

STATE OF MINNESOTA

STATE REGISTER

DEPARTMENT OF ADMINISTRATION—DOCUMENTS DIVISION

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STATE REGISTER

Judicial Notice Shall Be Taken of Material Published in the State Register

The *State Register* is the official publication of the State of Minnesota, containing executive orders of the governor, proposed and adopted rules of state agencies, official notices to the public, state and non-state public contracts, grants, supreme court and tax court decisions, and a monthly calendar of cases to be heard by the state supreme court.

Volume 11 Printing Schedule and Submission Deadlines

Vol. 11 Issue Number	*Submission deadline for Executive Orders, Adopted Rules and **Proposed Rules	*Submission deadline for State Contract Notices and other **Official Notices	Issue Date
51	Monday 8 June	Monday 15 June	Monday 22 June
52	Monday 15 June	Monday 22 June	Monday 29 June
Vol. 12—#1	Monday 22 June	Monday 29 June	Monday 6 July
#2	Monday 29 June	Monday 6 July	Monday 13 July

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 504 Rice Street, St. Paul, Minnesota 55155, (612) 296-4273.

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Subscribers who do not receive a copy of an issue should notify the *State Register* Circulation Manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

Rudy Perpich, Governor

**Sandra J. Hale, Commissioner
Department of Administration**

**Stephen A. Ordahl, Director
Minnesota Documents Division**

Robin PanLener, Editor

Paul Hoffman, Assistant Editor

Debbie Kobold, Circulation Manager

FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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How to Follow State Agency Rulemaking Action in the State Register

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The PROPOSED RULES section contains:

- Proposed new rules (including notice of hearing and/or notice of intent to adopt rules without a hearing).
• Proposed amendments to rules already in existence in the Minnesota Rules.
• Proposed emergency rules.
• Withdrawal of proposed rules (option; not required).

The ADOPTED RULES section contains:

- Notice of adoption of new rules and rule amendments adopted without change from the previously published proposed rules. (Unchanged adopted rules are not republished in full in the State Register unless requested by an agency.)
• Adopted amendments to new rules or rule amendments (adopted changes from the previously published proposed rules).
• Notice of adoption of emergency rules.
• Adopted amendments to emergency rules (changes made since the proposed version was published).
• Extensions of emergency rules beyond their original effective date.

The OFFICIAL NOTICES section includes (but is not limited to):

- Notice of intent to solicit outside opinion before promulgating rules.
• Additional hearings on proposed rules not listed in original proposed rules calendar.

ALL ADOPTED RULES and ADOPTED AMENDMENTS TO EXISTING RULES published in the State Register and filed with the Secretary of State before April 8, 1985 are published in the Minnesota Rules 1985. ADOPTED RULES and ADOPTED AMENDMENTS TO EXISTING RULES filed after April 8, 1985 are included in a supplement published in Spring, 1986. Proposed and adopted EMERGENCY (formerly called TEMPORARY) RULES appear in the State Register but are generally not published in the Minnesota Rules due to the short-term nature of their legal effectiveness. Those that are long-term may be published.

The State Register publishes partial and cumulative listings of rule in the MINNESOTA RULES AMENDMENTS AND ADDITIONS list on the following schedule:

Table with 2 columns: Issue/Rule Number and Issue/Rule Number. Includes: Issues 1-13, inclusive; Issues 14-25, inclusive; Issue 26, cumulative for 1-26; Issues 27-38, inclusive; Issue 39, cumulative for 1-39; Issues 40-51, inclusive; Issue 52, cumulative for 1-52.

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PROPOSED RULES

Pursuant to Minn. Stat. of 1984, §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Department of Health

Proposed Permanent Rules Relating to Merit System

Notice of Intent to Adopt a Rule without a Public Hearing and Notice of Intent to Adopt a Rule with a Public Hearing if Twenty-Five or More Persons Request a Hearing

Notice is hereby given that the State Department of Health proposes to adopt the above-entitled rule without a public hearing following the procedures set forth in Minnesota Statutes, section 14.22 to 14.28. The specific statutory authority to adopt the rule is Minnesota Statutes, section 144.071.

Persons interested in this rule shall have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule and comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to Minnesota Statutes, section 14.131 to 14.20. PLEASE NOTE THAT IF TWENTY-FIVE OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITHIN THE 30-DAY COMMENT PERIOD, A HEARING WILL BE HELD ON JULY 31, 1987, IN CONFERENCE ROOM D, VETERANS SERVICE BUILDING, 20 WEST 12TH STREET AND COLUMBUS AVENUE, ST. PAUL, MINNESOTA 55155, UNLESS A SUFFICIENT NUMBER WITHDRAW THEIR REQUEST, IN ACCORDANCE WITH THE NOTICE OF PUBLIC HEARING ON THESE SAME RULES PUBLISHED IN THIS *STATE REGISTER* AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT OF HEALTH. To verify whether a hearing will be held, please call the Minnesota Merit System between July 23, 1987 and July 30, 1987 at (612) 296-3996.

Persons who wish to submit comments or a written request for a public hearing must submit such comments or requests to:

Ralph W. Corey
Minnesota Merit System
4th Floor, Centennial Office Building
658 Cedar Street
St. Paul, MN 55155

Comments or requests for a public hearing must be received by the Department by 4:30 p.m. on July 22, 1987.

The proposed rule may be modified if the modifications are supported by data and views and do not result in a substantial change in the proposed rule as noticed.

A free copy of this rule is available upon request for your review from: Ralph W. Corey, Minnesota Merit System, 4th Floor, Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, telephone (612) 296-3996.

The Minnesota Merit System rules provide for a system of personnel administration for local and county health and human services agencies. The rules apply to all positions funded in whole or in part by federal grants-in-aid requiring a merit system of personnel administration. The rules cover such areas as classification of positions, compensation, recruitment and examination, certification and appointment, leaves of absence, separation, tenure and reinstatement, and, in general, provide standards for agencies to follow

so as to ensure compliance with the Federal Standards for a Merit System of Personnel Administration (5 CFR Part 900).

If adopted, amendments to part 4670.2520 would change the maximum duration of an emergency appointment from 70 to 67 working days, making the Merit System rule language in this section consistent with the exclusion in the Public Employment Labor Relations Act (Minnesota Statutes, Chapter 179A) from the definition of employee.

Amendments to part 4670.2630 would change the current requirement that a request to extend a probationary period be received by the Merit System office at the beginning of the sixth month of the probationary period to fifteen days before the end of the probationary period, giving appointing authorities increased flexibility.

Amendments to parts 4670.2720 and 4670.2970 would delete the language in these parts entirely.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Ralph W. Corey upon request.

Adoption of these rules will not result in additional spending by local public bodies in the excess of \$100,000 per year for the first two years following adoption under the requirements of Minnesota Statutes, section 14.11.

If no hearing is required upon adoption of the rule, the rule and the required supporting documents will be delivered to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit the written request to Ralph W. Corey.

Dated: 8 May 1987

Sister Mary Madonna Ashton, Commissioner

Notice of Hearing and Notice of Intent to Cancel Hearing if Fewer Than Twenty-Five Persons Request a Hearing in Response to Notice of Intent to Adopt Rules without a Public Hearing

NOTICE IS HEREBY GIVEN that a public hearing on the above-entitled matter will be held in Conference Room D, Veterans Service Building, 20 West 12th Street and Columbus Avenue, St. Paul, MN 55155 on July 31, 1987 commencing at 9:00 a.m. and continuing until all interested or affected persons have an opportunity to participate. The proposed rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the proposed rules, you are urged to participate in the rule hearing process.

PLEASE NOTE, HOWEVER, THAT THE HEARING WILL BE CANCELLED IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO THE NOTICE OF INTENT TO ADOPT THESE SAME RULES WITHOUT A PUBLIC HEARING PUBLISHED IN THIS *STATE REGISTER* AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT OF HEALTH. To verify whether a hearing will be held, please call the Minnesota Merit System between July 23, 1987 and July 30, 1987 at (612) 296-3996.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to participate. Such persons may present their views either orally at the hearing or in writing at any time prior to the close of the hearing record. All evidence presented should be pertinent to the matter at hand. Written material not submitted at the time of the hearing which is to be included in the hearing record may be mailed to Howard L. Kaibel, Administrative Law Judge, Office of Administrative Hearings, 400 Summit Bank Building, 310 Fourth Avenue South, Minneapolis, Minnesota 55415; telephone (612) 341-7608, either before the hearing or within five working days after the public hearing ends. The Administrative Law Judge may at the hearing, order the record be kept open for a longer period not to exceed 20 calendar days. The comments received during the comment period shall be available for review at the Office of Administrative Hearings. Following the close of the comment period the agency and all interested persons have three business days to respond in writing to any new information submitted during the comment period. During the three-day period, the agency may indicate in writing whether there are amendments suggested by other persons which the agency is willing to adopt. No additional evidence may be submitted during the three-day period. The written responses shall be added to the rule-making record. Upon the close of the record the Administrative Law Judge will write a report as provided for in Minnesota Statutes, sections 14.15 and 14.50. The rule hearing is governed by Minnesota Statutes, section 14.14 to 14.20 and by Minnesota Rules, parts 1400.0200 to 1400.1200. Questions about procedure may be directed to the Administrative Law Judge.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

PROPOSED RULES

The Minnesota Merit System rules provide for a system of personnel administration for local and county health and human services agencies. The rules apply to all positions funded in whole or in part by federal grants-in-aid requiring a merit system of personnel administration. The rules cover such areas as classification of positions, compensation, recruitment and examination, certification and appointment, leaves of absence, separation, tenure and reinstatement, and, in general, provide standards for agencies to follow so as to ensure compliance with the Federal Standards for a Merit System of Personnel Administration (5 CFR Part 900).

If adopted, amendments to part 4670.2520 would change the maximum duration of an emergency appointment from 70 to 67 working days, making the Merit System rule language in this section consistent with the exclusion in the Public Employment Labor Relations Act (Minnesota Statutes, Chapter 179A) from the definition of employee.

Amendments to part 4670.2630 would change the current requirement that a request to extend a probationary period be received by the Merit System office at the beginning of the sixth month of the probationary period to fifteen days before the end of the probationary period, giving appointing authorities increased flexibility.

Amendments to parts 4670.2720 and 4670.2970 would delete the language in these parts entirely.

The agency's authority to adopt the proposed rules is contained in Minnesota Statutes, section 144.071. Adoption of these rules will not result in additional spending by local public bodies in excess of \$100,000 per year for the first two years following adoption under the requirements of Minnesota Statutes, section 14.11.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph W. Corey, Minnesota Merit System, 4th floor, Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155.

Additional copies will be available at the hearing. If you have any questions on the content of the rule contact Ralph W. Corey.

NOTICE: Any person may request notification of the date on which the Administrative Law Judge's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. If you desire to be notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Administrative Law Judge. Any person may request notification of the date on which the rules were adopted and filed with the Secretary of State. The notice must be mailed on the same day the rules are filed. If you want to be so notified you may so indicate at the hearing or send a request in writing to the agency at any time prior to the filing of the rules with the Secretary of State.

NOTICE IS HEREBY GIVEN that a Statement of Need and Reasonableness is now available for review at the agency and at the Office of Administrative Hearings. The Statement of Need and Reasonableness includes a summary of all the evidence and argument which the agency anticipates presenting at the hearing justifying both the need for and reasonableness of the proposed rules. Copies of the Statement of Need and Reasonableness may be reviewed at the agency or the Office of Administrative Hearings and copies may be obtained from the Office of Administrative Hearings at the cost of reproduction.

Minnesota Statutes, chapter 10a, requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minnesota Statutes, section 10A.01, subdivision 11, as any individual:

(a) engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communication or urging others to communicate with public officials; or

(b) who spends more than \$250, not including traveling expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 625 North Robert Street, St. Paul, Minnesota 55101, telephone (612) 296-5148.

Dated: 8 May 1987

Sister Mary Madonna Ashton, Commissioner

Rules as Proposed

4670.2520 EMERGENCY APPOINTMENT.

Whenever any emergency exists that requires the immediate services of one or more persons and it is not possible to obtain such persons from appropriate registers, the appointing authority may appoint a person or persons without consideration of other provisions of these rules governing appointments, except as provided in part 4670.4150. Such appointments normally shall be limited to no more than 45 working days during any calendar year for the same person; however, such appointment of the same person can be extended to ~~70~~ 67 working days with prior approval of the supervisor. Each emergency appointment shall be reported to the supervisor in the manner prescribed by him when the appointment is made.

4670.2630 EXTENSION OF PROBATIONARY PERIOD.

In rare or unusual circumstances or conditions that prevent the making of a full and fair determination as a basis for granting permanent status or separating the employee from the service, an extension of the probationary period for up to three months may be granted. Initiation of a request to the supervisor for extension must occur ~~on or before the beginning of the sixth month~~ be made at least 15 days before the end of the probationary period and shall specify the reasons why the extension is necessary. A current evaluation of the employee's performance shall accompany the request. A copy of the request for extension and the evaluation shall be provided to the probationary employee by the appointing authority.

The supervisor's decision on the request shall be given to the agency and the employee at least ~~ten~~ five days in advance of the end of the initial probationary period.

Each formal request for extension of the probationary period and the decision on the request shall be reported to the council at its next meeting.

REPEALER. Minnesota Rules, parts 4670.2720 and 4670.2970 are repealed.

Department of Human Services

Proposed Permanent Rules Relating to Merit System

Notice of Intent to Adopt a Rule without a Public Hearing and Notice of Intent to Adopt a Rule with a Public Hearing if Twenty-Five or More Persons Request a Hearing

Notice is hereby given that the State Department of Human Services proposes to adopt the above-entitled rule without a public hearing following the procedures set forth in Minnesota Statutes, section 14.22 to 14.28. The specific statutory authority to adopt the rule is Minnesota Statutes, section 256.012.

Persons interested in this rule shall have 30 days in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule and comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to Minnesota Statutes, section 14.131 to 14.20. PLEASE NOTE THAT IF TWENTY-FIVE OR MORE PERSONS SUBMIT WRITTEN REQUESTS FOR A PUBLIC HEARING WITHIN THE 30-DAY COMMENT PERIOD, A HEARING WILL BE HELD ON JULY 31, 1987, IN CONFERENCE ROOM D, VETERANS SERVICE BUILDING, 20 WEST 12TH STREET AND COLUMBUS AVENUE, ST. PAUL, MINNESOTA 55155, UNLESS A SUFFICIENT NUMBER WITHDRAW THEIR REQUEST, IN ACCORDANCE WITH THE NOTICE OF PUBLIC HEARING ON THESE SAME RULES PUBLISHED IN THIS *STATE REGISTER* AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT OF HUMAN SERVICES. To verify whether a hearing will be held, please call the Department of Human Services between July 23, 1987 and July 30, 1987 at (612) 296-3996.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

PROPOSED RULES

Persons who wish to submit comments or a written request for a public hearing must submit such comments or requests to:

Ralph W. Corey
Minnesota Merit System
4th Floor, Centennial Office Building
658 Cedar Street
St. Paul, MN 55155

Comments or requests for a public hearing must be received by the Department by 4:30 p.m. on July 22, 1987.

The proposed rule may be modified if the modifications are supported by data and views and do not result in a substantial change in the proposed rule as noticed.

