

1 Board of Dietetics and Nutrition Practice

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3 Adopted Permanent Rules Relating to Licensure

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5 Rules as Adopted

6 3250.0010 REQUIREMENTS FOR LICENSURE AS A DIETITIAN.

7 Subpart 1. Generally. To be eligible for licensure as a
8 dietitian, an applicant must submit a fully completed
9 application on a form provided by the board, along with the
10 applicable fee as provided in part 3250.0050, and meet one of
11 the sets of requirements described in subparts 2 to 4.

12 Subp. 2. Education and experience. The applicant must
13 provide the board with:

14 A. an official transcript showing that the applicant
15 has received a baccalaureate or postgraduate degree with a major
16 in dietetics, human nutrition, nutrition education, food and
17 nutrition, or food services management from a United States
18 regionally accredited college or university;

19 B. documented evidence of having completed a
20 supervised preprofessional practice experience component in
21 nutrition practice of at least 900 hours under the supervision
22 of a registered dietitian, a state licensed nutrition
23 professional, or an individual with a doctoral degree conferred
24 by a United States regionally accredited college or university
25 who has completed a major course of study in human nutrition,
26 nutrition education, food and nutrition, dietetics, or food
27 system management. Supervised practice experience must be
28 completed in the United States or its territories. Supervisors
29 who obtain their doctoral degrees outside the United States and
30 its territories must have their degrees approved by the board as
31 equivalent to the doctoral degree conferred by a United States
32 regionally accredited college or university; and

33 C. documented evidence of successful completion of
34 the registration examination for dietitians administered by the
35 Commission on Dietetic Registration within five years

1 immediately preceding application for licensure.

2 Subp. 3. National registration. The applicant must
3 provide a notarized copy of the applicant's current registration
4 card from the Commission on Dietetic Registration demonstrating
5 registration as a dietitian.

6 Subp. 4. Applicants holding foreign degrees. An applicant
7 with a foreign degree must provide:

8 A. documented evidence that an evaluating agency
9 preapproved by the board has evaluated the applicant's
10 transcript from a foreign college or university and has deemed
11 the transcript to be equivalent to the transcript required under
12 subpart 2, item A. The documented evidence must be received
13 directly from the evaluating agency by the board;

14 B. documented evidence of having completed within the
15 last five years a supervised preprofessional experience
16 component in nutrition practice of at least 900 hours under the
17 supervision of a registered dietitian, a state licensed
18 nutrition professional, or an individual with a doctoral degree
19 conferred by a United States regionally accredited college or
20 university who has completed a major course of study in human
21 nutrition, nutrition education, food and nutrition, dietetics,
22 or food system management. Supervised practice experience must
23 be completed in the United States or its territories.

24 Supervisors who obtain their doctoral degrees outside the United
25 States and its territories must have their degrees approved by
26 the board as equivalent to the doctoral degree conferred by a
27 United States regionally accredited college or university; and

28 C. documented evidence of successful completion of
29 the registration examination administered by the Commission on
30 Dietetic Registration within five years immediately preceding
31 application for licensure.

32 3250.0020 NUTRITIONIST REQUIREMENTS.

33 Subpart 1. Generally. To be eligible for licensure as a
34 nutritionist, an applicant must submit a fully completed
35 application on a form provided by the board, along with the

1 applicable fee as provided in part 3250.0050, and meet one of
2 the sets of requirements described in subparts 2 to 5.

3 Subp. 2. Education and experience. The applicant must
4 provide the board with:

5 A. an official transcript showing that the applicant
6 has received a postgraduate degree with a major in human
7 nutrition, public health nutrition, clinical nutrition,
8 nutrition education, community nutrition, or food and nutrition
9 from a United States regionally accredited college or
10 university; and

11 B. documented evidence of having completed a
12 supervised preprofessional practice experience component in
13 nutrition practice of at least 900 hours under the supervision
14 of a registered dietitian, a state licensed nutrition
15 professional, or an individual with a doctoral degree conferred
16 by a United States regionally accredited college or university
17 who has completed a major course of study in human nutrition,
18 nutrition education, food and nutrition, dietetics, or food
19 system management. Supervised practice experience must be
20 completed in the United States or its territories. Supervisors
21 who obtain their doctoral degrees outside the United States and
22 its territories must have their degrees approved by the board as
23 equivalent to the doctoral degree conferred by a United States
24 regionally accredited college or university.

25 Subp. 3. National registration. The applicant must
26 provide a notarized copy of a current certificate showing the
27 applicant's diplomate status with the American Board of
28 Nutrition.

