

1 Board of Teaching

2

3 Adopted Permanent Rules Relating to Teacher Licenses

4

5 Rules as Adopted

6 8700.0100 HOW THIS CHAPTER APPLIES.

7 This chapter governs the procedures for licensure and the
8 educational requirements for nonvocational instructional and
9 support personnel who are required to be licensed by the Board
10 of Teaching.

11 8700.0200 REQUIREMENTS FOR THE ISSUANCE AND RENEWAL OF ALL
12 LICENSES.

13 Subpart 1. In general. Licenses to teach in Minnesota
14 shall be granted to persons who otherwise meet all requirements
15 of applicable statutes and rules and who complete approved
16 programs leading to teacher licensure in Minnesota institutions
17 which are approved by the Board of Teaching to prepare persons
18 for teacher licensure.

19 An applicant must qualify separately for each licensure
20 area for which application is made and provide evidence of
21 satisfactory completion of a program in the licensure area which
22 has been approved by the Board of Teaching. A license becomes
23 valid on the date issued by the personnel licensing section.

24 Subp. 2. Initial license; entrance license. The initial
25 license which shall be issued in any licensure area to an
26 applicant who meets all requirements of subpart 1 is an entrance
27 license, that expires two years from the July 1 nearest the date
28 the license was issued.

29 There are three exceptions to the requirement that the
30 initial license which shall be issued in any licensure area must
31 be an entrance license:

32 A. an applicant who holds a life or continuing
33 license as a teacher who subsequently completes an approved
34 program in an additional licensure area must be issued a
35 continuing license;

1 B. an applicant who holds an entrance or continuing
2 secondary vocational license based on a degree program in home
3 economics education, industrial education, agriculture
4 education, business education, or marketing education, verifies
5 one year of teaching experience in the corresponding category of
6 practice while holding a valid license, and completes an
7 approved program in a nonvocational licensure area must be
8 issued a continuing license; and

9 C. an applicant who does not meet requirements for an
10 entrance license may be issued a limited license or a
11 provisional license according to criteria specified in Board of
12 Teaching rules that authorize the issuance of limited licenses
13 and provisional licenses.

14 When one year of teaching experience is not completed prior
15 to the expiration of an entrance license, another entrance
16 license in that licensure area shall be issued upon
17 application. If an entrance license in any licensure area is
18 allowed to lapse, it shall be renewed, upon application, until
19 the applicant has had one year of teaching experience in that
20 licensure area after which time an applicant must qualify for a
21 continuing license.

22 Subp. 3. **Continuing license.** A continuing license, that
23 expires five years from the July 1 nearest the date the license
24 was issued, shall be issued to an applicant who has completed at
25 least one year of teaching experience in a licensure area while
26 holding an entrance license, as verified by the local continuing
27 education committee. When a licensure area is added to a
28 continuing license already in force, the expiration date becomes
29 that already established for the continuing license in force.

30 Any person who applies for the renewal of a continuing
31 license who has not at any time during the five-year period
32 immediately preceding been employed in the licensure area for
33 which the license is valid shall furnish evidence of having
34 earned and been granted 125 clock hours as verified by the local
35 continuing education committee.

36 If a continuing license in any area is allowed to lapse,

1 one of the following shall be issued:

2 A. a continuing license based upon verification by a
3 local continuing education committee that the applicant has
4 earned and been granted 125 clock hours, during the five-year
5 period immediately preceding the application;

6 [For text of item B, see M.R.]

7 C. a one-year renewal of the lapsed continuing
8 license based upon evidence that the applicant has been offered
9 a position contingent upon holding a valid license. In order to
10 qualify for a continuing license at the end of one year, the
11 applicant shall provide evidence that at least 12 quarter or
12 eight semester hours of credit have been earned in the licensure
13 area where application is being made or that 125 clock hours
14 have been earned and granted as verified by the local continuing
15 education committee during the five-year period immediately
16 preceding the date of application for the continuing license.

17 Continuing licenses that expire five years from the July 1
18 nearest the date the license was issued shall be renewed upon
19 application according to the rules of the Board of Teaching
20 governing continuing education.

21 Subp. 4. **Provisional license.** A provisional license must
22 be issued to an applicant who does not meet the standards for
23 issuance of an entrance or a continuing license, but qualifies
24 for a provisional license according to criteria in Board of
25 Teaching rules that authorize the issuance of provisional
26 licenses.

27 Subp. 5. **Classroom teaching license.** For purposes of
28 licensure rules that require holding a valid classroom teaching
29 license as a prerequisite for issuance of an additional field of
30 licensure, the definition of a "classroom teaching license" is a
31 nonvocational license valid to teach elementary school,
32 secondary school subjects, or kindergarten to grade 12 subjects,
33 or a secondary vocational license based on degree requirements
34 in home economics education, industrial education, agriculture
35 education, business education, or marketing education. This
36 definition does not include limited licenses, provisional

1 licenses, intern licenses, special education licenses, family
2 education licenses, prekindergarten licenses, postsecondary
3 vocational licenses, or secondary vocational licenses based upon
4 criteria other than degree requirements in home economics
5 education, industrial education, agriculture education, business
6 education, or marketing education. This definition also does
7 not include licenses as school psychologists, school counselors,
8 school social workers, school nurses, recreation personnel,
9 school administrators, school business officers, community
10 education directors, special education directors, or secondary
11 vocational directors or supervisors.

12 8700.0210 EXAMINATIONS FOR TEACHER LICENSES.

13 Subpart 1. Examination requirement. An applicant
14 described in Minnesota Statutes, section 125.03, subdivision 5,
15 for an initial license, shall provide official evidence of
16 having successfully completed examinations of skills in reading,
17 writing, and mathematics before being issued an initial
18 Minnesota teaching license. The examinations must have been
19 adopted by the Board of Teaching. An applicant who is deaf must
20 fulfill the mathematics requirement of this part by successfully
21 completing the mathematics examination, and must fulfill the
22 reading and writing requirements of this part either by
23 successfully completing the reading and writing examinations or
24 by evaluation by board approved colleges and universities of
25 demonstrated proficiency (Intermediate Plus) in the expressive
26 and receptive use of alternative communication systems including
27 sign language and fingerspelling as measured by the Sign
28 Communication Proficiency Inventory (SCPI). This inventory is
29 published by the National Technical Institute for the Deaf in
30 Rochester, New York, and is administered through the College of
31 Education at the University of Minnesota on at least an annual
32 basis. A description of this inventory is available through the
33 Minitex interlibrary loan system in the Journal of Sign Language
34 Studies and American Annals for the Deaf. The inventory is
35 incorporated by reference. Before the 1991 amendment to this

1 part was adopted, the inventory was last published in 1989. It
2 may be periodically changed. An applicant who is blind shall be
3 required to fulfill requirements of this part by successfully
4 completing the examinations with an opportunity to select a
5 reader, to use adaptive visual aids or technology aids, and to
6 complete the testing under adaptive conditions.

7 [For text of subps 2 to 6, see M.R.]

8 Subp. 7. **Fees.** Candidates for licenses shall pay the
9 examination fee approved by the Board of Teaching for the
10 examinations they take.

11 [For text of subps 8 to 12, see M.R.]

12 8700.0300 SUBSTITUTE TEACHERS.

13 [For text of subpart 1, see M.R.]

14 Subp. 2. **Short call teacher.** A short call substitute
15 license to teach permits teaching on a day-to-day basis not to
16 exceed 15 consecutive days in a single classroom or teaching
17 assignment. It expires five years from the July 1 nearest the
18 date the license is issued and must be issued to a previously
19 licensed applicant in the field in which Minnesota continuing
20 licensure was held.

21 8700.0400 PROCEDURES FOR ISSUANCE OF LIFE LICENSES.

22 Any teacher currently holding a valid license to teach
23 granted by the Board of Teaching having a minimum of five years
24 teaching experience in Minnesota, who was actually employed as a
25 classroom teacher or other similar professional employee on a
26 regular contract in any one of three years immediately preceding
27 July 1, 1969, may apply for and receive a life license for those
28 grades, subjects, and fields for which Minnesota licensure was
29 held prior to July 1, 1969, upon payment of a processing fee set
30 by the Board of Teaching. The application shall be in writing
31 on a life license application form addressed to: Minnesota
32 State Department of Education, Personnel Licensing Section,
33 Sixth Floor, Capitol Square Building, 550 Cedar Street, St.
34 Paul, Minnesota 55101.

35 Life license application forms may be obtained from:

1 Minnesota State Department of Education, Personnel Licensing
2 Section, Sixth Floor, Capitol Square Building, 550 Cedar Street,
3 St. Paul, Minnesota 55101, (612) 296-2046.

4 8700.0500 ISSUANCE, RENEWAL, AND VALIDITY OF ALL LICENSES.

5 All licenses to teach shall be issued or renewed according
6 to Minnesota Statutes, section 125.05, and criteria established
7 in rules of the Board of Teaching and shall be valid for the
8 period of time specified in rules of the Board of Teaching:

9 A. a limited license expires one year from the July 1
10 nearest the date the license is issued;

11 B. an entrance license expires two years from the
12 July 1 nearest the date the license is issued;

13 C. a continuing license expires five years from the
14 July 1 nearest the date the license is issued; and

15 D. a provisional license expires either one or two
16 years, depending on the period of time specified in the specific
17 rule, from the July 1 nearest the date the license is issued.

18 All licenses to teach shall bear the date of issue and the
19 date of expiration and may be renewed on or before July 1 in the
20 year of expiration.

21 After July 1 in the year of expiration, all licenses to
22 teach not renewed shall be deemed expired and no longer valid
23 for teaching.

24 8700.0501 PROCEDURES FOR VOLUNTARY SURRENDER OF TEACHING
25 LICENSES.

26 [For text of subpart 1, see M.R.]

27 Subp. 2. **Surrender date.** When the executive secretary
28 receives the materials listed in subpart 1 by January 1, the
29 date of surrender is July 1 of that year. When the materials
30 are received after January 1, the date of surrender is July 1 of
31 the following calendar year. An applicant may revoke the
32 request. The revocation must be made in writing to the
33 executive secretary no later than December 31 of the year in
34 which the request for voluntary surrender is received by the
35 executive secretary.

1 [For text of subps 3 to 5, see M.R.]

2 8700.2000 VOCATIONALLY LICENSED TEACHERS.

3 The criteria for licensure renewal of vocationally licensed
4 teachers are set forth in the Board of Teaching rules, parts
5 8750.7000 to 8750.8400.

6 8700.2500 APPEAL TO THE BOARD OF TEACHING.

7 All persons denied issuance or renewal of teaching
8 licenses, and all Minnesota teacher-preparing institutions
9 denied program or college approval, and all persons licensed by
10 the Minnesota Board of Teaching whose appeals are denied by the
11 local committee for continuing education/relicensures, are
12 hereby entitled to a hearing pursuant to Minnesota Statutes,
13 chapter 14, on such denial and to a final decision by the Board
14 of Teaching.

15 A person or an institution entitled to a hearing under the
16 provisions of this part shall file a written request for such
17 hearing with the executive secretary of the Board of Teaching
18 within 30 days from the date of the denial. Failure to file a
19 written request for a hearing within 30 days constitutes a
20 waiver of the individual's right to a hearing.

21 8700.2900 ELEMENTARY SCHOOL CLASSROOM TEACHERS, GRADES 1 TO 6.

22 [For text of subps 1 to 4, see M.R.]

23 Subp. 5. [See repealer.]

24 Subp. 6. **Continuing licensure.** The continuing license
25 shall be issued and renewed according to rules of the Board of
26 Teaching governing continuing licensure.

27 [For text of subp 7, see M.R.]

28 8700.3200 PREKINDERGARTEN TEACHERS.

29 [For text of subps 1 to 3, see M.R.]

30 Subp. 4. **Continuing license.** The continuing license must
31 be issued and renewed according to the rules of the Board of
32 Teaching governing continuing licensure.

33 [For text of subps 5 and 6, see M.R.]

1 8700.3300 PREKINDERGARTEN ASSOCIATE.

2 [For text of subps 1 and 2, see M.R.]

