

1 Board of Veterinary Medicine

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3 Adopted Permanent Rules Relating to Veterinary License Fees

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5 Rules as Adopted

6 9100.0400 APPLICATION FEES TO PRACTICE VETERINARY MEDICINE.

7 Subpart 1. Amount. A person applying for a license to
8 practice veterinary medicine in this state must pay the
9 following fees as determined by the board:

10 A. \$190 for the National Board Examination;

11 B. \$155 for the Clinical Competency Test; and

12 C. \$50 application and administrative fee for the
13 Minnesota Veterinary Jurisprudence Examination.

14 The application fee received supports only the application
15 with which the fee was submitted. A person who applies more
16 than once must submit the full application fee with each
17 subsequent application. Fees for the National Board Examination
18 and Clinical Competency Test are waived if valid scores for
19 these examinations are reported to the Minnesota board through
20 the official score reporting agency.

21 Subp. 2. Fees nonreturnable. The application fee required
22 to be submitted for licensure is not returnable if permission to
23 take the licensure examination is denied or licensure is denied
24 for any other good cause. Fees for the National Board
25 Examination and Clinical Competency Test are not refundable once
26 the examinations have been ordered for the applicant.

27 9100.0500 INITIAL AND RENEWAL FEE.

28 Subpart 1. Required for licensure. Each person now
29 licensed to practice veterinary medicine in this state, or who
30 becomes licensed by the Board of Veterinary Medicine to engage
31 in the practice, shall pay an initial fee or a biennial license
32 renewal fee if the person wishes to practice veterinary medicine
33 in the coming two-year period or remain licensed as a
34 veterinarian. A licensure period begins on March 1 and expires
35 the last day of February two years later. A licensee with an

1 even-numbered license shall renew by March 1 of even-numbered
2 years and a licensee with an odd-numbered license shall renew by
3 March 1 of odd-numbered years. For 1996 license renewals,
4 licensees with an even-numbered license shall renew for two
5 years. Licensees with an odd-numbered license shall renew for
6 one year and commence renewal for a two-year period in 1997.

7 Subp. 2. Amount. The initial licensure fee and the
8 biennial renewal fee is \$100 and must be paid to the executive
9 director of the board on or before March 1 of the first year of
10 the biennial license period. By January 1 of the first year for
11 which the biennial renewal fee is due, the board shall issue a
12 renewal application to each current licensee to the last address
13 maintained in the board file. Failure to receive this notice
14 does not relieve the licensee of the obligation to pay renewal
15 fees so that they are received by the board on or before the
16 renewal date of March 1.

17 Initial licenses issued after the start of the licensure
18 renewal period are valid only until the end of the period. At
19 ~~the discretion of the board, the initial license fee may be~~
20 ~~reduced on a pro-rata basis for initial licenses issued after~~
21 ~~the beginning of the licensure period.~~

22 Subp. 3. Date due. A licensee must apply for a renewal
23 license on or before March 1 of the first year of the biennial
24 license renewal period. A renewal license is valid from March 1
25 through the last day of February of the last year of the
26 two-year license renewal period. An application postmarked no
27 later than the last day of February must be considered to have
28 been received on March 1.

29 Subp. 4. Late renewal penalty. An applicant for renewal
30 must pay a late renewal penalty of \$60 in addition to the
31 renewal fee if the application for renewal is received after
32 March 1 of the licensure renewal period. A renewed license
33 issued after March 1 of the licensure renewal period is valid
34 only to the end of the period regardless of when the renewal fee
35 is received.

36 Subp. 4a. Reinstatement fee. An applicant for license

1 renewal whose license has previously been suspended by official
2 board action for nonrenewal must pay a reinstatement fee of \$50
3 in addition to the \$100 renewal fee and the \$60 late renewal
4 penalty.

5 Subp. 5. **Penalty for failure to pay.** Within 30 days after
6 the renewal date, a licensee who has not renewed the license
7 must be notified by letter sent to the last known address of the
8 licensee in the file of the board that the renewal is overdue
9 and that failure to pay the current fee and current late fee
10 within 60 days after the renewal date will result in suspension
11 of the license. A second notice must be sent by registered or
12 certified mail at least seven days before a board meeting
13 occurring 60 days or more after the renewal date to each
14 licensee who has not paid the renewal fee and late fee.

15 Subp. 6. **Suspension.** The board, by means of a roll call
16 vote, shall suspend the license of a licensee whose license
17 renewal is at least 60 days overdue and to whom notification has
18 been sent as provided in subpart 5. Failure of a licensee to
19 receive notification is not grounds for later challenge by the
20 licensee of the suspension. The former licensee must be
21 notified by registered or certified letter within seven days of
22 the board action. The suspended status placed on a license may
23 be removed only on payment of renewal fees and late penalty fees
24 for each licensure period or part of a period that the license
25 was not renewed. A licensee who fails to renew a license for
26 five years or more must meet the criteria of Minnesota Statutes,
27 section 156.071, for relicensure.

28 9100.0600 MISCELLANEOUS FEES.

29 Subpart 1. **Temporary license fee.** A person meeting the
30 requirements for issuance of a temporary permit to practice
31 veterinary medicine under Minnesota Statutes, section 156.072,
32 subdivision 5, pending examination, who desires a temporary
33 permit shall pay a fee of \$50 to the board.

34 [For text of subp 2, see M.R.]