

1.1 **Board of Psychology**

1.2 **Proposed Permanent Rules Relating to the Practice of Psychology**

1.3 **7200.0110 DEFINITIONS.**

1.4 Subpart 1. **Scope.** For the purposes of this chapter, the following terms have the
1.5 meanings given them.

1.6 Subp. 2. **Applicant.** "Applicant" means an individual who has submitted to the
1.7 board an application for licensure, registration, or admission to an examination.

1.8 Subp. 3. **Board.** "Board" means the Minnesota Board of Psychology.

1.9 Subp. 4. **Client.** "Client" means an individual or entity who is the recipient of any of
1.10 the psychological services described in Minnesota Statutes, section 148.89, subdivision 5.

1.11 Subp. 5. **Competent practice.** "Competent practice" means the ability to provide
1.12 services within the practice of psychology, as defined in the Psychology Practice Act, that:

1.13 A. are rendered with reasonable skill and safety;

1.14 B. meet minimum standards of acceptable and prevailing practice; and

1.15 C. take into account human diversity.

1.16 Subp. 6. **Continuing education.** "Continuing education" means postlicensure
1.17 activities designed to contribute to competence in the practice of psychology.

1.18 Subp. 7. **Dependent on the provider.** "Dependent on the provider" means that the
1.19 nature of a former client's emotional or cognitive condition and the nature of the services
1.20 by the provider are such that the provider knows or should have known that the former
1.21 client is unable to withhold consent to sexual or exploitative behavior by the provider.

1.22 Subp. 8. **Familial.** "Familial" means of, involving, related to, or common to a family
1.23 member as defined in subpart 9.

2.1 Subp. 9. **Family member or member of the family.** "Family member" or "member
2.2 of the family" means a spouse, parent, offspring, sibling, grandparent, grandchild, uncle,
2.3 aunt, niece, or nephew, or an individual who serves in one of these roles.

2.4 Subp. 10. **Forensic.** "Forensic" means services within the practice of psychology,
2.5 of which the purpose is to address questions and issues relating to parties to legal
2.6 proceedings and to law and the legal system, including the courts, correctional agencies
2.7 and facilities, attorneys, and administrative, judicial, and legislative agencies acting in
2.8 an adjudicative capacity.

2.9 Subp. 11. **Human diversity.** "Human diversity" means individual client differences
2.10 that are associated with the client's cultural group, including race, ethnicity, national
2.11 origin, religious affiliation, language, age, gender, gender identity, physical and mental
2.12 capabilities, sexual orientation, or socioeconomic status.

2.13 Subp. 12. **Informed consent.** "Informed consent" means an agreement between a
2.14 provider and a client that authorizes the provider to engage in a professional activity
2.15 affecting the client that was made after the client was given sufficient information to
2.16 decide knowingly whether to agree to the proposed professional activity according to part
2.17 7200.4720. The information shall be discussed in language that the client can reasonably
2.18 be expected to understand. The consent shall be given without undue influence by the
2.19 provider.

2.20 Subp. 13. **Internship.** "Internship" means an advanced predoctoral or postdegree
2.21 remediated supervised professional experience beyond beginning and advanced practicum
2.22 experiences and following completion of all doctoral degree coursework, excluding credits
2.23 awarded for completion of the dissertation.

2.24 Subp. 14. **Multiple clients.** "Multiple clients" means two or more individuals or
2.25 entities that are each a corecipient of psychological services. Multiple clients may include,
2.26 but are not limited to, two or more family members, when each is the direct recipient of

3.1 services; each client receiving group psychological services; a court and a client under
3.2 court order to receive a psychological service; or an employer and employee when the
3.3 employee receives services in order to provide the employer with information regarding
3.4 an employment matter.

3.5 Subp. 15. **Multiple relationship.** "Multiple relationship" means a relationship
3.6 between a provider and a client that is both professional and one or more of the following:

3.7 A. **cohabitational;**

3.8 B. **familial;**

3.9 C. **one in which there is or has been personal involvement with a client or a**
3.10 **family member of the client that is reasonably likely to adversely affect the client's welfare**
3.11 **or ability to benefit from services; or**

3.12 D. **one in which there is financial involvement, other than legitimate payment**
3.13 **for professional services rendered, that is reasonably likely to adversely affect the client's**
3.14 **welfare or ability to benefit from services.**

3.15 Subp. 16. **Objective.** "Objective" means a manner of administering a test and
3.16 recording, scoring, and interpreting responses that is independent, insofar as is possible, of
3.17 the subjective judgment of the particular examiner.

3.18 Subp. 17. **Practice foundation.** "Practice foundation" means that a continuing
3.19 education activity is based upon observations, methods, procedures, or theories that are
3.20 generally accepted by the professional community in psychology.

3.21 Subp. 18. **Practicum.** "Practicum" means supervised professional experience that is
3.22 pre-internship and provides the opportunity to develop initial competence in the provision
3.23 of psychological services.

4.1 Subp. 19. **Private information.** "Private information" means any information,
4.2 including but not limited to, client records, test results, or test interpretations, developed
4.3 during a professional relationship between a provider and a client.

4.4 Subp. 20. **Professional relationship.** "Professional relationship" means the
4.5 relationship between a provider and the provider's client.

4.6 Subp. 21. **Professional standards foundation.** "Professional standards foundation"
4.7 means that a continuing education activity is based upon practice-related statutes,
4.8 licensure rules, legal decisions, ethics codes, or practice guidelines in psychology or
4.9 related disciplines.

4.10 Subp. 22. **Psychologist or licensed psychologist.** "Psychologist" or "licensed
4.11 psychologist" means an individual who is licensed by the board to engage in the
4.12 independent practice of psychology, or an individual exempted by statute.

4.13 Subp. 23. **Public statements.** "Public statements" means any statements,
4.14 communications, or representations by providers to the public regarding themselves or
4.15 their professional services or products. Public statements include but are not limited
4.16 to advertising, representations in reports or letters, descriptions of credentials and
4.17 qualifications, brochures and other descriptions of services, directory listings, personal
4.18 resumes or curricula vitae, comments for use in the media, Web sites, grant and
4.19 credentialing applications, or product endorsements.

4.20 Subp. 24. **Report.** "Report" means any written or oral professional communication,
4.21 including a letter, regarding a client or subject that includes one or more of the following:
4.22 historical data, behavioral observations, test interpretations, opinions, diagnostic or
4.23 evaluative statements, or recommendations. The testimony of a provider as an expert or
4.24 fact witness in a legal proceeding also constitutes a report. For purposes of this chapter,
4.25 letters of recommendation for academic or career purposes are not considered reports.

5.1 Subp. 25. **Research subject.** "Research subject" means an individual participating
5.2 in a research study for the period of time during which the individual is providing data
5.3 for the study.

5.4 Subp. 26. **Rules of conduct.** "Rules of conduct" means the rules contained in parts
5.5 7200.4500 to 7200.5750.

5.6 Subp. 27. **Scientific foundation.** "Scientific foundation" means that a continuing
5.7 education activity is based upon quantitative or qualitative research, such as, but not
5.8 limited to, published peer-reviewed experiments or correlational, observational, or
5.9 ethnographic studies, or upon research presented at professional meetings.

5.10 Subp. 28. **Sexual contact.** "Sexual contact" means any of the following, whether or
5.11 not occurring with the consent of a client or former client:

5.12 (1) sexual intercourse, cunnilingus, fellatio, anal intercourse, or any
5.13 intrusion, however slight, into the genital or anal openings of the client's or former
5.14 client's body by any part of the provider's body or by any object used by the provider for
5.15 this purpose, or any intrusion, however slight, into the genital or anal openings of the
5.16 provider's body by any part of the client's or former client's body or by any object used by
5.17 the client or former client for this purpose, if agreed to by the provider;

5.18 (2) kissing of, or the intentional touching by the provider of the client's or
5.19 former client's genital area, groin, inner thigh, buttocks, or breast or the clothing covering
5.20 any of these body parts;

5.21 (3) kissing of, or the intentional touching by the client or former client of the
5.22 provider's genital area, groin, inner thigh, buttocks, or breast or the clothing covering any
5.23 of these body parts if the provider agrees to the kissing or intentional touching.

5.24 Sexual contact includes requests by the provider for conduct described in subitems
5.25 (1) to (3).

6.1 Subp. 29. **Significant risks and benefits.** "Significant risks and benefits" means
6.2 those risks and benefits that are known or reasonably foreseeable by the provider,
6.3 including the possible range and likelihood of outcomes, and that are necessary for the
6.4 client to know in order to decide whether to give consent to proposed services or to
6.5 reasonable alternative services.

6.6 Subp. 30. **Sponsor.** "Sponsor" means an individual or entity that organizes a
6.7 sponsored continuing education activity.

6.8 Subp. 31. **Standardized test.** "Standardized test" means a test that is administered,
6.9 recorded, and scored in a uniform and objective manner, is interpreted by means of
6.10 normative data, and includes a manual or other published information that fully describes
6.11 its development, rationale, validity, reliability, and normative data.

6.12 Subp. 32. **Student.** "Student" means an individual over whom the provider has
6.13 evaluative academic authority, including an individual who is enrolled in a graduate
6.14 program in psychology at an educational institution or who is taking a psychology course
6.15 for credit. This does not apply to an individual who is taking a psychology course to
6.16 receive continuing education credit from a board or who is auditing a course.

6.17 Subp. 33. **Supervisee.** "Supervisee" means an individual whose supervision is
6.18 required to obtain credentialing by a board of psychology or to comply with a board order.

6.19 Subp. 34. **Test.** "Test" means any instrument, device, survey, questionnaire,
6.20 technique, scale, inventory, or other process which is designed or constructed for the
6.21 purpose of measuring, evaluating, assessing, describing, or predicting personality,
6.22 behavior, traits, cognitive functioning, aptitudes, attitudes, skills, values, interests,
6.23 abilities, or other psychological characteristics of individuals.

6.24 Subp. 35. **Unprofessional conduct.** "Unprofessional conduct" means any conduct
6.25 that fails to conform to the minimum standards of acceptable and prevailing practice.

7.1 Subp. 36. **Variance.** "Variance" means board-authorized permission to comply with
7.2 a rule in a manner other than that generally specified in the rule.

7.3 Subp. 37. **Waiver.** "Waiver" means board-authorized permission not to comply
7.4 with a rule.

7.5 Subp. 38. **Written informed consent.** "Written informed consent" means informed
7.6 consent that is in writing and signed by the client.

7.7 **7200.0200 LICENSURE PROCESS.**

7.8 The process of obtaining licensure by from the board is divided into two involves
7.9 three separate parts: admission to examination and admission to licensure specified
7.10 educational requirements, including academic and experiential training; specified board
7.11 examinations; and specified postdegree supervised employment experiences for licensure.

7.12 **7200.0550 EXAMINATION REQUIREMENTS FOR LICENSURE.**

7.13 Subpart 1. **Two examinations.** To qualify for licensure, an applicant is required to
7.14 pass two examinations:

7.15 A. a national standardized examination in psychology specified by the board;
7.16 and

7.17 B. a professional responsibility examination specified by the board.

7.18 Subp. 2. **Passing scores.** The passing score for a national standardized examination
7.19 is the recommended score defined by the Association of State and Provincial Psychology
7.20 Boards for that examination. The passing score for the professional responsibility
7.21 examination is specified by the board.