3 Subp. 3. **Continuing license.** The continuing license must
4 be issued and renewed according to the rules of the Board of
5 Teaching governing continuing licensure.

6 [For text of subps 4 and 5, see M.R.]

7 8700.3510 SECONDARY SCHOOL TEACHERS AND TEACHERS OF KINDERGARTEN
8 TO GRADE 12 SUBJECTS.

9 [For text of subps 1 to 5, see M.R.]

10 Subp. 6. **Vocational licenses.** A vocational license may be
11 issued to an applicant who meets the criteria stated in the
12 vocational licensure rules of the Board of Teaching, chapter
13 8750.

14 Subp. 7. [See repealer.]

15 8700.3900 SOCIAL STUDIES IN SECONDARY SCHOOLS.

16 [For text of subps 1 to 5, see M.R.]

17 Subp. 6. **Continuing license.** The continuing license must
18 be issued and renewed according to rules of the Board of
19 Teaching governing continuing licensure.

20 [For text of subp 7, see M.R.]

21 8700.4000 WORLD LANGUAGES AND CULTURES.

22 Subpart 1. **In general.** The prospective teacher of world
23 languages and cultures shall meet one of the sets of
24 requirements in this part.

25 Subp. 2. **Kindergarten to grade 12.** A license in world
26 languages and cultures, kindergarten to grade 12 requires:

27 [For text of item A, see M.R.]

28 B. 18 semester (27 quarter) credits in education
29 including a methods course in world languages and cultures
30 teaching at both the elementary and secondary levels and
31 supervised student teaching at both levels; and

32 [For text of item C, see M.R.]

33 Subp. 3. **Secondary school.** A license in world languages
34 and cultures, secondary school requires:

1 A. for those with a major in the language:

2 [For text of subitems (1) and (2), see M.R.]

3 (3) a rating of good or superior by the language
4 department of the teacher preparing institution in four of the
5 seven competencies defined in the MLA "Qualifications for
6 Secondary School Teachers of Modern Foreign Languages" and at
7 least a minimal rating in the remaining three competencies. The
8 four competencies are to include aural understanding, speaking,
9 and reading; or

10 B. for those with a minor in the language:

11 (1) a bachelor's degree upon the completion of a
12 teacher education program from an accredited teacher preparing
13 institution with a minimum of 20 semester (30 quarter credits)
14 in each language for which licensure is recommended; and

15 (2) 18 semester (27 quarter) credits in education
16 including a methods course and supervised student teaching of a
17 language.

18 Subp. 4. **Elementary school.** A license in world languages
19 and cultures, elementary school requires:

20 A. a bachelor's degree upon the completion of a
21 teacher education program from an accredited teacher preparing
22 institution with a minimum of 20 semester (30 quarter) credits
23 in each language for which licensure is recommended;

24 B. 30 semester (45 quarter) credits in education
25 including a methods course in the teaching of world languages
26 and cultures and supervised student teaching at the elementary
27 level in the usual subject matter areas; and

28 [For text of item C, see M.R.]

29 Subp. 5. **Teacher from another country.** An accredited
30 teacher-preparing institution may recommend a native speaker of
31 a world language for licensure as a teacher of world languages
32 and cultures as provided in subpart 2, 3, or 4 and the license
33 must be issued if the applicant meets the following requirements:

34 [For text of items A and B, see M.R.]

35 C. 18 semester (27 quarter) credits in education
36 including a methods course in the teaching of world languages

1 and cultures and supervised student teaching in the language;
2 and

3 [For text of item D, see M.R.]

4 Subp. 6. [See repealer.]

5 8700.4300 PHYSICAL EDUCATION AND HEALTH TEACHERS.

6 [For text of subpart 1, see M.R.]

7 Subp. 2. **Health teacher.** A prospective teacher of health,
8 after September 1, 1967, shall have successfully completed a
9 program of preparation consisting of minor preparation in school
10 health education or broad major preparation in health and
11 physical education or major in biological sciences with definite
12 prescribed areas in health and safety, including the school
13 health education minor competencies.

14 Effective September 1, 1973, an applicant for licensure as
15 a health teacher, based on a school health education major,
16 shall have completed the minimum program of preparation
17 prescribed in item B.

18 [For text of item A, see M.R.]

19 B. School health education major. Effective
20 September 1, 1973, major preparation in health education shall
21 consist of not less than 42 semester (63 quarter) hours of
22 credit in the areas listed below. In each case the listed
23 courses or their equivalents must be included.

24 (1) Science: biology or zoology; bacteriology or
25 microbiology; human sciences: physiology and anatomy.

26 [For text of subitems (2) to (4), see M.R.]

27 (5) Student teaching and field experiences. The
28 following experiences must be included:

29 (a) student teaching in elementary and
30 secondary school health education;

31 (b) coordinating the school health education
32 curriculum, grades K to 12;

33 (c) organizing and coordinating the school
34 health services program; and

35 (d) coordinating the school health program

1 with the community health services and programs.

2 8700.4400 TEACHERS OF INDUSTRIAL ARTS.

3 [For text of subps 1 to 5, see M.R.]

4 Subp. 6. **Continuing license.** The continuing license must
5 be issued and renewed according to rules of the Board of
6 Teaching governing continuing licensure.

7 [For text of subp 7, see M.R.]

8 8700.4500 TEACHERS OF ART.

9 [For text of subps 1 to 5, see M.R.]

10 Subp. 6. **Continuing license.** The continuing license shall
11 be issued and renewed according to rules of the Board of
12 Teaching governing continuing licensure.

13 [For text of subp 7, see M.R.]

14 8700.4600 TEACHERS OF MUSIC.

15 Subpart 1. **Licensure requirements.** All candidates for
16 licenses to teach music shall:

17 A. hold a baccalaureate degree;

18 B. satisfactorily complete requirements for teachers
19 of kindergarten to grade 12 subjects enumerated in part

20 8700.3510; and

21 C. satisfactorily complete a preparation program
22 leading to the licensure of teachers of kindergarten to grade 12
23 music education, with a specialization in instrumental music or
24 kindergarten to grade 12 music education, with a specialization
25 in vocal music, both approved by the Board of Teaching.

26 Subp. 2. **Teacher assignment.** Licensed elementary school
27 teachers employed in grades K to 6 working in teams or other
28 cooperative arrangements shall hold the appropriate music
29 licensure if more than 33 percent of a teaching assignment is in
30 music. All other teachers of music in grades K to 12 shall hold
31 the appropriate licenses for each music teaching assignment.
32 Except for licensed elementary school teachers employed in
33 grades K to 6 working in teams or other cooperative arrangements
34 whose teaching assignment is not more than 33 percent, it is the

1 intent of this part to preclude the teaching of music by persons
2 with minors or less than the preparation outlined in this rule
3 and to assure that preparation is appropriate for teaching
4 assignments in the two areas of specialization enumerated in
5 subpart 1.

6 Subp. 3. **Program requirements.** A program leading to the
7 licensure of teachers of music must provide candidates
8 recommended for licensure with the knowledge, skills, and
9 understanding in items A and B:

10 A. kindergarten to grade 12 core preparation,
11 consisting of the following:

12 (1) Music educators must know how to listen to,
13 read, write, produce, perform, analyze, create, compose,
14 improvise, conduct, and evaluate music. Music educators must:

15 (a) identify and analyze representative
16 musical forms, styles, performance practices, performance media,
17 as well as representative composers and compositions of western
18 music, and describe the musical traditions and characteristics
19 of diverse and representative world cultures;

20 (b) demonstrate a basic knowledge of
21 instrumental and vocal techniques and acoustics including tone
22 production and intonation, articulation and diction, voice
23 placement and changing voice, and interpretation of fingering
24 charts;

25 (c) demonstrate a basic knowledge of
26 approaches to music instruction, materials, and literature for
27 students in kindergarten to grade 12 of varying abilities;

28 (d) demonstrate knowledge and skills of
29 basic performance pedagogy for percussion, string, and wind
30 instruments, or voice;

31 (e) play recorder and fretted instruments
32 using simple fingering and strumming techniques while reading
33 chord symbols;

34 (f) demonstrate competence in composing,
35 improvising, and arranging music examples for diverse
36 developmental and ability groupings represented by students in

1 kindergarten to grade 12;

2 (g) demonstrate advanced solo and ensemble
3 performance competence with an instrument or the voice to assure
4 musical accuracy and expressiveness using music examples from
5 diverse styles and time periods;

6 (h) demonstrate advanced performance
7 competence in one's major vocal or instrumental performing
8 medium in a small and large ensemble;

9 (i) organize, rehearse, and conduct small
10 and large performance ensembles;

11 (j) perform simple keyboard accompaniments
12 and play parts from a music score;

13 (k) improvise by means of an instrument or
14 voice;

15 (l) demonstrate physical response to music
16 including movement or dance; and

17 (m) identify and reproduce intervals,
18 scales, and chord structures with an instrument or voice.

19 (2) Music educators must demonstrate competence
20 in teaching students to:

21 (a) listen to music and read music symbols,
22 notation, or scores;

23 (b) sing and play music instruments;

24 (c) analyze music historically, culturally,
25 and theoretically;

26 (d) create music by arranging, composing,
27 and improvising;

28 (e) move to and conduct music; and

29 (f) evaluate music and make judgments about
30 music.

31 B. Preparation in specialized areas.

32 (1) Music educators, kindergarten to grade 12,
33 with a specialization in instrumental music must:

34 (a) demonstrate advanced solo and ensemble
35 performance competence on at least one instrument of the
36 keyboard, percussion, string, or wind families;

1 (b) interpret condensed and full scores
2 designed for instrumental ensembles and understand bowing,
3 fingering, or articulation specific to percussion, string, and
4 wind instruments;

5 (c) have knowledge of representative
6 kindergarten to grade 12 solo and ensemble repertoire and
7 instructional materials for beginning, intermediate, and
8 advanced levels of various sizes from diverse periods and
9 cultures; and

10 (d) be familiar with the construction and
11 operation of, and make minor repairs to, percussion, string, and
12 wind instruments.

13 (2) Music educators, kindergarten to grade 12,
14 with a specialization in vocal music must:

15 (a) demonstrate advanced vocal solo and
16 ensemble performance competence with the voice or keyboard;

17 (b) demonstrate ability to accompany a vocal
18 ensemble on keyboard instrument;

19 (c) interpret vocal music scores and
20 understand range, tessitura, and phrasing;

21 (d) interpret vocal scores with instrumental
22 parts and understand percussion, string, or wind instrument
23 requirements necessary for interpreting and producing music from
24 the scores; and

25 (e) have knowledge of representative
26 kindergarten to grade 12 solo and ensemble repertoire and
27 instructional materials ~~or~~ for beginning, intermediate, and
28 advanced levels of various sizes from diverse periods and
29 cultures.

30 Subp. 4. [See repealer.]

31 Subp. 5. [See repealer.]

32 Subp. 5a. **Program approval for institutions.** An
33 institution applying to the Board of Teaching for approval of
34 its preparation program for teachers of music must comply with
35 part 8700.7700. All approved programs leading to the licensure
36 of teachers of music shall include a description of the way in

1 which teachers previously or currently licensed as teachers of
2 band kindergarten to grade 12 and classroom music grades 5 to
3 12, orchestra kindergarten to grade 12 and classroom music
4 grades 5 to 12, vocal and classroom music kindergarten to grade
5 9, or vocal and classroom music grades 5 to 12 may have their
6 previous teaching experience and previous teacher preparation in
7 those areas enumerated in subpart 3 evaluated and credited by an
8 institution maintaining an approved program leading to the
9 licensure of teachers of music.

10 Subp. 6. **Continuing licensure.** A continuing license must
11 be issued and renewed according to general rules of the Board of
12 Teaching governing continuing licensure.

13 Subp. 7. **Effective date.** This part is effective July 1,
14 1996, for all applicants for entrance licenses.

15 8700.5300 ADULT BASIC/CONTINUING EDUCATION.

16 [For text of subs 1 and 2, see M.R.]

17 Subp. 3. **License requirements.** All candidates recommended
18 for licensure as teachers of adult basic/continuing education
19 shall:

20 [For text of items A and B, see M.R.]

