Minnesota Statutes*, chapter 116D and the environmental review program rules, parts 4410.0200 to 4410.6500; (2) projects undertaken without



a permit or application as required by *Minnesota Statutes*, sections 105.37 to 105.64; or (3) projects undertaken in excess of limitations established in an issued permit.

The fee charged will be the actual cost of the field inspection, but shall not be less than \$25 ~~nor greater than \$750~~ \$100. Examples of field inspection costs are:

- A. state salaries, including fringe benefits and overhead, (travel and inspection time of state employees multiplied by actual hourly rates);
- B. transportation to and from inspection site, laboratories and other documented travel sites, based on current Department of Administration rates or rates specified in applicable bargaining unit agreements;
- C. expense of purchase, rental, or repair of special equipment and supplies;
- D. living expenses away from home, based on current Department of Administration rates or rates specified in applicable bargaining unit agreements;
- E. inspection and consultant services contracted for by the state; and
- F. laboratory expenses and analysis of data.

Subp. 2a. Dams and water level controls. Field inspection fees shall not be charged for any dam subject to parts 6115.0300 to 6115.0520. Such dams are subject to the inspection fee requirements of part 6115.0520. Field inspection fees for all other water level control structures shall be charged pursuant to parts 6115.0010 to 6115.0130.

~~The effective date of this subpart is August 1, 1985.~~

#### **6115.0120 WATER APPROPRIATION PROCESSING FEE EXEMPTIONS.**

The following water appropriation permit actions are exempt from amendment or transfer fees:

- A. a change in mailing address;
- B. a change of authorized agent when land ownership has not changed;
- C. an assignment of a permit within the immediate family;
- D. a change in pump location on surface water sources for the same operation;
- E. an addition of a new well that replaces an old well for the same permitted operation and is completed at a similar depth in the same aquifer;
- F. a decrease in the permitted pumping rate, amount of water authorized, or irrigated acreage;
- G. an increase in the permitted pumping rate within ten percent;
- H. an increase in the permitted appropriation within ten percent of the annual authorization for nonirrigation permits; or
- I. an increase of less than 30 acres in the number of permitted irrigated acres.

Any amendments or transfers that exceed the exemptions in items A to I require a processing fee under part 6115.0065.

**REPEALER.** Minnesota Rules, part 6115.0080, subpart 1, is repealed.

## **Pollution Control Agency**

### **Proposed Permanent Rules Relating to Permit Rules**

#### **Notice of Intent to Adopt Rules Without a Public Hearing**

NOTICE IS HEREBY GIVEN that the Minnesota Pollution Control Agency (Agency) intends to adopt the above-entitled rule amendments without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes* §§ 14.22 to 14.28 (1986). The Agency's authority to adopt the rule is set forth in *Minnesota Statutes* §§ 115.03, subd. 1(e) and 116.07, subd. 4 (1986).

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

## Proposed Rules

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All persons have until 4:30 p.m. on February 3, 1989, to submit comments in support of or in opposition to the proposed rule amendments or any part or subpart of the rule amendments. Comment is encouraged. Each comment should identify the portion of the proposed rule amendments addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule amendments within the comment period. If 25 or more persons submit a written request for a public hearing within the comment period, a public hearing will be held unless a sufficient number withdraw their requests in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule amendments addressed, the reason for the request, and any change proposed. If a public hearing is required, the Agency will proceed pursuant to *Minnesota Statutes* §§ 14.131 to 14.20 (1986).

Comments or written requests for a public hearing must be submitted to:

Barbara Lindsey Sims  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
St. Paul, Minnesota 55155  
(612) 296-7305

The proposed rule amendments may be modified if the modifications are supported by data and views submitted to the Agency and do not result in a substantial change in the proposed rule amendments as noticed.

The proposed rule amendments, if adopted, will reduce the public notice requirements for air quality indirect source permits for small parking facilities, clarify the circumstances under which a permittee may continue to operate under the terms of an expired permit, exempt certain stormwater discharges from the requirement to obtain a National Pollutant Discharge Elimination System permit, and make miscellaneous changes to incorporate statutory changes, eliminate erroneous cross references, and clarify the applicability of certain provisions. The proposed rule amendments are published below. One free copy of the rule amendments is available upon request from Barbara Lindsey Sims at the address and telephone number stated above.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rule amendments and identifies the data and information relied upon to support the proposed rule amendments has been prepared and is available from Barbara Lindsey Sims upon request.

You are hereby advised, pursuant to *Minnesota Statutes*, § 14.115 (1986), "Small business considerations in rulemaking," that the proposed rule amendments will not have an adverse effect on small businesses.

If no hearing is required, upon adoption of the rule amendments, the rule amendments and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the rule amendments as adopted, must submit a written request to Barbara Lindsey Sims.

Gerald L. Willet  
Commissioner

### Rules as Proposed

#### 7001.0020 SCOPE.

Except as otherwise specifically provided, parts 7001.0010 to 7001.0210 apply to the following:

A. to I. [Unchanged.]

J. An agency permit required for the construction of a facility, building, structure, or installation that attracts or may attract mobile source activity that results in emissions of an air pollutant for which there is a state standard. Parts 7001.0100, subparts 4 and 5, and 7001.0110 do not apply to permits for parking facilities described in part 7001.1270, subpart 2, with a new or increased parking capacity of 5,000 vehicles or less. Part 7001.0150, subparts 1 and 2, does not apply to these permits.

K. [Unchanged.]

#### 7001.0040 APPLICATION DEADLINES.

Subpart 1. **Application for new permit.** Except as otherwise required by parts 7001.0530 and ~~7001.1050~~ 7001.1040, a permit application for a new facility or activity may be submitted at any time. However, it is recommended that the permit application be submitted at least 180 days before the planned date of the commencement of facility construction or of the activity.

Subp. 2. and 3. [Unchanged.]

#### 7001.0130 CONTESTED CASE HEARING.

Subpart 1. and 2. [Unchanged.]

Subp. 3. **Hearing notice and order.** If the agency decides to hold a contested case hearing, the commissioner shall prepare a notice of and order for hearing. The notice of and order for hearing must contain:

A. and B. [Unchanged.]

C. identification of the existing parties and a concise description of the issues ~~which have been raised by any party on which the agency has ordered a hearing;~~ and

D. [Unchanged.]

Subp. 4. [Unchanged.]

#### **7001.0140 FINAL DETERMINATION.**

Subpart 1. [Unchanged.]

Subp. 2. **Agency findings.** The following findings by the agency constitute justification for the agency to refuse to issue a new or modified permit, to refuse permit reissuance, or to revoke a permit without reissuance:

A. to C. [Unchanged.]

D. that the permitted facility or activity endangers human health or the environment and that the danger cannot be removed by a modification of the conditions of the permit; ~~or~~

E. that all applicable requirements of *Minnesota Statutes*, chapter 116D and the rules ~~promulgated~~ adopted under *Minnesota Statutes*, with chapter 116D have not been fulfilled;

F. that with respect to the facility or activity to be permitted, the proposed permittee has not complied with any requirement under chapter 7002 or 7046 to pay permit fees; or

G. that with respect to the facility or activity to be permitted, the proposed permittee has failed to pay a penalty owed under *Minnesota Statutes*, section 116.072.

Subp. 3. [Unchanged.]

#### **7001.0160 CONTINUATION OF EXPIRED PERMIT.**

A person who holds an expired permit, other than a permit described in part 7001.0020, item B, and who has submitted a timely ~~and complete~~ application for reissuance of the permit may continue to conduct the permitted activity in accordance with the terms and conditions of the expired permit until the agency takes final action on the application if ~~unless~~ the commissioner determines that ~~both~~ any of the following are true:

A. the permittee is not in substantial compliance with the terms and conditions of the expired permit or with a stipulation agreement or compliance schedule designed to bring the permittee in compliance with the permit; and

B. the agency, ~~through no fault as a result of an action or failure to act~~ of the permittee, has ~~not taken~~ been unable to take final action on the application on or before the expiration date of the permit; or

C. the permittee has submitted an application with major deficiencies or has failed to properly supplement the application in a timely manner after being informed of deficiencies.

#### **7001.0180 JUSTIFICATION TO COMMENCE REVOCATION WITHOUT REISSUANCE OF PERMIT.**

The following constitute justification for the commissioner to commence proceedings to revoke a permit without reissuance:

A. and B. [Unchanged.]

C. ~~the operation of the permitted facility or activity terminates; and~~

~~D.~~ the commissioner finds that the permitted facility or activity endangers human health or the environment and that the danger cannot be removed by a modification of the conditions of the permit;

D. the permittee has failed to comply with any requirement under chapter 7002 or 7046 to pay permit fees; or

E. the permittee has failed to pay a penalty owed under *Minnesota Statutes*, section 116.072.

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. **Strike outs** indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. **Strike outs** indicate deletions from proposed rule language.

## Proposed Rules

### 7001.0190 PROCEDURE FOR MODIFICATION; REVOCATION AND REISSUANCE; AND REVOCATION WITHOUT REISSUANCE OF PERMITS.

Subpart 1. [Unchanged.]

Subp. 2. **Modification solely as to ownership or control.** Upon obtaining the consent of the permittee, the agency commissioner shall consider a request to modify a permit as to the ownership or control of a permitted facility or activity without following the procedures in parts 7001.0100 to 7001.0130 if the agency commissioner finds that no other change in the permit is necessary. If the permit is a permit described in part 7001.0020, item A or B, the agency commissioner shall also find that the agency has received a binding written agreement between the permittee and the proposed transferee containing a specific date for transfer of permit responsibilities and allocation of liabilities between the permittee and the proposed transferee. Within 60 days of receipt of a complete written application for modification as to ownership and control, the commissioner shall place the matter on the agenda for consideration by the agency. If the permit is a permit described in part 7001.0020, item A, the commissioner shall comply with the requirements of Minnesota Statutes, section 116.074, before approving the permit modification. The agency commissioner shall not unreasonably withhold or unreasonably delay approval of the proposed permit modification. If the permit is a permit described in part 7001.0020, item B, the following additional requirements apply:

A. and B. [Unchanged.]

Subp. 3. and 4. [Unchanged.]

### HAZARDOUS WASTE FACILITY PERMITS

#### 7001.0725 CONTINUATION OF EXPIRED PERMIT.

A person who holds an expired permit and who has submitted a timely and complete application for reissuance of the permit may continue to conduct the permitted activity until the agency takes final action on the application if the commissioner determines that both of the following are true:

A. the permittee is in compliance with the terms and conditions of the expired permit; and

B. the agency, through no fault of the permittee, has not taken final action on the application on or before the expiration date of the permit.

### NPDES PERMITS

#### 7001.1020 DEFINITIONS.

Subpart 1. **Scope.** The definitions in *Minnesota Statutes*, section 115.01, subdivisions 2 to 9 and 11 to 17, and in part 7001.0010 apply to the terms used in parts 7001.1000 to 7001.1100 unless the terms are defined in this part.

As used in parts 7001.1000 to 7001.1100, the terms in subparts 2 to 31 have the meanings given them.

