

1 Department of Human Services

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3 Adopted Permanent Rules Relating to Merit System

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5 Rules as Adopted

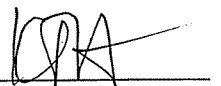
6 9575.1500 COMPENSATION PLAN; HUMAN SERVICES, 1991.

7 Subpart 1. Professional. The following minimum and

8 maximum salary steps in monthly salary amounts shall be

9 applicable to the specified classes of positions:

	Minimum	Maximum
10		
11		
12	Accountant	1832 2859
13	Accounting Supervisor	2186 3571
14	Administrative Assistant I	2287 3908
15	Administrative Assistant II	2446 4179
16	Administrative Assistant III	2917 4553
17	Adult Day Care Center Supervisor	1751 2737
18	Assistant Welfare Director	4087 6068
19	Auditor	2186 3571
20	Chemical Dependency Coordinator	1832 2859
21	Collections and Accounting Unit	
22	Supervisor	1918 3122
23	Collection Services Supervisor II	1918 3122
24	Community Health Services Supervisor	2186 3571
25	Computer Programmer	1751 2737
26	Contract Services Representative	2002 3267
27	County Agency Social Worker	
28	(Licensing Specialist)	1751 2737
29	County Agency Social Worker	1832 3122
30	County Agency Social Worker	
31	(Child Protection Specialist)	1832 3122
32	County Agency Social Worker (MSW)	1918 3122
33	County Agency Social Worker (MSW)	
34	(Child Protection Specialist)	1918 3122
35	Director of Business Management I	2446 4179
36	Director of Business Management II	3196 4753
37	Director of Financial Assistance	3196 4753
38	Director of Planning	3196 4753
39	Director of Public Health Nursing	2186 3571
40	Director of Social Services	3196 4753
41	Employment Guidance Counselor	1675 2510
42	Family Based Services Supervisor	1832 2859
43	Family Service Coordinator II	1675 2510
44	Financial Assistance Supervisor I	1918 3122
45	Financial Assistance Supervisor II	2186 3571
46	Financial Assistance Supervisor III	2287 3908
47	Fiscal Manager	2287 3908
48	Fiscal Officer	1675 2510
49	Fiscal Supervisor I	1751 2859
50	Fiscal Supervisor II	2186 3571
51	Gerontology Counselor	1918 3122
52	Human Services Director III	3491 5190
53	Human Services Supervisor I	2287 3908
54	Human Services Supervisor II	2859 4460
55	Jobs and Training Supervisor	1918 3122
56	Mental Health Program Manager	2446 4179
57	Mental Health Worker	2002 3267
58	Methods & Procedures Analyst	1751 2737
59	Nutrition Project Assistant Director	1751 2737
60	Nutrition Project Director	2186 3571
61	Office Services Supervisor II	1603 2510



1	Planner (Human Services)	2002	3267
2	Psychologist I	1918	3122
3	Psychologist II	2186	3571
4	Psychologist III	2917	4179
5	Public Health Educator	1751	2737
6	Public Health Nurse	1918	2985
7	Public Health Nurse (Team Leader)	2002	3122
8	Registered Dietician	1751	2737
9	Registered Nurse (A.A. Degree,		
10	3 year Diploma, or B.S. Degree)	1832	2859
11	Sanitarian	1751	2737
12	Senior Staff Development Specialist	2186	3571
13	Social Services Supervisor I	2287	3908
14	Social Services Supervisor II	2616	4272
15	Social Services Supervisor III	2859	4460
16	<del>Staff-Attorney</del>	<del>2287</del>	<del>3908</del>
17	Staff Development Specialist	1751	2737
18	Student Social		
19	Worker (Intern) Rate proposed by appointing authority.		
20	Support Services and		
21	Accounting Supervisor	2002	3267
22	Support Services Supervisor	1832	2859
23	Trainee		
24	Rate proposed by appointing authority and		
25	approved by the merit system supervisor		
26	and the commissioner of human services.		
26	Volunteer Services Coordinator	1751	2737
27	Welfare Director I	2673	4179
28	Welfare Director II	2985	4460
29	Welfare Director III	3196	4753
30	Welfare Director IV	3491	5190
31	Welfare Director V	3730	5547
32	Welfare Director VI	4653	6612

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34 Subp. 4. Support personnel. The following minimum and

35 maximum salary steps in monthly salary amounts shall be

36 applicable to the specified classes of positions:

	Minimum	Maximum
37		
38		
39	Account Clerk	1197 1790
40	Accounting Technician	1282 1918
41	Adult Day Care Center Program Coordinator	1282 2095
42	Case Aide	1282 2095
43	Chemical Dependency Counselor	1565 2232
44	Child Health Aide	1026 1675
45	Child Support Officer	1675 2510
46	(Administrative Process)	
47	Child Support Officer I	1499 2232
48	Child Support Officer II	1675 2510
49	Collections Officer	1405 2186
50	Collection Services Supervisor I	1832 2859
51	Community Service Aide	1026 1675
52	Community Support Technician	1565 2232
53	Computer Operations Specialist	1197 1790
54	Coordinator of Aging	1675 2510
55	Crisis Center Resource Aide	1282 1918
56	Employment Technician	1282 2095
57	Family Based Services Provider	1565 2232
58	Family Service Aide I	1197 1790
59	Family Service Aide II	1282 1918
60	Family Service Coordinator I	1405 2095
61	Family Service/Home Health Aide	1197 1790
62	Financial Assistance Specialist	1603 2510
63	Financial Worker	1282 2095
64	Home Health Aide	1197 1790
65	Home Health Aide Coordinator	1405 2095
66	Housekeeper	
67	Rate proposed by appointing authority and	
68	approved by the merit system supervisor	
	and the commissioner of human services.	

1	Housing Coordinator	1832	2859
2	Housing Rehabilitation Specialist	1405	2095
3	Licensed Practical Nurse	1405	2095
4	Methods and Procedures Technician	1565	2232
5	Monitoring and Review Specialist	1282	2095
6	Office Services Supervisor I	1405	2095
7	Public Health Aide	1026	1675
8	Senior Citizen's Aide	1197	1790
9	SILS Program Coordinator	1565	2232
10	Support and Collections Specialist	1675	2510
11	Support Enforcement Aide	1197	1790
12	Welfare Fraud Investigator	1675	2510

13  
 14       **Subp. 7. Clerical.** The following minimum and maximum  
 15 salary steps in monthly salary amounts shall be applicable to  
 16 the specified classes of positions:

	Minimum	Maximum
17		
18		
19	Administrative Secretary	1282      1918
20	Clerk I	882        1435
21	Clerk II	1026      1675
22	Clerk III	1197      1790
23	Clerk-Typist I	963        1565
24	Clerk-Typist II	1026      1675
25	Clerk-Typist III	1282      1918
26	Clerk-Steno	1026      1675
27	Data Entry Operator	963        1565
28	Information Systems Specialist	1026      1675
29	Legal Secretary	1197      1790
30	Switchboard Operator	963        1565

31  
 32       **Subp. 10. Maintenance and trades.** The following minimum  
 33 and maximum salary steps in monthly salary amounts shall be  
 34 applicable to the specified classes of positions. Janitors who  
 35 are required to work for a period of at least five hours after 6  
 36 p.m. on a regularly scheduled basis may be paid a shift  
 37 differential in the amount of one salary step above their normal  
 38 day-work rate.

	Minimum	Maximum
39		
40		
41	Auto Driver	963        1565
42	Bus Driver	1026      1675
43	Janitor	1026      1675
44	Maintenance Worker	1197      1790