

1 Higher Education Coordinating Board

2

3 Adopted Permanent Rules Relating to Education; Postsecondary;

4 Student Financial Assistance; General Revision

5

6 Rules as Adopted

7 NURSING HOME OR INTERMEDIATE CARE FACILITY

8 NURSES EDUCATION ACCOUNT

9 4812.0100 SCOPE.

10 Parts 4812.0100 to 4812.0170 apply to the nursing home or
11 intermediate care facility nurses education account.

12 4812.0110 DEFINITIONS.

13 [For text of subps 1 to 3, see M.R.]

14 Subp. 4. Qualified loans. "Qualified loans" means:

15 [For text of item A, see M.R.]

16 B. Stafford Loans/Guaranteed Student Loans (GSLs) and
17 other comparable federal student loans;

18 [For text of items C to F, see M.R.]

19 4812.0130 APPLICATION PROCESS.

20 Subpart 1. Letter of interest. A person planning to
21 enroll or enrolled in a program of study designed to prepare the
22 person to become a registered nurse or licensed practical nurse
23 must submit a letter of interest to the executive director
24 before completion of a nursing education program. Upon receipt
25 of a letter of interest from a prospective registered nurse or
26 licensed practical nurse, the executive director shall send more
27 detailed information about the program.

28 Subp. 2. Application form and contract. Before completion
29 of the nursing education program, the prospective registered
30 nurse or licensed practical nurse must complete and return the
31 application form and contract provided by the executive
32 director. The prospective registered nurse or licensed
33 practical nurse agrees to serve at least one of the first two
34 years following completion of the nursing education program

1 providing nursing services in a licensed nursing home or
2 intermediate care facility for persons with mental retardation
3 or related conditions if chosen as a participant. Failure to
4 complete and return the application form and contract by the
5 specified deadline date results in the elimination of the
6 applicant from the classification list.

7 Subp. 3. Notification of service. A program participant
8 must notify the executive director in writing immediately after
9 starting service as a nurse in a licensed nursing home or
10 intermediate care facility for persons with mental retardation
11 or related conditions. A program participant must work as a
12 nurse in a licensed nursing home at least 30 hours per week.

13 [For text of subp 4, see M.R.]

14 4812.0140 LOAN PAYMENT.

15 [For text of subps 1 and 2, see M.R.]

16 Subp. 3. Terms of payments. The executive director shall
17 make loan payments according to the terms and conditions of the
18 designated loans to the lenders or servicers in an amount that,
19 when annualized, does not exceed \$3,000 per year. The
20 participant must continue to serve as a nurse in a licensed
21 nursing home or intermediate care facility for persons with
22 mental retardation or related conditions during the period the
23 executive director is making loan payments for the participant.

24 Subp. 4. Discontinuation of service. The participant must
25 reimburse the executive director for payments made during any
26 period when the participant is not serving as a nurse in a
27 licensed nursing home or intermediate care facility for persons
28 with mental retardation or related conditions.

29 4812.0150 PENALTY FOR NONFULFILLMENT.

30 Subpart 1. Payment amount. If a participant fails to
31 fulfill the service requirement of this program, the amount paid
32 on designated loans by the executive director must be repaid
33 with interest at a rate established according to Minnesota
34 Statutes, section 270.75, subdivision 5. Interest accrues from
35 the date the participant ceases to practice as a nurse in a

1 licensed nursing home or intermediate care facility for persons
2 with mental retardation or related conditions.

3 [For text of subps 2 to 4, see M.R.]

4 4830.0300 ELIGIBLE SCHOOLS.

5 Subpart 1. Annual list. Annually the executive director
6 shall approve a list of schools at which a state grant may be
7 used. Schools may be added to the list by the executive
8 director anytime during the school year.

9 Subp. 2. Requirements. To be eligible a school must:

10 [For text of item A, see M.R.]

11 B. offer at least one program that:

12 [For text of subitems (1) and (2), see M.R.]

13 (3) is at least eight weeks long; and

14 [For text of subitem (4), see M.R.]