29 Subp. 4. Applicants petitioning for independent review.
30 The applicant petitioning for independent review must provide
31 the board with:

32 A. an official transcript showing the applicant's
33 completion of a master's or doctoral degree with a major course
34 of study that includes an emphasis in human nutrition, as
35 described in Minnesota Statutes, section 148.624, subdivision 3,
36 paragraph (a); and

1 B. documented evidence of having completed a
2 supervised preprofessional practice experience component in
3 nutrition practice of at least 900 hours under the supervision
4 of a registered dietitian, a state licensed nutrition
5 professional, or an individual with a doctoral degree conferred
6 by a United States regionally accredited college or university
7 who has completed a major course of study in human nutrition,
8 nutrition education, food and nutrition, dietetics, or food
9 system management. Supervised practice experience must be
10 completed in the United States or its territories. Supervisors
11 who obtain their doctoral degrees outside the United States and
12 its territories must have their degrees approved by the board as
13 equivalent to the doctoral degree conferred by a United States
14 regionally accredited college or university.

15 Subp. 5. Applicants holding foreign degrees. The
16 applicant holding a foreign degree must provide the board with:

17 A. documented evidence that an evaluating agency,
18 preapproved by the board, has evaluated the applicant's
19 transcript from a foreign college or university and has deemed
20 that transcript to be equivalent to the transcript required
21 under subpart 2, item A. The documented evidence must be
22 received directly from the evaluating agency by the board; and

23 B. documented evidence of having completed within the
24 last five years a supervised preprofessional experience
25 component in nutrition practice of at least 900 hours under the
26 supervision of a registered dietitian, a state licensed
27 nutrition professional, or an individual with a doctoral degree
28 conferred by a United States regionally accredited college or
29 university who has completed a major course of study in human
30 nutrition, nutrition education, food and nutrition, dietetics,
31 and food system management. Supervised practice experience must
32 be completed in the United States or its territories.
33 Supervisors who obtain their doctoral degrees outside the United
34 States and its territories must have their degrees approved by
35 the board as equivalent to the doctoral degree conferred by a
36 United States regionally accredited college or university.

1 3250.0030 TRANSITION PERIOD REQUIREMENTS.

2 Subpart 1. Dietitian requirements. To be eligible for
3 licensure as a dietitian for one year from the effective date of
4 this part, in lieu of the requirements in part 3250.0010, an
5 applicant must submit to the board a fully completed application
6 on a form provided by the board, along with the applicable fee
7 as provided in part 3250.0050, and provide:

8 A. a notarized copy of the applicant's current
9 registration card from the Commission on Dietetic Registration
10 demonstrating registration as a dietitian or an official
11 transcript from a United States regionally accredited college or
12 university showing the applicant received a bachelor's degree in
13 dietetics, human nutrition, nutrition education, food and
14 nutrition, or food service management; and

15 B. a letter from an employer or colleague attesting
16 to the applicant's competent practice of dietetics for the
17 equivalent of one year in the last five years.

18 Subp. 2. Nutritionist requirements. To be eligible for
19 licensure as a nutritionist for one year from the effective date
20 of this part, in lieu of the requirements in part 3250.0020, an
21 applicant must submit a fully completed application, on a form
22 provided by the board, along with the applicable fee as provided
23 under part 3250.0050, and provide the board with evidence of
24 meeting one of the sets of requirements described in item A, B,
25 or C:

26 A. an official transcript from an accredited or
27 approved college or university showing that the applicant has
28 received a master's or doctoral degree with a major in human
29 nutrition, public health nutrition, clinical nutrition,
30 nutrition education, community nutrition, or food and nutrition
31 and a letter from an employer or colleague attesting to the
32 applicant's competent practice of nutrition or dietetics for the
33 equivalent of one year in the last five years;

34 B. a notarized copy of current certification as a
35 clinical nutritionist from the International and American

1 Association of Clinical Nutritionists and a letter attesting to
2 the applicant's competent practice of clinical nutrition, from a
3 medical doctor with whom the applicant is working; or

4 C. a notarized copy of the applicant's current
5 certification as a nutrition specialist from the Board of
6 Nutrition Specialists.

7 3250.0040 INITIAL LICENSING.

8 The board shall review and grant licenses on a quarterly
9 basis, during the second full week of the months of November,
10 February, May, and August, provided the date is no later than
11 the 15th day of the month.

12 An application must be received before the first day of the
13 month in which the application will be reviewed by the board.

14 Licenses granted in November 1995 shall be effective
15 December 1, 1995, through November 30, 1996. Thereafter, a
16 license shall be effective on the date it is approved by the
17 board through the following month of November.

18 3250.0050 FEE SCHEDULE.

19 Subpart 1. Application fees. Application fees must be
20 submitted along with an application to the board office. The
21 fees are as follows:

22 A. nutritionist or dietitian by petition, \$200;

23 B. nutritionist, \$175;

24 C. dietitian without registration by the Commission
25 on Dietetic Registration, \$175; and

26 D. dietitian with registration by the Commission on
27 Dietetic Registration, \$100.

28 Subp. 2. Licensing fee. An initial licensing fee must be
29 submitted along with the application for licensure to the board
30 office. The initial licensing fee is \$150.

31 Subp. 3. License renewal fee. Annual renewal fees are due
32 by November 30 of each year. Renewal requests postmarked after
33 November 30 shall be assessed a late penalty fee. The fees are
34 as follows:

35 A. annual renewal, \$150; and

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1 B. late renewal penalty, \$50.