

1 Center for Arts Education

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3 Adopted Permanent Rules Relating to Education

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5 Rules as Adopted

6 3600.0010 DEFINITIONS.

7 Subpart 1. [Unchanged.]

8 Subp. 2. Board. "Board" means the board of the Minnesota
9 Center for Arts Education established in Minnesota Statutes,
10 section 129C.10, subdivision 1.

11 Subp. 3. Director. "Director" means the individual
12 appointed by the board under Minnesota Statutes, section
13 129C.10, subdivision 4, paragraph (a), clause (1), to administer
14 the Center for Arts Education.

15 Subp. 4. Full-time high school program. "Full-time high
16 school program" means the Center for Arts Education full-time
17 pilot interdisciplinary academic and arts program for 11th and
18 12th grade pupils, as defined in Minnesota Statutes, section
19 129C.10, subdivision 3, paragraph (f), clause (1).

20 Subp. 5. [See Repealer.]

21 Subp. 6. [Unchanged.]

22 3600.0020 HOW THIS CHAPTER APPLIES.

23 Parts 3600.0010 to 3600.0070 prescribe the application,
24 arts review, and evaluation processes for pupils wanting
25 admission to the full-time high school program. Participants in
26 center programs under Minnesota Statutes, section 129C.10,
27 subdivision 5, are not included in the application, arts review,
28 and evaluation process in parts 3600.0010 to 3600.0070.

29 3600.0030 APPLICATION PROCESS.

30 Subpart 1. Eligible applicants. An eligible applicant is
31 a pupil who would be considered a resident entitled to a free
32 education under Minnesota Statutes, section 120.06, as of
33 December 15 of each year, who meets the following requirements:

34 A. For the full-time high school program, pupils who

1 will be in the 11th grade the following September.

2 B. [Unchanged.]

3 Subp. 2. **Application forms for the full-time high school**
4 **program.** Eligible applicants may apply for admission to the
5 full-time high school program by completing application forms.
6 The center must supply the forms by October 1 each year.
7 Application forms will be available at the center's central
8 office, Monday through Friday, 8:00 a.m. to 4:30 p.m.
9 Additionally, the center will mail forms to all high school
10 buildings in the state. Application forms must be mailed back
11 to the center, and be postmarked by December 15, to be
12 considered for admission into the full-time high school program.

13 Subp. 3. **Other information required.** An applicant to the
14 full-time high school program must submit a school record and
15 two recommendations. The recommendations must be submitted on
16 forms provided by the center. One recommendation must be from
17 an academic source selected by the applicant's school
18 principal. The other recommendation must be from an artistic
19 reference chosen by the applicant.

20 Subp. 4. **Number of applications.** An individual may apply
21 up to two times for admission into the full-time high school
22 program.

23 3600.0040 ARTS REVIEW PROCESS.

24 Subpart 1. **Participation; place.** Applicants to the
25 full-time high school program must participate in an arts review
26 process. Reviews will be held in three locations, one in the
27 metropolitan area, one in northern Minnesota, and one in
28 southern Minnesota, from January to mid March each year.
29 Locations will be determined by the board.

30 Subp. 2. **Arts review team.** The board must appoint six
31 arts review teams. Teams must have three members each: one
32 professional educator, one professional artist, and one staff
33 member from the center. Team members will be replaced by the
34 board as necessary.

35 Subp. 3. **Areas of review.** An applicant must be reviewed

1 in the primary area of specialty designated on the application,
2 within the following categories: dance, literary arts, media
3 arts, music, theater arts, and visual arts. An applicant may
4 apply to be reviewed in more than one specialty area. If
5 application is made for review in more than one specialty area,
6 the applicant must be reviewed in each area in which the
7 director determines the applicant has reviewable artistic
8 potential.

9 Subp. 4. Arts review evaluation. The arts review team
10 will evaluate applicants' artistic potential in three broad
11 areas:

12 A. skills/proficiency, which is the ability to
13 effectively communicate the arts specialty area, 30 possible
14 points;

15 B. creativity/imagination, which is the ability to
16 develop inventive, personal, concise expressions within the arts
17 specialty area, 30 possible points; and

18 C. attitude, which is the level of motivation,
19 commitment, and energy for activities within the arts specialty
20 area, 40 possible points.