Subp. 2 to 31. [Unchanged.]

#### 7001.1030 PERMIT REQUIREMENT AND EXEMPTIONS.

Subpart 1. [Unchanged.]

Subp. 2. **Exemptions.** The following persons are not required to obtain a National Pollutant Discharge Elimination System permit:

A. to G. [Unchanged.]

H. persons injecting water, gas, or other material into a well to facilitate the production of oil or gas; ~~and~~

I. persons disposing of water in a well if this water is associated with oil and gas production; and

J. persons disposing of water in a conveyance or system of conveyances used solely for the collection and conveyance of stormwater runoff, unless the commission determines that:

(1) the discharge is subject to effluent limitations or other requirements for stormwater adopted by the United States Environmental Protection Agency for stormwater point source discharges;

(2) a water quality management plan adopted pursuant to section 208 of the Clean Water Act, United States Code, title 33, section 1288, recommends that pollution control requirements be applied to the discharge; or

(3) the discharge to the receiving water is significant due to volume, pollutant loading, or the character of the receiving water.

#### 7001.1080 ESTABLISHMENT OF SPECIAL CONDITIONS FOR NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMITS.

Subpart 1. to 8. [Unchanged.]

Subp. 9. **Conditions in reissued permits.** In a reissued permit the commissioner shall establish effluent limitations, standards, or prohibitions that are at least as stringent as the effluent limitations, standards, or prohibitions or conditions in the previous permit unless the commission makes the finding in items A, B, and C establishes less stringent effluent limitations, standards, or prohibitions in accordance with part 7050.0212. In no event may the commissioner establish an effluent limitation, standard, or prohibition that is less stringent than that allowed by the applicable effluent limitation guideline in effect at the date of the renewal or reissuance of the permit. Less stringent effluent limitations, standards, prohibitions, or conditions may only be established if the commissioner finds:

A. the circumstances upon which the previous permit was based have materially and substantially changed since the time the previous permit was issued and this change would constitute cause for permit modification or revocation and reissuance under part 7001.0190;

B. the permittee has installed the treatment facilities required to meet the effluent limitations, standards, or prohibitions in the previous permit and has properly operated and maintained the facilities but has nevertheless been unable to achieve compliance with these effluent limitations, standards, or prohibitions; and that the effluent limitation guideline upon which the original effluent limitation, standard, or prohibition was based has been amended by the Environmental Protection Agency to allow the establishment of a less stringent effluent limitation, standard, or prohibition. The revised effluent limitation, standard, or prohibition must not be less stringent than the level of pollutant control actually achieved by the permittee;

C. that the Environmental Protection Agency has amended the effluent limitation guideline applicable to the permittee and that the amended effluent guideline is based upon best conventional pollutant control technology under section 301(b)(2)(E) of the Clean Water Act, United States Code, title 33, section 1311(b)(2)(E) as amended; or

D. that the permittee has increased production at the facility to cause a significant reduction in treatment efficiency; and that the effluent limitation guideline upon which the original effluent limitation, standard, or prohibition was based has been amended by the Environmental Protection Agency to allow the establishment of a less stringent effluent limitation, standard, or prohibition.

## Adopted Rules

The adoption of a rule becomes effective after the requirements of Minn. Stat. § 14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. § 14.33 and upon the approval of the Revisor of Statutes as specified in § 14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under § 14.18.

## Department of Health

### Adopted Permanent Rules Relating to Merit System

The rules proposed and published at *State Register*, Volume 13, Number 17, pages 1023-1028, October 24, 1988 (13 S.R. 1023) are adopted as proposed.

**KEY: PROPOSED RULES SECTION** — Underlining indicates additions to existing rule language. **Strike outs** indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. **Strike outs** indicate deletions from proposed rule language.

## Adopted Rules

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### Department of Human Services

#### Adopted Permanent Rules Relating to Merit System

The rule proposed and published at *State Register*, Volume 13, Number 17, pages 1031-1043, October 24, 1988 (13 S.R. 1031) is adopted as proposed.

### Department of Public Safety

#### Adopted Permanent Rules Relating to the Merit System

The rules proposed and published at *State Register*, Volume 13, Number 17, pages 1044-1047, October 24, 1988 (13 S.R. 1044) are adopted as proposed.

### Department of Human Services

#### Adopted Permanent Rules Relating to General Assistance Literacy Training Requirements

The rules proposed and published at *State Register*, Volume 13, Number 17, pages 1044-1047, October 24, 1988 (13 S.R. 1044) are adopted as proposed.

### Department of Human Services

#### Adopted Permanent Rules Relating to Medical Assistance and General Assistance Reimbursement

The rules proposed and published at *State Register*, Volume 13, Number 14, pages 851-859, October 3, 1988 (13 S.R. 851) are adopted with the following modifications:

##### Rules as Adopted

##### 9505.5075 PHYSICIAN RESPONSIBILITY.

The physician who provides a second or third opinion shall indicate his or her approval or disapproval of the requested surgical procedure, on a form supplied by the department. The completed form shall contain all the information considered necessary by the commissioner to substantiate the second opinion, shall be personally signed by each physician providing an opinion, and shall be attached to a completed and signed prior authorization form. The completed form must be returned to the physician offering to provide the surgical service and must be retained and made available, for at least five years, by the physician to the department as provided in part 9505.5080, or, on request, to a medical review agent under contract to the department.

### Department of Human Services

#### Adopted Permanent Rules Relating to Physician and Hospital Certification for Payment of Medical Assistance and General Assistance Medical Care for Inpatient Hospital Services

The rules proposed and published at *State Register*, Volume 13, Number 14, pages 864-876, October 3, 1988 (13 S.R. 864) are adopted with the following modifications:

**Rules as Adopted****9505.0520 INPATIENT ADMISSION CERTIFICATION.**

Subp. 2. **Exclusions from admission certification or prior admission certification.** Admission for inpatient hospital services under items A to C shall be excluded from the requirement in subpart 1.

B. Admission certification is not required for delivery of a newborn or a stillbirth, inpatient dental procedures, or inpatient hospital services for which a recipient has been approved under Medicare. However, if an inpatient hospital service is also covered under Medicare, then denial of an inpatient hospital the service under the Medicare on grounds other than medical necessity shall also constitute sufficient grounds for denying admission certification for the service under medical assistance. The admission of a pregnant woman that does not result in the delivery of a newborn or a stillbirth within 24 hours of her admission shall be subject to retroactive admission certification.

**9505.0540 CRITERIA TO DETERMINE MEDICAL NECESSITY OR APPROPRIATENESS.**

Subp. 5. **Readmission eligible for transfer payment.** The medical review agent shall issue a certification number for a readmission that is eligible for a transfer payment if the readmission meets the criteria for medical necessity specified in subpart 1 and a set of circumstances in item A, B, or C. The medical record of the admission must state why the recipient was discharged from the hospital and what the recipient's medical status was upon discharge, and the medical record of the readmission must state why the recipient is being readmitted and what the recipient's medical status is at readmission. The medical review agent shall conduct a retrospective review of the medical records, determine whether the readmission is consistent with the circumstances in item A, B, or C, and take the action specified in the item. Retention of the certification number by the hospital shall also be subject to the admitting physician's and hospital's compliance with all requirements of parts 9505.0500 to 9505.0540.

B. The readmission results from a referral from one hospital to a different hospital because the recipient's medically necessary treatment was outside the scope of the first hospital's available services. In this case, both hospitals shall retain their certification numbers, and medical assistance payment to each hospital shall be made according to the transfer payment established under part 9500.1130, subpart 7, item A, for the inpatient hospital services necessary for the recipient's diagnosis and treatment. If, however, the admission to the first hospital is not due to an emergency and the first hospital knew or had reason to know at the time of admission that the inpatient hospital services that were medically necessary for the recipient's treatment or condition were outside the scope of the hospital's available services and the readmission to another hospital resulted because of the recipient's need for those services, the first hospital's certification number will be withdrawn.

## Department of Human Services

### Adopted Permanent Rules Relating to Reimbursement for Inpatient Hospital Services

The rules proposed and published at *State Register*, Volume 13, Number 14, pages 859-864, October 3, 1988 (13 S.R. 859) are adopted with the following modifications:

**Rules as Adopted****9500.1100 DEFINITIONS.**

Subp. 20. **Diagnostic categories.** "Diagnostic categories" means the list of ~~diagnostic~~ diagnosis related groups in the diagnostic classification system established under *Minnesota Statutes*, section 256.969, subdivision 2, according to the ~~diagnostic~~ diagnosis related groups (DRGs) under medicare with adjustments as follows:

**9500.1130 REIMBURSEMENT PROCEDURES.**

Subp. 5. **Rejection of claims.** Claims shall be rejected by the department for the reasons specified in items A and B.

B. Claims will not be reimbursed if inpatient hospital services also covered under Medicare have already been denied under Medicare, on grounds other than medical necessity.

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## Adopted Rules

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### Pollution Control Agency

#### Adopted Permanent Rules Relating to Water Pollution Control Revolving Fund

The rules proposed and published at *State Register*, Volume 13, Number 12, pages 649-654, September 19, 1988 (13 S.R. 649) are adopted with the following modifications:

#### Rules as Adopted

##### WATER POLLUTION CONTROL REVOLVING FUND PROGRAM

#### 7075.2505 PURPOSE.

The water pollution control revolving fund program provides loans and other forms of financial assistance to municipalities for the construction of publicly owned wastewater treatment facilities according to the provisions of Title VI of the Federal Water Pollution Control Act and Minnesota Statutes, section 446A.07. The program is jointly administered by the Minnesota Pollution Control Agency and the Minnesota Public Facilities Authority. Parts 7075.2505 to 7075.2550 provide for the agency's responsibilities for the administration of the program.

#### 7075.2510 DEFINITIONS.

Subp. 2. **Act.** "Act" means ~~Title VI~~ of the Federal Water Pollution Control Act, United States Code, title 33, sections ~~1381-1387~~ 1251-1387.

Subp. 6. **Intended use plan.** "Intended use plan" means the document ~~that lists eligible projects proposed to be funded in a particular federal fiscal year from funds available in the water pollution control revolving fund prepared annually by the agency according to the requirements in Title VI of the act and submitted to the United States Environmental Protection Agency. The plan will identify the intended uses of the amounts available to the water pollution control revolving fund, including a list of wastewater treatment projects and other eligible activities to be funded during the fiscal year.~~

#### 7075.2520 APPLICATIONS.

Subp. 4. **Step 3 financial assistance.** In addition to any other information required by the authority, a municipality applying for Step 3 financial assistance shall include the following items for the commissioner's review and approval as part of its application.

H. An ~~unexecuted~~ engineering contract for all Step 3 work.

#### 7075.2525 APPLICATION CERTIFICATION.

Subpart 1. **Step 1 projects.** Upon review and approval of the documents required by part 7075.2520, subpart 2, ~~the commissioner shall certify to the authority and a determination~~ that the project meets the applicable requirements of the act, federal regulations, state statutes, and this chapter, the commissioner shall certify the application to the authority.

