

1 Board of Chiropractic Examiners

2

3 Adopted Permanent Rules Relating to Retired Licenses,
4 Examinations, and Advertising

5

6 Rules as Adopted

7 2500.0100 DEFINITIONS.

8 [For text of subps 1 to 11, see M.R.]

9 Subp. 12. **Voluntarily retired license.** "Voluntarily
10 retired license" means a license which has been voluntarily
11 surrendered by a chiropractor. It relinquishes all rights to
12 practice chiropractic in Minnesota.

13 2500.0500 ADVERTISING FREE SERVICES.

14 Free or discounted chiropractic services shall be provided
15 to all patients during the period of time specified in the
16 advertisements, whether or not the consumer is aware of the free
17 services or discounted fee, and whether or not payment is to be
18 made by the individual or a third-party payer such as an
19 insurance company.

20 Free or discounted examinations or chiropractic treatments
21 shall be equivalent to the same examinations or chiropractic
22 treatments as provided at a full charge and must provide
23 sufficient information to allow for a diagnosis and initiation
24 of treatment.

25 When using the word "free," or any other term with
26 essentially the same meaning, in reference to any service,
27 examination, or treatment, the following statement must be
28 submitted by the doctor to the patient or guardian upon
29 completion of the free services for signature and kept on file:

30 "I understand all services to this point have been
31 free of charge. Any subsequent services will be
32 provided for at the fees explained to me at this time."

33 2500.0510 ADVERTISING.

34 All advertising must use the word "chiropractor" or

1 "chiropractic" in the name of the clinic or incorporate it into
2 the body of the advertisement as follows:

3 A. all written advertisements must make the chiropractic
4 reference in a print size or emphasis equal to the average print
5 size or emphasis utilized in the rest of the advertisement; and

6 B. all verbal advertisements must make the chiropractic
7 reference in a form as audible as the rest of the advertisement.

8 ~~2500.0550-PROFESSIONAL-DESIGNATIONS-~~

9 ~~A-licensee-must-in-all-forms-of-professional-reference~~
10 ~~include-one-or-more-of-the-following-designations:--doctor-of~~
11 ~~chiropraetic-D-C-7-chiropractor7-and-chiropraetic-physician-~~
12 ~~The-designation-shall-be-in-an-emphasis7-whether-written-or~~
13 ~~verbal7-equal-to-the-emphasis-of-the-written-or-verbal-material~~
14 ~~which-contains-the-designation-~~

15 2500.0700 EXAMINATION ADMINISTRATION.

16 The board may solicit the help of Minnesota licensed
17 chiropractors for the purpose of:

18 [For text of items A to C, see M.R.]

19 2500.0730 EXAMINATION DEADLINE.

20 Examination applications and fees must be postmarked not
21 less than 30 days before the first day of the scheduled
22 examination. Twenty-eight days before the examination, a notice
23 of approval to sit for the examination, a notice of application
24 deficiency, or a notice of denial to sit for the boards
25 examination shall be mailed to each applicant.

26 If an applicant receives a notice of application
27 deficiency, the applicant must submit the required documents to
28 the board, postmarked no later than the 14th day before the
29 first day of the examination.

30 If an application is still incomplete 14 days before the
31 first day of the examination, the applicant shall not be allowed
32 to sit for the examination, and the board shall mail a notice of
33 denial to sit for the examination.

34 2500.0750 RETAKING EXAMINATION.

1 Applicants who fail portions of the licensure examination
2 may retake the failed portions once at the next scheduled
3 examination. Failure to take the portions necessary at the next
4 scheduled examination shall cause the applicant to forfeit the
5 right to do so.

6 Applicants need not reapply to the board for reexamination
7 of the failed portions; however, applicants must notify the
8 board not later than 30 days before the examination of their
9 intention to sit for the examination.

10 If the applicant fails to successfully complete the failed
11 portions of the examination, the applicant must resubmit an
12 application, pay the required examination fee, and retake the
13 entire examination.

14 2500.1150 FEES.