A free copy of this rule is available upon request for your review from: Ralph W. Corey, Minnesota Merit System, 4th Floor, Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, telephone (612) 296-3996.

A copy of the proposed rule may be viewed at any of the county welfare or human service agencies in the State of Minnesota.

The Minnesota Merit System rules provide for a system of personnel administration for 75 county welfare and human services agencies. The rules apply to all positions and employees engaged in the administration of community social services or income maintenance programs funded in whole or in part by federal grants-in-aid requiring a merit system of personnel administration. The rules cover such areas as classification of positions, compensation, recruitment and examination, certification and appointment, leaves of absence, separation, tenure and reinstatement, and, in general, provide standards for agencies to follow so as to ensure compliance with the Federal Standards for a Merit System of Personnel Administration (5 CFR Part 900).

If adopted, amendments to part 9575.0670 would change the maximum duration of an emergency appointment from 70 to 67 working days, making the Merit System rule language in this section consistent with the exclusion in the Public Employment Labor Relations Act (Minnesota Statutes, Chapter 179A) from the definition of employee.

Amendments to part 9575.0740 would change the current requirement that a request to extend a probationary period be received by the Merit System office at the beginning of the sixth month of the probationary period to fifteen days before the end of the probationary period, giving appointing authorities increased flexibility.

Amendments to parts 9575.0820 and 9575.0970 would delete the language in these parts entirely.

Amendments are also proposed to part 9575.1500 providing class titles and minimum and maximum salaries for newly established classes, deleting class titles and minimum and maximum salaries for abolished classes, and adjusting the minimum and maximum salaries of two established classes.

A Statement of Need and Reasonableness that describes the need for and reasonableness of each provision of the proposed rule and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Ralph W. Corey upon request.

Adoption of these rules will not result in additional spending by local public bodies in the excess of \$100,000 per year for the first two years following adoption under the requirements of Minnesota Statutes, section 14.11.

If no hearing is required upon adoption of the rule, the rule and the required supporting documents will be delivered to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit the written request to Ralph W. Corey.

Dated: 8 May 1987

Sandra S. Gardebring, Commissioner

Notice of Hearing and Notice of Intent to Cancel Hearing if Fewer Than Twenty-Five Persons Request a Hearing in Response to Notice of Intent to Adopt Rules without a Public Hearing

NOTICE IS HEREBY GIVEN that a public hearing on the above-entitled matter will be held in Conference Room D, Veterans Service Building, 20 West 12th Street and Columbus Avenue, St. Paul, MN 55155 on July 31, 1987 commencing at 9:00 a.m. and continuing until all interested or affected persons have an opportunity to participate. The proposed rules may be modified as a result of the hearing process. Therefore, if you are affected in any manner by the proposed rules, you are urged to participate in the rule hearing process.

PLEASE NOTE, HOWEVER, THAT THE HEARING WILL BE CANCELLED IF FEWER THAN TWENTY-FIVE PERSONS REQUEST A HEARING IN RESPONSE TO THE NOTICE OF INTENT TO ADOPT THESE SAME RULES WITHOUT A PUBLIC HEARING PUBLISHED IN THIS *STATE REGISTER* AND MAILED TO PERSONS REGISTERED WITH THE DEPARTMENT OF HUMAN SERVICES. To verify whether a hearing will be held, please call the Department of Human Services between July 23, 1987 and July 30, 1987, at (612) 296-3996.

Following the agency's presentation at the hearing, all interested or affected persons will have an opportunity to participate. Such persons may present their views either orally at the hearing or in writing at any time prior to the close of the hearing record. All evidence presented should be pertinent to the matter at hand. Written material not submitted at the time of the hearing which is to be included in the hearing record may be mailed to Howard L. Kaibel, Administrative Law Judge, Office of Administrative Hearings, 400 Summit Bank Building, 310 Fourth Avenue South, Minneapolis, Minnesota 55415; telephone (612) 341-7608, either before the hearing or within five working days after the public hearing ends. The Administrative Law Judge may at the hearing, order the record be kept open for a longer period not to exceed 20 calendar days. The comments received during the comment period shall be available for review at the Office of Administrative Hearings. Following the close of the comment period the agency and all interested persons have three business days to respond in writing to any new information submitted during the comment period. During the three-day period, the agency may indicate in writing whether there are amendments suggested by other persons which the agency is willing to adopt. No additional evidence may be submitted during the three-day period. The written responses shall be added to the rule-making record. Upon the close of the record the Administrative Law Judge will write a report as provided for in Minnesota Statutes, sections 14.15 and 14.50. The rule hearing is governed by Minnesota Statutes, section 14.14 to 14.20 and by Minnesota Rules, parts 1400.0200 to 1400.1200. Questions about procedure may be directed to the Administrative Law Judge.

The Minnesota Merit System rules provide for a system of personnel administration for 75 county welfare and human services agencies. The rules apply to all positions and employees engaged in the administration of community social services or income maintenance programs funded in whole or in part by federal grants-in-aid requiring a merit system of personnel administration. The rules cover such areas as classification of positions, compensation, recruitment and examination, certification and appointment, leaves of absence, separation, tenure and reinstatement, and, in general, provide standards for agencies to follow so as to ensure compliance with the Federal Standards for a Merit System of Personnel Administration (5 CFR Part 900).

If adopted, amendments to part 9575.0670 would change the maximum duration of an emergency appointment from 70 to 67 working days, making the Merit System rule language in this section consistent with the exclusion in the Public Employment Labor Relations Act (Minnesota Statutes, Chapter 179A) from the definition of employee.

Amendments to part 9575.0740 would change the current requirement that a request to extend a probationary period be received by the Merit System office at the beginning of the sixth month of the probationary period to fifteen days before the end of the probationary period, giving appointing authorities increased flexibility.

Amendments to parts 9575.0820 and 9575.0970 would delete the language in these parts entirely.

Amendments are also proposed to part 9575.1500 providing class titles and minimum and maximum salaries for newly established classes, deleting class titles and minimum and maximum salaries for abolished classes, and adjusting the minimum and maximum salaries of two established classes.

The agency's authority to adopt the proposed rules is contained in Minnesota Statutes, section 256.012. Adoption of these rules will not result in additional spending by local public bodies in excess of \$100,000 per year for the first two years following adoption under the requirements of Minnesota Statutes, section 14.11.

Copies of the proposed rules are now available and at least one free copy may be obtained by writing to Ralph W. Corey, Department of Human Services, 4th floor, Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155. This rule is also available for viewing at each of the county welfare or human service agencies in the State of Minnesota.

Additional copies will be available at the hearing. If you have any questions on the content of the rule contact Ralph W. Corey.

NOTICE: Any person may request notification of the date on which the Administrative Law Judge's report will be available, after which date the agency may not take any final action on the rules for a period of five working days. If you desire to be notified, you may so indicate at the hearing. After the hearing, you may request notification by sending a written request to the Administrative Law Judge. Any person may request notification of the date on which the rules were adopted and filed with the Secretary of State. The notice must be mailed on the same day the rules are filed. If you want to be so notified you may so indicate at the hearing or

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PROPOSED RULES

send a request in writing to the agency at any time prior to the filing of the rules with the Secretary of State.

NOTICE IS HEREBY GIVEN that a Statement of Need and Reasonableness is now available for review at the agency and at the Office of Administrative Hearings. The Statement of Need and Reasonableness includes a summary of all the evidence and argument which the agency anticipates presenting at the hearing justifying both the need for and reasonableness of the proposed rules. Copies of the Statement of Need and Reasonableness may be reviewed at the agency or the Office of Administrative Hearings and copies may be obtained from the Office of Administrative Hearings at the cost of reproduction.

Minnesota Statutes, chapter 10a, requires each lobbyist to register with the State Ethical Practices Board within five days after he or she commences lobbying. A lobbyist is defined in Minnesota Statutes, section 10A.01, subdivision 11, as any individual:

(a) engaged for pay or other consideration, or authorized by another individual or association to spend money, who spends more than five hours in any month or more than \$250, not including travel expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communication or urging others to communicate with public officials; or

(b) who spends more than \$250, not including traveling expenses and membership dues, in any year, for the purpose of attempting to influence legislative or administrative action by communicating or urging others to communicate with public officials.

The statute provides certain exceptions. Questions should be directed to the Ethical Practices Board, 625 North Robert Street, St. Paul, Minnesota 55101, telephone (612) 296-5148.

Dated: 8 May 1987

Sandra S. Gardebring, Commissioner

Rules as Proposed

9575.0670 EMERGENCY APPOINTMENT.

Whenever an emergency exists that requires the immediate services of one or more persons and it is not possible to obtain such persons from appropriate registers, the appointing authority may appoint a person or persons without consideration of other provisions of these rules governing appointment, except as provided in parts 9575.1410 to 9575.1450. Such appointments normally shall be limited to no more than 45 working days during any calendar year for the same person; however, such appointment of the same person can be extended to ~~70~~ 67 working days with prior approval by the supervisor.

9575.0740 EXTENSION OF PROBATIONARY PERIOD.

In rare or unusual circumstances or conditions that prevent the making of a full and fair determination as a basis for granting permanent status or separating the employee from the service, an extension of the probationary period for up to three months may be granted. Initiation of a request to the merit system supervisor for extension must ~~occur on or before the beginning of the sixth month of the probationary period~~ be made at least 15 days before the end of the probationary period and shall specify the reasons why the extension is necessary. A current evaluation of the employee's performance shall accompany the request. A copy of the request for extension and the evaluation shall be provided to the probationary employee by the appointing authority.

The supervisor's decision on the request shall be given to the agency and the employee at least ~~ten~~ five days in advance of the end of the initial probation period.

Each formal request for extension of the probationary period and the decision on the request shall be reported to the merit system council at its next meeting.

9575.1500 COMPENSATION PLAN; HUMAN SERVICES, 1987.

Subpart 1. **Professional: plan A.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum	Maximum
Accountant	1597	2280
Accounting Supervisor	1863	2785
Administrative Assistant I	1992	2975
Administrative Assistant II	2132	3176
Administrative Assistant III	2542	3641
Adult Day Care Center Supervisor	1745	2602
Assistant Human Services Director	2785	3968
Assistant Welfare Director	3251	4627
Auditor	1863	2785

PROPOSED RULES

	Minimum	Maximum
Center Coordinator	1671	2491
Chemical Dependency Coordinator	1631	2437
Collection Services Supervisor II	1745	2602
Community-Health Services Supervisor	1945	3043
Community-Relations Specialist	1786	2542
Computer Programmer	1526	2186
Day Care Center Teacher	1460	2186
Developmental Achievement Center Director	1826	2602
Developmental Achievement Center Teacher	1460	2186
Director of Business Management I	2085	2975
Director of Business Management II	2542	3641
Director of Financial Assistance	2542	3641
Director of Planning	2542	3641
Director of Public Health Nursing I	1863	2785
Director of Social Services	2542	3641
Education Supervisor	1826	2602
Employment Guidance Counselor	1397	1992
Family Service Coordinator II	1560	2132
Financial Assistance Supervisor I	1705	2542
Financial Assistance Supervisor II	1992	2975
Fiscal Manager	2280	3251
Fiscal Officer	1460	2186
Fiscal Supervisor I	1460	2186
Fiscal Supervisor II	1863	2785
Gerontology Counselor	1705	2542
Homemaker Supervisor	1826	2602
Human Services Director III	3043	4327
Human Services Supervisor I	1992	2975
Human Services Supervisor II	2385	3406
Jobs and Training Supervisor	1705	2542
Medical Assistance Prepayment Project Manager	1992	2975
Mental Health Program Manager	2132	3176
Mental Health Worker	1745	2602
Methods & Procedures Analyst	1671	2385
Nutrition Project Assistant Director	1460	2186
Nutrition Project Director	1905	2847
Office Manager	1364	1945
Office Services Supervisor II	1397	1992
Personnel Officer	1460	2186
Personnel Director	2542	3641
Planner (Human Services)	1826	2602
Psychologist I	1705	2542
Psychologist II	1992	2847
Psychologist III	2659	3641
Public Health Educator	1597	2280
Public Health Nurse	1597	2280
Public Health Nurse (Team Leader)	1745	2491
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	1526	2186
Resident Activity Coordinator	1460	2186
Sanitarian	1460	2186

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PROPOSED RULES

	Minimum	Maximum
Senior Public Health Nurse	1745	2602
<u>Senior Staff Development Specialist</u>	<u>1945</u>	<u>2785</u>
Social Worker (Licensing Specialist)	1460	2186
Social Worker	1491	2329
Social Worker (Child Protection Specialist)	1491	2329
Social Worker (MSW)	1705	2542
Social Worker (Child Protection Specialist) (MSW)	1705	2542
Social Services Supervisor I	1992	2975
Social Services Supervisor II	2186	3251
Staff Development Specialist	1631	2437
Staff Training Supervisor	1945	2785
Student Social Worker (Intern)		
Student Social Worker (SWEP)	Rate proposed by appointing authority.	
Systems Programmer Analyst	1945	2659
Telecommunications Analyst	1863	2659
Trainee	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of human services.	
Volunteer Services Coordinator I	1460	2186
Volunteer Services Coordinator II	1826	2602
Welfare Director I	2329	3481
Welfare Director II	2602	3723
Welfare Director III	2785	3968
Welfare Director IV	3043	4327
Welfare Director V	4055	5762
Work-Experience & Training Specialist	1745	2491
Subp. 2. Professional: plan B. The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:		
Accountant	1671	2385
Accounting Supervisor	1945	2909
Administrative Assistant I	2085	3113
Administrative Assistant II	2229	3330
Administrative Assistant III	2659	3800
Adult Day Care Center Supervisor	1826	2721
Assistant Human Services Director	2785	3968
Assistant Welfare Director	3251	4627
Auditor	1945	2909
Center Coordinator	1745	2602
Chemical Dependency Coordinator	1705	2542
Collections Services Supervisor II	1826	2721
Community-Health Services Supervisor	2036	3176
Community-Relations Specialist	1863	2659
Computer Programmer	1597	2280
Day Care Center Teacher	1526	2280
Developmental Achievement Center Director	1905	2721
Developmental Achievement Center Teacher	1526	2280
Director of Business Management I	2186	3113
Director of Business Management II	2659	3800
Director of Financial Assistance	2659	3800
Director of Planning	2659	3800
Director of Public Health Nursing I	1945	2909
Director of Social Services	2659	3800
Education Supervisor	1905	2721
Employment Guidance Counselor	1460	2085
Family Service Coordinator II	1631	2229

PROPOSED RULES

	Minimum	Maximum
Financial Assistance Supervisor I	1786	2659
Financial Assistance Supervisor II	2085	3113
Fiscal Manager	2385	3406
Fiscal Officer	1526	2280
Fiscal Supervisor I	1526	2280
Fiscal Supervisor II	1945	2909
Gerontology Counselor	1786	2659
Homemaker Supervisor	1905	2721
Human Services Director III	3043	4327
Human Services Supervisor I	2085	3113
Human Services Supervisor II	2491	3562
Jobs and Training Supervisor	1786	2659
Medical Assistance Prepayment Project Manager	2085	3113
Mental Health Program Manager	2229	3330
Mental Health Worker	1826	2721
Methods & Procedures Analyst	1745	2491
Nutrition Project Assistant Director	1526	2280
Nutrition Project Director	1992	2975
Office Manager	1427	2036
Office Services Supervisor II	1460	2085
Personnel Officer	1526	2280
Personnel Director	2659	3800
Planner (Human Services)	1905	2721
Psychologist I	1786	2659
Psychologist II	2085	2975
Psychologist III	2785	3800
Public Health Educator	1671	2385
Public Health Nurse	1671	2385
Public Health Nurse (Team Leader)	1826	2602
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	1597	2280
Resident Activity Coordinator	1526	2280
Sanitarian	1526	2280
Senior Public Health Nurse	1826	2721
<u>Senior Staff Development Specialist</u>	<u>2036</u>	<u>2909</u>
Social Worker (Licensing Specialist)	1526	2280
Social Worker	1560	2437
Social Worker (Child Protection Specialist)	1560	2437
Social Worker (MSW)	1786	2659
Social Worker (Child Protection Specialist) (MSW)	1786	2659
Social Services Supervisor I	2085	3113
Social Services Supervisor II	2280	3406
Staff Development Specialist	1705	2542
Staff Training Supervisor	2036	2909
Student Social Worker (Intern)		
	Rate proposed by appointing authority.	
Student Social Worker (SWEP)	Rate proposed by appointing authority.	
Systems Programmer Analyst	2036	2785
Telecommunications Analyst	1945	2785
Trainee		
	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of human services.	

