

1 Office of the State Treasurer

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3 Adopted Permanent Rules Relating to Credit Card Disclosure
4 Reports

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6 Rules as Adopted

7 9700.0100 DEFINITIONS.

8 Subpart 1. **Scope.** As used in this chapter, the terms
9 defined in this part have the meanings given them.

10 Subp. 2. **Credit card application.** "Credit card
11 application" has the meaning given in Minnesota Statutes,
12 section 325G.41, subdivision 2.

13 Subp. 3. **Creditor.** "Creditor" has the meaning given in
14 Minnesota Statutes, section 325G.41, subdivision 3.

15 9700.0200 CREDIT CARD DISCLOSURES REPORT.

16 Subpart 1. **Requirement.** A creditor who distributes its
17 own credit card application within the state of Minnesota shall
18 complete and file the credit card disclosure report form
19 contained in this part.

20 Subp. 2. **Procedures.** A creditor shall file a credit card
21 disclosure report form with the Office of the State Treasurer on
22 December 31 of each year beginning in 1992. The information
23 provided must be current as of January 1 of the following year.

24 Subp. 3. **Report form.** The following form must be used in
25 conjunction with this chapter:

OFFICE OF THE STATE TREASURER
CREDIT CARD DESK
303 ADMINISTRATION BUILDING
SAINT PAUL, MINNESOTA 55155

MINNESOTA CREDIT CARD DISCLOSURE REPORT FORM

Minnesota Statutes, section 325G.415, requires any creditor who distributes its own credit card application in Minnesota to annually file certain information regarding this credit to the State Treasurer of Minnesota. The Minnesota Credit Card Disclosure Report Form must be filed annually with the Office of the State Treasurer no later than December 31. The information contained in the report must be current as of January 1 of the following year.

INSTRUCTIONS

- A. You are not required to file this form if you merely distribute credit card applications on behalf of a creditor other than yourself.
- B. You may, but are not required to, provide the State Treasurer with the name and address of any creditor for whom you distribute credit card applications. Please use the space provided on the next line. Use additional sheets if necessary.

C. Use one form for each credit card offered.

D. Give specific dollar amounts or percentage rates charged to Minnesotans. Do not use ranges.

1. _____
Name of Creditor

2. _____
Street and/or P.O. Address

3. _____
City State Zip Code

4. _____
Name of Person Preparing this Form Phone

5. _____
Name of Credit Card

6. _____ Amount of any membership, participation, or similar fee that may be imposed as a condition of the issuance or renewal of the credit card, expressed as an annual amount.

7. _____ Charges for exceeding credit limits.

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8. _____ Amount of late payment fees.

9. Credit Purchases Cash Advances

_____ Annual Percentage Rate (A.P.R.) charged to Minnesotans.

_____ Is the A.P.R. a variable rate?

_____ If variable, identify the index used, if any.

_____ If variable, what is the "spread" from the index?

_____ Amount of any minimum, fixed, transaction, activity, or similar charge.

_____ The date or occasion upon which the finance charge, if any, begins to accrue on the transaction; that is, the grace period. (For example, "25 days after statement closing date").

_____ Is the entire credit card balance due and payable upon receipt of a periodic statement of charges?

_____ Amount of any fees charged other than those listed above.

10. Set forth below any other information which you believe would clarify the information provided above:
(Use additional sheets if necessary)

11. Please attach a list of organizations through which the creditor offers credit cards in Minnesota.

Signature and Title of Creditor's Representative Date

MAIL FORM TO: Office of the State Treasurer
ATTN: Credit Card Desk
303 Administration Building
St. Paul, Minnesota 55155

1 9700.0300 ELECTRONIC FILING PROCEDURES.

2 In lieu of filing the form referred to in the previous
3 part, the creditor may, at the creditor's option, electronically
4 file the information required by the form in part 9700.0200.

5 For purposes of this part, "electronically" means:

6 A. facsimile transmission of the form via commercial
7 phone lines;

8 B. computer floppy disk of the information required
9 by the above form; or

10 C. direct transmission of the information required
11 via a modem to the computer system in the Office of the State
12 Treasurer.

13 9700.0400 PUBLIC ACCESS TO INFORMATION FILED.

14 The credit card disclosure information shall be available
15 from the Office of the State Treasurer upon request subject to
16 the provisions of Minnesota Statutes, chapter 13 (Government
17 Data Practices.)