

1.1 **Department of Labor and Industry**

1.2 **Adopted Permanent Rules Relating to Construction Code Inspectors**

1.3 **1301.1300 AUTHORITY AND PURPOSE.**

1.4 The purpose of parts 1301.1300 to 1301.1600 is to establish competency criteria,
1.5 establish and approve education programs, and establish continuing education
1.6 requirements for construction code inspectors pursuant to Minnesota Statutes, section
1.7 16B.655. Parts 1301.1300 to 1301.1600 shall be administered by the supervising
1.8 designated building official.

1.9 **1301.1310 DEFINITIONS.**

1.10 Subpart 1. **Generally.** The definitions in this part apply to parts 1301.1300 to
1.11 1301.1600.

1.12 Subp. 2. **Building construction.** "Building construction" means soils supporting
1.13 buildings, foundations, superstructures, the entire building envelope, and site work
1.14 regulated by the State Building Code, but not mechanical systems or plumbing systems.

1.15 Subp. 3. **Building inspection technology course or BIT course.** "Building
1.16 inspection technology course" or "BIT course" means a building inspection technology
1.17 course offered for college or university credit from an accredited college or university
1.18 ~~that is recognized by the Department of Labor and Industry.~~

1.19 Subp. 4. **Building inspector.** "Building inspector" means an individual who, under
1.20 the supervision of a designated building official, inspects building construction and meets
1.21 the requirements of part 1301.1400, subpart 2.

1.22 Subp. 5. **Combination inspector.** "Combination inspector" means an individual
1.23 who, under the supervision of a designated building official, inspects ~~buildings and~~
1.24 ~~structures in two or more of the following disciplines:~~

1.25 A. ~~building construction;~~

2.1 ~~B. plumbing systems; and~~

2.2 ~~C. mechanical systems.~~ building construction, mechanical systems, and
2.3 plumbing systems and meets the requirements of part 1301.1400, subpart 5.

2.4 Subp. 6. **Construction code inspector.** "Construction code inspector" means a
2.5 building inspector, mechanical inspector, plumbing inspector, or combination inspector
2.6 who, under the supervision of a designated building official, performs building, plumbing,
2.7 or mechanical inspections.

2.8 Subp. 7. **Designated building official.** "Designated building official" means an
2.9 individual who, as a certified building official or building official limited, has been
2.10 designated by a municipality pursuant to Minnesota Statutes, section 16B.65, subdivision
2.11 1.

2.12 Subp. 8. **Mechanical inspector.** "Mechanical inspector" means an individual who,
2.13 under the supervision of a designated building official, inspects mechanical systems and
2.14 meets the requirements of part 1301.1400, subpart 3.

2.15 Subp. 9. **Mechanical system.** "Mechanical system" means a system within the
2.16 scope of chapter 1346 that is composed of devices, appliances, or equipment.

2.17 Subp. 10. **One year of experience.** "One year of experience" means 1,800 hours of
2.18 time occurring within 12 consecutive months.

2.19 Subp. 11. **Plumbing inspector.** "Plumbing inspector" means an individual who,
2.20 under the supervision of a designated building official, inspects plumbing systems and
2.21 meets the requirements of part 1301.1400, subpart 4.

2.22 Subp. 12. **Plumbing system.** "Plumbing system" means a system within the scope
2.23 of chapter 4715 that is composed of devices, appliances, or equipment.

2.24 **1301.1400 MINIMUM COMPETENCY CRITERIA.**

3.1 Subpart 1. **Generally.** An individual conducting construction code inspections must
3.2 meet the minimum competency criteria in this part, except that an individual holding a
3.3 current certification as a building official under Minnesota Statutes, section 16B.65, is
3.4 exempt from this part and part 1301.1600. All construction code inspectors hired on or
3.5 after January 1, 2008, shall within one year of hire, be in compliance with the competency
3.6 criteria of this part.