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PROPOSED RULES

	Minimum	Maximum
Volunteer Services Coordinator I	1526	2280
Volunteer Services Coordinator II	1905	2721
Welfare Director I	2329	3481
Welfare Director II	2602	3723
Welfare Director III	2785	3968
Welfare Director IV	3043	4327
Welfare Director V	4055	5762
Work-Experience & Training Specialist	1826	2602

Subp. 3. **Professional: plan C.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

Accountant	1745	2491
Accounting Supervisor	2036	3043
Administrative Assistant I	2186	3251
Administrative Assistant II	2329	3481
Administrative Assistant III	2785	3968
Adult Day Care Center Supervisor	1905	2847
Assistant Human Services Director	2785	3968
Assistant Welfare Director	3251	4627
Auditor	2036	3043
Center Coordinator	1826	2721
Chemical Dependency Coordinator	1786	2659
Collections Services Supervisor II	1905	2847
Community-Health Services Supervisor	2132	3330
Community-Relations Specialist	1945	2785
Computer Programmer	1671	2385
Day Care Center Teacher	1597	2385
Developmental Achievement Center Director	1992	2847
Developmental Achievement Center Teacher	1597	2385
Director of Business Management I	2280	3251
Director of Business Management II	2785	3968
Director of Financial Assistance	2785	3968
Director of Planning	2785	3968
Director of Public Health Nursing I	2132	3043
Director of Social Services	2785	3968
Education Supervisor	1992	2847
Employment Guidance Counselor	1526	2186
Family Service Coordinator II	1705	2329
Financial Assistance Supervisor I	1863	2785
Financial Assistance Supervisor II	2186	3251
Fiscal Manager	2491	3562
Fiscal Officer	1597	2385
Fiscal Supervisor I	1597	2385
Fiscal Supervisor II	2036	3043
Gerontology Counselor	1863	2785
Homemaker Supervisor	1992	2847
Human Services Director III	3043	4327
Human Services Supervisor I	2186	3251
Human Services Supervisor II	2602	3723
Jobs and Training Supervisor	1863	2785
Mental Health Program Manager	2329	3481
Mental Health Worker	1905	2847
Methods & Procedures Analyst	1826	2602
Nutrition Project Assistant Director	1597	2385
Nutrition Project Director	2085	3113

PROPOSED RULES

	Minimum	Maximum
Office Manager	1491	2132
Office Services Supervisor II	1526	2186
Personnel Officer	1597	2385
Personnel Director	2785	3968
Planner (Human Services)	1992	2847
Psychologist I	1863	2785
Psychologist II	2186	3113
Psychologist III	2909	3968
Public Health Educator	1745	2491
Public Health Nurse	1826	2491
Public Health Nurse (Team Leader)	2036	2785
Registered Nurse (A.A. Degree, 3 year Diploma, or B.S. Degree)	1745	2385
Resident Activity Coordinator	1597	2385
Sanitarian	1597	2385
Senior Public Health Nurse	1992	2847
<u>Senior Staff Development Specialist</u>	<u>2132</u>	<u>3043</u>
Social Worker (Licensing Specialist)	1597	2385
Social Worker	1631	2542
Social Worker (Child Protection Specialist)	1631	2542
Social Worker (MSW)	1863	2785
Social Worker (Child Protection Specialist) (MSW)	1863	2785
Social Services Supervisor I	2186	3251
Social Services Supervisor II	2385	3562
Staff Development Specialist	1786	2659
Staff Training Supervisor	2132	3043
Student Social Worker (Intern)	Rate proposed by appointing authority.	
Student Social Worker (SWEP)	Rate proposed by appointing authority.	
Systems Programmer Analyst	2132	2909
Telecommunications Analyst	2036	2909
Trainee	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of human services.	
Volunteer Services Coordinator I	1597	2385
Volunteer Services Coordinator II	1992	2847
Welfare Director I	2329	3481
Welfare Director II	2602	3723
Welfare Director III	2785	3968
Welfare Director IV	3043	4327
Welfare Director V	4055	5762
Work-Experience & Training Specialist	1905	2721

Subp. 4. **Support personnel: plan A.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

Account Clerk	1044	1427
Accounting Technician	1091	1560
Adult Day Care Center Program Coordinator	1117	1671
Case Aide	1117	1671
Chemical Dependency Counselor	1364	1786
Child Health Aide	933	1278
Child Support Officer I	1278	1826
Child Support Officer II	1460	1992

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

PROPOSED RULES

	Minimum	Maximum	
Collections Officer	1278	1826	
Collection Services Supervisor I	1597	2186	
Community Service Aide	839	1250	
Computer Operations Specialist	1197	1560	
Coordinator of Aging	1278	1905	
Developmental Achievement Center Instructor	1117	1671	
Employment Technician	1117	1671	
Family Service Aide I	912	1364	
Family Service Aide II	1044	1560	
Family Service Coordinator I	1224	1671	
Family Service/Home Health Aide	912	1364	
Financial Assistance Specialist	1397	1992	
Financial Worker	1117	1671	
Food Stamp Corrective Action Specialist I	1397	<u>1526</u>	1992 <u>2186</u>
<u>Food Stamp Corrective Action Specialist II</u>	<u>1671</u>	<u>2385</u>	
Home Health Aide	912	1364	
Home Health Aide Coordinator	1224	1671	
Housekeeper			Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of human services.
Housing Coordinator	1597	2280	
Housing Rehabilitation Specialist	1250	1786	
Licensed Practical Nurse	1197	1631	
<u>Methods and Procedures Technician</u>	<u>1364</u>	<u>1786</u>	
Office Services Supervisor I	1224	1671	
Personnel Aide	1141	1560	
Public Health Aide	839	1250	
Senior Citizen's Aide	912	1364	
<u>Support Enforcement Aide</u>	<u>1044</u>	<u>1427</u>	
Welfare Fraud Investigator	1597	2085	

Subp. 5. **Support personnel: plan B.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

Account Clerk	1091	1491	
Accounting Technician	1141	1631	
Adult Day Care Center Program Coordinator	1168	1745	
Case Aide	1168	1745	
Chemical Dependency Counselor	1427	1863	
Child Health Aide	976	1334	
Child Support Officer I	1334	1905	
Child Support Officer II	1526	2085	
Collections Officer	1334	1905	
Collection Services Supervisor I	1671	2280	
Community Service Aide	876	1307	
Computer Operations Specialist	1250	1631	
Coordinator of Aging	1334	1992	
Developmental Achievement Center Instructor	1168	1745	
Employment Technician	1168	1745	
Family Service Aide I	955	1427	
Family Service Aide II	1091	1631	
Family Service Coordinator I	1278	1745	
Family Service/Home Health Aide	955	1427	
Financial Assistance Specialist	1460	2085	
Financial Worker	1168	1745	
Food Stamp Corrective Action Specialist I	1460	<u>1526</u>	2085 <u>2186</u>
<u>Food Stamp Corrective Action Specialist II</u>	<u>1671</u>	<u>2385</u>	
Home Health Aide	955	1427	

PROPOSED RULES

	Minimum	Maximum
Home Health Aide Coordinator	1278	1745
Housekeeper	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of human services.	
Housing Coordinator	1671	2385
Housing Rehabilitation Specialist	1307	1863
Licensed Practical Nurse	1250	1705
<u>Methods and Procedures Technician</u>	<u>1427</u>	<u>1863</u>
Office Services Supervisor I	1278	1745
Personnel Aide	1197	1631
Public Health Aide	876	1307
Senior Citizen's Aide	955	1427
<u>Support Enforcement Aide</u>	<u>1091</u>	<u>1491</u>
Welfare Fraud Investigator	1671	2186

Subp. 6. **Support personnel: plan C.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

Account Clerk	1141	1560
Accounting Technician	1197	1705
Adult Day Care Center Program Coordinator	1224	1826
Case Aide	1224	1826
Chemical Dependency Counselor	1491	1945
Child Health Aide	1069	1460
Child Support Officer I	1397	1992
Child Support Officer II	1597	2186
Collections Officer	1397	1992
Collection Services Supervisor I	1745	2385
Community Service Aide	912	1364
Computer Operations Specialist	1307	1705
Coordinator of Aging	1397	2085
Developmental Achievement Center Instructor	1224	1826
Employment Technician	1224	1826
Family Service Aide I	999	1491
Family Service Aide II	1141	1705
Family Service Coordinator I	1334	1826
Family Service/Home Health Aide	999	1491
Financial Assistance Specialist	1526	2186
Financial Worker	1224	1826
Food Stamp Corrective Action Specialist I	1526	2186
<u>Food Stamp Corrective Action Specialist II</u>	<u>1671</u>	<u>2385</u>
Home Health Aide	999	1491
Home Health Aide Coordinator	1334	1826
Housekeeper	Rate proposed by appointing authority and approved by the merit system supervisor and the commissioner of human services.	
Housing Coordinator	1745	2491
Housing Rehabilitation Specialist	1364	1945
Licensed Practical Nurse	1307	1786
<u>Methods and Procedures Technician</u>	<u>1491</u>	<u>1945</u>
Office Services Supervisor I	1334	1826
Personnel Aide	1250	1705
Public Health Aide	912	1364

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PROPOSED RULES

	Minimum	Maximum
Senior Citizen's Aide	999	1491
<u>Support Enforcement Aide</u>	<u>1141</u>	<u>1560</u>
Welfare Fraud Investigator	1745	2280

Subp. 7. **Clerical: plan A.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

Administrative Secretary	4030	<u>1078</u>	4440	<u>1473</u>
Clerk I	758		1030	
Clerk II	866		1234	
Clerk III	1030		1410	
Clerk-Typist I	831		1128	
Clerk-Typist II	866		1234	
Clerk-Typist III	1030		1473	
Clerk-Steno	902		1234	
Data Entry Operator	831		1128	
Information Systems Specialist	902		1234	
Legal Secretary	1030		1410	
Switchboard Operator	831		1128	

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer.

Subp. 8. **Clerical: plan B.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum	Maximum		
Administrative Secretary	4454	<u>1207</u>	4503	<u>1648</u>
Clerk I	866		1128	
Clerk II	986		1344	
Clerk III	1151		1503	
Clerk-Typist I	942		1234	
Clerk-Typist II	986		1344	
Clerk-Typist III	1151		1575	
Clerk-Steno	1030		1344	
Data Entry Operator	942		1234	
Information Systems Specialist	1030		1344	
Legal Secretary	1151		1503	
Switchboard Operator	942		1234	

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer.

Subp. 9. **Clerical: plan C.** The following minimum and maximum salary steps in monthly salary amounts shall be applicable to the specified classes of positions:

	Minimum	Maximum	
Administrative Secretary	1263	4648	<u>1721</u>
Clerk I	942		1234
Clerk II	1088		1473
Clerk III	1207		1575
Clerk-Typist I	1030		1344
Clerk-Typist II	1088		1473
Clerk-Typist III	1207		1648
Clerk-Steno	1128		1473
Data Entry Operator	1030		1344
Information Systems Specialist	1128		1473
Legal Secretary	1207		1575
Switchboard Operator	1030		1344

ADOPTED RULES

Employees in the class of Clerk-Typist I who are assigned on a full-time basis to transcribing machine operation may be paid within the county range for Clerk-Stenographer.

Subp. 10. and 11. [Unchanged.]

REPEALER. Minnesota Rules, parts 9575.0820 and 9575.0970, are repealed.

Department of Labor and Industry Code Enforcement Division

Withdrawal of Proposed Permanent Rules Relating to Occupations and Professions, Boiler Operators, High Pressure Pipefitters, Boiler Operations, High Pressure Piping Operations, Fees

Notice is hereby given that the above-captioned rules as proposed and published in the *State Register* on April 20, 1987, (11 S.R. 1913-1918), are hereby withdrawn pursuant to Minn. Stat. § 14.05, subd. 3 (1986).

Dated: 15 June 1987

Ray Bohn, Commissioner
Department of Labor and Industry

ADOPTED RULES

The adoption of a rule becomes effective after the requirements of Minn. Stat. § 14.14-14.28 have been met and five working days after the rule is published in *State Register*, unless a later date is required by statutes or specified in the rule.

If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed.

If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

An emergency rule becomes effective five working days after the approval of the Attorney General as specified in Minn. Stat. § 14.33 and upon the approval of the Revisor of Statutes as specified in § 14.36. Notice of approval by the Attorney General will be published as soon as practicable, and the adopted emergency rule will be published in the manner provided for adopted rules under § 14.18.

Department of Health

Adopted Rules Relating to Vital Records Fees

The rules proposed and published at *State Register*, Volume 11, Number 45, pages 2075-2076, May 11, 1987 (11 S.R. 2075) are adopted as proposed.

Peace Officers Standards and Training Board

Adopted Rules Relating to Licensing

The rules proposed and published at *State Register*, Volume 11, Number 34, pages 1499-1504, February 23, 1987 (11 S.R. 1499) are adopted as proposed.

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. **Strike outs** indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. **Strike outs** indicate deletions from proposed rule language.

ADOPTED RULES

Department of Transportation

Commissioner's Order No. 72477

In accordance with the Governor's Executive Order 87-10 dated May 27, 1987, and pursuant to Minn. Stat. § 169.141 (1986), it is hereby ordered as follows:

1. Commissioner's Order No. 54539 dated March 1, 1974 is hereby rescinded.
2. I hereby designate 55 miles per hour as the maximum allowable speed for vehicles using the highways of this state, provided, however, that this designation shall not apply to portions of interstate highways that are located outside of urbanized areas with population of greater than 50,000, as determined by my office.

