

1 Minnesota Housing Finance Agency

2

3 Adopted Permanent Rules Relating to the Rental Housing Program
4 for Persons with a Mental Illness

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6 Rules as Adopted

7 4900.3000 SCOPE.

8 Parts 4900.3000 to 4900.3050 govern the implementation of
9 the rental housing program for persons with mental illness.

10 4900.3010 DEFINITIONS.

11 Subpart 1. **Scope.** The terms used in parts 4900.3000 to
12 4900.3050 have the meaning given to them in this part.

13 Subp. 2. **Agency.** "Agency" means the Minnesota Housing
14 Finance Agency created by Minnesota Statutes, sections 462A.01
15 to 462.24.

16 Subp. 3. **Application.** "Application" means a submittal
17 requesting a grant from the program.

18 Subp. 4. **Applicant.** "Applicant" means one or more
19 entities that submit an application to the agency for a grant
20 under the program.

21 Subp. 5. **Grant.** "Grant" means a disbursement of funds to
22 an eligible applicant under the program.

23 Subp. 6. **Mental illness.** "Mental illness" has the meaning
24 given in Minnesota Statutes, section 245.462, subdivision 20.

25 Subp. 7. **Program.** "Program" means the rental housing
26 program for persons with mental illness as authorized by
27 Minnesota Statutes, section 462A.21, subdivision 8c.

28 Subp. 8. **Project.** "Project" means the proposed use of
29 grant funds as described by the applicant in the program
30 application.

31 4900.3020 ELIGIBLE RECIPIENTS.

32 To be eligible for selection as a recipient of a grant
33 under this program, an applicant must be either:

34 A. a nonprofit social service provider that provides

1 community-based support services to persons with mental illness
2 and living independently; or

3 B. a local unit of government that provides
4 supportive services to persons with mental illness living
5 independently.

6 4900.3030 ELIGIBLE APPLICATIONS.

7 The applicant must provide an application in the form
8 prescribed by the agency. At a minimum, this application shall
9 include the following:

10 A. a description of the proposed use of the funds;

11 B. a description of appropriate supportive services
12 available to the recipient;

13 C. a description of the intended target group;

14 D. a proposed administrative structure to efficiently
15 provide the funds to the landlord on behalf of an individual
16 recipient; and

17 E. a description of the applicant's organization
18 including the organization's past experience in providing
19 housing or support services to persons with mental illness, the
20 structure of the organization, and the types of services
21 provided.

22 4900.3040 ELIGIBLE USES OF GRANT FUNDS.

23 Grants may be awarded to fund direct rental subsidies for
24 housing. Funds shall be advanced by the agency to the provider
25 who will provide the subsidy to the landlord on behalf of the
26 individual recipient.

27 4900.3050 SELECTION CRITERIA.

28 The agency shall take the following criteria into
29 consideration when determining which applications will be
30 selected for a grant under the program:

31 A. the applicant's prior experience in working with
32 persons with mental illness and prior experience providing
33 supportive services;

34 B. the applicant's prior experience in providing

1 housing assistance to persons with mental illness;

2 C. the extent to which grant funds are combined with
3 other sources of funds or services in-kind;

4 D. the amount of community and constituency support
5 for the proposal;

6 E. the demonstration value or innovation of the
7 proposal to the extent a successful project could be replicated
8 across the state; and

9 F. how realistic the proposal is in terms of budget,
10 staff time, and administrative structure.