21 C. satisfactorily complete a program approved by the
22 Board of Teaching leading to the licensure of teachers of adult
23 basic/continuing education, consisting of a minimum of 15
24 quarter hours or the equivalent. The program shall include, but
25 is not limited to, the following areas:

26 [For text of subitems (1) to (3), see M.R.]

27 Subp. 3a. **Alternative qualifications for licensure.** All
28 candidates recommended for licensure according to this subpart
29 must:

30 A. hold a baccalaureate degree; and

31 B. satisfactorily complete a program approved by the
32 Board of Teaching leading to the licensure of teachers of
33 adult/basic education, consisting of a minimum of 35 quarter
34 hours or the equivalent. The program must include, but is not
35 limited to, the areas listed in subpart 3, item C, subitems (1)

1 to (3), and must also include adult counseling, observation in
 2 multicultural settings, and practicum experience in adult
 3 basic/continuing education.

4 [For text of subps 4 and 5, see M.R.]

5 Subp. 6. Continuing licensure. The continuing license
 6 must be issued and renewed according to rules of the Board of
 7 Teaching governing continuing licensure.

8 Subp. 7. Effective date. Except for subpart 3a, this part
 9 is effective July 1, 1983, for all applicants for licensure as
 10 teachers of adult basic/continuing education.

11 8700.6410 SCHOOL SOCIAL WORKER.

12 Subpart 1. Licensure requirements. A candidate
 13 recommended for licensure as a school social worker
 14 (prekindergarten to grade 12) shall complete the requirements in
 15 item A or B.

16 [For text of item A, see M.R.]

17 B. For level II licensure a candidate shall hold a
 18 master's degree in social work from a program accredited by the
 19 Council on Social Work Education.

20 [For text of subps 2 and 3, see M.R.]

21 Subp. 4. Continuing licensure. A continuing license shall
 22 be issued and renewed according to the rules of the Board of
 23 Teaching governing continuing licensure.

24 [For text of subp 5, see M.R.]

25 8700.7100 MEDIA SUPERVISOR.

26 Subpart 1. License requirement. Any person working at a
 27 specialized professional level in both print and nonprint areas,
 28 who is responsible for the administration of a media program and
 29 for the direction or supervision of the work of other
 30 professional personnel shall hold the media supervisor license.
 31 Minimum requirements for licensure as a media supervisor, valid
 32 for two years are:

33 A. a valid license as a media generalist; and

34 B. three years of successful experience while holding
 35 a valid license as a media generalist; and

1 [For text of item C, see M.R.]

2 [For text of subps 2 and 3, see M.R.]

3 Subp. 4. **Continuing license.** The continuing license must
4 be issued and renewed according to rules of the Board of
5 Teaching governing continuing licensure.

6 8700.7300 ELEMENTARY LIMITED LICENSES.

7 Subpart 1. **In general.** An elementary limited license must
8 not be granted if a teacher who holds a regular teaching license
9 is available.

10 After a superintendent of schools certifies that the
11 superintendent has been unable to find a fully qualified teacher
12 for a position, a limited elementary license must be granted to
13 an applicant who meets the requirements as detailed in subparts
14 2 and 3.

15 Subp. 2. **License requirements.** After the conditions in
16 subpart 1 are met, a teacher must be granted a limited
17 elementary license to teach in an elementary school based on a
18 four-year degree from an accredited college with specific
19 preparation for teaching in the elementary schools if the
20 applicant has earned at least eight quarter hours of college
21 credit in elementary education.

22 A teacher who has been previously granted a limited
23 elementary license may be granted another limited license if
24 eight quarter hours of college credit have been earned since the
25 last limited license was issued. The eight quarter hours must
26 be courses that are applicable towards completion of an
27 elementary teacher education program at an accredited
28 institution.

29 Subp. 3. [See repealer.]

30 8700.7400 LIMITED LICENSE FOR SECONDARY SCHOOL.

31 Subpart 1. **In general.** A secondary limited license must
32 not be granted if a teacher who holds a regular teaching license
33 is available.

34 After a superintendent of schools certifies that the
35 superintendent has been unable to find a fully qualified teacher

1 for a position, a limited secondary license must be granted to
2 an applicant who meets the requirements as detailed in subpart
3 1a.

4 Subp. 1a. **License requirements.** After the conditions in
5 subpart 1 are met, a teacher must be granted a limited license
6 based on a four-year degree from an accredited college to teach
7 those subjects in which the applicant has major or minor
8 preparation.

9 A teacher who has been granted a limited license may be
10 granted another limited license if eight quarter hours of
11 college credit in an approved program leading to licensure as a
12 secondary school teacher have been earned since the last limited
13 license was issued.

14 Subp. 2. [See repealer.]

15 8700.7800 TEACHERS PREPARED IN STATES OTHER THAN MINNESOTA.

16 [For text of subps 1 and 2, see M.R.]

17 Subp. 3. **States without contracts with Minnesota.** Persons
18 who complete programs leading to teacher licensure in teacher
19 preparation institutions within states which have not signed
20 contracts with Minnesota according to the provisions of the
21 interstate agreement on qualification of educational personnel
22 shall be granted a Minnesota entrance license when all of the
23 following criteria are met:

24 [For text of item A, see M.R.]

25 B. the program leading to teacher licensure has been
26 recognized by the state as qualifying the applicant completing
27 the program for current licensure within that state;

28 [For text of items C to F, see M.R.]

29 Subp. 4. **Exception.** Notwithstanding the rule governing
30 human relations, persons who have been prepared as teachers in
31 states other than Minnesota shall be granted a Minnesota
32 one-year nonrenewable provisional license based upon the
33 provisions of this part. Upon meeting the provisions of this
34 part, an entrance license shall be granted.

35 8700.8010 QUALIFICATIONS FOR LICENSURE.

1 Qualifications for licensure:

2 [For text of items A to D, see M.R.]

3 8700.8020 ALTERNATIVE QUALIFICATIONS FOR LICENSURE; EXPERIMENTAL
4 PROGRAM.

5 Alternative qualifications for licensure. Experimental
6 program:

7 [For text of items A to D, see M.R.]

8 8700.8040 CONTINUING LICENSURE.

9 The continuing license shall be issued and renewed
10 according to the rules of the Board of Teaching governing
11 continuing licensure.

12 8700.8110 QUALIFICATIONS FOR LICENSURE.

13 Qualifications for licensure:

14 [For text of items A to D, see M.R.]

15 8700.8120 ALTERNATIVE QUALIFICATIONS FOR LICENSURE, EXPERIMENTAL
16 PROGRAM.

17 Alternative qualifications for licensure, experimental
18 program:

19 [For text of items A to D, see M.R.]

20

21 8700.8140 CONTINUING LICENSURE.

22 The continuing license must be issued and renewed according
23 to the rules of the Board of Teaching governing continuing
24 licensure.

25 8700.9010 REQUIREMENTS TO OBTAIN LICENSE.

26 [For text of subpart 1, see M.R.]

27 Subp. 2. **Requirements.** A license as school nurse, valid
28 for two years, shall be granted to an applicant who provides
29 evidence to the manager of teacher licensure that the following
30 requirements have been met:

31 [For text of item A, see M.R.]

32 B. current Minnesota registration to practice as a
33 licensed registered nurse, and certification as a Minnesota

1 public health nurse as defined in Minnesota Statutes, section
2 145A.02, subdivision 18;

3 C. satisfactory completion of at least three quarter
4 hours, or the equivalent, of work in each of the following areas:

5 (1) child growth and development;

6 (2) public health;

7 (3) special education; and

8 D. satisfactory compliance with part 8700.2700, Human
9 Relations Components in all Programs Leading to Licensure in
10 Education.

11 Applicants who meet requirements of items A and B, but who
12 do not meet requirements of items C and D, must be granted a
13 one-year nonrenewable provisional license, during which time the
14 applicant must provide evidence of meeting the requirements of
15 items C and D. Applicants who meet requirements of items A, B,
16 and C, but who do not meet the requirements of item D, must be
17 granted a one-year nonrenewable provisional license, during
18 which time the applicant must provide evidence of meeting the
19 requirements of item D. On complying with this subpart and
20 other requirements, an entrance license must be granted.

21 8750.0060 SECONDARY VOCATIONAL SPECIAL NEEDS PERSONNEL.

22 [Withdrawn.]

23 8750.0082 FORMS; FEES; EVALUATION; AND VALIDITY.

24 [For text of subps 1 and 2, see M.R.]

25 Subp. 3. Evaluating the credentials. When an applicant
26 submits credentials for licensure, the personnel licensing
27 section shall evaluate them for compliance with this chapter.
28 The section issues licenses only for existing secondary
29 vocational licensure categories of practice, unless otherwise
30 provided by rule.

31 [For text of subp 4, see M.R.]

32 8750.0240 SECONDARY VOCATIONAL AGRICULTURE TEACHER.

33 [For text of subpart 1, see M.R.]

34 Subp. 2. License validity. A license under this part is

1 valid to:

2 (1) teach any junior high, grades 7 to 9 middle
3 school, or senior high program in agriculture;

4 (2) teach any junior high, grades 7 to 9 middle
5 school, or senior high program in horticulture or specialty
6 crops;

7 (3) teach any junior high, grades 7 to 9 middle
8 school, or senior high program in animal care occupations; and

9 (4) teach any junior high, grades 7 to 9 middle
10 school, or senior high program listed in secondary vocational
11 program rules under agriculture occupations.

12 8750.0500 SECONDARY CONSUMER AND HOMEMAKING TEACHER.

13 [For text of subpart 1, see M.R.]

14 Subp. 2. **Validity.** A license under this part is valid to:

15 A. teach junior high, grades 7 to 9 middle school,
16 and senior high home economics; and

17 [For text of item B, see M.R.]

18 8750.0520 SECONDARY CONSUMER AND HOMEMAKING/FAMILY LIFE
19 EDUCATION TEACHER.

20 [For text of subpart 1, see M.R.]

21 Subp. 2. **Validity.** A license under this part is valid to:

22 A. teach junior high, grades 7 to 9 middle school,
23 and senior high home economics;

24 [For text of items B and C, see M.R.]

25 Subp. 3. **Family life education teacher.** An applicant
26 holding a valid license as a family life education teacher may
27 renew the license according to rules of the Board of Teaching
28 governing continuing education for vocational license renewals.
29 The license is valid to teach junior high, grades 7 to 9 middle
30 school, and senior high family life education; and the family
31 life component of a secondary vocational consumer and homemaking
32 occupations program.

33 8750.1000 SECONDARY PERFORMING ARTS OCCUPATIONS TEACHER.

34 [For text of subpart 1, see M.R.]

1 Subp. 2. Secondary performing arts occupations teacher;
 2 option one. For option one, the applicant must meet the
 3 following requirements:

4 A. Educational criteria:

5 [For text of subitem (1), see M.R.]

6 (2) the secondary vocational teacher education
 7 sequence as specified in part 8750.3150; and

8 [For text of subitem (3), see M.R.]

9 [For text of items B and C, see M.R.]

10 Subp. 3. Secondary performing arts occupations teacher;
 11 option two. For option two, the applicant must meet the
 12 following requirements:

13 A. Educational criteria:

14 (1) the secondary vocational teacher education
 15 sequence as specified in part 8750.3150; and

16 [For text of subitem (2), see M.R.]

17 [For text of items B and C, see M.R.]

18 8750.1240 SECONDARY CHILDHOOD EDUCATION AIDE (SUPPORT STAFF).

19 Subpart 1. Requirements. A secondary childhood education
 20 aide assists a secondary vocational child care and guidance
 21 occupations teacher. An initial license for this position must
 22 not be issued after July 1, 1991; however, an applicant holding
 23 a valid license as a secondary childhood education aide may
 24 renew the license. The renewal must be according to rules of
 25 the Board of Teaching governing continuing education for
 26 vocational license renewals.

27 [For text of subps 2 and 3, see M.R.]

28 8750.1560 SECONDARY SUPPORT SERVICE FACILITATOR.

29 An applicant for an entrance license to serve as support
 30 service facilitator in a secondary school must meet the
 31 following requirements:

32 [For text of item A, see M.R.]

33 B. Technical coursework:

34 [For text of subitem (1), see M.R.]