Dated: 16 June 1987

Leonard W. Levine
Commissioner of Transportation

Public Utilities Commission

Adopted Permanent Rules Relating to Rate Adjustments Due to Tax Reform Act of 1986

The rules proposed and published at *State Register*, Volume 11, Number 38, pages 1731-1733, March 23, 1987 (11 S.R. 1731) are adopted with the following modifications:

Rules as Adopted

7827.0300 REASONABLE RATES.

On and after July 1, 1987, the overall rates of public utilities and telephone companies are found to be unjust and unreasonable unless:

B. the rates have been established pursuant to a general rate case decision rendered on or after January 1, 1987, that incorporates the new federal income tax rate in the determination of the revenue requirement; or

C. the ~~rate is an~~ rates are interim ~~rate rates~~ subject to refund as part of a general rate case;

D. the public utility or telephone company is a party to a commission proceeding pending on January 1, 1987, or initiated between January 1, 1987, and July 1, 1987, in which the commission has ordered an investigation for the stated purpose of determining whether the public utility's or telephone company's rates should be reduced and has directed, in the investigation, that the company file financial data that address the impact of the tax reform act; or

E. the rates have been established under a stipulated settlement and a commission decision approving the settlement. If a public utility or telephone company files with the commission before July 1, 1987, an agreement to make collections for its federal income tax expense subject to appropriate refund, the public utility or telephone company shall have an additional 90 days to obtain commission approval of the stipulated settlement.

Public utilities and telephone companies whose rates are found to be just and reasonable under item B, C, D, or E are exempt from the requirements of parts 7827.0400 to 7827.0600.

OFFICIAL NOTICES

Pursuant to the provisions of Minnesota Statutes § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Blue Earth County Law Library

Correction to Filing Fees Published in *State Register*, Volume 11 #50, 15 June 1987

All \$15 fees listed in the official notice published in the *State Register*, volume 11 #50, 15 June 1987 should be changed to \$10. The \$1 fee for criminal convictions defendants remains the same.

Department of Commerce

Notice to Solicit Outside Opinion Regarding Proposed Rules and Amendments Relating to Automobile Nonrenewal Including the Impact of the Rules on Small Business

Notice is hereby given that the Department of Commerce is seeking information or opinions from persons outside the agency in preparing to promulgate new rules and amend existing rules relating to automobile nonrenewal. Promulgation of these rules is authorized by Minnesota Statutes, Sections 65B.17 and 45.023.

Outside opinion is also being solicited as to how these rules will affect small businesses as defined by Minnesota Statutes § 14.115, subdivision 1.

The Department of Commerce requests information and opinions concerning the subject matter of these rules. Interested or affected persons or groups may submit statements of information or comment orally or in writing to: Richard G. Gomsrud, Department of Commerce, 500 Metro Square Building, St. Paul, MN 55101. Oral statements will be received during regular business hours over the telephone at (612) 296-5689.

All statements of information and opinion shall be accepted until July 29, 1987. Any written material received by the Department of Commerce shall become part of the record in the event that the rules are adopted.

Michael A. Hatch
Commissioner of Commerce

Department of Commerce

Notice to Solicit Outside Opinion Regarding Proposed Rules Relating to Cosmetology Including the Impact of the Rules on Small Business

Notice is hereby given that the Department of Commerce is seeking information or opinions from persons outside the agency in preparing to promulgate new rules and amend existing rules regarding cosmetology. Promulgation of these rules is authorized by Minnesota Statutes, Sections 155A.05 and 45.023.

Outside opinion is also being solicited as to how these rules will affect small businesses as defined by Minnesota Statutes § 14.115, subdivision 1.

The Department of Commerce requests information and opinions concerning the subject matter of these rules. Interested or affected persons or groups may submit statements of information or comment orally or in writing to: Jan Smith, Department of Commerce, 500 Metro Square Building, St. Paul, MN 55101. Oral statements will be received during regular business hours over the telephone at (612) 296-4517.

All statements of information and opinion shall be accepted until July 29, 1987. Any written material received by the Department of Commerce shall become part of the record in the event that the rules are adopted.

Michael A. Hatch
Commissioner of Commerce

Department of Commerce

Notice to Solicit Outside Opinion Regarding Proposed Rules Relating to Credit Unions Including the Impact of the Rules on Small Business

Notice is hereby given that the Department of Commerce is seeking information or opinions from persons outside the agency in preparing to promulgate new rules relating to credit unions. Promulgation of these rules is authorized by Minnesota Statutes, Sections 52.05 and 45.023.

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OFFICIAL NOTICES

Outside opinion is also being solicited as to how these rules will affect small businesses as defined by Minnesota Statutes § 14.115, subdivision 1.

The Department of Commerce requests information and opinions concerning the subject matter of these rules. Interested or affected persons or groups may submit statements of information or comment orally or in writing to: Deputy Commissioner James Miller, Department of Commerce, 500 Metro Square Building, St. Paul, MN 55101. Oral statements will be received during regular business hours over the telephone at (612) 296-2715.

All statements of information and opinion shall be accepted until July 29, 1987. Any written material received by the Department of Commerce shall become part of the record in the event that the rules are adopted.

Michael A. Hatch
Commissioner of Commerce

Department of Commerce

Notice to Solicit Outside Opinion Regarding Proposed Rules and Amendments to Rules Relating to Employee Joint Self-Insurance Including the Impact of the Rules on Small Business

Notice is hereby given that the Department of Commerce is seeking information or opinions from persons outside the agency in preparing to promulgate new rules and amendments to existing rules regarding employee joint self-insurance. Promulgation of these rules is authorized by Minnesota Statutes, Sections 62H.06 and 45.023.

Outside opinion is also being solicited as to how these rules will affect small businesses as defined by Minnesota Statutes § 14.115, subdivision 1.

The Department of Commerce requests information and opinions concerning the subject matter of these rules. Interested or affected persons or groups may submit statements of information or comment orally or in writing to: Richard G. Gomsrud, Department of Commerce, 500 Metro Square Building, St. Paul, MN 55101. Oral statements will be received during regular business hours over the telephone at (612) 296-5689.

All statements of information and opinion shall be accepted until July 29, 1987. Any written material received by the Department of Commerce shall become part of the record in the event that the rules are adopted.

Michael A. Hatch
Commissioner of Commerce

Department of Commerce

Notice to Solicit Outside Opinion Regarding Proposed Rules Relating to Employer Joint Self-Insurance Plans Including the Impact of the Rules on Small Business

Notice is hereby given that the Department of Commerce is seeking information or opinions from persons outside the agency in preparing to promulgate new rules relating to employer joint self-insurance for property, casualty or automobile liability. Promulgation of these rules is authorized by Minnesota Statutes, Sections 60F.06 and 45.023.

Outside opinion is also being solicited as to how these rules will affect small businesses as defined by Minnesota Statutes § 14.115, subdivision 1.

The Department of Commerce requests information and opinions concerning the subject matter of these rules. Interested or affected persons or groups may submit statements of information or comment orally or in writing to: Richard G. Gomsrud, Department of Commerce, 500 Metro Square Building, St. Paul, MN 55101. Oral statements will be received during regular business hours over the telephone at (612) 296-5689.

All statements of information and opinion shall be accepted until July 29, 1987. Any written material received by the Department of Commerce shall become part of the record in the event that the rules are adopted.

Michael A. Hatch
Commissioner of Commerce

Department of Commerce

Notice to Solicit Outside Opinion Regarding Proposed Rules Relating to Non Profit Risk Indemnification Trusts Including the Impact of the Rules on Small Business

Notice is hereby given that the Department of Commerce is seeking information or opinions from persons outside the agency in preparing to promulgate new rules regarding Non Profit Risk Indemnification Trusts. Promulgation of these rules is authorized by Minnesota Statutes, Sections 60A.29 and 45.023.

Outside opinion is also being solicited as to how these rules will affect small businesses as defined by Minnesota Statutes § 14.115, subdivision 1.

The Department of Commerce requests information and opinions concerning the subject matter of these rules. Interested or affected persons or groups may submit statements of information or comment orally or in writing to: Richard G. Gomsrud, Department of Commerce, 500 Metro Square Building, St. Paul, MN 55101. Oral statements will be received during regular business hours over the telephone at (612) 296-5689.

All statements of information and opinion shall be accepted until July 29, 1987. Any written material received by the Department of Commerce shall become part of the record in the event that the rules are adopted.

Michael A. Hatch
Commissioner of Commerce

Department of Commerce

Notice to Solicit Outside Opinion Regarding Proposed Rules and Amendments Relating to Plan Administrators Including the Impact of the Rules on Small Business

Notice is hereby given that the Department of Commerce is seeking information or opinions from persons outside the agency in preparing to promulgate new rules and amend existing rules relating to plan administrators governed by Minn. Stat. § 60A.23 subd. 8. Promulgation of these rules is authorized by Minnesota Statutes, Sections 60A.23 subd. 8 and 45.023.

Outside opinion is also being solicited as to how these rules will affect small businesses as defined by Minnesota Statutes § 14.115, subdivision 1.

The Department of Commerce requests information and opinions concerning the subject matter of these rules. Interested or affected persons or groups may submit statements of information or comment orally or in writing to: Richard G. Gomsrud, Department of Commerce, 500 Metro Square Building, St. Paul, MN 55101. Oral statements will be received during regular business hours over the telephone at (612) 296-5689.

All statements of information and opinion shall be accepted until July 29, 1987. Any written material received by the Department of Commerce shall become part of the record in the event that the rules are adopted.

Michael A. Hatch
Commissioner of Commerce

Department of Commerce

Notice to Solicit Outside Opinion Regarding Proposed Amendments and Rules Relating to Real Estate Education Including the Impact of the Rules on Small Business

Notice is hereby given that the Department of Commerce is seeking information or opinions from persons outside the agency in preparing to promulgate new rules and amendments to existing rules relating to real estate education. Promulgation of these rules is authorized by Minnesota Statutes, Sections 82.28 and 45.023.

Outside opinion is also being solicited as to how these rules will affect small businesses as defined by Minnesota Statutes § 14.115, subdivision 1.

The Department of Commerce requests information and opinions concerning the subject matter of these rules. Interested or affected persons or groups may submit statements of information or comment orally or in writing to: Richard G. Gomsrud, Department of Commerce, 500 Metro Square Building, St. Paul, MN 55101. Oral statements will be received during regular business hours over the telephone at (612) 296-5689.

OFFICIAL NOTICES

All statements of information and opinion shall be accepted until July 29, 1987. Any written material received by the Department of Commerce shall become part of the record in the event that the rules are adopted.

Michael A. Hatch
Commissioner of Commerce

Department of Commerce

Notice to Solicit Outside Opinion Regarding Proposed Rules and Amendments to Rules Relating to Securities Including the Impact of the Rules on Small Business

Notice is hereby given that the Department of Commerce is seeking information or opinions from persons outside the agency in preparing to promulgate new rules regarding securities with primary emphasis on those regarding investment advisor fees. Promulgation of these rules is authorized by Minnesota Statutes, Sections 80A.06 subd. 5, 80A.25 and 45.023.

Outside opinion is also being solicited as to how these rules will affect small businesses as defined by Minnesota Statutes § 14.115, subdivision 1.

The Department of Commerce requests information and opinions concerning the subject matter of these rules. Interested or affected persons or groups may submit statements of information or comment orally or in writing to: Deputy Commissioner Kristine Eiden, Department of Commerce, 500 Metro Square Building, St. Paul, MN 55101. Oral statements will be received during regular business hours over the telephone at (612) 296-6325.

All statements of information and opinion shall be accepted until July 29, 1987. Any written material received by the Department of Commerce shall become part of the record in the event that the rules are adopted.

Michael A. Hatch
Commissioner of Commerce

Department of Commerce

Notice to Solicit Outside Opinion Regarding Proposed Amendments and Rules Relating to Workers Compensation Self-Insurance Including the Impact of the Rules on Small Business

Notice is hereby given that the Department of Commerce is seeking information or opinions from persons outside the agency in preparing to promulgate new rules and amendments to existing rules relating to worker's compensation self-insurance. Promulgation of these rules is authorized by Minnesota Statutes, Sections 176.181 and 45.023.

Outside opinion is also being solicited as to how these rules will affect small businesses as defined by Minnesota Statutes § 14.115, subdivision 1.

The Department of Commerce requests information and opinions concerning the subject matter of these rules. Interested or affected persons or groups may submit statements of information or comment orally or in writing to: Richard G. Gomsrud, Department of Commerce, 500 Metro Square Building, St. Paul, MN 55101. Oral statements will be received during regular business hours over the telephone at (612) 296-5689.

All statements of information and opinion shall be accepted until July 29, 1987. Any written material received by the Department of Commerce shall become part of the record in the event that the rules are adopted.

Michael A. Hatch
Commissioner of Commerce

Department of Commerce

Order Approving Abstract of Title Disclosure and Notice Form

The Commissioner of Commerce Michael A. Hatch (hereinafter "Commissioner") has determined as follows:

1. Minn. Stat. § 386.375, subd. 3 (1987) directs the Commissioner to prepare and approve a notice providing basic information in plain English about abstracts of title.
2. Pursuant to Minn. Stat. § 386.375, subd. 3, the Commissioner has prepared the following disclosure and notice form:

NOTICE PURSUANT TO MINN. STAT. SEC. 386.375, SUBD. 3 (1987)**IMPORTANT INFORMATION ABOUT YOUR ABSTRACT OF TITLE**

An abstract of title is a legal document which records the history of ownership of a parcel of land. This document shows the purchases and sales, mortgages, assessments, judgments and other liens or rights against the property. The abstract should be carefully reviewed by a purchaser before making a decision to buy property.

An abstract is a necessary part of the sale, financing or refinancing of your land. You can replace a lost or damaged abstract, but it may cost you hundreds or even thousands of dollars depending upon the history of ownership. Right now, the *average* cost of replacing an abstract is \$350.00 in the Twin Cities Area and \$200.00 in other parts of the state.

You, as the owner of land, are entitled by law to possession of the abstract. You should store it with the same care you use for other valuable documents such as wills, stocks and bonds. You may wish to store it in a secure facility such as a safe deposit box or an abstract company. If an abstract company presently has your abstract, they must offer to return it to you before charging any fees for storage.

3. Minn. Stat. § 386.375, subd. 3 is effective 60 days after the form is approved by the Commissioner.

NOW, THEREFORE, IT IS ORDERED, that the above-stated notice and disclosure form is hereby approved.

Dated: 11 June 1987

Michael A. Hatch
Commissioner of Commerce

Department of Human Services Health Care Programs Division

Public Notice Regarding Changes in the Medical Assistance Program

Notice is hereby given to recipients and providers of Minnesota Medical Assistance (MA) and to the public, of changes affecting the MA program that were enacted during the 1987 legislative session. This notice is published pursuant to federal regulations which govern the administration of the Medical Assistance program, 42 CFR 447.205 (1986). The purpose of this notice is to inform the public of changes made in Minnesota Medical Assistance because of changes in state law.

The 1987 statute changes provide changes in the areas of:

- I. Reimbursement for long term care therapy services;
- II. Payment for Day Activity Centers;
- III. Eligibility criteria for the MA program;
- IV. Reimbursement for MA services;
- V. Utilization review;
- VI. Long term care facility rates and exceptions to the nursing home moratorium;
- VII. Extension of the Medicaid Demonstration Project;
- VIII. Implementation of a Prepaid Health Plan program for AFDC recipients;
- IX. Changes affecting recipients residing in state facilities;
- X. Notification to spouses;
- XI. Home care licensure;
- XII. Surveillance and utilization review and third party liability, and
- XIII. Probate-estate collections.

