

1 Technical Colleges Board

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3 Adopted Permanent Rules Relating to Teacher Licenses; Small
4 Business Management

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6 Rules as Adopted

7 3700.0565 SMALL BUSINESS MANAGEMENT INSTRUCTOR.

8 Subpart 1. **May teach.** A teacher who has a small business
9 management license may teach in the small business management
10 program and courses specific to small business management.

11 Subp. 2. **Other requirements.** The applicant must meet the
12 requirements listed in part 3700.0100 and the requirements for a
13 teacher in the marketing occupational area under part
14 3700.0500. Part 3515.9930 no longer applies.

15 Subp. 3. **Occupational experience requirement.** The
16 applicant must have 8,000 hours of occupational experience as a
17 small business owner-operator, working proprietor, or direct
18 managerial employee. The experience must include responsibility
19 for making decisions on the source and use of capital.
20 Responsibilities must have included the financial, marketing,
21 and human resource management of the business.

22 Subp. 4. **Substitution for occupational experience.** The
23 applicant may substitute the education described in items A to D
24 for up to 4,000 hours of the occupational experience required in
25 subpart 3. The education must be from an accredited
26 postsecondary institution.

27 A. A bachelor's degree or above with a major in
28 business, marketing, or finance may be substituted for 4,000
29 hours.

30 B. An associate degree in business, marketing, or
31 finance may be substituted for 2,000 hours.

32 C. A diploma or certificate in management, marketing,
33 business, or finance may be substituted. A one-year program or
34 a program of 45 or more quarter credits equals 1,050 hours. A
35 two-year program or a program of 90 or more quarter credits

1 equals 2,100 hours.

2 D. The completion of courses for credit or clock
3 hours for credit in marketing, management, business,
4 merchandising, or sales may be substituted. One hour of
5 instruction equals one hour of occupational experience. One
6 quarter credit equals 20 hours of occupational experience. One
7 semester credit equals 30 hours of occupational experience.

8 Subp. 5. **Substitution for recent occupational experience.**

9 The applicant may substitute teaching experience in primary
10 small business content at an accredited postsecondary or
11 business or industrial setting for 1,500 of the 2,000 hours
12 required under part 3700.0500, subpart 2. Two hours of teaching
13 equal one hour of the recent occupational experience required in
14 part 3700.0500, subpart 2.

15 Subp. 6. **Special requirement.** In addition to meeting
16 renewal requirements described in subpart 2, an applicant must
17 have completed or signed a preagreement to complete the small
18 business management workshop in the first year of teaching.