7.22 Subp. 3. **Requirements for admission to examination.** An applicant shall not apply
7.23 for the national standardized examination or the professional responsibility examination
7.24 until after the requirements for the degree have been completed. In order to be admitted to
7.25 examination an applicant shall:

8.1 A. file with the board a completed application for admission to examination that
8.2 includes an affirmation that the statements made on the application are true and correct to
8.3 the best of the knowledge and belief of the applicant, and that is accompanied by payment
8.4 in a manner specified by the board. This payment covers the current nonrefundable
8.5 examination application fee;

8.6 B. provide official transcripts of all graduate work, including verification of
8.7 the degree granted, to be submitted directly to the board from the institution granting
8.8 the degree. Official transcripts shall be received in the board office prior to processing
8.9 the application;

8.10 C. for an application based upon the equivalent of a master's degree in a doctoral
8.11 program, provide for that equivalency to be verified in writing directly to the board by
8.12 the degree program director or equivalent. Verification shall be received in the board
8.13 office prior to processing the application; and

8.14 D. have met the applicable requirements of part 7200.1300 and the requirements
8.15 of part 7200.1500 or 7200.1600, if applicable.

8.16 Subp. 4. **Denial of admission to examination.** An applicant who has failed to meet
8.17 the requirements in subpart 3, items A to C, shall be denied admission to the examination
8.18 and informed in writing of the denial and the reasons for it. An applicant who has been
8.19 denied admission to an examination may reapply and shall pay the current nonrefundable
8.20 application fee with each application.

8.21 Subp. 5. **Passing national examination while in another jurisdiction.** An
8.22 applicant for licensure who has passed the national standardized examination required
8.23 in subpart 1, item A, in another jurisdiction is considered to have met the requirements
8.24 of this part with respect to that examination, provided performance on the examination
8.25 in another jurisdiction is at least at the same level deemed satisfactory by Minnesota
8.26 board standards at the time of application.

9.1 Subp. 6. Failure to pass or take examination. An applicant who has failed an
9.2 examination or failed to appear for an examination may reapply to take the examination,
9.3 subject to any limitations imposed by the Association of State and Provincial Psychology
9.4 Boards or the test vendor. The applicant shall pay the current nonrefundable application
9.5 fee with each application.

9.6 **7200.0600 REQUIREMENTS FOR LICENSURE.**

9.7 To be eligible for licensure, an applicant must:

9.8 A. meet the requirements for admission to the examinations specified in part
9.9 7200.0300 7200.0550, subpart 3;

9.10 B. file with the board a notarized application for licensure, which includes an
9.11 affirmation that the statements made in the application are true and correct to the best
9.12 knowledge and belief of the applicant, ~~and which is accompanied by~~ includes the current
9.13 nonrefundable licensure application fee;

9.14 C. ~~for licensure as a licensed psychologist only, have completed two years~~
9.15 ~~of postdegree supervised employment as stated in parts 7200.0800 and 7200.2000 to~~
9.16 ~~7200.2600~~ have completed the supervised employment requirements in part 7200.2000,
9.17 which is independently verified by the board;

9.18 D. ~~for licensure as a licensed psychologist only, provide evidence of having~~
9.19 ~~met the supervision requirements of parts 7200.0800 and 7200.2000 to 7200.2600 and~~
9.20 ~~Minnesota Statutes, section 148.925, subdivisions 1 and 2, paragraph (b), by means of a~~
9.21 ~~signed, notarized statement from the supervisor of each employment that includes the time~~
9.22 ~~period during which the applicant was supervised, the number of hours of face-to-face~~
9.23 ~~supervision per week, and verification that the supervision meets the requirements of parts~~
9.24 ~~7200.0800 and 7200.2000 to 7200.2600;~~

9.25 E. D. have performed satisfactorily on ~~all parts of the examination~~ examinations
9.26 listed in part 7200.3000 7200.0550; and

10.1 F. E. ~~provide evidence of having met the requirements of Minnesota Statutes,~~
10.2 ~~section 148.91, subdivision 4, and of not having engaged in conduct prohibited by parts~~
10.3 ~~7200.4500 to 7200.5700, by means of endorsements~~ names for endorsement from at
10.4 least two individuals with meeting the qualifications stated in part 7200.0900 who can
10.5 attest that the applicant has met the requirements of Minnesota Statutes, section 148.907,
10.6 subdivision 2, clause (5).

10.7 **7200.0800 SUPERVISED EMPLOYMENT FOR LICENSED PSYCHOLOGISTS.**

10.8 The application for licensure as a licensed psychologist must include for each
10.9 postdegree supervised employment the setting, nature, and extent, the time period
10.10 involved, the number of hours per week engaged in professional duties, the number of
10.11 hours of ~~face-to-face~~ individual, in-person supervision which may include interactive,
10.12 visual, or electronic communication, per week; provided by the primary supervisor, the
10.13 number of hours of designated supervision per week, as defined by statute, and the name,
10.14 address, and qualifications of the supervisor.

10.15 **7200.0900 REQUIREMENTS FOR ENDORSEMENT.**

10.16 For an endorsement to meet the requirements of part 7200.0600, item F E, the
10.17 endorser must be a licensee of the board, an individual who is licensed to practice
10.18 psychology by another state ~~whose licensure standards are similar to the standards of this~~
10.19 ~~state jurisdiction,~~ or an individual ~~whose education and experience meet the licensure~~
10.20 ~~standards of Minnesota Statutes, section 148.91 and parts 7200.0100 to 7200.6000.~~
10.21 In addition, with a doctoral degree in psychology. The endorser must have observed
10.22 the applicant while the applicant was engaged in the practice of psychology within the
10.23 previous three years. The endorser cannot be an employee or family member of the
10.24 applicant, ~~a current member of the board, or an individual who has not observed the work~~
10.25 ~~of the applicant in the professional environment of the applicant.~~

11.1 ~~An applicant who has not received sufficient endorsements may submit the names~~
11.2 ~~of additional endorsers.~~

11.3 **7200.1300 EDUCATIONAL REQUIREMENT REQUIREMENTS FOR**
 11.4 **LICENSURE.**

11.5 Subpart 1. **Licensed psychologist.** The educational requirement for licensure as a
 11.6 licensed psychologist is a doctoral degree with a major in psychology. The degree shall
 11.7 be obtained in an institution accredited by a regional accrediting association to grant the
 11.8 doctoral degrees degree being submitted for licensure and shall meet the standards the
 11.9 board has established by rule.

11.10 Subp. 2. ~~Licensed psychologist by waiver~~ **Grandparenting provision.**
 11.11 Notwithstanding the provisions of subpart 1, the educational requirement for licensure
 11.12 as a licensed psychologist for any ~~person~~ applicant who has met the requirements of
 11.13 Minnesota Statutes, section ~~148.921~~ 148.907, subdivision ~~2~~ 3, paragraph (b), clause (1),
 11.14 is a ~~master of arts or science~~ master's degree, including a ~~master~~ master's equivalent in
 11.15 a doctoral program, with a major in psychology obtained in an institution accredited
 11.16 by a regional accrediting association. The applicant must have been accepted into the
 11.17 program by November 1, 1991, whether or not the applicant had enrolled in a class by
 11.18 that date. An applicant who entered the program by November 1, 1991, and who later
 11.19 transferred to another program leading to a degree in psychology is considered having
 11.20 met the admission requirements of Minnesota Statutes, section 148.907, subdivision 3,
 11.21 paragraph (b), clause (1).

11.22 Subp. 2a. [See repealer.]

11.23 Subp. 3. [See repealer.]

11.24 Subp. 4. [See repealer.]

12.1 Subp. 5. **Degree requirements.** The doctoral degree must be from a program that is
 12.2 an organized sequence of study in psychology and must meet the requirements in items
 12.3 A and B.

12.4 A. The degree must include the completion of graduate credits as specified in
12.5 subitems (1) to (3).

12.6 (1) A minimum of the specified number of graduate semester or quarter
12.7 credits of coursework earned in each of the foundational areas of psychology listed in
12.8 units (a) to (g). Coursework relating to the application of psychological principles to the
12.9 identification or solution of problems, as described in subitems (2) and (3), cannot be used
12.10 to meet the requirements of units (a) to (g):

12.11 (a) research design, statistics, and psychological measurement theory,
12.12 six semester credits or nine quarter credits required, of which at least one semester or
12.13 1-1/2 quarter credits must be in each of the following areas: research design, statistics,
12.14 and psychological measurement theory;

12.15 (b) biological bases of behavior, three semester credits or five quarter
12.16 credits required;

12.17 (c) cognitive-affective bases of behavior, three semester credits or five
12.18 quarter credits required;

12.19 (d) social bases of behavior, three semester credits or five quarter
12.20 credits required;

12.21 (e) personality theory and human development, three semester credits
12.22 or five quarter credits required;

12.23 (f) human diversity, three semester credits or five quarter credits
12.24 required; and

13.1 (g) professional ethics and standards of conduct, three semester credits
13.2 or five quarter credits required.

13.3 (2) A minimum of six additional semester credits or nine quarter credits
13.4 earned in the application of psychological principles to problem identification. The

13.5 coursework must be in the areas of assessment, evaluation, or data collection, or a
13.6 combination of these areas. Graduate credits in the foundational areas of psychology, as
13.7 described in subitem (1), cannot be used to meet this requirement.

13.8 (3) A minimum of six additional semester credits or nine quarter credits in
13.9 the application of psychological principles to problem solution. The coursework must
13.10 be in the areas of psychological intervention or data analysis or a combination of these
13.11 areas. Graduate credits in the foundational areas of psychology, as described in subitem
13.12 (1), cannot be used to meet this requirement.

13.13 B. A minimum of 24 semester credit hours or 384 clock hours must be earned
13.14 in residence from the educational institution through in-person psychological instruction
13.15 with multiple program faculty and students. Acceptable academic residency experience
13.16 shall be accumulated over a period of 12 consecutive months.

13.17 C. The applicant shall complete a predegree supervised experience in
13.18 psychology. The experience must meet the criteria in subitems (1) to (10).

13.19 (1) For licensure based on a doctoral degree, the internship shall be an
13.20 organized training program subject to:

13.21 (a) a minimum of an 1,800-hour predoctoral internship in psychology;

13.22 (b) a minimum of 20 hours per week of supervised experience;

13.23 (c) completion in no fewer than 12, and within 30, consecutive months;

13.24 (d) a minimum of two hours of regularly scheduled supervision per
13.25 week up to 40 hours worked;

14.1 (e) a minimum of one hour of supervision for each 20 hours, or portion
14.2 of this, worked beyond 40 hours per week; and

14.3 (f) one hour per week of supervision provided by the primary
14.4 supervisor on an individual, in-person basis. Supervision beyond the one hour per week

14.5 may be conducted on an individual or group basis by the primary supervisor or designated
14.6 supervisor.

14.7 (2) For licensure based on a master's degree or a master's equivalent in a
14.8 doctoral program, the practicum must be an organized training program subject to:

14.9 (a) a 600-hour practicum in psychology;

14.10 (b) a minimum of 15 hours per week of supervised experience;

14.11 (c) completion in no fewer than six, and within 12, consecutive
14.12 months;

14.13 (d) a minimum of one hour of regularly scheduled supervision for each
14.14 20 hours, or portion thereof, worked; and

14.15 (e) all supervision shall be provided by the primary supervisor on an
14.16 individual, in-person basis.

14.17 (3) Hours that qualify as predegree supervised professional experience may
14.18 include those spent in supervision, research, teaching, record keeping, report writing,
14.19 staff meetings, client care conferences, and required training sessions, as well as hours
14.20 spent in direct client contact.