Subp. 2. **Step 2 projects.** Upon review and approval of the documents required by part 7075.2520, subpart 3, ~~the commissioner shall certify to the authority and a determination~~ that the project meets the applicable requirements of the act, federal regulations, state statutes, and this chapter, the commissioner shall certify the application to the authority.

Subp. 3. **Step 3 projects.** Upon review and approval of the documents required by part 7075.2520, subpart 4, ~~and completion of items A and B, the commissioner shall certify to the authority and a determination~~ that the project meets the applicable requirements of the act, federal regulations, state statutes, and this chapter, the commissioner shall certify the application to the authority.

A. The environmental review ~~process in requirements of~~ chapter 4410 ~~and, Minnesota Statutes, chapter 116D has, and title VI of the act have~~ been satisfactorily ~~completed met~~.

B. The municipality has obtained a state disposal system permit and, if necessary, a national pollutant discharge elimination system permit from the agency for the project.



# Emergency Rules

## Proposed Emergency Rules

According to Minn. Stat. of 1984, §§ 14.29-14.30, state agencies may propose adoption of emergency rules if: 1) expressly required; 2) authorized by statute; or 3) if the manner permitted by a directive (given by statute, federal law or court order) does not allow for compliance with sections 14.14-14.28. The agency must, however, publish a notice of intent to adopt emergency rules, along with the rules themselves, in the *State Register*. The notice must advise the public:

- 1) that a free copy of the proposed emergency rule is available upon request from the agency;
- 2) that notice of the date that the rule is submitted to the attorney general will be mailed to persons requesting notification;
- 3) that the public has at least 25 days after publication of the proposed emergency rule to submit data and views in writing; and
- 4) that the emergency rule may be modified if the data and views submitted support such modification.

## Adopted Emergency Rules

Emergency rules take effect five working days after approval by the attorney general, and after compliance with Minn. Stat. §§ 14.29-14.365. As soon as possible, emergency rules are published in the *State Register* in the manner provided for in section 14.18.

Emergency rules are effective for the period stated in the notice of intent to adopt emergency rules. This may not exceed 180 days.

## Continued/Extended Emergency Rules

Adopted emergency rules may be continued in effect (extended) for an additional 180 days. To do this, the agency must give notice by: 1) publishing notice in the *State Register*; and 2) mailing the same notice to all persons who requested notification on rulemaking. No emergency rule may remain in effect 361 days after its original effective date. At that point, permanent rules adopted according to Minn. Stat. 14.14-14.28 supercede emergency rules.

## Department of Public Safety

### Office of Pipeline Safety

### Proposed Emergency Rules Relating to Pipeline Safety Funding

#### Notice of Intent to Adopt Emergency Rules

NOTICE IS HEREBY GIVEN that the Minnesota Department of Public Safety (Agency) intends to adopt the above-entitled emergency rules. The statutory authority to adopt the emergency rules is contained in *Minnesota Statutes* 299F.631. The Agency, in adopting the rules, is following the procedures set forth in the Administrative Procedure Act for adopting emergency rules, *Minnesota Statutes* 14.29 to 14.36 (1986).

All persons have 25 days to submit written data and views on the proposed emergency rules or any part or subpart of the rules. Any comments must be submitted to:

Jeff Bruce  
205 Transportation Building  
St. Paul, MN 55155  
(612) 296-2608

If adopted, the proposed emergency rules will implement *Minnesota Statutes*, section 299F.631. The proposed rules are attached. A free copy of the proposed emergency rules is available by contacting Jeff Bruce at the address and telephone number listed above.

The proposed emergency rules may be modified if the modifications are supported by data and views submitted to the Agency and do not result in a substantial change in the proposed emergency rules as noticed.

Upon adoption of the emergency rules by the Agency, the emergency rules as adopted and its supporting documents will be delivered to the Attorney General for review as to legality and form to the extent form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rules, must submit the written request to Jeff Bruce at the above address.

The emergency rules will take effect five working days after approval by the Attorney General and be effective for 180 additional days if the Agency gives notice of continuation in accordance with *Minnesota Statutes* 14.35 (1986).

Paul J. Tschida  
Commissioner of Public Safety

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# Emergency Rules

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## Rules as Proposed (all new material)

### 7530.0010 [Emergency] GENERAL.

This chapter sets the standards and procedures necessary for the implementation of *Minnesota Statutes*, section 299F631.

### 7530.0020 [Emergency] DEFINITION.

“Quarter” means the three-month period ending March 31, June 30, September 30, or December 31.

### 7530.0030 [Emergency] ACTUAL EXPENSES.

Subpart 1. **Definition.** “Actual expenses” means the expenses incurred by the Office of Pipeline Safety while performing annual inspections of pipeline operators providing metered service. Actual expenses include the time, equipment, and travel expenses of the pipeline safety inspectors, senior engineer inspectors, and the chief inspector in conducting annual inspections, preparing to conduct annual inspections, and preparing reports to document annual inspections.

Subp. 2. **Method of assessment.** Each quarter, a pipeline operator providing metered service will be assessed a pro rata share of the actual expenses incurred that quarter based on the number of meters in service on the preceding December 31 and as recorded on the United States Department of Transportation annual report form.

### 7530.0040 [Emergency] DIRECT CHARGES.

Subpart 1. **Definition.** “Direct charges” means the expenses incurred by the Office of Pipeline Safety in performing the functions listed in subpart 2. Direct charges include the time, equipment, and travel expenses of the pipeline safety inspectors, senior engineer inspectors, and chief inspector in performing the functions in subpart 2.

Subp. 2. **Inspection and investigation; expenses and charges.** The office of pipeline safety shall:

A. conduct specialized inspections and charge the expenses directly to the pipeline operator, when any of the following factors exist:

(1) a particular condition that can only be adequately inspected with a specialized inspection;

(2) a history of past problems that indicates a need for continuing inspection of a particular condition related to a pipeline operator's activities; or

(3) a potential danger to the public that can best be addressed by a specialized inspection;

B. conduct annual inspection of a pipeline operator that does not provide metered service and charge the expenses directly to the pipeline operator;

C. investigate complaints regarding activities of a pipeline operator and charge the expenses directly to the pipeline operator;

D. investigate pipeline accidents and charge the expenses directly to the pipeline operator;

E. conduct inspections necessary to follow up letters of concern, notices of probable violation, warning letters, and hazardous facility orders, and charge the expenses directly to the pipeline operator; and

F. conduct inspections necessary to ensure safe pipeline construction and charge the expenses directly to the pipeline operator.

Subp. 3. **Method of assessment.** Each quarter, the direct charges related to a function in subpart 2 will be assessed against the pipeline operator for the function that was performed.

### 7530.0050 [Emergency] SUPPORT COSTS.

Subpart 1. **Definition.** “Support costs” means the expenses incurred by the Office of Pipeline Safety for operating the Office of Pipeline Safety that are not actual expenses defined in part 7530.0030, or direct charges defined in part 7530.0040.

Subp. 2. **Method of assessment.** Support costs are assessed as follows:

A. Support costs for each quarter must be divided between and assessed against natural gas operators, liquefied natural gas operators, hazardous liquid operators, and transmission operators that specifically transport a product for resale to another operator, in proportion to the time that will be spent by inspectors on functions related to each type of pipeline operator during the current year.

B. The portion of support costs assessed against natural gas operators must be divided between and assessed against each operator in proportion to the number of meters in service the preceding December 31 as recorded on the United States Department of Transportation annual report form.

### 7530.0060 [Emergency] PROCEDURE.

Subpart 1. **Assessment form.** Within 30 days of the end of each quarter, the Office of Pipeline Safety shall mail to each pipeline operator an itemized assessment indicating the amounts of support costs, actual expenses, and direct charges assessed against that pipeline operator.

Subp. 2. **Complaint procedure.** A pipeline operator that disagrees with an assessment may file a written complaint with the Office of Pipeline Safety within 15 days of the receipt of the assessment. The director of the Office of Pipeline Safety shall review each complaint and issue a written determination affirming, amending, or rescinding the assessment. The pipeline operator may appeal the determination of the director of the Office of Pipeline Safety to the commissioner of public safety.

A pipeline operator may withhold the assessed charges during the time that a complaint or appeal is pending, and the Office of Pipeline Safety shall not assess penalty and interest charges unless the director determines that the complaint or appeal is solely for the purpose of delay.

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## Official Notices

Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

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### Minnesota State Arts Board

#### Notice of Regular Meeting of the Board

The next regular meeting of the Minnesota State Arts Board will take place at 9:30 a.m. on Thursday, January 19, 1989 at the Arts Board offices, 432 Summit Avenue in Saint Paul. The public is invited to attend. Open meeting law guidelines will be in effect.

Agenda items will include the selection of grantees for Artist Assistance fellowships in two and three dimensional visual arts, photography, and film and video.

### Department of Commerce

#### Bulletin of Pending Applications under the Reciprocal Interstate Banking Act *Minnesota Statutes § 48.98, Subdivision 2,(2)*

The following listing of applications are pending with the Commissioner of Commerce subject to criteria for approval as set out in *Minnesota Statutes § 48.93* and shall be disapproved if:

(1) The financial condition of any acquiring person is such as might jeopardize the financial stability of the bank or prejudice the interests of the depositors of the bank;

(2) The competence, experience, integrity of any acquiring person or if any of the proposed management personnel indicates that it would not be in the interest of the depositors of the bank, or in the interest of the public to permit the person to control the bank;

(3) The acquisition will result in undue concentration of resources or substantial lessening of competition in this area;

(4) The application failed to adequately demonstrate that the acquisition proposal would bring net new funds into Minnesota;

(5) A subsidiary of the acquiring bank holding company has failed to meet the requirements set forth in the federal Community Reinvestment Act; or

(6) The acquisition will result in over 30 percent of Minnesota's total deposits in financial institutions as defined in section 13A.01, subdivision 2, being held by banks located in this state owned by reciprocating state bank holding companies. This limitation does not apply to consideration for approval pursuant to section 48.99, special acquisitions.

In addition, the Commissioner has determined by rule that applicants must describe its plan of compliance in providing an acceptable level of development loans or developmental investments in the community affected.

#### Current List of Pending Applications:

- **Charter 95 Corporation**, 307 Second Street, P.O. Box 187, Hudson, Wisconsin 54106, proposed to acquire the Merchants State Bank of North Branch, Seventh and Elm, P.O. Box 520, North Branch, Minnesota 55056

## Official Notices

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- **The First Wisconsin Corporation**, 777 Wisconsin Avenue, Milwaukee, Wisconsin 53202, proposes to acquire the Stillwater Holding Company, Stillwater, Minnesota 55082, and thereby indirectly acquire control of the First National Bank of Stillwater, 213 Chestnut Street, Stillwater, Minnesota 55082, and First State Bank of Hugo, 14431 Forest Boulevard, North, Hugo, Minnesota 55038.

### NOTICE

The Commissioner shall accept public comment on an application for a period of not less than 30 days from the date of the final publication in a newspaper of general circulation within the county in which the bank to be acquired or a proposed new bank is located; or 30 days after the date of the availability of the bulletin of Pending Applications which includes the listing of the acquisition.

