

1 Department of Public Safety

2

3 Adopted Permanent Rules Relating to Merit System

4

5 Rules as Adopted

6 7520.0620 ADJUSTMENT OF OFFICIAL SALARY SCHEDULE OF THE
7 MINNESOTA MERIT SYSTEM.

8 Subpart 1. Annual adjustments. The compensation plans
9 provided in parts 7520.1000 and 7520.1100 shall be adjusted
10 annually to reflect changes in the level of salary rates in
11 business and government and for similar and competing types of
12 employment and to achieve equitable compensation relationships
13 between classes of positions based on their comparable work
14 value.

15 Subp. 2. [See Repealer.]

16 Subp. 3. Plan amendments. After a review of changes in
17 the level of salary rates and consideration of available
18 information regarding trends in the Twin City consumer price
19 index, the supervisor shall propose amendments to the
20 compensation plan in accordance with Minnesota Statutes, chapter
21 14, the Administrative Procedure Act, and as outlined in part
22 7520.0600. Amendments shall include a proposed general
23 adjustment to all rates of pay in the professional and clerical
24 salary schedules and specific comparability adjustments to all
25 rates of pay for certain classes, as necessary, to correct
26 compensation inequities based on comparable work value. The
27 amended compensation plan shall be effective on the following
28 January 1 or, for those agencies on a biweekly or four-week
29 payroll period, on the beginning date of the first payroll
30 period after the following January 1.

31 Subp. 3a. Employee salary adjustments. Based on an annual
32 review of adjustments to salary levels by employees with similar
33 and competing types of employment and trends in the Twin City
34 consumer price index, the supervisor shall recommend a general
35 salary adjustment for all employees on the professional and

1 clerical salary schedules whose positions are not covered by the
 2 terms and conditions of a collective bargaining agreement. The
 3 recommended general salary adjustment shall be proposed in
 4 accordance with Minnesota Statutes, chapter 14, the
 5 Administrative Procedure Act, in an amount as provided in part
 6 7520.0650, subpart 3. The adopted salary adjustment shall be
 7 effective on the following January 1 or, for those agencies on a
 8 biweekly or four-week payroll period, on the beginning date of
 9 the first payroll period after the following January 1.

- 10 Subp. 4. [See Repealer.]
- 11 Subp. 5. [Unchanged.]
- 12 Subp. 6. [See Repealer.]

13 7520.0650 SALARY ADJUSTMENTS AND INCREASES.

14 Subpart 1. and 2. [Unchanged.]

15 Subp. 3. **Recommended adjustment.** The merit system general
 16 adjustment recommended for incumbents is three percent for
 17 employees on the professional and clerical salary schedules.

18 Subp. 4. and 5. [Unchanged.]

19 7520.1000 COMPENSATION PLAN (EMERGENCY SERVICES), 1988;
 20 PROFESSIONAL.

21 Subpart 1. **Plan A.**

	Minimum	Maximum
22		
23		
24 Administrative Officer	1645	2252
25 Assistant		
26 Emergency Management Director	1439	2052
27 Communications Officer	1439	1962
28 Operations Officer	1645	2252
29 Public Information Officer	1645	2252
30 Radiological Officer	1439	1962
31 Safety Services Coordinator	1645	2252
32		

33 Subp. 2. **Plan B.**

	Minimum	Maximum
34		
35		
36 Administrative Officer	1721	2348
37 Assistant		
38 Emergency Management Director	1504	2148
39 Communications Officer	1504	2052
40 Operations Officer	1721	2348
41 Public Information Officer	1721	2348
42 Radiological Officer	1504	2052
43 Safety Services Coordinator	1721	2348
44		

45 Subp. 3. **Plan C.**

	Minimum	Maximum
46		

1			
2	Administrative Officer	1797	2457
3	Assistant		
4	Emergency Management Director	1572	2252
5	Communications Officer	1572	2148
6	Operations Officer	1797	2457
7	Public Information Officer	1797	2457
8	Radiological Officer	1572	2148
9	Safety Services Coordinator	1797	2457

10 7520.1100 COMPENSATION PLAN (EMERGENCY SERVICES), 1988; CLERICAL.

11 Subpart 1. Plan A.

12		Minimum	Maximum
13			
14	Clerk I	781	1061
15	Clerk II	892	1271
16	Clerk III	1061	1452
17	Clerk-Typist I	856	1162
18	Clerk-Typist II	892	1271
19	Clerk-Typist III	1085	1548
20	Clerk-Steno	892	1271

22 Subp. 2. Plan B.

23		Minimum	Maximum
24			
25	Clerk I	892	1162
26	Clerk II	1016	1384
27	Clerk III	1186	1548
28	Clerk-Typist I	970	1271
29	Clerk-Typist II	1016	1384
30	Clerk-Typist III	1214	1660
31	Clerk-Steno	1016	1384

33 Subp. 3. Plan C.

34		Minimum	Maximum
35			
36	Clerk I	970	1271
37	Clerk II	1110	1517
38	Clerk III	1243	1622
39	Clerk-Typist I	1061	1384
40	Clerk-Typist II	1110	1517
41	Clerk-Typist III	1271	1736
42	Clerk-Steno	1110	1517

44 REPEALER. Minnesota Rules, part 7520.0620, subparts 2, 4,
45 and 6 are repealed.