14.21 (4) The primary supervisor may designate other master's or doctoral
14.22 prepared mental health professionals to provide training and supervision in specific skills
14.23 for all or part of the required supervision beyond one hour per week.

14.24 (5) The primary supervisor shall establish procedures that adequately
14.25 provide communication with designated supervisors regarding the supervisee's training
15.1 experiences. The primary supervisor shall retain supervisory responsibility for all of the
15.2 supervised professional experience, which must include discussions that incorporate the
15.3 applicable ethical and practice standards of psychology.

15.4 (6) All supervisors shall be readily available for supervision, including
15.5 both regularly scheduled supervisory meetings with the supervisee and additional contacts
15.6 as needed. All supervisors needed shall know the rules, policies, and procedures at the
15.7 supervisee's work site or agency, and shall personally review the work of the supervisee
15.8 on a regular basis.

15.9 (7) The primary supervisor shall be competent in supervision, including the
15.10 areas supervised and the populations served, and shall know the prevailing ethical and
15.11 practice standards of psychology.

15.12 (8) The primary supervisor shall be:

15.13 (a) a Minnesota licensed psychologist;

15.14 (b) an individual who is credentialed as a psychologist in another
15.15 jurisdiction; or

15.16 (c) an individual who has a doctoral degree with a major in psychology
15.17 and who is employed by a regionally accredited educational institution or by a federal,
15.18 state, county, or local government, institution, agency, or research facility.

15.19 (9) The supervisor shall not be in a multiple relationship with the supervisee
15.20 as defined in part 7200.0110, subpart 15, such as being an employee of the supervisee
15.21 or a member of the supervisee's family.

15.22 (10) Reports by the supervisee shall be cosigned by the supervisor or issued
15.23 with a cover letter stating that the report has been reviewed and approved by the supervisor.

15.24 D. The requirement in item C is considered met if the predegree internship
15.25 completed by the applicant has been accredited by the American Psychological
16.1 Association (APA) or the program is a member of the Association of Predoctoral
16.2 Psychology Internship Centers (APPIC).

16.3 E. The applicant's official transcript of the degree on which licensure is based
16.4 shall document successful completion of the requirements of items A and C. If not
16.5 documented by the transcript, the applicant shall document successful completion of the
16.6 requirements described in item C by a letter sent directly to the board from the degree
16.7 program director or equivalent that certifies successful completion of the 1,800-hour
16.8 doctoral internship or the 600-hour master's practicum.

16.9 Subp. 6. **Completion of APA or CPA accredited program.** The requirements of
16.10 subpart 5, items A and B, are considered met for applicants based on a doctoral degree
16.11 if the applicant provides acceptable evidence that the degree was earned in a doctoral
16.12 program that was accredited by the APA or CPA at the time the degree was conferred.

16.13 **7200.1455 INCOMPLETE EDUCATIONAL REQUIREMENTS.**

16.14 A. An applicant with a doctoral or master's degree in psychology or a master's
16.15 equivalent in a doctoral program in psychology whose degree program does not meet the
16.16 educational requirements for licensure, may complete them postdegree as follows:

16.17 (1) an applicant may earn up to 12 semester credits or equivalent toward
16.18 the educational requirements for licensure that may be completed outside of an organized
16.19 sequence of study; or

16.20 (2) an applicant who needs more than 12 semester credits or equivalent
16.21 must complete them as part of an organized sequence of study.

16.22 B. Acceptable documentation for item A, subitem (1), consists of an official
16.23 transcript sent directly to the board documenting the successful completion of educational
16.24 requirements and acceptable documentation for item A, subitem (2), consists of a letter
17.1 from the degree program director or equivalent certifying that the program is an organized
17.2 sequence of study.

17.3 **7200.1500 INSTITUTIONAL ACCREDITATION.**

17.4 For a degree to meet the standards for licensure, the institution granting the degree
17.5 must be regionally accredited at the time the degree is granted.

17.6 **7200.1550 AMERICAN PSYCHOLOGICAL ASSOCIATION ACCREDITED**
17.7 **PROGRAMS.**

17.8 The requirements of part 7200.1300, ~~subpart 4, items A and B, subitems (1) through~~
17.9 ~~(4)~~, are met for an application based on a doctoral degree if the applicant provides
17.10 ~~acceptable~~ evidence that the degree was earned in a doctoral program that was accredited
17.11 by the American Psychological Association at the time of graduation. ~~Acceptable~~
17.12 ~~evidencee consists of documentation provided directly to the board by the American~~
17.13 ~~Psychological Association or by certification by letter sent directly to the board from the~~
17.14 ~~applicant's degree program director or equivalent.~~

17.15 **7200.1600 DEGREES FROM FOREIGN INSTITUTIONS.**

17.16 Subpart 1. **Canadian institutions.** A degree from a Canadian institution regulated
17.17 by the provincial government shall be accepted as ~~meeting standards required for~~
17.18 ~~aeereditation of a~~ equivalent to a degree obtained from a regionally accredited domestic
17.19 institution.

17.20 Subp. 2. **Other foreign institutions.** ~~When a degree from a foreign institution other~~
17.21 ~~than a Canadian institution is offered as meeting the requirements of part 7200.1300, at~~
17.22 ~~least two board members shall evaluate the institution granting the degree and recommend~~
17.23 ~~admission of the applicant to examination if:~~ An applicant for licensure trained in an
17.24 educational institution outside of the United States or Canada shall demonstrate to the
17.25 satisfaction of the board that the applicant possesses a doctorate degree in psychology that
17.26 meets the requirements of part 7200.1300. The applicant shall provide the board with a
18.1 comprehensive evaluation of the degree performed by a foreign credential evaluation
18.2 service that is a member of the National Association of Credential Evaluation Services

18.3 (NACES) and any other documentation the board deems necessary. The applicant shall be
 18.4 responsible for the expenses incurred as a result of the evaluation.

18.5 ~~A. the institution is chartered, authorized, or monitored by an agency of the~~
 18.6 ~~central government of the country in which the institution is located;~~

18.7 ~~B. the institution offers organized advanced degree programs leading to the~~
 18.8 ~~equivalent of a master's or doctoral degree in psychology as specified in part 7200.1300,~~
 18.9 ~~and the programs and courses are equivalent to programs and courses offered by regionally~~
 18.10 ~~accredited domestic institutions as determined by a comparison of subject matter and~~
 18.11 ~~number of hours necessary to receive credit for a program or course;~~

18.12 ~~C. the program leading to the advanced degree must have been in existence for~~
 18.13 ~~at least ten years and must be recognized by the central government of the country in~~
 18.14 ~~which the institution is located as entitling the holder of the degree to practice psychology~~
 18.15 ~~in that country; and~~

18.16 ~~D. the major meets the requirements of part 7200.1300.~~

18.17 Subp. 3. **Translation costs services.** Upon board request, an applicant shall obtain
 18.18 translations of any documents relevant to licensure. The translator must be approved by
 18.19 the board. The cost of translating any transcript or other documentation shall be borne by
 18.20 the applicant.

18.21 **7200.2000 PROFESSIONAL SUPERVISED EMPLOYMENT REQUIREMENTS**
 18.22 **FOR LICENSURE AS A LICENSED PSYCHOLOGIST.**

18.23 ~~To meet the requirements for professional employment, the employment of the~~
 18.24 ~~applicant, which may include voluntary service, must:~~

18.25 ~~A. Involve the application of psychological principles as stated in the definition~~
 18.26 ~~of "practice of psychology" in Minnesota Statutes, section 148.89, subdivision 5.~~

19.1 ~~B. Be under supervision as provided in Minnesota Statutes, section 148.925,~~
19.2 ~~subdivisions 1, 2, paragraph (b), and 3. The supervisor must not be an employee or a~~
19.3 ~~member of the family of the applicant. The independent practice of psychology for a fee in~~
19.4 ~~this state is not allowed before licensure and shall not be credited toward the employment~~
19.5 ~~requirement for licensure.~~

19.6 ~~C. Hours spent in supervision, research, charting, report writing, staff meetings,~~
19.7 ~~patient care conferences, and required training sessions, as well as hours spent in direct~~
19.8 ~~client contact, count as hours of employment for the purposes of part 7200.0600, item C.~~

19.9 ~~D. Be performed competently as judged by the supervisor.~~

19.10 Subpart 1. **General.** All applicants shall complete one full year of postdegree
19.11 supervised employment or the equivalent in part-time employment. Employment shall
19.12 consist of a minimum of 1,800 hours of actual work experience that are accrued in no
19.13 less than 12 months and in no more than 30 months from the first date of employment.
19.14 Postdegree employment for licensure as a licensed psychologist shall comply with
19.15 subparts 2 and 3.

19.16 Subp. 2. **Supervision.** All postdegree employment shall be supervised. Supervision
19.17 of postdegree employment for licensure shall meet the requirements in items A to I.

19.18 A. The supervision shall be provided according to Minnesota Statutes, section
19.19 148.925, subdivisions 1 to 3, 5, and 6.

19.20 B. A minimum of one hour of regularly scheduled supervision per week up
19.21 to 20 hours worked and a minimum of one hour of supervision for each 20 hours, or a
19.22 portion, worked beyond 20 hours per week. Hours worked beyond 50 in a week shall not
19.23 count to the total required hours.

19.24 C. One hour per week of supervision shall be provided by the primary
19.25 supervisor on an individual, in-person basis. The primary supervisor may designate

20.1 other master's or doctoral prepared mental health professionals to provide training and
20.2 supervision in specific skills for the required supervision beyond one hour per week,
20.3 which may be conducted on an individual or group basis.

20.4 D. The primary supervisor shall establish procedures that adequately provide
20.5 for communication with designated supervisors regarding the supervisee's training
20.6 experiences. In complying with Minnesota Statutes, section 148.925, the primary
20.7 supervisor shall retain supervisory responsibility for all supervised professional
20.8 experience. Supervisory sessions with the primary supervisor shall include discussions
20.9 that incorporate the applicable ethical and practice standards of psychology.

20.10 E. Both primary and designated supervisors shall be readily available for
20.11 supervision, including both regularly scheduled supervisory meetings with the supervisee
20.12 and ad hoc contacts as needed, and shall know the rules, policies, procedures, and
20.13 populations served at the supervisee's work site. Both supervisors shall personally review
20.14 the work of the supervisee on a regular basis.

20.15 F. Primary supervisors shall meet the competency and other requirements of
20.16 supervision in Minnesota Statutes, section 148.925.

20.17 G. The supervisor shall not be in a multiple relationship with the supervisee,
20.18 as defined in part 7200.0110, subpart 15.

20.19 H. The primary supervisor shall certify that the supervision requirements for
20.20 licensure have been met.

20.21 I. An applicant who completes the required amount of postdegree supervised
20.22 employment shall continue to receive supervision for any professional services meeting
20.23 the definition of the practice of psychology until notified of licensure by the board.

21.1 Subp. 3. **Eligible employment.** Employment may be paid or unpaid and shall
21.2 consist of the practice of psychology as defined in Minnesota Statutes, section 148.89,
21.3 subdivision 5.

21.4 A. Employment that qualifies may include time spent in supervision, research,
21.5 teaching, case management, program development, administration or evaluation, staff
21.6 consultation, peer review, primary or secondary prevention, attendance at workshops,
21.7 seminars, or other scientific or professional training activities, record keeping, report
21.8 writing, staff meetings, client care conferences, required training sessions, and direct
21.9 client contact.

