

1 Department of Labor and Industry

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3 Adopted Permanent Rules Relating to Occupational Safety and  
4 Health; Reporting

5

6 Rules as Adopted

7 5210.0680 REPORTING OF FATALITY OR MULTIPLE HOSPITALIZATION  
8 INCIDENTS.

9 Subpart 1. **When and where to report.** Within eight hours  
10 after the death of any employee from a work-related incident or  
11 the inpatient hospitalization of three or more employees as a  
12 result of a work-related incident, the employer of any employees  
13 so affected shall orally report the fatality or multiple  
14 hospitalization by telephone or in person to ~~the~~ any Minnesota  
15 Department of Labor and Industry, Occupational Safety and Health  
16 Division (Minnesota OSHA) office ~~that-is-nearest-to-the-site-of~~  
17 ~~the-incident~~. After normal business hours and on Saturdays,  
18 Sundays, and state holidays, the report shall be made within the  
19 eight-hour time period by using the federal Occupational Safety  
20 and Health Administration (federal OSHA), United States  
21 Department of Labor, toll-free central telephone number  
22 (1-800-321-OSHA(6742)).

23 Subp. 2. **Application.** The reporting requirement specified  
24 in subpart 1 also applies to an employment incident which is not  
25 immediately reportable but within 30 days of the occurrence of  
26 the incident subsequently results in a death or hospitalization  
27 of three or more employees.

28 Subp. 3. **Exception.** If the employer does not learn of a  
29 reportable incident at the time it occurs and the incident would  
30 otherwise be reportable under subparts 1 and 2, the employer  
31 shall make the report within eight hours of the time the  
32 incident is reported to any agent or employee of the employer.

33 Subp. 4. **Report contents.** Each report required by this  
34 part shall include the following information:

35 A. establishment name;

- 1 B. location of the incident;
- 2 C. time of the incident;
- 3 D. number of fatalities or hospitalized employees;
- 4 E. name and telephone number of a contact person; and
- 5 F. a brief description of the incident.