

1 Department of Labor and Industry

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3 Adopted Permanent Rules Relating to Labor Education Advancement
4 Programs

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6 Rules as Adopted

7 5227.0100 SCOPE.

8 Parts 5227.0100 to 5227.0130 govern the application process
9 and criteria to be used in the selection of organizations to
10 receive grants to operate labor education advancement programs.

11 5227.0110 DEFINITIONS.

12 Subpart 1. **Scope.** The terms used in parts 5227.0100 to
13 5227.0130 have the meanings given in this part.

14 Subp. 2. **Commissioner.** "Commissioner" means the
15 commissioner of the Minnesota Department of Labor and Industry.

16 Subp. 3. **Department.** "Department" means the Minnesota
17 Department of Labor and Industry.

18 Subp. 4. **Grantee.** "Grantee" means an organization that
19 has applied for and received funding to operate a labor
20 education advancement program.

21 Subp. 5. **L.E.A.P.** "L.E.A.P." means a labor education
22 advancement program.

23 5227.0120 PROPOSAL PROCESS.

24 Subpart 1. **Notification by commissioner.** To initiate the
25 process for awarding grants for the operation of labor education
26 advancement programs, the commissioner shall publish a notice
27 requesting grant proposals in the State Register. Interested
28 organizations must submit proposals to the commissioner.
29 Proposals must be received by the commissioner by the deadline
30 established in the notice.

31 Subp. 2. **Proposals; requirements.** Proposals must be
32 submitted in the form or format specified by the commissioner.
33 A proposal must include the following information:

34 A. a chart of the applying organization that

1 identifies:

2 (1) the organization's administrative structure;

3 and

4 (2) the makeup of its advisory committee or

5 council;

6 B. identification of the geographic area for which
7 services will be provided;

8 C. demographic data of the service area, including:

9 (1) the rate of unemployment in the service area;

10 (2) comparative data on the ratio of unemployment

11 between minorities and nonminorities in the targeted service
12 area;

13 (3) the percentage of racial minorities in the
14 service area population; and

15 (4) the source of demographic data;

16 D. a budget plan itemizing details of estimated
17 operating costs, sources of nonstate matching funds, and amount
18 of state funding requested;

19 E. a program narrative outlining the organization's
20 goals, objectives, and performance indicators;

21 F. evidence of the ability to deliver services, which
22 may include:

23 (1) existing compacts with employers, employees,
24 and employer or employee representatives;

25 (2) previous experience providing job training
26 and job placement services to economically disadvantaged
27 individuals, diverse ethnic and racial minority groups, and
28 females; and

29 (3) previous experience operating labor education
30 advancement programs, providing details of the results of
31 L.E.A.P. operations;

32 G. assurances that the department or the state may
33 conduct post-grant audits, and that the periodic performance and
34 financial reports will be submitted promptly;

35 H. assurance that the applying organization has an
36 effective equal employment policy; and

1 I. evidence of workers' compensation coverage as
2 required by Minnesota law.

3 5227.0130 EVALUATION OF PROPOSAL.

4 The commissioner shall evaluate each proposal that is
5 determined to be complete. The commissioner shall base the
6 evaluation and any grants on the following factors:

7 A. the technical and economic feasibility of the
8 proposed program;

9 B. the applicant's ability to implement the program
10 in a timely manner upon receipt of the grant award;

11 C. the consistency of the proposal with department
12 objectives and priorities;

13 D. the extent to which the proposal promotes equal
14 employment opportunities in apprenticeable jobs;

15 E. the ability to obtain nonstate matching funds for
16 L.E.A.P. operations;

17 F. the ability to develop employment contacts with
18 employers, labor organizations, and state or governmental units;

19 G. the ability to develop and implement processes
20 that will help noncollege bound youth obtain marketable job
21 skills;

22 H. the applying organization's basic mission and
23 objectives; and

24 I. the amount of funds available for the operation of
25 labor education advancement programs.