

1 Department of Economic Security

2

3 Adopted Rules Relating to Employment; Summer Youth Jobs

4

5 Rules as Adopted

6 3300.0100 DEFINITION OF TERMS.

7 Subpart 1. to 3. [Unchanged.]

8 Subp. 4. Contract. "Contract" means an agreement entered
9 into between a political subdivision, school district, or a
10 nonprofit organization and the commissioner for the operation of
11 a youth employment program under the act.

12 Subp. 5. [Unchanged.]

13 Subp. 6. [See repealer.]

14 Subp. 7. Contractor. "Contractor" means an organization
15 which employs a person under the program established by the act.

16 Subp. 8. [See repealer.]

17 3300.0300 ALLOCATION OF FUNDS.

18 Subpart 1. Allocations to counties. The commissioner
19 shall allocate funds available under the act as follows:

20 A. [Unchanged.]

21 B. Fifty percent of the funds available under the act
22 shall be allocated to counties according to each county's share
23 of the estimated youth population of the state which is 14
24 through 21 years of age, adjusted for:

25 (1) historic summer unemployment rates in the
26 county as evidenced by official labor force estimates for the
27 months of June, July, and August for the most recent three-year
28 period for which such data is available; and

29 (2) the county's proportion of families below the
30 poverty level as evidenced by 1980 United States Census figures
31 as adjusted by reference to more recent population surveys,
32 provided that reference to more recent population surveys shall
33 be made only if such data is available for all counties in the
34 state.

35 C. The method of allocation to counties expressed

1 mathematically shall be as follows:

$$2 \quad A_{ci} = 0.5F(YP_{ci}) + 0.5 \frac{F(YP_{ci})(U_{ci})(P_{ci})(C_{ci})}{\frac{YP_s}{\sum_{i=1}^n [(YP_{ci})(U_{ci})(P_{ci})(C_{ci})]}}$$

7 where:

8 (1) A_{ci} = allocation to the i^{th} county;

9 (2) F = funds available under the act;

10 (3) YP_{ci} = youth population 14 through 21 years
11 of age in the i^{th} county, determined by interpolation for the
12 current year from projections of the state demographer;

13 (4) YP_s = the sum of YP_{ci} s for all counties in
14 the state;

15 (5) U_{ci} = most recent three year average of
16 official labor force unemployment rates for the months of June,
17 July, and August for the i^{th} county;

18 (6) P_{ci} = percent of all families with income
19 below the poverty level in the i^{th} county as evidenced by the
20 1980 United States Census or more recent population surveys as
21 referenced in subpart 2, item B; and

$$22 \quad (7) \quad C_{ci} = \left[1 - \frac{1.5 (\text{no. of students 20-21})}{\text{youth population 14-21}} \right] \text{ for the } i^{\text{th}} \text{ county.}$$

26 Subp. 2. Allocation to cities and Indian reservations.

27 After the commissioner has made an allocation to each county,
28 each county's allocation shall be divided as follows:

29 A. Each city within the county which has a total
30 population of 2,500 or more shall receive that portion of the
31 county's allocation which is proportionate to the population of
32 the city as compared to the total population of the county as
33 evidenced by the most recent United States Bureau of Census
34 estimates. Allocations to Indian reservations will be based on
35 the same procedure as that of cities. Reservation population
36 and counties of location will be based on the most recent United
37 States Bureau of Indian Affairs and/or United States Bureau of
38 Census Information.

39 B. [Unchanged.]

40 3300.0400 CONTRACTING.

1 The commissioner may enter into contracts for operation of
2 the program with organizations defined in part 3300.0100,
3 subpart 4. Selection of contractors with experience in
4 administering summer youth employment programs is determined by
5 the commissioner in consultation with private industry councils
6 and chief elected officials authorized to administer the Job
7 Training Partnership Act under Public Law Number 97-300 in
8 Minnesota. The department retains ultimate responsibility for
9 administration and operation of the program.

10 3300.0500 OPERATION PROCEDURES.

11 Subpart 1. Regular program. Youths who are at least 14
12 years of age but less than 22 years of age at the time they are
13 to begin employment under the program established by the act are
14 eligible for program employment. Approximately 50 percent of
15 the youths hired should be from families which meet the
16 definition for economically disadvantaged as established under
17 Public Law Number 97-300, section 4. If there are insufficient
18 eligible youths from economically disadvantaged families
19 available for employment to meet this goal within an area under
20 the jurisdiction of a contractor which has received an
21 allocation under part 3300.0300, and the contractor certifies
22 such insufficiency to the department and the department concurs,
23 the criteria shall be waived with respect to the funds allocated
24 to the area. Hereinafter, this portion of the program is
25 referred to as the "regular program."

26 Subp. 2. Postsecondary program. Notwithstanding subpart
27 1, at least 33-1/3 percent of the funds allocated to the area
28 served by the contractor are to be used to hire youths who are
29 at least 18 years of age, or a high school graduate, but less
30 than 22 years of age who are certified by the department as
31 intending to enroll or are enrolled in a postsecondary
32 educational institution. Approximately 50 percent of the youths
33 hired should be from families which meet the definition for
34 economically disadvantaged as established under Public Law
35 Number 97-300, section 4. If there are insufficient eligible
36 youths from economically disadvantaged families available for

1 employment to meet this goal within an area under the
2 jurisdiction of a contractor which has received an allocation
3 under part 3300.0300, and the contractor certifies such
4 insufficiency to the department and the department concurs, the
5 criteria shall be waived with respect to the funds allocated to
6 the area. Hereinafter, this portion of the program is referred
7 to as the "postsecondary program." A partial waiver from this
8 part may be obtained in accordance with part 3300.0700.

9 Subp. 3. Eligible youth. To obtain eligible youths,
10 contractors must place job orders with the department and may
11 employ only those youths referred by the department.

12 Subp. 4. [Unchanged.]

13 Subp. 5. Supervisors. A contractor may designate one
14 eligible youth as supervisor for every ten youths in its employ
15 under the act. Contractors who employ at least five but less
16 than ten youths may designate one youth as a supervisor. Youths
17 designated as supervisors shall be paid the federal minimum wage
18 plus 25 cents per hour for up to 40 hours per week for a period
19 not exceeding 12 weeks.

20 Subp. 6. Employment of eligible youth. Upon signing a
21 contract contractors may begin employing eligible youths
22 referred by the department; however, no youth may be employed
23 while attending school as a full-time student. No youth may be
24 employed beyond September 30 of each calendar year.

25 3300.0700 REALLOCATION PROCEDURES.

26 Funds may be reallocated within a county or between a
27 county and a city or between counties under the following
28 circumstances:

29 A. and B. [Unchanged.]

30 In addition, the contractors may reallocate up to the
31 equivalent of one full-time slot or position not to exceed
32 \$1,500 between any subdivision above for the purpose of
33 simplified administration of the program.

34 Contractors may shift funds from the postsecondary portion
35 of their program to the regular portion of their program
36 provided that they certify in writing to the department that

1 they are unable to obtain sufficient youth who meet the criteria
2 in part 3300.0500, subpart 2, and the department concurs.

3 During the period of the contract, the department may shift
4 funds from one contractor to another with the mutual consent of
5 both contractors.

6

7 REPEALER. Minnesota Rules, parts 3300.0100, subparts 6 and 8;
8 and 3300.0600, are repealed.