21.10 B. Employment that does not qualify includes employment required as
21.11 preparation for the master's or doctoral degree, or a professional training program
21.12 completed in association with earning a master's or doctoral degree, such as an internship,
21.13 assistantship, associateship, clerkship, or practicum.

21.14 C. Employment between the time all requirements for the degree were met and
21.15 the time of conferral of the degree may be credited toward the employment requirements
21.16 for licensure if the date of completion of all degree requirements is verified directly to the
21.17 board in writing by the degree program director or equivalent.

21.18 D. The employment shall be performed competently as judged by the supervisor.

21.19 **7200.2030 APPLICANT'S RESPONSIBILITY.**

21.20 It is the applicant's responsibility to demonstrate to the board that the applicant has
21.21 met all requirements for licensure under the Minnesota Psychology Practice Act.

21.22 **7200.2035 LICENSURE BY MOBILITY.**

21.23 Subpart 1. **General.** Applicants for licensure by mobility shall meet all requirements
21.24 for licensure under the Minnesota Psychology Practice Act.

22.1 Subp. 2. **Certification or diplomate.** The educational requirements of part
22.2 7200.1300, the national standardized examination requirement of part 7200.0550, subpart
22.3 1, item A, and the postdegree employment requirements of part 7200.2000 shall be
22.4 considered met if, at the time of application, the applicant provides acceptable evidence
22.5 of certification as a current holder of the Certificate of Professional Qualification (CPQ)
22.6 issued by the Association of State and Provincial Psychology Boards (ASPPB) or of a
22.7 diplomate from the American Board of Professional Psychology (ABPP). An applicant
22.8 seeking to qualify for licensure under this part who is a graduate of a program that is not
22.9 APA accredited and earned the degree after adoption of this rule, shall meet the human
22.10 diversity requirement of part 7200.1300, subpart 5, item A, subitem (1), unit (f).

22.11 **7200.2040 DENIAL OF LICENSURE.**

22.12 An applicant who fails to meet all requirements for licensure under the Minnesota
22.13 Psychology Practice Act shall be denied licensure and informed in writing of the denial
22.14 and the reason for it. An application submitted following denial is a new application and
22.15 must be accompanied by the current licensure application fee. An applicant who has
22.16 been denied licensure may reapply and shall pay the current nonrefundable application
22.17 fee with each application.

22.18 **7200.3100 DISPLAY OF LICENSE.**

22.19 ~~A license shall be displayed on the premises of the primary location of the professional~~
22.20 ~~practice of the licensee.~~ Upon request, a provider shall present the license for review.

22.21 **7200.3200 TERM OF LICENSE.**

22.22 A license is valid for the period beginning with the date on which the license is
22.23 originally granted or granted after termination pursuant to part ~~7200.3600~~ or 7200.3700
22.24 and ending two years later on the last day of the month in which the license is granted.
22.25 Thereafter the license is renewable for periods of two years, ending with the last day of
22.26 the month in which the license is granted.

23.1 **7200.3250 NOTIFYING BOARD OF ADDRESS CHANGE.**

23.2 Licenses and applicants shall designate to the board a public mailing address for
23.3 all board correspondence. Licenses and applicants shall notify the board in writing
23.4 within 30 days of a change of mailing address. Licenses shall also designate a public
23.5 telephone number.

23.6 **7200.3300 NOTICE OF LICENSE RENEWAL.**

23.7 At least one month before the renewal date, a renewal notice identifying the renewal
23.8 date and the amount of the current nonrefundable renewal fee shall be sent provided to
23.9 each licensee to the last known address of the licensee in the file of the board. Failure to
23.10 receive the notice shall not relieve the licensee of the obligation to pay the renewal fee
23.11 renew the license according to part 7200.3400, subpart 1.

23.12 **7200.3400 RENEWAL DEADLINE; APPLICATION AND FEE.**

23.13 Subpart 1. ~~Payment of renewal date, information required fee.~~ The biennial
23.14 ~~renewal fee shall be remitted to the board~~ Applications for renewal and fee must be
23.15 received by the board or postmarked on or before the last day of the last month during
23.16 which the license is valid.

23.17 ~~The renewal fee shall accompany a completed notarized renewal application including~~
23.18 ~~a list of the continuing education activities since initial licensure or the preceding renewal,~~
23.19 ~~whichever applies, and an affirmation that the statements on the renewal application are~~
23.20 ~~true and correct to the best knowledge and belief of the licensee. The continuing education~~
23.21 ~~list must include the names of the sponsors, the dates and title of the activity, and the~~
23.22 ~~number of hours credited. The license renewal certificate shall not be issued unless the~~
23.23 ~~licensee has demonstrated that the requirements of parts 7200.3820 to 7200.3840 have~~
23.24 ~~been met. Each licensee is responsible for keeping documentation of the licensee's~~
23.25 ~~attendance at sponsored continuing education activities or completion of individually~~
23.26 ~~designed activities for two years after the renewal date.~~

24.1 Subp. 2. [See repealer.]

24.2 Subp. 3. [See repealer.]

24.3 Subp. 4. [See repealer.]

24.4 **7200.3500 LATE FEES.**

24.5 An application for renewal postmarked or received after the last day of the last month
24.6 during which the license is in effect is ~~valid only upon payment of~~ must be accompanied
24.7 by both the current renewal fee and current the late fee.

24.8 **7200.3510 ~~TERMINATION NOTICE~~ FOR NONRENEWAL OF LICENSE.**

24.9 Subpart 1. Notice. Within 30 days after the renewal date, a licensee who has not
24.10 renewed the license, including submission of a completed application and affirmation of
24.11 continuing education requirements, shall be notified by registered or certified letter sent to
24.12 the last known address of the licensee in the file of the board that the renewal is overdue
24.13 and that failure to pay the current renewal fee and current late fee within 60 days after the
24.14 renewal date will result in termination of the license. A second notice shall be sent at least
24.15 seven days before a board meeting occurring 60 days or more after the renewal date to
24.16 each licensee who has ~~not remitted the renewal fee and late fee~~ failed to renew.

24.17 Subp. 2. Termination of license. The board shall terminate the license of a licensee
24.18 whose license renewal is at least 60 days overdue and to whom notification has been sent
24.19 as provided in subpart 1. Failure of a licensee to receive notification is not grounds for
24.20 later challenge of the termination. The former licensee shall be notified of the termination
24.21 by registered or certified letter within seven days after the board action, in the same
24.22 manner as provided in subpart 1.

24.23 **7200.3610 RELICENSURE FOLLOWING TERMINATION.**

24.24 Subpart 1. **Relicensure requirements.** A former licensee whose license has been
24.25 voluntarily terminated or terminated as provided in part ~~7200.3605~~ 7200.3510, subpart

25.1 2, may be relicensed after complying with all laws and rules required of applicants for
25.2 examination and licensure and verifying that the former licensee has not engaged in the
25.3 ~~private~~ practice of psychology in this state since the date of termination, except according
25.4 to the exemptions from licensure in Minnesota Statutes, section 148.96, subdivision 3.
25.5 The verification must be accompanied by a notarized affirmation that the statement is
25.6 true and correct to the best knowledge and belief of the former licensee. The fee for
25.7 relicensure following termination is the licensure fee in effect at the time of application for
25.8 relicensure, and statutes and rules governing relicensure are the statutes and rules in effect
25.9 at the time the initial license was granted.

25.10 Subp. 2. [See repealer.]

25.11 **7200.3620 PRACTICING WITHOUT A LICENSE.**

25.12 A former licensee seeking relicensure following termination as provided in part
25.13 ~~7200.3605~~ 7200.3510, subpart 2, who has engaged in the independent practice of
25.14 psychology in this state since the date of termination is subject to disciplinary action at the
25.15 time the new license is granted or to denial of licensure.

25.16 **7200.3700 VOLUNTARY TERMINATION.**

25.17 A license may be voluntarily terminated at any time upon written notification to
25.18 the board, unless a complaint is pending against the licensee. The notification must be
25.19 received by the board prior to termination of the license for failure to renew. The board
25.20 retains jurisdiction over a former licensee for complaints received after termination
25.21 regarding conduct that occurred while licensed. A former licensee may be licensed again
25.22 only after complying with all laws and rules, as provided in part 7200.3610, subpart 1,
25.23 for relicensure after following termination.

25.24 **7200.3810 PURPOSE OF CONTINUING EDUCATION.**

25.25 The purpose of mandatory continuing education is to:

26.1 A. promote the health ~~and well-being~~, safety, and welfare of the residents of
 26.2 Minnesota who receive services from licensees; and

26.3 B. promote the professional ~~development~~ competence of providers of these
 26.4 services.

26.5 The continued ~~professional growth~~ development and maintenance of competence
 26.6 ~~in providing psychological services~~, including the ability to address competently the
 26.7 psychological needs of individuals from culturally diverse populations, are ongoing
 26.8 activities and are the ethical responsibilities of each licensee.

26.9 **7200.3820 CONTINUING EDUCATION REQUIREMENTS.**

26.10 ~~Except as provided in part 7200.3840~~, As a requirement for license renewal, each
 26.11 licensee ~~must~~ shall have completed during the preceding renewal period a minimum
 26.12 of 40 hours of continuing education activities approved by the board according to part
 26.13 7200.3830.

26.14 **7200.3825 CALCULATION OF CONTINUING EDUCATION CREDIT.**

26.15 Unless otherwise stated, one continuing education hour equals 60 minutes. Credit is
 26.16 given in one-half hour increments to the nearest one-half or full hour.

26.17 **7200.3830 APPROVAL OF ELIGIBLE CONTINUING EDUCATION**
 26.18 **ACTIVITIES.**

26.19 Subpart 1. **Continuing education activities eligible for approval.** The activities in
 26.20 items A to G are ~~designated as sponsored activities that may be used to meet continuing~~
 26.21 ~~education requirements~~ eligible for approval, provided they meet the definition and
 26.22 purpose of continuing education in ~~part 7200.0100~~ parts 7200.0110, subpart ~~4a~~, and
 26.23 ~~pertain to psychology or enhance psychological skills~~ 6, and 7200.3810.

26.24 A. Developing and teaching an academic course in psychology in an institution
 26.25 accredited by a regional accrediting association. Continuing education hours may be
 26.26 earned only for the first time the licensee teaches the course. One academic credit, ~~unit~~,

27.2 ~~or hour~~ equals ten continuing education hours. Acceptable documentation is verification
 27.3 from the ~~dean or head of the department of~~ degree program director or the equivalent at
 27.4 the institution that the licensee taught the course for the first time and ~~of the number of~~
 27.5 academic credits, units, or hours assigned by the institution.

27.6 B. Attending presentations based on scientific, practice, or professional standards
 27.7 foundations. Attendance may include participation by means of audio or audio-visual
 27.8 electronic communication. Acceptable documentation of completion is a certificate of
 27.9 attendance. For activities that do not provide a certificate of attendance, acceptable
 27.10 documentation of completion is a registration receipt with a printed program or brochure.

27.11 C. Completing home study and computer-based courses offered by a vendor.
 27.12 Acceptable documentation of completion includes verification by the vendor that the
 27.13 licensee has passed all post-tests, or a completion certificate issued by the vendor. Hours
 27.14 of credit listed by the vendor shall be used in determining the hours to be credited by
 27.15 the board.

27.16 ~~B: D.~~ D. Completing satisfactorily a graduate level course in psychology offered
 27.17 by an institution accredited by a regional accrediting association. The course need not be
 27.18 submitted for prior approval by either the sponsor or the individual licensee. Acceptable
 27.19 documentation is an academic transcript showing graduate credits earned. One academic
 27.20 credit, unit, or hour equals ~~20~~ eight continuing education hours. Audited courses earn four
 27.21 continuing education hours per academic credit.

