

1 Pollution Control Agency

2

3 Adopted Rules Governing Manifests for Transportation of
4 Hazardous Wastes

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6 Rules as Adopted

7 7045.0020 DEFINITIONS.

8 Subpart 1. to 52. [Unchanged.]

9 Subp. 53. Manifest. "Manifest" means the shipping
10 document originated and signed by the generator in accordance
11 with part 7045.0261.

12 Subp. 54. Manifest document number. "Manifest document
13 number" means the United States EPA 12-digit identification
14 number assigned to the generator plus a unique five-digit number
15 assigned to the manifest by the generator for recording and
16 reporting purposes.

17 Subp. 55. to 108. [Unchanged.]

18 7045.0261 MANIFEST DOCUMENT; GENERAL REQUIREMENTS.

19 Subpart 1. When required. A generator who transports or
20 offers for transportation hazardous waste for off-site
21 treatment, storage, or disposal must prepare a manifest before
22 transporting the waste off-site. Generators shall use manifests
23 in accordance with the requirements of items A to C and shall
24 complete the manifest in accordance with the instructions on the
25 manifest.

26 A. For shipments from either in-state or out-of-state
27 to a facility located in Minnesota, the generator shall use a
28 Minnesota manifest (Minnesota Form PQ-00371-01) and, if
29 necessary, continuation sheets as provided in subpart 10.

30 B. For shipments from Minnesota to a facility located
31 in a state (consignment state) that neither supplies nor
32 requires the use of a manifest which is specific for that state,
33 the generator shall use a Minnesota manifest (Minnesota Form
34 PQ-00371-01) and, if necessary, continuation sheets as provided
35 in subpart 10.

1 C. For shipments from Minnesota to a facility located
2 in a state (consignment state) that requires the use of a
3 manifest which is specific for that state, the generator shall
4 use that manifest.

5 Subp. 2. to 6. [Unchanged.]

6 Subp. 7. **Manifest information.** The Minnesota manifest
7 (Minnesota Form PQ-00371-01) is based on the Uniform National
8 Manifest (EPA Form 8700-22) that is required under United States
9 Department of Transportation and United States Environmental
10 Protection Agency regulations, as contained in Code of Federal
11 Regulations, title 40, part 262, and Code of Federal
12 Regulations, title 49, part 172. Manifest information
13 requirements include those required by United States Department
14 of Transportation and United States Environmental Protection
15 Agency regulations and consist of the numbered items on the
16 manifest set forth in the Appendix to Code of Federal
17 Regulations, title 40, part 262. Additional state information
18 requirements consist of the telephone number of the designated
19 facility and the hazardous waste numbers specified in parts
20 7045.0100 to 7045.0141 for each hazardous waste specified on the
21 manifest. Manifests must include the information specified in
22 this subpart and in the instructions on the manifest.

23 Subp. 8. **Availability of manifests.** Minnesota manifests
24 (Minnesota Form PQ-00371-01) are available from the agency or
25 the documents section of the Minnesota Department of
26 Administration, 117 University Avenue, St. Paul, Minnesota 55155.

27 Subp. 9. **Number of copies.** The manifest must consist of
28 at least the number of copies which will provide the generator,
29 each transporter, and the owner or operator of the designated
30 facility with one copy each for their records, another copy to
31 be returned to the generator by the facility, and the required
32 copies to be returned to the director, pursuant to parts
33 7045.0265; 7045.0474, subpart 2, item D; and 7045.0580, subpart
34 2, item D, and any additional copies required by the generator's
35 or designated facility's state, if other than Minnesota. Copies
36 to be returned to the director shall be sent to: Minnesota

1 Pollution Control Agency, Solid and Hazardous Waste Division,
2 1935 West County Road B2, Roseville, Minnesota 55113,
3 Attention: HWIMS.