Information on implementation of these provisions will be sent as needed to local welfare agencies via instructional and informational bulletins and manual material, to MA recipients via their MA cards, and to health care providers enrolled in the Medical Assistance program via provider bulletins.

OFFICIAL NOTICES

Written comments and questions may be addressed to:

Health Care Programs
Department of Human Services
Space Center Building
444 Lafayette Road
St. Paul, Minnesota 55101

Estimated program expenditures are the total program expenditures for the period July 1, 1987 through June 30, 1989.

I. Therapy services in Long Term Care facilities

Minnesota Statutes 1986, section 256B.064, subdivision 1a, is amended effective the day following enactment to allow sanctions against LTC facilities for providing services not medically necessary.

Minnesota Statutes 1986, section 256B.433, is amended effective the day following enactment to:

- * require therapy services to be medically necessary and appropriate to the medical condition of the recipient;
- * require certification that treatment is appropriate;
- * establish requirements for therapy services billed separately, including nursing home provider number, limiting charges for renting space, etc. to 108% of the annualized cost effective July 1, 1987, offsetting revenues in excess of 108% of cost when facility and therapist are related effective July 1, 1988, and limiting ratio increases to 5 percentage points, and
- * establish an advisory committee to study alternative methods of payment.

Minnesota Statutes 1986, section 256B.47, is amended effective the day following enactment, by adding a subdivision to establish requirements for allowable and nonallowable costs and cost finding.

Minnesota Statutes 1986, section 256B.48, subdivision 1, is amended effective the day following enactment, to establish a penalty of 3 times the excess payment together with costs for both facility and provider when rent exceeds established amount or when offset is improperly avoided.

The estimated savings in MA expenditures are:

\$2,100,000 FY 88

\$4,200,000 FY 89

II. Day Activity Centers

Minnesota Statutes 1986, sections 256B.501, subdivisions 5, 6, 7, and 9, which govern MA payment for day activity center (DAC) services, are repealed effective the day following enactment. This legislation amends current DAC reimbursement rules and incorporates some provisions in other statutes.

No change is projected in MA expenditures.

III. MA Eligibility

Minnesota Statutes 1986, section 256.98, is amended effective July 1, 1987, to add wrongfully obtaining assistance provisions, including joint trials for 2 or more defendants charged with the same offense; clarify that action can be taken when assistance was received on the basis of misrepresentation or concealed facts; mandate recovery of assistance through criminal or civil action or both, and allow counties to retain 1/2 of non-federal share if recovery is directly attributable to the county.

Minnesota Statutes 1986, section 256B.02, subdivision 8, is amended effective July 1, 1987, to allow the state to pay Medicare Part B premiums out of state appropriations in those cases where MA funds may not be used.

Minnesota Statutes 1986, section 256B.06, is amended to include new policy and to incorporate language into statute. The new policy changes effective July 1, 1987, are:

- * require use of AFDC income and asset methodology for families and children cases;
- * exempt personal jewelry acquired more than 24 months prior to the period of MA eligibility and personal jewelry acquired within 24 months immediately prior to the period of MA eligibility and not purchased with assets of the applicant or recipient;
- * increase income standards to 115% of AFDC for aged, blind and disabled and to 133 1/3% of AFDC for families and children and pregnant women;
- * change the six month spenddown period to a monthly spenddown period;
- * disregard the asset test for pregnant women;
- * provide that the \$40 personal needs allowance provision affects persons residing in hospitals, in addition to persons residing in long term care facilities and Regional Treatment Centers, and

- * authorize emergency medical care for aliens.

Incorporated into statute are the following changes which were effective January 1, 1987:

- * restrict automatic MA to MSA recipients whose assets are within MSA limitations without a waiver of excess assets;
- * provide MA coverage for pregnant women for 60 days postpartum;
- * disregard increases in income as required by Public Law Number 99-272 and Public Law Number 99-509;
- * exclude homestead for long term care residents for their initial six months residence in a long term care facility;
- * exclude nonhomestead property not salable, with an equity of \$6000 or less and income producing at least 6% of the equity, or excess real property for nine months if a legally binding agreement is signed to repay the amount of assistance paid for that nine months;
- * exclude capital and operating assets of a trade or business, insurance settlements to repair or replace property for 6 months, and vehicles which meet certain criteria, and
- * require income to be anticipated on a semi-annual basis.

Minnesota Statutes 1986, section 256B.064, subdivision 1a, and section 256B.15 are amended effective July 1, 1987, to allow recovery of MA funds after the death of a spouse for MA rendered for the pre-deceased spouse.

Minnesota Statutes 1986, section 256B.17, is amended effective July 1, 1987, to establish the period of ineligibility resulting from an uncompensated transfer as the average monthly per person payment made by the MA program to a skilled nursing home facility and allow the transfer of excluded resources.

Minnesota Statutes 1986, section 524.3-1201, is amended to allow a county agency to recover MA fund by affidavit of successorship.

Minnesota Statutes 1986, section 256B.37 is amended effective August 1, 1987, to require private health benefits to be used before MA.

The estimated increases in MA expenditures are:

\$9,900,000 FY 88	\$23,400,000 FY 89
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IV. MA Services

Effective July 1, 1987, to require that MA reimbursement for the following services be subject to a 5% reduction from payment levels in effect June 30, 1987: physician; dental; vision care; podiatric services; chiropractic services; physical, occupational and speech therapy services; audiology services; mental health center services, psychology services; public health clinics and independent laboratories and x-ray services. This does not apply to prenatal or delivery services.

Minnesota Statutes 1986, section 256.969, subdivision 2, is amended effective July 1, 1987, to:

- * provide state payment of the state share of cost from 8/1/85 through 6/30/87 for outlier adjustment. The change also allows continuation of the provision unless HCFA disapproves the language.
- * limit annual increase in hospital pass-through cost for depreciation, rents and leases, and interest to the annual growth in the consumer price index for all urban consumers.

Effective July 1, 1987, the maximum pharmacy dispensing fee for MA/GAMC to \$4.

Minnesota Statutes 1986, section 256B.02, subdivision 8, is amended effective July 1, 1987, to:

- * add hospice as a MA covered service effective July 1, 1988;
- * allow the Department of Human Services to publish in the *State Register* Second Surgical Opinion criteria and requirements for inpatient and outpatient surgeries;
- * limit drug reimbursement to the lower of the actual acquisition costs plus a fixed dispensing fee; the maximum allowable cost set by the federal government or the Department of Human Services, plus the fixed dispensing fee or the usual and customary price;
- * allow an additional \$.30 dispensing fee for prescriptions dispensed to residents of LTC facilities when a unit-dose blister card system is used;
- * expand MA to cover preventive services for pregnant women at risk of poor pregnancy outcomes, and
- * provide authority for the Department of Human Services to promulgate rules to allow MA payment for case management services to persons with serious and persistent mental illness and persons with brain injuries.

Minnesota Statutes 1986, section 256B.03, subdivision 1, is amended effective July 1, 1987, to limit the maximum payment for new vendors enrolled in the MA program after the base year to the average usual and customary charge of the same vendor type enrolled in the base year.

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Minnesota Statutes 1986, section 256B.04, subdivision 14, is amended effective July 1, 1987, to add drugs to the competitive bidding list for volume purchasing of MA services.

Minnesota Statutes 1986, section 256.969, subdivision 3, is amended effective July 1, 1987, to provide for supplemental grants to hospitals receiving MA payments through a county-managed health plan that serves only residents of the county.

The estimated savings in MA expenditures are:

\$10,700,000 FY 88

\$11,100,000 FY 89

V. MA Utilization Review

Minnesota Statutes 1986, section 256B.04, subdivision 15, is amended effective July 1, 1987, to establish appeal rights of providers and recipients.

No change is projected in MA expenditures.

VI. Long Term Care Facility Rates and Nursing Home Moratorium

Minnesota Statutes 1986, section 256B.431, subdivision 2b, is amended effective July 1, 1987, to adjust long term care facility rates for certain facilities located in geographic group I.

Minnesota Statutes 1986, section 144A.05, is amended effective July 1, 1989, to limit renewal of licenses for nursing homes to rooms with no more than 4 beds and change replacement criteria.

Minnesota Statutes 1986, section 144A.073, is amended effective July 1, 1987, to allow exceptions to the moratorium procedures and establish replacement restrictions.

Minnesota Statutes 1986, section 144A.27, is amended effective July 1, 1987, to require acting administrators to secure an acting administrator license within 30 days of appointment.

Minnesota Statutes 1986, section 256B.431, is amended effective July 1, 1987, to:

- * provide real estate tax liability provisions in the operating cost provisions;
- * allow special dietary needs adjustments for rates after 7/1/87;
- * provide authority to contract for services for ventilator dependent persons;
- * add property-related cost changes for nursing homes with a reduced licensed bed capacity after January 1, 1986;
- * change depreciation recapture provisions;
- * allow effective July 1, 1987, the lesser of the plant and maintenance costs or \$325 per licensed bed.
- * provide special ratesetting for ICF/CD/IMD facilities effective July 1, 1986;
- * change appraised value appeals criteria, and
- * provide for a task force study of moratorium definition of hardships, need for nursing home beds based on age 75 instead of age 65 and older, and geographic maldistribution of beds and alternative services by December 15, 1988.

Minnesota Statutes 1986, section 256B.0641, is amended the day following enactment to require current owners of ICFs/MR and nursing homes to be responsible for debts to MA of prior owners.

Minnesota Statutes 1986, section 256B.091, is amended effective July 1, 1987, to expand the Preadmission Screening and Alternative Care Grants Program to include clients who are high risk to a boarding care home and to provide a penalty to counties for lateness in conducting screenings. Counties are also required to notify providers of the opportunity to be selected as an ACG provider, follow specified criteria for the selection of that provider and tell a provider why it was not selected.

Minnesota Statutes 1986, section 144A.31, is amended effective July 1, 1987, to change the composition of the Interagency Board and meeting dates to quarterly. The chair will alternate annually between the Department of Health and the Department of Human Services. Current relocating plan provisions are also extended to residents of ICFs/MR.

Minnesota Statutes 1986, section 144.0722, is amended effective July 1, 1987, to:

- * change the time lines for reconsideration of resident assessments and for notification to residents of classification;
- * provide further statutory authority for resident access to facility information and facility penalties for not providing it;
- * set additional criteria for facility reconsiderations, and
- * provide further statutory authority for the Department of Health audits of facility assessments.

Minnesota Statutes 1986, section 252.292 and 256B.092, are amended effective the day following enactment to:

- * establish RFP process and criteria for county initiated proposals to convert ICF/MR residents to community services, and

- * establish rate setting guidelines for payment to ICF/MR facilities during a phase-down to closure.

Minnesota Statutes 1986, section 256B.50, is amended effective July 1, 1987, to remove nursing home appraised value appeals board and implement a system of comparison between DHS initiated finding of value and facility initiated finding of value.

The estimated increase in MA expenditures is:

\$400,000 FY 88

\$1,200,000 FY 89

VII. MA Demonstration Project

Minnesota Statutes 1986, section 256B.69, is amended effective July 1, 1987, to extend the current MA Demonstration Project, which is implemented in Itasca, Dakota and Hennepin counties, is a prepaid program for the administration and delivery of health services to MA recipients. The project, which began November 1, 1985, is a federal waiver project which was due to expire at the end of the three year period. The project, which includes AFDC, aged, blind and disabled clients, will be extended pending approval by the federal agency. The statute changes also:

- * require demonstration providers to pay clean claims within 30 days;
- * change appeal procedures for the Demonstration Project to conform with other MA appeals;
- * adds an expedited appeal process for "urgent care", and
- * provide for judicial review of appeals.

No change is projected in MA expenditures.

VIII. Prepaid Health Plan

Minnesota Statutes 1986, section 256.045, is amended effective July 1, 1987, to include the Prepaid Health Plan appeals in the same process as public assistance appeals. The ombudsman, whose role is defined in statute, must be notified within 3 days of formal complaint. State agency hearings are not required if the sole issue is mandatory enrollment in a prepaid health plan.

Minnesota Statutes 1986, section 256B.031, is added effective July 1, 1987. This new section:

- * defines Prepaid Health Plan contract requirements;
- * requires payments be made within 60 days after the month of coverage;
- * includes MA services, except chemical dependency and mental health services, skilled nursing home facility services, personal care services, transportation and community mental health clinics services;
- * requires plans to provide assessments of pregnant women to determine their risk of poor pregnancy outcome and provide treatment of women at risk of poor pregnancy outcome;
- * requires plans to provide certain information to the state;
- * limits Prepaid Health Plan payment rates to no more than 90% of the projected fee-for-service MA costs;
- * requires mandatory enrollment of AFDC recipients, except refugees, in counties where there are at least two prepaid health plans to choose from;
- * allows recipients to have 30 days to choose a health plan. If the recipient does not choose, the commissioner shall randomly assign the recipient to a health plan;
- * requires a minimum 6 month enrollment;
- * exempts women who are receiving MA as pregnant women and transfer to the AFDC program and the infant born to the mother through the 60 day postpartum period;
- * requires the recipient to participate in the prepaid health plan provided through an employer or former spouse;
- * designates an ombudsman;
- * provides services pending appeal in certain cases;
- * requires counties to have a prepayment coordinator;
- * requires the commissioner to allow public or teaching hospitals to participate, and
- * requires plans to use nonprofit community health service agencies.

The estimated savings in MA expenditures are:

\$2,000,000 FY 88

\$4,200,000 FY 89

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IX. Regional Treatment Centers

Minnesota Statutes 1986, section 246.511, is amended effective July 1, 1987 to require that this statute is applicable to children in all state facilities, including regional treatment centers and state nursing homes.

Minnesota Statutes 1986, section 246.531, is amended effective July 1, 1987 to give the Department of Human Services subrogation insurance settlement rights for patients of state facilities and establish charges for care in state nursing homes in the same manner as is done for the Regional Treatment Centers.

The estimated savings in MA expenditures are:

\$50,000 FY 88

\$50,000 FY 89

X. Notification to Spouse

Minnesota Statutes 1986, section 256B.48, is amended to:

- * require nursing homes to notify private pay residents of MA standards relating to assets allowed to be retained by a resident and the resident's spouse and of Medicare coverage of post-hospital extended care up to 100 days, and

- * require the Department of Human Services to notify nursing homes and boarding care facilities of changes in determination of MA eligibility that relate to resources retained by a resident and the resident's spouse. PAS/ACG screening teams have primary responsibility.

No change is projected in MA expenditures.

XI. Home Care Licensure

Minnesota Statutes 1986, section 256B.04, is amended effective July 1, 1987, to provide the Department of Human Services rule authority to change from individual personal care assistant providers to organizations that employ and subcontract personal care assistant services. Personal care assistant organizations are exempt from Department of Health licensure, but must comply with the home care bill of rights.

No change is projected in MA expenditures.

XII. Surveillance and Utilization Review and Third Party Liability

Minnesota Statutes 1986, section 256B.02, is amended effective August 1, 1987, to include directors and officers of corporations or members of partnerships under the "vendor of medical care" provisions for purposes of MA.