15 [For text of items C and D, see M.R.]

16 4830.0400 APPLICATION DATES AND STUDENT ELIGIBILITY.

17 [For text of subps 1 and 2a, see M.R.]

18 Subp. 4. Eligibility for initial grant. To be eligible
19 for an initial grant a student must be an eligible student, as
20 defined in part 4830.0100, subpart 5, except item D, and:

21 [For text of items A to E, see M.R.]

22 [For text of subps 5 and 5a, see M.R.]

23 Subp. 6. [See repealer.]

24 4830.6510 APPLICATION AND DISTRIBUTION OF FUNDS FOR GRANTS.

25 Subpart 1. Application by schools and programs. A school
26 or program of advanced nursing education that desires program
27 funds for registered nurses must submit each year a completed
28 participation application form provided by the executive
29 director.

30 [For text of subp 2, see M.R.]

31 Subp. 3. Requirements for participant institutions. Each
32 participating school or advanced nursing program must also:

33 A. when requested by the executive director, provide
34 enrollment data of registered nurses seeking to complete

1 baccalaureate or master's degrees in nursing or an advanced
2 program of nursing;

3 [For text of items B to D, see M.R.]

4 [For text of subps 4 to 6, see M.R.]

5 4830.6610 APPLICATION AND DISTRIBUTION OF FUNDS FOR GRANTS.

6 Subpart 1. Application by schools and programs. A school
7 or program that desires nursing grant funds for licensed
8 practical nurses must submit to the executive director each year
9 a completed participation application form provided by the
10 executive director.

11 [For text of subp 2, see M.R.]

12 Subp. 3. Responsibility. Each participating school or
13 nursing program must:

14 A. when requested by the executive director, provide
15 enrollment data of licensed practical nurses in educational
16 programs leading to licensure as a licensed registered nurse;

17 [For text of items B to D, see M.R.]

18 [For text of subps 4 to 6, see M.R.]

19 NURSING GRANT PROGRAM FOR PERSONS OF COLOR

20 4830.9005 SCOPE.

21 Parts 4830.9005 to 4830.9030 apply to the program of state
22 grants for nursing students who are persons of color.

23 4830.9010 DEFINITIONS.

24 Subpart 1. Scope. The terms used in parts 4830.9005 to
25 4830.9030 have the meanings given them in this part.

26 Subp. 2. Person of color. "Person of color" means a
27 person who is an Asian Pacific-American, African-American,
28 American Indian, or Hispanic-American (Latino, Chicano, or
29 Puerto Rican).

30 4830.9015 APPLICATION AND DISTRIBUTION OF FUNDS FOR GRANTS.

31 Subpart 1. Application by schools and programs. A school
32 or registered nursing program must submit each year to the
33 executive director a completed participation application form
34 provided by the executive director.

1 Subp. 2. **Responsibility.** Each participating school or
2 registered nursing program must:

3 A. when requested by the executive director, provide
4 enrollment data of students in educational programs leading to
5 licensure as a registered nurse;

6 B. establish procedures for students to apply for and
7 receive grants;

8 C. establish criteria to use in awarding grants to
9 nursing students, which must include the likelihood of the
10 student's success in completing the nursing educational program
11 and the likelihood that the student will serve in Minnesota for
12 at least three years following licensure;

13 D. give priority to students with the greatest
14 financial need;

15 E. agree that the money awarded through the grant
16 program must not be used to replace any other grant or
17 scholarship money for which the student would be otherwise
18 eligible; and

19 F. assist the executive director in monitoring
20 recipient service status.

21 Subp. 3. **Allocation formula.** Funds shall be allocated to
22 each school or registered nursing program according to the
23 following formula: enrollment of registered nursing students of
24 each school or nursing program, divided by the total enrollment
25 of all participating schools or nursing programs; multiplied by
26 the current fiscal year's appropriation for grants under this
27 program.

