

1 Department of Veterans Affairs

2

3 Adopted Permanent Rules Relating to Soldiers Assistance Fund

4

5 Rules as Adopted

6 9055.0015 DEFINITIONS.

7 [For text of subps 1 to 17, see M.R.]

8 Subp. 17a. Under honorable conditions. "Under honorable  
9 conditions" as used in Minnesota Statutes, section 197.447,  
10 means that the discharge or release from active duty military  
11 service is not under conditions which constitute a bar to the  
12 payment of benefits under Code of Federal Regulations, title 38,  
13 section 3.12.

14 [For text of subps 18 to 21, see M.R.]

15 9055.0020 STATE SOLDIERS ASSISTANCE FUND.

16 [For text of subps 1 to 6, see M.R.]

17 Subp. 7. Inpatient chemical dependency treatment;  
18 eligibility. Applicants admitted to an approved inpatient  
19 chemical dependency treatment program may be eligible to receive  
20 temporary financial assistance in the form of shelter and  
21 utility payments, if they qualify for financial assistance under  
22 department income and asset limitations, as specified in the  
23 schedule of allowances, while the applicant is in an approved  
24 inpatient chemical dependency treatment program. Applications  
25 made while the applicant is in an approved inpatient chemical  
26 treatment program must be made effective the date of admission.

27 Upon successful completion of an approved inpatient  
28 chemical dependency treatment program, applicants may be  
29 eligible to receive financial assistance for one 30-day  
30 assistance period. For continued assistance beyond 30 days,  
31 applicants must meet the eligibility criteria in subparts 1 to  
32 6. Applications submitted under this part more than 30 days  
33 after completion of an approved inpatient chemical dependency  
34 treatment program must include a written justification for the  
35 delay. Successful completion of a prescribed treatment program

1 must be verified in writing by the treatment facility.

2 [For text of subp 8, see M.R.]

3 9055.0080 APPEAL PROCEDURE; DENIAL OF ASSISTANCE.

4 [For text of subps 1 to 5, see M.R.]

5 Subp. 6. **Determination.** The commissioner shall issue a  
6 determination to grant or deny the assistance sought, based upon  
7 the application or upon additional information or extenuating  
8 circumstances presented during the review process, within seven  
9 working days of the review or personal hearing. All  
10 determinations of the commissioner are final.

11 [For text of subps 7 and 8, see M.R.]

12 9055.0105 EDUCATION.

13 [For text of subps 1 to 3, see M.R.]

14 Subp. 4. [See repealer.]

15 [For text of subps 5 to 11, see M.R.]

16 9055.0510 NOTICE.

17 Subpart 1. **Notice of grant availability.** The department  
18 shall publish notice in the State Register of the time period  
19 during which applications will be accepted. The application  
20 period may not be less than 30 days, nor more than 60 days.  
21 Notices must also be sent to all Minnesota county veterans  
22 service officers and others who request notification.

23 Subp. 2. **Notice of intent.** At least 45 days before  
24 publication of the notice required in subpart 1, the department  
25 must provide to all county veterans service officers a written  
26 notice of the intent to publish that notice in the State  
27 Register.

28 9055.0520 ELIGIBILITY.

29 [For text of subps 1 and 2, see M.R.]

30 Subp. 3. **Ineligible projects.** The following activities or  
31 expenditures are not eligible for funding:

32 A. projects which do not directly support or improve  
33 the operation of the county veterans service office;

34 B. projects or programs that would be used to

1 supplement the salary of a county veterans service officer or  
2 employees of the county veterans service office;

3 C. projects or programs which would be used to  
4 supplement or supplant the normal operating budget of the county  
5 veterans service office; and

6 D. projects or programs that would be used to  
7 supplement or supplant existing federal, state, or county  
8 programs.

9 [For text of subps 4 and 5, see M.R.]

10 9055.0530 APPLICATION.