#### Public Information

Copies of bulletins of pending applications prepared and updated with each new application filed with the Commissioner is available without charge to any person upon request by writing to Department of Commerce, Bulletin of Pending Applications, Reciprocal Interstate Banking Act, 500 Metro Square Building, Seventh and Robert Streets, St. Paul, Minnesota 55101.

Dated: 19 December 1988

Michael A. Hatch  
Commissioner of Commerce

## Department of Health

### Notice of Solicitation of Outside Information or Opinions In the Matter of Rules Relating to Certification of Environmental Laboratories

NOTICE IS HEREBY GIVEN that the State Department of Health is seeking information or opinions from sources outside the agency in preparing to propose the adoption of a rule governing the certification of environmental laboratories. The adoption of the rule is authorized by Act of April 29, 1988, chapter 689, section 34, *Session Laws* of the State of Minnesota. Chapter 689, section 34 requires the agency to certify laboratories which supply data to the Minnesota Department of Health from tests on samples used to monitor drinking water supplies and laboratories which provide data used to monitor waste water operations to the Minnesota Pollution Control Agency.

The State Department of Health requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to John Ikeda, Division of Public Health Laboratories, Minnesota Department of Health, Box 9441, 717 Delaware Street Southeast, Minneapolis, Minnesota 55440. Oral statements will be received during regular business hours over the telephone at (612) 623-5681 and in person at the above address.

All statements of information and opinions shall be accepted until 30 days from the date of this publication. Any written material received by the State Department of Health shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 14 December 1988

Sister Mary Madonna Ashton  
Commissioner of Health

## Labor and Industry Department

### Labor Standards Division

### Notice of Correction to Prevailing Wage Rates

The prevailing wage rate certified December 1, 1988 for labor classifications 404 — Carpenter in Anoka, Carver, Chisago, Dakota, Hennepin, Isanti, Kanabec, Ramsey, Scott and Washington county for commercial construction projects has been corrected.

Copies of the correct certification may be obtained by contacting the Minnesota Documents Division, 117 University Avenue, St. Paul, Minnesota 55155 or the Minnesota Department of Labor and Industry, Labor Standards Division, 443 Lafayette Road, St. Paul, Minnesota 55101.

Ken Peterson, Commissioner  
Department of Labor and Industry

# State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Procurement Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

## Department of Administration: Materials Management Division

### Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

**Commodity:** Single Spinner Tailgate Sand Spreader  
**Contact:** Mary Jo Bruski 612-296-3772  
**Bid due date at 2pm:** January 4  
**Agency:** Transportation Department  
**Deliver to:** St. Paul  
**Requisition #:** 79382 01559 1

**Commodity:** Luminaire  
**Contact:** Joan Breisler 612-297-2729  
**Bid due date at 2pm:** January 4  
**Agency:** Transportation Department  
**Deliver to:** St. Paul  
**Requisition #:** 79000 92799

**Commodity:** Med. Voltage Switchgear  
**Contact:** Pam Anderson 612-296-1053  
**Bid due date at 2pm:** January 6  
**Agency:** Plant Management  
**Deliver to:** St. Paul  
**Requisition #:** 02307 91307 3

**Commodity:** Air Filters, Heating, Air conditioning, Misc.  
**Contact:** Dale Meyer 612-296-3773  
**Bid due date at 2pm:** January 6  
**Agency:** Various  
**Deliver to:** Various  
**Requisition #:** Price Contract

**Commodity:** Kohler Taunton Lavatory  
**Contact:** Mary Jo Bruski 612-296-3772  
**Bid due date at 2pm:** January 6  
**Agency:** Correctional Facility  
**Deliver to:** Stillwater  
**Requisition #:** 78620 00272

**Commodity:** Disc Type Brush Chipper—MN/Dot  
**Contact:** Mary Jo Bruski 612-296-3772  
**Bid due date at 2pm:** January 6  
**Agency:** Transportation Department  
**Deliver to:** Oakdale  
**Requisition #:** 79382 01555

**Commodity:** Tractor Loader  
**Contact:** Mary Jo Bruski 612-296-3772  
**Bid due date at 2pm:** January 6  
**Agency:** Transportation Department  
**Deliver to:** Various  
**Requisition #:** 79382 01542

**Commodity:** Power Pkg. 12V-DC Elec. Starting 50 Amp. Alt./Diesel Eng.  
**Contact:** Mary Jo Bruski 612-296-3772  
**Bid due date at 2pm:** January 6  
**Agency:** Transportation Department  
**Deliver to:** St. Paul  
**Requisition #:** 79990 00211

**Commodity:** PC Express Computers—No Sub  
**Contact:** Bernadette Vogel 612-296-3778  
**Bid due date at 2pm:** January 6  
**Agency:** Community College  
**Deliver to:** Inver Hills  
**Requisition #:** 27157 48068

**Commodity:** Ultracentrifuges, Scintillation Systems, Spectrophometers, Rebid  
**Contact:** Joseph Gibbs 612-296-3750  
**Bid due date at 2pm:** January 9  
**Agency:** Bemidji State University  
**Deliver to:** Bemidji  
**Requisition #:** 26070 14001 1

**Commodity:** Paints & Related Materials  
**Contact:** Jim Johnson 612-296-3779  
**Bid due date at 2pm:** January 9  
**Agency:** Correctional Facility  
**Deliver to:** Lino Lakes  
**Requisition #:** Price Contract

**Commodity:** Remanufactured Starters and Alternators  
**Contact:** Dale Meyer 612-296-3773  
**Bid due date at 2pm:** January 10  
**Agency:** Various  
**Deliver to:** Various  
**Requisition #:** Price Contract

# State Contracts and Advertised Bids

## Contract Awards—Materials Management Division

**Item:** Connectors, caps, receptacles, elec.  
**Req.#:** 02410 90108 01  
**Awarded to:** Americable, Minneapolis, MN  
**Awarded amount:** \$5,050.00  
**Awarded date:** December 21, 1988  
**Expir/deliv date:** December 22, 1988  
**Shipped to:** Intertechnologies Group

**Item:** Fish hatchery equipment  
**Req.#:** 29004 11287 01  
**Awarded to:** Ewerts Fiberglass, Bemidji, MN  
**Awarded amount:** \$5,686.00  
**Awarded date:** December 21, 1988  
**Expir/deliv date:** February 15, 1989  
**Shipped to:** Department Natural Resources

**Item:** Calculator and accessories  
**Req.#:** 69000 90057 01  
**Awarded to:** Monroe Systems Business, Mendota Heights, MN  
**Awarded amount:** \$13,100.00  
**Awarded date:** December 21, 1988  
**Expir/deliv date:** January 5, 1989  
**Shipped to:** Teachers Retirement Association

**Item:** Truck HD over 27,000 GVW  
**Req.#:** 78550 06356 01  
**Awarded to:** Boyer Ford Trucks, Minneapolis, MN  
**Awarded amount:** \$26,769.45  
**Awarded date:** December 21, 1988  
**Expir/deliv date:** January 20, 1989  
**Shipped to:** MN Correctional Facility

**Item:** Lumber & related basic wood  
**Req.#:** 79050 21117 01  
**Awarded to:** Archers Supply Co., Little Falls, MN  
**Awarded amount:** \$19,324.87  
**Awarded date:** December 21, 1988  
**Expir/deliv date:** January 30, 1989  
**Shipped to:** Various Locations

**Item:** Repair, mechanical, vehicle  
**Req.#:** 79750 00864 01  
**Awarded to:** Boyum Equipment Inc., Lakeville, MN  
**Awarded amount:** \$7,198.50  
**Awarded date:** December 21, 1988  
**Expir/deliv date:** December 22, 1988  
**Shipped to:** MN Department of Transportation

**Item:** Computer equipment  
**Req.#:** 07500 51725 01  
**Awarded to:** Boffin Ltd., Burnsville, MN  
**Awarded amount:** \$5,003.00  
**Awarded date:** December 22, 1988  
**Expir/deliv date:** January 10, 1989  
**Shipped to:** Department of Public Safety

**Item:** Computer equipment  
**Req.#:** 27138 50818 01  
**Awarded to:** IBM Corp., Minneapolis, MN  
**Awarded amount:** \$26,919.00  
**Awarded date:** December 22, 1988  
**Expir/deliv date:** January 20, 1989  
**Shipped to:** Community College Board Office

**Item:** Computer equipment  
**Req.#:** 27156 10414 01  
**Awarded to:** Metrabyte Corp., Minneapolis, MN  
**Awarded amount:** \$10,097.00  
**Awarded date:** December 22, 1988  
**Expir/deliv date:** January 15, 1989  
**Shipped to:** Normandale Community College

**Item:** Computer equipment  
**Req.#:** 27156 10415 01  
**Awarded to:** Computer Buying Services, Bloomington, MN  
**Awarded amount:** \$11,476.00  
**Awarded date:** December 22, 1988  
**Expir/deliv date:** January 5, 1989  
**Shipped to:** Normandale Community College

**Item:** Computer, personal computers  
**Req.#:** 67130 10296 01  
**Awarded to:** Apple Computer Inc., Rolling Meadows, IL  
**Awarded amount:** \$8,390.00  
**Awarded date:** December 22, 1988  
**Expir/deliv date:** January 20, 1989  
**Shipped to:** Department of Revenue

**Item:** Computer, personal computers  
**Req.#:** 67580 10303 01  
**Awarded to:** Apple Computer Inc., Rolling Meadows, IL  
**Awarded amount:** \$5,071.00  
**Awarded date:** December 22, 1988  
**Expir/deliv date:** January 20, 1989  
**Shipped to:** Department of Revenue

**Item:** Computer equipment—supplies  
**Req.#:** 79000 92600 01  
**Awarded to:** Hewlett Packard Co., St. Paul, MN  
**Awarded amount:** \$7,406.85  
**Awarded date:** December 22, 1988  
**Shipped to:** MN Department of Transportation

**Item:** Motor vehicle parts and accessories  
**Req.#:** 79990 00195 01  
**Awarded to:** Road Machinery & Supplie, Bloomington, MN  
**Awarded amount:** \$5,925.71  
**Awarded date:** December 22, 1988  
**Expir/deliv date:** January 13, 1989  
**Shipped to:** MN/Dot, Central Shop

**Item:** Library furniture  
**Req.#:** 02310 16383 01  
**Awarded to:** Olm Equipment Inc., Eden Prairie, MN  
**Awarded amount:** \$30,947.00  
**Awarded date:** December 23, 1988  
**Expir/deliv date:** March 18, 1989  
**Shipped to:** Rochester Community College

**Item:** Repair, alteration to bldg. &  
**Req.#:** 02307 91336 01  
**Awarded to:** Rem Con Inc., Blaine, MN  
**Awarded amount:** \$8,055.00  
**Awarded date:** December 23, 1988  
**Shipped to:** State of Minnesota

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## State Contracts and Advertised Bids