Minnesota Statutes 1986, section 62A.046, is amended effective August 1, 1987, to provide for direct payment of court-ordered group insurance benefits to the medical provider.

Minnesota Statutes 1986, section 256.015, is amended effective August 1, 1987, to allow for a public assistance lien on a recipient's cause of action for benefits paid as a result of the claimed accident or injury.

Minnesota Statutes 1986, section 176.191, subdivision 4, is amended effective August 1, 1987, to:

- * clarify that the state agency has a right to recover from any settlement or award compensating an injury for which public assistance was received, and

- * require notification to the state of workers' compensation claims.

Minnesota Statutes 1986, section 256B.042, subdivision 2, is amended effective August 1, 1987, to:

- * allow the state agency one year from the date of the notice or the date the recipient's cause of action is concluded to commence an action to enforce a lien;

- * require notification to the state of monetary claims, and

- * establish a formula for satisfying DHS' lien out of a person's settlement or award from a cause of action.

Minnesota Statutes 1986, section 256B.37, is amended effective August 1, 1987, to require private benefits be used prior to MA.

The estimated savings in MA expenditures are:

\$20,000 FY 88

\$20,000 FY 89

XII. Probate—Estate Collections

Minnesota Statutes 1986, section 524.805 is amended to allow nursing home expenses of the last illness of the decedent to be a probate claim of the same class as medical and hospital expenses. It also provides of an additional class following medical, hospital and nursing home expenses of the last illness of "reasonable and necessary medical, hospital and nursing home expenses for the care of the decedent during the year immediately preceding death."

No change is projected in MA expenditures.

Department of Labor and Industry Workers' Compensation Division

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Emergency Rules Governing Workers' Compensation, Fees for Medical Records

Notice is hereby given that the Department of Labor and Industry, Workers' Compensation Division is seeking information or opinions from sources outside the agency in preparing to propose the adoption of rules governing charges by health care providers for medical records and reports supplied to workers' compensation insurers. A new subd. 7, added to Minn. Stat., section 176.135 by the 1987 legislature, allows health care providers to charge a reasonable fee for copies of records and reports that are in existence and directly relate to the medical charges for which payment is sought under the workers' compensation law. The adoption of the rule is authorized by Minnesota Statutes, section 176.135, subd. 7 (1987 Minn. Laws, ch. 332, sec. 38), which requires the agency to adopt a schedule of reasonable charges by emergency rules.

The Department of Labor and Industry requests information and opinions concerning the subject matter of the rule. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements should be addressed to:

Gary Mesna
Department Counsel
Department of Labor and Industry
444 Lafayette Road
St. Paul, Minnesota 55101

Oral statements will be received during regular business hours over the telephone at 296-8184 and in person at the above address.

All statements of information and opinions shall be accepted until July 17, 1987. Any written material received by the Department of Labor and Industry shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 15 June 1987

Ray Bohn, Commissioner

Office of the Secretary of State

Notice of Vacancies in Multi-Member State Agencies

Notice is hereby given to the public that vacancies have occurred in multi-member state agencies, pursuant to Minn. Stat. § 15.0597, subd. 4. Application forms may be obtained at the Office of the Secretary of State, 180 State Office Building, St. Paul 55155-1299; (612) 296-2805. Application deadline is July 14, 1987.

MINNESOTA COUNCIL FOR THE HEARING IMPAIRED has 2 vacancies open for the following:

- a) 1 member from the N.E. Regional Service Center Advisory Committee;
- b) 1 member at-large.

The council shall advise the Commissioner regarding policies, programs, services affecting hearing impaired citizens; create public awareness of needs and potential of hearing impaired people and to provide the Commissioner with a review of programs. Members are appointed by the Commissioner of Human Services. Terms are staggered. Members receive \$35 per diem except for members who are full time state employees or full time employees of political subdivisions of the state shall not receive the \$35 per diem. Quarterly meetings. For specific information contact the Minnesota Council for the Hearing Impaired, Mark Prowatzke, Deaf Services Division, Dept. of Human Services, 4th Floor, Centennial Bldg., 658 Cedar St., St. Paul 55155; (612) 297-1872 V/TDD.

BOARD OF BARBER EXAMINERS has 1 vacancy open for a professional member who has had at least 5 years experience. The board examines, registers and licenses barbers; enforces statutes regulating barbers, barber instructors, barber schools and shops. Members are appointed by the Governor. Members must file with the Ethical Practices Board. Meetings as necessary. For specific information contact the Board of Barber Examiners, 500 Metro Square Bldg., St. Paul 55101; (612) 296-2364.

MINNESOTA COUNCIL ON PRODUCTIVITY AND QUALITY has 8 vacancies open for representatives of management, labor, small business, engineering or business-management education. The council shall help raise public awareness of quality and productivity as a means to increase the state's industrial competitiveness; shall disseminate case studies and other material describing successful efforts; shall work on better labor-management relations. Four members are appointed by the Governor; two members are appointed by the Speaker of the House and two members are appointed by the Senate majority leader. Compensation of public

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members for expenses is as provided for members under M.S. § 15.059. For specific information contact the Minnesota Council on Productivity and Quality, Robert de la Vega, 900 American Center Bldg., 150 E. Kellogg Blvd., St. Paul 55101; (612) 297-1935.

MINNESOTA TASK FORCE ON INTERIOR DESIGNERS AND DECORATORS has 12 vacancies open for the following: a) 3 architects; b) 3 interior designers; c) 1 structural engineer; d) 1 interior decorator; e) 1 architect educator; f) 1 interior design educator; g) 2 public members. The task force shall recommend whether interior designers and/or interior decorators should be licensed or otherwise regulated to practice their professions in Minnesota. Members are appointed by the Commissioner of Commerce. Members receive no compensation or expense reimbursement. Monthly meetings. A report to the Commissioner of Commerce and the legislature shall be due by January 15, 1988. For specific information contact Lowell E. Torseth, Task Force Chair, 162 Metro Square Bldg., St. Paul 55101; (612) 296-2388.

MINNESOTA AMATEUR SPORTS COMMISSION has 9 vacancies open for members of whom 4 shall be experienced in promoting amateur sports. In addition there shall be 2 non voting members who are legislators, one from each house. The Governor is the appointing authority and shall appoint the initial members as follows: three members to one-year terms; three members to two-year terms; and three members to three-year terms. Members receive \$35 per diem as provided in M.S. § 15.0575. Quarterly meetings and at other times as determined by the Commission. The commission shall work and support the amateur sports association in the state and promote amateur sports events. For specific information contact the Minnesota Amateur Sports Commission, Paul D. Erickson, 900 American Center Bldg., 150 E. Kellogg Blvd., St. Paul 55101; (612) 296-4845.

MINNESOTA INSURANCE GUARANTY ASSOCIATION has 2 vacancies open for public members. The association shall provide for the payment of covered claims to avoid financial loss to policy holders because of the liquidation of an insurer. Members are appointed by the Commissioner of Commerce for a term of two years. Members are reimbursed for expenses. Meetings scheduled as needed. For specific information contact the Minnesota Insurance Guaranty Association, Gena Doyscher, Dept. of Commerce, 500 Metro Square Bldg., St. Paul 55101; (612) 296-4026.

MINNESOTA AUTOMOBILE INSURANCE PLAN GOVERNING COMMITTEE has 4 vacancies open for public members. The committee shall direct the operation of the Minnesota Automobile Insurance Plan which provides for the placement of insurance for drivers and vehicle owners who are unable to obtain coverage in the open market. Members are appointed by the Commissioner of Commerce. Members receive no compensation or per diem. Meetings every other month in the Twin Cities area. For specific information contact the Minnesota Automobile Insurance Plan Governing Committee, Gena Doyscher, Dept. of Commerce, 500 Metro Square Bldg., St. Paul 55101; (612) 296-4026.

MINNESOTA COMPREHENSIVE HEALTH ASSOCIATION BOARD OF DIRECTORS has 4 vacancies open for public members. The board of directors shall govern the activities of the Minnesota Association which provides basic health insurance coverage to persons in Minnesota unable to obtain coverage through the open market. Members are selected by the Commissioner of Commerce. Members receive compensation for meals and mileage only. Quarterly meetings in the Twin Cities area. For specific information contact the Minnesota Comprehensive Health Association Board of Directors, Gena Doyscher, Dept. of Commerce, 500 Metro Square Bldg., St. Paul 55101; (612) 296-4026.

MINNESOTA AUTOMOBILE ASSIGNED CLAIM GOVERNING COMMITTEE has 2 vacancies open for public members. The committee shall govern the operation of the Minnesota Automobile Assigned Claims Plan in providing no-fault basic economic loss benefits to eligible recipients as provided under M.S. § 65B.64. Members receive no compensation or per diem. Public members are appointed by the Governor. Meetings scheduled annually in February in the Twin Cities area. For specific information contact the Minnesota Automobile Assigned Claim Governing Committee, Gena Doyscher, Dept. of Commerce, 500 Metro Square Bldg., St. Paul 55101; (612) 296-4026.

INTERGOVERNMENTAL INFORMATION SYSTEMS ADVISORY COUNCIL has 1 vacancy open for a member at-large. The council assists local governments in developing automated information systems by awarding grants. Members are appointed by the Commissioner of Administration. For specific information contact the Intergovernmental Information Systems Advisory Council, Centennial Office Bldg., 5th Floor, 658 Cedar St., St. Paul 55155; (612) 297-2172.

MINNESOTA CRIME VICTIM AND WITNESS ADVISORY COUNCIL has 2 vacancies open for one crime victim member and one public member. The council shall review on a regular basis the treatment of victims by the criminal justice system and the need and availability of service to victims. The appointments should take into account sex, race and geographic distribution. Members are appointed by the Commissioner of Public Safety after consulting with the Commissioner of Corrections. Members receive no compensation. For specific information contact the Minnesota Crime Victim and Witness Advisory Council, Barbara Johnson, Dept. of Public Safety, 211 Transportation Bldg., St. Paul 55155; (612) 296-6642.

METROPOLITAN TRANSIT COMMISSION has 1 vacancy open for a member who must have management experience and must be a resident of the city of Minneapolis. Members may not, during term of office, be a member of the Metropolitan Council, Regional Transit Board, the Metropolitan Waste Control Commission, the Metropolitan Airports Commission, the Metropolitan Sports Facilities Commission or any other independent regional commission, board or agency or hold any judicial office. The commission shall provide transit services within the metropolitan area in conformance with the implementation plan of the Regional

Transit Board. Members are appointed by the Regional Transit Board. Members receive \$50 per diem plus expenses. Members must file with the Ethical Practices Board. For specific information contact the Metropolitan Transit Commission, 560 6th Ave. N., Mpls 55411-4398; (612) 349-7400.

MINNESOTA ZOOLOGICAL BOARD has 15 vacancies open for members having a background or interest in zoological societies or zoo management or an ability to generate community interest in the Minnesota zoological garden. To the extent possible members shall be appointed who are residents of the various geographic regions of the state. Members should have ability to raise significant funds from the private sector. The board shall operate and maintain the Minnesota Zoological Garden. Members are appointed by the Governor. Members receive \$35 per diem. Monthly meetings at the Minnesota zoo. For specific information contact the Minnesota Zoological Board, 12101 Johnny Cake Ridge Rd., Apple Valley 55124; (612) 432-9010.

PIPELINE SAFETY ADVISORY COUNCIL has 9 vacancies open for the following members: a) 1 member from the hazardous liquid pipeline industry; b) 1 member from the gas pipeline industry; c) 1 member from personnel who design or construct pipelines; d) 3 members who are state or local government employees; e) 3 members who are state residents unaffiliated with state or local government or the pipeline or utility industries. The council shall advise the commissioner, director and other appropriate federal, state and local government agencies and officials on matters relating to pipeline safety and operation. The council shall advise the environmental quality board and the commissioner on implementation of this law, and shall review and comment on proposed rules and on the operation of the office of pipeline safety. Members are appointed by the Commissioner of Public Safety. Members receive \$35 per diem in accordance with the Commissioner's Plan. For specific information contact the Pipeline Safety Advisory Council, Dept. of Public Safety, 211 Transportation Bldg., St. Paul 55155; (612) 296-6642.

At the request of the Minnesota State Planning Agency, the application deadline for the Greater Minnesota Corporation has been extended to July 10, 1987. In accordance with the Minnesota Open Appointments Law, application forms may be obtained at the office of the Secretary of State, Joan Anderson Growe, 180 State Office Bldg., St. Paul, MN 55155-1299; (612) 296-2805. **The application deadline has been extended to July 10, 1987.**

GREATER MINNESOTA CORPORATION has 11 vacancies open for members. The corporation shall make grants for applied research; administer regional research institutes or other applied research facilities as determined by the board and invest in new products or businesses. Members are appointed by the Governor with the advice and consent of the Senate. For specific information contact the Greater Minnesota Corporation, 550 Cedar Street, Room 101, St. Paul, MN 55101; (612) 297-3247.

Sentencing Guidelines Commission

Notice of Public Hearing to Consider Modifications to the Sentencing Guidelines

The Minnesota Sentencing Guidelines Commission will hold a public hearing on Thursday, July 23, 1987 at 5:30 PM in Hearing Room 5, Ground Floor, State Office Building, St. Paul, Minnesota. The public hearing is to consider proposed modifications to the sentencing guidelines regarding rankings for crimes created or changed by new legislation. The crimes to be considered for ranking and their statutory references are outlined below:

- Sale of a Controlled Substance—152.15
- Pipeline Safety/Failure to Report—299J.07, Subd. 2
- Murder 3—609.195 (b)
- Manslaughter 1—609.20 (4)
- Great Bodily Harm Caused by Distribution of Drugs—609.228
- Criminal Sexual Conduct 3—609.344 (k)
- Criminal Sexual Conduct 4—609.345 (k)
- Criminal Syndicalism—609.405
- Tampering w/Witness—609.498, Subd. 1 (b)
- Unauthorized Use of Credit Card—609.52, Subd. 2 (3)
- Theft—609.52, Subd. 3
- Damage to Property—609.595
- Killing a Police Dog—609.596
- Aggravated Forgery—609.625
- Check Forgery—609.631
- Hazardous Wastes—609.671
- Financial Transaction Card Fraud—609.821
- Use of Police Radios During Commission of Crime—609.856

There are two additional crimes inadvertently left unranked that the Commission will also consider for ranking:

- Hazardous Wastes—115.071, Subd. 2 (2)
- Accidents—169.09, Subd. 14(a) (3)

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Due to various time constraints and the desire of the Commission to retain a consistent August 1 effective date for modifications, the specific proposed rankings for the crimes noted above were not available at the time this notice was sent for publication on June 15, 1987. These rankings have since been proposed, and anyone who wishes to have a copy of the specific proposed rankings may contact Commission staff at 51 State Office Building, St. Paul, MN 55155—telephone (612) 296-0144.

All interested persons are encouraged to attend the hearing and offer comments. Persons wishing to speak may register in advance by contacting Commission staff.

The Commission will hold the record open for five days after the public hearing to accept additional written comment on the proposed modifications. On Tuesday, July 28, 1987, the Commission will meet at 5:30 PM in Room 5, State Office Building, St. Paul, MN to formally adopt or reject the proposed modifications. If adopted, the modifications will become effective August 1, 1987. Those requiring legislative review will become effective August 1, 1988 absent legislative action to the contrary.