27.22 ~~C: E.~~ E. Developing a presentation for workshops, seminars, symposia, colloquia,
 27.23 invited speaker sessions, meetings of professional or scientific organizations, or
 27.24 postdoctoral institutes and presenting a presentation based on scientific, practice, or
 27.25 professional standards foundations. Acceptable documentation of completion is a printed
 27.26 program or agenda, or copies of the presentation materials or slides. One presentation
 28.1 hour of development equals ~~one~~ three continuing education hour and up to three hours

28.2 ~~of development time may be claimed~~ hours for each hour of presentation. Continuing
28.3 education hours may be earned only for ~~development~~ for the licensee's first presentation
28.4 ~~on the subject developed~~ of the content.

28.5 F. Developing taped or computerized materials based on scientific, practice, or
28.6 professional standards foundations. Acceptable documentation of completion is a copy
28.7 of the materials. Three continuing education hours may be claimed for each hour of
28.8 published running time.

28.9 ~~D.~~ G. Authoring, editing, or reviewing a psychological publication. Continuing
28.10 education hours may be earned only in the year of publication or first distribution.
28.11 Acceptable documentation includes a publication cover sheet, masthead, table of contents,
28.12 or marketing materials. The maximum hours earned are as follows:

28.13 (1) author of a professional or scientific book; equals 40 hours, and
28.14 acceptable documentation is a copy of the title page and other pages that document the
28.15 date of publication;

28.16 (2) author of a professional or scientific book chapter or peer-reviewed
28.17 journal article, equals 20 hours, and acceptable documentation is the table of contents
28.18 showing the title and author and other pages that document the date of publication;

28.19 (3) author of a professional or scientific article in an edited newsletter of
28.20 a professional association equals five hours, and acceptable documentation is a copy of
28.21 the article and the publication cover sheet;

28.22 ~~(3)~~ (4) editor of a professional or scientific book; or peer-reviewed journal
28.23 equals 30 hours, and acceptable documentation is a copy of the title page and any pages
28.24 that document the date of publication;

28.25 (4) ~~editor of a professional or scientific journal, 30 hours;~~

29.1 (5) editor-in-chief of a professional or scientific journal equals 40 hours,
29.2 and acceptable documentation is a copy of the journal masthead and pages that document
29.3 the dates that the licensee is the editor-in-chief;

29.4 (5) (6) journal article review, ~~one hour~~ three hours per manuscript, and for
29.5 this activity only, continuing education hours may be earned in the year the review is
29.6 received by the editor, and acceptable documentation is a letter from the editor verifying
29.7 the review has been provided; and

29.8 ~~(6) other professional or scientific activities not covered in subitems (1) to~~
29.9 ~~(5), including preparation of products such as tests, videotaped materials, and computer~~
29.10 ~~programs. Up to 40 hours may be credited, the amount to be determined by the board~~
29.11 ~~using the amounts in subitems (1) to (4) as guidelines.~~

29.12 (7) author of a test based on scientific foundations equals 30 hours, and
29.13 acceptable documentation is a copy of the test and the test manual.

29.14 ~~E. Attendance at workshops, seminars, symposia, colloquia, invited speaker~~
29.15 ~~sessions, postdoctoral institutes, or scientific or professional programs offered at meetings~~
29.16 ~~of local, state, regional, national, or international professional or scientific organizations,~~
29.17 ~~or audited graduate courses at an institution accredited by a regional accrediting~~
29.18 ~~association. Acceptable documentation includes a certificate of attendance or a transcript.~~
29.19 ~~For activities which do not provide a certificate of attendance or transcript, documentation~~
29.20 ~~includes a registration receipt with a printed program.~~

29.21 ~~F. Completion of audio-visual or other home study courses. Acceptable~~
29.22 ~~documentation includes transcripts, personal notes, or posttests. Three hours of activity~~
29.23 ~~equals one continuing education hour.~~

29.24 ~~G. Service on board oral examination panels. One day of service equals~~
29.25 ~~eight continuing education hours. Continuing education hours may be credited once~~
29.26 ~~per renewal period.~~

30.1 Subp. 2. **Sponsor Request for board approval.**

30.2 A. A sponsor or licensee may request in writing board approval at any time for
30.3 activities intended to meet continuing education requirements in subpart 1. The sponsor
30.4 or licensee shall be notified within 45 days after receipt of a request that includes the
30.5 information required in subpart 4 whether the activity has been approved or denied. The
30.6 board may approve all, a portion, or none of the submitted activity according to this part.
30.7 The request shall be in writing, and in the case of a sponsor application for approval, it
30.8 shall be accompanied by the applicable fee. Sponsor and licensee requests shall include
30.9 the following:

30.10 (1) the name and address of the sponsor;

30.11 (2) the names, academic degrees, and credentials of the presenters, if
30.12 appropriate;

30.13 (3) the title of the activity and an outline of topics covered;

30.14 (4) an agenda that specifies the timetable of instruction and other didactic
30.15 activities;

30.16 (5) the location and dates of the activity;

30.17 (6) a statement of the educational objectives and targeted participants;

30.18 (7) the mechanism for monitoring and clarifying attendance;

30.19 (8) upon request, an explanation of how the activity contributes to the
30.20 development or maintenance of the licensee's competence; and

30.21 (9) upon request, documentation of the scientific, practice, or professional
30.22 standards foundation for the topics covered.

30.23 B. When an activity is approved, the sponsor shall include the board's approval
30.24 log number on the activity's brochure and certificate of attendance. The sponsor's

31.1 brochures advertising approved activities shall include the information required under
31.2 item A, subitems (1) to (7).

31.3 Materials advertising approved activities may include the statement: "THIS
31.4 PROGRAM HAS BEEN APPROVED BY THE MINNESOTA BOARD OF
31.5 PSYCHOLOGY FOR (NUMBER) CONTINUING EDUCATION HOURS." Materials
31.6 advertising ~~nonapproved~~ activities that have not been approved may not include such a
31.7 statement or otherwise imply board approval. ~~Violation of this subpart by a sponsor who~~
31.8 ~~is a licensee is grounds for disciplinary action.~~

31.9 Subp. 3. [See repealer.]

31.10 Subp. 4. [See repealer.]

31.11 Subp. 5. [See repealer.]

31.12 Subp. 6. [See repealer.]

31.13 **7200.3845 AUTOMATIC APPROVAL.**

31.14 Any activity approved for continuing education credit by the American Psychological
31.15 Association (APA), the Association of State and Provincial Psychology Boards (ASPPB),
31.16 or other national professional organization as determined by the board, shall automatically
31.17 be approved for continuing education credit without further application by the sponsor or
31.18 licensee.

31.19 **7200.3850 DOCUMENTATION AND REPORTING COMPLIANCE.**

31.20 Subpart 1. **Renewal requirements.** Every two years, when the licensee applies for
31.21 renewal of the license, the licensee must complete and submit an affidavit of continuing
31.22 education compliance showing that the licensee has completed a minimum of 40 approved
31.23 continuing education hours since the last renewal. The licensee's renewal application shall
31.24 be deemed incomplete and void upon failure to submit the affidavit when required.

32.1 Subp. 2. **Record retention.** All licensees shall retain original documentation of
32.2 attendance and completion of continuing education hours for a period of eight years
32.3 after the renewal date.

32.4 **7200.3860 CONTINUING EDUCATION AUDIT.**

32.5 The board shall randomly audit a percentage of renewing licensees each month for
32.6 compliance with continuing education requirements.

32.7 A. During the first ten days of the month following the renewal date, the board
32.8 shall send a notice to the licensee that the licensee has been selected for an audit of
32.9 continuing education hours. The notice shall include the reporting period selected for audit.

32.10 B. Selected licensees shall submit copies of the original documentation of
32.11 continuing education hours completed during the reporting period. Upon specific request,
32.12 the licensee shall submit original documentation. Failure to submit required documentation
32.13 shall result in the renewal application being considered incomplete and void and constitute
32.14 grounds for termination for nonrenewal of the license and disciplinary action.

32.15 C. The continuing education list must include the names of the sponsors, the
32.16 dates and titles of the activity, the number of hours credited, and supportive documentation.
32.17 A license renewal certificate shall not be issued unless the licensee has demonstrated that
32.18 the requirements in parts 7200.3820 to 7200.3830 have been met.

32.19 D. If the licensee fails to meet the continuing education requirements by the
32.20 renewal date, the license renewal is deemed late and the licensee will not be permitted to
32.21 renew electronically. The renewal application must then be submitted in writing along
32.22 with all documentation, renewal fee, and renewal late fee. The licensee may request a
32.23 time-limited variance to fulfill the continuing education requirements after the renewal
32.24 date. The variance request must meet the requirements of part 7200.6000, subpart 1, and
32.25 must include a written plan listing the activities including the dates and the number of
32.26 hours for each activity offered to meet the requirement. Continuing education activities

33.1 completed after the renewal date pursuant to the written plan shall count toward meeting
33.2 only the requirements of the previous renewal period. A variance granted under this part
33.3 expires six months after the renewal date.

33.4 E. A provider who has submitted a request for a time-limited variance for
33.5 continuing education requirements according to item D, or whose continuing education is
33.6 under review by the board, may continue to practice until the board has taken action on the
33.7 variance request, or the review is complete.

33.8 **7200.4500 RULES OF CONDUCT.**

33.9 Subpart 1. **Scope.** The rules of conduct ~~constitute the code of ethics as required~~
33.10 ~~by Minnesota Statutes, section 148.98 and~~ apply to the conduct of all licensees and
33.11 ~~applicants~~ providers, including conduct during the period of education, training, and
33.12 employment ~~which~~ that is required for licensure.

33.13 Subp. 2. **Purpose.** The rules of conduct constitute the standards ~~against~~ by which the
33.14 professional conduct of a ~~psychologist~~ the provider is measured.

33.15 Subp. 3. **Violations.** A violation of the rules of conduct ~~constitutes unprofessional or~~
33.16 ~~unethical conduct and~~ is a sufficient reason for disciplinary action, corrective action, or
33.17 denial of licensure.

33.18 Subp. 4. [See repealer.]

33.19 Subp. 5. **Conflicts between rules and organizational demands.** If the
33.20 organizational requirements at the provider's work setting conflict with the rules of
33.21 conduct, the provider shall clarify to the employer the nature of the conflict, make known
33.22 the requirement to comply with the rules of conduct, and resolve the conflict in a manner
33.23 that results in compliance with the rules of conduct.

33.24 **7200.4600 ~~COMPETENCE~~ COMPETENT PROVISION OF SERVICES.**

34.1 Subpart 1. **~~Limits on~~ Competent practice.** ~~A psychologist~~ Providers shall limit
 34.2 practice to the areas of competence in which proficiency has been gained through
 34.3 education and training or experience and which have been stated in writing to the board by
 34.4 ~~the psychologist~~ services that they can provide competently as defined in part 7200.0110,
 34.5 subpart 5.

34.6 Subp. 2. [See repealer.]

34.7 Subp. 2a. [See repealer.]

34.8 Subp. 3. [See repealer.]

34.9 Subp. 3a. **Developing new services.** While the provider is developing a new
 34.10 service, the provider shall obtain professional education, training, continuing education,
 34.11 consultation, supervision, experience, or a combination thereof necessary to ensure that
 34.12 the service is provided competently. If a complaint is submitted alleging a violation of
 34.13 this subpart, the provider has the burden of proof to demonstrate that the provider took
 34.14 the necessary steps to ensure the competent provision of services during the period of
 34.15 development.