**Item:** Electrical hardware and supplies  
**Req.#:** 04661 92120 01  
**Awarded to:** Gopher Electric Co., St. Paul, MN  
**Awarded amount:** \$13,488.00  
**Awarded date:** December 23, 1988  
**Expir/deliv date:** January 6, 1989  
**Shipped to:** MN Department of Agriculture

**Item:** Computer software purchase (Non-PC)  
**Req.#:** 21200 20002 01  
**Awarded to:** IBM Corp., Minneapolis, MN  
**Awarded amount:** \$23,990.00  
**Awarded date:** December 23, 1988  
**Expir/deliv date:** January 10, 1989  
**Shipped to:** MN Department of Jobs and Training

**Item:** Computer software purchase (Non-PC)  
**Req.#:** 21200 20015 01  
**Awarded to:** IBM Corp., Minneapolis, MN  
**Awarded amount:** \$50,176.56  
**Awarded date:** December 23, 1988  
**Expir/deliv date:** February 20, 1989  
**Shipped to:** Various locations

**Item:** Van, compact  
**Req.#:** 26074 12342 02  
**Awarded to:** Southdale Ford, Bloomington, MN  
**Awarded amount:** \$12,443.00  
**Awarded date:** December 23, 1988  
**Expir/deliv date:** February 1, 1989  
**Shipped to:** Winona State University

**Item:** Automobile, medium compact  
**Req.#:** 26074 12342 03  
**Awarded to:** Superior Ford, Minneapolis, MN  
**Awarded amount:** \$25,836.00  
**Awarded date:** December 23, 1988  
**Expir/deliv date:** March 15, 1989  
**Shipped to:** Winona State University

**Item:** Service, other purchased  
**Req.#:** 27152 46547 01  
**Awarded to:** H & S Asphalt Co., Anoka, MN  
**Awarded amount:** \$10,000.00  
**Awarded date:** December 23, 1988  
**Expir/deliv date:** December 31, 1988  
**Shipped to:** Anoka-Ramsey Community College

**Item:** Copying equipment  
**Req.#:** 60000 06296 01  
**Awarded to:** A B Dick Co., Minneapolis, MN  
**Awarded amount:** \$19,267.00  
**Awarded date:** December 23, 1988  
**Expir/deliv date:** December 29, 1988  
**Shipped to:** MN Higher Education Coordinating Board

**Item:** Auto HD truck & van  
**Req.#:** 79382 01562 01  
**Awarded to:** North Star Dodge Center, Minneapolis, MN  
**Awarded amount:** \$32,776.50  
**Awarded date:** December 23, 1988  
**Expir/deliv date:** March 15, 1989  
**Shipped to:** MN/Dot, Central Shop

**Item:** Auto HD truck & van  
**Req.#:** 79382 01564 01  
**Awarded to:** Southdale Ford, Bloomington, MN  
**Awarded amount:** \$40,530.00  
**Awarded date:** December 23, 1988  
**Expir/deliv date:** March 15, 1989  
**Shipped to:** MN/Dot, Central Shop

**Item:** Auto HD truck & van  
**Req.#:** 79382 01563 01  
**Awarded to:** Superior Ford, Minneapolis, MN  
**Awarded amount:** \$63,244.00  
**Awarded date:** December 23, 1988  
**Expir/deliv date:** March 15, 1989  
**Shipped to:** MN/Dot, Central Shop

**Item:** Air conditioning and refrigeration supplies  
**Req.#:** 26071 18408 01  
**Awarded to:** Carrier Air Conditioning, Bloomington, MN  
**Awarded amount:** \$12,890.00  
**Awarded date:** December 27, 1988  
**Expir/deliv date:** December 31, 1988  
**Shipped to:** Mankato State University

**Item:** Princ/pay equipment lease option/ buy  
**Req.#:** 26176 02877 01  
**Awarded to:** Friden Alcatel, St. Paul, MN  
**Awarded amount:** \$18,082.00  
**Awarded date:** December 27, 1988  
**Expir/deliv date:** January 30, 1989  
**Shipped to:** Metropolitan State University

**Item:** Copying equipment  
**Req.#:** 78760 02534 01  
**Awarded to:** Dick A B Products of, Rochester, MN  
**Awarded amount:** \$9,400.00  
**Awarded date:** December 27, 1988  
**Expir/deliv date:** January 4, 1989  
**Shipped to:** MN Correctional Facility

**Item:** Construction & highway maintenance equipment  
**Req.#:** 79382 01571 01  
**Awarded to:** Case Power & Equipment, Shakopee, MN  
**Awarded amount:** \$118,400.00  
**Awarded date:** December 27, 1988  
**Expir/deliv date:** May 29, 1989  
**Shipped to:** Various locations

**Item:** Accounting & calc. machine  
**Req.#:** 79000 92598 01  
**Awarded to:** Widco Enterprises, Waseca, MN  
**Awarded amount:** \$7,559.30  
**Awarded date:** December 27, 1988  
**Expir/deliv date:** January 23, 1989  
**Shipped to:** MN Department of Transportation

## State Contracts and Advertised Bids

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### Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

**Commodity:** Administration Letter Head, continuous feed, 5M 8½" x 11" finished size, fan fold one up, negs furnished, 1-sided  
**Contact:** Printing Buyer's Office  
**Bids are due:** January 5  
**Agency:** Public Safety Department  
**Deliver to:** St. Paul  
**Requisition #:** 4015

**Commodity:** MAID card, 1,750M continuous sheets 9½" x 11", 1-sided  
**Contact:** Printing Buyer's Office  
**Bids are due:** January 5  
**Agency:** Human Services Department  
**Deliver to:** Arden Hills  
**Requisition #:** 3996

**Commodity:** Handicapped Parking Certificate, 31M, 9¼" x 3¾" finished size, negs furnished and type to set, 2-sided, fan fold 3 up  
**Contact:** Printing Buyer's Office  
**Bids are due:** January 5  
**Agency:** Public Safety Department  
**Deliver to:** St. Paul  
**Requisition #:** 4014

**Commodity:** Teacher Licenses, 15M 3-ply continuous, fanfold 1 up, 9½" x 11" overall  
**Contact:** Printing Buyer's Office  
**Bids are due:** January 5  
**Agency:** Education Department  
**Deliver to:** St. Paul  
**Requisition #:** 4055

**Commodity:** Evidence Cassette Tape Labels, 3M, 2<sup>13</sup>/<sub>16</sub>" x 3½", type to set, 1-sided with adhesive  
**Contact:** Printing Buyer's Office  
**Bids are due:** January 5  
**Agency:** Bureau of Criminal Apprehension  
**Deliver to:** St. Paul  
**Requisition #:** 4057

**Commodity:** T.A.C.I.P. Labels, 10M, 1" x 2", type to set, sheets of 8 labels, preprinted numbering  
**Contact:** Printing Buyer's Office  
**Bids are due:** January 5  
**Agency:** Human Services Department  
**Deliver to:** St. Paul  
**Requisition #:** 3959

**Commodity:** Envelopes for imprinting, 27,500 sheets, camera ready, 2-sided  
**Contact:** Printing Buyer's Office  
**Bids are due:** January 5  
**Agency:** Transportation Department  
**Deliver to:** St. Paul  
**Requisition #:** 4018

**Commodity:** Follow-up card, 30M sheets 5½" x 7", negs available, 2-sided, union label required  
**Contact:** Printing Buyer's Office  
**Bids are due:** January 5  
**Agency:** Jobs & Training Department  
**Deliver to:** St. Paul  
**Requisition #:** 4000

**Commodity:** Return Envelope—DDS-1, 30M 11½" x 5", camera ready, 1-sided  
**Contact:** Printing Buyer's Office  
**Bids are due:** January 5  
**Agency:** Jobs & Training Department  
**Deliver to:** St. Paul  
**Requisition #:** 3982

**Commodity:** A.O. Envelope, 12" x 9" plus flap, type to set, 25M, 1-sided, union label required  
**Contact:** Printing Buyer's Office  
**Bids are due:** January 5  
**Agency:** Jobs & Training Department  
**Deliver to:** St. Paul  
**Requisition #:** 3983

**Commodity:** Viewbook, 16 page self cover, 4-color, 12" x 9" folded to 6" x 9", saddle stitch, price on 3M  
**Contact:** Printing Buyer's Office  
**Bids are due:** January 12  
**Agency:** North Hennepin Community College  
**Deliver to:** Brooklyn Park  
**Requisition #:** 3878



## **Department of Education**

### **Notice of Request for Proposals for Evaluation of AIDS Prevention/Risk Reduction Education Programs**

Proposals are being solicited to conduct evaluation of school-based AIDS Prevention/Risk Reduction programs funded under *Minnesota Statutes* 121.203 and a cooperative agreement with the Centers for Disease Control. The evaluation includes development of standardized data collection, design of evaluation systems for comprehensive health education programs, provision of technical comprehensive health education programs, provision of technical assistance to programs and preparation of a final report.

The anticipated time frame is February 15, 1989 through June 30, 1989. Up to \$35,000 is available for this evaluation.

This is a limited-time contract with option for renewal in subsequent years subject to agreement of both parties and based on continued funding.

Applicants must have documented education and expertise in evaluation methodology.

Copies of the complete Request for Proposals may be obtained by contacting Debbie Carrier, at (612) 296-5825 of the Minnesota Department of Education, Learner Support Systems, 528 Capital Square Building, 550 Cedar Street, St. Paul, Minnesota 55101.

Proposals must be received by 4:30 p.m., January 30, 1989.

## **Minnesota Historical Society**

### **Advertisement for Bids for the Restoration of the Minnesota Historical Society's Meighen Store**

#### **BIDS**

Sealed bid proposals for the restoration of the Meighen Store, Forestville State Park, Fillmore County Minnesota, in accordance with bidding documents dated December 23, 1988, and prepared by John Larson and Associates, Architects, will be received in the office of the Contract Officer, Minnesota Historical Society, 1500 Mississippi Street, St. Paul, MN 55101 until 2:00 p.m., Thursday January 26, 1989, at which time the bid proposals will be publicly opened and read aloud. Bids received after the time and date designated will be returned unopened.

#### **BID SECURITY**

Each proposal must be accompanied by a cash deposit, cashier's check, certified check, or corporate surety bond of a surety company duly authorized to do business in Minnesota, in the sum of not less than five percent (5%) of the total bid, payable without condition to the Minnesota Historical Society, which is submitted as bid security to guarantee that the bidder, if awarded the contract, will promptly execute such contract in accordance with the bid proposal and will furnish the required Payment and Performance bond.

#### **PLANS AND SPECIFICATIONS**

Copies of bidding documents for preparation of bids will be available for inspection at the offices of John Larson and Associates, Architects, 760 Quinnell Avenue North, Lakeland, Minnesota 55043 and Fort Snelling History Center, St. Paul, Minnesota 55111.

A complete set of drawings and specifications will be on file at the Builders Exchanges in Minneapolis, MN, St. Paul, MN, Rochester, MN, and Austin, MN, and the F.W. Dodge Corporation, Minneapolis, MN.