35 (2) A directed independent study through an

1 approved Minnesota college designed to update the applicant in
 2 current employment environments and conditions and operation of
 3 support service systems. This independent study replaces the
 4 need for the recency of 500 hours in the total of 2,000 hours of
 5 required paid employment. The independent study must be
 6 completed within the two years immediately before the date the
 7 license is issued.

8 [For text of subitems (3) to (6), see M.R.]

9 [For text of item C, see M.R.]

10 8750.1580 SECONDARY SUPPLEMENTAL SUPPORT/TECHNICAL TUTOR.

11 [Withdrawn.]

12 8750.1700 SECONDARY EMPLOYMENT PLACEMENT SPECIALIST.

13 An applicant for an entrance license to serve as a
 14 vocational employment placement specialist in a secondary school
 15 must meet the following requirements:

16 [For text of item A, see M.R.]

17 B. Technical coursework: a directed independent
 18 study completed through an approved Minnesota college designed
 19 to update the applicant in current employment environments and
 20 conditions and operation of employment placement services. The
 21 independent study must be completed within the two years
 22 immediately before the date the license is issued.

23 [For text of item C, see M.R.]

24 8750.1800 SECONDARY AUTO BODY REPAIR OCCUPATIONS TEACHER.

25 [For text of subpart 1, see M.R.]

26 Subp. 2. **Auto body repair teacher; option one.** For option
 27 one, the applicant must meet the following requirements:

28 [For text of items A and B, see M.R.]

29 C. Occupational experience:

30 (1) The applicant must have 3,000 hours of
 31 occupational experience as specified in parts 8750.4000 to
 32 8750.4200. Experiences described in part 8750.4200, subpart 5
 33 must not be used.

34 (2) Of the 3,000 hours, 1,000 may be accrued from

1 college credits or technical workshops. They must be in the
 2 emphasis areas listed in this category of practice. One quarter
 3 credit of college work equals 80 hours of occupational
 4 experience. One instructional clock hour of technical workshop
 5 equals four hours of occupational experience. The credits or
 6 workshops must be completed in the five years just before the
 7 license is to be issued and must be in addition to courses
 8 completed to obtain the degree specified in this option.

9 [For text of subitems (3) to (6), see M.R.]

10 [For text of subps 3 and 4, see M.R.]

11 8750.1820 SECONDARY AUTO/TRUCK DISMANTLING OCCUPATIONS TEACHER.

12 [For text of subpart 1, see M.R.]

13 Subp. 2. **Auto/truck dismantling teacher; option one.** For
 14 option one, the applicant must meet the following requirements:

15 [For text of items A and B, see M.R.]

16 C. Occupational experience:

17 (1) The applicant must have 3,000 hours of
 18 occupational experience as specified in parts 8750.4000 to
 19 8750.4200. Experiences described in part 8750.4200, subpart 5,
 20 must not be used.

21 (2) Of the 3,000 hours, 1,000 may be accrued from
 22 college credits or technical workshops. They must be in the
 23 emphasis areas listed in this category of practice. One quarter
 24 credit of college work equals 80 hours of occupational
 25 experience. One instructional clock hour of technical workshop
 26 equals four hours of occupational experience. The credits or
 27 workshops must be completed in the five years just before the
 28 license is to be issued and must be in addition to courses
 29 completed to obtain the degree specified in this option.

30 [For text of subitems (3) to (6), see M.R.]

31 [For text of subps 3 and 4, see M.R.]

32 8750.1840 SECONDARY AVIATION OCCUPATIONS TEACHER.

33 [For text of subpart 1, see M.R.]

34 Subp. 2. **Aviation occupations teacher; option one.** For
 35 option one, the applicant must meet the following requirements:

1 [For text of items A and B, see M.R.]

2 C. Occupational experience:

3 (1) The applicant must have 3,000 hours of
4 occupational experience as specified in parts 8750.4000 to
5 8750.4200. Experiences described in part 8750.4200, subpart 5,
6 must not be used.

7 (2) Of the 3,000 hours, 1,000 may be accrued from
8 college credits or technical workshops. They must be in the
9 emphasis areas listed in this category of practice. One quarter
10 credit of college work equals 80 hours of occupational
11 experience. One instructional clock hour of technical workshop
12 equals four hours of occupational experience. The credits or
13 workshops must be completed in the five years just before the
14 license is to be issued and must be in addition to courses
15 completed to obtain the degree specified in this option.

16 [For text of subitems (3) and (4), see M.R.]

17 (5) Related areas are passenger service agent,
18 aircraft cabin attendant, aircraft weight and balance
19 specialist, flight dispatcher, and air traffic controller.

20 [For text of subitems (6) and (7), see M.R.]

21 Subp. 3. **Aviation occupations teacher; option two.** For
22 option two, an applicant must meet the following requirements:

23 [For text of items A and B, see M.R.]

24 C. Occupational experience:

25 [For text of subitems (1) to (3), see M.R.]

26 (4) Related areas are passenger service agent,
27 aircraft cabin attendant, aircraft weight and balance
28 specialist, flight dispatcher, and air traffic controller.

29 [For text of subitem (5), see M.R.]

30 Subp. 4. **Aviation occupations teacher; option three.** For
31 option three, the applicant must meet the following requirements:

32 [For text of items A and B, see M.R.]

33 C. Occupational experience:

34 [For text of subitems (1) to (3), see M.R.]

35 (4) Related areas are passenger service agent,
36 aircraft cabin attendant, aircraft weight and balance

1 specialist, flight dispatcher, and air traffic controller.

2 [For text of subitem (5), see M.R.]

3 8750.1860 SECONDARY BROADCAST/MEDIA OCCUPATIONS TEACHER.

4 [For text of subpart 1, see M.R.]

5 Subp. 2. Requirements for replacing narrower licenses. A
6 license under this part is required to teach broadcast/media
7 occupations programs. However, valid licenses in the
8 single-occupation programs of radio broadcasting and
9 radio/television production are renewable under this chapter and
10 are valid to teach the corresponding single-occupation programs.

11 To convert a single-occupation license in radio
12 broadcasting or radio/television production to a broadcast/media
13 occupations license, the applicant must verify competency in the
14 emphasis area by meeting the requirements in one of items A to E
15 or a combination of items A to E as applicable and at the ratio
16 specified in the selected item. The requirement for hours of
17 related occupational experience is met by holding the
18 single-occupation license being converted.

19 A. Completing the occupational experience emphasis
20 area requirements in subpart 3, 4, or 5. An applicant must
21 possess the educational qualifications stated in the chosen
22 subpart. If converting under subpart 5, an applicant may
23 complete the emphasis area occupational experience defined in
24 subpart 4, item C.

25 B. Substituting for the required occupational
26 experience emphasis hours, specific technical education in the
27 emphasis area completed within the five years before conversion.
28 One instructional clock hour of technical workshop equals four
29 hours of occupational experience. One quarter credit of college
30 work equals 80 clock hours of occupational experience.

31 C. Holding a valid Minnesota secondary vocational
32 license in radio broadcasting and having 1,000 hours of verified
33 vocationally funded teaching experience in that same licensure
34 category of practice within the five years immediately before
35 the application for conversion of the license. The teaching

1 experience meets the emphasis area requirements in the
2 corresponding emphasis area component of radio production. Two
3 hours of teaching experience substitute for one hour of
4 occupational experience.

5 D. Holding a valid Minnesota secondary vocational
6 license in radio/television production and having 1,000 hours of
7 verified vocationally funded teaching experience in that same
8 licensure category of practice within the five years immediately
9 before the application for conversion of the license. This
10 teaching experience meets the emphasis area requirements in the
11 corresponding emphasis area components of video production or
12 radio production. Two hours of teaching experience substitute
13 for one hour of occupational experience.

14 E. Holding a valid Minnesota secondary vocational
15 license in communication/media technician occupations and having
16 1,000 hours of verified vocationally funded teaching experience
17 in that same licensure category of practice within the five
18 years immediately before the application for conversion of the
19 license. This teaching experience meets the emphasis area
20 requirements in the corresponding emphasis area components of
21 video production or multi-image production. Two hours of
22 teaching experience substitute for one hour of occupational
23 experience.

24 Subp. 3. **Broadcast/media teacher; option one.** For option
25 one the applicant must meet the following requirements:

26 [For text of items A and B, see M.R.]

27 C. Occupational experience:

28 (1) The applicant must have 3,000 hours of
29 occupational experience as specified in parts 8750.4000 to
30 8750.4200. Experiences described in part 8750.4200, subpart 5,
31 must not be used.

32 (2) Of the 3,000 hours, 1,000 may be accrued from
33 college credits or technical workshops. They must be in the
34 emphasis areas listed in this category of practice. One quarter
35 credit of college work equals 80 hours of occupational
36 experience. One instructional clock hour of technical workshop

1 equals four hours of occupational experience. The credits or
 2 workshops must be completed in the five years just before the
 3 license is to be issued and must be in addition to courses
 4 completed to obtain the degree specified in this option.

5 [For text of subitem (3), see M.R.]

6 (4) Emphasis areas are video production, radio
 7 production, and multi-image production.

8 (5) Related areas are broadcast engineering,
 9 script and program preparation, photography, audio production,
 10 presentation computer graphics, and media production lighting.

11 [For text of subitem (6), see M.R.]

12 Subp. 4. Broadcast/media teacher; option two. For option
 13 two, the applicant must have:

14 [For text of items A and B, see M.R.]

15 C. Occupational experience:

16 [For text of subitems (1) and (2), see M.R.]

17 (3) Emphasis areas are video production, radio
 18 production, and multi-image production.

19 (4) Related areas are broadcast engineering,
 20 script and program preparation, photography, audio production,
 21 presentation computer graphics, and media production lighting.

22 Subp. 5. Broadcast/media teacher; option three. For
 23 option three, the applicant must meet the following requirements:

24 [For text of items A and B, see M.R.]

25 C. Occupational experience:

26 [For text of subitems (1) and (2), see M.R.]

27 (3) Emphasis areas are video production, radio
 28 production, and multi-image production.

29 (4) Related areas are broadcast engineering,
 30 script and program preparation, photography, audio production,
 31 presentation computer graphics, and media production lighting.

32 8750.1880 SECONDARY COMMUNICATIONS/MEDIA OCCUPATIONS TEACHER.

33 [For text of subpart 1, see M.R.]

34 Subp. 2. Requirements for replacing narrower licenses. A
 35 license under this part is required to teach

1 communications/media occupations programs. However, valid
2 single-occupation licenses in graphic arts, commercial art,
3 commercial photography, and communications/media technology are
4 renewable under this chapter and are valid to teach the
5 corresponding single-occupation programs.

6 To convert a single-occupation license in graphic arts,
7 commercial art, commercial photography, or communications/media
8 technology to a communications/media occupations license, the
9 applicant must verify competency in the emphasis area by meeting
10 the requirements in one of items A to F or a combination of
11 items A to F as applicable and at the ratio specified in the
12 selected item. The requirement for hours of related
13 occupational experience is met by holding the single-occupation
14 license being converted.

15 A. Completing the occupational experience emphasis
16 area requirements in subpart 3, 4, or 5. An applicant must
17 possess the educational qualifications stated in the chosen
18 subpart. If converting under subpart 5, an applicant may
19 complete the emphasis area occupational experience defined in
20 subpart 4, item C.

21 B. Substituting for the required occupational
22 experience emphasis hours, specific technical education in the
23 emphasis area completed within the five years before
24 conversion. One instructional clock hour of technical workshop
25 equals four hours of occupational experience. One quarter
26 credit of college work equals 80 clock hours of occupational
27 experience.

28 C. Holding a valid Minnesota secondary vocational
29 license in graphic arts and having 1,000 hours of verified
30 vocationally funded teaching experience in that same licensure
31 category of practice within the five years immediately before
32 the application for conversion of the license. This teaching
33 experience meets the emphasis area requirements in the
34 corresponding emphasis area components of layout and design;
35 production/presswork; photography including line, halftone, and
36 continuous tone; or platemaking. Two hours of teaching

1 experience substitute for one hour of occupational experience.