3.7 Subp. 2. **Building inspector.** To conduct the activities of a building inspector, an
3.8 individual must meet at least one of the following minimum competency criteria:

3.9 A. three years' experience in construction with specific skilled participation in
3.10 the construction of foundations and superstructures;

3.11 B. five years' experience in the complete design of buildings;

3.12 C. successful completion of two or more BIT courses in building construction;

3.13 D. vocational or trade school diploma or equivalent education related to
3.14 building construction;

3.15 E. bachelor's degree or more in architecture, engineering, or construction
3.16 management;

3.17 F. ~~national certification~~ current certification by a national model building code
3.18 group or a national standards writing group as a building inspector; or

3.19 G. two years' experience conducting building construction inspections while
3.20 under the supervision of a Minnesota designated building official.

3.21 Subp. 3. **Mechanical inspector.** To conduct the activities of a mechanical inspector,
3.22 an individual must meet at least one of the following minimum competency criteria:

3.23 A. three years' experience in the installation or design of mechanical systems;

4.1 B. successful completion of two or more BIT courses, with at least one course
4.2 specifically related to mechanical systems;

4.3 C. vocational or trade school diploma or equivalent education related to the
4.4 construction of mechanical systems;

4.5 D. bachelor's degree or more in architecture or engineering; or

4.6 E. ~~national certification~~ current certification by a national model building code
4.7 group or a national standards writing group in mechanical system inspections; ~~or~~.

4.8 F. ~~two years' experience conducting mechanical inspections while under the~~
4.9 ~~supervision of a Minnesota designated building official.~~

4.10 Subp. 4. **Plumbing inspector.** To conduct the activities of a plumbing inspector, an
4.11 individual must meet at least one of the following minimum competency criteria:

4.12 A. three years' qualifying experience in the installation or design of plumbing
4.13 systems that is obtained in compliance with Minnesota's plumbing licensure laws;

4.14 B. successful completion of two or more BIT courses, with at least one course
4.15 specifically related to plumbing systems;

4.16 C. vocational or trade school diploma or equivalent education related to the
4.17 construction of plumbing systems;

4.18 D. bachelor's degree or greater in architecture or engineering; or

4.19 E. ~~national certification~~ current certification by a national model building code
4.20 group or a national standards writing group in plumbing system inspection; ~~or~~.

4.21 F. ~~two years' experience conducting plumbing inspections while under the~~
4.22 ~~supervision of a Minnesota designated building official.~~

5.1 Subp. 5. **Combination inspector.** To conduct the activities of a combination
5.2 inspector, an individual must meet the minimum competency criteria ~~for at least two of~~
5.3 ~~the following disciplines:~~

5.4 A. ~~building inspector;~~

5.5 B. ~~mechanical inspector; or~~

5.6 C. ~~plumbing inspector.~~ of subparts 2, 3, and 4.

5.7 **1301.1500 EDUCATION AND TRAINING.**

5.8 Subpart 1. **Education programs provided.** The commissioner shall provide
5.9 educational programs designed to train and assist construction code inspectors pursuant to
5.10 Minnesota Statutes, section 16B.655, subdivision 2.

5.11 Subp. 2. **Program evaluation.** The commissioner shall evaluate code-related
5.12 education programs offered by other states, correspondence schools, universities, or other
5.13 educational or code-related entities which must be considered on an individual basis
5.14 and shall award one continuing education hour per 50-minute contact hour. Continuing
5.15 education programs completed by correspondence must be evaluated based upon the
5.16 program content and the work the participant is required to successfully complete and
5.17 submit in order to complete the program.

5.18 **1301.1600 CONTINUING EDUCATION.**

5.19 Subpart 1. **Mandatory continuing education.** Each construction code inspector
5.20 must annually meet the requirements for continuing education in ~~subparts~~ subpart 2
5.21 ~~and or~~ 3, and provide verifiable evidence of completed continuing education credits to
5.22 the designated building official. The designated building official must retain evidence of
5.23 compliance for three years.

5.24 Subp. 2. **Building, mechanical, and plumbing inspectors.** Each building inspector,
5.25 mechanical inspector, or plumbing inspector must complete 15 hours of continuing

6.1 education annually, of which six hours must be in the discipline in which the individual
6.2 meets the competency criteria.

6.3 Subp. 3. **Combination inspectors.** Each combination inspector must complete 20
6.4 hours of continuing education annually, of which six hours must be in each discipline in
6.5 ~~which the individual meets the competency criteria.~~