

1 Department of Jobs and Training

2

3 Adopted Permanent Rules Relating to Youth Employment Program

4

5 Rules as Adopted

6 3300.0100 DEFINITION OF TERMS.

7 Subpart 1. to 3. [Unchanged.]

8 Subp. 4. **Contract.** "Contract" means an agreement entered
9 into between a political subdivision, school district, or a
10 nonprofit organization and the commissioner for the operation of
11 a youth employment and training program under the act.

12 Subp. 5. and 7. [Unchanged.]

13 Subp. 9. **Support services.** "Support services" means
14 services which are necessary to enable an eligible individual to
15 participate in employment and training funded under the act.

16 3300.0200 PURPOSE AND STATUTORY AUTHORITY.

17 Parts 3300.0100 to 3300.0700 govern the administration of
18 the Youth Employment Opportunities program as authorized by the
19 Youth Employment Act of 1977, Minnesota Statutes, sections
20 268.31 to 268.36. The purpose of the Minnesota Youth Program is:

21 A. to provide eligible youth with exposure to the
22 world of work;

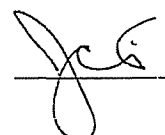
23 B. to encourage school completion or enrollment in
24 alternative school programs; and

25 C. to enhance the basic educational skills of youth.

26 3300.0400 CONTRACTING.

27 The commissioner may enter into contracts for operation of
28 the program with organizations enumerated in part 3300.0100,
29 subpart 4. Selection of contractors will be determined by the
30 commissioner. Consideration will be given to contractors with
31 experience in administering youth employment and training
32 programs and to those who have demonstrated efforts to
33 coordinate state and federal youth programs locally.

34 3300.0500 OPERATION PROCEDURES.



1 Subpart 1. [Unchanged.]

2 Subp. 2. [See Repealer.]

3 Subp. 3. [Unchanged.]

4 Subp. 4. **Minimum wage.** Eligible youths not designated as
5 supervisors shall be paid the federal or state minimum wage for
6 a period not to exceed 40 hours per calendar week and for not
7 more than 480 hours per calendar year.

8 Subp. 5. **Supervisors.** A contractor may designate eligible
9 youth as supervisors for youths in its employ under the act.
10 Youths designated as supervisors shall be paid the federal or
11 state minimum wage plus a rate per hour to be established by the
12 local contractor.

13 Subp. 6. **Employment of eligible youth.** Contractors may
14 begin employing eligible youths upon signing the contract.
15 Contractors have the option to employ youth during the
16 non-summer months with the approval of the department.

17 3300.0601 SUPPORT SERVICES.

18 Contractors may provide or arrange for support services to
19 eligible youth, using funds allocated under this act. The cost
20 of the support services must not exceed 15 percent of the
21 contract. The services may include transportation, meals,
22 career information training, work-related protective devices,
23 basic skills training, counseling services, reasonable and
24 necessary safety equipment and materials, required uniforms, and
25 other normal expenses associated with employment and training
26 funded under the act. Contractors shall not be required to
27 provide support services to eligible youth when funds received
28 under the act have been exhausted.

29 3300.0700 REALLOCATION PROCEDURES.

30 Funds may be reallocated within a county or between a
31 county and a city or between counties under the following
32 circumstances:

33 A. the city or county originally allocated the funds
34 according to the formula in part 3300.0300 refuses the funds; or

35 B. the city or county originally allocated the funds

1 gives its permission for those funds to be used in another city
2 or county.

3 In addition, the contractors may reallocate up to the
4 equivalent of one full-time slot or position not to exceed
5 \$1,500 between any subdivision above for the purpose of
6 simplified administration of the program.

7 During the period of the contract, the department may shift
8 funds from one contractor to another with the mutual consent of
9 both contractors.

10

11 REPEALER. Minnesota Rules, part 3300.0500, subpart 2, is
12 repealed.