2 D. Holding a valid Minnesota secondary vocational
3 license in communications/media technician occupations and
4 having 1,000 hours of verified vocationally funded teaching
5 experience in that same licensure category of practice within
6 the five years immediately before the application for conversion
7 of the license. This teaching experience meets the emphasis
8 area requirements in the corresponding emphasis area components
9 of layout and design or composition. Two hours of teaching
10 experience substitute for one hour of occupational experience.

11 E. Holding a valid Minnesota secondary vocational
12 license in commercial photography and having 1,000 hours of
13 verified vocationally funded teaching experience in that same
14 licensure category of practice within the five years immediately
15 before the application for conversion of the license. This
16 teaching experience meets the emphasis area requirements in the
17 corresponding emphasis area components of photography including
18 line, halftone, and continuous tone; layout and design; or
19 composition. Two hours of teaching experience substitute for
20 one hour of occupational experience.

21 F. Holding a valid Minnesota secondary vocational
22 license in commercial art and having 1,000 hours of verified
23 vocationally funded teaching experience in that same licensure
24 category of practice within the five years immediately before
25 the application for conversion of the license. This teaching
26 experience meets the emphasis area requirements in the
27 corresponding emphasis area components of layout and design or
28 composition. Two hours of teaching experience substitute for
29 one hour of occupational experience.

30 Subp. 3. **Communications/media teacher; option one.** For
31 option one, the applicant must meet the following requirements:

32 [For text of items A and B, see M.R.]

33 C. Occupational experience:

34 (1) The applicant must have 3,000 hours of
35 occupational experience as specified in parts 8750.4000 to
36 8750.4200. Experiences described in part 8750.4200, subpart 5,

1 must not be used.

2 (2) Of the 3,000 hours, 1,000 may be accrued from
3 college credits or technical workshops. They must be in the
4 emphasis areas listed in this category of practice. One quarter
5 credit of college work equals 80 hours of occupational
6 experience. One instructional clock hour of technical workshop
7 equals four hours of occupational experience. The credits or
8 workshops must be completed in the five years just before the
9 license is to be issued and must be in addition to courses
10 completed to obtain the degree specified in this option.

11 [For text of subitems (3) to (6), see M.R.]

12 [For text of subps 4 and 5, see M.R.]

13 8750.1900 SECONDARY CONSTRUCTION OCCUPATIONS TEACHER.

14 [For text of subpart 1, see M.R.]

15 Subp. 2. **Requirements for replacing narrower license.** A
16 license under this part is required to teach construction
17 occupations programs. However, valid single-occupation licenses
18 in cabinetmaking, construction occupations/finishing trades,
19 construction occupations/general, construction
20 occupations/masonry trades, construction occupations/mechanical
21 trades, construction occupations/planning and management, energy
22 occupations, mobile home maintenance, painting and decorating,
23 and plastics/lamination occupations are renewable under this
24 chapter and are valid to teach the corresponding
25 single-occupation programs.

26 To convert a single-occupation license in cabinetmaking,
27 construction occupations/finishing trades, construction
28 occupations/general, construction occupations/masonry trades,
29 construction occupations/mechanical trades, construction
30 occupations/planning and management, energy occupations, mobile
31 home maintenance, painting and decorating, or
32 plastics/lamination occupations to a construction occupations
33 license, the applicant must verify competency in the emphasis
34 area by meeting the requirements in item A or B or a combination
35 of items A and B as applicable and at the ratio specified in the

1 selected item. The requirement for hours of related
2 occupational experience is met by holding the single-occupation
3 license being converted.

4 Upon application and payment of the processing fee, a
5 holder of a valid secondary vocational teaching license in the
6 construction occupations/finishing trades category of practice
7 may have the license converted to the construction occupations
8 broad category of practice.

9 A. Completing the occupational experience emphasis
10 area requirements in subpart 3, 4, or 5. An applicant must
11 possess the educational qualifications stated in the chosen
12 subpart. If converting under subpart 5, an applicant may
13 complete the emphasis area occupational experience defined in
14 subpart 4, item C.

15 B. Substituting for the required occupational
16 experience emphasis hours, specific technical education in the
17 emphasis area completed within the five years before conversion.
18 One instructional clock hour of technical workshop equals four
19 hours of occupational experience. One quarter credit of college
20 work equals 80 clock hours of occupational experience.

21 **Subp. 3. Construction occupations teacher; option one.**
22 For option one, the applicant must meet the following
23 requirements:

24 [For text of items A and B, see M.R.]

25 C. Occupational experience:

26 (1) The applicant must have 3,000 hours of
27 occupational experience as specified in parts 8750.4000 to
28 8750.4200. Experiences described in part 8750.4200, subpart 5,
29 must not be used.

30 (2) Of the 3,000 hours, 1,000 may be accrued from
31 college credits or technical workshops. They must be in the
32 emphasis areas listed in this category of practice. One quarter
33 credit of college work equals 80 hours of occupational
34 experience. One instructional clock hour of technical workshop
35 equals four hours of occupational experience. The credits or
36 workshops must be completed in the five years just before the

1 license is to be issued and must be in addition to courses
2 completed to obtain the degree specified in this option.

3 [For text of subitems (3) to (6), see M.R.]

4 [For text of subps 4 and 5, see M.R.]

5 8750.1920 SECONDARY CONTROL TECHNOLOGY OCCUPATIONS TEACHER.

6 An applicant for an entrance license to teach the
7 vocational program of control technology in a secondary school
8 must meet the following requirements:

9 [For text of item A, see M.R.]

10 B. Technical coursework: at least 12 clock hours
11 each of microprocessor control and electromechanical systems
12 completed before renewal of the entrance license or within the
13 five years immediately before the date a continuing license is
14 issued in this category of practice.

15 [For text of item C, see M.R.]

16 8750.1930 SECONDARY DRAFTING OCCUPATIONS TEACHER.

17 [For text of subpart 1, see M.R.]

18 Subp. 2. Requirements for replacing narrower license. A
19 license under this part is required to teach drafting
20 occupations programs. However, valid single-occupation licenses
21 in construction occupations/planning and management, and
22 mechanical drafting are renewable under this chapter and are
23 valid to teach the corresponding single-occupation programs.

24 To convert a single-occupation license in construction
25 occupations/planning and management or mechanical drafting to a
26 drafting occupations license, the applicant must verify
27 competency in the emphasis area by meeting the requirements in
28 one of items A to D or a combination of items A to D as
29 applicable and at the ratio specified in the selected item. The
30 requirement for hours of related occupational experience is met
31 by holding the single-occupation license being converted.

32 A. Completing the occupational experience emphasis
33 area requirements in subpart 3, 4, or 5. An applicant must
34 possess the educational qualifications stated in the chosen
35 subpart. If converting under subpart 5, an applicant may

1 complete the emphasis area occupational experience defined in
2 subpart 4, item C.

3 B. Substituting for the required occupational
4 experience emphasis hours, specific technical education in the
5 emphasis area completed within the five years before conversion.
6 One instructional clock hour of technical workshop equals four
7 hours of occupational experience. One quarter credit of college
8 work equals 80 clock hours of occupational experience.

9 C. Holding a valid Minnesota secondary vocational
10 license in construction occupations/planning and management and
11 having 1,000 hours of verified vocationally funded teaching
12 experience in that same licensure category of practice within
13 the five years immediately before the application for conversion
14 of the license. This teaching experience meets the emphasis
15 area requirements in the corresponding emphasis area component
16 of architectural drafting. Two hours of teaching experience
17 substitute for one hour of occupational experience.

18 D. Holding a valid Minnesota secondary vocational
19 license in mechanical drafting and having 1,000 hours of
20 verified vocationally funded teaching experience in that same
21 licensure category of practice within the five years immediately
22 before the applications for conversion of the license. This
23 teaching experience meets the emphasis area requirements in the
24 corresponding emphasis area component of mechanical drafting.
25 Two hours of teaching experience substitute for one hour of
26 occupational experience.

27 Subp. 3. **Drafting occupations teacher; option one.** For
28 option one, the applicant must meet the following requirements:

29 [For text of items A and B, see M.R.]

30 C. Occupational experience:

31 (1) The applicant must have 3,000 hours of
32 occupational experience as specified in parts 8750.4000 to
33 8750.4200. Experiences described in part 8750.4200, subpart 5,
34 must not be used.

35 (2) Of the 3,000 hours, 1,000 may be accrued from
36 college credits or technical workshops. They must be in the

1 emphasis areas listed in this category of practice. One quarter
2 credit of college work equals 80 hours of occupational
3 experience. One instructional clock hour of technical workshop
4 equals four hours of occupational experience. The credits or
5 workshops must be completed in the five years just before the
6 license is to be issued and must be in addition to courses
7 completed to obtain the degree specified in this option.

8 [For text of subitems (3) to (6), see M.R.]

9 [For text of subps 4 and 5, see M.R.]

10 8750.1940 SECONDARY ELECTROMECHANICAL TECHNOLOGY OCCUPATIONS
11 TEACHER.

12 [For text of subpart 1, see M.R.]

13 Subp. 2. **Requirements for replacing narrower licenses.** A
14 license under this part is required to teach electromechanical
15 technology occupations programs. However, valid
16 single-occupation licenses in automated packaging equipment
17 maintenance, major appliances, office machine repair and
18 servicing, vending machines repair, and heating/air
19 conditioning/refrigeration are renewable under this chapter and
20 are valid to teach the corresponding single-occupation programs.

21 To convert a single-occupation license in automated
22 packaging equipment maintenance, major appliances, office
23 machine repair and servicing, vending machines repair, or
24 heating/air conditioning/refrigeration to an electromechanical
25 technology occupations license, the applicant must verify
26 competency in the emphasis area by meeting the requirements in
27 one of items A to E or a combination of items A to E as
28 applicable and at the ratio specified in the selected item. The
29 requirement for hours of related occupational experience is met
30 by holding the single-occupation license being converted.

31 A. Completing the occupational experience emphasis
32 area requirements in subpart 3, 4, or 5. An applicant must
33 possess the educational qualifications stated in the chosen
34 subpart. If converting under subpart 5, an applicant may
35 complete the emphasis area occupational experience defined in

1 subpart 4, item C.

2 B. Substituting for the required occupational
3 experience emphasis hours, specific technical education in the
4 emphasis area completed within the five years before
5 conversion. One instructional clock hour of technical workshop
6 equals four hours of occupational experience. One quarter
7 credit of college work equals 80 clock hours of occupational
8 experience.

9 C. Holding a valid Minnesota secondary vocational
10 license in electronics occupations and having 1,000 hours of
11 verified vocationally funded teaching experience in the same
12 licensure category of practice within the five years immediately
13 before the application for conversion of the license. This
14 teaching experience meets the emphasis area requirements in the
15 corresponding emphasis area component of electronics maintenance
16 and repair. Two hours of teaching experience substitute for one
17 hour of occupational experience.

18 D. Holding a valid Minnesota secondary vocational
19 license in automated packaging equipment maintenance and having
20 1,000 hours of verified vocationally funded teaching experience
21 in that same licensure category of practice within the five
22 years immediately before the application for conversion of the
23 license. This teaching experience meets the emphasis area
24 requirements in the corresponding emphasis area component of
25 automated packaging equipment. Two hours of teaching experience
26 substitute for one hour of occupational experience.

27 E. Holding a valid Minnesota secondary vocational
28 license in vending machines repair and having 1,000 hours of
29 verified vocationally funded teaching experience in that same
30 licensure category of practice within the five years immediately
31 before the application for conversion of the license. This
32 teaching experience meets the emphasis area requirements in the
33 corresponding emphasis area component of vending machines
34 repair. Two hours of teaching experience substitute for one
35 hour of occupational experience.

36 Subp. 3. Electromechanical technology teacher; option

1 one. For option one, the applicant must meet the following
2 requirements:

3 [For text of item A, see M.R.]

4 B. Technical coursework: at least 12 clock hours
5 each of microprocessor control and electromechanical systems
6 completed before renewal of the entrance license or within the
7 five years immediately before the date a continuing license is
8 issued in this category of practice.

9 C. Occupational experience:

10 (1) The applicant must have 3,000 hours of
11 occupational experience as specified in parts 8750.4000 to
12 8750.4200. Experiences described in part 8750.4200, subpart 5,
13 must not be used.