Department of Transportation Program Management Division

Notice of Solicitation of Outside Information or Opinions Regarding Proposed Rules for the Licensing of Hazardous Waste Transportation

Notice is hereby given that the Minnesota Department of Transportation is seeking information or opinions from sources outside the agency in preparing to propose the adoption of rules governing the licensing of hazardous waste transporters. The adoption of the rules is authorized by Laws 1987, Chapter 393 (to be codified as Minnesota Statutes, Section 221.035, subdivision 4). That law requires the agency to issue, suspend and revoke licenses for the transportation of hazardous waste. The rules may include the reporting requirements.

The Minnesota Department of Transportation requests information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject matter of concern in writing. Written statements should be addressed to: Elizabeth Parker, Room 820, Transportation Building, St. Paul, Minnesota 55155. Oral statements will be received during regular business hours over the telephone at 612-297-2913 and in person at the above address.

All statements of information and opinion shall be accepted until July 31, 1987. Any written material received by the Minnesota Department of Transportation shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rules are adopted.

Dated: 9 June 1987

Leonard W. Levine, Commissioner
Minnesota Department of Transportation

Department of Transportation

Petition of City of Woodbury for a Variance from State Aid Standards for Administrative Procedures

Notice is hereby given that the City Council of the City of Woodbury has made a written request to the Commissioner of Transportation pursuant to Minnesota Rules § 8820.3300 for a variance from administrative requirements for a construction project on MSAS 102 (Tamarack Drive) from Radio Drive to Brookview Road.

The request is for a variance from Minnesota Rules for State Aid Operations § 8820.2800 adopted pursuant to Minnesota Statutes Chapter 161 and 162, so as to permit the expenditure of Woodbury's Municipal State Aid Street Construction Funds on a project that was awarded to a contractor prior to approval of the plan by the Minnesota Department of Transportation.

Any person may file a written objection to the variance request with the Commissioner of Transportation, Transportation Building, St. Paul, Minnesota 55155.

If a written objection is received within 20 days from the date of this notice in the *State Register*, the variance can be granted only after a contested case hearing has been held on the request.

Dated: 9 June 1987

Leonard W. Levine
Commissioner of Transportation

STATE CONTRACTS AND ADVERTISED BIDS

Pursuant to the provisions of Minn. Stat. § 15.0412, subd. 6, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Procurement Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Department of Administration: Procurement Division

Contracts and Requisitions Open for Bid

Call 296-6152 for Referral to Specific Buyers, whose initials are next to each commodity.

Commodity for Bid (and Buyer)	Bid Closing Date at 2 pm	Department or Division	Delivery Point	Requisition #
Complete line of safety shoes Re-bid (AW)	June 22	Price Contract	Various	Various
Mobile radio equipt (TH)	June 24	Public Safety	No. St. Paul	B 07 500 39699
Kitchen cabinets & cupboards (DRT)	June 25	Military Affairs	Northfield	01 000 04917
Uniform rental contract (BJ)	June 25	Plant Management	St. Paul	Price Contract
Computers (PA)	June 25	Finance	St. Paul	10 300 02867
Gas chromatgraph (DK)	June 26	Public Safety	St. Paul	07 300 42604
Gas chromatgraph (DK)	June 26	Health	Minneapolis	12 400 11240
Optical system (DK)	June 26	State University	St. Cloud	26 073 19831
Biological equipt (DK)	June 26	State University	St. Cloud	26 073 19946
Oscilloscope (DK)	June 26	Transportation	St. Paul	79 000 74336
System 36 upgrade (PA)	June 26	Community College	Minneapolis	27 153 10100
Header plates (PA)	June 29	Public Safety	St. Paul	07 700 43176
Printers (PA)	June 29	Finance	St. Paul	10 300 02872
Hardware (DRT)	June 29	Regional Treatment Center	Anoka	55 100 03683
Athletic equipment (DM)	June 29	State University	St. Cloud	26 073 19755
Installation of sound system (PA)	June 30	State University	Moorhead	26 072 10088
Computer equipment (MJB)	June 30	State University	St. Cloud	26 073 20029
Uniform work closing (BJ)	June 30	Various	Various	Price Contract

Department of Administration: Printing & Mailing Services

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Commodity for Bid (and Buyer)	Bid Due Date at 2 pm	Department or Division	Delivery Point	Requisition #
Brochure: Fall Continuing Education in Nursing	June 24	Community College	Rochester	7765

STATE CONTRACTS & ADVERTISED BIDS

Commodity for Bid (and Buyer)	Bid Closing Date at 2 pm	Department or Division	Delivery Point	Requisition #
Billhead	June 24	Commerce	St. Paul	7753

Minnesota Historical Society

Notice of Availability of Contract for Layout/Graphic Design

The Minnesota Historical Society is seeking the services of a graphic/book designer to provide detailed layouts in accordance with established design for narrative and activity books and compatible design and layout for teacher's edition of *Northern Lights* curriculum project. It is anticipated that the cost of these services will not exceed \$25,000.00. This is the maximum price to be paid and the Society does not commit itself to spending this entire amount.

These services, which will be provided under contract, are outlined in detail in the Request for Proposal (RFP). The formal RFP, a copy of the pilot project, and sample of a teacher edition format may be requested and inquiries directed to: Mark Schwartz, Contract Officer, 1500 Mississippi St., St. Paul, MN 55101, (612) 296-2155. The deadline for submitting completed proposals is the end of the business day (5:00 p.m.) Monday, July 6, 1987. Late proposals will not be accepted.

Department of Human Services

Notice of Request for Proposal for Prepaid Health Plans

The Department of Human Services is seeking proposals from prepaid health plans to provide Medical Assistance (MA) services to Aid to Families with Dependent Children (AFDC) recipients. The Department will contract with health plans in counties in which the recipient has a choice between at least two prepaid health plans. Prepaid plans must be organized to provide all MA covered services except chemical dependency and mental health services for AFDC recipients. The plans must be able to accept financial risk. Capitation rates will be set by the Department. Contracts will be awarded based on: (1) geographic accessibility of service delivery sites, (2) ability to provide service to the entire range of the AFDC population, (3) financial and risk capability, and (4) ability to meet quality assurance, grievance and service delivery standards.

The formal request for proposals which contains detailed specifications may be requested from the Department of Human Services. The deadline for submitting a proposal is 4:00 p.m., July 31, 1987. Five copies are required. Selection of health plans will be made in August, 1987. Please direct proposals and inquiries to:

William E. Novak
Department of Human Services
Space Center Building
444 Lafayette Road
St. Paul, MN 55155
Phone: 612/296-1725

Minnesota Racing Commission

Substitute Assistant Racing Commission Veterinarian

To fill in on "as-needed" basis July 1, 1987 (ASAP) through November 1, 1987. Assist MRC Veterinarian in examination of horses, management of detention barn, and other duties. Irregular days.

NON-STATE PUBLIC CONTRACTS

Qualified candidates must possess current license to practice veterinary medicine in Minnesota.

Resumes must be received in the MRC offices, 11000 W. 78th Street, #201, Eden Prairie, Minnesota 55344, by 5:00 P.M. on July 15, 1987, attention: Dr. Camille McArdle, D.V.M.

Inquiries can be directed to Dr. Camille McArdle at the above address, or by calling her at 937-7753 (mornings, Wednesday through Sunday).

Department of Trade and Economic Development Policy Analysis Office

Notice of Request for Proposals for an International Trade Model for the State of Minnesota

The Minnesota Department of Trade and Economic Development is requesting proposals from firms interested in developing an international trade model for the State of Minnesota. The objective of this proposal is to provide the state with a structural model identifying international trade flows into and out of the state, the interrelationships between trade flows and various sectors of the state economy, and the effect of changing trade flows on each of these sectors.

This model will allow the state to identify industries in which it possesses an international comparative advantage, improve economic forecasting, and allow the state to quantify the economic impacts of changes in monetary/fiscal policies and currency exchange rate fluctuations on statewide and industry specific employment and output.

The Minnesota International Trade Model must have impact simulation/forecasting capability and be designed to run on any of the state accessible computer systems.

Proposals are being requested from qualified firms with experience in regional/international economic modeling.

The formal Request for Proposals (RFP) may be obtained and inquiries should be directed to:

LeaAnn Stagg
Department of Trade and Economic Development
Policy Analysis Office
900 American Center Building
150 East Kellogg Boulevard
St. Paul, Minnesota 55101
(612) 296-4236

Funds available for this two year project are in the amount of up to \$300,000. The deadline for the submission of completed proposals will be 4:30 p.m., July 16, 1987.

NON-STATE PUBLIC CONTRACTS

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Hennepin County Department of Transportation

Notice of Availability of Contract for Road and Bridge Design Project

The counties of Hennepin and Scott are seeking assistance from qualified Consultants for preparation of preliminary and detail design plans on the following road and bridge project which is on their County State Aid Highway System:

NON-STATE PUBLIC CONTRACTS

Project Description:

The Final Environmental Impact Statement has been accepted as adequate by the Federal Highway Administration (FHWA). A Record of Decision selecting the CSAH 18 corridor has been signed by the FHWA.

A Design Study Report shall be prepared for Federal Highway Administration approval. It shall include all proposed right of way requirements and bridge and roadway construction of CSAH 18 from I-494 to TH 101 (Shakopee Bypass).

County State Aid Highway 18 (CSAH 18) from north of County State Aid Highway 1 (108th Street) in Bloomington to Trunk Highway 101 (TH 101) in Shakopee. Construction will include but not be limited to new bridges, grading, surfacing, grade separation, channelization, signals and drainage. All contract documents including, but not limited to, plans, specifications and estimates shall be ready for contract bid letting in September 1989.

General Scope of Services

Following is the anticipated Scope of Services. The counties may expand or reduce the Scope of Services as the need dictates.

1. Field surveys including alignment, topography, cross sections, soils, utilities and other pertinent information.
2. Preparation of preliminary layouts and profiles. Obtain municipal approval of layouts and profiles.
3. Prepare Design Study Report and conduct the required public hearing. Obtain Federal Highway Administration approval of Design Study Report.
4. Preparation of final construction plans, including alternate designs if required, construction specifications, cost estimates, construction contract documents, and review of construction shop drawings.
5. Obtain construction plan approval from FHWA, Mn/DOT State Aid and municipalities.

Expression of Interest

Those Consultants who wish to be considered should submit six (6) copies of a Statement of Qualifications which includes Standard Forms 254 and 255. Each statement shall be limited to 25 pages including both Standard Forms. Consultants should also indicate whether or not they are Equal Employment Opportunity firms having Affirmative Action Plans. Statements should be submitted to:

Herbert O. Klossner, Director
Hennepin County Department of Transportation
320 Washington Avenue South
Hopkins, Minnesota 55343

Statements should be submitted by 3:00 P.M., Tuesday, July 14, 1987.

If more information concerning the project is desired, the firm should contact Theodore J. Hoffman, Chief of Design, Phone Number (612) 935-3381.

Selection Procedure

A five member Consultant Selection Committee will review the Statements of Qualifications from all interested consultants and will establish a short list of consultants to be interviewed. The five member Consultant Selection Committee will be composed of the Hennepin County Engineer, Scott County Engineer, Mn/DOT District State Aid Engineer, and one member each from the Hennepin County Capital Budget Task Force and the Scott County Transportation Coalition.

The counties will negotiate a contract for the necessary services with the Consultant selected.

Dated: 5 June 1987

STATE GRANTS

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Jobs & Training

Notice of Availability of Funds for Extended Employment Programs through Long-Term Sheltered Workshops

Extended Employment programs provided by certified long-term sheltered workshops may apply for funds granted by the Division of Rehabilitation Services in accordance with Minnesota Rules 3300.1950-3300.3050. Application forms for funding Extended Employment programs (Community Based Employment, Long-Term Employment, Work Activity, Work Component) are available from the Department of Jobs & Training, Division of Rehabilitation Services, Office of Rehabilitation Resources, 390 North Robert Street, Fifth Floor, St. Paul, Minnesota 55101. Completed applications must be postmarked July 31, 1987 or delivered to the above address by 4:00 pm on that date.

Applications are required for funding Extended Employment programs currently receiving state Extended Employment funds from the Division of Rehabilitation Services, and are also required for new or expanded programs.

Any city, town, county, nonprofit organization, or any combination of those, which operates or proposes to operate a public or nonprofit Extended Employment program may apply for funding.

For additional information contact the Office of the Director of Rehabilitation Resources, (612) 296-5628.

Minnesota Job Skills Partnership Board

Solicitation of Grant Proposals for Customized Training Programs

The Minnesota Job Skills Partnership Board solicits grant proposals from educational and other non-profit organizations for customized training programs designed for specific businesses. Following are application deadline dates and Board meeting dates:

<u>Deadline Dates for new Grant Applications</u>	<u>Board Meeting Dates</u>
July 17, 1987	August 17, 1987
October 16, 1987	November 16, 1987
January 15, 1988	February 16, 1988
April 15, 1988	May 16, 1988

For additional information, please call 612/296-0388.

SUPREME COURT DECISIONS

Supreme Court

Supreme Court Establishes Statewide Task Force for Gender Fairness in the Courts

The Minnesota Supreme Court announced June 12 the formation of a task force to study whether men and women are being treated differently in the Minnesota courts. The Task Force for Gender Fairness in the Courts will examine whether gender based myths, biases and stereotypes result in the unfair application, interpretation and enforcement of the law within the Minnesota Judicial System.

No studies have been conducted previously in Minnesota, but recent studies in other states have revealed a pattern of different and unequal treatment of men and women. The Minnesota study will be an internal evaluation of the Minnesota System to document the existence of gender bias and to recommend methods for its elimination, where found.

The Supreme Court named thirty persons to the Task Force. Members are from around Minnesota and include men and women judges, lawyers, and public members. Justice Rosalie Wahl, Associate Justice of the Supreme Court, will chair the Task Force. Judge Susanne Sedgwick was named Vice-Chair. The Supreme Court also named as Task Force Consultant Dr. Norma Wikler of the University of California Santa Clara. Wikler was the first Director of the National Judicial Education Program to Promote Equality

SUPREME COURT DECISIONS

for Women and Men in the Courts, and currently serves as advisor to the New Jersey and New York Gender Bias Task Forces. Wikler is Senior Advisor to the Foundation for Women Judges. Marsha Freeman of the Humphrey Institute was named Task Force Reporter.

The study is being funded in part by a \$50,000 appropriation authorized by the Minnesota Legislature. The Task Force must report findings to the Supreme Court by June 30, 1989. Thereafter, it will monitor the implementation of approved reform measures, if needed, and evaluate their effectiveness in assuring gender fairness in Minnesota's courts' processes.