34.16 Subp. 4. [See repealer.]

34.17 **7200.4700 PROTECTING THE PRIVACY OF CLIENTS.**

34.18 Subpart 1. **~~In general~~ Safeguarding private information.** ~~A psychologist~~ The
 34.19 provider shall safeguard the private information obtained in the course of the practice;
 34.20 teaching, or research of psychology. ~~With the exceptions listed in subparts 2, 4, 5, 10,~~
 34.21 ~~and 12;~~ Private information is may be disclosed to others only ~~with the informed written~~
 34.22 ~~consent of the client~~ according to part 7200.4710 and with the exceptions in subparts 2
 34.23 to 13.

34.24 Subp. 2. **Limited disclosure to others without written consent.** Private information
34.25 may be disclosed without the ~~informed written~~ consent of the client when disclosure is
35.1 necessary to protect against a clear and substantial risk of imminent serious harm being
35.2 inflicted by the client on the client or another individual, including the provider. In such
35.3 case the private information is to be disclosed only to ~~appropriate professional workers,~~
35.4 ~~public authorities~~ law enforcement agencies, the potential victim, ~~or~~ the family of the
35.5 client, or appropriate third parties in a position to prevent or avert the harm.

35.6 Subp. 3. **Dual Services to multiple clients.** Whenever psychological services are
35.7 requested or paid for by one client for another provided to multiple clients, the ~~psychologist~~
35.8 ~~must~~ provider shall initially inform both clients each client of the ~~psychologist's~~ provider's
35.9 responsibility to treat any information gained in the course of rendering the services as
35.10 private information, including any limitations to each client's right to privacy.

35.11 Subp. 3a. **Obtaining collateral information.** Prior to obtaining collateral
35.12 information about a client from other individuals, the provider shall inform the other
35.13 individuals that the information obtained may become part of the client's records and may
35.14 be accessed or released by the client, unless prohibited by law. A provider is not required
35.15 to give prior informed consent to other individuals when those individuals are credentialed
35.16 health care providers acting in their professional capacities.

35.17 Subp. 4. **Minor clients.** At the beginning of a professional relationship, a
35.18 ~~psychologist must~~ the provider shall inform a minor client, to the extent that the client can
35.19 understand, that the law imposes a limit limitations on the right of privacy of the minor
35.20 with respect to the minor's communications with a ~~psychologist~~ the provider.

35.21 Subp. 5. **Limited access to client records.** ~~A psychologist~~ The provider shall limit
35.22 access to client records ~~and~~. The provider shall make reasonable efforts to inform every
35.23 individual, or cause to be informed, individuals associated with the provider's agency or
35.24 facility of the ~~psychologist~~, such as a ~~staff member~~ members, ~~student~~ students, ~~volunteer~~

35.25 volunteers, or community ~~aide~~ aides, that access to client records shall be limited only
35.26 to the ~~psychologist~~ provider with whom the client has a professional relationship, ~~an~~
36.1 ~~individual~~ individuals associated with the agency or facility whose duties require access,
36.2 and ~~an individual~~ individuals authorized to have access by the ~~informed~~ written informed
36.3 consent of the client.

36.4 Subp. 6. [See repealer.]

36.5 Subp. 7. **Case reports.** ~~Case reports or other clinical materials~~ All client information
36.6 used in teaching, presentations, professional meetings, or publications shall be disguised
36.7 ~~so that no~~ to prevent identification of the ~~individual~~ occurs client unless the provider has
36.8 obtained a signed release of information.

36.9 Subp. 7a. **Supervision and consultation.** When a provider shares private
36.10 information about a client for purposes of consultation or supervision, all client
36.11 information that might identify the client shall be disguised unless the provider has
36.12 obtained a signed release of information.

36.13 Subp. 7b. **External supervision.** When a provider shares private information
36.14 about a client for the purposes of supervision, the provider shall obtain a signed release
36.15 of information.

36.16 Subp. 8. **Observation and recording.** Diagnostic interviews or therapeutic sessions
36.17 with a client may be observed or electronically recorded only with ~~the informed~~ written
36.18 informed consent of the client, except as otherwise provided by law or court order.

36.19 Subp. 9. ~~Records to remain private~~ **Continued privacy of client information.**
36.20 ~~A psychologist~~ The provider shall continue to maintain as ~~private~~ the privacy of client
36.21 information, including the records of a client, after the professional relationship between
36.22 the ~~psychologist~~ provider and the client has ceased.

36.23 Subp. 10. **Release of private information Court-ordered or other mandated**
36.24 **disclosures.** ~~A psychologist may release~~ The proper disclosure of private information
37.1 upon a court order or to conform with state or federal law, rule, or regulation shall not
37.2 be considered a violation of the Psychology Practice Act.

37.3 Subp. 11. **Abuse or neglect of children and minors or vulnerable adults.** In the
37.4 course of professional practice, ~~a psychologist~~ the provider shall ~~not violate any law~~
37.5 comply with all laws concerning the reporting of abuse or neglect of ~~children and minors~~
37.6 or vulnerable adults.

37.7 Subp. 12. [See repealer.]

37.8 Subp. 13. **Communication to initiate services.** When the provider is initially
37.9 contacted to establish psychological services to a potential client, the provider or another
37.10 individual designated by the provider may, with oral consent from the potential client,
37.11 contact third-party payers or guarantors to determine payment or benefits information or
37.12 to arrange for precertification of services when required by the individual's health plan.

37.13 **7200.4710 ACCESSING AND RELEASING PRIVATE INFORMATION.**

37.14 Subpart 1. **Right to access and release private information.** A client has the right to
37.15 access and release private information maintained by the provider, including client records
37.16 as provided in Minnesota Statutes, sections 144.291 to 144.298, relating to the provider's
37.17 psychological services to that client, except as otherwise provided by law or court order.

37.18 Subp. 2. **Release of private information.** When a client initiates a request for the
37.19 release of private information, the provider shall comply with Minnesota Statutes, sections
37.20 144.291 to 144.298. However, if the provider initiates the release of private information
37.21 to a third party, a written authorization for release of information must be obtained that
37.22 minimally includes:

37.23 A. the name of the client;

- 37.24 B. the name of the individual or entity providing the information;
- 37.25 C. the name of the individual or entity to which release is to be made;
- 38.1 D. the specific information to be released;
- 38.2 E. the purpose of the release, such as whether the release is to coordinate
- 38.3 professional care with another provider, to obtain insurance payments for services, or for
- 38.4 other specified purposes;
- 38.5 F. the time period covered by the release;
- 38.6 G. a statement that the release is valid for one year, except as otherwise allowed
- 38.7 by law, or for a lesser period that is specified in the release;
- 38.8 H. a declaration that the individual signing the statement has been told of and
- 38.9 understands the nature and purpose of the authorized release;
- 38.10 I. a statement that the release may be rescinded, except to the extent that the
- 38.11 release has already been acted upon or that the right to rescind consent has been waived
- 38.12 separately in writing;
- 38.13 J. the signature of the client or the client's legally authorized representative,
- 38.14 whose relationship to the client shall be stated; and
- 38.15 K. the date on which the release is signed.

38.16 Subp. 3. **Multiple client records.** Whenever psychological services are provided

38.17 to multiple psychotherapy clients, each client has a right to access only that part of the

38.18 records that includes information provided directly by the client or authorized by the client

38.19 to be part of the record, unless otherwise directed by law or court order. Upon a request by

38.20 one client to access or release multiple client records, that part of the records that contains

38.21 information that has not been provided directly or by authorization of the requesting

38.22 client shall be redacted unless written authorization to disclose this information has been

38.23 obtained from the other client. Alternatively, the provider may, at the beginning of the

38.24 service, obtain written informed consent from the clients stating that each client has the
38.25 right to access or authorize release of all information that is part of the record.

39.1 Subp. 4. **Board investigations.** The provider shall release to the board and its
39.2 agents private information that the board and its agents consider to be germane to the
39.3 investigation of all matters pending before the board that relate to its lawful regulation
39.4 activities. Redacting identifying information of individuals in the record is not required
39.5 when providing information to the board as part of a board investigation.

39.6 **7200.4720 INFORMED CONSENT.**

39.7 Subpart 1. **Obtaining informed consent for services.** The provider shall obtain
39.8 informed consent for services to a client. The informed consent may be oral or written,
39.9 except as provided in subpart 2. The informed consent shall include:

39.10 A. the goals, purpose, and procedures of the proposed service;

39.11 B. a discussion of factors that may impact the duration of the service;

39.12 C. the applicable fee schedule;

39.13 D. the limits to the client's privacy;

39.14 E. the significant risks and benefits of the service;

39.15 F. information and uncertainty of benefits, if the proposed service, method, or
39.16 procedure is of an experimental, emerging, or innovative nature;

39.17 G. where applicable, advisement to the client that the provider is developing
39.18 a new service; and

39.19 H. alternatives to the service, if any.

39.20 Subp. 2. **Written informed consent.** Written informed consent shall be required for
39.21 forensic services, except as otherwise provided by law or court order, or as required by
39.22 part 7200.4710, subpart 3.

39.23 Subp. 3. **Modification to service.** If the nature or purpose of a service changes
39.24 substantially, it is necessary to obtain informed consent again.

40.1 Subp. 4. **Emergency or crisis services.** When emergency or crisis services are
40.2 provided, the provider shall not be required to obtain informed consent. If services
40.3 continue after the emergency or crisis has abated, informed consent shall then be obtained.

40.4 **7200.4740 TERMINATION OF SERVICES.**

40.5 Subpart 1. **Right to terminate services.** Either the provider or client may terminate
40.6 professional services unless prohibited by law or court order.

40.7 Subp. 2. **Mandatory termination of services.** The provider shall promptly terminate
40.8 services to a client, except as otherwise provided by law or court order, whenever:

40.9 A. the provider's objectivity or effectiveness is impaired, unless a resolution can
40.10 be achieved as permitted in part 7200.4810; or

40.11 B. the client is unlikely to benefit from continued professional services by the
40.12 provider.

40.13 Subp. 3. **Notification of termination.** Whenever the provider initiates a termination
40.14 of professional services, the provider shall promptly inform the client in a manner that
40.15 minimizes harm. This requirement shall not apply when the termination is due to the
40.16 successful completion of a predefined service such as an assessment or time-limited
40.17 therapy.

40.18 Subp. 4. **Recommendation upon termination.** Upon the termination of
40.19 psychological services, the provider shall:

40.20 A. offer to make a recommendation to the client for appropriate mental health
40.21 services whenever the provider believes they are needed by the client; or

40.22 B. provide such a recommendation upon the request of the client.

40.23 Subp. 5. **Exception to required recommendation.** The requirements of subpart 4
40.24 shall not apply whenever an assessment of an individual for a third party is conducted in
40.25 which a recommendation for mental health services is not part of the requested service.