14 (2) Of the 3,000 hours, 1,000 may be accrued from
15 college credits or technical workshops. They must be in the
16 emphasis areas listed in this category of practice. One quarter
17 credit of college work equals 80 hours of occupational
18 experience. One instructional clock hour of technical workshop
19 equals four hours of occupational experience. The credits or
20 workshops must be completed in the five years just before the
21 license is to be issued and must be in addition to courses
22 completed to obtain the degree specified in this option.

23 [For text of subitems (3) to (6), see M.R.]

24 Subp. 4. **Electromechanical technology teacher; option**
25 **two.** For option two, the applicant must meet the following
26 requirements:

27 [For text of item A, see M.R.]

28 B. Technical coursework:

29 (1) at least 18 months (2,160 hours) in a
30 postsecondary technical program in electromechanical technology,
31 robotics, or electronics and

32 (2) at least 12 clock hours each of
33 microprocessor control and electromechanical systems completed
34 before renewal of the entrance license or within the five years
35 immediately before the date a continuing license is issued in
36 this category of practice.

1 [For text of item C, see M.R.]

2 Subp. 5. Electromechanical technology teacher; option
3 three. For option three, the applicant must meet the following
4 requirements:

5 [For text of item A, see M.R.]

6 B. Technical coursework: at least 12 clock hours
7 each of microprocessor control and electromechanical systems
8 completed before renewal of the entrance license or within the
9 five years immediately before the date a continuing license is
10 issued in this category of practice.

11 [For text of item C, see M.R.]

12 8750.1960 SECONDARY ELECTRONICS OCCUPATIONS TEACHER.

13 Subpart 1. Requirements. An applicant for an entrance
14 license to teach the vocational program of electronics
15 occupations in a secondary school must meet the requirements in
16 subpart 2, 3, or 4 (option one, two, or three).

17 Subp. 2. Electronics teacher; option one. For option one,
18 the applicant must meet the following requirements:

19 [For text of items A and B, see M.R.]

20 C. Occupational experience:

21 (1) The applicant must have 3,000 hours of
22 occupational experience as specified in parts 8750.4000 to
23 8750.4200. Experiences described in part 8750.4200, subpart 5,
24 must not be used.

25 (2) Of the 3,000 hours, 1,000 may be accrued from
26 college credits or technical workshops. They must be in the
27 emphasis areas listed in this category of practice. One quarter
28 credit of college work equals 80 hours of occupational
29 experience. One instructional clock hour of technical workshop
30 equals four hours of occupational experience. The credits or
31 workshops must be completed in the five years just before the
32 license is to be issued and must be in addition to courses
33 completed to obtain the degree specified in this option.

34 [For text of subitems (3) to (6), see M.R.]

35 [For text of subps 3 and 4, see M.R.]

1 8750.1980 SECONDARY INDUSTRIAL DESIGN TECHNOLOGY OCCUPATIONS
2 TEACHER.

3 An applicant for an entrance license to teach the
4 vocational program of industrial design technology in a
5 secondary school must meet the following requirements:

6 [For text of item A, see M.R.]

7 B. Technical coursework: at least 12 clock hours in
8 each of the following areas completed before renewal of the
9 entrance license or within the five years immediately before the
10 date a continuing license is issued in this category of practice:

11 [For text of subitems (1) to (4), see M.R.]

12 [For text of item C, see M.R.]

13 8750.2000 SECONDARY JEWELRY GOLDSMITHING AND SILVERSMITHING
14 OCCUPATIONS TEACHER.

15 [For text of subpart 1, see M.R.]

16 Subp. 2. Jewelry goldsmithing and silversmithing teacher;
17 option one. For option one, the applicant must meet the
18 following requirements:

19 [For text of items A and B, see M.R.]

20 C. Occupational experience:

21 (1) The applicant must have 3,000 hours of
22 occupational experience as specified in parts 8750.4000 to
23 8750.4200. Experiences described in part 8750.4200, subpart 5,
24 must not be used.

25 (2) Of the 3,000 hours, 1,000 may be accrued from
26 college credits or technical workshops. They must be in the
27 emphasis areas listed in this category of practice. One quarter
28 credit of college work equals 80 hours of occupational
29 experience. One instructional clock hour of technical workshop
30 equals four hours of occupational experience. The credits or
31 workshops must be completed in the five years just before the
32 license is to be issued and must be in addition to courses
33 completed to obtain the degree specified in this option.

34 [For text of subitems (3) to (5), see M.R.]

35 [For text of subps 3 and 4, see M.R.]

1 8750.2020 SECONDARY MECHANICAL TECHNOLOGY OCCUPATIONS TEACHER.

2 [For text of subpart 1, see M.R.]

3 Subp. 2. Requirements for replacing narrower licenses. A
4 license under this part is required to teach mechanical
5 technology occupations programs. However, valid
6 single-occupation licenses in fluid power mechanics, industrial
7 equipment maintenance and repair, and quality/quantity control
8 technician are renewable under this chapter and are valid to
9 teach the corresponding single-occupation programs.

10 To convert a single-occupation license in fluid power
11 mechanics, industrial equipment maintenance and repair, or
12 quality/quantity control technician to a mechanical technology
13 occupations license, the applicant must verify competency in the
14 emphasis area by meeting the requirements in one of items A to D
15 or a combination of items A to D as applicable and at the ratio
16 specified in the selected item. The requirement for hours of
17 related occupational experience is met by holding the
18 single-occupation license being converted.

19 A. Completing the occupational experience emphasis
20 area requirements in subpart 3, 4, or 5. An applicant must
21 possess the educational qualifications stated in the chosen
22 subpart. If converting under subpart 5, an applicant may
23 complete the emphasis area occupational experience defined in
24 subpart 4, item C.

25 B. Substituting for the required occupational
26 experience emphasis hours, specific technical education in the
27 emphasis area completed within the five years before
28 conversion. One instructional clock hour of technical workshop
29 equals four hours of occupational experience. One quarter
30 credit of college work equals 80 clock hours of occupational
31 experience.

32 C. Holding a valid Minnesota secondary vocational
33 license in fluid power mechanics and having 1,000 hours of
34 verified vocationally funded teaching experience in that same
35 licensure category of practice within the five years immediately

1 before the application for conversion of the license. This
 2 teaching experience meets the emphasis area requirements in the
 3 corresponding emphasis area component of fluid power. Two hours
 4 of teaching experience substitute for one hour of occupational
 5 experience.

6 D. Holding a valid Minnesota secondary vocational
 7 license in industrial equipment maintenance and having 1,000
 8 hours of verified vocationally funded teaching experience in
 9 that same licensure category of practice within the five years
 10 immediately before the application for conversion of the
 11 license. This teaching experience meets the emphasis area
 12 requirements in the corresponding emphasis area component of
 13 industrial equipment maintenance. Two hours of teaching
 14 experience substitute for one hour of occupational experience.

15 Subp. 3. **Mechanical technology teacher; option one.** For
 16 option one, the applicant must meet the following requirements:

17 [For text of items A and B, see M.R.]

18 C. Occupational experience:

19 (1) The applicant must have 3,000 hours of
 20 occupational experience as specified in parts 8750.4000 to
 21 8750.4200. Experiences described in part 8750.4200, subpart 5,
 22 must not be used.

23 (2) Of the 3,000 hours, 1,000 may be accrued from
 24 college credits or technical workshops. They must be in the
 25 emphasis areas listed in this category of practice. One quarter
 26 credit of college work equals 80 hours of occupational
 27 experience. One instructional clock hour of technical workshop
 28 equals four hours of occupational experience. The credits or
 29 workshops must be completed in the five years just before the
 30 license is to be issued and must be in addition to courses
 31 completed to obtain the degree specified in this option.

32 [For text of subitems (3) to (6), see M.R.]

33 [For text of subps 4 and 5, see M.R.]

34 8750.2040 SECONDARY METAL/MATERIAL PROCESSING OCCUPATIONS
 35 TEACHER.

1 [For text of subpart 1, see M.R.]

2 Subp. 2. Requirements for replacing narrower licenses. A
3 license under this part is required to teach metal/material
4 processing occupations programs. However, valid
5 single-occupation licenses in machine shop; manufacturing
6 technology; metal repairing, finishing, and welding; metals
7 fabrication; sheet metal working/fabrication; and welding
8 occupations are renewable under this chapter and are valid to
9 teach the corresponding single-occupation programs.

10 To convert a single-occupation license in machine shop;
11 manufacturing technology; metal repairing, finishing, and
12 welding; metals fabrication; sheet metal working/fabrication; or
13 welding occupations to a metal/material processing occupations
14 license, the applicant must verify competency in the emphasis
15 area by meeting the requirements in one of items A to D or a
16 combination of items A to D as applicable and at the ratio
17 specified in the selected item. The requirement for hours of
18 related occupational experience is met by holding the
19 single-occupation license being converted.

20 A. completing the occupational experience emphasis
21 area requirements in subpart 3, 4, or 5. An applicant must
22 possess the educational qualifications stated in the chosen
23 subpart. If converting under subpart 5, an applicant may
24 complete the emphasis area occupational experience defined in
25 subpart 4, item C.

26 B. substituting for the required occupational
27 experience emphasis hours, specific technical education in the
28 emphasis area completed within the five years before
29 conversion. One instructional clock hour of technical workshop
30 equals four hours of occupational experience. One quarter
31 credit of college work equals 80 clock hours of occupational
32 experience.

33 C. Holding a valid Minnesota secondary vocational
34 license in machine shop operations and having 1,000 hours of
35 verified vocationally funded teaching experience in that same
36 licensure category of practice within the five years immediately

1 before the application for conversion of the license. This
2 teaching experience meets the emphasis area requirements in the
3 corresponding emphasis area component of machine shop. Two
4 hours of teaching experience substitute for one hour of
5 occupational experience.

6 D. Holding a valid Minnesota secondary vocational
7 license in welding occupations and having 1,000 hours of
8 verified vocationally funded teaching experience in that same
9 licensure category of practice within the five years immediately
10 before the application for conversion of the license. This
11 teaching experience meets the emphasis area requirements in the
12 corresponding emphasis area component of welding. Two hours of
13 teaching experience substitute for one hour of occupational
14 experience.

15 Subp. 3. **Metal/material processing teacher; option one.**
16 For option one, the applicant must meet the following
17 requirements:

18 [For text of item A, see M.R.]

19 B. Technical coursework: at least two credits or 24
20 clock hours in computer integrated manufacturing, completed
21 before renewal of the entrance license or within the five years
22 immediately before the date a continuing license is issued in
23 this category of practice.

24 C. Occupational experience:

25 (1) The applicant must have 3,000 hours of
26 occupational experience as specified in parts 8750.4000 to
27 8750.4200. Experiences described in part 8750.4200, subpart 5,
28 must not be used.

29 (2) Of the 3,000 hours, 1,000 may be accrued from
30 college credits or technical workshops. They must be in the
31 emphasis areas listed in this category of practice. One quarter
32 credit of college work equals 80 hours of occupational
33 experience. One instructional clock hour of technical workshop
34 equals four hours of occupational experience. The credits or
35 workshops must be completed in the five years just before the
36 license is to be issued and must be in addition to courses

1 completed to obtain the degree specified in this option.

2 [For text of subitems (3) to (6), see M.R.]

3 Subp. 4. **Metal/material processing teacher; option two.**

4 For option two, the applicant must meet the following
5 requirements:

6 [For text of item A, see M.R.]

7 B. Technical coursework:

8 [For text of subitem (1), see M.R.]

9 (2) at least two credits or 24 clock hours in
10 computer-integrated manufacturing completed before renewal of
11 the entrance license or within the five years immediately before
12 the date a continuing license is issued in this category of
13 practice.

14 [For text of item C, see M.R.]

15 Subp. 5. **Metal/material processing teacher; option three.**

16 For option three, the applicant must meet the following
17 requirements:

18 [For text of item A, see M.R.]

19 B. Technical coursework: at least two credits or 24
20 clock hours in computer-integrated manufacturing completed
21 before renewal of the entrance license or within the five years
22 immediately before the date a continuing license is issued in
23 this category of practice.