21 An applicant must score at least 20 points in
22 skills/proficiency, 20 points in creativity/imagination, and 25
23 points in attitude in order to be considered further for
24 admission.

25 Subp. 5. Arts review activities. Applicants will be
26 evaluated by the arts review team in the following activities:

27 A. Demonstration of an example or examples of the
28 applicants' previous arts activities, products, and abilities.
29 The arts review team will evaluate the demonstration with the
30 following criteria:

31 (1) to what degree do the applicants possess a
32 potential for rapid acquisition of skills needed to effectively
33 communicate their arts specialties, (skills/proficiency), zero
34 to 15 points;

35 (2) at what level do the applicants demonstrate a
36 personal creative expression within their arts specialty areas,

1 (creativity/imagination), zero to ten points; and

2 (3) to what extent do the applicants demonstrate
3 commitment, energy, and motivation to their arts specialty
4 areas, (attitude), zero to ten points.

5 B. Spontaneous individual and group activities that
6 highlight individual creativity and group interaction. These
7 activities will be related to the applicants' specialty areas.
8 The arts review team must evaluate the activities according to
9 the following criteria:

10 (1) to what degree do the applicants' responses
11 demonstrate personal, imaginative expressions,
12 (creativity/imagination), zero to five points; and

13 (2) to what extent do the applicants demonstrate
14 a willingness to participate energetically, (attitude), zero to
15 ten points.

16 C. Solution to an arts oriented assignment. Two
17 weeks before the arts review meeting, the center will send
18 applicants an arts oriented assignment specific to their
19 specialty areas. Applicants will bring the solution to the
20 assignment to the arts review meeting and present it to the arts
21 review team. The arts review team will evaluate the solution
22 according to the following criteria:

23 (1) to what extent does the solution demonstrate
24 skill and proficiency effectiveness, (skills/proficiency), zero
25 to 15 points; and

26 (2) to what extent does the solution represent an
27 imaginative, creative solution, (creativity/imagination), zero
28 to 15 points.

29 D. [Unchanged.]

30 3600.0050 FINAL REVIEW TEAM.

31 The final review team will examine all application
32 materials including the arts review team evaluations, and will
33 select pupils for placement. The final review team includes the
34 director, two program associates from the center selected by the
35 director and the following persons selected by the board: a

1 Minnesota performing artist, a Minnesota visual artist, a
2 Minnesota literary artist, two educators from the Minnesota
3 public school system, and a psychologist.

4 3600.0060 EVALUATION BY THE FINAL REVIEW TEAM.

5 Subpart 1. **Applicants' school records.** Applicants' school
6 records must be evaluated by the final review team designated in
7 part 3600.0050. They must examine three factors in the school
8 records: consistent failing or below average grades, severe
9 drops in grades, and consistent high absentee rates. If any of
10 these three factors appear, the final review team will request
11 additional information from the applicants and the applicants'
12 home schools to determine if these factors would make placement
13 in the full-time high school program inappropriate. If the
14 information is not received within two weeks after the center's
15 request, a decision will be based on the information previously
16 provided.

17 Subp. 2. **Recommendations.** The final review team must read
18 the applicants' recommendations to determine the applicants'
19 attitudes about prior learning in the academic and arts areas.
20 The final review team may assign from zero to five points for
21 each recommendation. The final review team will assign points
22 in the area of attitude according to what extent the
23 recommendations demonstrate an applicant's motivation and
24 commitment to learning.

25 Subp. 3. **Arts review process results.** If an applicant
26 remains in the process after evaluation of information in
27 subpart 1, all information gathered as described in parts
28 3600.0040, subparts 4 and 5, and 3600.0060, subpart 2, will be
29 placed on a matrix, assigned a numerical rating, and totaled for
30 a final score. This process will be done by the final review
31 team. The final review team will chart scores on the matrix
32 according to the congressional districts of all applicants. An
33 equal number of applicants must be selected from each
34 congressional district. If a congressional district does not
35 have enough qualified applicants to fill its quota, the

09/13/89

[REVISOR] RJS/SS AR1523

1 remaining positions shall be distributed equally to qualified
2 applicants from other congressional districts.

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4 REPEALER. Minnesota Rules, part 3600.0010, subpart 5, is
5 repealed.