41.1 **7200.4750 RECORD KEEPING.**

41.2 Subpart 1. **Record-keeping requirements.** Providers shall maintain accurate and
41.3 legible records of their services for each client. Records shall minimally contain:

41.4 A. client personal data;

41.5 B. an accurate chronological listing of all client visits, fees charged to the client
41.6 or a third-party payer, and payments received;

41.7 C. documentation of services, including, where applicable:

41.8 (1) assessment methods, data, and reports;

41.9 (2) an initial treatment plan and any subsequent revisions;

41.10 (3) the name of the individual providing the services;

41.11 (4) case notes for each date of service, including any interventions;

41.12 (5) consultations with collateral sources;

41.13 (6) diagnoses or problem descriptions;

41.14 (7) documentation that informed consent for services was given, including
41.15 written informed consent documents, where applicable;

41.16 (8) documentation of supervision or consultation received; and

41.17 (9) the name of the individual who is clinically responsible for the services
41.18 provided;

41.19 D. copies of all correspondence relating to the client; and

41.20 E. copies of all client authorizations for release of information and any other
41.21 documents pertaining to the client.

42.1 Subp. 2. **Duplicate records.** The provider need not maintain client records that
42.2 duplicate those maintained by the agency, clinic, or other facility at which services are
42.3 provided.

42.4 Subp. 3. **Records retention.** The provider shall retain a client's records for a
42.5 minimum of eight years after the date of the provider's last professional service to the
42.6 client, except as otherwise provided by law. If the client is a minor, the records retention
42.7 period shall not commence until the client reaches the age of 18, except as otherwise
42.8 provided by law.

42.9 **7200.4810 IMPAIRED OBJECTIVITY, OR EFFECTIVENESS.**

42.10 Subpart 1. ~~Psychological services prohibited~~ **Situations involving impaired**
42.11 **objectivity or effectiveness.** A psychologist must not provide psychological services to a
42.12 client or potential client when the psychologist's objectivity or effectiveness is Items A to
42.13 F involve impaired objectivity or effectiveness and are prohibited as specified.

42.14 A. The provider shall not provide psychological services to a client if doing
42.15 so would create a multiple relationship. If an unforeseen multiple relationship arises
42.16 after services have been initiated, the provider shall promptly terminate the professional
42.17 relationship. This item shall not apply if the psychological services involve teaching or
42.18 research, if such a relationship cannot reasonably be avoided.

42.19 B. The provider shall not provide to a client psychotherapy or assessment
42.20 services and concurrently either supervision or teaching. If an unforeseen situation arises
42.21 in which both types of services are required or requested by the client or a third party, the
42.22 provider shall decline to provide one or both of the services.

42.23 C. The provider shall not provide concurrently to a client two or more types of
42.24 psychological services in which a fundamental conflict arises between the psychological
42.25 services. If the conflict cannot be resolved in the manner required in subpart 2a, the
42.26 provider shall decline to provide one or more of the services that give rise to the conflict.

43.1 D. The provider shall not provide psychotherapy services to multiple clients
43.2 whose psychotherapy goals are fundamentally irreconcilable. If this situation arises
43.3 after services have been initiated, the provider shall promptly terminate services to one
43.4 or both clients.

43.5 E. The provider shall not provide psychological services to a client when the
43.6 provider is biased for or against the client for any reason that interferes with the provider's
43.7 impartial judgment, except if the provider is resolving the impairment in the manner
43.8 required in subpart 2a.

43.9 F. The provider shall not provide services to a client when there is a fundamental
43.10 divergence or conflict of service goals, interests, values, or attitudes between the client and
43.11 the provider that adversely affects the professional relationship, except if the provider is
43.12 resolving the impairment in the manner required in subpart 2a.

43.13 Subp. 2. [See repealer.]

43.14 Subp. 2a. **Resolution of impaired objectivity or effectiveness.** When an
43.15 impairment occurs that is listed in subpart 1, item C, E, or F, the provider may provide
43.16 services only if the provider actively pursues a resolution of the impairment and is able
43.17 to do so in a manner that minimizes the potential for adverse effects on the client or
43.18 potential client. If the provider attempts to resolve the impairment, it shall be by means
43.19 of relevant professional education, training, study, continuing education, consultation,
43.20 psychotherapy, intervention, supervision, or discussion with the client or potential client,
43.21 or an appropriate combination thereof. If resolution of the impairment is not possible, the
43.22 provider shall terminate services.

43.23 Subp. 3. **Termination of services due to impaired objectivity or effectiveness.**

43.24 ~~Whenever a psychologist's objectivity or effectiveness becomes impaired during a~~
43.25 ~~professional relationship with a client, the psychologist must notify the client orally and in~~
43.26 ~~writing that the psychologist can no longer see the client professionally and must assist the~~
44.1 ~~client in obtaining Termination of services from another professional required by subpart~~
44.2 ~~2a must conform with the requirements of part 7200.4740.~~

44.3 Subp. 4. **Burden of proof.** If a complaint is submitted to the board alleging a
44.4 violation of this part, the provider has the burden of proof to demonstrate that there was no
44.5 impaired objectivity or effectiveness or that the provider was compliant with subpart 2a.

44.6 **7200.4850 PROVIDER IMPAIRMENT.**

44.7 The provider shall not offer psychological services to clients when the provider is
44.8 unable to offer such services with reasonable skill and safety as a result of a physical or
44.9 mental illness or condition, including, but not limited to, substance abuse or dependence.

44.10 **7200.4905 CLIENT WELFARE.**

44.11 Subpart 1. **Bill of rights.** The provider shall display prominently on the premises of
44.12 the professional practice or make available as a handout the bill of rights of clients which
44.13 must include a statement that consumers of psychological services have the right:

44.14 A. to expect that the provider has met the minimum qualifications of education,
44.15 training, and experience required by state law for licensure;

44.16 B. to examine public records maintained by the Board of Psychology that
44.17 contain the credentials of the provider;

44.18 C. to report complaints to the Board of Psychology;

44.19 D. to be informed of the cost of professional services before receiving the
44.20 services;

44.21 E. to privacy as defined and limited by rule and law;

44.22 F. to be free from being the object of unlawful discrimination while receiving
44.23 psychological services;

45.1 G. to have access to their records as provided in Minnesota Statutes, sections
45.2 144.291 to 144.298, except as otherwise provided by law or a prior written agreement;

45.3 H. to be free from exploitation for the benefit or advantage of the provider;

45.4 I. to terminate services at any time, except as otherwise provided by law
45.5 or court order;

45.6 J. to know the intended recipients of psychological assessment results;

45.7 K. to withdraw consent to release assessment results, unless that right is
45.8 prohibited by law or court order or is waived by prior written agreement;

45.9 L. to a nontechnical description of assessment procedures; and

45.10 M. to a nontechnical explanation and interpretation of assessment results, unless
45.11 that right is prohibited by law or court order or is waived by prior written agreement.

45.12 The handout must include the Board of Psychology's current mailing address, Web site
45.13 address, and telephone number.

45.14 Subp. 2. **Stereotyping.** The provider shall consider the client as an individual and
45.15 shall not impose on the client any stereotypes of behavior, values, or roles related to
45.16 human diversity.

45.17 Subp. 3. **Misusing client relationship.** The provider shall not misuse the
45.18 relationship with a client due to a relationship with another individual or entity.

45.19 Subp. 4. **Prohibiting exploitation of client.** The provider shall not exploit in any
45.20 manner the professional relationship with a client for the provider's emotional, financial,
45.21 sexual, or personal advantage or benefit. This prohibition is extended indefinitely to former
45.22 clients who are vulnerable or dependent on the provider. If a complaint is submitted to the

45.23 board alleging violation of this subpart with respect to a former client, the provider has the
45.24 burden of proof to demonstrate that the former client was not vulnerable or dependent.

46.1 Subp. 5. **Sexual behavior with client.** A provider shall not engage in any sexual
46.2 behavior with a client, including:

46.3 A. sexual contact with the client; or

46.4 B. any physical, verbal, written, interactive, or electronic communication,
46.5 conduct, or act that may be reasonably interpreted to be sexually seductive, demeaning,
46.6 or harassing to the client.

46.7 Subp. 6. **Sexual behavior with former client.** The prohibitions against sexual
46.8 behavior with clients established in subpart 5 also apply to former clients for a period of
46.9 two years following the date of the last psychological service, whether or not the provider
46.10 has formally terminated the professional relationship. This prohibition is extended
46.11 indefinitely for a former client who is vulnerable or dependent on the provider. If a
46.12 complaint is submitted to the board alleging a violation of this subpart with respect to a
46.13 former client, the provider has the burden of proof to demonstrate that the former client
46.14 was not vulnerable or dependent.

46.15 **7200.4910 WELFARE OF STUDENTS, SUPERVISEES, AND RESEARCH**
46.16 **SUBJECTS.**

46.17 Subpart 1. **General.** Providers who teach, evaluate, supervise, or conduct research
46.18 have authority over their students, supervisees, or research subjects, and must protect
46.19 the welfare of these individuals.

46.20 Subp. 2. **Protections.** To protect the welfare of students, supervisees, or research
46.21 subjects, providers shall not:

46.22 A. impose any stereotypes of behavior, values, or roles related to race, ethnicity,
46.23 national origin, religious affiliation, language, age, gender, physical disabilities, mental
46.24 capabilities, sexual orientation or identity, or socioeconomic status;

47.1 B. exploit or misuse in any manner the professional relationship for the
47.2 emotional, financial, sexual, or personal advantage or benefit of the provider or another
47.3 individual or entity;

47.4 C. engage in any sexual behavior with a current supervisee, including sexual
47.5 contact, as defined in part 7200.0110, subpart 28, or any physical, verbal, written,
47.6 interactive, or electronic communication, conduct, or act that may be reasonably
47.7 interpreted to be sexually seductive, demeaning, or harassing;

47.8 D. engage in any deceptive or fraudulent behavior;

47.9 E. disclose evaluative information except for legitimate professional or
47.10 scientific purposes; or

47.11 F. engage in any other unprofessional conduct.

47.12 **7200.4950 MEDICAL AND OTHER HEALTH CARE CONSIDERATIONS.**

47.13 Subpart 1. Coordinating services. With authorization from the client, the provider
47.14 shall coordinate services for the client with other health care professionals, consistent
47.15 with the best interests of the client.

47.16 **Subp. 2. Medications.**

47.17 A. If competent to do so, providers may discuss prescription or nonprescription
47.18 medications and their effects with a client or the client's physician or other prescribing
47.19 health care provider, or in a report.

47.20 B. Providers shall make clear in medication discussions with a client or in a
47.21 report that the ultimate decision whether to prescribe, alter, or discontinue a medication
47.22 lies solely with a physician or other prescribing health care provider.

47.23 **7200.5010 CONCLUSIONS AND REPORTS.**

48.1 Subpart 1. **Bases for assessments.** An assessment process must be appropriate and
48.2 sufficient for the purposes for which it is intended.

48.3 Subp. 2. **Bases for conclusions.** Providers shall base their conclusions on
48.4 information and procedures sufficient to substantiate those conclusions.

48.5 Subp. 3. **Administration and interpretation of tests.** Providers shall use
48.6 psychological tests as follows:

48.7 A. standardized tests shall be used preferentially over nonstandardized tests;

48.8 B. all tests shall be administered and responses shall be recorded, scored, and
48.9 interpreted based on practice or scientific foundations;

48.10 C. whether a test is used in a nonstandard manner, the limitations of the test and
48.11 the reasons for its nonstandard use shall be clearly stated in the report;

48.12 D. a test's reliability, validity, and normative data shall be taken into account in
48.13 its selection, use, and interpretation; and

48.14 E. the reliability and validity of test statements and interpretations in reports
48.15 shall be the responsibility of the provider, including when automated testing services
48.16 are used.