24 [For text of item C, see M.R.]

25 8750.2060 SECONDARY PARTS SALES AND SERVICE OCCUPATIONS TEACHER.

26 [For text of subpart 1, see M.R.]

27 Subp. 2. **Parts sales and service occupations teacher;**
28 **option one.** For option one, the applicant must meet the
29 following requirements:

30 [For text of items A and B, see M.R.]

31 C. Occupational experience:

32 (1) The applicant must have 3,000 hours of
33 occupational experience as specified in parts 8750.4000 to
34 8750.4200. Experiences described in part 8750.4200, subpart 5,
35 must not be used.

1 (2) Of the 3,000 hours, 1,000 may be accrued from
 2 college credits or technical workshops. They must be in the
 3 emphasis areas listed in this category of practice. One quarter
 4 credit of college work equals 80 hours of occupational
 5 experience. One instructional clock hour of technical workshop
 6 equals four hours of occupational experience. The credits or
 7 workshops must be completed in the five years just before the
 8 license is to be issued and must be in addition to courses
 9 completed to obtain the degree specified in this option.

10 [For text of subitems (3) to (6), see M.R.]

11 [For text of subps 3 and 4, see M.R.]

12 8750.2100 SECONDARY TRUCK/BUS DRIVING OCCUPATIONS TEACHER.

13 [For text of subpart 1, see M.R.]

14 Subp. 2. **Truck/bus driving teacher; option one.** For
 15 option one, the applicant must meet the following requirements:

16 [For text of items A and B, see M.R.]

17 C. Occupational experience:

18 (1) The applicant must have 3,000 hours of
 19 occupational experience as specified in parts 8750.4000 to
 20 8750.4200. Experiences described in part 8750.4200, subpart 5,
 21 must not be used.

22 (2) Of the 3,000 hours, 1,000 may be accrued from
 23 college credits or technical workshops. They must be in the
 24 emphasis areas listed in this category of practice. One quarter
 25 credit of college work equals 80 hours of occupational
 26 experience. One instructional clock hour of technical workshop
 27 equals four hours of occupational experience. The credits or
 28 workshops must be completed in the five years just before the
 29 license is to be issued and must be in addition to courses
 30 completed to obtain the degree specified in this option.

31 [For text of subitems (3) to (6), see M.R.]

32 [For text of subps 3 and 4, see M.R.]

33 8750.2120 SECONDARY VEHICLE SERVICES OCCUPATIONS TEACHER.

34 [For text of subpart 1, see M.R.]

35 Subp. 2. **Requirements for replacing narrower licenses.** A

1 license under this part is required to teach vehicle services
2 occupations programs. However, valid single-occupation licenses
3 in auto mechanics, recreational vehicle repair, service station
4 mechanics, small engine repair, truck/diesel mechanics, and
5 forest products harvesting equipment repair are renewable under
6 this chapter and are valid to teach the corresponding
7 single-occupation programs.

8 To convert a single-occupation license in auto mechanics,
9 recreational vehicle repair, service station mechanics, small
10 engine repair, truck/diesel mechanics, or forest products
11 harvesting equipment repair to a vehicle services occupations
12 license, the applicant must verify competency in the emphasis
13 area by meeting the requirements in one of items A to D or a
14 combination of items A to D as applicable and at the ratio
15 specified in the selected item. The requirement for hours of
16 related occupational experience is met by holding the
17 single-occupation license being converted.

18 A. completing the occupational experience emphasis
19 area requirements in subpart 3, 4, or 5. An applicant must
20 possess the educational qualifications stated in the chosen
21 subpart. If converting under subpart 5, an applicant may
22 complete the emphasis area occupational experience defined in
23 subpart 4, item C.

24 B. substituting for the required occupational
25 experience emphasis hours, specific technical education in the
26 emphasis area completed within the five years before
27 conversion. One instructional clock hour of technical workshop
28 equals four hours of occupational experience. One quarter
29 credit of college work equals 80 clock hours of occupational
30 experience.

31 C. Holding a valid Minnesota secondary vocational
32 license in auto mechanics and having 1,000 hours of verified
33 vocationally funded teaching experience in that same licensure
34 category of practice within the five years immediately before
35 the application for conversion of the license. This teaching
36 experience meets the emphasis area requirements in the

1 corresponding emphasis area components of automotive engine and
2 drive train repair. Two hours of teaching experience substitute
3 for one hour of occupational experience.

4 D. Holding a valid Minnesota secondary vocational
5 license in small engine repair or recreational vehicle repair
6 and having 1,000 hours of verified vocationally funded teaching
7 experience in that same licensure category of practice within
8 the five years immediately before the application for conversion
9 of the license. This teaching experience meets the emphasis
10 area requirements in the corresponding emphasis area component
11 of small engines/recreational vehicle repair. Two hours of
12 teaching experience substitute for one hour of occupational
13 experience.

14 Subp. 3. **Vehicle services teacher; option one.** For option
15 one, the applicant must meet the following requirements:

16 [For text of item A, see M.R.]

17 B. Technical coursework: at least two credits or 24
18 clock hours in automotive computer applications, completed
19 before renewal of the entrance license or within the five years
20 immediately before the date a continuing license is issued in
21 this category of practice.

22 C. Occupational experience:

23 (1) The applicant must have 3,000 hours of
24 occupational experience as specified in parts 8750.4000 to
25 8750.4200. Experiences described in part 8750.4200, subpart 5,
26 must not be used.

27 (2) Of the 3,000 hours, 1,000 may be accrued from
28 college credits or technical workshops. They must be in the
29 emphasis areas listed in this category of practice. One quarter
30 credit of college work equals 80 hours of occupational
31 experience. One instructional clock hour of technical workshop
32 equals four hours of occupational experience. The credits or
33 workshops must be completed in the five years just before the
34 license is to be issued and must be in addition to courses
35 completed to obtain the degree specified in this option.

36 [For text of subitems (3) to (6), see M.R.]

1 Subp. 4. Vehicle services teacher; option two. For option
2 two, the applicant must meet the following requirements:

3 [For text of item A, see M.R.]

4 B. Technical coursework:

5 [For text of subitem (1), see M.R.]

6 (2) at least two credits or 24 clock hours in
7 automotive computer applications completed before renewal of the
8 entrance license or within the five years immediately before the
9 date a continuing license is issued in this category of practice.

10 [For text of item C, see M.R.]

11 Subp. 5. Vehicle services teacher; option three. For
12 option three, the applicant must meet the following requirements:

13 [For text of item A, see M.R.]

14 B. Technical coursework: at least two credits or 24
15 clock hours in automotive computer applications completed before
16 renewal of the entrance license or within the five years
17 immediately before the date a continuing license is issued in
18 this category of practice.

19 [For text of item C, see M.R.]

20 8750.3010 EXAMINATIONS FOR SECONDARY VOCATIONAL TEACHER LICENSES.

21 Subpart 1. Examination requirement. ~~Effective-April-87~~

22 ~~1991~~, An applicant for an initial secondary vocational teaching
23 license, except a secondary vocational part-time resource
24 specialist license issued according to part 8750.6000, a
25 secondary short-call substitute license issued according to part
26 8750.6100, or a secondary vocational limited license issued
27 according to part 8750.6200, shall provide evidence of having
28 successfully completed examinations of skills in reading,
29 writing, and mathematics, as required by Minnesota Statutes,
30 section 125.05, subdivision 1. Provisions of part 8700.0210,
31 subparts 1 to 7, 10, and 12, apply. This subpart does not apply
32 to applicants who hold or previously held an entrance,
33 continuing, or life nonvocational license granted by the Board
34 of Teaching.

35 Subp. 2. Admission to secondary vocational teacher

1 **education core.** Candidates may enroll in the secondary
2 vocational teacher education core courses before successful
3 completion of the skills area examinations; however, candidates
4 must achieve the passing scores established in part 8700.0210,
5 subpart 3, before an entrance vocational teaching license may be
6 granted. Colleges and universities must provide candidates who
7 fail the examinations access to opportunities to enhance their
8 skills.

9 Subp. 3. **Applicants who use secondary teacher education**
10 **sequence.** Notwithstanding parts 8750.3050, 8750.3100, and
11 8750.3250 governing the issuance of entrance licenses,
12 applicants who use the secondary vocational teacher education
13 sequence as specified in part 8750.3150 to meet the educational
14 criteria requirement for licensure and who otherwise meet the
15 applicable statutes and rules shall be granted a one-year
16 nonrenewable license, during which time the applicant must
17 provide official evidence of successful completion of the
18 requirements of this part.

19 Subp. 4. **Applicants prepared in other states.** Applicants
20 who have completed the educational criteria of the licensure
21 requirements in other states who otherwise meet the applicable
22 statutes and rules shall be granted a one-year nonrenewable
23 license, during which time the applicant must provide official
24 evidence of successful completion of the requirements of this
25 part.

26 8750.3250 ENTRANCE LICENSES: COURSES IN TEACHER EDUCATION
27 SEQUENCE.

28 Subpart 1. **Issuance.** When an applicant is using the
29 teacher education sequence, a two-year entrance secondary
30 vocational license shall be issued when the applicant
31 successfully completes the skills area examinations according to
32 part 8750.3010, the human relations requirement according to
33 part 8750.3500, the three-credit introduction to vocational
34 teaching course and has prearranged the teaching internship
35 specified in subpart 2.

1 [For text of subps 2 and 3, see M.R.]

2 8750.3300 RENEWAL LICENSE IN TEACHER EDUCATION SEQUENCE.

3 Subpart 1. First one-year renewal. An applicant is
4 eligible for the first one-year renewal of an entrance
5 vocational license based on the teacher education sequence when
6 the applicant has completed an additional three-credit course
7 from the teacher education core.

8 [For text of subps 2 to 4, see M.R.]

9 8750.3350 FIRST FIVE-YEAR LICENSE IN TEACHER EDUCATION SEQUENCE.

10 An applicant is eligible for the first five-year vocational
11 license based on the teacher education sequence when the
12 applicant successfully completes the skills area examinations
13 and completes the teaching internship, the human relations
14 requirement, and three credits in each of the five core courses
15 through an approved licensing program in vocational teacher
16 education at an approved Minnesota institution or equivalent
17 courses completed elsewhere.

18 8750.3450 EQUIVALENCY FOR COURSES OUTSIDE TEACHER EDUCATION CORE.

19 When an applicant has completed coursework that is not
20 included in part 8750.3150, subpart 2, to meet a licensure
21 requirement and when the personnel licensing section cannot
22 determine course equivalency on the basis of similar course
23 titles or content, in consultation with the appropriate
24 secondary vocational specialist, the following procedure applies:

25 [For text of items A to E, see M.R.]

26 F. Exception: Two years of active participation as
27 an advisor in the appropriate vocational student organization or
28 24 clock hours of board of teaching approved workshops
29 substitutes for the two required credits in integrating the
30 appropriate vocational student organization into the
31 curriculum. The board shall approve the substitution if the
32 workshop is essentially equivalent in content to the two
33 required credits. The advisor participation must be verified by
34 the state program specialist responsible for the appropriate

1 vocational student organization. Either substitution must be
2 within the five years just before the date the license is issued.

3 8750.3500 HUMAN RELATIONS REQUIREMENT.

4 [For text of subps 1 to 3, see M.R.]

5 Subp. 4. **Initial license.** New personnel who are
6 submitting their first applications for full-time entrance
7 secondary vocational licensing and who have completed all
8 applicable requirements except human relations, are eligible for
9 a one-year nonrenewable license to allow time to complete the
10 human relations program. Only one vocational license that
11 entitles the licensee to work full time may be granted to an
12 applicant who has not met the human relations requirement. The
13 human relations requirements must be met before any secondary
14 vocational license renewal or endorsement is made.

15 8750.3800 PROCEDURES FOR VOLUNTARY SURRENDER OF TEACHING
16 LICENSES.

17 [For text of subpart 1, see M.R.]

18 Subp. 2. **Surrender date.** When the personnel licensing
19 section receives the materials listed in subpart 1 by January 1,
20 the date of surrender is July 1 of that year. When the
21 materials are received after January 1, the date of surrender is
22 July 1 of the following calendar year. An applicant may revoke
23 the request. The revocation must be made in writing to the
24 executive secretary no later than December 31 of the year in
25 which the request for voluntary surrender is received by the
26 executive secretary.