Copies of the Contract Documents for use by contractors submitting a bid may be obtained from the office of John Larson and Associates, Architects 760 Quinnell Avenue North, Lakeland, Minnesota 55043 after Thursday, December 29, 1988, upon deposit of \$50.00 made payable to John Larson and Associates. Deposits will be returned to contractors who return the Contract Documents in good condition and within fifteen (15) days following receipt of bids.

#### **CONDITIONS OF BIDS**

The Minnesota Historical Society reserves the right to accept or reject any or all bids and to waive any irregularities therein. No bid may be withdrawn within thirty (30) days after the scheduled closing time for the receipt of bids.

## State Contracts and Advertised Bids

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### Department of Public Service

#### Energy Division

#### Notice of Request for Proposals for Contractual Services for Engineering Study of Economics of Small Cogeneration Systems

The Minnesota Department of Public Service, Energy Division is requesting proposals from firms interested in performing an engineering study to evaluate the economics of small cogeneration systems that would have application in the Minnesota hospitality industry.

**Objective:**

The objective of this contract is to evaluate the feasibility of using small cogeneration systems in Minnesota resorts and motels.

**Start and Completion Dates:**

These projects will start no later than February 28, 1989 and must be completed no later than May 31, 1989.

**Grant Costs:**

The maximum funding for this contract is \$10,000.

Copies of Request for Proposal are available from:

Narvel Somdahl  
Department of Public Service/Energy  
900 American Center Building  
150 East Kellogg Boulevard  
St. Paul, Minnesota 55101  
612/297-2117

ALL PROPOSALS MUST BE SUBMITTED TO THE DEPARTMENT OF PUBLIC SERVICE, ENERGY, NO LATER THAN 4:00 P.M. January 23, 1989.

### Department of Public Service

#### Energy Division

#### Notice of Request for Proposals for Contractual Services for Engineering Audit of Waste Water Treatment Facilities

The Minnesota Department of Public Service, Energy Division is requesting proposals from firms interested in performing an engineering audit on energy evaluations of waste water treatment facilities.

**Objective:**

The objective of this contract is to evaluate both the processes and the equipment, and make recommendations for improvement.

**Start and Completion Dates:**

These projects will start no later than February 28, 1989 and must be completed no later than May 31, 1989.

**Grant Costs:**

The maximum available funding for this contract is \$10,000.

Copies of the Request for Proposal are available from:

Narvel Somdahl  
Department of Public Service/Energy  
900 American Center Building  
150 East Kellogg Boulevard  
St. Paul, Minnesota 55101  
612/297-2117

ALL PROPOSALS MUST BE SUBMITTED TO THE DEPARTMENT OF PUBLIC SERVICE, ENERGY, NO LATER THAN 4:00 P.M. January 23, 1989.

## Department of Public Service

### Energy Division

#### Notice of Request for Proposals for Marketing Benefits of Efficient Transportation for Community Energy Programs

The Department of Public Service has issued a request for proposals for a contractor to develop a promotional theme and marketing materials on the benefits of transportation efficiency for targeted statewide use. Primary objective of this contract is to provide community energy conservation projects, a generic promotional theme and marketing materials for a variety of new or existing community transportation projects that are designed to conserve energy.

The total funding available for this project is \$10,000. A project start date of March 15, 1989, is expected; and the project must be completed by June 30, 1989.

The deadline for receipt of proposals is February 3, 1989.

A copy of the request for proposal may be obtained from:

Nan Swift  
Community Energy Coordinator  
Energy Division  
Department of Public Service  
900 American Center Building  
150 East Kellogg Boulevard  
St. Paul, Minnesota 55101  
(612) 296-8900

## Department of Public Service

### Energy Division

#### Notice of Request for Proposals to Write and Design a Resource Manual on Efficient Transportation for Community Energy Programs

The Department of Public Service (DPS) has issued a request for proposals for a contractor(s) to write and design a seventy-five page resource manual on community transportation projects and the benefits of efficient use of transportation for targeted statewide use. The primary objective of this contract is to provide community energy councils and staff information and program guides for a variety of transportation projects.

The total funding available for this project is \$5,000. A project start date of March 15 is expected; and the project must be completed by June 30, 1989.

The deadline for receipt of proposals is February 3, 1989.

A copy of the request for proposal may be obtained from:

Nan Swift  
Community Energy Coordinator  
Energy Division  
Department of Public Service  
900 American Center Building  
150 East Kellogg Boulevard  
St. Paul, Minnesota 55101  
(612) 296-8900

## **State Planning Agency**

### **Notice of Request for a Proposal to Prepare a Long-Range Plan of the Aquaculture Industry for the State of Minnesota**

Requests due by: February 1, 1989      Projects not to exceed: \$15,000

#### **I. Introduction**

##### **"Long-Range Plan for Aquaculture in Minnesota"**

This proposal is a study to project the role and importance of aquaculture in Minnesota over the next ten years.

To continue in the promotion of aquaculture in the State, the Minnesota Aquaculture Advisory Committee is requesting proposals from qualified individuals or firms interested in assisting the agency in preparing a LONG-RANGE PLAN FOR AQUACULTURE IN MINNESOTA.

THIS REQUEST FOR PROPOSAL DOES NOT OBLIGATE THE STATE TO COMPLETE THE PROJECT AND THE STATE RESERVES THE RIGHT TO CANCEL THE SOLICITATION IF IT IS CONSIDERED IN ITS BEST INTEREST.

#### **II. Scope of the Project:**

The focus of the project is to establish a ten year plan to lay out a strategy to continue with the promotion and growth of aquaculture in Minnesota.

The project is expected to be completed by June 1, 1989. It is estimated that the cost of this activity need not approach but shall not exceed \$15,000 including travel and expenses and printing costs of the final report.

#### **III. Objectives:**

To address the long-range issues relating to aquaculture development in Minnesota and develop a clear, meaningful strategy for Minnesota policy makers, regulators and aquaculturists for aquaculture development in the next 10 years. This strategy will be used by the Minnesota Aquaculture Advisory Committee (MAAC) and other state agencies and policy-makers to provide a clear direction to the State's efforts in aquaculture development. This document will aid the MAAC in establishing its annual workplans and will provide guidance to the Committee in establishing interim programs to achieve long-range goals.

Twenty copies and one photo-ready original of the long range strategy document should be delivered at the completion of the project.

#### **IV. Specific Project Tasks:**

A. Build on the information gathered in the 1988 Aquaculture Feasibility Study, particularly with respect to bait and trout-salmon systems, in addition to the recommended species in the Feasibility Study. Address major obstacles that face the promotion and growth of aquaculture in Minnesota as indicated in the Feasibility Study, and actions that should be taken to address those issues.

B. Address the major benefits and opportunities that can be realized as aquaculture grows within the State. Address roadblocks that may hamper our success in developing a growing aquaculture industry.

C. Address the need for a coordinated State Agency approach to handle the promotion and regulation of aquaculture along with educating prospective fish farmers.

D. Address the current regulations and determine methods to specifically deal with the regulation of the aquaculture industry. Address environmental concerns/issues with the growing interest in aquaculture.

E. Address the role and benefits of cooperatives; fish farmers who raise their fish independently then market them cooperatively to satisfy the buyers' needs.

F. Address the idea of a central processing plant where routine small deliveries from small farms can be collected and combined to realize a large scale output.

G. Address continuing research needs at the University of Minnesota and other State research facilities to promote and develop sound aquaculture practices.

H. Address needs for public education and technical assistance/information needs of aquaculture and the protection of the environment.

I. Address marketing strategies and marketing chains, using existing MAAC information, along with citing possible areas of growth. The importance of understanding buyers' standards should also be addressed.

J. Address the opportunities and obstacles in the financing of aquaculture operations.

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## State Contracts and Advertised Bids

- K. Address the issues relating to the insurance of aquaculture operations.
- L. Address fry and egg supplies for suggested species. Is a cooperative hatchery a good strategic goal?
- M. Address barriers that keep Minnesota from attracting investors/large aquaculture operations.

### V. Proposed Format:

Each bidder should submit a proposal organized in the following manner:

Part A: General information. Include a description of your organization and a description of your qualifications for the project including resumes.

Part B: A statement of the State Planning Agency objectives as seen by your organization.

Part C: An explanation of your general approach to the objectives.

Part D: Scope of work: A step-by-step breakdown of each of the tasks requested, with estimates of personnel time and travel needs/schedule.

Part E: Budget.

Part F: Timetable.

### VI. Department Contacts:

Prospective responders who have questions regarding this request for proposal may call or write:

Aquaculture Coordinator  
State Planning Agency Room 300  
658 Cedar Street  
Centennial Office Building  
St. Paul, MN 55155  
(612) 296-2888

### VII. Submission of Proposal:

All proposals must be sent to and received by

Aquaculture Coordinator  
State Planning Agency Room 300  
658 Cedar Street  
Centennial Office Building  
St. Paul, MN 55155  
(612) 296-2888

no later than 4:00 p.m., February 1, 1989. Late proposals will not be accepted. Submit twenty (20) copies of the proposal. Proposals are to be sealed in mailing envelopes or packages with the responder's name and address clearly written on the outside. Each copy on the proposal must be signed, in ink, by an authorized member of the firm. Prices and terms of the proposal as stated must be valid for the length of the project.

### VIII. Project Completion Date:

The project will be completed on or about June 1, 1989.

### IX. Evaluation of Proposal:

1. All proposals received by the deadline will be evaluated by the Aquaculture Advisory Committee. On February 7, 1989 the group will meet to select three finalists for the presentation and selection on February 14, 1989. Please make your schedules flexible to allow for a presentation of your proposal between the hours of 10:00 a.m.-4:00 p.m. on February 14, should you be contacted by February 8, 1989. Factors upon which proposals will be judged include, but are not limited to, the following:

- A. Expressed understanding of the project objectives.
- B. Project work plan and time schedule.
- C. Budget detail.

D. Qualifications of responder and/or firm and associated personnel. Experience of project personnel will be given greater weight than that of the firm.

2. The successful proposer will be required to submit acceptable evidence of compliance with Workers Compensation Insurance coverage requirements prior to execution of the contract.

## State Contracts and Advertised Bids

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### X. Limitations:

This Request for Proposal does not commit the State Planning Agency to award a contract, to pay any costs incurred in the preparation of a proposal to this request, or to procure a contract for services or supplies. The State Planning Agency reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with any qualified source, or to cancel in part or in its entirety this Request for Proposal, if it is in the best interest of the agency to do so. The project manager may require the proposers selected to participate in negotiations and to submit each price, technical or other revisions of their proposals as may result from negotiations.

THE AQUACULTURE LONG-RANGE PLAN IS EXPECTED TO BE COMPLETED BY JUNE 1, 1989. IT IS ESTIMATED THAT THE COST OF THIS ACTIVITY NEED NOT APPROACH BUT SHALL NOT EXCEED \$15,000 INCLUDING TRAVEL AND EXPENSES AND PRINTING COSTS OF THE FINAL REPORT.