Order Establishing Minnesota Task Force for Gender Fairness in the Courts

WHEREAS, recent scholarly investigations in local communities and states of this nation have revealed a pattern of different and unequal treatment of men and women in American legal and judicial systems; and

WHEREAS, such studies have demonstrated that gender based myths, biases and stereotypes operate in the application, interpretation and enforcement of numerous areas of the law; and

WHEREAS, the Minnesota Judiciary is committed to assuring the equal treatment under law of all Minnesota citizens;

NOW, THEREFORE, IT IS HEREBY ORDERED that the Minnesota Task Force for Gender Fairness in the Courts be, and hereby is, established to:

1. Explore the extent to which gender bias exists in the Minnesota State Court System, by ascertaining whether statutes, rules, practices or conduct work unfairness or undue hardship on women or men in our courts;
2. Document where found the existence of discriminatory treatment of women or men litigants, witnesses, jurors, and of women judicial, legal, and court personnel;
3. Recommend methods to eliminate gender bias in the courts including the development and provision of necessary judicial education, the passage of legislation and the promulgation of court rule and policy revisions;
4. Report the findings of its investigation to this Court by June 30, 1989; and
5. Monitor, thereafter, the implementation of approved reform measures and evaluate their effectiveness in assuring gender fairness in our courts' processes.

IT IS FURTHER ORDERED that the following persons be, and hereby are, appointed as members of the Minnesota Task Force on Gender Fairness in the Courts:

Hon. Rosalie E. Wahl
Minnesota Supreme Court
230 State Capitol
St. Paul, MN 55455

Hon. Harriet Lansing
Court of Appeals
1300 Amhoist Tower
St. Paul, MN 55101

Hon. James E. Preece
District Court Judge
P.O. Box 1008
Bemidji, MN 56601

Hon. George I. Harrelson
County Court Judge
Lyon County Courthouse
Marshall, MN 56258

Hon. Jan Symchych
United States District Court
Federal Building
316 North Robert Street
St. Paul, MN 55101

Hon. Jack J. Litman
District Court Judge
St. Louis County Courthouse
Virginia, MN 55792

Hon. Mary Winter
Fourth Judicial District
Government Center
Minneapolis, MN 55487

Hon. Jonathan Lebedoff
District Court Judge
12-C Government Center
Minneapolis, MN 55487

Alexander M. Keith
P.O. Box 549
Rochester, MN 55903

Ann R. Huntrods
332 Minnesota Street #2200
St. Paul, MN 55101

Cathy Gorlin
80 So. Eighth St. #3500,
Minneapolis, MN 55402

Ann L. Carrott
Douglas County Courthouse
Alexandria, MN 56308

Hon. Susanne C. Sedgwick
Court of Appeals
1300 Amhoist Tower
St. Paul, MN 55101

ANNOUNCEMENTS

Hon. Bertrand Poritsky
District Court Judge
1551 Ramsey County Courthouse
St. Paul, MN 55102

Hon. John C. Lindstrom
District Court Judge
P.O. Box 1337
Willmar, MN 56201

Hon. LaJune Thomas Lange
District Court Judge
8-C Government Center
Minneapolis, MN 55487

Hon. John E. Valen
Judge of District Court
Morrison County Courthouse
Little Falls, MN 56345

Hon. Bruce R. Douglas
District Court Judge
P.O. Box 207
Buffalo, MN 55313

Hon. Gerard Ring
District Court Judge
Olmsted County Courthouse
Rochester, MN 55901

Hon. Gaylord Saetre
Rural Route #2
Box 383
Perham, MN 56573

Laura Miles
3790 Northome Road
Deephaven, MN

Thomas Tinkham
220 S. Sixth Street #2200
Minneapolis, MN 55402

Sue Dosal
State Court Administrator
230 State Capitol
St. Paul, MN 55155

Laura Cooper
University of Minnesota Law School
Minneapolis, MN

Martin Costello
101 Fifth Street E. #2100
St. Paul, MN 55101

Aviva Breen
Executive Director
Commission on Economic
Status of Women
State Office Building—Room 85
St. Paul, MN 55155

Joan Higginbotham
Minnesota League of
Women Voters
555 N. Wabasha Street
St. Paul, MN 55101

Ember Reichgott
7701 48th Ave. North
New Hope, MN 55428

Barbara Nelson
Humphrey Institute
301 19th Avenue South
Minneapolis, MN 55455

Jan Smaby
President, Spring Hill Conference Center
P.O. Box 288
Wayzata, MN 55391

IT IS FURTHER ORDERED that the Honorable Rosalie E. Wahl be, and hereby is, designated as Chairperson and that the Honorable Susanne C. Sedgwick be, and hereby is, designated as Vice-Chairperson.

IT IS FURTHER ORDERED that Dr. Norma J. Wikler be, and hereby is, appointed as Task Force Consultant and that Marsha A. Freeman, be, and hereby is, designated as Task Force Reporter.

Dated: 8 June 1987

BY THE COURT

Douglas K. Amdahl
Chief Justice

ANNOUNCEMENTS

Department of Agriculture The Plant Industry Division, Department of Agriculture, has announced the availability of its shade tree newsletter, *OVERSTORY*. Publication of the newsletter was discontinued in 1982 and is now being resumed. It will be sent free of charge to those interested in topics on: gypsy moth control, Arbor Day activities, oak wilt management programs, shade tree issues and community tree care. The target audience is city foresters, tree inspectors, legislators, city officials, state and federal employees. To be added to the mailing list, contact Don Mueller at Department of Agriculture, Plant Industry Division, 90 W. Plato Blvd., St. Paul, MN 55107, (612) 296-6692.

ANNOUNCEMENTS

Environmental Quality Board Environmental Assessment Worksheets (EAWs) due July 15: Woodbridge Ponds, City of Savage; County Road 78, Anoka County; Burkel Turkey Farms, Wadena County; Rochester Plaza Hotel, City of Rochester; Starwood Music Center, City of Shakopee; Blooming Prairie Wastewater Treatment Facility, Minnesota Pollution Control Agency (MPCA). A scoping EAW on the Winona County Resource Recovery Facility by the MPCA will end its comment period July 15, with a July 7 meeting scheduled at 7pm at the Winona Technical Institute Auditorium, 1250 Homer Road, Winona.

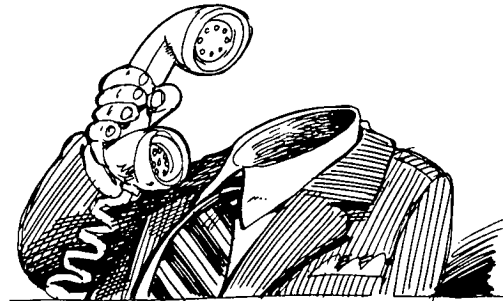
A Final Environmental Impact Statement (EIS) is available for the Nicollet Mall Project, Minneapolis for public review and comment. An FEIS information meeting is scheduled for June 23 at 4pm in Room 210A City Hall, Minneapolis. The FEIS will be presented before the Energy and Technology Committee of the City Council on July 6 at 1:30pm in Room 319 City Hall, Minneapolis, and before the full Minneapolis City Council on July 10 in Room 317 City Hall. For further information about any of this contact *EQB Monitor* editor Greg Downing, (612) 296-8253.

Pollution Control Agency The PCA has released a general information article on proper disposal of left-over, unusable and waste paint. The article is appropriate for organizational newsletters, community newspapers, or anyone who wants to know how to safely dispose of paint. Contact: Elizabeth Gelbmann, (612) 296-7792.

Ever called and been transferred to this guy?

1987 & 1988 State of Minnesota Telephone Directory. Get a direct line to the persons you want to speak to. Contains names, numbers, and agencies in the executive, legislative and judicial branches of state government. Four sections give listings alphabetically name, agency, Minnesota region, plus an index for cross referencing. Over 250 pages, paperback, 8½"x11". Code #1-87, \$10.95

U.S. Government Manual 1986-87. Contains comprehensive information on federal agencies of the legislative, judicial and executive branches of government. Each agency description includes address, phone number, a list of principal officials, a summary of each agency's purpose and programs and activities. Paperback 940 pages with appendices and index. Code #16-46, \$19.00



TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "Documents." Make checks payable to the State of Minnesota. Please include 6% sales tax, and \$1.50 for postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Minnesota: national leader in education

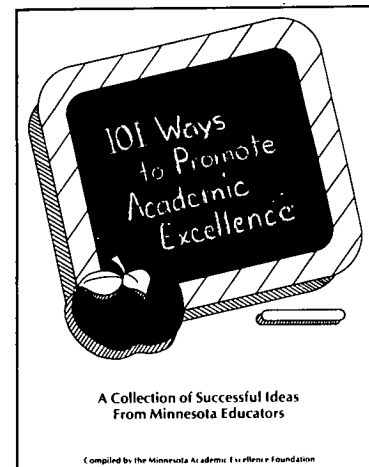
101 Ways to Promote Academic Excellence

A collection of nuts-and-bolts methods educators have successfully used to foster academic achievement. These are techniques that directly help students, can be replicated easily, are cost-effective, and that work in meeting public education's great challenge: helping every single child learn. Code #5-1, \$4.50.

Education Directory, 1986-87

This popular comprehensive directory contains Minnesota school districts, superintendents, principals, addresses, phone numbers, and enrollment. 128 pages, paperbound. Code #1-93, \$5.00.

TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax, and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.



A Collection of Successful Ideas
From Minnesota Educators

Compiled by the Minnesota Academic Excellence Foundation

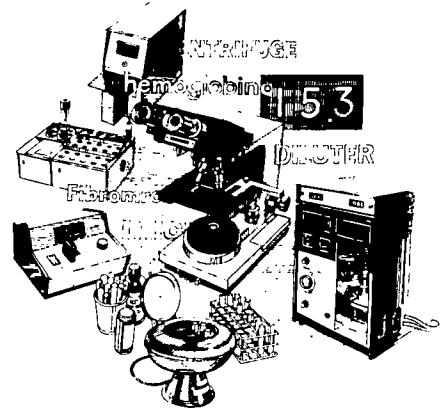
Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Buying Or Selling?

In either case, **The Medical Alley Directory** can help you do your job better. Double your business; the 1986 edition is nearly twice as large as last year's. Reach the decision-makers without delay at more than 300 medical and bio-tech companies and healthcare delivery organizations.

Entries include major products and/or services, company background, special interests, trade name(s), major activities, and addresses and phone numbers. Code # 40-7, \$49.95.

Mailing Lists. We have a large variety of mailing lists, in many formats. A new catalog is being developed. Call or write if you wish to receive a copy when it is updated.



TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax, and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.

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MAILING LISTS GALORE

Successful business means successful sales

The Minnesota Documents Division has a variety of mailing lists of licensed professionals and permit holders that will enable you to focus your marketing efforts on a targeted audience.

Types of lists available are: registered nurses, real estate agents, physicians, insurance agents, boatowners, hunters, cosmetologists, teachers, and many more! And you can get them on printouts, cheshire/pressure sensitive labels, as well as 9-track magnetic tapes.

What's more, you can choose from several selection capabilities. You will find our selections most helpful and beneficial to your business when you learn that you can acquire names and addresses of individuals in the areas you need to target most.

Find out more about our mailing lists by writing for our free mailing list catalog. In a hurry? Call (612) 297-2552 for more information. Requests can be sent to: Minnesota Documents Division, Mailing List Operation, 117 University Avenue, St. Paul, MN 55155.

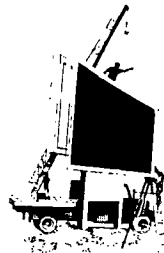
Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Minnesota Manufacturer's Directory 1986-87

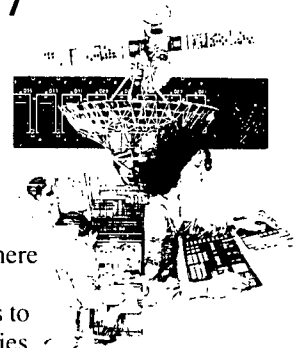


UPDATED: Name, address, phone number, staff size, sales volume, market area, year of establishment, type of firm, C.E.O., Sales or Marketing Manager, Purchasing Manager and four major manufactured products. Code #40-2, \$68.50.

NEW: In the directory this year are two titles (where applicable) Chief Engineer and Data Processing Manager.



REVISED: There are more than 7,000 changes to the 7,068 entries.



TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax, and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.

Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Voices of the Loon

Its voice severs the bonds to the world of cities, traffic, crowds, lights and noise. The lyrical magic of the loon, sometimes hauntingly eerie, makes the skin tingle, and the hair on the back of the neck stand on edge, awakening a primitive response. Its solitary wail turns the shadowy wilderness into a mysterious path into eternity.

Voices of the Loon, cassette tape, includes introduction and loon call identification, chorus from a distant lake, tremolo duet, wail duet, border confrontation, wails with morning songbird chorus, tremolos while running, wails during a thunderstorm, and coyotes calling with loons. Code #19-73, \$12.00.

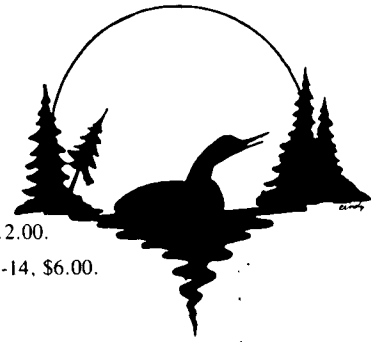
The Loon: Voice of the Wilderness, hardbound with color plates and illustrations, 143 pages. Code #9-14, \$6.00.

Loon Calendar 1987, beautiful photographs and scenes. Code #15-40, \$6.95.

Loon Lapel Pin. Code #15-30, \$2.49.

Loon Windsock, 56 inches long in full color. Code #15-29, \$19.95.

Loon Nature Print, full-color poster 16" x 22". Code #15-18, \$3.00.



TO ORDER: Send to Minnesota Documents Division, 117 University Avenue, St. Paul, MN 55155. (612) 297-3000, or toll-free in Minnesota: 1-800-652-9747 and ask for "DOCUMENTS." Please include 6% sales tax, and \$1.50 postage and handling. Prepayment required. Please include daytime phone. VISA/MasterCard orders accepted over phone.

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Minnesota's future environment

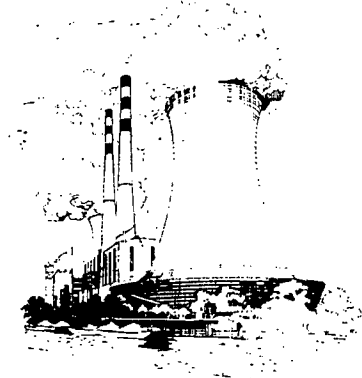
The issue of environmental protection is of continuing interest to both Minnesota business and the general public. Stay abreast of changes in state government regulations with these publications.

1986 Pollution Control Laws

Laws dealing with water pollution, disposal facilities, solid waste management, the MN Environmental Rights Act, recycling, and more. Code No. 2-21, \$15.00.

1986 Hazardous Waste Rules

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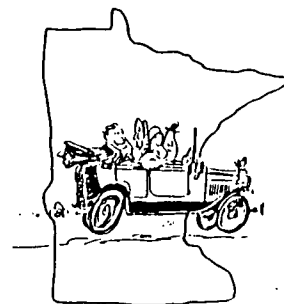
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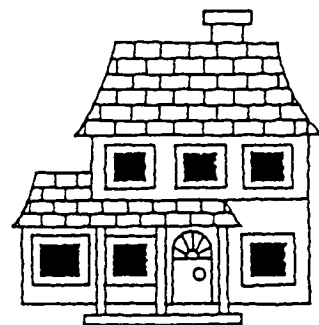
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