

1 Board of Podiatric Medicine

2

3 Adopted Permanent Rules Relating to Miscellaneous Amendments

4

5 Rules as Adopted

6 6900.0010 DEFINITIONS.

7 [For text of subpart 1, see M.R.]

8 Subp. 1a. **Acceptable graduate training.** "Acceptable
9 graduate training" means at least 12 consecutive months of
10 postgraduate training in a clinical residency or preceptorship
11 as described in part 6900.0020, subpart 5, 6, or 7.

12 [For text of subps 3a to 8, see M.R.]

13 6900.0020 LICENSURE REQUIREMENTS.

14 [For text of subpart 1, see M.R.]

15 Subp. 2. **Education.** The applicant must submit a complete
16 transcript of education obtained in any college accredited by
17 the Council on Podiatric Medical Education, American Podiatric
18 Medical Association.

19 The transcript must contain the date of graduation, degree
20 granted, and an original seal of the college.

21 Subp. 3. **Examination.** The applicant must have received a
22 passing score on each part of the National Board of Podiatric
23 Medical Examiners Licensing Examination. A passing score is the
24 number corresponding to or greater than the cut score
25 recommended by the national board. The cut score is the score
26 which separates passing scores from failing scores.

27 A copy of the applicant's scores must be submitted. The
28 copy must contain an original seal of the national board.

29 Subp. 3a. **State clinical examination.** The applicant must
30 pass a state clinical examination as required in Minnesota
31 Statutes, section 153.16, subdivision 1, paragraph (c).

32 A state clinical examination shall include demonstration of
33 the clinical application of podiatric medical knowledge and
34 skill, but need not include demonstrations on actual patients.
35 The examination may be developed in cooperation with boards of

1 podiatric medicine in other states. A passing score is the
2 number corresponding to or greater than the cut score
3 recommended by a test development consultant.

4 Subp. 4. Graduate training. Applicants graduating in 1987
5 and thereafter from a podiatric medical school must present
6 evidence of satisfactory completion of acceptable graduate
7 training. For applicants entering a graduate training program
8 after June 30, 1995, the evidence of satisfactory completion
9 must include written verification from the program supervisor
10 and submission of the applicant's surgical and other training
11 logs. The logs will be returned at the applicant's request.

12 Subp. 5. Clinical residency. A clinical residency is a
13 formal, structured postdoctoral training program approved by the
14 Council on Podiatric Medical Education of the American Podiatric
15 Medical Association and sponsored by and conducted in an
16 institution such as a hospital or ambulatory health care
17 facility or conducted by a college of podiatric medicine
18 accredited by the Council on Podiatric Medical Education of the
19 American Podiatric Medical Association. The residency must:

20 [For text of items A to C, see M.R.]

21 D. provide the podiatric medical graduate with
22 clinical experience necessary to become competent in the full
23 scope of podiatric medicine and surgery.

24 [For text of subp 6, see M.R.]

25 Subp. 7. Preceptor requirements. The preceptor must:

26 A. provide hands-on training in the care of children
27 and adults that offers experience as defined by the statutory
28 scope of practice including drug therapy, radiology, local
29 anesthesia, analgesia, biomechanics, physical medicine,
30 rehabilitation, and the following surgeries:

31 [For text of subitems (1) to (7), see M.R.]

32 [For text of items B to D, see M.R.]

33 E. instruct and direct the unlicensed podiatrist in
34 the podiatrist's duties, oversee and check the work, provide
35 general directions, and comply with at least the following
36 criteria:

1 (1) review and evaluate patient services provided
2 by the unlicensed podiatrist from information in patient charts
3 and records on a daily basis and the unlicensed podiatrist's
4 surgical and other training logs on a monthly basis; review of
5 patient charts and records may either be in person or by
6 telecommunication;

7 [For text of subitems (2) to (4), see M.R.]

8 Subp. 8. [See repealer.]

9 Subp. 8a. **Applicant lacking state clinical examination.** An
10 applicant for licensure who has met the licensure requirements
11 in Minnesota Statutes, section 153.16, except passing the state
12 clinical examination may be granted a temporary permit for one
13 year to practice according to the requirements in part
14 6900.0160, subpart 3, and may be scheduled for the personal
15 appearance at any time during the year.

16 [For text of subps 9 and 10, see M.R.]

17 6900.0160 TEMPORARY PERMIT.

18 Subpart 1. **Prerequisites.** An applicant for a temporary
19 permit to practice podiatric medicine must submit a complete,
20 acceptable application for a Minnesota temporary permit
21 accompanied by the required fee. The clinical examination and
22 personal interview may be completed during the permit period.

23 The applicant must submit a transcript as provided in part
24 6900.0020, subpart 2, and written evidence that the applicant
25 has been accepted as a resident, preceptee, or graduate trainee
26 in an acceptable graduate training program.

27 Subp. 2. **Term of permit.** A granted permit is valid for
28 the period of graduate training of 12 months beginning with the
29 first day of graduate training. A permit may be reissued for
30 one of the following reasons:

31 A. the applicant submits acceptable evidence that the
32 training was interrupted by circumstances beyond the control of
33 the applicant and that the sponsor of the program agrees to the
34 extension; or

35 B. the applicant is continuing in a residency that

1 extends for more than one year.