## Supreme Court Decisions

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### Decisions Filed 30 December 1988

#### C3-87-2381 In the Matter of John Carroll Kottke. Court of Appeals

The evidence was insufficient to prove by the clear and convincing standard that appellant was mentally ill and dangerous as defined by *Minnesota Statutes* § 253B.02, subd. 17 (1986).

Reversed and remanded. Wahl, J.

## Announcements

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**Environmental Quality Board (EQB):** Environmental Assessment Worksheet comments are due January 25 at the governing unit listed with the following projects: Black Bay Condominiums, Koochiching County. • The City of St. Louis Park will prepare an Environmental Impact Statement for the 1551 Vernon Avenue Development project. Comments should be directed to Donald R. Rye, City of St. Louis Park, 5005 Minnetonka Blvd., St. Louis Park, MN 55416 (612) 924-2500. • A public meeting will be held Wednesday 4 January in the auditorium of the Monticello High School, 203 Washington St., at 7:30 p.m. to discuss the Cold Region Pavement Research Test Facility's environmental assessment and project path report. Comment period is scheduled to end January 25. • The Minnesota Pollution Control Agency has prepared a draft list of all water bodies affected by pollution. Copies are available at all depository libraries in the state and from the agency's Water Quality Division, Program Development Section at 520 Lafayette Road, St. Paul, MN 55155, or call (612) 296-8856 or -7249. Comments and questions will be received at this address and these phones. • Copies of the final version of "Protecting Minnesota's Waters: A Strategy for the Wise Use of Pesticides and Nutrients" are now available by contacting Marie Stublefield at (612) 296-1424. • The Dept. of Agriculture has received an application for a Special Local Need registration for "Permanone Tick Repellent," for its use as a repellent for the deer tick (the vector of Lyme Disease) and American dog tick. No public hearing is scheduled at this time. Comments should be addressed to Calvin E. Blanchard, Minn. Dept. of Agriculture-Agronomy Services Division, 90 West Plato Blvd., St. Paul, MN 55107.

**Perceptions of DNR Surveyed:** People's understanding of what the DNR does, how well they do it, and what people think the DNR should or shouldn't do were measured in a recent survey. Information from this survey will contribute to the formulation of a department marketing plan that is due for completion by the end of February. Survey results can be obtained by calling the marketing staff (612) 296-6038 or -0897.

**Photo Contest for State Parks Calendar:** People interested in entering color slides for the 1990 State Parks Calendar contest must do so by January 20, 1989. The full-color calendars depict various Minnesota state parks throughout the four seasons. Winners will have their work published in the calendar, with photo credits, and will receive several complimentary copies as well as other prizes. All photographers are invited to send up to 20 of their best slides of any of Minnesota's 64 state parks. Only color 35mm slides will be accepted. Winning entries will be kept until color separations are made and then returned to the photographer. Other entries will be returned immediately after judging. For more information and an entry blank, write: State Park Photo Contest, Division of Parks and Recreation, 500 Lafayette Road, St. Paul, MN 55155-4039, or call toll free in Minnesota 1-800-652-9747 or in the Twin Cities area 296-6157.

**Two New Tax Schedules:** Two schedules are new this year for Minnesota taxpayers: the M-1R, Subtraction for Persons Age 65 or Over or for Permanently and Totally Disabled; and the M-1M, Minnesota Additions and Subtractions. Beginning this year, taxpayers may be able to reduce their taxable income if they are age 65 or over, or permanently and totally disabled, and their income is less than \$35,000 and their Social Security income is less than \$10,000. If they are eligible they must fill out schedule M-1R which is included in this year's M-1 booklet. Schedule M-1M, which is not included in the booklet, allows some taxpayers to reduce their income based on various financial situations which must be reported on the M-1M form and attached to the M-1 form.

**New 24-Hour Tax Helpline:** Along with the Dept. of Revenue's new building comes a new 24-hour tax helpline to answer individual income tax questions. Taxpayers can talk to the department's taxpayer service representatives during the day; recorded messages are provided on common tax topics at night. Phone numbers have not changed from last year. For help with individual income taxes, call 296-3781 or 1-800-652-9094.

**Minnesota Tourism Conference:** The 1989 Minnesota Conference on Tourism: "Travel into the 21st Century — The Next Century and Beyond" is scheduled for January 18-20 in Moorhead, Minnesota. Registration is \$95 per person, and \$90 for additional registrations from the same organization. Late registration after January 9 is \$105, with no discount for additional registrations. Featured speakers are Arthur Harkins, Jim Keenan, Suzanne Cook and Lt. Gov. Marlene Johnson. A variety of roundtable sessions will be moderated by tourism industry experts. Contact Twin Cities Unlimited, 6425 Nicollet Ave., Suite 116, Minneapolis, MN 55423, (612) 861-1897 to register or for more information.

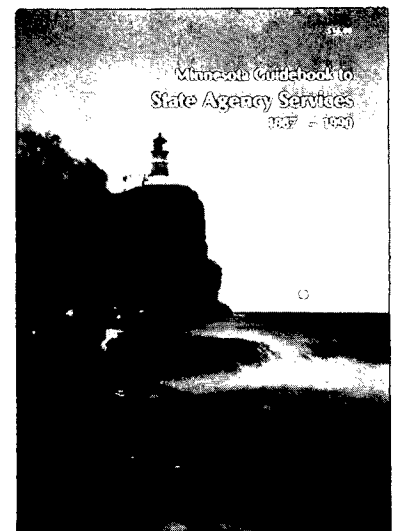
## **A Beacon to Guide You—Minnesota's Owners Manual**

You'll enjoy smooth sailing through your business with state government with the *Minnesota Guidebook to State Agency Services 1987-1990*.

Considered one of the finest resources to Minnesota's state agencies, this valuable and useful book is a treasure awaiting your discovery.

Packed with information to help you, its 640 pages guide you through license requirements, forms, fees, reports, services, grants, hotlines, maps, history, travel highlights and more. Its listing of addresses, phones, and agency descriptions cuts red tape so you get easy and fast service.

Copies cost \$15.00 (+90¢ tax, MN residents only). Make checks out to the "State of Minnesota" and send to the Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. MasterCard and VISA orders can be taken over the phone by calling (612) 297-3000 or toll-free in Minnesota 1-800-652-9747.



Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

## Welcome wildlife to your property

**Landscaping for Wildlife.** Attract wildlife to your land and gardens, farms and woodlots by spreading nature's welcome mat. Songbirds, butterflies, hummingbirds, pheasants, deer and other wildlife are drawn through these gardening tips and landscaping techniques that add natural beauty to your property and habitat for wildlife. Over 70 color photos and 144 pages give you simple, enjoyable, and inexpensive methods for adding the right touches for a "wildlife party" on your grounds, whether urban or rural. Stock #9-15, \$6.95 plus tax.

**Woodworking for Wildlife.** Songbirds, owls, ducks, geese, loons and other wildlife will show appreciation for your skills by adding a "wild" dimension to your property. Carefully illustrated with a variety of game bird and mammal box designs, this booklet provides important tips on the placement of nest in proper habitat areas and maintenance requirements. Construction diagrams included. 47 pp. Stock #9-14, \$3.95 plus tax.

**Wildlife Set.** Order both books above as a set and save 10%. Stock #9-20, \$9.95 plus tax.

TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax, and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.



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## Getaway in Style

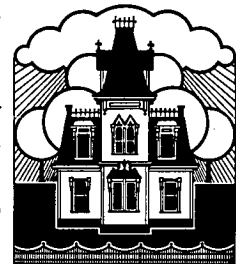
**Room at the Inn Wisconsin.** Includes hard-to-find lodgings in out-of-the-way places, as well as in Wisconsin's major metropolitan areas and most popular vacation destinations. 224pp. Stock #19-3. \$9.95 plus tax.

**Room at the Inn Minnesota.** Looking for a weekday or weekend get-away? For a business meeting or simply pleasure? This is the only guide to more than 50 historic "Bed & Breakfast" homes, hotels, and country inns and all are within a day's drive of the Twin Cities. 127pp. Stock #19-72, \$7.95 plus tax.

**Roughing It Elegantly.** A guide for the canoe camper visiting the BWCA, Voyageurs Park and Quetico Provincial Park. Full of practical tips and information: planning, organizing, packing, site location, and camp set-up. Simple, creative, enjoyable meals are a major feature. 159pp. Stock #9-3, \$9.95 plus tax.

**Guide to Wilderness Canoeing.** A unique blend of practical information and personal philosophy. Subjects covered include: spring and fall canoeing, traditional versus modern canoe design, and different paddling techniques. 143pp. Stock #19-81, \$6.95 plus tax.

TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax, and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.



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## Geological Adventures in Minnesota

**Our Minnesota.** More than 100 full-color photos by Les and Craig Blacklock portray Minnesota in her seasonal beauty, with text from the personal journal of Fran Blacklock's thirty years of traveling the state. Stock #9-23. \$12.95 plus tax.

**Minnesota's Geology.** The fascinating story of Minnesota's geologic development, from early Precambrian to Quaternary Periods and the state's mineral resources. Stock #19-80. \$18.95 plus tax.

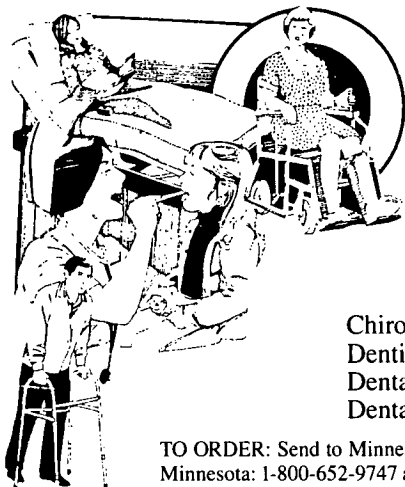
**Historic Sites and Place Names of Minnesota's North Shore.** John Fritzen, long time employee of the Minnesota DNR draws upon his almost 40 years as a forester, mostly spent on Minnesota's colorful and legendary North Shore, to regale readers with tales of timbermen, pioneer settlers, miners, commercial fishermen and others. Black and white photos. Stock #9-11. \$3.50 plus tax.

TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax, and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.



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## Reach Minnesota's health care field decision makers

### Health Care Facilities Directory 1988

A list of hospitals and related institutions licensed and/or certified to deliver various levels of care. The list is alphabetical by county, town and facility name. Stock No. 1-89. \$16.00.

### Mailing Lists of Health Care Professionals Licensed by the State of Minnesota Now Available

Call 297-2552 for more information or write to the address below for your free mailing list catalog.

Chiropractors	Medical Corporations (Clinics)	Pharmacists
Dentists	Registered Nurses	Physical Therapists
Dental Assistants	Licensed Practical Nurses	Physicians
Dental Hygienists	Pharmacies	Veterinarians

TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.

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## Minnesota's North Shore

**Historic Sites and Place Names of Minnesota North Shore.** Stories recounted by a retired DNR Forester about the North Shore's timbermen, pioneer settlers, commercial fishermen, and others who knew the area first hand. Stock #9-11. 35pp. \$3.50 + tax.

**Up North.** A memorable collection of essays and stories that capture the mystic moods, seasonal subtleties and colorful characters that fill the landscape up north. Stock #19-16. \$14.95 + tax.

