

1.1 **Department of Labor and Industry**

1.2 **Adopted Permanent Rules Relating to Minnesota Rehabilitation Review Panel and**
1.3 **Medical Services Review Board**

1.4 **5217.0300 DEFINITIONS.**

1.5 [For text of subps 1 and 2, see M.R.]

1.6 Subp. 3. **Chair.** "Chair" means the member selected by the board or panel to
1.7 accomplish or delegate the administrative tasks of the board or panel and to take action as
1.8 directed. The chair shall preside at board or panel meetings, correspond on behalf of the
1.9 board or panel, and act as the board or panel liaison with the Department of Labor and
1.10 Industry regarding board or panel functions.

1.11 Subp. 4. [See repealer.]

1.12 [For text of subps 5 to 9, see M.R.]

1.13 Subp. 10. **Quorum.** "Quorum" means a majority of the regular members appointed
1.14 to the board under Minnesota Statutes, section 176.103, subdivision 3, or the panel under
1.15 Minnesota Statutes, section 176.102, subdivision 3. An alternate is counted in determining
1.16 whether a quorum exists if the alternate is replacing a member who is unavailable.

1.17 Subp. 10a. **Vice-chair.** "Vice-chair" means the member selected by the board or
1.18 panel to assume the duties of the chair in the chair's absence.

1.19 Subp. 11. **Voting members.** "Voting members" means:

1.20 [For text of item A, see M.R.]

1.21 B. an alternate who has filled a vacancy or an absence.

1.22 Board or panel alternates shall fill vacancies or absences for members as they appear
1.23 for the meeting. The chair shall decide which alternates will serve as members if there is a
1.24 controversy. Alternates shall fill vacancies according to their statutory classification.

1.25 **5217.0500 OFFICERS.**

2.1 At the first meeting after the last day of July of each year, the voting members shall
2.2 elect from among their numbers persons to serve as chair and vice-chair. Persons elected
2.3 shall take office at the first meeting following their election or through the duration
2.4 of the meeting at which their successors are elected. Officers may be reelected. In the
2.5 event of the absence of the chair and vice-chair the members may elect a member to have
2.6 the same authority as the chair.

2.7 **5217.0600 MEETINGS.**

2.8 The board or panel shall schedule regular meetings on a quarterly basis. Regular
2.9 meetings may be canceled for lack of a quorum or with the approval of the chair, but
2.10 the board or panel shall hold at least one regular meeting every 12 months. Special,
2.11 emergency, and continued meetings may be held in addition to regular meetings as
2.12 provided in Minnesota Statutes, section 13D.04.

2.13 **5217.0610 WORK GROUP.**

2.14 The board or panel may appoint a work group consisting of less than a quorum of
2.15 voting members to address issues specified by the board or panel. The work group shall
2.16 report its recommendations to the board or panel.

2.17 **REPEALER.** Minnesota Rules, part 5217.0300, subpart 4, is repealed.