28 The minimum allocation to a school or nursing program is
29 \$2,500.

30 Subp. 4. **Modification of allocations.** The executive
31 director shall allocate funds equal to the school's or program's
32 estimated need for funds if the estimated need is less than the
33 amount determined by the allocation formula.

34 Subp. 5. **Reallocation.** If funds are available, the
35 executive director shall reallocate funds to schools or nursing
36 programs requesting additional program funds according to the

1 formula in subpart 3.

2 Subp. 6. Delay. Failure of a participating school or
3 nursing program to submit the annual application for
4 participation to the executive director or provide requested
5 enrollment data by the deadline dates will result in the delay
6 of notification and disbursement by the executive director to
7 the school or nursing program.

8 Subp. 7. Accountability. Each participating school and
9 nursing program is accountable for any money disbursed to
10 students for nursing grants. The money may be used only during
11 the fiscal year of disbursement. If a student does not use a
12 grant because the student does not enroll or withdraws from
13 school, the school may use the funds for other eligible students
14 or must return the funds to the executive director.

15 Subp. 8. Unused funds. When requested by the executive
16 director, a school or nursing program shall report on its use of
17 funds and shall return unused funds. The executive director
18 shall reallocate unused funds to schools or nursing programs
19 that desire additional funds.

20 Subp. 9. Monitoring recipient service status. The
21 participating school or nursing program must provide the
22 executive director with each recipient's most current permanent
23 address and telephone number on record at the school or nursing
24 program upon graduation or termination of enrollment. Upon
25 request of the executive director, the school or nursing program
26 must also provide the name, address, and telephone number for at
27 least two persons listed on the recipient's nursing grant
28 application as references.

29 4830.9020 AWARDS.

30 Subpart 1. Award amount. Grants must be \$2,500 per
31 academic year.

32 Subp. 2. Award disbursement. A recipient's total nursing
33 grant award must be divided by the number of terms in the
34 academic year and disbursed accordingly.

35 Subp. 3. Renewal awards. The grant must be awarded for

1 one academic year but is renewable for a maximum of six
2 semesters or nine quarters of full-time study, or their
3 equivalent. A student wishing to renew a nursing grant must
4 complete an application form for each academic year.

5 4830.9025 RECIPIENT RESPONSIBILITIES.

6 Subpart 1. Change of address. Until graduation or
7 termination of enrollment, the recipient must notify the school
8 or nursing program in writing of a change of address within 30
9 days of the change. From the time of graduation or termination
10 of enrollment until three years after the nursing license is
11 received, the recipient must notify the executive director in
12 writing of a change of address within 30 days of the change.

13 Subp. 2. Service status verification. Each year for up to
14 three years after a nursing license is received, on request of
15 the executive director, a grant recipient must complete and
16 return to the executive director a service status verification
17 form provided by the executive director.

18 4830.9030 REPORTS BY SCHOOLS OR NURSING PROGRAMS.

19 Subpart 1. Data collection; reports. The school or
20 nursing program must collect demographic, educational, and
21 financial data specified by the executive director from eligible
22 students requesting grants, and provide this data to the
23 executive director upon request.

24 The executive director shall require program activity and
25 student data reports at the end of each year. The school or
26 nursing program must complete and submit the reports and any
27 applicable refunds to the executive director by the first
28 working day after August 9. If the reports are not completed
29 correctly and submitted by the deadline, the executive director
30 shall withhold the subsequent year's allocation until reporting
31 requirements are fully met.

32 Subp. 2. Additional information. The executive director
33 may require additional information not inconsistent with law
34 that in the executive director's judgment is helpful to
35 efficiently administer the program. The additional information

1 may be required from grant applicants or recipients or eligible
2 institutions or programs.

3 REPEALER. Minnesota Rules, parts 4830.0400, subpart 6;
4 4830.0500; 4830.1550; 4830.1551; 4830.1552; 4830.1553;
5 4830.1554; 4830.1555; 4830.1556; 4830.1560; 4830.1561;
6 4830.1562; 4830.1563; 4830.1564; and 4830.1565, are repealed.