**A Family Guide to Minnesota's North Shore.** The 150 miles from Duluth to the Canadian border offer travelers wilderness experiences, places of historic significance, and visions of astonishing beauty. Stock #19-84. \$3.95 + tax.

**Boundary Waters.** Almost 100 pages of beautiful color photographs of Minnesota's canoe country, by Jerry Stebbins with rich text by Greg Breining. Stock #19-69. \$24.99 + tax.

**Minnesota II.** Colorful photographs showing the lyrical balance between country and city, land and water, inhabited by 4.2 million people across 84,000 square miles. A delight for the eyes, with photos by Richard Hamilton Smith and text by Richard A. Coffey. Stock #19-30. \$32.50 + tax.



TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.

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## Guides for Small Businesses

These helpful guides have been published to answer needs that have been expressed by graduates of the U.S. Small Business Administration's courses in business management. The books are designed to achieve a practical balance between basic theory and day-to-day business practices. Continuing self-education is important for small business owners in an ever changing business world, and these do just that in "shirt sleeves" fashion and in language that the chief executive of the small company can use to translate the ideas presented into decisions and actions.

**Starting and Managing a Small Business of Your Own.** Stock #16-40. \$4.75 + tax.

**Guides for Profit Planning.** Stock #16-41. \$4.50 + tax.

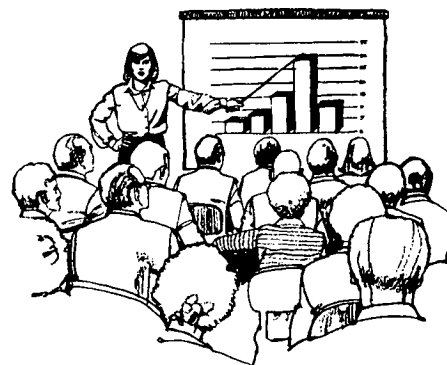
**A Handbook of Small Business Finance.** Stock #16-42. \$2.00 + tax.

**Starting and Managing a Small Service Business.** Stock #16-48. \$2.00 + tax.

**Insurance and Risk Management for Small Business.** Stock #16-50. \$3.00 + tax.

**Business Basics.** Stock #16-48. \$4.75 + tax.

**Managing for Profits.** Stock #16-68. \$5.50 + tax.



TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax, and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.

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## River Stories That Warm Your Heart

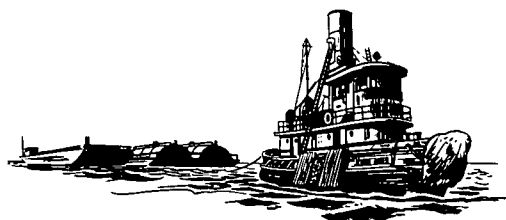
***A Stretch on the River.*** 1950 novel about the son of a wealthy family who goes to work on a Mississippi River towboat to avoid being drafted. With power, gusto and humor, author Richard Bissel creates an energetic, rowdy, and delightful account of a typical trip up the river, accurately re-creating a colorful era of towboating on America's major waterway. Stock #17-6, \$8.95 plus tax.

***High Water.*** During the worst flood on the Mississippi River anyone can remember, the mate of a towboat has his hands full on a perilous trip, working with an unhappy crew, an angry captain, and too many barges to push against too much river. A 1954 Richard Bissel novel reveals the drama, humor and charm of working on the river. Stock #17-8. \$8.95 plus tax.

***Old Times on the Mississippi River.*** George Merrick's lively, loving, and humorous reminiscences of his steamboat life from the bottom up, as a pantry boy, apprentice engineer, second clerk, and "cub" pilot. First published in 1909, he describes steamboat operations—from machinery and personnel to the economics of the business—with vivid examples and rich detail. 323 pp. includes appendices and index. Stock #17-45. \$8.95 plus tax.

***Canoeing with the Cree.*** Minnesota's distinguished newsman, Eric Sevareid, wrote his first book in 1935 about a canoe journey he and a classmate made to Hudson Bay. The classic recounts their trip on the Mississippi, Minnesota and Red River of the North Rivers into Lake Winnipeg, and then God's River to Hudson Bay. 209 pp. includes index, maps and photos. Stock #17-14. \$6.95 plus tax.

TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax, and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.



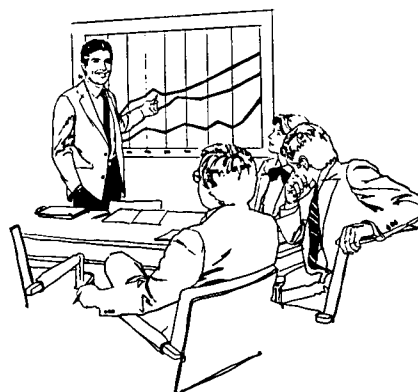
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## Looking at Market Expansion?

***A Basic Guide to Exporting.*** Step-by-step look at developing a profitable international trade, this book reveals export strategy and advice, market research, channels of distribution, making contacts, selling overseas, pricing and terms, financing the sale, export regulations, customs benefits, tax incentives, shipping and documentation, after sales service, and getting paid. Includes 10 appendices and an index. 148pp. Stock #16-69. \$8.50 + tax.

***Minnesota: State Statistical and Economic Abstract.*** This helpful fact book by the U.S. Dept. of Commerce catalogs statistical data on population and households, labor market and human resources, economic overview, construction, manufacturing, international trade, personal income, government, high technology, state rankings in the U.S., telecommunication, information resources, travel and tourism, climate overview and geodetic service. 119pp. Stock #16-8. \$12.00 + tax.

TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155, (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax and \$1.50 postage and handling. Prepayment required. Please include daytime phone. Visa/MasterCard orders accepted over phone.



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## Minnesota: national leader in education

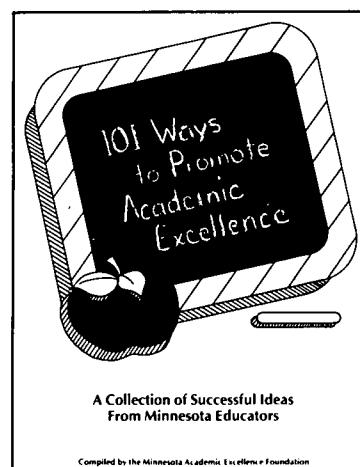
### 101 Ways to Promote Academic Excellence

A collection of nuts-and-bolts methods educators have successfully used to foster academic achievement. These are techniques that directly help students, can be replicated easily, are cost-effective, and that work in meeting public education's great challenge: helping every single child learn. Code #5-1. \$4.50.

### Education Directory, 1987-88

This popular comprehensive directory contains Minnesota school districts, superintendents, principals, addresses, phone numbers, and enrollment. 128 pages, paperbound. Code #1-93, \$6.00.

TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax, and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.



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# MAILING LISTS GALORE

## Successful business means successful sales

The Minnesota Documents Division has a variety of mailing lists of licensed professionals and permit holders that will enable you to focus your marketing efforts on a targeted audience.

Types of lists available are: registered nurses, real estate agents, physicians, insurance agents, boatowners, hunters, cosmetologists, teachers, and many more! And you can get them on printouts, cheshire/pressure sensitive labels, as well as 9-track magnetic tapes.

What's more, you can choose from several selection capabilities. You will find our selections most helpful and beneficial to your business when you learn that you can acquire names and addresses of individuals in the areas you need to target most.

Find out more about our mailing lists by writing for our free mailing list catalog. In a hurry? Call (612) 297-2552 for more information. Requests can be sent to: Minnesota Documents Division, Mailing List Operation, 117 University Avenue, St. Paul, MN 55155.

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## Minnesota Manufacturer's Directory 1987-88

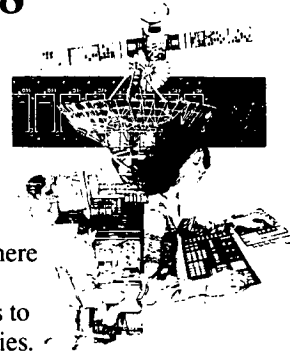


UPDATED: Name, address, phone number, staff size, sales volume, market area, year of establishment, type of firm, C.E.O., Sales or Marketing Manager, Purchasing Manager and four major manufactured products. Code #40-2, \$73.00.

NEW: In the directory this year are two titles (where applicable) Chief Engineer and Data Processing Manager.



REVISED: There are more than 7,000 changes to the 7,068 entries.



TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax, and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.

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## Voices of the Loon

Its voice severs the bonds to the world of cities, traffic, crowds, lights and noise. The lyrical magic of the loon, sometimes hauntingly eerie, makes the skin tingle, and the hair on the back of the neck stand on edge, awakening a primitive response. Its solitary wail turns the shadowy wilderness into a mysterious path into eternity.

*Voices of the Loon*, cassette tape, includes introduction and loon call identification, chorus from a distant lake, tremolo duet, wail duet, border confrontation, wails with morning songbird chorus, tremolos while running, wails during a thunderstorm, and coyotes calling with loons. Code #19-73, \$12.00.

*The Loon: Voice of the Wilderness*, hardbound with color plates and illustrations, 143 pages. Code #19-54, \$15.95.

*Loon Calendar 1988*, beautiful photographs and scenes. Code #15-40, \$6.95.

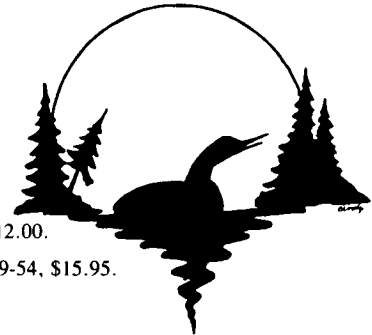
*Loon Lapel Pin*. Code #15-30, \$2.49.

*Loon Windsock*, 56 inches long in full color. Code #15-29, \$19.95.

*Loon Nature Print*, full-color poster 16" x 22". Code #15-18, \$3.00.

*Loon with baby*—poster, 16" x 20". Code #15-48d, \$3.00.

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# Minnesota's future environment

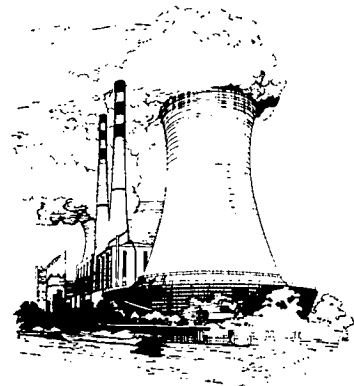
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NOTARY PUBLIC-MINNESOTA

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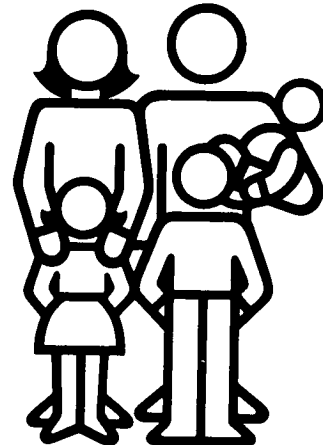
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