4 Subp. 10. Continuation sheets. A generator using a
5 Minnesota manifest (Minnesota Form PQ-00371-01) shall use a
6 continuation sheet to the manifest if more than two transporters
7 are to be used to transport the waste. A generator using a
8 Minnesota manifest (Minnesota Form PQ-00371-01) shall use either
9 a continuation sheet to the manifest or an additional manifest
10 which is completed in its entirety, if more space is required
11 for the United States Department of Transportation description
12 and related information on the manifest. Any United States
13 Environmental Protection Agency approved continuation sheet may
14 be used if it is completed and copies are distributed in
15 accordance with this part and United States Environmental
16 Protection Agency regulations as contained in Code of Federal
17 Regulations, title 40, part 262. A generator using a
18 continuation sheet to a Minnesota manifest (Minnesota Form
19 PQ-00371-01) shall enter the preprinted State Manifest Document
20 Number of the manifest into the appropriate space on the
21 continuation sheet, and shall attach the sheet to the manifest.
22 Continuation sheets are not provided by the state. For
23 shipments not requiring a Minnesota manifest (Minnesota Form
24 PQ-00371-01), generators shall use continuation sheets in
25 accordance with applicable consignment state requirements.

26 7045.0302 INTERNATIONAL SHIPMENTS; SPECIAL CONDITIONS.

27 Subpart 1. [Unchanged.]

28 Subp. 2. Procedures. When shipping hazardous waste
29 outside the state of Minnesota to a foreign country the
30 generator must:

31 A. [Unchanged.]

32 B. require that the foreign consignee confirm the
33 delivery of the waste in the foreign country. A copy of the
34 manifest signed by the foreign consignee may be used for this
35 purpose;

36 C. meet the requirements under parts 7045.0261 and

1 7045.0265 for the manifest except that:

2 (1) in place of the name, address, and
3 identification number of the designated facility, the name and
4 address of the foreign consignee must be used; and

5 (2) the generator must identify the point of
6 departure from the United States through which the waste must
7 travel before entering a foreign country; and

8 D. use a Minnesota manifest (Minnesota Form
9 PQ-00371-01).

10 Subp. 3. [Unchanged.]

11 Subp. 4. Manifest. When importing hazardous waste, a
12 person must use a Minnesota manifest (Minnesota Form
13 PQ-00371-01) and meet all requirements of parts 7045.0261 and
14 7045.0265 for the manifest except that:

15 A. and B. [Unchanged.]

16 7045.0476 MANIFEST DISCREPANCIES.

17 Subpart 1. [Unchanged.]

18 Subp. 2. Definition of a discrepancy. Manifest
19 discrepancies are defined as significant or minor as follows:

20 A. Significant discrepancies include differences
21 between the quantity or type of hazardous waste designated on
22 the manifest or shipping paper and the quantity or type of
23 hazardous waste a facility actually receives. Significant
24 discrepancies in quantity are weight differences for bulk wastes
25 greater than ten percent and any variation in piece count for
26 batch waste, such as a difference of one drum in a truckload.
27 Significant discrepancies in types of waste are obvious
28 differences which can be discovered by inspection or waste
29 analysis, such as waste solvent substituted for waste acid, or
30 toxic constituents not reported on the manifest or shipping
31 paper.

32 B. Minor discrepancies are all other discrepancies
33 including, but not limited to, manifests other than the required
34 Minnesota manifest (Minnesota Form PQ-00371-01), incomplete
35 manifests or shipping papers, manifests or shipping papers which
36 are inconsistent, and a container or portable tank containing

1 hazardous waste which is not properly labeled.

2 Subp. 3. [Unchanged.]

3 7045.0582 MANIFEST DISCREPANCIES.

4 Subpart 1. [Unchanged.]

5 Subp. 2. Definition of discrepancy. Manifest
6 discrepancies are defined as significant or minor as follows:

7 A. [Unchanged.]

8 B. Minor discrepancies are all other discrepancies
9 including but not limited to manifests other than the required
10 Minnesota manifest (Minnesota Form PQ-00371-01), incomplete
11 manifests or shipping papers, manifests or shipping papers which
12 are inconsistent, and a container or portable tank containing
13 hazardous waste which is not properly labeled.

14 Subp. 3. [Unchanged.]