

1.1 **Board of Architecture, Engineering, Land Surveying, Landscape Architecture,**  
1.2 **Geoscience, and Interior Design**

1.3 **Adopted Permanent Rules Governing Licensure And Certification**

1.4 **1800.0400 APPLICATION FOR LICENSURE AND CERTIFICATION.**

1.5 [For text of subps 1 to 2, see M.R.]

1.6 Subp. 3. **In-training application.**

1.7 A. Applications for examination as engineer-in-training or land  
1.8 surveyor-in-training shall be made under oath and on forms prescribed and furnished by  
1.9 the board and shall be filed with the executive secretary of the board at least 75 days  
1.10 before the date set for the fundamentals examination accompanied by the application and  
1.11 examination fees as specified in part 1800.0500, subpart 1.

1.12 B. Applications for examination as geologist-in-training or soil  
1.13 scientist-in-training shall be made under oath and on forms prescribed and furnished by  
1.14 the board and shall be filed with the executive secretary of the board at least 60 days  
1.15 before the date set for the fundamentals examination accompanied by the application and  
1.16 examination fees as specified in part 1800.0500, subpart 1.

1.17 **1800.1000 EDUCATION AND EXPERIENCE.**

1.18 [For text of subp 1, see M.R.]

1.19 Subp. 1a. **Admission to examination.** To qualify for admission to the examination,  
1.20 an applicant shall present evidence that the applicant meets the education requirement  
1.21 described in subpart 5 and has enrolled in NCARB-IDP described in subpart 6.

1.22 Subp. 2. [Repealed, 14 SR 2988]

1.23 Subp. 3. [Repealed, 14 SR 2988]

1.24 Subp. 4. [Repealed, 14 SR 2988]

2.1 Subp. 5. **Education requirement.** An applicant for licensure must present evidence  
2.2 of graduation from an architectural curriculum accredited by the National Architectural  
2.3 Accrediting Board (NAAB) or architectural education equivalent to that curriculum as  
2.4 determined by the board.

2.5 An applicant holding a degree or having completed coursework from a foreign college  
2.6 or university shall be granted credit toward the requirements of this subpart on the same  
2.7 basis as a graduate of a United States college or university if the board determines that the  
2.8 educational requirements for the degree are equivalent to the requirements of this subpart.  
2.9 The applicant shall furnish a copy of the applicant's grade transcript, including course  
2.10 descriptions of courses successfully completed, in English, with the initial application for  
2.11 evaluation by the board.

2.12 Subp. 6. **Experience and training requirement.** An applicant for licensure must  
2.13 present evidence of completion of the experience and training requirement. Qualifying  
2.14 credits for experience and training shall be granted as described in items A and B.

2.15 [For text of items A and B, see M.R.]

2.16 [For text of subp 7, see M.R.]

2.17 Subp. 8. [Repealed, 21 SR 1427]

## 2.18 **1800.1100 PROCEDURES.**

2.19 Subpart 1. **Completion date.** An applicant may request to be admitted to an  
2.20 examination upon completion of the educational requirement and enrollment in the intern  
2.21 development program by establishing a council record described in part 1800.1000. An  
2.22 applicant is eligible for licensure upon verified completion of the education, examination,  
2.23 experience, and training requirements.

2.24 Subp. 2. **Admission for licensing examination.** Applicants shall submit to the  
2.25 board a completed application, including verification of completed education requirements

3.1 and enrollment in NCARB-IDP. The application shall be submitted on a form provided  
3.2 by the board. If the applicant was not required to complete NCARB-IDP, the applicant  
3.3 shall include a detailed listing of all architecturally related experience gained according  
3.4 to part 1800.1000. The experience listing shall include the name and mailing address  
3.5 of the applicant's supervising licensed architect or other supervisor for each period of  
3.6 employment. A final transcript of grades showing the date of award of any degree earned,  
3.7 except in circumstances referenced in subpart 1, shall be submitted by all applicants. The  
3.8 application shall include one signed copy of Board Rules of Professional Conduct. Upon  
3.9 approval by the board, the applicant shall be notified in writing.

3.10 Subp. 3. [Repealed, 21 SR 1427]

3.11 Subp. 4. **Obtaining application.** Application materials may be obtained by calling  
3.12 or writing the board office.

### 3.13 **1800.1200 EXAMINATION.**

3.14 Subpart 1. **Architect Registration Examination.** The Architect Registration  
3.15 Examination (ARE) shall be administered at least twice annually at a time and place  
3.16 determined by the board or examination delivery vendor to those applicants determined by  
3.17 the board to meet the requirements of part 1800.1000 for admission to the examination.  
3.18 Any person failing one or more parts of the ARE shall be allowed to retake the failed  
3.19 parts after waiting a period of six months.

3.20 The board, if necessary, shall forward notification of eligibility to the examination  
3.21 delivery vendor. Following board approval, eligible candidates shall independently  
3.22 contact the examination delivery vendor to schedule the time and place for the examination  
3.23 at an approved test site.

3.24 An applicant is required to pass all sections of the examination in order to qualify  
3.25 for licensure. The board or examination ~~administrator~~ delivery vendor shall report to  
3.26 the applicant the results of each examination section. The applicant shall attain the

4.1 uniform passing grade established by the board through a psychometrically acceptable  
4.2 standard-setting procedure.

4.3 Subp. 2. [Repealed, 14 SR 2988]

4.4 Subp. 3. [Repealed, 14 SR 2988]

4.5 Subp. 4. [Repealed, 14 SR 2988]

4.6 Subp. 5. **Equipment during examinations.** For the Architect Registration  
4.7 Examination, applicants shall only use the equipment approved by the examination  
4.8 delivery vendor ~~during the Architect Registration Examination.~~

4.9 **1800.2900 PROCEDURES.**

4.10 Subpart 1. **Application deadline.** An applicant shall submit an application for  
4.11 admission to the fundamentals of engineering examination explained in part 1800.2700,  
4.12 subpart 1a, postmarked not later than 75 days prior to the first day of the date set for  
4.13 the fundamentals of engineering examination and accompanied by payment of the fee  
4.14 specified in part 1800.0500, subpart 5, item B, subitem (1). A transcript of grades showing  
4.15 the date of award of the degree earned shall be submitted before the applicant may be  
4.16 certified as engineer-in-training.

4.17 Subp. 2. **Request for professional examination.** An applicant shall submit an  
4.18 application for admission to the principles and practice of engineering examination  
4.19 explained in part 1800.2700, subpart 2, postmarked not later than 75 days prior to the first  
4.20 day of the date set for the professional examination and accompanied by payment of  
4.21 the fee specified in part 1800.0500, subpart 1. The application shall be made on a form  
4.22 provided by the board and shall include a detailed listing of engineering experience gained.  
4.23 The experience listing shall include the name and mailing address of the applicant's  
4.24 supervisor for each period of employment. The board shall provide the applicant an  
4.25 employment reference form which shall be signed and certified. This form shall be

5.1 submitted to the board by the employer. A final official transcript of grades showing the  
5.2 date of award of the degree earned shall accompany the completed form, unless previously  
5.3 submitted. Upon approval of the application by the board, the applicant will be so notified  
5.4 in writing. The applicant shall submit one signed copy of Board Rules of Professional  
5.5 Conduct prior to receipt of the certificate and license.

5.6 Subp. 3. [Repealed, 21 SR 1427]

5.7 Subp. 4. **Obtaining application material.** Application materials may be obtained  
5.8 by calling or writing the board office.