

1 Department of Health

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3 Adopted Permanent Rules Relating to Merit System

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5 Rules as Adopted

6 4670.2520 EMERGENCY APPOINTMENT.

7 Whenever any emergency exists that requires the immediate
8 services of one or more persons and it is not possible to obtain
9 such persons from appropriate registers, the appointing
10 authority may appoint a person or persons without consideration
11 of other provisions of these rules governing appointments,
12 except as provided in part 4670.4150. Such appointments
13 normally shall be limited to no more than 45 working days during
14 any calendar year for the same person; however, such appointment
15 of the same person can be extended to 67 working days with prior
16 approval of the supervisor. Each emergency appointment shall be
17 reported to the supervisor in the manner prescribed by him when
18 the appointment is made.

19 4670.2630 EXTENSION OF PROBATIONARY PERIOD.

20 In rare or unusual circumstances or conditions that prevent
21 the making of a full and fair determination as a basis for
22 granting permanent status or separating the employee from the
23 service, an extension of the probationary period for up to three
24 months may be granted. Initiation of a request to the
25 supervisor for extension must be made at least 15 days before
26 the end of the probationary period and shall specify the reasons
27 why the extension is necessary. A current evaluation of the
28 employee's performance shall accompany the request. A copy of
29 the request for extension and the evaluation shall be provided
30 to the probationary employee by the appointing authority.

31 The supervisor's decision on the request shall be given to
32 the agency and the employee at least five days in advance of the
33 end of the initial probationary period.

34 Each formal request for extension of the probationary
35 period and the decision on the request shall be reported to the

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1 council at its next meeting.

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3 REPEALER. Minnesota Rules, parts 4670.2720 and 4670.2970

4 are repealed.