15 The fees charged by the board are fixed at the following
16 rates:

17 [For text of items A to G, see M.R.]

18 H. independent examination annual renewal fee, \$100;

19 I. incorporation renewal late charge, \$5 per month;

20 J. computer lists, \$100; and

21 K. computer printed labels, \$150.

22 2500.1420 REPORTS TO BOARD.

23 The sponsor must report to the board any changes in the
24 requirements in part 2500.1410 as soon as possible.

25 The sponsor must provide a list to the board within 21 days
26 after each seminar given. The list must include the following:

27 [For text of items A to C, see M.R.]

28 D. the type of continuing education units obtained.

29 In no event shall any report be submitted to the board
30 later than January 15 for any seminar presented in the previous
31 year.

32 2500.2050 INACTIVE RETIRED LICENSE.

33 A Minnesota licensed chiropractor who intends to retire
34 from the practice of chiropractic may apply to the board for an

1 inactive retired license.

2 The licensee must apply for an inactive retired license
3 according to items A to C.

4 A. Applicants must complete a board approved
5 application which must include a signed affidavit stating that
6 the applicant will no longer be actively practicing chiropractic
7 in Minnesota.

8 B. Upon approval of an application, the board shall
9 modify the annual license certificate to indicate inactive
10 retired licensure.

11 C. The board may refuse to approve an application if:

12 (1) a pending or final disciplinary action exists
13 against an applicant's Minnesota license;

14 (2) a pending or final disciplinary action exists
15 against an applicant's license in another state where the
16 applicant has been licensed to practice chiropractic; or

17 (3) the applicant's Minnesota license is not
18 current in fees and penalties paid, or in continuing education
19 hours obtained for annual license renewal.

20 2500.2100 VOLUNTARILY RETIRED LICENSE.

21 Upon request of a Minnesota licensed chiropractor, the
22 board may place a license in voluntary retirement unless:

23 A. a pending or final disciplinary action exists
24 against an applicant's Minnesota license;

25 B. a pending or final disciplinary action exists
26 against an applicant's license in another state where the
27 applicant has been licensed to practice chiropractic; or

28 C. the applicant's Minnesota license is not current
29 in fees and penalties paid or in continuing education hours
30 obtained for annual license renewal.

31 2500.2110 REINSTATEMENT OF VOLUNTARILY RETIRED LICENSE.

32 A licensee who has voluntarily retired a license for a
33 period equal to or less than five years may be reinstated to a
34 nonrestricted license after:

35 A. completion of a board-approved application of

1 reinstatement;

2 B. payment of a reinstatement fee in the amount of
3 \$100;

4 C. payment of license fees for each year the license
5 was voluntarily retired; and

6 D. completion of 30 units of board-approved
7 continuing education for each year the license was voluntarily
8 retired.

9 None of the continuing education units obtained for the
10 purpose of reinstating a voluntarily retired license apply to
11 the current biennial requirement.

12 A license which has been voluntarily retired for more than
13 five years by a chiropractor who has also not been in active
14 practice in another state or country during the period of
15 voluntary retirement in Minnesota may only be reinstated
16 following successful completion of the written and practical
17 licensing examinations as administered by the board.

18 2500.2500 DEFINITIONS.

19 [For text of subps 1 to 7, see M.R.]

20 Subp. 8. **Preceptorship training program.** "Preceptorship
21 training program" means a board-approved program by which an
22 intern may practice chiropractic under the direct supervision of
23 a licensed chiropractic physician for one 12-month period.

24 [For text of subp 9, see M.R.]

25 2500.2530 TERMINATION OF PRECEPTORSHIP PROGRAM.

26 A preceptorship training program must terminate no later
27 than 12 months after the intern's graduation from a
28 board-approved chiropractic college. It must be terminated
29 before that time if:

30 [For text of items A and B, see M.R.]

31 C. upon completion of the 12-month preceptorship
32 program if the intern fails to pass the board licensure
33 examination for a second time; or

34 [For text of item D, see M.R.]