11 Subpart 1. **Required elements.** An application must be  
12 submitted to the department for purposes of determining  
13 eligibility and priority of funding within the time frames  
14 provided in the notice. The application must be in a form and  
15 manner prescribed by the department and contain all information  
16 required by parts 9055.0500 to 9055.0610 and governing statutes,  
17 including the following:

18 A. name of applicant county;

19 B. statement of intended purpose of the grant;

20 C. signature of the county veterans service officer;

21 and

22 D. name of individual authorized by the county board  
23 to enter into a spending plan between the county and the state.

24 Subp. 2. **Format of applications.** The application must  
25 contain the following:

26 A. a statement that explains the need for the grant;

27 B. a description of the activities that the grant  
28 will accomplish, identifying the intended results of the grant;

29 C. a detailed description of any capital equipment,  
30 including computer equipment or other hardware, or goods or  
31 services to be purchased by the grant recipient; and

32 D. a statement that any capital equipment purchased  
33 by the grant recipient will be retained by the grant recipient  
34 for the exclusive use of the county veterans service office.

35 9055.0540 APPLICATIONS; REVIEW, APPROVAL, REJECTION.

1 Subpart 1. **Review.** The department has 30 days after  
2 receipt of an application to review it. Each application must  
3 be reviewed for compliance with parts 9055.0015 to 9055.0580.  
4 The department shall either approve and accept an application;  
5 request modification of the application; or reject the  
6 application within this 30-day period.

7 [For text of subp 2, see M.R.]

8 Subp. 3. **Rejection.** Ineligible applications will be  
9 rejected and returned to the applicant with a written statement  
10 of reasons for rejection. A rejected application may be  
11 resubmitted to the department. Resubmitted applications must be  
12 ranked by the date received by the department. Resubmitted  
13 applications must be received by the department within 30 days  
14 of date of receipt of the written rejection.

15 Subp. 4. [See repealer.]

16 [For text of subp 5, see M.R.]

17 Subp. 6. **Modifications.** Applications that contain  
18 ineligible elements must be returned to the applicant with  
19 written reasons why the elements cannot be approved. Applicants  
20 may elect to accept a grant for only those elements of the  
21 application that are approved, may modify the application to  
22 meet all eligibility requirements, or may refuse the entire  
23 grant.

24 Applications that are modified must be received by the date  
25 indicated in the letter to the applicant that contains the  
26 reasons why the grant was not approved. Applications that are  
27 returned by the date indicated retain their priority ranking on  
28 the fund list.

29 9055.0560 GRANT SPENDING PLAN.

30 Subpart 1. **Final step.** The final step in the awarding of  
31 a county veterans service officer operational improvement grant  
32 is the execution of a grant spending plan between the applicant  
33 and the department.

34 Subp. 2. **Spending plan contents.** The grant spending plan  
35 must specify the amount of the grant to the county for the

1 improvement of the operation of the county veterans service  
2 office, the manner and process of making payments to the county,  
3 and the requirements for accounting, auditing, reporting  
4 required of the county by the department, and the time frame  
5 within which the intended purposes will be accomplished.

6 Subp. 3. **Amendments.** Amendments must be mutually agreed  
7 to by both parties and must be approved in writing by the  
8 department.

9 Subp. 4. **Resolution of support.** A spending plan may be  
10 accepted by the department only if accompanied by a resolution  
11 of support for the grant passed at an official meeting of the  
12 county board and signed by the county board chair.

13 9055.0580 REPORT REQUIRED.

14 Within 180 days of the effective date of a grant award,  
15 each grantee shall submit to the department a written report  
16 containing:

17 A. a description of the grant project, to include  
18 actual costs incurred and expenses paid; and

19 B. paid receipts or paid invoices for all  
20 expenditures made under the grant spending plan.

21 REPEALER. Minnesota Rules, parts 9055.0105, subpart 4; and  
22 9055.0540, subpart 4, are repealed.