27 [For text of subps 3 to 5, see M.R.]

28 8750.3810 PROCEDURES FOR REVOCATION OR SUSPENSION OF ALL
29 TEACHING LICENSES.

30 Subpart 1. **Statutory requirements.** Licenses shall be
31 revoked or suspended pursuant to Minnesota Statutes, sections
32 125.09, and 125.185, or part 8750.3830.

33 Subp. 2. **Revocation.** Revocation shall include the
34 cancellation or repeal of a teaching license and/or renewal

1 privilege. Revocation shall disqualify a person from teaching,
2 or performing any other function, which is permitted on the
3 basis of holding a license issued pursuant to the rules of the
4 Board of Teaching. Revocation shall be final, except that a
5 person whose license has been revoked may petition the Board of
6 Teaching for a license pursuant to part 8750.3820, subpart 1.

7 **Subp. 3. Suspension.** Suspension shall include the
8 temporary withdrawal of a teaching license and/or renewal
9 privilege. Suspension shall disqualify a person from teaching
10 or performing any other function which is permitted on the basis
11 of holding a license issued pursuant to the rules of the Board
12 of Teaching. The length of each suspension and any terms and
13 conditions attached thereto shall be determined by the Board of
14 Teaching upon the consideration of the following factors:

- 15 A. the activity of the individual which led to the
16 license suspension;
- 17 B. any relevant mitigating factors which the
18 individual may interpose on his or her behalf;
- 19 C. the prior teaching record of the individual; and
20 D. other similar factors.

21 Unless otherwise provided by the Board of Teaching, a
22 revocation or suspension applies to each license or renewal
23 privilege held by the individual at the time final action is
24 taken by the Board of Teaching. A person whose license or
25 renewal privilege has been suspended or revoked shall be
26 ineligible to be issued any other license by the Board of
27 Teaching during the pendency of the suspension or revocation.

28 8750.3820 ISSUANCE OR REINSTATEMENT OF A LICENSE AFTER
29 REVOCATION OR SUSPENSION.

30 **Subpart 1. After revocation.** A person whose teaching
31 license or renewal privilege has been revoked by the Board of
32 Teaching may apply for and shall be granted an entrance license
33 upon presentation of competent evidence that all terms and
34 conditions which the board may have imposed have been fulfilled,
35 and upon meeting current entrance licensure standards.

1 Subp. 2. After suspension. A person whose teaching
2 license or renewal privilege has been suspended by the Board of
3 Teaching may apply for reinstatement of that license in one of
4 the following manners:

5 A. If the suspended license was an entrance or a
6 one-year license which has expired during the suspension, that
7 license will be reinstated upon proper application after the
8 period of suspension has expired and upon presentation of
9 competent evidence that all terms and conditions which the board
10 may have imposed have been fulfilled, provided that the
11 applicant has met renewal requirements. A person whose license
12 has lapsed for more than one fiscal year must meet the
13 requirements of part 8750.3600 to reinstate the license. A
14 five-year continuing license must be granted after all other
15 conditions stated in subpart 2, item A, and criteria for
16 issuance of the five-year continuing license have been met.

17 B. If the suspended license was an entrance or a
18 one-year license which has not expired during the suspension,
19 the person may resume teaching for whatever period of time
20 remains on that license after the period of the suspension has
21 expired and upon presentation of competent evidence that all
22 terms and conditions which the board may have imposed have been
23 fulfilled.

24 C. If the suspended license was a continuing license
25 which has not expired during the period of the suspension, the
26 person may resume teaching for whatever period of time remains
27 on the continuing license after the suspension has expired and
28 upon presentation of competent evidence that all terms and
29 conditions which the board may have imposed have been fulfilled.

30 D. If the suspended license was a continuing license
31 which expired during the period of the suspension, the person
32 may apply for another continuing license which shall be granted
33 provided that the suspension has expired and upon presentation
34 of competent evidence that all terms and conditions which the
35 board may have imposed have been fulfilled, and further provided
36 that current continuing education requirements have been

1 completed. A person whose license has lapsed for more than one
2 fiscal year must meet the requirements of part 8750.3600 to
3 reinstate the license.

4 8750.3830 CODE OF ETHICS FOR MINNESOTA TEACHERS.

5 Subpart 1. **Scope.** Each teacher, upon entering the
6 teaching profession, assumes a number of obligations, one of
7 which is to adhere to a set of principles which defines
8 professional conduct. These principles are reflected in the
9 following code of ethics, which sets forth to the education
10 profession and the public it serves standards of professional
11 conduct and procedures for implementation.

12 This code shall apply to all persons licensed according to
13 rules established by the Board of Teaching.

14 Subp. 2. **Standards of professional conduct.** The standards
15 of professional conduct are as follows:

16 A. A teacher shall provide professional education
17 services in a nondiscriminatory manner.

18 B. A teacher shall make reasonable effort to protect
19 the student from conditions harmful to health and safety.

20 C. According to state and federal laws, a teacher
21 shall disclose confidential information about individuals only
22 when a compelling professional purpose is served or when
23 required by law.

24 D. A teacher shall take reasonable disciplinary
25 action in exercising the authority to provide an atmosphere
26 conducive to learning.

27 E. A teacher shall not use professional relationships
28 with students, parents, and colleagues to private advantage.

29 F. A teacher shall delegate authority for teaching
30 responsibilities only to licensed personnel.

31 G. A teacher shall not deliberately suppress or
32 distort subject matter.

33 H. A teacher shall not knowingly falsify or
34 misrepresent records or facts relating to that teacher's own
35 qualifications or to other teachers' qualifications.

1 I. A teacher shall not knowingly make false or
2 malicious statements about students or colleagues.

3 J. A teacher shall accept a contract for a teaching
4 position that requires licensing only if properly or
5 provisionally licensed for that position.

6 Subp. 3. **Statutory enforcement of code: complaints,**
7 **investigation, and hearing.** The enforcement of the provisions
8 of the code of ethics for Minnesota teachers shall be in accord
9 with Minnesota Statutes, section 214.10.

10 Subp. 4. **Complaints handled by board.** When oral
11 complaints alleging violations of the code of ethics are
12 received, the executive secretary of the Board of Teaching shall
13 request the complaining party to submit the complaint in writing
14 within ten days.

15 Upon the receipt of a complaint in writing alleging
16 violations of the code of ethics, the teacher named in the
17 complaint shall be notified in writing within ten days of the
18 receipt of the complaint.

19 The teacher shall be entitled to be represented by the
20 teacher's own counsel or representative at each stage of the
21 investigation and hearing.

22 Subp. 5. **Enforcement procedures.** The Board of Teaching
23 may impose one or more of the following penalties when it has
24 found a violation of the code of ethics. These actions shall be
25 taken only after all previous efforts at remediation have been
26 exhausted.

27 A. The Board of Teaching may enter into agreements
28 with teachers accused of violating the code of ethics which
29 would suspend or terminate proceedings against the teacher on
30 conditions agreeable to both parties.

31 B. A letter of censure from the Board of Teaching may
32 be sent to the person determined to be in violation of the
33 standards of the code of ethics. A copy of the letter shall be
34 filed with the Board of Teaching. The letters shall be kept on
35 file for a period not to exceed one calendar year.

36 C. A teacher who has been found to have violated the

1 code of ethics may be placed on probationary licensure status
2 for a period of time to be determined by the Board of Teaching.
3 The board may impose conditions on the teacher during the
4 probationary period which are to be directed toward improving
5 the teacher's performance in the area of the violation. During
6 this period, the teacher's performance or conduct will be
7 subject to review by the Board of Teaching or its designee. The
8 review will be directed toward monitoring the teacher's
9 activities or performance with regard to whatever conditions may
10 be placed on the teacher during the probationary period. Before
11 the end of the probationary period the Board of Teaching shall
12 decide to extend or terminate the probationary licensure status
13 or to take further disciplinary actions as are consistent with
14 this part.

15 D. The license to teach of the person determined to
16 be in violation of the standards of the code of ethics may be
17 suspended for a period of time determined by the Board of
18 Teaching.

19 E. The license to teach of the person determined to
20 be in violation of the standards of the code of ethics may be
21 revoked by the Board of Teaching.

22 8750.3840 APPEAL TO BOARD OF TEACHING.

23 All persons denied issuance or renewal of teaching
24 licenses, and all Minnesota teacher-preparing institutions
25 denied program or college approval, and all persons licensed by
26 the Minnesota Board of Teaching whose appeals are denied by the
27 local vocational relicensure committee, are entitled to a
28 hearing pursuant to Minnesota Statutes, chapter 14, on the
29 denial and to a final decision by the Board of Teaching.

30 A person or an institution entitled to a hearing under the
31 provisions of this part shall file a written request for a
32 hearing with the executive secretary of the Board of Teaching
33 within 30 days from the date of the denial. Failure to file a
34 written request for a hearing within 30 days constitutes a
35 waiver of the individual's right to a hearing.

1 8750.4200 ALTERNATE FORMS OF OCCUPATIONAL EXPERIENCE.

2 Subpart 1. **Who may use.** Except where otherwise stated in
3 this part and in parts 8750.0200 to 8750.2140, an applicant may
4 use the following alternative experiences to meet occupational
5 experience requirements. Except for converting to secondary
6 trade and industrial occupations in accordance with criteria
7 established in parts ~~8700-1800~~ 8750.1800 to ~~8700-2140~~ 8750.2140,
8 the alternatives may not be used by nonbaccalaureate applicants
9 who have completed less than a two-year program in the category
10 of practice.

11 [For text of subps 2 to 5, see M.R.]

12 Subp. 6. **Funded Minnesota technical college vocational**
13 **teaching.** An applicant for a secondary vocational license
14 according to criteria established in current vocational
15 licensure rules who holds a valid postsecondary vocational
16 license in the same category of practice may substitute
17 Minnesota technical college teaching within the past five years
18 in that category of practice for the required recent 500 hours
19 in an emphasis area. In this subpart, "the same category of
20 practice" means a license in one of the occupational emphasis
21 areas listed in the secondary license for which application is
22 made or in a category of practice in which at least 50 percent
23 of the program instruction is in the occupational emphasis areas
24 listed in the secondary license for which application is made.
25 The program content must be verified by the local vocational
26 administrator responsible for the program. One year (1,080
27 hours) of vocationally funded teaching substitutes for the
28 prerequisite 500 hours.

29 [For text of subp 7, see M.R.]

30 8750.6200 SECONDARY VOCATIONAL LIMITED LICENSE.

31 [For text of subps 1 to 3, see M.R.]

32 Subp. 4. **Duration of limited licenses.** A limited license
33 issued before January 1 of a school year is valid for the
34 remainder of that school year only, and expires on June 30 of
35 the school year following issuance. A limited license issued

1 after January 1 of a school year is valid for the remainder of
2 that school year plus the school year immediately following, and
3 expires on the second June 30 following issuance.

4 [For text of subp 5, see M.R.]

5 8750.8000 FORMATION OF LOCAL VOCATIONAL RELICENSURE COMMITTEE.

6 Subpart 1. **Voting.** A person is eligible to vote in
7 elections for the local vocational relicensure committee if the
8 person holds a valid regular five-year secondary vocational
9 license or a valid secondary vocational license on a sequence
10 preparatory to obtaining a regular five-year secondary
11 vocational license in a school district, approved vocational or
12 cooperative center, or nonpublic school. Local vocational
13 administrators and supervisors are not eligible to vote unless
14 also holding a nonadministrative, nonsupervisory secondary
15 vocational license.

16 Four members constitute a quorum. A majority vote of those
17 voting members in attendance is enough to take action.

18 [For text of subps 2 and 3, see M.R.]

19 REPEALER. Minnesota Rules, parts 8700.2900, subpart 5;
20 8700.3510, subpart 7; 8700.4000, subpart 6; 8700.4100, subpart
21 2; 8700.4200, subpart 2; 8700.4600, subparts 4 and 5; 8700.7300,
22 subpart 3; and 8700.7400, subpart 2, are repealed.