

1 Higher Education Coordinating Board

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3 Adopted Permanent Rules Relating to Postsecondary Grant Program
4 for Registered Nurses

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6 Rules as Adopted

7 4830.6500 SCOPE.

8 Parts 4830.6510 and 4830.6520 apply to the program of state
9 grants for registered nurses.

10 4830.6510 APPLICATION AND DISTRIBUTION OF FUNDS FOR GRANTS.

11 Subpart 1. **Application by schools and programs.** A school
12 or program of advanced nursing education that desires program
13 funds for registered nurses must submit by January 1 each year a
14 completed application form provided by the executive director.

15 Subp. 2. **Modification of allocations.** The executive
16 director shall allocate funds equal to a school or program's
17 estimated need for funds if the estimated need is less than the
18 amount determined by the allocation formula.

19 Subp. 3. **Requirements for participant institutions.** Each
20 participating school or advanced nursing program must also:

21 A. provide the executive director by the first
22 working day after May 31 each year with the just or nearly
23 completed academic year's enrollment data of registered nurses
24 seeking to complete baccalaureate or master's degrees in nursing
25 or an advanced program of nursing;

26 B. establish procedures for students to apply for and
27 receive grants;

28 C. establish criteria to use in awarding grants,
29 which must include consideration of the likelihood of a
30 student's success in completing the educational program; and

31 D. give priority to students:

32 (1) demonstrating the greatest financial need;

33 and

34 (2) enrolling to complete baccalaureate degrees
35 in nursing.

1 Subp. 4. **Delay.** A participating institution that fails to
2 submit the annual application for participation to the executive
3 director or provide requested enrollment data by its deadline
4 date may result in the delay of notification and disbursement by
5 the executive director to the institution.

6 Subp. 5. **Accountability.** Each participating school and
7 advanced program of nursing is accountable for any funds
8 disbursed to students for grants to registered nurses. Funds
9 may be used only during the fiscal year of disbursement. If a
10 student does not use a grant because the student does not enroll
11 or withdraws from school, the school may use the funds for other
12 eligible students or return the funds to the executive director.

13 Subp. 6. **Unused funds.** When requested by the executive
14 director, a school or advanced nursing program must report on
15 its use of nursing grant funds and must return unused funds.
16 The executive director shall reallocate unused funds to schools
17 or advanced nursing programs that desire additional funds.

18 4830.6520 REPORTS OF DATA.

19 Subpart 1. **Annual reports.** A participating school or
20 nursing program must collect demographic, educational, and
21 financial data specified by the executive director from eligible
22 students requesting grants, and provide the data upon request to
23 the executive director.

24 The executive director shall require end of the year
25 program activity and student data reports from participating
26 institutions. The school or advanced nursing program must
27 complete and submit the reports and any applicable refunds to
28 the executive director by the first working day after August 9.
29 If the reports are not completed correctly and submitted by the
30 deadline date, the executive director shall withhold the
31 subsequent year's allocation until reporting requirements are
32 fully met.

33 Subp. 2. **Additional information.** The executive director
34 or an agent may require additional information not inconsistent
35 with law that is helpful in the executive director's judgment to

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1 efficiently administer the program. The additional information
2 may be required from grant applicants or recipients or eligible
3 institutions or programs.