2 [For text of subps 2a and 3, see M.R.]

3 6900.0200 LICENSE RENEWAL.

4 Subpart 1. **License renewal term.** The license renewal term
5 is 24 months beginning on July 1 and ending on June 30. The
6 term of renewal begins on July 1 in odd-numbered years for a
7 licensee whose license number is an odd number and in
8 even-numbered years for a licensee whose license number is an
9 even number.

10 Subp. 1a. **First license renewal following licensure.** For
11 the first renewal period following the initial licensure period,
12 the fee and continuing education requirements for renewal of the
13 license are that fraction of the license renewal fee and
14 continuing education hours, to the nearest dollar and hour,
15 respectively, that is represented by the ratio of the number of
16 days the license is held in the initial licensure period to 730
17 days.

18 Subp. 1b. **Submission of license renewal application.** A
19 licensee must submit to the board a license renewal application
20 on a form provided by the board, together with the license
21 renewal fee, postmarked no later than June 30 in the year of
22 renewal. The application form must be signed by the licensee in
23 the place provided for the renewal applicant's signature and
24 include evidence of participation in approved continuing
25 education programs, as described in part 6900.0300, and any
26 other information as the board may reasonably require.

27 Subp. 1c. **Renewal application postmarked after June 30.** A
28 renewal application postmarked after June 30 in the renewal year
29 shall be returned to the licensee for addition of the late
30 renewal fee. A license renewal application postmarked after
31 June 30 in the renewal year is not complete until the late
32 renewal fee has been received by the board.

33 Subp. 2. **Failure to submit renewal application.** The
34 procedures in subparts 3 to 6 will be followed by the board for
35 licensees who have failed to submit the renewal application as

1 provided in subparts 1b and 1c.

2 Subp. 3. **Notice.** Any time after July 1 of the applicable
3 year, the board will send to the last address on file with the
4 board, a notice to a licensee who has not completed and
5 submitted a license renewal application. The notice will state
6 that the licensee has failed to make application for renewal;
7 the amount of renewal and late fees and information about
8 continuing education that must be submitted in order for the
9 license to be renewed; that the licensee may voluntarily
10 terminate the license by notifying the board; and that failure
11 to respond to the notice by the date specified, which date must
12 be at least 30 days after the notice is sent by the board,
13 either by applying for license renewal as provided in subpart 1b
14 or by notifying the board that the licensee has voluntarily
15 terminated the license, will result in expiration of the license
16 and terminating the right to practice.

17 [For text of subps 4 to 7, see M.R.]

18 6900.0210 REINSTATEMENT OF LICENSE.

19 Subpart 1. **Requirements.** Upon a podiatrist's compliance
20 with the requirements in this part, the podiatrist's license
21 must be reinstated. The podiatrist requesting reinstatement of
22 a license shall submit the following materials:

23 [For text of items A and B, see M.R.]

24 C. for each year the license has been inactive,
25 evidence of participation in one-half the number of hours of
26 acceptable continuing education required for biennial renewal,
27 under part 6900.0300, up to five years;

28 D. if the license has been inactive for more than
29 five years, the amount of acceptable continuing education
30 required in item C, must be obtained during the five years
31 immediately before application; or

32 [For text of item E, see M.R.]

33 [For text of subps 2 and 3, see M.R.]

34 6900.0300 CONTINUING EDUCATION.

35 [For text of subpart 1, see M.R.]

1 Subp. 1a. Prorating continuing education hours. The
2 number of continuing education hours required during the initial
3 licensure period is that fraction of 30 hours, to the nearest
4 whole hour, that is represented by the ratio of the number of
5 days the license is held in the initial licensure period to 730
6 days. Continuing education in infection control, including
7 blood borne diseases, is required for renewal periods beginning
8 on or after September 1, 1993. For initial licensure periods of
9 less than two years, one continuing education hour in infection
10 control is required.

11 Subp. 2. Obtaining continuing education hours. Continuing
12 education hours shall be obtained in the following manner:

13 A. attendance at educational programs approved by the
14 board under subpart 3 or completion of verifiable home study
15 programs under subpart 3b;

16 B. attendance at hospital staff meetings (no more
17 than three hours of hospital staff meetings may be used for
18 license renewal each year); or

19 C. participation in acceptable graduate training.

20 Subp. 3. Requirements of program approval. Each
21 continuing education program used to meet the license renewal
22 requirements must be approved by the board before the program is
23 accepted, based on the following criteria:

24 [For text of items A to C, see M.R.]

25 [For text of subp 3a, see M.R.]

26 Subp. 3b. Home study programs. The criteria listed in
27 subpart 3 for program approval shall apply to home study
28 programs to the extent the criteria are relevant to home study
29 programs. In addition, the sponsor of the home study program
30 must verify that the licensee has completed the program by means
31 of an independently scored quiz related to the subject matter of
32 the program or other procedure that is approved by the board.

33 [For text of subp 4, see M.R.]

34 REPEALER. Minnesota Rules, part 6900.0020, subpart 8, is
35 repealed.