48.17 Subp. 4. **Reports.** Reports shall include:

48.18 A. a description of all sources of information upon which the provider's
48.19 conclusions are based;

48.20 B. any reservations or qualifications concerning the validity or reliability of the
48.21 opinions and conclusions formulated and recommendations made, taking into account the
48.22 conditions under which the procedures were carried out, including any nonstandard use of

48.23 a test, the limitations of scientific procedures and psychological descriptions, base rate and
 48.24 baseline considerations, and the impossibility of absolute predictions;

49.1 C. a statement concerning any discrepancy, disagreement, or inconsistent or
 49.2 conflicting information regarding the circumstances of the case that may have a bearing on
 49.3 the provider's conclusions;

49.4 D. a statement of the nature of and reasons for any use of a procedure that
 49.5 differs from the purposes, populations, or referral questions for which it has been designed
 49.6 or validated, or that is administered, recorded, scored, or interpreted in other than a
 49.7 standard and objective manner; and

49.8 E. a statement indicating if any test interpretations or report conclusions are not
 49.9 based on direct contact between the provider and the client.

49.10 **7200.5100 PUBLIC STATEMENTS.**

49.11 Subpart 1. **Prohibition against false or misleading information.** Public statements
 49.12 by providers shall not include false or misleading information. They may describe fees,
 49.13 professional qualifications, and services provided, but they may not evaluate services as to
 49.14 their quality or uniqueness and may not contain testimonials by quotation or implication.
 49.15 False or misleading information means any public statement that contains a material
 49.16 misrepresentation or omission of fact. The provider shall make reasonable efforts to
 49.17 ensure that public statements by others on behalf of the provider are truthful and shall
 49.18 make reasonable remedial efforts to bring a public statement into compliance with this
 49.19 part when the provider becomes aware of a violation.

49.20 Subp. 2. **Misrepresentation.** ~~A psychologist may~~ The provider shall not
 49.21 misrepresent directly or by implication professional qualifications such as including
 49.22 education, training, experience, or areas of competence, credentials, certification by a
 49.23 specialty board, or areas of specialization. ~~A psychologist may~~ The provider shall not
 49.24 misrepresent, directly or by implication, professional affiliations; or the purposes; and

49.25 characteristics of institutions and organizations with which the ~~psychologist~~ provider is
 49.26 professionally associated.

50.1 Subp. 3. **Limit on use of degree.** ~~A psychologist~~ An applicant for licensure or a
 50.2 provider licensed by virtue of a master's degree who has a doctorate from an institution
 50.3 that is not accredited by a regional accrediting association or whose doctoral major does
 50.4 not meet the education requirements for licensure ~~may~~ shall not use the term "Doctor,"
 50.5 "Ph.D.," "Psy.D.," or "Ed.D." with the ~~psychologist's~~ provider's name in any situation or
 50.6 circumstance ~~related to~~ involving the practice of psychology.

50.7 Subp. 4. **Testimonials.** Providers shall not solicit or use testimonials by quotation
 50.8 or implication from current clients or from former clients who are vulnerable to undue
 50.9 influence.

50.10 Subp. 5. **Use of specialty board designations.** Providers may represent themselves
 50.11 as having an area of specialization from a specialty board, such as a designation as
 50.12 diplomat or fellow, if the specialty board used at minimum the following criteria to award
 50.13 the designation and the provider minimally meets the following four criteria:

50.14 A. specified educational requirements defined by the specialty board;

50.15 B. specified experience requirements defined by the specialty board;

50.16 C. a work product evaluated by other specialty board members; and

50.17 D. an in-person examination by a committee of specialty board members or a
 50.18 comprehensive written examination in the area of specialization.

50.19 **7200.5200 FEES AND STATEMENTS.**

50.20 Subpart 1. **Disclosure of ~~cost on request fees.~~** ~~A psychologist~~ The provider shall;
 50.21 ~~when asked by a client about the cost of professional services, disclose the cost of~~ fees for
 50.22 professional services provided to a client before providing the services.

50.23 Subp. 2. **Itemized fee statement.** ~~A psychologist~~ Upon request, the provider shall
 50.24 itemize fees for all services for which the client or a third party is billed and make the
 50.25 itemized statement available to the client. The statement shall identify at least minimally
 51.1 the date on which the service was provided, the nature of the service, and the name of
 51.2 the individual providing the service, and the name of the individual who is professionally
 51.3 responsible for the service.

51.4 Subp. 3. ~~No misrepresentation~~ **Representation of billed services.** ~~A psychologist~~
 51.5 The provider shall not directly or by implication misrepresent to the client or to a third
 51.6 party billed for services the nature of the services; or the extent to which the psychologist
 51.7 provider has provided the services; or the individual who is professionally responsible
 51.8 for the services provided.

51.9 Subp. 4. ~~Claiming fees to be claimed only by provider.~~ ~~A psychologist~~ The
 51.10 provider shall not claim a fee for psychological services unless the psychologist provider
 51.11 is either the direct provider of the services or the individual who is professionally
 51.12 clinically responsible for the provision of the services and under whose direction the
 51.13 services were provided.

51.14 Subp. 5. [See repealer.]

51.15 Subp. 6. [Repealed, 14 SR 74]

51.16 **7200.5300 AIDING AND ABETTING UNLICENSED PRACTICE.**

51.17 ~~A psychologist~~ The provider shall not aid or abet:

51.18 A. an unlicensed individual engaging in the practice of psychology; or

51.19 B. a psychological practitioner an applicant or student in engaging in the
 51.20 independent practice of psychology. However, a licensed psychologist who supervises
 51.21 a psychological practitioner or an individual preparing for licensure as a licensed
 51.22 psychologist according to Minnesota Statutes, section 148.97, subdivision 3, clause

51.23 ~~(2), by the board~~ is not in violation of this part if the ~~supervised individual is not~~
 51.24 ~~engaging in the independent practice of psychology and, if preparing for licensure as a~~
 51.25 ~~licensed psychologist, is salaried or offering services pro bono~~ supervision is conducted
 52.1 according to the Psychology Practice Act. Properly qualified individuals who administer
 52.2 and score psychological instruments under the direction of a licensee who maintains
 52.3 responsibility for the service are not considered to be in violation of this part. The licensee
 52.4 assumes responsibility for adequate training, experience, and oversight to ensure proper
 52.5 qualifications to administer and score the instruments.

52.6 **7200.5500 VIOLATION OF LAW.**

52.7 ~~A psychologist~~ The provider shall not violate any law in which the facts giving rise
 52.8 to the violation involve the ~~provision~~ practice of ~~psychological services~~ psychology as
 52.9 defined in the Psychology Practice Act. In determining whether a violation involves the
 52.10 provision of psychological services the board shall consider:

52.11 A. ~~the nature and seriousness of the violation the psychologist is alleged to~~
 52.12 ~~have committed;~~

52.13 B. ~~the relationship of the alleged violation to the purposes of regulating the~~
 52.14 ~~practice of psychology; and~~

52.15 C. ~~the relationship of the violation to the ability, capacity, fitness, or integrity~~
 52.16 ~~of the psychologist in rendering psychological services.~~

52.17 In any board proceeding alleging a violation of this rule the proof of a conviction of
 52.18 a crime shall constitute proof of the underlying factual elements necessarily underlying
 52.19 that conviction.

52.20 **7200.5600 DECEPTION OR FRAUD.**

52.21 ~~A psychologist must~~ The provider shall not engage in any conduct likely to deceive
 52.22 or defraud the public or the board.

52.23 **7200.5700 UNPROFESSIONAL CONDUCT.**

52.24 ~~A psychologist must~~ The provider shall not engage in any unprofessional conduct.

52.25 ~~Unprofessional conduct is any conduct violating parts 7200.4600 to 7200.5600 or violating~~
53.1 ~~those standards of professional behavior that have become established by consensus of~~
53.2 ~~the expert opinion of psychologists as reasonably necessary for the protection of the~~
53.3 ~~public interest.~~

53.4 **7200.5750 COMPLAINTS TO BOARD.**

53.5 Subpart 1. **Mandatory reporting requirements.** The provider shall file a complaint
53.6 with the board when the provider has reason to believe that another provider:

53.7 A. is unable to practice with reasonable skill and safety as a result of a physical
53.8 or mental illness or condition, including but not limited to substance abuse or dependence,
53.9 except that this mandated reporting requirement is deemed fulfilled by a report made to
53.10 the health professionals services program (HPSP) under Minnesota Statutes, section
53.11 214.33, subdivision 1;

53.12 B. is engaging in or has engaged in sexual behavior with a client or former
53.13 client in violation of part 7200.4905, subpart 5, unless the information is obtained in the
53.14 course of treating the other provider for the sexual behavior;

53.15 C. has failed to report abuse or neglect of minors or vulnerable adults in
53.16 violation of part 7200.4700, subpart 11; or

53.17 D. has employed fraud or deception in obtaining or renewing a psychology
53.18 license.

53.19 Subp. 2. **Communicating complaints to board.** A provider who knows or has
53.20 reason to believe that the conduct of another provider is in violation of the Psychology
53.21 Practice Act other than conduct listed in subpart 1 may file a complaint with the board.

53.22 Subp. 3. **Right to file complaint.** A provider shall not attempt to induce a client or
 53.23 another individual, either by request or other means, to waive the right to file a complaint
 53.24 with the board.

53.25 **7200.6100 FEES.**

54.1 The nonrefundable fees for licensure payable to the board are as follows:

54.2 A. application for admission to national standardized examination, \$150;

54.3 B. application for professional responsibility examination, \$150;

54.4 C. application for licensure as a licensed psychologist, \$500;

54.5 D. renewal of license for a licensed psychologist, \$500;

54.6 E. late renewal of license for a licensed psychologist, \$250;

54.7 ~~F. application for licensure as a licensed psychological practitioner, \$250;~~

54.8 ~~G. renewal of license for a licensed psychological practitioner, \$250;~~

54.9 ~~H. late renewal of license for a licensed psychological practitioner, \$125;~~

54.10 ~~I. F.~~ application for converting from master's to doctoral level licensure, \$150;

54.11 and

54.12 ~~J. G.~~ application for guest licensure, \$150.

54.13 **REVISOR INSTRUCTION.** The revisor of statutes shall make any necessary
 54.14 cross-reference changes required by implementing the repealer. The revisor may also
 54.15 make any grammatical changes necessary.

54.16 **REPEALER.** Minnesota Rules, parts 7200.0100, subparts 1, 2, 3, 4a, 5, 5a, 5b, 5c,
 54.17 5d, 6, 7, 8, 9, 9a, 9b, 11, 12, and 13; 7200.0300; 7200.0400; 7200.0500; 7200.0650;
 54.18 7200.0700; 7200.0810; 7200.1000; 7200.1100; 7200.1200; 7200.1300, subparts 2a, 3, and
 54.19 4; 7200.1410; 7200.1450; 7200.1700; 7200.1800; 7200.1900; 7200.2100; 7200.2200;
 54.20 7200.2300; 7200.2400; 7200.2500; 7200.2600; 7200.3000, subparts 1, 1a, 2, 3, 4, and 5;

- 54.21 7200.3400, subparts 2, 3, and 4; 7200.3605; 7200.3610, subpart 2; 7200.3830, subparts
- 54.22 3, 4, 5, and 6; 7200.3840; 7200.4500, subpart 4; 7200.4600, subparts 2, 2a, 3, and 4;
- 54.23 7200.4700, subparts 6 and 12; 7200.4810, subpart 2; 7200.4900; 7200.5000; 7200.5200,
- 54.24 subpart 5; 7200.5400; and 7200.6175, are repealed.